

MARSHALL CITY COUNCIL AGENDA

MONDAY – 7:00 P.M.

MARCH 19, 2012



- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) INVOCATION – Scott Loughrige, Cross Roads Church & Ministries
- 4) PLEDGE OF ALLEGIANCE
- 5) APPROVAL OF AGENDA – Items can be added or deleted from the Agenda by Council action.
- 6) PUBLIC COMMENT ON AGENDA ITEMS – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
- 7) CONSENT AGENDA

A. HR Policy #12.03 – Health Insurance Premium Sharing

City Council will consider the recommendation to approve HR Policy #12.03 regarding health insurance premium sharing.

B. City Council Minutes

Regular Session..... Monday, March 5, 2012

C. City Bills

Regular Purchases	\$ 173,370.30
Weekly Purchases –3/2/12	\$ 61,425.92
Weekly Purchases –3/9/12	\$131,893.89
Total	\$ 366,690.11

8) PRESENTATIONS AND RECOGNITIONS

9) INFORMATIONAL ITEMS

A. Fiscal Year 2013 Budget Preview

City Manager Tarkiewicz will present a preview of the FY 2013 General Fund and Dial-A-Ride Budgets.

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. Public Hearing – Industrial Development District #33

City Council will receive public comment on the establishment of Industrial Development District #33, 604 South Kalamazoo Avenue.

B. Public Hearing – Progressive Dynamics IFT Application

City Council will receive public comment on the proposed Industrial Facilities Tax Exemption Certificate application for Progressive Dynamics.

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

13) APPOINTMENTS / ELECTIONS

Mayor:

James Dyer

Council Members:

Ward 1 - Wayne Booton

Ward 2 - Nick Metzger

Ward 3 - Brent Williams

Ward 4 - Jack Reed

Ward 5 - Jody Mankerian

At-Large - Kathy Miller



14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz", with a long, sweeping flourish extending to the right.

Tom Tarkiewicz
City Manager



ADMINISTRATIVE REPORT
March 19, 2012 CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Tracy Hall, HR Coordinator

SUBJECT: HR Policy – Health Insurance Premium Sharing

BACKGROUND: Administration would like to propose an amendment to the City of Marshall Personnel Policy Manual. Changes to the Personnel Policy Manual are dealt with in Section 1.05 *“These policies are subject to change upon approval by City Council.”*

Currently, City of Marshall employees pay ten percent (10%) for the monthly premium for his/her health insurance. In 2011, it was negotiated into the Fire, Police Patrol, and Police Command Union Agreements that new hires would be responsible for twenty (20%) of the monthly premium.

We are proposing that non-bargaining unit employees hired on or after April 1, 2012 pay twenty percent (20%) of his/her monthly health insurance plan.

RECOMMENDATION: We respectfully request that Council approve HR Policy #12.03 (copy attached).

ALTERNATIVES: As suggested by Council.

FISCAL EFFECTS: Future savings of 10% of any new Employee health insurance premium.

Respectfully submitted,


Tom Tarkiewicz
City Manager


Tracy Hall
HR Coordinator

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

6.02 - MEDICAL INSURANCE

The City of Marshall currently provides family health, medical and hospitalization insurance. A complete explanation of coverage is available through the Department of Human Resources.

2. Employees hired prior to April 1, 2012 pay ten percent (10%) of the health insurance premium charged to the City. Employees hired on or after April 1, 2012 pay twenty percent (20%) of the health insurance premium charged to the City. Such payments will be made by payroll deduction. Employees may make such payment through the City's premium only plan.

CALL TO ORDER

IN REGULAR SESSION Monday, March 5, 2012 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Pro Tem Williams.

ROLL CALL

Roll was called:

Present: Council Members: Booton, Mayor Dyer (arrived at 7:08 p.m.), Mankerian, Miller, and Williams.

Also Present: City Manager Tarkiewicz.

Absent: Council Members: Metzger and Reed.

