

DRAFT MINUTES

**Monday, February 10, 2020 at 6:00 p.m.
Training Room – City Hall**

CALL TO ORDER at 6:00 PM

ROLL CALL Present: Lucy Blair, Matt Davis, Ben Holben, Sean LeFere, Michael Murphy, Tom Tarkiewicz, and Ryan Underhill

Absent: None.

Also, present: Mayor Joe Caron, Finance Director Jon Bartlett, Scott Fleming and Special Projects Director Eric Zuzga

PUBLIC COMMENT – None.

APPROVAL OF MINUTES – None.

PRESENTATIONS – None.

CONSENT AGENDA – No items

NEW BUSINESS

Adoption of Bylaws: Eric Zuzga presented the proposed South NIA Bylaws. Motion by Matt Davis to approve the South NIA Bylaws. Second by Michael Murphy. Motion approved

Election of Officers: Motion by Sean LeFere, second by Ryan Underhill to elect Matt Davis Chairperson, Lucy Blair Vice Chairperson and Michael Murphy as Secretary-Treasurer. Motion passed.

2020 Meeting Schedule: The Board discussed the schedule of meetings in 2020. It was decided that the best day and time to meet is the second Monday of each month at 6:00 PM. Motion by Sean LeFere, second by Ben Holben. Motion approved.

Development Plan and Tax Increment Finance Plan: Eric Zuzga and Jon Bartlett presented the Plan. The Board reviewed the Plan. Motion by Lucy Blair to approve the South Marshall Neighborhood Improvement Authority Development Plan and Tax Increment Finance Plan. Second by Michael Murphy. Motion approved.

Approval of FY 2020-2021 Budget: Jon Bartlett present the proposed FY 2020-2021 South NIA budget. Motion by Sean LeFere to approve the FY 2020-2021 South NIA budget. Second by Ryan Underhill. Motion approved.

OLD BUSINESS - None

BOARD COMMUNICATIONS

ADJOURNMENT at 7:00 PM.