



**CITY COUNCIL
WORK SESSION AGENDA
Monday, July 16, 2012
6:00 PM – 6:45 PM
City Hall**

A. Joint police study update

Dan Redstone of Redstone Architects will update the Council on the revisions to the Joint Police Facility study for the City and the Michigan State Police.

B. Other Items

C. Future Work Sessions

None scheduled

D. Future topics

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

MARSHALL CITY COUNCIL AGENDA

MONDAY – 7:00 P.M.

JULY 16, 2012

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) INVOCATION – Kris Tarkiewicz, Family Bible Church
- 4) PLEDGE OF ALLEGIANCE
- 5) APPROVAL OF AGENDA – Items can be added or deleted from the Agenda by Council action.
- 6) PUBLIC COMMENT ON AGENDA ITEMS – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
- 7) CONSENT AGENDA

A. Outage Software

City Council will consider the recommendation to authorize the purchase of the Outage Management and Integrator software from M-Power Technologies.

B. City Council Minutes

Regular Session..... Monday, July 2, 2012

Work Session..... Monday, July 2, 2012

C. City Bills

Regular Purchases.....\$ 135,899.28

Weekly Purchases –6/29/12..... \$ 12,852.98

Weekly Purchases –7/6/12..... \$ 34,451.15

Total\$ 183,203.41

8) PRESENTATIONS AND RECOGNITIONS

A. Girl Scout Gold Award

City Council will present a resolution to Katrina Cribbins to express congratulations and public appreciation on the occasion of earning the Girl Scout Gold Award.

B. Calhoun County Medical Care Facility Operating Millage Presentation

Cathy Winer, member of the “Sharing and Caring Through the Years” Millage Renewal Committee, will give a presentation on the upcoming Calhoun County Medical Care Facility millage renewal.

9) INFORMATIONAL ITEMS

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. Hospital Neighborhood Committee

City Council will establish a work session for Monday, July 23, 2012 at 6:00 p.m. at the Public Services Building, 900 S. Marshall Avenue.



Mayor:

James Dyer

Council Members:

Ward 1 - Wayne Booton

Ward 2 - Nick Metzger

Ward 3 - Brent Williams

Ward 4 - Jack Reed

Ward 5 - Jody Mankerian

At-Large - Kathy Miller



B. Trash, Brush and Leaf Collection Millage

City Council will consider the recommendation to adopt the resolution for the November 2012 ballot language for the Trash, Brush and Leaf Collection Millage.

C. Departmental Restructuring and Salary Adjustments

City Council will consider the recommendation to approve the proposed departmental restructurings and salary adjustments.

D. City Manager Evaluation

City Council will discuss the 2012 City Manager performance evaluation.

E. City Manager Salary Adjustment

City Council will consider a salary adjustment for the City Manager.

13) APPOINTMENTS / ELECTIONS

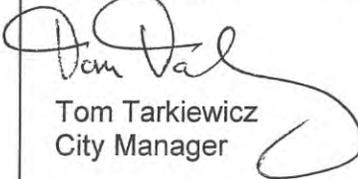
14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

Respectfully submitted,


Tom Tarkiewicz
City Manager



ADMINISTRATIVE REPORT
July 16, 2012 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council
FROM: Carl Fedders, Director of Public Services
Dennis Dixon, Electric Superintendent
Tom Tarkiewicz, City Manager
SUBJECT: M-Power Technologies OMS and Integrator Software

BACKGROUND: The City has been reviewing on a trial basis an Outage Management System (OMS) software for the Electric Division for past few months. The present way of taking outage reports from customers involves receiving phone calls from customers, writing down and collating the information and dispatching crews to the approximate area. The OMS software automates taking the information, locating and pinpointing the problem area on a system map enabling the staff to dispatching crews to the affected area more efficiently. The system also records start and stop times of the outage for easy annual calculation for our reliable power application. The M-Power OMS software greatly reduces the time needed in taking the information in and locating the problem which will reduce outage times. Staff will also be able to calculate loading on a specific circuit or transformers which will allow us to avoid potential problems. We can also evaluate if the transformer is oversized and install a smaller one decreasing systems losses (wasted energy). This software will also seamlessly integrate with an Automated Meter Information (AMI) technology, which we are in the initial stages of reviewing. Should we elect to proceed with the AMI after evaluation and approval the system will still be relevant.

This particular project has a total estimated cost of approximately \$31,500 with an annual update and maintenance fee of \$6,000. Other options were explored and it was determined that M-Power offered the best service and product for this specialized software. The project was budgeted in the FY 2013 budget at \$47,500.

RECOMMENDATION: It is recommended that the City Council authorize the purchase of the Outage Management and Integrator software From M-Power Technologies.

FISCAL EFFECTS: To approve and appropriate \$37,500 from the expenditure budget line item 582-900-970.00 for the purchase of the proposed software.

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

Carl Fedders
Director of Public Services

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

CALL TO ORDER

IN REGULAR SESSION Monday, July 2, 2012 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Pro Tem Williams.

ROLL CALL

Roll was called:

Present: Council Members: Booton, Mayor Dyer (arrived at 7:45 p.m.), Mankerian, Metzger, Miller, and Williams.

Also Present: City Manager Tarkiewicz.

Absent: None.

INVOCATION/PLEDGE OF ALLEGIANCE

Scott Loughrige of Cross Roads Church and Ministries gave the invocation and Mayor Pro Tem Williams led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Metzger, supported Williams, to approve the agenda as presented. On a voice vote: **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

Dave Stevenson of 313 S. Grand stated some concerns with the Hospital and Neighborhood Committee.

Jerry Clifton of 15766 17 ½ Mile Road commented on the issue of taxes.

CONSENT AGENDA

Moved Miller, supported Mankerian, to approve the consent agenda:

- A. Approve the recommendation to sign the amendment to the right of way and easement grant and the temporary work agreement with Enbridge Energy for parcel 003-000-00, 003-000-01, 003-422-01, and 311-015-00;
- B. Approve the recommendation to authorize the Clerk-Treasurer to sign the easement agreement for parcel 003-353-01;
- C. Approve the recommendation to sign the agreement with the Michigan Department of Transportation for the Airport Taxiway Rehabilitation project at Brooks Field and the agreement with Mead and Hunt Inc. for the construction administration services;
- D. Approve minutes of the City Council Regular Session held on Monday,

June 18, 2012;

- E. Approve city bills in the amount of \$340,722.42.

