



**CITY COUNCIL  
WORK SESSION AGENDA  
Monday, November 7, 2016  
6:00 PM  
City Hall Training Room**

**A. Work session item**

Public Services Director Kristin Bauer, Finance Director Jon Bartlett, Water Superintendent Aaron Ambler, & Wastewater Superintendent Alec Egnatuk will present the findings from the Water & Wastewater System Rate Study performed by the Michigan Rural Water Association.

**B. Other items**

**C. Future Work Sessions**

November 14th

Sustainable Budget II

**D. Future topics**

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**MARSHALL CITY COUNCIL AGENDA**

**MONDAY – 7:00 P.M.**

**November 7, 2016**

- 1) **CALL TO ORDER**
- 2) **ROLL CALL**
- 3) **INVOCATION** – Scott Loughrige, Cross Roads Church & Ministries
- 4) **PLEDGE OF ALLEGIANCE**
- 5) **APPROVAL OF AGENDA** – Items can be added or deleted from the Agenda by Council action.
- 6) **PUBLIC COMMENT ON AGENDA ITEMS** – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.

**7) CONSENT AGENDA**

- A. **City Council Minutes** **P. 4**  
 Work Session..... Monday, October 17, 2016  
 Regular Session..... Monday, October 17, 2016
- B. **City Bills** **P. 9**  
 Regular Purchases ..... \$ 1,004,706.05  
 Weekly Purchases – 10/14/16..... \$ 23,302.82  
 Weekly Purchases – 10/21/16..... \$ 10,179.97  
 Weekly Purchases – 10/28/16..... \$ 12,871.71  
**Total..... \$ 1,051,060.55**

**8) PRESENTATIONS AND RECOGNITIONS**

**9) INFORMATIONAL ITEMS**

- A. **Christmas Celebration Trees** **P. 16**

**10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION**

**11) OLD BUSINESS**

**12) REPORTS AND RECOMMENDATIONS**

- A. **Directional Conduit Boring for Primary Cable Replacement** **P. 17**  
 City Council will consider the recommendation to approve awarding the directional boring contract to the low bidder, Dig-It of Hastings, MI in the amount of \$25,568.00.
- B. **Sale of 1990 Pierce Pumper and 1999 Spartan Rescue Truck** **P. 19**  
 City Council will consider the recommendation to authorize the Purchasing Agent and Finance Director to conduct negotiations with any potential buyers and allow the equipment to be transported with the buyer upon receipt of a certified check.

**Mayor:**

Jack Reed

**Council Members:**

Ward 1 - Kari Schurig

Ward 2 - Nick Metzger

Ward 3 - Brent Williams

Ward 4 - Michael McNeil

Ward 5 - Jon Garten

At-Large - Kathy Miller



**13) APPOINTMENTS / ELECTIONS**

**A. Marshall Farmer's Market Advisory Board**

City Council will consider the recommendation to approve the reappointment of Martin Overhiser and Sara Huggett to the Marshall Farmer's Market Advisory Board with terms expiring October 20, 2019.

**14) PUBLIC COMMENT ON NON-AGENDA ITEMS**

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

**15) COUNCIL AND MANAGER COMMUNICATIONS**

**16) ADJOURNMENT**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz  
City Manager

November 7, 2016

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IN A WORK SESSION held Monday, October 17, 2016 at 6:00 P.M. in the Training Room of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order.

Present: Council Members: Gerten, McNeil, Metzger, Miller, Mayor Reed, Schurig, and Williams.

Also Present: City Manager Tarkiewicz, Electric Utility Director Ed Rice, Assistant City Manager/Director of Community Services, Director of Public Services Kristin Bauer, Finance Director Jon Bartlett, and Director of Public Safety Jim Schwartz.

Absent: None.

Finance Director Bartlett and City Manager Tarkiewicz presented and discussed the FY 2018 - FY 2023 sustainable budget projection.

Adjourned at 7:00 PM.

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Jack Reed, Mayor

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Trisha Nelson, Clerk

### **CALL TO ORDER**

IN REGULAR SESSION Monday, October 17, 2016 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Reed.

### **ROLL CALL**

Roll was called:

Present: Council Members: Gerten, McNeil, Metzger, Miller, Mayor Reed, and Williams.

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: Council Members: Schurig.

**Moved** Metzger, supported Williams, to excuse the absence of Council Member Schurig. On a voice vote – **MOTION CARRIED.**

### **INVOCATION/PLEDGE OF ALLEGIANCE**

David Good of First Baptist Church gave the invocation and Mayor Reed led the Pledge of Allegiance.

### **APPROVAL OF THE AGENDA**

**Moved** Miller, supported McNeil, to approve the agenda with the addition of the Michigan South Central Power Agency invoice in the amount of \$692,917.71 and item 12E. Marshall Junior Baseball League. On a voice vote – **MOTION CARRIED.**

### **PUBLIC COMMENT ON AGENDA ITEMS**

None.

### **CONSENT AGENDA**

**Moved** Metzger, supported Williams, to approve the Consent Agenda:

- A. Approve the proposed Traffic Control Order #102 to post NO PARKING on the west side of Gordon Street between Schuyler and Forest Street;
- B. Minutes of the City Council Regular Session held on Monday, October 3, 2016;
- C. Approve city bills in the amount of \$ 3,603,506.58.

On a roll call vote – ayes: Gerten, McNeil, Metzger, Miller, Mayor Reed, and Williams; nays: none. **MOTION CARRIED.**

### **PRESENTATIONS AND RECOGNITION**

- A. **Red Ribbon Proclamation:**

Mayor Reed presented the Red Ribbon Proclamation to representatives from Marshall Middle School.

**CITY OF MARSHALL, MICHIGAN  
PROCLAMATION**

**Red Ribbon Proclamation**

**WHEREAS**, Alcohol and other drug abuse in this nation has reached epidemic stages; and

**WHEREAS**, It is imperative that visible, unified prevention education efforts by community members be launched to eliminate the demand for drugs; and

**WHEREAS**, The National Family Partnership is sponsoring the National Red Ribbon Campaign offering citizens the opportunity to demonstrate their commitment to drug-free lifestyles (no use of illegal drugs, no illegal use of legal drugs); and

**WHEREAS**, The National Red Ribbon Campaign will be celebrated in every community in America during "Red Ribbon Week", October 23-31; and

**WHEREAS**, Business, government, parents, law enforcement, media, medical, religious institutions, schools, senior citizens, service organizations and youth will demonstrate their commitment to healthy, drug-free lifestyles by wearing and displaying Red Ribbons during this week long campaign; and

**WHEREAS**, The City of Marshall further supports to ensure the success of the Red Ribbon Campaign;

**NOW, THEREFORE BE IT RESOLVED**, that the City of Marshall does hereby proclaim October 23-31, 2016 as RED RIBBON WEEK and encourages its citizens to participate in drug prevention education activities making a visible statement that we are strongly committed to a drug-free state.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Marshall to be affixed this 17<sup>th</sup> day of October of the year of our Lord two thousand and sixteen.

