MARSHALL CITY COUNCIL AGENDA

MONDAY – 7:00 P.M.

OCTOBER 15, 2012

1) **CALL TO ORDER**

2) **ROLL CALL**

3) **INVOCATION** – Scott Loughrige, Cross Roads Church & Ministries

4) **PLEDGE OF ALLEGIANCE**

5) **APPROVAL OF AGENDA** – Items can be added or deleted from the Agenda by Council action.

6) **PUBLIC COMMENT ON AGENDA ITEMS** – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.

7) **CONSENT AGENDA**

A. **City Council Minutes**

Regular Session..... Monday, October 1, 2012

B. **City Bills**

Regular Purchases	$ 196,453.18
Weekly Purchases –9/28/12	$ 3,161,054.77
Weekly Purchases –10/5/12	$ 132,762.20
Total	**$ 3,490,270.15**

8) **PRESENTATIONS AND RECOGNITIONS**

9) **INFORMATIONAL ITEMS**

10) **PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION**

11) **OLD BUSINESS**

12) **REPORTS AND RECOMMENDATIONS**

A. **Emergency Purchase – Sludge Mixer Drives**

City Council will consider the recommendation to accept the report for the emergency purchase of three sludge mixers at the wastewater treatment facility in the amount of $40,277.

13) **APPOINTMENTS / ELECTIONS**

14) **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) **COUNCIL AND MANAGER COMMUNICATIONS**

16) **ADJOURNMENT**

Respectfully submitted,

Tom Tarkiewicz
City Manager

Mayor:

James Dyer

Council Members:

Ward 1 - Wayne Booton

Ward 2 - Nick Metzger

Ward 3 - Brent Williams

Ward 4 - Jack Reed

Ward 5 - Jody Mankerian

At-Large - Kathy Miller

CALL TO ORDER

IN REGULAR SESSION Monday, October 1, 2012 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Dyer.

ROLL CALL

Roll was called:

Present:	Council Members: Booton, Mayor Dyer, Mankerian, Metzger, Miller, Reed and Williams.
Also Present:	Director of Community Services Huestis.
Absent:	None.

INVOCATION/PLEDGE OF ALLEGIANCE

Richard Gerten of the Family Bible Church gave the invocation and Mayor Dyer led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Miller, supported Metzger to approve the agenda as presented. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Williams, supported Miller to amend the Minutes from Monday, September 17, 2012 to reflect the change under Old Business to read "Council Member Williams was excused from voting on this question by action of the Council on June 18, 2012, related to the overall issue of the Hospital Neighborhood Committee recommendations to the Council." On a voice vote – **MOTION CARRIED.**

Moved Booton, supported Reed to approve the Consent Agenda:

A. Approve minutes of the City Council Regular Session and Work Session held on Monday, September 17, 2012;
B. Approve city bills in the amount of $779,683.62.

On a roll call vote – ayes: Booton, Mayor Dyer, Mankerian, Metzger, Miller, Reed, and Williams; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITIONS

A. Garden Club Proclamation:

Moved Metzger, supported Mankerian to support the proclamation presented to the Marshall Area Garden Club in honor of their 25th Anniversary. On a voice vote – **MOTION CARRIED**.

Marshall Area Garden Club 25th Anniversary Proclamation

WHEREAS, 25 years ago community members established the Marshall Area Garden Club in 1987;

WHEREAS, the objectives of the club are to stimulate the love of gardening, encourage home and community beautification, promote better horticultural practice, and encourage all forms of conservation;

WHEREAS, West End Gardens within the street median were designed, planted and are maintained by the club;

WHEREAS, the Garden Club has designed, planted and maintains the Carver Park wheelchair accessible beautification project;

WHEREAS, other beautification projects have included the Fountain Circle Flower Beds, the Post Office Landscaping project, the planting of over 60 American Liberty Elm trees, the sculpture garden at the Marshall District Library and a Blue Star Marker to honor military service people;

WHEREAS, the Garden Club annually provided flower arrangements for the Calhoun County Fair, Historical Society Home Tour, and United Way kick-off breakfast;

WHEREAS, educational and conservation programs have been presented and supported year after year;

WHEREAS, the City of Marshall has benefited immensely from the leadership, dedication, and efforts of Garden Club members;

NOW, THEREFORE, be it resolved that I, James Dyer, Mayor of Marshall,

proclaim October 16, 2012 Marshall Area Garden Club Recognition Day. I encourage all residents to visit and view the public landscaping projects sponsored by the Garden Club and to thank club members for their beautification of our City.

_____
James L. Dyer, Mayor

B. Conflict of Interest:

City Attorney Beardslee presented his findings regarding the Conflict of Interest Policy complaint filed by Steve Rhodes on September 17, 2012.

Moved Miller, supported Metzger to receive and accept the report from City Manager Tarkiewicz and City Attorney Beardslee. On a voice vote – **MOTION CARRIED**.

INFORMATIONAL ITEMS
None.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION
None.

OLD BUSINESS
None.

REPORTS AND RECOMMENDATIONS
A. Fire Department Staffing:

Moved Miller, supported Metzger to approve the recommendation that the City staff 7 full-time positions in the Fire Department, pending award notification of the SAFER grant with an update of expenses to Council at the end of the 2nd Quarter ending December 31, 2012. On a roll call vote – ayes: Mankerian, Metzger, Miller, Reed, and Mayor Dyer; nays: Booton and Williams. **MOTION CARRIED.**

APPOINTMENTS / ELECTIONS
None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

John Merucci spoke regarding a request from the Marshall Neighborhood Committee for the formation of Local Historic District Committee.

Marty Overhiser volunteered to be a part of the committee, if formed.

