

OAKRIDGE CEMETERY

REQUEST FOR FOUNDATION

Mailing Address: 323 W Michigan Ave., Marshall, MI 49068 Phone: 269.781.3985 Fax: 269.789.4628

**THE LAST DAY TO REQUEST A FOUNDATION FOR THE SPRING POUR IS
APRIL 15th AND THE LAST DAY FOR THE FALL POUR IS SEPTEMBER 1st**

NAME: _____

DATE: _____

ADDRESS: _____

PHONE: _____

CITY: _____

STATE: _____ ZIP: _____

NAME OF DECEASED: _____ DATE OF INTERMENT: _____

ADDITION NAME: _____ SECTION #: _____ LOT #: _____

IS THIS PRE-NEED: YES NO MARKER SIZE: LENGTH _____ WIDTH _____

FOUNDATION SIZE: LENGTH _____ X WIDTH _____ X 1.00 = _____ \$

Add four (4) inches to the dimension of the marker. If an urn(s) is to be set next to the marker, add twelve (12) or more inches to the length of the foundation (depending on the size of the urn).
Grave spaces are four (4) feet wide.

IS MARKER FOR A: SINGLE GRAVE DOUBLE GRAVE MULTIPLE GRAVES

IS MARKER: FLUSH BEVELED SLANT UPRIGHT

If the marker is for an individual that was cremated and then buried above a full size burial, the marker for the individual shall be a flush marker.

GOVERNMENT PLAQUE/MARKER FOUNDATION FEE IS \$25.00 - A plaque will be set flush with the ground.

The monument company is responsible for mounting the plaque on the back of the granite marker and/or mounting the bronze marker on the columbarium.

The City of Marshall reserves the right to request an engineered drawing for monuments to make sure they are properly supported.

Please list any comments or special instructions

PLEASE FILL FORM OUT COMPLETELY - INCOMPLETE FORMS WILL BE RETURNED

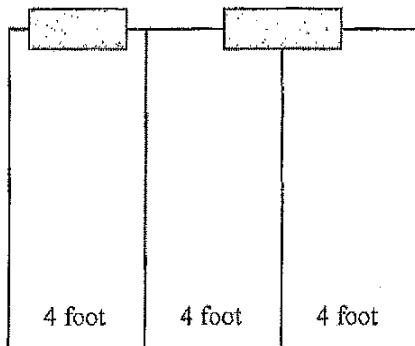
Cash
 Check # _____

Received by: _____

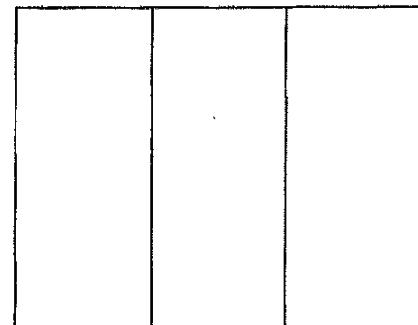
Date _____

Revised January 2016

If the foundation is a double marker, show on the diagram below where the foundation is to be located. If there are more than two (2) grave sites and this is a Pre-Need, then staff needs to know which grave the marker will be located on, as some individuals own four (4) to five (5) grave spaces.

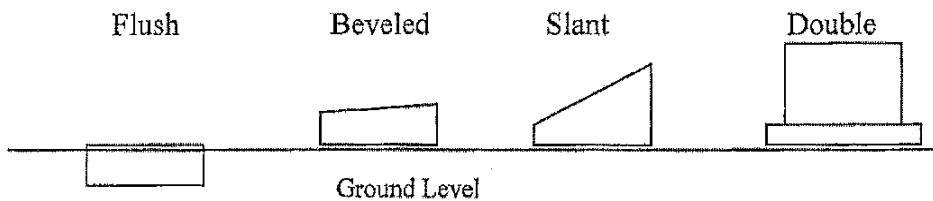


EXAMPLE



LOCATION OF MARKER

MARKER TYPES



Please take note that foundations will be poured in May and November after the decorations are removed. Staff will NOT set markers on the foundation once they are poured for liability reasons.

Incomplete forms will be returned.