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Jack Reed  
Mayor

**INFORMATIONAL ITEMS**

Chief Schwartz provided event reports for Veteran's Day, the Children's Costume

Event, and the Christmas Parade.

### **PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION**

None.

### **OLD BUSINESS**

None.

### **REPORTS AND RECOMMENDATIONS**

#### **A. Sale of Hughes Street Lot:**

Discussion took place regarding the sale of the Hughes Street Lot.

**Moved** Williams, supported McNeil, to table item 12A-Sale of Hughes Street Lot pending advertisement for bids as discussed. On a voice vote – **MOTION CARRIED.**

#### **B. 1<sup>st</sup> Quarter Investment Portfolio Report:**

**Moved** Williams, supported Metzger, to approve the 1<sup>st</sup> Quarter Investment Portfolio as presented. On a voice vote – **MOTION CARRIED.**

#### **C. 1<sup>st</sup> Quarter Financial Report:**

**Moved** Williams, supported Metzger, to approve the 1<sup>st</sup> Quarter Financial Report as presented: On a voice vote – **MOTION CARRIED.**

#### **D. 1<sup>st</sup> Quarter Cash & Investment Position Report:**

**Moved** Metzger, supported McNeil, to approve the 1<sup>st</sup> Quarter Cash & Investment Position Report as presented. On a voice vote – **MOTION CARRIED.**

#### **E. Marshall Junior Baseball League:**

**Moved** Miller, supported Williams, to approve the resolution allowing the Marshall Junior Baseball League to be recognized as a nonprofit organization for the purpose of obtaining a charitable gaming license pending address verification. On a voice vote – **MOTION CARRIED.**

### **APPOINTMENTS/ELECTIONS**

**Moved** Gerten, supported Metzger, to approve the reappointment of Barry Goodwin and Larry Rizer and the appointment of Scott Morrison to the Construction Board of Appeals with terms expiring October 6, 2018. On a voice vote – **MOTION CARRIED.**

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Tina Yost, spoke regarding her candidacy for Calhoun County Circuit Court Judge.

Paul Beardslee, spoke regarding his candidacy for 10<sup>th</sup> District Court Judge.

**COUNCIL AND MANAGER COMMUNICATIONS**

**ADJOURNMENT**

The meeting was adjourned at 7:53 p.m.

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Jack Reed, Mayor

\_\_\_\_\_  
Trisha Nelson, City Clerk

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
9939332540	AIRGAS USA LLC	CYLINDER RENTAL		101.65
1962677	AIRNAV, LLC	RENEWAL OF BASIC LISTING ON AIRNAV.COM		52.00
SCL 10014721	ALEXANDER CHEMICAL COR.	DEPOSIT REFUND FOR DRUMS		(315.00)
SLS 10051813	ALEXANDER CHEMICAL COR.	HYPOCHLORITE	2017.030	1,400.00
SCL 10014622	ALEXANDER CHEMICAL COR.	DEPOSIT REFUND		(270.00)
SLS 10051254	ALEXANDER CHEMICAL COR.	HYPOCHLORITE	2017.030	1,400.00
1563	ALL RELIABLE SERVICES	(2016 LINE CLEARANCE- TREE TRIMMING CONTR	2017.089	3,216.96
1580	ALL RELIABLE SERVICES	(2016 LINE CLEARANCE- TREE TRIMMING CONTR	2017.089	1,608.48
1594	ALL RELIABLE SERVICES	(2016 LINE CLEARANCE- TREE TRIMMING CONTR	2017.089	2,979.20
1607	ALL RELIABLE SERVICES	(RENTAL EQUIPMENT OF SKID-STEER WITH GRAP	2017.141	4,002.42
1609	ALL RELIABLE SERVICES	(2016 LINE CLEARANCE- TREE TRIMMING CONTR	2017.089	4,021.20
86996	ALL-TRONICS INC	RUN PHN LINE & HOOK UP PHN JACK, EXT 151		110.00
86956	ALL-TRONICS INC	REMOTE PROGRAMMING		110.00
GJF7152BC	ALRO STEEL CORPORATION	3/8 FLOOR PLATE		265.57
GJQ7444PV	ALRO STEEL CORPORATION	3/8 FLOOR PLATE		375.87
161010385	AMBS CALL CENTER	ANSWERING SERVICE		157.56
14-824006	ARROW UNIFORM	CUST #010198-04		55.42
14-824001	ARROW UNIFORM	CUST #010198-01		27.47
14-824009	ARROW UNIFORM	CUST #010198-06		31.23
14-824010	ARROW UNIFORM	CUST #010198-05		30.02
14-824004	ARROW UNIFORM	CUST #010198-02		54.25
14-824007	ARROW UNIFORM	CUST #010198-03		153.28
14-816670	ARROW UNIFORM	CUST #010198-02		54.25
14-816676	ARROW UNIFORM	CUST #010198-05		30.02
14-816667	ARROW UNIFORM	CUST #010198-01		27.47
14-816672	ARROW UNIFORM	CUST #010198-04		55.42
14-809275	ARROW UNIFORM	CUST #010198-02		98.25
14-809278	ARROW UNIFORM	CUST #010198-03		153.28
14-816675	ARROW UNIFORM	CUST #010198-06		31.23
14-816673	ARROW UNIFORM	CUST #010198-03		153.28
14-809280	ARROW UNIFORM	CUST #010198-06		31.23
14-809281	ARROW UNIFORM	CUST #010198-05		30.02
14-809271	ARROW UNIFORM	CUST #010198-01		27.47
14-809277	ARROW UNIFORM	CUST #010198-04		55.42
388-106723-01	AUSTIN-BATTERIES PLUS	400W MH BULBS		478.80
388-201288	AUSTIN-BATTERIES PLUS	BATTERIES		101.24
I025618	AUTO GLASS SOLUTIONS,	FORD F450 BUS		800.00
225-402540	AUTO VALUE MARSHALL	TERRY TOWEL		6.98
225-402753	AUTO VALUE MARSHALL	REAR TURN SIGNAL		1.32
225-402754	AUTO VALUE MARSHALL	BLADE FUSE		1.69
225-402121	AUTO VALUE MARSHALL	TARP STRAP ASST		13.99
225-402695	AUTO VALUE MARSHALL	DEXRON VI		54.32
225-402686	AUTO VALUE MARSHALL	A/T FILTER		24.59
225-402715	AUTO VALUE MARSHALL	TRANS COOLER LINE		177.37
225-402685	AUTO VALUE MARSHALL	PREM ROTOR, WAGNER DEX PAD		288.03
225-402783	AUTO VALUE MARSHALL	OIL FILTER, EP 5W 30		65.70
225-402454	AUTO VALUE MARSHALL	AUTO EPOXY		5.69
225-402864	AUTO VALUE MARSHALL	HSD BIT, DRILL		5.48
225-402862	AUTO VALUE MARSHALL	ELECTRICAL TAPE		16.58
225-402203	AUTO VALUE MARSHALL	CRIMPING TOOL		5.99
225-402308	AUTO VALUE MARSHALL	PLUG		20.93
225-402275	AUTO VALUE MARSHALL	TRAILER STOPLIGHT		11.16
225-402027	AUTO VALUE MARSHALL	100 PC FUSE ASST		14.69
225-402097	AUTO VALUE MARSHALL	CHIPPER PARTS		70.46
225-400389	AUTO VALUE MARSHALL	12V 1000 CCA		250.00
225-402061	AUTO VALUE MARSHALL	PLUG		5.98
225-402667	AUTO VALUE MARSHALL	HOPPY ADAPTER		21.59
225-402532	AUTO VALUE MARSHALL	WARREN AW46		91.98
225-402584	AUTO VALUE MARSHALL	32 OZ STABILIZER		16.09
225-402505	AUTO VALUE MARSHALL	ABRASIVE CUT-OFF		10.74
225-402834	AUTO VALUE MARSHALL	LITEMATE		39.89
225-402127	AUTO VALUE MARSHALL	OIL FILTER		12.95
225-401933	AUTO VALUE MARSHALL	OIL FILTER		6.36
225-401537	AUTO VALUE MARSHALL	12V 850 CCA, DSL ESH FL 2.5G		293.62
225-401544	AUTO VALUE MARSHALL	HD SIDE POST 7CD		1.39
225-401310	AUTO VALUE MARSHALL	AIR FILTER, BACK-UP ALARM		60.34
225-401278	AUTO VALUE MARSHALL	DUAL BEAM HEADLIGHT, COURTESY LAMP, LED		35.19
225-402385	AUTO VALUE MARSHALL	HITCH PIN		6.29
3584	BADGER LADDER LLC	ALUMINUM PLANKS, TOGGLE PINS		512.00
2610618	BESCO WATER TREATMENT	SERVICE CALL AT MRLEC		148.75
BLU-7691	BLU FISH CONSULTING, L	PROFESSIONAL SERVICES- CONSULTING FOR PE	2017.043	1,800.00
86084	BOSHEARS FORD SALES IN	2015 FORD E-450		68.38
86083	BOSHEARS FORD SALES IN	2010 CHEVY G4500		975.30
85222	BOSHEARS FORD SALES IN	2009 FORD E450		724.47
82301558	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES		95.06
700003456-1016	BRONSON HEALTHCARE	GROIGARZA		85.00
101916	BRUTSCHE CONCRETE PROD	5 BAG - 1 YD		135.00
70835	BUDGET DRAIN CLEANING	JETTED ALL ROOF VENTS		425.00
2438	BUILDERS' HANDLE AND	H RIM EXIT DEVICE, RIM CYL, MORTISE CYL DU		703.82