On a roll call vote – ayes: Booton, Mankerian, Metzger, Miller, Reed and Williams; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITIONS

City Council presented a proclamation to the Relay for Life – Calhoun County East for “Paint the Town Purple”.

**American Cancer Society’s
Relay for Life – Calhoun County East “Paint the Town Purple”
Proclamation for Marshall, Michigan**

WHEREAS, Paint the Town Purple is an activity of the American Cancer Society that promotes cancer awareness, gives individuals and communities an opportunity to fight back against the cancer, supports Relay For Life and

WHEREAS, Every dollar raised through Relay For Life goes toward fighting cancer and helps the American Cancer Society’s mission of saving lives and creating a world with less cancer and more birthdays – by helping people stay well, by helping people get well, by finding cures for cancer and by fighting back; and

WHEREAS, The American Cancer Society is the largest non-government funder of cancer research in the United States and funded more than \$150 million in cancer research last year ; and

WHEREAS, Relay For Life has raised \$4.25 billion nationwide since its inception (1985-2011) and Relay For Life-Calhoun County East has contributed \$1,600,000 over the past fifteen years

NOW, THEREFORE, BE IT RESOLVED, that I, Jim Dyer, Mayor of Marshall, Michigan, do hereby proclaim July 14th through July 21st, 2012 as,

**RELAY FOR LIFE – CALHOUN COUNTY EAST
"PAINT THE TOWN PURPLE DAYS"**

I would encourage all citizens to participate in the **PAINT THE TOWN PURPLE DAYS** in support of Relay For Life which will take place on July 20th and 21st at the Calhoun County Fairground.

INFORMATIONAL ITEMS

Event Reports were provided for Civil War Ball, Home Tour, Hispanic Heritage Festival, and Zarzuela's Anniversary Celebration.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

None.

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Special Land Use #SLU12.01 – 215 High Street:

Moved Miller, supported Metzger, to excuse Council Member Williams from voting on the Special Land Use at 215 High Street because it is an issue concerning the hospital. On a voice vote – **MOTION CARRIED.**

Moved Metzger, supported Mankerian, to approve the Special Land Use Permit for a Lodging House at 215 High Street, under the conditions set forth in the application. On a roll call vote – ayes: Mankerian, Metzger, Miller, and Reed; nays: Booton. **MOTION CARRIED.**

B. Special Land Use #SLU12.02 – 720 East Green Street:

Moved Miller, supported Mankerian, to approve the Special Land Use Permit for a Beauty Salon at 720 East Green Street, under the conditions set forth in the application. On a roll call vote – ayes: Metzger, Miller, Reed, Williams, Booton, and Mankerian; nays: none. **MOTION CARRIED.**

C. Marshall Economic Development Alliance:

Moved Mankerian, supported Reed, to approve the recommendation to support the Marshall Economic Development Alliance and approve the initial seed funds in the amount of \$50,000. On a roll call vote – ayes: Miller, Reed, Williams, Booton, Mayor Dyer, Mankerian, and Metzger; nays: none. **MOTION CARRIED.**

D. Charter Amendments:

Moved Metzger, supported Booton, to adopt the resolution for the November 2012 ballot language for the City Charter amendments and combine questions #1 and #5 pertaining to the correction of grammatical errors. On a roll call vote – ayes: Reed, Williams, Booton, Mayor Dyer, Mankerian, Metzger, and Miller; nays: none. **MOTION CARRIED.**

CITY OF MARSHALL
RESOLUTION NO. 2012-20
CHARTER AMENDMENTS

The City of Marshall has determined that with the passage of time it is in the best interests of the City to redefine the organizational structure between the City Council, the City Manager, the clerk-treasurer, and the assessor by amending the City Charter to provide that the City Manager shall appoint a clerk, a treasurer and an assessor, who thereafter shall be immediately responsible to the City Manager for the administration of their respective duties.

Further, because the Marshall District Library has been organized under the District Library Establishment Act, Public Act 24 of 1989, the references to a public library contained within the City Charter are obsolete.

IT IS HEREBY RESOLVED:

- A. That the existing City of Marshall Charter Article II, Section 2.02(b) shall be amended to read as follows:

Section 2.02, Qualifications

(b) Oath and Bond of Office. Every elected officer, before entering upon the duties of office, shall take the oath of office prescribed in Section 1 of ARTICLE-# 11 of the Constitution of 1963 of the State of Michigan, and shall file the same with the clerk together with any bond which may be required by this charter or by the council. In the case of failure to comply with the provisions of this section within ten (10) days from the date of election, such officers shall be deemed to have declined the office and such office shall thereupon become vacant unless the council shall, by

resolution, extend the time which such officer may qualify as above set forth.

- B. That the existing City of Marshall Charter Article II, Section 2.04 shall be amended to read as follows:

Section 2.04, Compensation and Expenses

~~The salary of the members of the council, with the exception of the mayor, shall be \$300.00 per year. Salary of the mayor shall be \$500.00 per year. These salaries shall constitute the only remuneration which shall be paid to the members of the council and mayor for the discharge of their official duties.~~ The members of the council, including the mayor, shall receive no salary or other compensation for their services except that expenses incurred on behalf of the city shall be paid if authorized by the council.

- C. That the existing City of Marshall Charter Article II, Section 2.10 shall be amended to read as follows:

Section 2.10, Appointment of City Officials.

~~The clerk treasurer, assessor, and city attorney shall hold office by virtue of appointment by the mayor and subject to confirmation of two-thirds (2/3) of the council, which body shall also set their compensation. These appointees may be removed for cause by a two-thirds (2/3) vote of the council. All such appointments shall be made at the first regular meeting of the Council in May following each regular city election, and the persons so appointed shall hold office for terms of two (2) years from the first day of June following their appointment.~~

(a) Clerk, treasurer and assessor. The clerk, the treasurer and the assessor shall each hold office by virtue of appointment by the City Manager. The compensation of the clerk, the treasurer and the assessor shall be set by the council.