Moved Miller, supported Mankerian to excuse the absence of Council Members Metzger and Reed. On a voice vote – **MOTION CARRIED.**

INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Pro Tem Williams led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Mankerian, supported Miller, to approve the agenda as presented. On a voice vote: **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Miller, supported Booton, to approve the consent agenda:

- A. Schedule a public hearing for March 19, 2012 to hear public comment on the establishment of Industrial Development District #33, 604 South Kalamazoo Avenue;
- B. Schedule a public hearing for March 19, 2012 to hear public comment on the proposed Industrial Facilities Tax Exemption Certificate application for Progressive Dynamics;
- C. Approve minutes of the City Council Regular Session held on Tuesday, February 21, 2012;
- D. Approve city bills in the amount of \$2,113,308.67.

On a roll call vote – ayes: Booton, Mankerian, Miller, and Williams; nays: none.
MOTION CARRIED.

PRESENTATIONS AND RECOGNITIONS

None.

INFORMATIONAL ITEMS

None.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. Public Hearing – Rezone Marshall Animal Care Center:

Mayor Pro Tem Williams opened the public hearing to hear comment on the rezoning request for Marshall Animal Care Center to rezone from Highway Service (HS) to Professional Office Service District (POSD).

Director of Community Services Natalie Huestis provided background for the rezoning request.

Hearing no comment, the public hearing was closed.

Moved Miller, supported Mankerian to approve the rezoning request for Marshall Animal Care Center to rezone from Highway Service (HS) to Professional Office Service District (POSD). On a roll call vote – ayes: Mankerian, Miller, Williams, and Booton; nays: none. **MOTION CARRIED.**

**CITY OF MARSHALL
ORDINANCE NO. 2012-01**

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF MARSHALL SO AS TO CHANGE THE ZONING OF CERTAIN PARCEL OF REAL PROPERTY COMMONLY KNOWN AS 713 BREWER STREET (PARCEL #13-53-425-001-00) FROM THE TOWNSHIP ZONING OF HIGHWAY SERVICE DISTRICT (HS) TO PROFESSIONAL OFFICE SERVICE DISTRICT (POSD).

THE CITY OF MARSHALL, MICHIGAN ORDAINS:

Section 1. Pursuant to the authority granted in Sections 156.021 and 156.030 of the Marshall City Code, the Zoning Map of the City of Marshall is hereby amended so as to change the zoning district for the below described property from to Highway Service (HS) to Professional Office Service District (POSD).

Property Description

BEGINNING AT THE EAST ¼ POST OF SECTION 23, TOWN 2 SOUTH,

RANGE 6 WEST, MARSHALL TOWNSHIP, CALHOUN COUNTY, MICHIGAN; THENCE NORTH 89 DEGREES 31' 10" WEST ALONG THE EAST AND WEST ¼ LINE OF SAID SECTION 23, A DISTANCE OF 55.95 FEET TO THE WEST RIGHT OF WAY LINE OF BREWER ROAD (OLD U.S. 27); THENCE 120.00 FEET ALONG SAID WEST LINE, AND THE ARC OF A CURVE TO THE LEFT WHOSE RADIUS IS 171793.50 FEET AND WHOSE CHORD BEARS NORTH 00 DEGREES 16' 12" WEST, 120.00 FEET TO THE TRUE PLACE OF BEGINNING; THENCE NORTH 89 DEGREES 31' 10" WEST, 350.39 FEET; THENCE NORTH 00 DEGREES 27' 15" WEST, 280.00 FEET; THENCE SOUTH 89 DEGREES 31' 10" EAST, 350.96 FEET TO SAID WEST LINE OF BREWER ROAD; THENCE 280.00 FEET; THENCE 280.00 FEET ALONG SAID WEST LINE AND THE ARC OF A CURVE TO THE RIGHT, WHOSE RADIUS IS 171793.50 FEET; AND WHOSE CHORD BEARS SOUTH 00 DEGREES 20' 12" EAST, 280.00 FEET TO THE TRUE PLACE OF BEGINNING.