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
2405	BUILDERS'	HANDLE AND H INSPECTION & REPAIR		75.00
2406	BUILDERS'	HANDLE AND H INSPECT & REPAIR		75.00
2404	BUILDERS'	HANDLE AND H STOREROOM LOCK SATIN CHROME		235.06
5007-000014909	C & C LANDFILL	LANDFILL DISPOSAL		64.76
102816	CARL COMMUNICATIONS	INSTLL DATA DROP & JACK, PLUG @ SWITCH,		140.08
86719	CHAPMAN'S NURSERY & LA	PLANT PEAR TREE		400.00
178471	CHEMCO PRODUCTS INC	POLYMER	2017.035	9,046.84
16-0006389	CITY OF THREE RIVERS	BEAST PAYMENT PER COMPOST AGREEMENT	2017.132	6,384.20
151102-7	CIVIL ENGINEERS INC	NORTH / MONROE WORK THROUGH 09/29/16	2016.303	2,392.50
57455	COGITATE INC	MMS STATE TRUNKLINE SUPPORT		155.00
INV0047823	CONSUMERS CONCRETE PRO	MANHOLE ADJ RINGS, CATCH BASIN, STATE TE		1,038.00
9964	COURTNEY & ASSOCIATES	OCTOBER SERVICES		250.00
92168	CRT, INC	WEBSENSE RENEWAL	2017.142	3,125.00
91715	CRT, INC	CABLE CAT5 BLACK		11.00
92086	CRT, INC	PRINTER MAINTENANCE		309.00
385755	CRYSTAL FLASH MARSHALL	ULTRA LOW DIESEL FUEL FOR POWERHOUSE	2017.105	20,239.40
71475607	CRYSTAL FLASH MARSHALL	GASOLINE		452.29
71606856	CRYSTAL FLASH MARSHALL	DYED DIESEL		868.68
386394	CRYSTAL FLASH MARSHALL	ULTRA LOW DIESEL FUEL FOR POWERHOUSE	2017.105	20,282.60
501168	CUSTOM TRUCK & EQUIPME	REPAIR AND REPLACE BUCKET ON TRUCK #324	2017.134	5,365.70
137557	D & D MAINTENANCE SUPP	JANITORIAL SUPPLIES		171.00
137565	D & D MAINTENANCE SUPP	JANITORIAL SUPPLIES		99.45
137775	D & D MAINTENANCE SUPP	JANITORIAL SUPPLIES		591.20
137556	D & D MAINTENANCE SUPP	JANITORIAL SUPPLIES		158.08
88584	DADOW POWER EQUIPMENT	TURF TIRES		276.00
88504	DADOW POWER EQUIPMENT	FUEL PUMP		31.05
3115231	DAIKIN APPLIED	SERVICE ON CHILLER AT MRLEC BUILDING	2017.137	857.00
495210	DARLING ACE HARDWARE	IGNITION MODULE, AIR FILTER		53.48
495046	DARLING ACE HARDWARE	ARBOR 3/8" Q/C, HOLE SAW 2" ICE HARD		29.98
495047	DARLING ACE HARDWARE	ELBOW PULL		13.47
495239	DARLING ACE HARDWARE	BB CHEST STRAP		59.94
495186	DARLING ACE HARDWARE	INSERT SET POWER		5.99
495032	DARLING ACE HARDWARE	SILCN AUTO/MAR CLR		5.99
495031	DARLING ACE HARDWARE	TGL SWITCH		6.99
495036	DARLING ACE HARDWARE	TGL SWITCH RETURN		(6.99)
495648	DARLING ACE HARDWARE	STAPLES		3.99
495003	DARLING ACE HARDWARE	MOUSE TRAPS		9.97
494950	DARLING ACE HARDWARE	FULLY SYNTHETIC 12.8 CASE, 2/5 GAL MIX C.		379.98
494796	DARLING ACE HARDWARE	AIR FILTERS		39.96
494861	DARLING ACE HARDWARE	RECIP BLADE SET		34.99
494862	DARLING ACE HARDWARE	RECIP BLADE PURCHASE & RETURN		(15.00)
494693	DARLING ACE HARDWARE	DECK STAIN		131.96
494617	DARLING ACE HARDWARE	PAINT SUPPLIES, DECK STAIN		498.25
495114	DARLING ACE HARDWARE	GRND RCPTCLE, OUTLET BOT, CONDUIT, CONNC		8.64
494550	DARLING ACE HARDWARE	SUPPLIES		31.96
494544	DARLING ACE HARDWARE	GLASS		17.99
494846	DARLING ACE HARDWARE	CHAIN COIL		2.69
493704	DARLING ACE HARDWARE	BALL VLV		12.99
494464	DARLING ACE HARDWARE	LOCTITE		5.99
101916	DEFOREST BROTHERS CONC	CONCRETE SIDEWALKS		775.00
136278	DLZ	2015-2016 BRIDGE INSPECTIONS	2016.150	683.84
136281	DLZ	ENGINEERING SERVICES FOR S MARSHALL ST B	2016.180	257.41
39202	DOUGLASS SAFETY SYSTEM	TRI-POD, VEHICLE STORAGE MOUNTING BRACKE		113.32
34899	ELECTION SOURCE	OPTECH INSIGHT CODING		760.00
35299	ELECTION SOURCE	SIGNS FOR VOTING, WRISTBANDS, LANYARDS		358.59
152	ELEMENTS STUDIO INC	3D RENDERING FOR FUTURE PARK AT 228 W. M	2017.125	1,500.00
92038	ERIC DALE HEATING & AIR	PLCD BAD SECTIONS OF EXHAUST IN ATTIC		209.00
MIBAT236285	FASTENAL COMPANY	WIPES		61.02
MIBAT236175	FASTENAL COMPANY	JANITORIAL SUPPLIES		132.79
4656370-01	FLUID PROCESS EQUIPMEN	REPAIR PARTS FOR RDT FEED PUMP	2017.109	6,567.69
4656370-00	FLUID PROCESS EQUIPMEN	REPAIR PARTS FOR RDT FEED PUMP	2017.109	173.62
7323778	GABRIDGE & COMPANY, PL	PROGRESS BILLING FOR 06/30/16 CAFR AUDIT		14,750.00
112293	GIFFELS WEBSTER	PLANNING SERVICES		900.00
9259167998	GRAINGER	TOGGLE SWITCH		12.41
1393471, 1405722	GRIFFIN PEST SOLUTIONS	1201 ARMS ST		84.00
1417584	GRIFFIN PEST SOLUTIONS	FIRE STATION SERVICES		42.00
18159224	GUARDIAN ALARM	MRLEC SERVICES		135.00
7099	GUTTERS R US LLC	BNA PAVILION REPAIRS AND GUTTER SCREEN		652.00
937549	GWIN, DARWIN	BRUSH HOG FOR HALLOWEEN TRAILS, HAUL DIR		200.00
10137468	HACH COMPANY	AMMONIA		122.69
79670	HERMANS MARSHALL HARDW	3/8 MASONRY, STEEL ROD		12.98
79651	HERMANS MARSHALL HARDW	3/32 BITS		8.97
79644	HERMANS MARSHALL HARDW	ZIP TIES		9.99
79597	HERMANS MARSHALL HARDW	ZIP TIES		10.98
79641	HERMANS MARSHALL HARDW	ADAPTER, TAP SCREWS		6.98
79653	HERMANS MARSHALL HARDW	MASKING TAPE		9.16
79701	HERMANS MARSHALL HARDW	PAINT		23.95
79703	HERMANS MARSHALL HARDW	GALVANIZED BUCKET		14.99
79674	HERMANS MARSHALL HARDW	BAGS		9.79