(b) Attorney. The city attorney shall hold office by virtue of appointment by the mayor and subject to confirmation of two-thirds (2/3) of the council, which body shall also set the attorney's compensation. The city attorney may be removed for cause by a two-thirds (2/3) vote of the council. The appointment

shall be made at the first regular meeting of the Council in May following each regular city election, and the person so appointed shall hold office for terms of two (2) years from the first day of June following the appointment.

- D. That the existing City of Marshall Charter Article II, Section 2.11 shall be amended to read as follows:

Section 2.11, Appointment of City Manager.

The city manager shall be appointed by a two-thirds (2/3) vote of the entire council for an indefinite term. The appointment shall be primarily on the basis of executive and administrative qualifications. The council shall fix the city manager's compensation. ~~The city manager, once appointed, shall become a resident of the city.~~

- E. That the existing City of Marshall Charter Article II, Section 2.12 shall be amended to read as follows:

Section 2.12, Removal of City Manager

- (a) The council, at a regular meeting, shall adopt, by affirmative vote of two-thirds (2/3) of all its members, a preliminary resolution which must state the reasons for removal and may suspend the ~~manger~~ manager from duty for a period not to exceed forty-five (45) days. A copy of the resolution shall be delivered promptly to the manager.
- (b) Within five (5) days after a copy of resolution is delivered to the manager, the city manager may file with the council a written request for a public hearing. This hearing shall be held at a council meeting not earlier than thirty (30) days after the request is filed. The manager may ~~filed~~ file with the council a written reply not later than ten (10) days before the hearing.
- (c) The council may adopt a final resolution of removal, which may be made effective immediately, by affirmative vote of two-thirds (2/3) of all its members at any time after five (5) days from the date when a copy of the preliminary resolution was delivered to the manager, if the manager has not requested a public hearing, or at any time after the public

hearing if the manager has requested one.

- (d) The manager shall continue to receive the same salary until the effective date of a final resolution of removal. The ~~manger~~ manager serves at the pleasure of the council, and the reason or reasons for removal need not necessarily be for cause, but may be for any reason or reasons which the council at its sole discretion deems to be sufficient.

- F. That the existing City of Marshall Charter Article II, Section 2.15 shall be amended to read as follows:

Section 2.15, Procedure

- (a) Meetings. The council shall meet regularly ~~at least twice in~~ every month at such time and places as the council may prescribe by resolution. Special meetings shall be called by the clerk upon written request by the mayor or four (4) members of the council. All meetings shall be open to the public, except as provided by State law, and notice of all meetings shall be made in accordance with State law.

- G. That the existing City of Marshall Charter Article II, Section 2.27 shall be amended to read as follows:

Section 2.27, Annual Compensation

The city council shall set the salaries of all administrative officials, department heads and salaried personnel by June 4 30 of every year, except as provided by State law. Such salaries shall be included in the annual budget to be adopted ~~by June 4~~ not later than the first meeting of the council in June.

- H. That the existing City of Marshall Charter Article III, Section 3.01 shall be amended to read as follows:

- (a) **Administrative Officials.** The administrative officials of the city shall be the city manager, city clerk, city treasurer, city assessor and city attorney. The council may create additional administrative offices combine, or

separate administrative offices in any manner not inconsistent with law or this charter and shall prescribe the duties thereof in order to insure the proper operation of the city government.

(b) Oath and Bond of Office. Every appointed officer, before entering upon the duties of office, shall take the oath of office prescribed by Section 1 of ARTICLE # 11 of the Constitution of 1963 of the State of Michigan, and shall file the same with the clerk together with any bond which may be required by this charter or by the council. In case of failure to comply with the provisions of this section within ten (10) days from the date of appointment, such officers shall be deemed to have declined the office and such office shall thereupon become vacant unless the council shall, by resolution, extend the time in which such officer may qualify as above set forth.

- I. That the existing City of Marshall Charter Article III, Section 3.03 shall be amended to read as follows:

(a) Appointment. When the city manager is absent from the city, or disabled, a qualified city ~~administrative official~~ employee shall be designated by the city manager, to exercise the powers and perform the duties of the city manager during this absence or disability. The city manager shall file with city clerk ~~treasurer~~ a list, by name and title, of three qualified city ~~administrative officials~~ employees to exercise such powers and perform such duties. The city ~~administrative officials~~ employees shall be listed in the order by which each shall be designated to temporarily assume the city manager's duties. During this absence of disability, the council may revoke such designation at any time and appoint another city ~~administrative official~~ employee or ~~department head~~ to serve until the city manager shall return or the city manager's disability shall cease.

- J. That the existing City of Marshall Charter Article III, Section 3.05 shall be amended to read as follows:

Section 3.05, Duties of the City Clerk-Treasurer

The clerk-treasurer shall:

(a) be clerk of the council and shall attend all meetings of the council and keep a permanent journal of its proceedings.

(b) have power to administer all oaths required by law, this charter or the ordinances of the city.

(c) be custodian of the city seal, and shall affix it to all documents and instruments requiring the seal, attest the same, and shall also be custodian of all papers, documents, and records pertaining to the City of Marshall, the custody of which is not otherwise provided for by this charter and shall attest the same whenever required to do so.

(d) give the proper officials of the city ample notice of the expiration or termination of any official bonds, franchises, contracts or agreements.

(e) ~~examine and audit all accounts and claims against the city.~~ perform such other duties as may be prescribed in the capacity of clerk of the city, by law or this charter.