Janet Ostrum read prepared remarks regarding land use in the City.

COUNCIL AND MANAGER COMMUNICATIONS
None.

ADJOURNMENT
The meeting was adjourned at 8:23 p.m.

James L. Dyer, Mayor

Sandra Bird, Clerk-Treasurer

EXP CHECK RUN DATES 10/18/2012 - 10/18/2012
UNJOURNALIZED
OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
AA-61012	AIM ASPHALT, INC	DPW GARAGE ASPHALT REPAIRS	2,576.40
AA-46312	AIM ASPHALT, INC	CHAPEL PARKING LOT REPAIRS	8,864.00
AA-60912	AIM ASPHALT, INC	PATCHING ON OLD 27 SOUTH	1,038.40
9008809398	AIRGAS USA LLC	OXYGEN, ACETYLENE	86.35
481294-IN	ALEXANDER CHEMICAL CO	CHLORINE & SULFUR DIOXIDE BLANKET PO FO	1,605.00
481295-CM	ALEXANDER CHEMICAL CO	DEPOSIT CREDIT	(900.00)
481293-CM	ALEXANDER CHEMICAL CO	DEPOSIT CREDIT	(1,300.00)
481292-IN	ALEXANDER CHEMICAL CO	CHLORINE & HYDROFLUOSILICIC ACID	3,821.00
11-696597	ARROW UNIFORM	CUST #010198-04	63.05
11-704165	ARROW UNIFORM	CUST #010198-01	26.37
11-704170	ARROW UNIFORM	CUST #010198-04	62.30
11-704174	ARROW UNIFORM	CUST #010198-05	20.00
11-696601	ARROW UNIFORM	CUST #010198-05	20.00
11-696593	ARROW UNIFORM	CUST #010198-01	26.37
11-711796	ARROW UNIFORM	CUST #010198-04	62.30
11-711791	ARROW UNIFORM	CUST #010198-01	26.37
11-711800	ARROW UNIFORM	CUST #010198-05	20.00
11-704172	ARROW UNIFORM	CUST #010198-03	135.58
11-696596	ARROW UNIFORM	CUST #010198-02	156.86
11-704169	ARROW UNIFORM	CUST #010198-02	54.56
11-696599	ARROW UNIFORM	CUST #010198-03	165.88
11-711798	ARROW UNIFORM	CUST #010198-03	135.58
145756	AUSTIN-BATTERIES PLUS	400 W MH LAMP	111.93
144284	AUSTIN-BATTERIES PLUS	BATTERIES	354.49
225-309413	AUTO VALUE MARSHALL	DIR FIT CONV	313.89
225-307356	AUTO VALUE MARSHALL	THERMOSTAT	21.79
225-307538	AUTO VALUE MARSHALL	PEAK GLOBAL EXT, FUEL TREATMENT	196.50
225-308091	AUTO VALUE MARSHALL	INT DOOR HANDLE	7.49
225-308581	AUTO VALUE MARSHALL	RTV CLR SILICONE	23.94
225-309056	AUTO VALUE MARSHALL	ABRASIVE CUT-OFF	22.77
225-308964	AUTO VALUE MARSHALL	OIL	77.06
225-309055	AUTO VALUE MARSHALL	ABRASIVE CUT-OFF	7.59
225-309068	AUTO VALUE MARSHALL	BATTERY CLEANER	5.36
100312	BAKER TOOL RENTAL & S	COMPRESSOR RENTAL	50.00
100112A	BAKER TOOL RENTAL & S	UPS CHARGES--MAIL RADAR UNIT	29.44
100112	BAKER TOOL RENTAL & S	UPS CHARGE - UNIFORM TO NYE	12.07
43869	BATTLE CREEK LANDSCAP	LAWN SPRINKLER DEACTIVATION	119.69
090212	BOSSERD FAMILY FARM	HANGING BASKETS	40.00
96925	BUD'S TOWING & AUTOMO	UNIT M-5	45.00
184882	C.E.M. SUPPLY INC	AO SMITH MOTOR	124.74
100312	CARL COMMUNICATIONS	MAIL NOTIFICATION DOOR BELL	262.00
67229	CARON CHEVROLET OLDSM	2011 CAPRICE HEADLAMP	687.10
83469	CARR BROTHERS & SONS	22A ROAD GRAVEL	330.00
14225	CEREAL CITY WINDOW CL	CHAPEL BUILDING - WINDOWS CLEANED	250.00
91845	CHEMCO PRODUCTS INC	CHEMICAL INVENTORY - POLYMER	64,800.00
26290	CLASSIC DRY CLEANING&	CLEANING, LAUNDRY	299.40
582511	COMMERCIAL OFFICE PRO	BOXES W/LIFT OFF LID	47.40
582519	COMMERCIAL OFFICE PRO	RETURN - BOXES W/LIFT OFF LID	(47.40)
3111	COURTNEY & ASSOCIATES	SEPTEMBER RETAINER CHARGE	250.00
80815	CRT, INC	BACKUP DR APPLIANCE SERVICE	339.00
18223	CUTTERS TOOL & GRINDI	CHIPPER SHARPENING	89.50
109743	D & D MAINTENANCE SUP	CAR WASH SOAP	60.00
61995	DADOW POWER EQUIPMENT	ROTARY SWITCH	54.71
650	DAMRON BROTHERS ASPHA	ASPHALT WORK - BIRCH ST	925.00
416878	DARLING ACE HARDWARE	CONCRETE FOR CAR/POLE ACCIDENT	30.94
417453	DARLING ACE HARDWARE	PAINT	8.48
416551	DARLING ACE HARDWARE	NUTS, BOLTS, BLADE CUTOFF, LEVER	18.06
416976	DARLING ACE HARDWARE	CONCRETE MIX	5.49
417262	DARLING ACE HARDWARE	NIPPLE & FASTENERS	8.98
417519	DARLING ACE HARDWARE	APRON CHAPS, KEYS	294.34
417696	DARLING ACE HARDWARE	WATER HOSE & FITTINGS	51.97
417866	DARLING ACE HARDWARE	MIXER INSTALL	34.94
415890	DARLING ACE HARDWARE	MURPHY OIL SOAP, SCRATCH COVER	10.98
417613	DARLING ACE HARDWARE	APRON CHAPS	34.57
417597	DARLING ACE HARDWARE	PAINT	3.99
417319	DARLING ACE HARDWARE	PAINT & SUPPLIES	9.57
417022	DARLING ACE HARDWARE	FILTERS	3.98
417471	DARLING ACE HARDWARE	KEY	1.99
475850	DAVIS, MATT	DOWNSTAIRS HALLWAY, ELEVATOR	780.00
6009	DOUGLAS SINK ELECTRIC	STUART'S LANDING LOCKABLE RECEPTACLES	312.90
471	ED'S DECORATING	PAINTED HALLWAY	225.00
S100527270.002	ETNA SUPPLY	SEWER REPAIR PART	24.48
MIMA141692	FASTENAL COMPANY	EAST #1 UPGRADE	64.71
MIMA141647	FASTENAL COMPANY	SUPPLIES	113.40
MIMA141686	FASTENAL COMPANY	RAGS & OIL DRY	67.03
3898443	FISHER SCIENTIFIC	THERMOCOUPLE ASSY	119.77
1256	FUG	BROOKS NATURE AREA SHIRTS	266.00