Common Address

713 BREWER STREET (PARCEL #13-53-425-001-00)

Section 2. This Ordinance or a summary thereof shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices, within ten (10) days after its adoption. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signature of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this 5th day of March, 2012.

James L. Dyer, MAYOR

Sandra Bird, CLERK-TREASURER

B. Public Hearing – Stelmi IFT Application:

Mayor Dyer opened the public hearing to hear comment on the proposed Industrial Facilities Tax Exemption Certificate application for Stelmi American, Inc.

Marshall Economic Development Manager provided background for the IFT application.

Hearing no comment, the public hearing was closed.

Moved Williams, supported Mankerian to approve the proposed application for an Industrial Facilities Tax Exemption Certificate for Stelmi American, Inc. On a roll call vote – ayes: Miller, Williams, Booton, Mayor Dyer, and Mankerian; nays: none. **MOTION CARRIED.**

RESOLUTION

Minutes of a regular meeting of the City Council of the City of Marshall held on March 5, 2012, in the Council Chambers of Town Hall located at 323 West Michigan Avenue, Marshall, Michigan.

Present: Booton, Mayor Dyer, Mankerian, Miller, and Williams.
Absent: Metzger and Reed.

The following preamble and resolution were offered by Council Member Williams and supported by Council Member Mankerian.

**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2012-05**

**RESOLUTION TO APPROVE APPLICATION OF
STELMI AMERICA, INC.
1601 BROOKS DRIVE, MARSHALL, MI
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR
PERSONAL PROPERTY - NEW MACHINERY AND EQUIPMENT**

WHEREAS, pursuant to P.A. 198 of 1974, MCL 211.551 et seq., after a duly noticed public hearing held on December 5, 1988, the Council by Resolution established Industrial Development District No. D-19 as requested; and after a duly noticed public hearing held on December 5, 1988; and

WHEREAS, Stelmi America, Inc. has filed an application for an Industrial Facilities Exemption Certificate with respect to personal property improvements and the acquisition and installation of new machinery and equipment within Industrial Development District D-19; and

WHEREAS, in accordance with Act 334, P.A. 1993 amending Act 198, P.A. 1974, a written agreement shall be executed between the applicant and the City of Marshall allowing, under specific circumstances, the reduction and/or revocation of the certificate and recapture of the taxes abated; and

WHEREAS, before acting on said application, the City of Marshall held a hearing on March 15, 2012 in the Council Chambers of Town Hall, located at 323 West Michigan Avenue, Marshall, Michigan, at 7:00 p.m. at which hearing the applicant, public, Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, the acquisition and installation of the new equipment, had not begun earlier than six (6) months before January 31, 2012, the date of acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, the acquisition of the new equipment and machinery is calculated to and will, at the time of issuance of the certificate, have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Marshall; and

WHEREAS, the granting of said certificate shall not have the effect of substantially impeding the operation of the City of Marshall, or impairing the financial soundness of a taxing unit which levies ad-valorem property taxes in the City of Marshall; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Marshall, after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of the local unit, plus the SEV of personal and real property thus exempted; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of

Marshall that:

1. The City Council find and determine that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974, shall not have the effect of substantially impeding the operation of the City of Marshall, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Marshall.
2. The application of Stelmi America, Inc, 1601 Brooks Drive, for an Industrial Facilities Exemption Certificate, with respect to real property improvements and personal property improvements described as new machinery and equipment to be acquired and installed within the Industrial Development District No. D-19 is hereby approved.
3. The Industrial Facilities Exemption Certificate, when issued, shall be and remain in force and effect for a period of (12) twelve years under the rules and regulations of Act 198 of Public Acts of 1974, as amended, for the new machinery and equipment from the date of approval by the State Tax Commission.

AYES: 5

NAYS: 0

Sandra E. Bird, Clerk/Treasurer

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Marshall, County of Calhoun, Michigan, at a regular meeting held March 5, 2012.