~~(f) be the general accountant of the city and shall keep the books of account of the assets, receipts and expenditures of the city except as otherwise provided by state law or by this charter; the system of accounts of the city shall conform to such uniform system as may be required by law.~~

~~(g) have the custody of all moneys of the city, and all evidences of value belonging to the city, or held in trust by the city.~~

~~(h) receive all moneys belonging to and receivable by the city, including license fees, taxes, assessments, and all other charges, belonging to and payable to the city and shall in all cases give a receipt therefore.~~

~~(i) keep and deposit all moneys or funds in such manner and only in such places as the council may determine, and report the same to the city manager, and to the council.~~

~~(j) have such powers, duties and prerogatives in regard to the collection and custody of State, County, School District and City taxes and moneys as are conferred by law to enforce the collection of State, County, Township, School District, and City taxes upon real and personal property.~~

~~(k) perform such other duties as may be prescribed in the capacity of clerk-treasurer of the city, by law or this charter.~~

- K. That the existing City of Marshall Charter Article III, Section 3.06 shall be amended to read as follows:

Section 3.06, Duties of the Deputy Clerk- City Treasurer

~~—The clerk-treasurer may appoint a deputy subject to the written confirmation by the city manager. The clerk-treasurer may terminate the status of the deputy upon written notice to the city manager. The deputy clerk-treasurer shall have the authority to assume the duties of the clerk-treasurer in the clerk-treasurer's absence.~~

—The treasurer shall:

(a) be the general accountant of the city and shall keep the books of account of the assets, receipts and expenditures of the city except as otherwise provided by state law or by this charter; the system of accounts of the city shall conform to such uniform system as may be required by law.

(b) have the custody of all moneys of the city, and all evidences of value belonging to the city, or held in trust by the city.

(c) receive all moneys belonging to and receivable by the city, including license fees, taxes, assessments, and all other charges, belonging to and payable to the city and shall in all cases give a receipt therefore.

(d) keep and deposit all moneys or funds in such manner and only in such places as the council may determine, and report the same to the city manager, and to the council.

(e) have such powers, duties and prerogatives in regard to the collection and custody of State, County, School District and City taxes and moneys as are conferred by law to enforce the collection of State, County, Township, School District, and City taxes upon real and personal property.

(f) perform such other duties as may be prescribed in the capacity of treasurer of the city, by law or this charter.

L. That the existing City of Marshall Charter Article VII shall be abrogated:

~~ARTICLE VII, LIBRARY~~

~~————The Marshall Public Library shall be continued and maintained as a public library and reading room pursuant to the governing state statutes. The manner of selection of the board of directors and officers thereof, the duties of the board of directors and officers, the control of moneys collected to the credit of the library fund, the acquisition and disposal of real and personal property, the construction and leasing of buildings and property, the appointment and removal of a librarian, library assistants and staff, the fixing of salaries and all other matters pertaining to the operation of the public library and reading room shall be as provided by state law.~~

IT IS FURTHER RESOLVED that the proposed Amendments to the City Charter relating to organizational structure shall be submitted to the electors in

the following form:

Question #1 – Shall Article II, Section 2.04 of the City of Marshall Charter be amended to provide that members of the city council, who are currently paid \$300 annually and the mayor who is currently paid \$500 annually, shall receive no compensation for their services?

Yes _____ No _____

Question #2 – Shall Article II, Section 2.10 of the City of Marshall Charter be amended to provide for the City Manager to appoint the Clerk, and Treasurer instead of the Mayor with the confirmation by the City Council?

Yes _____ No _____

Question #3 - Shall Article II, Section 2.11 of the City of Marshall Charter be amended to eliminate the provision that the City Manager become a resident of the city once they are appointed?

Yes _____ No _____

Question #4 – Shall various sections 2.02(b) and 2.12 of the City of Marshall Charter be amended to correct spelling and state law citations?

Yes _____ No _____

Question #5 – Shall Article II, Section 2.15 of the City of Marshall Charter be amended to provide that the City Council regularly meet every month rather than twice a month as currently provided for in the Charter?

Yes _____ No _____

Question #6 – Shall Article II, Section 2.27 of the City of Marshall Charter be amended to provide that the City Council will set the salaries of all administrative officials, department heads and salaried personnel by June 30 of each year, and that these salaries be included in the annual budget adopted not later than the first meeting of the Council in June of each year?

Yes _____ No _____

Question #7 – Shall Article III, Section 3.01 of the City of Marshall Charter be amended to provide that a city clerk and city treasurer be added as administrative officials of the city? The Charter currently provides that the Clerk-Treasurer is one office, and the amendment would recognize that the positions of Clerk and Treasurer are two separate offices. This amendment is tie-barred to the passage of an amendment to Article III, Sections 3.05 and 3.06 of the Charter.

Yes _____ No _____

Question #8 – Shall Article III, Section 3.03 of the City of Marshall Charter be amended to provide that when the City Manager is absent from the city or disabled, a qualified city employee will designated by the City Manager to exercise the powers and duties of the City Manager in their absence or disability?

Yes _____ No _____

Question #9 – Shall Article III, Section 3.05 and 3.06 of the City of Marshall Charter be amended to reflect that the positions of Clerk and Treasurer are separate and state the duties of each office in the corresponding Section? The Charter currently provides that the Clerk-Treasurer is one office, and this amendment would allow the position to be split

into two separate offices along with their relevant duties. This amendment is tie-barred to the passage of an amendment to Article III, Section 3.01 of the Charter.

Yes _____ No _____

IT IS FURTHER RESOLVED that the proposed Amendment to the City Charter relating to a municipal library shall be submitted to the electors in the following form:

Question #10 – Shall the Charter of the City of Marshall, Article VII be deleted; to remove the requirement of a City-operated library and the remaining chapters in the Charter be renumbered?

Yes _____ No _____

IT IS FURTHER RESOLVED that the City Clerk shall forthwith transmit a copy of the proposed Amendments to the City Charter to the Governor of the State of Michigan for his approval, and transmit a copy of the proposed Amendments to the City Charter to the Attorney General of the State of Michigan for his approval, as required by law.

IT IS FURTHER RESOLVED that the proposed Amendments to the City Charter shall be, and the same are hereby ordered, to be submitted to the qualified electors of this City at the general election to be held in the City on Tuesday, November 6, 2012, and the City Clerk is hereby directed to give notice of the election and notice of registration, therefore, in the manner prescribed by law and to do all things and to provide all supplies necessary to submit such

Amendments to the City Charter to the vote of the electors as required by law.