EXP CHECK RUN DATES 10/18/2012 - 10/18/2012
UNJOURNALIZED
OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
100	GET ER DONE CONSTRUCT	LABOR BUILDING STAIRS IN HANGAR	700.00
9117851457	HD SUPPLY FACILITIES	WET FLOOR SIGNS	89.95
65757	HERMANS MARSHALL HARD	BOLTS, WASHERS	10.05
66156	HERMANS MARSHALL HARD	THINNER, SIMPLE GREEN, CAULK,ROOF CEMEN	37.06
65825	HERMANS MARSHALL HARD	RED PRIMER	67.98
65801	HERMANS MARSHALL HARD	BLACK SILICONE	7.29
65816	HERMANS MARSHALL HARD	TROUBLE LIGHT & BULB	22.58
65800	HERMANS MARSHALL HARD	BLACK SILICONE	15.08
65819	HERMANS MARSHALL HARD	CHAIN, EYEBOLT	5.47
65808	HERMANS MARSHALL HARD	ANTI FREEZE, WASHER	33.23
65882	HERMANS MARSHALL HARD	MURIATIC ACID, SPRAYER	87.91
65851	HERMANS MARSHALL HARD	MARKING PAINT	5.99
65784	HERMANS MARSHALL HARD	CHAIN, TAPE, LINKS, BULB	19.16
65832	HERMANS MARSHALL HARD	5 PK BAGS	47.88
66421	HERMANS MARSHALL HARD	CAULK	17.94
66033	HERMANS MARSHALL HARD	COVERS, KILZ, ROLLER W/TRAY	21.06
66019A	HERMANS MARSHALL HARD	PAINT & SUPPLIES	167.82
66046A	HERMANS MARSHALL HARD	PAINT	83.98
66075	HERMANS MARSHALL HARD	PAINT FOR COMM FOUNDATION	83.98
66113	HERMANS MARSHALL HARD	DARK WALNUT, MOP-N-GLO	18.48
66119	HERMANS MARSHALL HARD	TAPE, MOP	24.48
66499	HERMANS MARSHALL HARD	PAINT & SUPPLIES	402.58
66498	HERMANS MARSHALL HARD	PAINT & SUPPLIES	105.70
66005	HERMANS MARSHALL HARD	PAINT SUPPLIES	29.10
65875	HERMANS MARSHALL HARD	PAINT	8.37
65887	HERMANS MARSHALL HARD	CAUTION TAPE	21.98
385079	HUB INTERNATIONAL MID	POLICY #61474195N	55.00
092012	INTERNATIONAL INSTITU	TRISHA NELSON - MEMBERSHIP DUES	145.00
78781	J & K PLUMBING SUPPLY	PLUMBING SUPPLIES	27.63
78902	J & K PLUMBING SUPPLY	PLUMBING SUPPLIES	5.33
78639	J & K PLUMBING SUPPLY	REPLACEMENT VALVE	48.98
78851	J & K PLUMBING SUPPLY	2015 ANGLE SILCOCK	21.72
1566183-01	J.O. GALLOUP COMPANY	PLUMBING REPAIR SUPPLIES	56.27
1566183-00	J.O. GALLOUP COMPANY	PLUMBING REPAIRS	24.28
1564069-00	J.O. GALLOUP COMPANY	PLUMBING REPAIRS	221.33
B08070	JACK DOHENY SUPPLIES	CLAMP	153.27
A59400	JACK DOHENY SUPPLIES	1/2" HIGH PRESSURE DX HPBV12	130.95
PC01227526:001	JACKSON TRUCK SERVICE	TRANSEND 5 GAL	204.34
PC01226175:001	JACKSON TRUCK SERVICE	2" X 150' YELLOW 5 YR	61.44
[C01226813:001	JACKSON TRUCK SERVICE	WIPER BLADE	45.70
2063	JIM'S ELECTRONICS	REPAIR BANK OF LED LIGHTS	175.00
093012	JIMMY'S JOHNS	COMPOST CENTER	90.00
4846	JS BUXTON	BULK LIME	1,025.70
4829	JS BUXTON	BULK LIME	953.09
126555	KAR LABORATORIES INC	CYANIDE ANALYSIS	100.00
50693	KEBS INC	2012 LOCAL ROAD RESURFACING	318.00
215058B	KELLOGG COMMUNITY COL	CLASSES	3,208.02
4787	KELLOGG'S REPAIR GARA	PTO BELTS	40.51
4743	KELLOGG'S REPAIR GARA	PAINT	14.50
4717	KELLOGG'S REPAIR GARA	PARTS FOR GRASSHOPPER	288.45
4728	KELLOGG'S REPAIR GARA	BEARING	12.25
7646	LEWEY'S SHOE REPAIR	CHAD HAZEL'S BOOTS	220.00
7642	LEWEY'S SHOE REPAIR	BILL DAY'S BOOTS	155.00
101012	MACNLOW ASSOCIATES	KRIS AMBROSE--SUPRVSRY EXCELLENCE	375.00
2	MAGIC MAIDS	APT 312, FRIDAY END CLEANING FOR MONTH	950.00
11511	MARSHALL AREA CHAMBER	MEMBERSHIP INVESTMENT	682.50
1023726	MARSHALL LUMBERTOWN	PLYWOOD, PH-SLOT HWH CONCRETE	35.98
1023670	MARSHALL LUMBERTOWN	SCREEN DOOR FOR PLANT #1	291.28
1023508	MARSHALL LUMBERTOWN	#2 & BTR	22.46
1023554A	MARSHALL LUMBERTOWN	SEWER REPAIR - WATERPLUG HYD CEMENT	17.49
4120	MARSHALL TIRE CITY	RECAP TIRE	94.10
2012150	MAXIMUM AMMUNITIONS L	STREAMLIGHT SL20X LED W/DC CHRGER	200.72
38141345	MCMASTER-CARR	PAD LOCK	169.65
49825352	MSC INDUSTRIAL SUPPLY	GREEN MARKING PAINT	154.56
C50693702	MSC INDUSTRIAL SUPPLY	BLUE MARKING PAINT	154.56
RTN03410	MUNICIPAL SUPPLY CO.	GASKET RETURN	(250.00)
100112	NAIL CONSTRUCTION	BENCH RECONDITIONING - BALANCE DUE	2,275.00
310625	NORTH CENTRAL LABORAT	LABORATORY SUPPLIES BLANKET FOR FY2013	1,204.61
12-509	NU-TWIST SCREEN PRINT	SUMMER LEAGUE SOFTBALL CHAMPS	810.90
12-508	NU-TWIST SCREEN PRINT	SUMMER TOURNAMENT SOFTBALL	567.45
383286A	NYE UNIFORM COMPANY	BALANCE DUE ON BOOTS - SEE CR INV 39165	169.50
391649	NYE UNIFORM COMPANY	HASHMARK-MALTESE EMBLEM	16.99
390773	NYE UNIFORM COMPANY	HERITAGE PANT	210.49
390355	NYE UNIFORM COMPANY	SHIRTS	174.00
391683	NYE UNIFORM COMPANY	SHIRT	174.00
391668	NYE UNIFORM COMPANY	JACKET	289.50
48940	O'LEARY WATER CONDITI	WATER DELIVERED	36.00