Sandra E. Bird, Clerk/Treasurer

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

None.

Marshall City Council, Regular Session
Monday, March 5, 2012
Unofficial

APPOINTMENTS / ELECTIONS

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

COUNCIL AND MANAGER COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 7:15 p.m.

James L. Dyer, Mayor

Sandra Bird, Clerk-Treasurer

VENDOR APPROVAL SUMMARY REPORT

Date: 03/15/2012

Time: 10:27am

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CITY OF MARSHALL

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
AETISTRY TECHNOLOGIES, LLC	400330	BYWAYS FUNDED WEB DESIGN	5,375.00	0.00
AIRGAS USA LLC	4982	HEATING NOZZLE	85.00	0.00
AIS CONSTRUCTION EQUIP CORP	4885	KWIK-LOK II	90,640.58	0.00
ALTA EQUIPMENT COMPANY	3857	REPAIR #412	135.34	0.00
AMERICAN BUSINESS EQUIPMENT	6530	LEXMARK REPAIR	118.00	0.00
APPLIED IMAGING	2538	RICOH AF2018D	242.51	0.00
ARROW ENERGY	5884	FUEL	18,495.30	0.00
ARROW UNIFORM	6839	CUST #010198-05	638.66	0.00
ATHENS TWP FD	400573	TACTICAL OPERATIONS	90.00	0.00
AUSTIN-BATTERIES PLUS	6532	BATTERY	87.49	0.00
AUTO VALUE MARSHALL	21340	OIL SEAL & ALTNR RETURN	43.47	0.00
BAKER TOOL RENTAL & STORAGE	9733	UPS CHARGES	330.17	0.00
BOSHEARS FORD SALES INC	7117	RELAY	1,146.01	0.00
C.E.M. SUPPLY INC	7200	REWIND COIL	150.00	0.00
CASEY NAGER, CONSULTANT	400485	ARCHIVES VOLUNTEER COORDINATOR	800.00	0.00
CORNERSTONE OFFICE SYSTEMS	8563	TONER DEL CHG	46.90	0.00
COURTNEY & ASSOCIATES	7259	FEBRUARY RETAINER	250.00	0.00
CRT, INC	6541	BACKUP DR APPLIANCE SERVICE	1,430.00	0.00
D & D MAINTENANCE SUPPLY	7271	DISPENSER, TISSUE	849.86	0.00
DARLING ACE HARDWARE	7281	SWITCHGEAR PROJECT	291.17	0.00
DEPPE ENTERPRISES, LLC	217816	STORM WINDOWS	1,341.48	0.00
DORNBOSS SIGN & SAFETY	6378	DECALS	389.52	0.00
EDWARDS INDUSTRIAL SALES	7332	#HYDRO PUMP	981.59	0.00
EMERGENCY VEHICLE SERVICES INC	3896	REPAIR	1,086.91	0.00
FASTENAL COMPANY	5789	SWITCHGEAR PROJECT	5.92	0.00
FIRE EXTINGUISHER SERVICE	7360	AIR TANK HYDROSTATIC TEST	115.00	0.00
FORENSIC PHOTOGRAPHY SERVICES	300487	BASIC DIGITAL--S. MCDONALD	300.00	0.00