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
79656	HERMANS MARSHALL	HARDW:GRASS SEED		18.40
80000	HERMANS MARSHALL	HARDW:LEAF BAGS		9.79
79717	HERMANS MARSHALL	HARDW:WEATHER CLOCK		49.99
79685	HERMANS MARSHALL	HARDW:GARAGE DOOR SPRING, RAPID LINKS		25.47
79610	HERMANS MARSHALL	HARDW:DOOR BUMPERS, BATTERIES, DOOR STOP		23.77
79730	HERMANS MARSHALL	HARDW:MIX OIL		5.97
79736	HERMANS MARSHALL	HARDW:SPACKLING		7.79
79734	HERMANS MARSHALL	HARDW:SHRINK WRAP		9.96
79702	HERMANS MARSHALL	HARDW:SCREWS, SHOVELS, SPADE, RAKE, SHOVEL		112.43
475942	HUB INTERNATIONAL	MIDWAIRPORT LIABILITY RENEWAL		2,450.00
15515	HUNTER PRELL COMPANY	INSTALL TAMPER SWITCH		250.00
3007913078	IDEXX DISTRIBUTION CORP	BACTI TEST SUPPLIES		1,019.20
1901802012663	INTERSTATE ALL BATTERY	BATTERIES		751.70
1-621382	IRVIN'S HARDWARE	KEY		3.98
428329	ITRON INC	MAINTENANCE 11/01/16 TO 01/31/17		878.56
104582	J & K PLUMBING SUPPLY	SUPPLIES		39.50
104770	J & K PLUMBING SUPPLY	DELTA PIN WALL MOUNT FOR HANDSHOWER		28.00
109594	J. RANCK ELECTRIC INC	AIRPORT MAINTENANCE - AIRFIELD GUIDANCE		770.00
A97894	JACK DOHENY SUPPLIES	PRESSURE SWITCH		69.59
A97779	JACK DOHENY SUPPLIES	SWITCH		118.55
W71249	JACK DOHENY SUPPLIES	VACTOR REPAIR		1,050.86
Y13173	JACK DOHENY SUPPLIES	CAMERA REPAIR		1,966.44
PC001285685:01	JACKSON TRUCK SERVICE	V' BEAM		(264.05)
PC001285632:01	JACKSON TRUCK SERVICE	LED BEACON		112.88
093016-FM	JIMMY'S JOHNS	FARMERS MARKET SERVICES		120.00
1952	JOHN LAFORGE & SONS	BLACKTOP PATCHING AT MARSHALL HOUSE APTS 2017.119		2,000.00
1067920	JOHNSON, ROSATI, SCHUL	SERVICES RENDERED THRU 09/30/16		1,952.40
6537	JS BUXTON	BLANKET PO FOR LIME	2017.031	1,143.70
177174	K & H CONCRETE CUTTING	ASPHALT SLAB SAWING, GSS W/O CLEANUP, AS		211.20
177194	K & H CONCRETE CUTTING	MIN CHR9 - GSS		175.00
613575	KAR LABORATORIES INC	BIO-SOLIDS ANALYSIS		305.00
613574	KAR LABORATORIES INC	MERCURY ANALYSIS		260.00
184316	KCI	ESTIMATED POSTAGE - PAID IN ADVANCE		2,575.16
184313	KCI	ESTIMATED POSTAGE - PAID IN ADVANCE		258.80
1837	KECK CONSULTING SERVICE	ENVIRONMENTAL TESTING AT PSB - UST	2017.138	11,451.94
572669	KENNEDY INDUSTRIES INC	S. MARSHALL & HUGHES REHAB	2017.004	24,744.00
31051-1	KENT POWER INC	CONSTRUCTION OF THE BREWER ST SUBSTATION 2016.312		214,259.87
31122	KENT POWER INC	CONSTRUCTION OF THE BREWER ST SUBSTATION 2016.312		508,459.62
69796	KIDDER HEATING & AIR CO	REPLACED SEIZED MOTOR		320.00
30432	LAKELAND ASPHALT CORP	BITUMINOUS AGGREGATES		254.28
30470	LAKELAND ASPHALT CORP	BITUMINOUS AGGREGATES		560.56
30417	LAKELAND ASPHALT CORP	BITUMINOUS AGGREGATES		102.50
30445	LAKELAND ASPHALT CORP	ASPHALT	2017.136	1,643.72
110534	LARRY'S FLOOR COVERING	VINYL REDUCER		36.00
200026.32-2160908	LAWSON-FISHER ASSOCIAT	2016 SEDIMENT AND FISH MONITORING- FERC	2017.052	10,569.80
200026.30-2160907	LAWSON-FISHER ASSOCIAT	2016 WATER QUALITY MONITORING - REQUIRED	2017.050	3,625.05
1041494	LEGG LUMBER	LAG SCREWS		36.42
1041557	LEGG LUMBER	RETURNED 2X10X16 #1 SYP		(22.39)
1041402	LEGG LUMBER	2X4X12 SPF		10.98
1041194	LEGG LUMBER	2X4-10' TREATED		19.47
1041308	LEGG LUMBER	MORTAR MIX		24.95
1041390	LEGG LUMBER	1 X 10 AND 1 X 6 PINE CONST BRD		33.12
1041395	LEGG LUMBER	LUAN PLYWOOD		16.99
1041451	LEGG LUMBER	WOOD STAKES		27.38
15132	LOU'S GLOVES INC	GLOVES		344.00
32810	MAIL MANAGEMENT INC	FOLDER/INSERTER SERVICE CONTRACT 11/15/1		860.00
3767C11831	MARSHALL MEDICAL ASSOC	TIMOTHY TAYLOR		169.00
MAR196	MARSHALL TIRE CITY	1 TIRE		134.33
MAR139	MARSHALL TIRE CITY	TIRES FOR CHARGER		495.92
MAR250	MARSHALL TIRE CITY	TIRES		397.37
7649	MARSHALL WELDING & FAB	FABRICATE TRAINING UNIT FOR ARSON DOG		283.00
263100	MICHIGAN INDUSTRIAL GA	HELMET, GLOVES, VISE GRIPS, TIP, ELECTRO		334.63
263236	MICHIGAN INDUSTRIAL GA	CUT OFF WHEELS, GRINDING WHEELS		28.56
28051997	MSC INDUSTRIAL SUPPLY	SAFETY GOGGLES		24.31
457143	NAPA OF MARSHALL	HOSE, HOSE ENDS		38.45
305196	NEFF, BRITTNEY	FULL PAINT- UNIT #417		285.00
380169	NORTH CENTRAL LABORATO	LAB SUPPLIES	2017.032	1,833.08
574771	NYE UNIFORM COMPANY	SHIRT, PANTS		224.36
574775	NYE UNIFORM COMPANY	PANTS		155.14
574769	NYE UNIFORM COMPANY	PANTS		51.15
574774	NYE UNIFORM COMPANY	PANTS		139.50
574776	NYE UNIFORM COMPANY	PANTS		93.00
76400	O'LEARY WATER CONDITIO	SALT DELIVERED		392.00
7458	OERTHERS	BULK RED MULCH		69.96
8473	OERTHERS	MUMS, PURPLE FOUNTAIN GRASS		773.50
730200	OFFICE 360	TONER, PAPER, NOTE PADS, RUBBERBANDS, LA		245.22
41895CM	OFFICE 360	TONER		(402.98)
41913CM	OFFICE 360	TONER		(479.96)
729656	OFFICE 360	XSTAMPER		43.06