EXP CHECK RUN DATES 10/18/2012 - 10/18/2012
UNJOURNALIZED
OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
49510	O'LEARY WATER CONDITI	WATER, COOLER RENTAL	59.50
5677427	POWER LINE SUPPLY	4/0 2-HOLE	215.16
5674238	POWER LINE SUPPLY	T-BRACKET RETURN	(264.40)
5677426	POWER LINE SUPPLY	#2 CU TAP WIRE	317.00
5677313	POWER LINE SUPPLY	FR RAIN PANT	62.50
5671389	POWER LINE SUPPLY	RETURN - RUBBER GOODS	(1,317.00)
4188	PRECISION LAWN CARE	MOW & TRIM	600.00
5567	QUALITY ENGRAVING SER	SPONSOR PLAQUES SOFTBALL & VOLLEYBALL	198.00
RR112460	REHMANN ROBSON PC	PAYMENT #3 - AUDIT	4,910.00
7219	SANDERS FURNITURE & A	REFRIGERATOR	550.00
6647	SCHOENMEYER, JANET	REIMBURSEMENT FOR BROCHURES	23.99
232908	SOLOMON CORPORATION	50 KVA TRANSFORMERS	5,025.00
232907	SOLOMON CORPORATION	25 KVA TRANSFORMERS	6,570.00
21063-1012	SPARTAN STORES	CUST #21063 - SEPTEMBER CHARGES	158.67
16696	SPECTRUM ENGINEERING	PROTECTIVE RELAYING	2,702.40
16697	SPECTRUM ENGINEERING	SWITCHGEAR EX	4,059.00
23232	STANDARD PRINTING & O	UTILITY BILLS	2,735.20
24056	STANDARD PRINTING & O	TOWN CRIER	319.22
172728	STANLEY LAWN & GARDEN	CHAIN SAW MAINTENANCE	31.68
624515	STANTEC CONSULTING MI	CONSTRUCTION ENGINEERING SERVICES	3,899.03
623564	STANTEC CONSULTING MI	2012 WATER MAIN IMPROVEMENTS	1,588.68
6035517820348893-9	STAPLES	ACCT #6035 5178 2034 8893	88.92
LF346969	STATE OF MICHIGAN - M	AIRPORT LICENSE FEE	50.00
20169	SUMMIT POINTE	CONTRACT MOWING	580.00
20-106449	SYNAGRO CENTRAL, LLC	BIOSOLIDS HAULING BLANKET PO FOR FY2013	2,684.20
20-106282	SYNAGRO CENTRAL, LLC	BIOSOLIDS HAULING BLANKET PO FOR FY2013	24,639.47
212486385	U.S. BANK EQUIPMENT F	LEXMARK XS463 COPIER #500-0337004-000	58.56
125	VIA PRUDENCE	G.A.R. SURVEILLANCE SYSTEM	4,449.00
SI123556	VICTOR STANLEY INC.	LANDSCAPE PROJECT LITTER RECEPTACLE	1,357.00
14034	WAGNER ENTERPRISE, IN	SLUDGE MIXER DRIVE ASSEMBLIES	10,387.30
14032	WAGNER ENTERPRISE, IN	30% DOWNPAYMENT	11,783.10
			196,453.18

