



## CITY OF MARSHALL BOARDS & COMMISSIONS APPLICATION

Your interest and willingness to serve the City of Marshall is appreciated. The purpose of this application is to provide the Mayor and Council with basic reference data and information pertaining to residents being considered for appointment to a City board or commission. The information supplied on this form will be available for the Mayor and Council and may be used for their deliberation concerning such appointments.

Date \_\_\_\_\_

Applicant Name \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

E-Mail Address \_\_\_\_\_

How long have you lived in the City of Marshall? \_\_\_\_\_

Education \_\_\_\_\_

Community Experience and Affiliations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please specify the Board/Committee sought: \_\_\_\_\_

Why would you like to serve in this capacity? Include experience or expertise relevant to board or committee for which you are applying.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Can you commit to attend all meeting: Yes or No

*Please feel free to attach a resume, brief bio, hobbies, former committee work, etc.*

## BOARD DESCRIPTIONS

### Airport Board – 3 year term

**Meets the first Monday of the month at 4:15 p.m.**

Members of the Airport Board are responsible for overseeing the airport operations to ensure that the facility is being managed and maintained properly while being fiscally accountable. They also help develop and implement the airport capital improvement plan.

### Board of Review – 2 year term

**Meets annually in March and December**

The Board of Review has the authority to revise and correct assessments. They shall hear complaints of all persons considering themselves aggrieved by assessments; and, if it shall appear that any person or property has been wrongfully assessed or omitted from the tax roll. The Board shall correct the roll in such manner as it deems just.

### Brooks Nature Area Advisory Board – 3 year term

The seven-member Brooks Nature Area volunteer advisory board provides guidance to the City of Marshall Parks and Recreation Department on the management of the park. The board meets quarterly to provide input on issues relating to habitat and invasive species management, facilities maintenance, volunteer opportunities, public outreach and events, and park promotion."

### Construction Board of Appeals – 2 year term

**Meets as required**

The CBA hears requests for variances from building, mechanical, plumbing, and electrical codes when a request has been denied by the Building Official. This board of 3-7 regular members, is made up of local volunteers with various backgrounds, especially in construction, trades, architecture, and code compliance.

### Downtown Development Authority – 3 year term

**Meets the fourth Thursday of the month at 4:00 p.m.**

The Downtown Development Authority is a board that is established through state statute to implement development plans for downtown districts. The DDA can levy an additional millage for public improvements. The DDA is a tax increment financing authority which collects any additional taxes raised from any building improvement that occurs after its date of establishment.

### Local Development Finance Authority – 3 year term

**Meets the fourth Thursday of the month at 4:00 p.m.**

The Local Development Finance Authority is a board that is established through state statute to implement development plans for industrial districts. The LDFA is a tax increment financing authority which collects any additional taxes raised from any building improvement that occurs after its date of establishment.

### **Local Advisory Council – 3 year term**

The Local Advisory Council (LAC) is composed of individuals that represent senior citizens and persons with disabilities. The purpose of the LAC is to ensure that public transit services and buses are accessible to these individuals.

### **Marshall District Library Board – 3 year term**

The Marshall District Library Board is comprised of members appointed by the local municipalities that form the library district to oversee Library operations. These include City of Marshall, Eckford Township, Fredonia Township, Marengo Township, and Marshall Township.

### **Marshall Farmer's Market Advisory Board – 3 year term**

**Meets the second Wednesday of the month at 7:00 p.m.**

The Marshall Area Farmer's Market Board provides the management and promotion of the Marshall Area Farmers' Market. The group focuses supporting on local, sustainable agriculture by providing a venue for small scale businesses to distribute their products.

### **Parks, Recreation, and Cemetery Board – 3 year term**

**Meets the fourth Tuesday of the month at 5:30 p.m.**

The Parks, Recreation and Cemetery Advisory Board prepares and updates the Parks and Recreation Master Plan and works with staff in the areas of programming, planning, facilities, fees, staffing, marketing, etc.

### **Planning Commission – 3 year term**

**Meets the second Wednesday of the month at 7:00 p.m.**

The Planning Commission reviews and advises the City Council on matters like site plans for new developments, our city ordinances, and zoning issues. This board has 9 regular members and consists of local volunteers with various backgrounds, especially in development.

### **Zoning Board of Appeals – 3 year term**

**Meets the third Thursday of the month at 7:00 p.m.**

The ZBA hears requests for variances from the ordinance when a request has been denied by the Planning & Zoning Administrator or Building Official. This board of 5 regular members, plus 2 alternate members, is made up of local volunteers with various backgrounds, especially in law.