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
730341	OFFICE 360	SOAP		88.00
730345	OFFICE 360	COFFEE		131.98
733122	OFFICE 360	PAPER, BATTERIES, INKCARTR, CALENDARS, A		246.02
724294	OFFICE 360	PAPER		32.90
729793	OFFICE 360	LABELS, TABLE COVERS		24.98
724296	OFFICE 360	SOAP, DOORHANGERS		72.98
3	PARRISH EXCAVATING	SHEARMAN PARK - GRADING/SIDEWALK	2017.018	1,460.38
475	PEASE, MARIA	50% GASOLINE		80.00
56081731	POWER LINE SUPPLY	GUY MARKER		79.56
56081729	POWER LINE SUPPLY	2" BUSHING		6.96
56081727	POWER LINE SUPPLY	GROUND RODS		242.87
56081726	POWER LINE SUPPLY	GRAY SPOOLS		119.78
56081724	POWER LINE SUPPLY	WR159 CONNECTORS		56.93
56081723	POWER LINE SUPPLY	WR379 CONNECTORS		65.57
56081720	POWER LINE SUPPLY	WR189 CONNECTOR		40.22
56081718	POWER LINE SUPPLY	BLACK TAPE		274.50
56081717	POWER LINE SUPPLY	GUY GRIP		112.22
56081716	POWER LINE SUPPLY	STREET LIGHT ARM		607.20
56081933	POWER LINE SUPPLY	4 HOLE LUG-BREWER		313.68
56078690	POWER LINE SUPPLY	AEL LIGHTING- LED ROADWAY LIGHTS 150 &	2017.060	11,580.00
56079192	POWER LINE SUPPLY	45 DEG PLASTIC ELBOW		14.77
56079189	POWER LINE SUPPLY	AEL LIGHTING- LED ROADWAY LIGHTS 150 &	2017.060	2,316.00
56079191	POWER LINE SUPPLY	TAPE		91.50
56079188	POWER LINE SUPPLY	CONCH RP 1000		557.30
56079123	POWER LINE SUPPLY	HOT STICK TESTER		47.00
56080579	POWER LINE SUPPLY	AEL LIGHTING- LED ROADWAY LIGHTS 150 &	2017.060	7,781.22
36444	PREIN & NEWHOF	PERMITTING AND CONSTRUCTION DWGS	2017.070	3,004.00
283246	PRINTLINK	COUGAR WHITE SMOOTH COVER 2 X 3-1/2		46.70
78092	R W MERCER CO INC	SERVICE CALL - LINE & LEAK TESTING		243.25
11214	RADIO COMMUNICATIONS	REPLACE 800 TRUNK MNT RADIO W/VRS SYSTEM		883.13
11270	RADIO COMMUNICATIONS	REPAIR CORD		67.50
11262	RADIO COMMUNICATIONS	VEHICLE CHANGEOVER		232.95
131637	RIVERSIDE INTEGRATED	SERVICED SYSTEM		509.55
110297	SHAHER REDI-MIX INC	LIMESTONE,		311.80
8801	SIGNWORLD CONCEPTS	MRLEC SIGN LETTERING		525.00
8802	SIGNWORLD CONCEPTS	WINTER FARMERS MARKET BANNER AND PVC SIG	2017.135	690.00
70858	SOIL AND MATERIALS ENG	CONSTRUCTION TESTING - NORTH & MONROE ST	2017.097	4,498.50
20366	STANDARD PRINTING & OF	FLYER PRINTING - OCTOBER EVENT PROMO		60.00
197407	STANLEY LAWN & GARDEN	FUEL LINE, BROMMET, HANDLE KNOB KIT, REP.		38.40
197436	STANLEY LAWN & GARDEN	REPAIR DRIVE		333.01
197552	STANLEY LAWN & GARDEN	SHOP SUPPLIES		56.91
8041264713	STAPLES ADVANTAGE	CLASP ENVS, TAPE DISPENSER, BUBBLE MAIL		137.84
8041454284	STAPLES ADVANTAGE	CHAIRS FOR LINEMEN BREAKROOM	2017.140	1,800.00
8041359022	STAPLES ADVANTAGE	TONER, CORRECTION TAPE, HI-LIGHTERS		373.98
591-8105176	STATE OF MICHIGAN	WEATHER OBS DATA SYSTEM - JULY--SEPT 201		999.36
S009844182.001	STUART C IRBY CO	HUSKIE REC-54M CABLE CUTTER	2017.118	3,173.00
S020143466	TELEDYNE ISCO, INC	AUTOMATED SAMPLERS	2017.094	17,214.70
80204	TROUP ELECTRONICS INC	KENWOOD TK-3180 RADIO INV#80204	2017.139	1,736.00
80215	TROUP ELECTRONICS INC	INSTALL RADIO, ANTENNA KIT & CONNECTORS		551.00
68182	USA BLUEBOOK	POLYMER PUMP REPAIR KIT		349.30
401302	WESCO	U-DIES	2017.107	1,145.38
401301	WESCO	BURNDY CRIMPER TOOLS	2017.107	5,436.61
401300	WESCO	BURNDY U-DIES	2017.107	182.86
398359	WESCO	BURNDY U-DIES	2017.107	414.51
GRAND TOTAL:				1,004,706.05