APPROVAL LISTING FOR CITY OF MARSHALL

EXP CHECK RUN DATES 09/28/2012 - 09/29/2012
UNJOURNALIZED
OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
18-020200-00	AGUILAR, GUADALUPE	REFUND DUPLICATE PAYMENT	140.39
ALLMI550	ALLSTATE WORKPLACE DIV	POLICY ALLMI550 - OCTOBER 2012	753.31
092412	AMWAY GRAND PLAZA HOTE	COLLEEN WEBB - 2 NIGHTS--MERS CONFERENCE	278.64
20-002400-11	BARKLEY, JAY	REFUND UTILITY DEPOSIT	100.00
092612	BOYNE USA RESORTS	MMTA - MICHELLE MASTEJ	257.24
092612	CALHOUN COUNTY CLERK	TRACY HALL - NOTARY FILING FEE	10.00
092612A	CALHOUN COUNTY CLERK	CASSANDRA HEITFELD - NOTARY FILING FEE	10.00
092512	CAROL HAGAMAN	PRESCRIPTION REIMBURSEMENT	10.00
092412	CAROL HAGAMAN	PRESCRIPTION REIMBURSEMENT	15.00
130920	CENTER FOR SLEEP HEALT	LINDA PRATLEY, ACCT #130920	188.14
091412	CITY OF MARSHALL	PETTY CASH REIMBURSEMENT - DRAWER 2	36.99
092112	CLARK, TIM	PRESCRIPTION REIMBURSEMENT	5.00
582168	COMMERCIAL OFFICE PROD	MARKERS	4.93
582067	COMMERCIAL OFFICE PROD	TRIMMER, FLAGS, MARKERS, DVDS	156.31
582066	COMMERCIAL OFFICE PROD	POCKET FILE, HANGING HOOK	46.64
581686	COMMERCIAL OFFICE PROD	FILE, TAPE, CLIPBORD, FLDRS, TONER, PENS	165.29
580492	COMMERCIAL OFFICE PROD	#10 REG ENVS	21.87
581241	COMMERCIAL OFFICE PROD	LABELS, VELLUM	63.31
207053771454	CONSUMERS ENERGY	1000 0916 3971	39.47
207053771452	CONSUMERS ENERGY	1000 0916 3435	41.91
201002217902	CONSUMERS ENERGY	1000 5741 9077	24.82
205541014334	CONSUMERS ENERGY	1000 0033 5602	540.49
2030496064225	CONSUMERS ENERGY	1000 0759 3765	15.45
207053771453	CONSUMERS ENERGY	1000 0916 3708	11.65
207053771451	CONSUMERS ENERGY	1000 0916 3203	14.82
936	CORNERSTONE INSPECTION	INSPECTION SERVICES	82.00
92112COM	CRT, INC	100 HOURS T-BRICKS	11,000.00
092512	DARYL GANO	INSPECTORS COMMISSION	1,073.75
MI022820001-1012	DELTA DENTAL PLAN OF M	CUSTOMER #MI022820001	5,068.96
092012	DRUMM, CODY	SCHOOL LUNCH	12.98
891737787	ELZINGA, BRUCE	DEDUCTIBLE - OAKLAWN HOSPITAL BILLING	37.66
092112	FISHER, CHARLIE	SCHOOL LUNCH	12.98
10-001700-05	FREDERICK, HEATHER	REFUND UTILITY OVERPAYMENT	45.74
092412	FREDONIA TOWNSHIP	TAXES ON UDELL FARM	1,809.00
072712	FREDS, TOM	OAKLAWN HOSPITAL BILL	17.84
970194	GRIFFIN PEST SOLUTIONS	900 S MARSHALL AVE	44.00
22959	HEMMINGSEN DRUG STORE	LINDA PRATLEY, ACCT #772	78.47
092512	JAMES R DEVENEY	INSPECTION COMMISSION	523.75
092012	JEFF & NANCY CROOKS	PRESCRIPTION REIMBURSEMENTS	15.00
092112	JERRY HUTCHISON	CLEANING SUPPLIES FOR DART BUS	14.97
092512	JOHN GROSS	INSPECTION COMMISSIONS	441.25
13-53-000-116-00	LAKE MICHIGAN CREDIT U	REFUND TAX OVERPAYMENT	2,700.29
3960-0912	MARSHALL COMMUNITY CU	3960 - SCHWARTZ	1,222.37
211331	MARTIN OVERHISER	PAINT FOR HONOLULU HOUSE FENCE	341.30
092412	MIKE HINDENACH	MEAL FOR DAVID THUNDEREAGLE & FAMILY	75.00
090712	MYERS, ALICE	PRESCRIPTION REIMBURSEMENT	5.00
328665	NAPA OF MARSHALL	OIL	1,399.71
7016312-0007	OAKLAWN HOSPITAL	JAMES MAURER, #007016312-0007	48.36
060812	OAKLAWN HOSPITAL	DAVE PEMBERTON, #007016312-0008	37.66
368942614	OAKLAWN HOSPITAL	CYNTHIA MURPHY, CONT #893308061	115.31
891898753	OAKLAWN HOSPITAL	PEGGY HIGGINS, CONT #891898753	15.90
892621117	OAKLAWN HOSPITAL	WILLIAM HANKINSON, CONT #892621117	48.36
891900859	OAKLAWN HOSPITAL	LINDA PRATLEY, CONT #891900859	62.47
891900859-A	OAKLAWN HOSPITAL	LINDA PRATLEY, CONT #891900859	269.28
135670	OAKLAWN MEDICAL GROUP	LINDA PRATLEY, ACCT #135670	97.48
3045A093012	REGIONAL MEDICAL LABOR	AMBROSE, KRISTOPHER - ACCN# 4872023	30.50
25-028200-01	ROBERT SIEGEL	REFUND UTILITY DEPOSIT	46.60
092112	ROSENE, BARB	MAINSTREET MGR MEETING EXPENSES	123.01
385505616	SHERRY WINTERS	OAKLAWN HOSPITAL BILLING	15.90
092612	STATE OF MICHIGAN	NOTARY FILING FEES--T. HALL, C. HEITFELD	20.00
13-53-009-901-00	STURDEVANT, DARRYL & L	REFUND TAX OVERPAYMENT	4,517.52
60512	SYKORA, TIM	MMS TRAINING EXPENSES	443.76
092412	TICE, LUCAS	SCHOOL LUNCH	12.98
092012	TIM CLARK	PRESCRIPTION REIMBURSEMENT	5.00
1237226	UNIVERSITY OF MICHIGAN	PAMELA J SCHWARTZ, ACCT #1237226	976.97
17526283	WATER ENVIRONMENT FEDE	ALEC EGNATUK - MEMBERSHIP FEE	107.00
092412	WEBB, COLLEEN	PARKING FEES FOR MERS CONFERENCE	20.00
10040764-0912	WOW! BUSINESS	MARSHALL HOUSE APARTMENTS	1,359.80
			37,347.55