IT IS FURTHER RESOLVED that the proposed Amendments to the City Charter shall be published in full together with the existing Charter provision altered thereby in the Marshall Advisor/Chronicle (Election Notice) not less than ten (10) days prior to the election.

IT IS FURTHER RESOLVED that the canvass and determination of the votes on said question shall be made in accordance with the laws of the State of Michigan.

CERTIFICATION

I, Sandra Bird, Clerk-Treasurer for the City of Marshall, Calhoun County, Michigan do hereby certify that the foregoing Resolution No. 2012-20 was offered by Councilperson Metzger and supported by Councilperson Booton, and the same was duly passed at a regular meeting of the City Council in Town Hall held on the Monday, the 2nd day of July, 2012 and that the vote was as follows:

Yeas: Booton, Mayor Dyer, Mankerian, Metzger, Miller, Reed, and

Williams.

Nays: None.

Absent: None.

Sandra Bird

E. Parking Lot Improvement Program:

Moved Williams, supported Metzger, to approve the 2012 Downtown Parking Lot Improvement Program. On a roll call vote – ayes: Williams, Booton, Mayor Dyer, Mankerian, Metzger, Miller, and Reed; nays: none. **MOTION CARRIED.**

F. Downtown Parking Meters:

Moved Williams, supported Mankerian, to accept the DDA/Main Street Board recommendation to continue to not enforce downtown parking meters and place a welcome plate across the coin slot. On a voice vote – **MOTION CARRIED.**

G. Hospital Neighborhood Committee:

Moved Booton, supported Mankerian, to schedule a Work Session to discuss the Hospital Campus Overlay District for Saturday, July 14, 2012 at the Public Services Building, Training Room, 900 S. Marshall Avenue. On a voice vote – **MOTION CARRIED.**

Council discussed items they would like to see on the agenda for the upcoming work session.

John Merucci of 115 E. Prospect asked if there would be opportunity for comment from the public.

Sue Damron made Council aware that the Garden Tour will also be on July 14th.

Brian Munger stated he hopes there is equal representation at the meeting and he feels this is an emotional issue.

Tim McCaleb asked how to contact Council members with questions and/or comments.

APPOINTMENTS / ELECTIONS

None

PUBLIC COMMENT ON NON-AGENDA ITEMS

John LaPietra of 386 Boyer Court commented on the upcoming elections.

COUNCIL AND MANAGER COMMUNICATIONS

CLOSED SESSION

Moved Miller, supported Metzger, to convene into closed session under section 8A of the Michigan Open Meetings Act to discuss a personnel evaluation as requested by the City Manager. On a roll call vote – ayes: Booton, Mayor Dyer, Mankerian, Metzger, Miller, Reed, and Williams; nays: none. **MOTION CARRIED.**

Convene into closed session at 9:05 p.m.

Marshall City Council, Regular Session
Monday, July 2, 2012
Unofficial

Return to open session at 10:00 p.m.

ADJOURNMENT

The meeting was adjourned at 10:00 p.m.

James L. Dyer, Mayor

Sandra Bird, Clerk-Treasurer

IN A WORK SESSION Monday, July 2, 2012 at 6:00 P.M. in the Conference Room of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Pro Tem Williams.

Present: Council Members: Booton, Mankerian, Metzger, Miller, Reed, and Williams

Also Present: City Manager Tarkiewicz

Absent: Mayor Dyer

- A. City Manager Tarkiewicz presented a departmental restructuring plan.
- B. Council discussed a parking issue on Sherman Drive.
- C. Council discussed some restrictions with the Fireworks ordinance.

The meeting was adjourned at 6:50 p.m.