APPROVAL LIST FOR CITY OF MARSHALL  
 EXP CHECK RUN DATES 08/31/2016 - 10/14/2016  
 UNJOURNALIZED  
 OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
269789901110-16	A T & T	269 789-9011 599 1		83.01
269781981510-16	A T & T	269 781-9815 267 0		3,304.09
269781444710-16	A T & T	269 781-4447 749 4		248.19
269781907010-16	A T & T	269 781-9070 573 1		69.53
112613	AD-VISOR & CHRONICLE	SEPTEMBER ADS		695.78
111963	AD-VISOR & CHRONICLE	MARSHALL REDHAWKS - LET'S KEEP PROM SAF		265.62
093016	CALHOUN COUNTY TREASU	SEPTEMBER TRAILER FEES		80.00
2551707595-1016	CHEMICAL BANK SOUTH	HSA ACCT #2551707595 NASH, WILL		987.27
601009823108	CONSUMERS ENERGY	1030 1852 1130		805.72
601009823107	CONSUMERS ENERGY	1030 1852 1130		714.56
101016	CROOKS, CHIP	PROVIDE ENTERTAINMENT ON 10/01, 10/08,		105.00
1947	DAMRON BROTHERS ASPHA	ASPHALT REPAIRS	2017.129	2,888.00
10/11/2016	DAVIDSON, CARLISLE	UB refund for account: 2000680004		13.26
7018274-1016	EARTHLINK BUSINESS	ACCT #0007018274		798.80
100416	FREDS, MATT	SCHOOL LUNCH		14.23
1393359	GRIFFIN PEST SOLUTION	900 S MARSHALL		46.00
10/11/2016	GRIGG, MYKEL	UB refund for account: 600840008		228.51
10/11/2016	GURNEY, LISA	UB refund for account: 202170036		86.53
82130231059095-101	LOWES BUSINESS ACCOUN	ACCT #821 3023 105909 5		1,399.16
454	MARC RICHARDSON	REFUND FOR ADULT VOLLEYBALL		18.00
82694777	MCMASTER-CARR	VALVE HANDLE LOCKOUT		54.17
M 09-16	MICHIGAN SOUTH CENTRA	NATURAL GAS		4.27
10/11/2016	MORALES, NICHOLAS	UB refund for account: 3204980032		44.24
100416	SUNDBERG, KIP	SCHOOL LUNCH		15.48
101116	VARNER, CLARENCE	ENERGY OPTIMIZATION - FURNACE		150.00
9772969332	VERIZON WIRELESS	ACCT #987146080-00001		846.39
10/11/2016	WELLS FARGO HOME MORT	UB refund for account: 2402040003		48.32
47237979	WEX BANK	ACCT #0470-00-462076-1		7,789.28
10058364-0916	WOW! BUSINESS	ACCT #010058364		32.97
14226414-0916	WOW! BUSINESS	ACCT #014226414		91.13
10040764	WOW! INTERNET-CABLE-P	ACCT #010040764		1,359.83
100416	ZEBOLSKY, JOEL	SCHOOL LUNCH		15.48
GRAND TOTAL:				23,302.82