EXP CHECK RUN DATES 09/28/2012 - 09/28/2012
UNJOURNALIZED
OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION		AMOUNT
8240	ASSOCIATION OF PUBLIC	MEMBERSHIP - MICHELLE MASTEJ		86.67
091712-1	CALHOUN COUNTY TREASUR	09/01/12--09/17/12	SUMMER - REAL AD VAL	556,436.82
091712-2	CALHOUN COUNTY TREASUR	09/01/12--09/17/12	SUMMER - REAL AD VAL	429.72
091712-3	CALHOUN COUNTY TREASUR	09/01/12--09/17/12	SUMMER - PERS AD VAL	82,288.74
091712-4	CALHOUN COUNTY TREASUR	09/01/12--09/17/12	SUMMER - REAL IFT	9,393.08
091712-5	CALHOUN COUNTY TREASUR	09/01/12--09/17/12	SUMMER - PERS IFT	27,154.12
091712-6	CALHOUN COUNTY TREASUR	09/01/12--09/17/12	LAND BANK	257.86
091712-7	CALHOUN COUNTY TREASUR	09/01/12--09/17/12	LAND BANK	2,078.45
091712-8	CALHOUN COUNTY TREASUR	09/01/12--09/17/12	SUMMER - REAL AD VAL	620,810.73
091712-9	CALHOUN COUNTY TREASUR	09/01/12--09/17/12	SUMMER - REAL AD VAL	479.47
091712-10	CALHOUN COUNTY TREASUR	09/01/12--09/17/12	SUMMER - PERS AD VAL	37,872.91
091712-11	CALHOUN COUNTY TREASUR	09/01/12--09/17/12	LAND BANK	287.70
091712-1	CALHOUN INTERMEDIATE	09/01/12--09/17/12	SUMMER - REAL AD VAL	323,849.83
091712-2	CALHOUN INTERMEDIATE	09/01/12--09/17/12	SUMMER - REAL AD VAL	250.07
091712-3	CALHOUN INTERMEDIATE	09/01/12--09/17/12	SUMMER - PERS AD VAL	51,611.44
091712-4	CALHOUN INTERMEDIATE	09/01/12--09/17/12	SUMMER - REAL IFT	176.22
091712-5	CALHOUN INTERMEDIATE	09/01/12--09/17/12	SUMMER - PERS IFT	729.62
091712-6	CALHOUN INTERMEDIATE	09/01/12--09/17/12	LAND BANK	150.08
091712-1	KELLOGG COMMUNITY COLL	09/01/12--09/17/12	SUMMER - REAL AD VAL	191,957.33
091712-2	KELLOGG COMMUNITY COLL	09/01/12--09/17/12	SUMMER - REAL AD VAL	148.22
091712-3	KELLOGG COMMUNITY COLL	09/01/12--09/17/12	SUMMER - PERS AD VAL	28,388.43
091712-4	KELLOGG COMMUNITY COLL	09/01/12--09/17/12	SUMMER - REAL IFT	3,240.49
091712-5	KELLOGG COMMUNITY COLL	09/01/12--09/17/12	SUMMER - PERS IFT	9,367.69
091712-6	KELLOGG COMMUNITY COLL	09/01/12--09/17/12	LAND BANK	88.95
091512-1	MARSHALL DISTRICT LIBR	09/01/12--09/17/12	SUMMER - REAL AD VAL	172,898.29
091512-2	MARSHALL DISTRICT LIBR	09/01/12--09/17/12	SUMMER - REAL AD VAL	133.48
091512-3	MARSHALL DISTRICT LIBR	09/01/12--09/17/12	SUMMER - PERS AD VAL	25,569.90
091512-4	MARSHALL DISTRICT LIBR	09/01/12--09/17/12	SUMMER - REAL IFT	2,918.81
091512-5	MARSHALL DISTRICT LIBR	09/01/12--09/17/12	SUMMER - PERS IFT	8,437.60
091512-6	MARSHALL DISTRICT LIBR	09/01/12--09/17/12	LAND BANK	80.12
091712-1	MARSHALL PUBLIC SCHOOL	09/01/12--09/17/12	SUMMER - REAL AD VAL	396,166.64
091712-2	MARSHALL PUBLIC SCHOOL	09/01/12--09/17/12	SUMMER - REAL AD VAL	706.07
091712-4	MARSHALL PUBLIC SCHOOL	09/01/12--09/17/12	LAND BANK	215.10
091712-5	MARSHALL PUBLIC SCHOOL	09/01/12--09/17/12	SUMMER - REAL AD VAL	355,925.60
091712-6	MARSHALL PUBLIC SCHOOL	09/01/12--09/17/12	SUMMER - REAL AD VAL	274.85
091712-7	MARSHALL PUBLIC SCHOOL	09/01/12--09/17/12	SUMMER - PERS AD VAL	56,723.38
091712-8	MARSHALL PUBLIC SCHOOL	09/01/12--09/17/12	SUMMER - REAL IFT	4,771.58
091712-9	MARSHALL PUBLIC SCHOOL	09/01/12--09/17/12	SUMMER - PERS IFT	19,755.86
091712-10	MARSHALL PUBLIC SCHOOL	09/01/12--09/17/12	LAND BANK	164.94
091712-11	MARSHALL PUBLIC SCHOOL	09/01/12--09/17/12	SUMMER - REAL AD VAL	51,731.11
091712-12	MARSHALL PUBLIC SCHOOL	09/01/12--09/17/12	SUMMER - REAL AD VAL	39.92
091712-13	MARSHALL PUBLIC SCHOOL	09/01/12--09/17/12	SUMMER - PERS AD VAL	8,244.81
091712-14	MARSHALL PUBLIC SCHOOL	09/01/12--09/17/12	SUMMER - REAL IFT	693.52
091712-15	MARSHALL PUBLIC SCHOOL	09/01/12--09/17/12	SUMMER - PERS IFT	2,871.47
091712-16	MARSHALL PUBLIC SCHOOL	09/01/12--09/17/12	LAND BANK	23.97
091712-3	MARSHALL PUBLIC SCHOOL	09/01/12--09/17/12	SUMMER - PERS AD VAL	26,913.77
53003	MICHIGAN GOVERNMENT FI	SANDI BIRD 2013 DUES		90.00
53395	MICHIGAN GOVERNMENT FI	MICHELLE MASTEJ - 2013 DUES		90.00
091512-1	STATE OF MICHIGAN	09/01/12--09/17/12	SUMMER - REAL - IFT	6,836.70
091512-2	STATE OF MICHIGAN	09/01/12--09/17/12	SUMMER - REAL - IFT	4,165.34
091512-4	STATE OF MICHIGAN	09/01/12--09/17/12	SUMMER - PERS - IFT	17,245.85
091512-5	STATE OF MICHIGAN	09/01/12--09/17/12	SUMMER - REAL - IFT	12,483.90
				3,123,707.22