FRANK MASON	300289	REBUILD MARSHALL WELLHOUSE	10,422.00	0.00
GARAGE DOORS UNLIMITED	300432	Door replacement	4,028.00	0.00
THE HARVESTER FLOWER SHOP	5989	THELMA FILER-JONES	54.00	0.00
HASTINGS FIBER GLASS PRODUCTS	9215	HANDLE LOCK FOR HOOK HOIST	37.30	0.00
HERMANS MARSHALL HARDWARE	7446	RESPIRATOR, ELEC TAPE	63.95	0.00
IRVIN'S HARDWARE	4331	SAW	591.99	0.00
J & K PLUMBING SUPPLY	3351	COUP, NIPPLES	134.18	0.00
JACK DOHENY SUPPLIES	7309	KNOB & SWITCH	95.14	0.00
JACKSON TRUCK SERVICE	7495	MARKERS	110.07	0.00
JOHN D BRUNDAGE &	6437	ORDINANCE PROSECUTION	2,620.00	0.00
K-MART	7501	FEBRUARY CHARGES	44.68	0.00
KAR LABORATORIES INC	8817	CYANIDE ANALYSIS	100.00	0.00
KEBS INC	3051	PLOT PLAN	125.00	0.00
LEXISNEXIS RISK DATA MNGMNT	400109	FEBRUARY 2012	141.06	0.00
MARSHALL LUMBERTOWN	7569	PLYWOOD	17.66	0.00
MARSHALL TIRE	3771	SERVICE CALL	164.00	0.00
METROPCS WIRELESS INC	400574	TEXT MESSAGE RETRIEVAL	50.00	0.00
MICHIGAN SOUTH CENTRAL	7614	NATURAL GAS - FEBRUARY 2012	2,220.65	0.00
MISSION CAR WASH	217915	CAR WASHES - JANUARY	67.00	0.00
MOTOROLA	2924	PORTABLE PROGRAMMING CABLE	75.00	0.00
MUNIMETRIX SYSTEMS CORPORATION	7704	SOFTWARE SUPPORT	499.00	0.00
MWEA	2006	MEMBERSHIP - CHAD HAZEL	116.00	0.00
POWER LINE SUPPLY	7821	2.4 SWITCHGEAR SUPPLIES	2,825.92	0.00
PRO-VISION VIDEO SYSTEMS	400457	IR REMOTE CONTROL	19.00	0.00
RADIO COMMUNICATIONS	7810	STAR REMOTE PENDANT REPAIR	414.25	0.00
MEL RIPLEY	400503	APT LOCK OUT	140.00	0.00
ROE-COMM., INC	8198	RPLACED PAGER	152.00	0.00
SCHINDLER ELEVATOR CORP	3030	PREVENTIVE MAINTENANCE	8,804.73	0.00
SCHULERS RESTAURANT	7857	MEALS	372.67	0.00
SIGN WORLD CONCEPTS	8199	REPLACE DECALS ON POLICE CAR	115.00	0.00
SIGNWORLD CONCEPTS	7471	APPLY DECALS -TRUCK	100.00	0.00
SIMS HEATING & COOLING	8670	MUSEUM IMPROVEMENTS	304.00	0.00
SPARTAN STORES	9656	FEBRUARY CHARGES	148.65	0.00
SSEO GROUP	5886	2400 Volt Switchgear Replaceme	1,148.18	0.00
STANDARD PRINTING & OFFICE	7903	DELIVERY CHARGE	480.22	0.00
STATE OF MICHIGAN	300238	SEX OFFENDER REG FEE	30.00	0.00
SYNAGRO CENTRAL, LLC	4903	BIO-SOLIDS HAULING	11,073.12	0.00
W.W. GRAINGER INC	8310	LAB VACUUM FILTERS	0.00	0.00