James L. Dyer, Mayor

Sandra Bird, Clerk-Treasurer

VENDOR APPROVAL SUMMARY REPORT

Date: 07/11/2012

Time: 9:06am

Page: 1

CITY OF MARSHALL

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
A & D LIGHTING SUPPLY	7002	BULBS	233.54	0.00
AIS CONSTRUCTION EQUIP CORP	4885	SHANKS, PINS	0.00	0.00
ALL-TRONICS INC	9157	ANNUAL INSPECTION	396.00	0.00
AMERICAN BUSINESS EQUIPMENT	6530	PHOTOCONDUCTOR UNIT	69.90	0.00
ARROW UNIFORM	6839	CUST #010198-04	561.38	0.00
AUTO GLASS SOLUTIONS, LLC	6595	CROWN VIC WINDSHIELD	185.00	0.00
B S & A SOFTWARE	7143	.NET SOFTWARE	10,295.00	0.00
BEAUTIFUL MOMENTS PHOTOGRAPHY	9533	PRINTS	90.00	0.00
CALHOUN COUNTY TREASURER	7177	TRAILER FEES - JUNE	80.00	0.00
CB HALL ELECTRIC COMPANY	3387	WATER TWR & WATER PLNT LIGHTS	517.00	0.00
CITY OF JACKSON	300296	SPRING 2012 MCOLES LED	464.03	0.00
CIVIC SYSTEMS LLC	3314	SOFTWARE SUPPORT	5,286.00	0.00
CLASSIC DRY CLEANING&TAILORING	5975	CLEANING, LAUNDRY, REPAIRS	315.30	0.00
COLLINS PROFESSION TREE SERV	9464	REMOVED TREES, GROUND STUMPS	1,200.00	0.00
COURTNEY & ASSOCIATES	7259	JUNE SERVICES	250.00	0.00
CRT, INC	6541	T-Bricks	12,318.00	0.00
D & D MAINTENANCE SUPPLY	7271	JANITORIAL SUPPLIES	120.46	0.00
DARLING ACE HARDWARE	7281	HEX BIT	302.36	0.00
DEPPE ENTERPRISES, LLC	217816	6 LG STORM WINDOW CAPITOL HILL	1,815.48	0.00
ELECTION SOURCE	3174	9/1/12 THRU 8/31/13	541.43	0.00
ELHORN ENGINEERING COMPANY	5400	CARUS 4500	3,320.00	0.00
FASTENAL COMPANY	5789	MAINTENANCE SUPPLIES	50.22	0.00
FIRST DUE FIRE SUPPLY	400183	BEN LOW RIDERS	596.73	0.00
GARAGE DOORS UNLIMITED	300432	SERVICE CALL @ PSB	175.00	0.00
GLGC PLUMBING COMPANY LLC	217837	RPLCD BROKEN WATER LINE	111.88	0.00
GRAINGER	3644	EMERGENCY SHOWER VALVE	140.75	0.00
HERMANS MARSHALL HARDWARE	7446	LEVEL, BULB	245.76	0.00
HOLLAND BUS COMPANY	5874	ARBOC MANIFOLD	563.76	0.00
HORIBA JOBIN YVON INC	21024	INVESTIGATIVE SUPPLIES	79.89	0.00
INTERACT PUBLIC SAFETY SYSTEMS	400461	ANNUAL RMS MAINTENANCE	2,000.00	0.00
JOHN D BRUNDAGE &	6437	MAY SERVICES	3,820.00	0.00
JS BUXTON	8962	LIME	1,016.62	0.00
K & H CONCRETE CUTTING INC	5202	CORE DRILLING	175.00	0.00
KAR LABORATORIES INC	8817	SLUDGE ANALYSIS	305.00	0.00
KENDALL ELECTRIC INCORPORATED	7511	BREAKER	74.38	0.00
KIDDER HEATING & AIR CONDITION	7517	REFRIGERANT CHARGING	553.00	0.00
LEWEY'S SHOE REPAIR	7538	RPR 4 TABS	8.00	0.00
LINE DESIGN & LANDSCAPE	7541	CHANTICLEER FL PEAR TREE	350.00	0.00
MARSHALL COMMUNITY FOUNDATION	7559	FY 2013 MPACT SERVICES	1,500.00	0.00
MARSHALL LUMBERTOWN	7569	DRYWALL SCREWS	98.38	0.00
MARSHALL PUBLIC SCHOOLS	7573	PLAYGROUND TRIP #1	516.52	0.00
MARSHALL TIRE	3771	TIRES	1,110.12	0.00
MICHBIO	21311	DUES	275.00	0.00
MICHIGAN ASSESSORS ASSOC	7631	MEMBERSHIP--SANDY PETERSON	75.00	0.00
MICHIGAN SOUTH CENTRAL	7614	NATURAL GAS PURCHASES	46.90	0.00
MID-STATE MASONRY	400540	APPLIED SEALER TO BRICK ABOVE	475.00	0.00
MIDWEST TRANSIT EQUIPMENT	400722	EGRESS HANDLE	83.07	0.00
MUZZALL GRAPHICS	7707	A/P CHECKS	437.85	0.00
NU-TWIST SCREEN PRINTING	7732	T-SHIRTS	455.80	0.00
NYE UNIFORM COMPANY	7733	PANTS, HEMMING	257.49	0.00
O'LEARY WATER CONDITIONING	6995	WATER	36.00	0.00
POWER LINE SUPPLY	7821	KING PIN	570.70	0.00
PRIMARY INTEGRATION ENCORP LLC	5897	Hydro Excitation System & #2 D	51,200.00	0.00
PVS NOLWOOD CHEMICALS INC	5898	POTASSIUM PERMANGANATE FF	2,828.80	0.00
SABRETECH	400723	POWER SUPPLY	46.99	0.00
SCHULERS RESTAURANT	7857	MEDA PRESENTATION	173.53	0.00
SOUTHEASTERN EQUIPMENT CO, INC	21367	GLASS, SEAL	953.48	0.00
STANDARD PRINTING & OFFICE	7903	PROPERTY TAX BILL	1,303.04	0.00
STANLEY LAWN & GARDEN	7905	SERVICE CALL	202.56	0.00
STANTEC CONSULTING MICHIGAN	9713	WWTP Design Contract 2012	23,524.20	0.00
SUMMIT POINTE	5891	LAWN MOWING	580.00	0.00
TOLEDO PE SUPPLY CO.	8384	BASKETBALL STORAGE	521.98	0.00
W.W. GRAINGER INC	8310	LAB VACUUM FILTERS	0.00	0.00
Grand Total:			135,899.28	0.00

VENDOR APPROVAL SUMMARY REPORT

Date: 06/29/2012

Time: 9:41am

Page: 1

CITY OF MARSHALL

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
AIS CONSTRUCTION EQUIP CORP	4885	SHANKS, PINS	0.00	0.00
ALLSTATE WORKPLACE DIVISION	3431	POLICY #ALLMI550	748.59	0.00
AMERICAN MESSAGING	6657	ACCT #Z1-406436	115.88	0.00
JAMES ARMSTRONG	6681	REFUND UTILITY DEPOSIT	20.56	0.00
SANDRA BIRD	21701	EXPENSE REIMBURSEMENT	34.64	0.00
BROADSTRIPE	3293	ACCT #198-040293	140.01	0.00
CHARLOTTE AQUATIC CENTER	400711	POOL RENTAL-PLAYGROUND TRIP 4	185.00	0.00
COMMERCIAL OFFICE PRODUCTS	9769	PENS	82.15	0.00
CONSUMERS ENERGY	8560	1000 0916 3708	896.71	0.00
ALEC EGNATUK	9593	MAINTENANCE SUPPLIES	113.32	0.00
DAMON FOX	100157	UMPIRING	100.00	0.00
DARYL GANO	8148	INSPECTION COMMISSIONS	687.50	0.00
GRAND HOTEL	8211	Deposit for 2012 Fall Mackinac	8,400.00	0.00
GRIFFIN PEST SOLUTIONS	400246	323 W MICHIGAN AVE	62.00	0.00
JOHN GROSS	300013	INSPECTION COMMISSIONS	572.35	0.00
ALEXANDER MACKEY	400707	REFUND UTILITY DEPOSIT	73.69	0.00
MCMASTER-CARR	6133	EAST SUMP THERMOMETER	202.04	0.00
NAPA OF MARSHALL	2939	TRUCK WASH	4.89	0.00
LARRY & SARA PLUSHNIK	2024	ENERGY OPTIMIZATION - BULBS	42.75	0.00
PRUDENTIAL PREFERRED	400710	REFUND UTILITY DEPOSIT	6.56	0.00
MANUEL SANCHEZ	400703	REPLACE TRASH CAN	31.21	0.00
TIMOTHY SHANER	400708	REFUND UTILITY DEPOSIT	20.02	0.00
LUCAS TICE	300431	SCHOOL LUNCH	12.64	0.00
RYAN TRAVER	100238	MAIN ST CONFERENCE REIMBRSMNT	140.39	0.00
W.W. GRAINGER INC	8310	LAB VACUUM FILTERS	0.00	0.00
SHERI ZIENERT	5152	COFFEE & SUPPLIES	55.20	0.00
Grand Total:			12,748.10	0.00