APPROVAL LISTING FOR CITY OF MARSHALL

EXP CHECK RUN DATES 10/05/2012 - 10/05/2012
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
32-007300-42	ALMANZA, SHARI	REFUND UTILITY DEPOSIT	55.90
OCT 2012	BATTLE CREEK UNLIMITE	PROFESSIONAL SERVICES	14,041.66
30-032800-12	BORDNER, DREW	REFUND UTILITY DEPOSIT	76.47
9-004200-30	BROTT, RICK	REFUND UTILITY DEPOSIT	10.45
100112	BROWN, RICHARD	ENERGY OPTIMIZATION--DEHUMIDIFIER	25.00
OCT2012	CALHOUN COUNTY EQUALI	CONTRACTUAL ASSESSING SRVC	2,122.00
093012-1	CALHOUN COUNTY TREASU	09/18/12--09/30/12 SUMMER - REAL AD VA	12,916.64
093012-2	CALHOUN COUNTY TREASU	09/18/12--09/30/12 SUMMER - PERS AD VA	1,023.59
093012-3	CALHOUN COUNTY TREASU	09/18/12--09/30/12 SUMMER - REAL AD VA	14,410.98
093012-4	CALHOUN COUNTY TREASU	09/18/12--09/30/12 SUMMER - PERS AD VA	1,119.40
093012	CALHOUN COUNTY TREASU	SEPTEMBER TRAILER FEES	80.00
093012-1	CALHOUN INTERMEDIATE	09/18/12--09/30/12 SUMMER - REAL AD VA	7,517.55
093012-2	CALHOUN INTERMEDIATE	09/18/12--09/30/12 SUMMER - PERS AD VA	595.72
35841846	CITGO	CITGO FLEET #132271610	13,190.99
092812	CRIME PREVENTION ASSO	ANDREW GROENEVELD, POWER OF PREVENTION	325.00
1155180-0912	CULLIGAN	ACCT #1155180	24.00
100112	FEDDERS, CARL	JURY DUTY MILEAGE	2.50
974885	GRIFFIN PEST SOLUTION	619 HOMER RD	32.00
974887	GRIFFIN PEST SOLUTION	900 S MARSHALL	44.00
100412	HACKWORTH, MICHAEL	ROLLS FOR TRAINING	20.00
100112	HEYBOER & KOMDEUR ELE	PERMITS PE12-0030 & PE12-0031 FEE REFUN	425.00
100112	HINSKE, MIRAM	ENERGY OPTIMIZATION--FREEZER TURN-IN	60.00
15-001600-21	JACKSON, DOUG	REFUND UTILITY OVERPAYMENT	52.60
092612	K-MART	SEPTEMBER CHARGES	160.73
093012-1	KELLOGG COMMUNITY COL	09/18/12--09/30/12 SUMMER - REAL AD VA	4,455.92
093012-2	KELLOGG COMMUNITY COL	09/18/12--09/30/12 SUMMER - PERS AD VA	353.08
093012-1	MARSHALL DISTRICT LIB	09/18/12--09/30/12 SUMMER - REAL AD VA	4,013.45
093012-2	MARSHALL DISTRICT LIB	09/18/12--09/30/12 SUMMER - PERS AD VA	317.99
093012-1	MARSHALL PUBLIC SCHOO	09/18/12--09/30/12 SUMMER - REAL AD VA	10,160.87
093012-2	MARSHALL PUBLIC SCHOO	09/18/12--09/30/12 SUMMER - PERS AD VA	559.70
093012-3	MARSHALL PUBLIC SCHOO	09/18/12--09/30/12 SUMMER - REAL AD VA	8,262.14
093012-4	MARSHALL PUBLIC SCHOO	09/18/12--09/30/12 SUMMER - PERS AD VA	654.74
093012-5	MARSHALL PUBLIC SCHOO	09/18/12--09/30/12 SUMMER - REAL AD VA	1,200.82
093012-6	MARSHALL PUBLIC SCHOO	09/18/12--09/30/12 SUMMER - PERS AD VA	95.18
092512	MCFADDEN, RODNEY	BOOT ALLOWANCE	130.41
328877	NAPA OF MARSHALL	FUEL TREAT, GAUGE	127.38
14-006800-05A	OLSEN, LORI	REFUND UTILITY OVERPAYMENT	36.28
249-003518179	REPUBLIC SERVICES #24	ACCT #3-0249-1022021	626.94
31-012000-19	SHAYLER, TOD	REFUND UTILITY DEPOSIT	57.68
38-6004708-0912	STATE OF MICHIGAN	38-6004708, SEP 2012, SALES TAX	33,062.44
A1H	STATE OF MICHIGAN	A1H CERTIFICATION APP - BILL DAY	30.00
8-006600-07	STEVENS, LARRY	REFUND UTILITY DEPOSIT	100.00
10040269-0912	WOW! BUSINESS	ACCT #010040269	170.00
			132,747.20

PRESCRIPTION REIMBURSEMENTS	15.00
TOTAL CASH DISBURSEMENTS	$132,762.20

