

**REGULAR BOARD MEETING**

**MINUTES**

**Monday, April 12, 2021 at 6:00 PM**

**Zoom Meeting**

**1) CALL TO ORDER at 6:00 PM** - By Vice Chairperson Lucy Blair.

**2) ROLL CALL** - Present: Lucy Blair, Sean LeFere, Michael Murphy, Ryan Underhill, and Tom Tarkiewicz. Absent: Matt Davis, Ben Holben. Ms. Blair declared the presence of a quorum and commenced the meeting.

Also Present: Eric Zuzga, Special Projects Director; Marguerite Davenport, Director of Public Services.

**3) APPROVAL OF MINUTES** - Moved by Tom Tarkiewicz, seconded by Ryan Underhill, the January 11, 2021, Minutes, were unanimously approved, as written, upon Roll Call by Special Projects Director, Eric Zuzga.

**4) PUBLIC COMMENT** - None.

**5) PRESENTATIONS** - None.

**6) NEW BUSINESS** -

**A. 2021-2022 Budget** - Mr. Eric Zuzga presented the proposed budget document and informed Board Members that planned infrastructure and the sale of \$800,000 in bonds are both expected to be completed by July 1, 2021. The budget includes Miscellaneous Revenues, which are current projections of amounts that the developer, Norfolk Homes, is responsible to pay should debt service exceed the collection of property taxes; the latter remain tentative pending finalization by the Board of Review. Following motion by Michael Murphy, seconded by Tom Tarkiewicz, and upon Roll Call, the 2021-2022 Budget was unanimously approved. Attachment A.

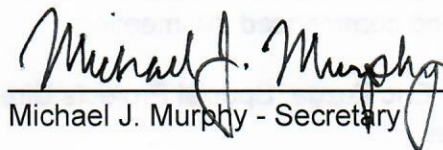
**B. Alwyn Downs Update** - Ms. Marguerite Davenport provided an update from when construction began in the last week of March. The contractor, Quality Excavators, Inc., has installed sanitary sewer and begun work on related items, including laterals, curb and gutter. Weekly meetings are held in City Hall and its progress thus far has been satisfactory. Mr. Sean LeFere reports that the current building focus has shifted to the completion of three single family residences, and he has begun work on marketing

materials. Mr. Zuzga adds that the City is planning a public meeting, perhaps live on Facebook, and will publish the details once the date is set.

**7) OLD BUSINESS-** None.

**8) BOARD COMMUNICATIONS** - None.

**9) ADJOURNMENT** - Having completed the agenda, the Board adjourned at 6:15 PM.

  
Michael J. Murphy - Secretary

4.12.2021  
Date

# Attachment A 4.12.2021 SNIA Board Meeting

| GL NUMBER  | DESCRIPTION                          | 2020-21<br>AMENDED<br>BUDGET | 2021-22<br>REQUESTED<br>BUDGET | 2022-23<br>PROJECTED<br>ACTIVITY |
|--|--------------------------------------|------------------------------|--------------------------------|----------------------------------|
| <b>SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY</b>  |                                      |                              |                                |                                  |
| <b>Fund 248 -</b>                                |                                      |                              |                                |                                  |
| <b>South NIA</b>                                 |                                      |                              |                                |                                  |
| Dept 000   |                                      |                              |                                |                                  |
| 248-000-402.00                                   | Current Property Taxes               | 3,244                        | 12,603                         | 12,779                           |
| 248-000-402.00                                   | Property Taxes - New Projects        | 0                            | 0                              | 0                                |
| 248-000-404.00                                   | Property Taxes - Prior Years         | 0                            | 0                              | 0                                |
| 248-000-445.00                                   | Penalties & Int. on Taxes            | 0                            | 0                              | 0                                |
| 248-000-665.00                                   | Interest                             | 0                            | 0                              | 0                                |
| 248-000-671.00                                   | Miscellaneous Revenue                | 0                            | 19,057                         | 14,689                           |
| 248-000-675.00                                   | Contrib. from Other Sources          | 0                            | 0                              | 0                                |
| 248-000-696.00                                   | Bond Proceeds                        | 800,000                      | 0                              | 0                                |
| 248-000-699.00                                   | Transfers From Other Funds           | 0                            | 0                              | 0                                |
|  | <b>Net Revenues</b>                  | <b>803,244</b>               | <b>31,660</b>                  | <b>27,468</b>                    |
| 248-000-801.00                                   | Professional Services                | 0                            | 0                              | 0                                |
| 248-000-803.00                                   | Service Fee                          | 0                            | 0                              | 0                                |
| 248-000-805.00                                   | Administrative Costs                 | 0                            | 0                              | 0                                |
| 248-000-805.00                                   | Administrative Costs - Public Safety | 0                            | 0                              | 0                                |
| 248-000-810.00                                   | Dues & Memberships                   | 0                            | 0                              | 0                                |
| 248-000-811.00                                   | Taxes                                | 0                            | 0                              | 0                                |
| 248-000-820.00                                   | Contracted Services                  | 0                            | 0                              | 0                                |
| 248-000-826.00                                   | Bond Issuance Costs                  | 1,500                        | 0                              | 0                                |
| 248-000-840.00                                   | Rebate reimbursement                 | 0                            | 0                              | 0                                |
| 248-000-860.00                                   | Transportation & Travel              | 0                            | 0                              | 0                                |
| 248-000-902.00                                   | Marketing                            | 0                            | 0                              | 0                                |
| 248-000-922.00                                   | Utilities-Elec, Water, Sewer         | 0                            | 0                              | 0                                |
| 248-000-941.00                                   | Motor Pool Equip Rental              | 0                            | 0                              | 0                                |
| 248-000-941.01                                   | Data Processing                      | 0                            | 0                              | 0                                |
| 248-000-958.00                                   | Education & Training                 | 0                            | 0                              | 0                                |
| 248-000-964.00                                   | Refund or Rebates                    | 0                            | 0                              | 0                                |
| 248-000-970.00                                   | Capital Outlay                       | 800,000                      | 0                              | 0                                |
| 248-000-990.00                                   | Debt Service                         | 0                            | 0                              | 0                                |
| 248-000-994.00                                   | Bond Interest                        | 0                            | 24,544                         | 28,000                           |
| 248-000-995.00                                   | Bond Interest Paid                   | 0                            | 0                              | 0                                |
| 248-000-999.00                                   | Transfers to Other Funds             | 500                          | 0                              | 0                                |
|  | <b>Net Expenditures</b>              | <b>(802,000)</b>             | <b>(24,544)</b>                | <b>(28,000)</b>                  |
| <b>ESTIMATED REVENUES - FUND 248</b>             |                                      | <b>803,244</b>               | <b>31,660</b>                  | <b>27,468</b>                    |
| <b>APPROPRIATIONS - FUND 248</b>                 |                                      | <b>(802,000)</b>             | <b>(24,544)</b>                | <b>(28,000)</b>                  |
| <b>NET OF REVENUES/APPROPRIATIONS - FUND 248</b> |                                      | <b>1,244</b>                 | <b>7,116</b>                   | <b>(532)</b>                     |
| <b>BEGINNING FUND BALANCE</b>                    |                                      | <b>0</b>                     | <b>1,244</b>                   | <b>8,360</b>                     |
| <b>ENDING FUND BALANCE</b>                       |                                      | <b>1,244</b>                 | <b>8,360</b>                   | <b>7,828</b>                     |