Prescription Reimbursements \$104.88

Total Cash Disbursements \$12,852.98

VENDOR APPROVAL SUMMARY REPORT

Date: 07/06/2012

Time: 9:31am

Page: 1

CITY OF MARSHALL

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
AIS CONSTRUCTION EQUIP CORP	4885	SHANKS, PINS	0.00	0.00
BROADSTRIPE	3293	ACCT #198-177805	32.97	0.00
COMMERCIAL OFFICE PRODUCTS	9769	LABELS, LAMINATE, CRTDGS	110.57	0.00
CULLIGAN	736	ACCT #1155180	24.00	0.00
CLIFF FERREE	400718	REFUND UTILITY OVERPAYMENT	37.91	0.00
GANNETT MICHIGAN NEWSPAPERS	9632	MH APTS	120.00	0.00
LARRY & JANE HAMMOND	400717	REFUND UTILITY OVERPAYMENT	85.21	0.00
YONG HARVEY	400720	REFUND UTILITY OVERPAYMENT	54.73	0.00
LAURI HENRY	400714	REFUND UTILITY DEPOSIT	93.47	0.00
BENJAMIN HUGHES	400715	REFUND UTILITY DEPOSIT	16.79	0.00
CARLY JUHOLA	400713	REFUND UTILITY DEPOSIT	64.55	0.00
K-MART	7501	JUNE CHARGES	118.38	0.00
LEWEY'S SHOE REPAIR	7538	JIM NOWLIN'S BOOT ALLOWANCE	201.86	0.00
MARSHALL COMMUNITY CU	7558	REFUND UTILITY OVERPAYMENT	39.83	0.00
MARSHALL LANES	739	PLAYGROUND TRIP #3	637.00	0.00
MRPA	4312	MEMBERSHIP INVOICE	365.00	0.00
MY ALARM CENTER	400382	ALARM SERVICE 7/1/12--9/30/12	75.00	0.00
AMY SHALLEY	400719	REFUND UTILITY OVERPAYMENT	47.31	0.00
SPRINT	9628	ACCT #224843832	365.44	0.00
STATE OF MICHIGAN	4872	38-6004708, JUNE 2012, SLS TAX	31,519.80	0.00
CHRIS SYMONDS	400716	REFUND UTILITY DEPOSIT	4.02	0.00
JEFF TAYLOR	4246	BOOT ALLOWANCE	301.99	0.00
RAEANA TRUDGEON	400680	REFUND UTILITY OVERPAYMENT	46.02	0.00
WAYNE VEALE	400721	ENERGY OPTIMIZATION	25.00	0.00
W.W. GRAINGER INC	8310	LAB VACUUM FILTERS	0.00	0.00
Grand Total:			34,386.85	0.00

Prescription Reimbursements 64.30

TOTAL CASH DISBURSEMENTS \$34,451.15

**CITY OF MARSHALL
COUNTY OF CALHOUN, STATE OF MICHIGAN
RESOLUTION # 2012-21**

A RESOLUTION TO EXPRESS CONGRATULATIONS
AND PUBLIC APPRECIATION TO **KATRINA CRIBBINS** ON
THE OCCASION OF EARNING THE GIRL SCOUT GOLD
AWARD, AND FOR HER
GOLD AWARD PROJECT OF PROVIDING THE COMMUNITY
OF HOMER WITH AN ANNUAL RIVER CLEAN UP EVENT.

WHEREAS, the City Council of the City of Marshall is aware that Katrina Cribbins has earned the Girl Scout Gold Award by completing all requirements of that award, and was recognized in a court of honor held on May 5th, 2012; and

WHEREAS, Katrina Cribbins has distinguished herself by earning the Gold Award, the highest level of achievement in the Girl Scouts of the USA, which is earned by only 5.4% of eligible Girls in GSUSA; and

WHEREAS, Katrina Cribbins has also provided the community, through her Gold Award Project, environmental education and encouragement of community action by means of organizing and facilitating a river clean up event in Village of Homer, which is part of the Kalamazoo River Watershed, and

WHEREAS, Girl Scout Troop 260, of Marshall, MI, and Katrina Cribbins most particularly, embody the spirit of Scouting in America.

NOW, THEREFORE LET IT BE RESOLVED that the City Council of the City of Marshall hereby recognizes and congratulates Katrina Cribbins on her significant life achievement, to thank her for her time and effort spent to better herself and those with whom she is acquainted and wishes her well on all of her future endeavors.

BE IT FURTHER RESOLVED that the City Council of the City of Marshall encourages its citizens to consider Katrina Cribbins as an example of one of Marshall's finest community-minded and goal-oriented young women.

This Resolution shall take effect upon adoption.

Date

Jim Dyer, Mayor



ADMINISTRATIVE REPORT
JULY 16, 2012 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Tom Tarkiewicz, City Manager

SUBJECT: Trash, Brush and Leaf Collection Millage Ballot Language Resolution

BACKGROUND: The City Attorney has prepared the attached resolution for the proposed Trash, Brush and Leaf Collection millage ballot language. The millage would raise annually an estimated \$98,000 with a millage levy of 0.5 mills four years. The length of the levy is recommended to be four years. The millage would pay for spring trash pickup, spring brush pickup and the fall leaf pickup.

RECOMMENDATION: It is recommended that the City Council adopt the attached resolution for the November 2012 ballot language for the Trash, Brush and Leaf Collection millage.