CITY OF Marshall Michigan

ADMINISTRATIVE REPORT
October 15, 2012 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Alec Egnatuk, Wastewater Superintendent
Carl Fedders, Director of Public Services
Tom Tarkiewicz, City Manager

SUBJECT: Emergency Purchase – Sludge mixer drives

BACKGROUND: In 2010 Council approved Staff to move all projects in the Wastewater CIP into FY 2012 to correspond with a rate increase and subsequent bonding to pay for these projects. Staff then pursued a State Revolving Fund (SRF) loan and an S2 Grant from the State of Michigan. It was determined that the SRF loan was not beneficial to the City, however we were still able to utilize the S2 Grant for the design work associated with the CIP projects. One of the projects was to replace three of the four sludge mixer drives at the Wastewater Treatment Plant (WWTP). One of the drives was replaced in FY 2011. A requirement of the S2 Grant was that the projects designed with the funds must be completed within 3 years. All of these projects will be funded by the sale of bonds.

Most of the projects were included in the recent bid awarded to Davis Construction. However, the drives were not included because the WWTP Staff intends to perform the replacement in-house. We performed the replacement of the first drive in FY 2011 with no issues. At the time, we obtained three bids for the replacement drives and motors and chose to purchase from Brawn Mixer, Inc. of Holland, MI. Factors in the decision included price, previous experience and the fact that the Brawn drive units are manufactured in Michigan. Our intent is to purchase the remaining three drives from Brawn to maintain continuity of brand. Below is the cost of the drive assembly and freight:

5BTO3-44 Drive assembly:	$10,948.00
6BTO7.5-38 Drive assembly:	$13,490.00
6BTO7.5-38 Drive assembly:	$14,839.00 (additional rush charge)
Freight	$ 1,000.00
Total	$40,277.00

The drives were included in the bond sale with an estimate of $45,000.

At the end of September, while performing our annual tank maintenance, we discovered that neither of the mixers on the raw sludge tank were operational. It was decided to purchase all three mixers immediately with a rush put on one of the 6BTO mixers.

In compliance with the City of Marshall's Code of Ordinance – Title III, Chapter 32.06 – Emergency Purchases staff must file a full report with City Council within 30 days of an purchase that endangers the health or safety of the public.

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

RECOMMENDATION: To accept the report for the emergency purchase of three sludge mixers at the wastewater treatment facility.

FISCAL EFFECTS: To authorize and appropriate $40,277 for the emergency purchase of sludge mixer drives from the Wastewater Fund expenditure budget line item 590-900-970.00.

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

Alec Egnatuk	Carl Fedders	Tom Tarkiewicz
Wastewater Superintendent	Director of Public Services	City Manager