



## PARK FACILITIES: Standard Rental Application

**NOTE:** The Standard Rental Application is for use of events with less than 100 persons. If the event is expected to have more than 100 persons in attendance, the *Special Event Application* is required.

Organization Name (if any) \_\_\_\_\_

Name of Person Responsible \_\_\_\_\_

Address \_\_\_\_\_ Daytime Phone \_\_\_\_\_  
\_\_\_\_\_ Evening Phone \_\_\_\_\_

Email: \_\_\_\_\_ Approx. size of group (must be less than 100 persons) \_\_\_\_\_

Activity / Reason for rental \_\_\_\_\_

**NOTE:** The City may charge additional fees for other services not listed. Rental fees must be paid in full to secure a reservation. The City will not hold a park or facility based on partial payment of fees. Cancellations must be made at least 14 days before the rental date in order to receive a refund of the rental fees. By signing below, you agree to follow all rules, regulations, and laws concerning the use of City of Marshall parks and facilities; and acknowledge if you do not you will forfeit said use and may incur additional fees; and also certify the statements made and the information provided in this application for use of City of Marshall parks and facilities are true, accurate, and complete. The rental must comply with all Michigan Executive Orders. Failure to do so will result in immediate termination of the rental.

ONE TIME EVENT		
EVENT DATE: (mo/day/yr)		
Rental Rate	~').00 Electric (Optional)	TOTAL RENTAL FEE

  

RECURRING EVENT		
EVENT DATES: Please include all event dates. (mo/day/yr)		
Rental Rate	#of Days	~').00 Electric#Day (Optional)

Signature of Renter	Date	City Staff Approval/Signature	Date
		<input type="checkbox"/> Requested Date Available	<input type="checkbox"/> Resident <input type="checkbox"/> Non-Resident
		<input type="checkbox"/> Total Rental Fee Paid (Amount/Date)	

**NOTE: Please check all boxes that apply to the rental requested on the front of this form.**

Rental Times		Resident Rate		Non-Resident Rate		\$35.00 Electric (Optional)
<b>?YWi a 7fcb]bA ]``FUWDUj]]cb</b>						
Half Day - AM	7:00 AM – 2:00 PM	<input type="checkbox"/>	\$50.00	<input type="checkbox"/>	\$80.00	<input type="checkbox"/>
Half Day - PM	3:00 PM – 10:00 PM	<input type="checkbox"/>	\$50.00	<input type="checkbox"/>	\$80.00	<input type="checkbox"/>
Full Day	7:00 AM – 10:00PM	<input type="checkbox"/>	\$80.00	<input type="checkbox"/>	\$130.00	<input type="checkbox"/>
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Half Day - AM	7:00 AM – 2:00 PM	<input type="checkbox"/>	\$50.00	<input type="checkbox"/>	\$80.00	<input type="checkbox"/>
Half Day - PM	3:00 PM – 10:00 PM	<input type="checkbox"/>	\$50.00	<input type="checkbox"/>	\$80.00	<input type="checkbox"/>
Full Day	7:00 AM – 10:00PM	<input type="checkbox"/>	\$80.00	<input type="checkbox"/>	\$130.00	<input type="checkbox"/>

The City of Marshall prides itself on maintaining a clean and usable parks system. The City cannot control natural debris blown into the park and rental areas. The City commits to providing a facility free of trash and garbage.

- The renter agrees to clean the rental area (pick up and dispose of trash, etc.) upon the completion of event. If area is deemed to need excessive cleaning after the event, additional fees may be assessed.
- No motorized vehicles are allowed on the grass.
- Consumption of alcoholic beverages is not permitted on park property.
- The City reserves the right to cancel this agreement under extenuating circumstances.
- It is recommended that renters carry their confirmation of reservation with them at time of occupancy.
- Rentals only guarantee the use of the specified location in the park.
- Persons making reservations must be at least 18 years of age.
- 501(c)3 Organizations may apply to City Council to have their fees waived. Please contact the parks department for more information.