FISCAL EFFECTS: There will be no additional cost for the November ballot proposal.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

A handwritten signature in blue ink that reads "Tom Tarkiewicz". The signature is written in a cursive, flowing style.

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

CITY OF MARSHALL
CALHOUN COUNTY, MICHIGAN

JULY 16, 2012

RESOLUTION 2012-__

RESOLUTION TO ADOPT MILLAGE BALLOT LANGUAGE

TO GENERATE MILLAGE FOR TRASH, LEAF AND BRUSH REMOVAL

WHEREAS, the Marshall City Council wishes to provide revenue for the collection and removal of trash, leaves and brush on an annual basis from within the city; and

WHEREAS, the Marshall City Council is obligated by the city's charter Section 2.18 to provide for the public peace and health; and

WHEREAS, the removal of trash, leaves and brush is a lawful municipal purpose; and

WHEREAS, cities may impose and levy ad valorem property taxes to finance lawful public services, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, the Marshall City Council wishes to levy one-half of one mill for trash, leaf and brush removal;

Now, THEREFORE, BE IT RESOLVED that the City Council of the City of Marshall, Calhoun County, approves the following millage ballot question language and directs the Clerk to submit it to be placed on the November 6, 2012, election ballot:

TRASH, LEAF AND BRUSH MILLAGE

Shall the City of Marshall levy 0.5 mills (50¢ per \$1,000 of taxable value), and levied for four years, 2012 through 2016 inclusive, for the purpose of providing revenue for the removal of trash, leaves and brush , which will raise an estimated \$98,000 in the first year the millage is levied?

Yes

No

I, Sandra Bird, Clerk-Treasurer for the City of Marshall, Calhoun County, Michigan do hereby certify that the foregoing Resolution No. 2012-___ was offered by Councilperson _____ and supported by Councilperson _____, and the same was duly passed at a regular meeting of the City Council in Town Hall held on the Monday, the 16th day of July, 2012 and that the vote was as follows:

Yeas:

Nays:

Absent:

Sandra Bird, Clerk-Treasurer



ADMINISTRATIVE REPORT
JULY 16, 2012 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members
FROM: Tom Tarkiewicz, City Manager
SUBJECT: Departmental Restructuring and Salary Adjustments

BACKGROUND: At the July 2nd Council work session, the City Manager presented two departmental restructurings that will increase some employees' responsibilities, but reduce the City's overall cost.

The Powerhouse Superintendent will be retiring on August 30th. It is the intent to not fill this position but distribute the duties to several employees. The Director of Public Services will be more involved with the operations, and the Electric Superintendent will take over the supervisory duties, and the Purchasing Agent will be responsible for the State of Michigan mandated Energy Optimization program.

Fire Chief Bob Kiessler is contemplating retirement in 2013. Bob has been the Fire Chief since 2009. Between 1992 and 2009, the City had a Director of Public Safety. The Director of Public Safety directed the operations of the Police and Fire Departments. I would like to prepare for the return to the Director of Public Safety position, when Chief Kiessler decides to retire. It is my current plan that Police Chief Jim Schwartz would be promoted to the Director of Public Safety, when the Fire Chief's position becomes vacant.

In February of 2010, I created the positions of Public Services Director and Community Services Director. At that time, the new Directors did not have supervisory experience and their salary reflected this inexperience. After over two successful years in their positions, I feel their compensation needs to be adjusted to meet the competitive market.

I am recommending that the following salary compensation adjustments be approved:

	<u>Current</u>	<u>Proposed</u>
Purchasing Agent	\$40,182	\$41,452
Community Services Director	\$61,870	\$66,454
Electric Superintendent	\$64,317	\$69,500
Public Services Director	\$66,454	\$72,000

The City will see an estimated \$47,000 savings by not filling the Powerhouse Superintendent's position and granting the salary adjustments.

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

RECOMMENDATION: It is recommended that the City Council accept the proposed restructurings and salary adjustments.

FISCAL EFFECTS: To amend the FY 2013 budget and provide increased funding for the proposed salary increases.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Tom Tarkiewicz". The signature is fluid and cursive, with the first name "Tom" and last name "Tarkiewicz" clearly distinguishable.

Tom Tarkiewicz
City Manager



JULY 16, 2012 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Councilmember Nick Metzger
Councilmember Brent Williams

SUBJECT: City Manager Annual Performance Evaluation

BACKGROUND: The City Council performed the City Manager's annual performance evaluation. Each Council member evaluated the Manager in five areas:

- Communication – with Council, with the Community, with the Staff
- Council goals – Process, Accomplishment
- Fiscal Responsibilities – budget presentation, financial reporting, fiscal management
- Responsiveness – citizen complaints, staff issues, Council informational requests, other issues
- Knowledge of City operations

We also interviewed the five Directors, the Deputy Clerk and the Human Resources Coordinator who work closely with the City Manager.

RECOMMENDATION: After Council discussion, it is recommended that the City Manager's 2012 performance evaluation be accepted.

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com



REPORT FROM THE MAYOR
JULY 16, 2012 - CITY COUNCIL MEETING

REPORT TO: Honorable City Council Members
FROM: Mayor James L. Dyer
SUBJECT: City Manager Compensation Adjustment

BACKGROUND: Tom Tarkiewicz was appointed as the City Manager effective March 13, 2009 at a salary of \$97,500. He chose to not take the compensation package given to the former City Manager which was 9% higher than the \$97,500 salary. On July 1, 2009, 2010, 2011, and 2012, non-union staff were granted 1% pay raises. If the City Manager had been granted the same consideration of the same increase, his July 1, 2012 salary would be \$101,459. Over the past three years, the City Manager did not receive a total of \$5,889 due to not having been given raises each year. My request to the Council is to grant him the salary adjustments which he would have received similar to other staff.

RECOMMENDATION: It is recommended that the City Council adjust the City Manager's salary to \$101,459.

FISCAL EFFECTS: To amend the FY 2013 budget and provide increased funding for the proposed City Manager salary increase of \$5,889.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James L. Dyer".

James L. Dyer
Mayor

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com