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
287238047810X10112	A T & T	ACCT #287238047810		176.72
21406436QJ	AMERICAN MESSAGING	ACCT #21-406436		9.57
1043481240	AMERICAN SOCIETY OF C	MEMBERSHIP FOR KRISTIN BAUER		240.00
100616	CAIN-DEROUIN, JULIE	TRAVEL EXPENSE REIMBURSEMENT		1,011.92
102016	CALHOUN COUNTY CLERK	NOTARY FILE FEE - ALISON YARGER		10.00
40110	DALE W HUBBARD, INC	REFUND WATER HYDRANT SECURITY DEPOSIT		250.00
4562-1016	DEAN, NATALIE	4562 - DEAN		426.12
101816	FARMER, DANIEL	CDL TEST REIMBURSEMENT		150.00
4868-1016	MARSHALL COMMUNITY CU	4868 - RICE		817.17
7617-1016	MARSHALL COMMUNITY CU	7617 - RAMEY		771.13
6996-1016	MARSHALL COMMUNITY CU	6996 - BAUER		985.00
9784-1016	MARSHALL COMMUNITY CU	9784 - BARTLETT		70.00
7681-1016	MARSHALL COMMUNITY CU	7681 - TARKIEWICZ		291.09
9167-1016	MARSHALL COMMUNITY CU	9167 - MCCOMB		433.60
S4038741.001	MEDLER ELECTRIC COMPA	TERMINAL ADAPTER		13.38
S4038357.001	MEDLER ELECTRIC COMPA	BULBS FOR WATER TOWER		20.52
102016	MILLER, JUSTIN	CHANGE FOR HAUNTED MYSTERY MASQUERADE		200.00
101916	MMAAO	REGISTRATION FOR JULIE CAIN-DEROUIN		15.00
790004405582930710	NEOFUNDS BY NEOPOST	ACCT #7900 0440 5582 9307		3,000.00
2697813559-1016	QLT CLS	ACCT #269-781-3559		13.20
659015-00	RESCO	2 HOLE LUG		206.03
10/20/2016	RYAN, MELISSA	UB refund for account: 3204480025		56.94
101716	SIEGEL, ROBERT	BOOT ALLOWANCE		137.79
101916	STATE OF MICHIGAN	REGISTRATION FEE FOR NEW COMPOST SITE		600.00
102016	STATE OF MICHIGAN	NOTARY FILING FEE - ALISON YARGER		10.00
101816	STEELE, JEREMIAH	CDL TEST REIMBURSEMENT		150.00
10/20/2016	TRAVIS-ROBYNS, SUSAN	UB refund for account: 3005940030		44.22
13934621-0916	WOW! BUSINESS	ACCT #013934621		35.29
10/21/2016	YAHIA YASSRI	UB refund for account: 3204460032		35.28
GRAND TOTAL:				10,179.97

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
145970911-1016	A T & T	ACCT #145970911		65.00
102016	BABB, DEBRA	ENERGY OPTIMIZATION - FURNACE		150.00
101316	BAIER, JESSICA	TRAVEL EXPENSE REIMBURSEMENT		10.00
10/27/2016	BRUGH, CHRISTIN	UB refund for account: 2708160007		42.36
102416	C & D HUGHES INC	HYDRANT DEPOSIT REFUND LESS WATER & HYD		331.00
315127116066096	CAPITAL ONE COMMERCIA	ACCT #6004-3004-9900-5848		26.67
205898997131	CONSUMERS ENERGY	1030 1580 0248		59.71
202517238411	CONSUMERS ENERGY	1030 1852 1130		1,024.18
202517238407	CONSUMERS ENERGY	1030 1852 0884		13.58
206343835141	CONSUMERS ENERGY	1030 1352 1119		13.57
203051199115	CONSUMERS ENERGY	1000 6710 1772		11.32
205898997055	CONSUMERS ENERGY	1030 0915 7670		13.96
206788754251	CONSUMERS ENERGY	1000 0759 4680		19.77
207144256717	CONSUMERS ENERGY	1000 7224 3312		25.38
204831077725	CONSUMERS ENERGY	1000 0916 3435		56.02
204831077726	CONSUMERS ENERGY	1000 0916 3708		14.71
204831077727	CONSUMERS ENERGY	1000 0916 3971		35.61
204831077724	CONSUMERS ENERGY	1000 0916 3203		17.52
102516	DEVENEY, JAMES R	INSPECTION COMMISSION		228.75
102516	FYAN, SUSAN	ENERGY OPTIMIZATION - FURNACE & A/C		315.00
102516	GROSS, JOHN	INSPECTION COMMISSION		133.75
102416	HAMMOND, BRIAN	ROW PERMIT REFUND		35.00
10/27/2016	HUOT, PATRICK	UB refund for account: 700500024		59.62
10-20-16	ICKES, PAT	SECURITY DEPOSIT REFUND		361.85
MN0000006029	INTERACT PUBLIC SAFET	AUGUST MONTHLY INTERACT MAINTENANCE		1,200.00
359111	LAKE MICHIGAN MAILERS	POSTAGE - ACCT #M323		500.00
99007320387-1016	LOWE'S	9900 732038 7		512.05
102116	LUIB, EARL	BOOT ALLOWANCE		78.90
78	MAGIC MAIDS	CLEANING SERVICES - OCTOBER		1,400.00
6996-1016	MARSHALL COMMUNITY CU	6996 - BAUER		985.00
9156-1016	MARSHALL COMMUNITY CU	9156 - MILLER		338.03
9421-1016	MARSHALL COMMUNITY CU	9421 - SEARS		480.22
3507-1016	MARSHALL COMMUNITY CU	3507 - MCDONALD		1,017.90
S4043187.001	MEDLER ELECTRIC COMPA	CONDUIT & WIRE		535.09
S4042605.001	MEDLER ELECTRIC COMPA	12/2 UNDERGROUND WIRE		229.42
102516	NICHOLS, JEFFREY S	INSPECTION COMMISSION		556.25
10/24/2016	SAUNDERS, DAVID	UB refund for account: 901740033		17.35
591-8053188	STATE OF MICHIGAN	AIRPORT LICENSE FEE		50.00
102816	STATE OF MICHIGAN	FEE FOR DEQ PERMIT - HEIDENREICH PROPER		50.00
101806	SUNDBERG, KIP	SCHOOL LUNCH		11.25
8948000000161008	TELNET WORLDWIDE	ACCT # CORP-008948		1,603.65
10/24/2016	TRINE, RONALD	UB refund for account: 2900670028		38.93
102416	TRUDEAU, TERI	HAUNTED MYSTERY SUPPLIES		92.13
102416-A	VOSBURG, CHERYL	GAS REIMBURSEMENT FOR CHARGER - (CARD N		30.00
102416	VOSBURG, CHERYL	GAS FOR CHARGER (CARD NOT WORKING)		16.42
10/25/2016	WILLIS, FRANK	UB refund for account: 401740000		48.56
101816	ZEBOLSKY, JOEL	SCHOOL LUNCH		16.23
GRAND TOTAL:				12,871.71



Tom Tarkiewicz  
City Manager, City of Marshall  
323 W. Michigan Ave.  
Marshall, MI 49068

Dear Tom:

MAEDA and OERTHER'S would like to request a special use permit for the purpose of a **Christmas celebration garden trees**. We would like to use the former Roma's site on Michigan avenue for this purpose.

This celebration garden trees would be present only during the 2016 Christmas season. Trees used would be in a stand supplied and built by OERTHER'S staff. The trees would be available to anyone for a monetary donation that would cover the cost of the tree and lights and the remainder donated to a local charity. OERTHER'S would be responsible for the removal of the trees in January.

Feel free to contact our dedicated staff at 269.781.5163 if you have suggestions, concerns or comments. We look forward to serving you.

Sincerely,

*Scott Fleming*

Scott Fleming  
MAEDA

*Kathleen Oerther*  
OERTHER'S  
311 West Spruce Street  
Marshall MI 49068  
269-781-4040  
FAX 269-789-0321



**ADMINISTRATIVE REPORT**  
**NOVEMBER 7, 2016 - CITY COUNCIL MEETING**

**REPORT TO:** Honorable Mayor and Council Members

**FROM:** Ed Rice, Director of Electric Utilities  
Tom Tarkiewicz, City Manager

**SUBJECT:** Directional Conduit Boring for Primary Cable Replacement

**BACKGROUND:** The buried underground electric primary cable that was installed in the Shearman/Wright Lane area in 1970 (46 years old) has significantly exceeded its expected life (35 years) and requires replacement to provide reliable electric service to the residences in that area. The cable is deteriorated and starting to experience failures. To minimize lawn disturbances in the area it is proper to directional bore approximately 3400 feet of 2" conduit between pad mounted transformer installations and pull new primary cable through the conduit. Electric Department line crews will install the new primary cable once the conduit system is in place. A separate 1" conduit will also be installed at the same time to accommodate a future fiber optic cable. All affected residences will be pre-notified of the project.

Competitive bids were sought from four (4) qualified directional boring companies to install the conduit system with the following results:

	<u>Bid</u>
Dig-It Hastings, MI	\$25,568
Lester Brothers Jackson, MI	\$33,100
Utility Contracting, Co. Sparta, MI	\$36,040
RZ Trenching	No bid (busy)

**RECOMMENDATION:** It is recommended by staff that the City Council approve awarding the directional boring contract to the low bidder – Dig-It of Hastings, MI in the amount of \$25,568.

**FISCAL EFFECTS:** Funding for this project is contained in the Capital Outlay Plan of the Electric Fund (582-900-970.00). The total estimated cost of the project is \$140,000, the amount budgeted in FY17 is \$200,000.

**ALTERNATIVES:** 1) As suggested by City Council

323 W. Michigan Ave.  
Marshall, MI 49068  
p 269.781.5183  
f 269.781.3835  
cityofmarshall.com

**CITY GOAL CLASSIFICATION:**

**GOAL AREA 4. INFRASTRUCTURE**

**Goal Statement:** Preserve, rehabilitate, maintain and expand city infrastructure and assets.

Respectfully Submitted,



Edward E. Rice, P.E.  
Electric Utilities Director



Tom Tarkiewicz  
City Manager



**ADMINISTRATIVE REPORT**  
**November 7, 2016 - CITY COUNCIL MEETING**

**TO:** Honorable Mayor and City Council

**FROM:** Jon Bartlett, Finance Director  
Christy Ramey, Purchasing Agent  
Tom Tarkiewicz, City Manager

**SUBJECT:** Sale of 1990 Pierce Pumper and 1999 Spartan Rescue Truck

**BACKGROUND:** The purchase of a new fire department rescue truck was approved in May 2015 with the understanding that two trucks within the fire fleet would be sold to help offset the cost of the new truck. The new rescue truck was put into service in July 2016.

Pursuant to the fixed asset policy, the trucks have been placed for public sale. The trucks are listed for sale with Fire Line Equipment; whose specialty is selling used fire apparatus. The City has been notified that there is a potential buyer out of Tennessee for the 1999 Spartan Rescue, and would like to come and inspect the truck. They have asked that if a sale is negotiated, they be able to take possession and drive the truck back during the same visit.

The listing prices for the trucks are as follows:

1990 Pierce Pumper- \$20,000.00  
1999 Spartan Rescue - \$90,000.00

The beginning list prices were suggested by Fire Line Equipment. The prices are negotiable between the city and any potential buyer. Fire Line representatives do not negotiate the price; only bring buyers and sellers together. Sale price is solely determined by the seller.

**RECOMMENDATION:** It is recommended City Council authorized the Purchasing Agent and Finance Director to conduct negotiations with any potential buyers and allow the equipment to be transported with the buyer upon receipt of a certified check.

**FISCAL EFFECTS:** All proceeds from the sale of both trucks; less a 5% commission fee, will be credited as revenue in the General Fund, line item 101-000-681.00

**CITY GOAL CLASSIFICATION:**

**GOAL AREA 4. INFRASTRUCTURE**

**Goal Statement:** Preserve, rehabilitate, maintain and expand city infrastructure and assets.

**ALTERNATIVES:** As suggested by Council.

Respectfully submitted,

Jon Bartlett  
Finance Director

Christy Ramey  
Purchasing Agent

Tom Tarkiewicz  
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com