Grand Total: 173,370.30 0.00

VENDOR APPROVAL SUMMARY REPORT

Date: 03/02/2012

Time: 10:42am

Page: 1

CITY OF MARSHALL

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
BARB AARON	7003	ELECTION INSPECTOR PAY	155.00	0.00
AD-VISOR & CHRONICLE	7557	WINTER BLUES FEST	301.53	0.00
RON ASHBY II	2580	BOOT ALLOWANCE	143.55	0.00
BATTLE CREEK UNLIMITED, INC.	4558	MARCH	14,041.66	0.00
BEARDSLEE LAW OFFICES	3471	ADDITIONAL FEBRUARY CHARGES	337.50	0.00
BROADSTRIPE	3293	ACCT #198-040293	172.98	0.00
CALHOUN COUNTY EQUALIZATION	7169	CONTRACTUAL ASSESSING SRVC	2,122.00	0.00
CALHOUN COUNTY TREASURER	7177	07/01/11-02/29/12 DEL PERS PRP	1,136.38	0.00
CALHOUN INTERMEDIATE	7178	07/01/11-02/29/12 DEL PERS PRP	555.89	0.00
COMMERCIAL OFFICE PRODUCTS	9769	CRTDG, PAPER	27.67	0.00
CONSUMERS ENERGY	8560	1000 0033 5602	7,439.66	0.00
DAVID W DEPPE LIVING TRUST	400560	REFUND TAX OVERPAYMENT	744.22	0.00
SUSAN DAY	4466	ELECTION INSPECTOR PAY	155.00	0.00
JAMES R DEVENEY	300006	INSPECTION COMMISSION	183.75	0.00
GABRIEL, ROEDER, SMITH & CO.	7382	Actuarial Attestation for RDS	2,500.00	0.00
DARYL GANO	8148	ELECTRICAL INSPECTOR PAY	472.50	0.00
GET ER DONE CONSTRUCTION	5894	AIRPORT MAINTENANCE HANGAR	425.00	0.00
GRIFFIN PEST SOLUTIONS	400246	200 E SPRUCE	184.00	0.00
GRISWOLD AVIATION	400564	PROMISSORY NOTE	9,000.00	0.00
JOHN GROSS	300013	INSPECTION COMMISSION	2,509.25	0.00
KELLOGG COMMUNITY COLLEGE	7507	07/01/11-02/29/12 DEL PERS PRP	332.14	0.00
ROBERTA MACHATA	8278	ELECTION INSPECTOR PAY	124.00	0.00
MARSHALL COMMUNITY CU	7558	2113 - TRUDEAU	1,292.63	0.00
MARSHALL DISTRICT LIBRARY	8065	07/01/11-02/29/12 DEL PERS PRP	189.91	0.00
MARSHALL EXCELSIOR CO	6529	REFUND TAX OVERPAYMENT	2.16	0.00
MARSHALL FIREFIGHTER AMBULANCE	7561	07/01/11-02/29/12 DEL PERS PRP	41.16	0.00
MARSHALL PUBLIC SCHOOLS	7574	07/01/11-02/29/12 DEL PERS PRP	1,237.33	0.00
CITY OF MARSHALL	7595	PETTY CASH	20.18	0.00
GREG MCCOMB	5742	TRAVEL EXP FOR CONFERENCE	76.43	0.00
BADRI NARAYANAN	400562	REFUND UTILITY DEPOSIT	44.92	0.00
NORTHERN SAFETY CO	6833	PARKAS, TROUSERS	402.58	0.00
OAKLAWN HOSPITAL	400563	REFUND UTILITY OVERBILLED AMT	13,680.00	0.00
CINDY PORTER	9799	BOARD MTG MNTS, SUPPLIES	52.06	0.00
KENNETH E REDDICK	3271	ELECTION INSPECTOR PAY	124.00	0.00
PAULINE REDDICK	2109	ELECTION INSPECTOR PAY	64.00	0.00
ROBERT SIEGEL	2773	MEAL	10.00	0.00
TONI SPANA	400561	REFUND UTILITY DEPOSIT	71.93	0.00
SPRINT	9628	ACCT #224843832 JAN & FEB	581.07	0.00
CAROL THRALL	4461	ELECTION INSPECTOR PAY	124.00	0.00
J S POSTMASTER	7883	POSTAGE STAMPS	45.00	0.00
W.W. GRAINGER INC	8310	LAB VACUUM FILTERS	0.00	0.00
DEB WALBECK	6071	ELECTION INSPECTOR PAY	124.00	0.00
SHERRY WINTERS	6012	MICR SCHOOL TRAVEL EXP	3.18	0.00
SHIRLEY WORKS	6971	ELECTION INSPECTOR PAY	124.00	0.00
		Grand Total:	61,374.22	0.00

PRESCRIPTION REIMBURSEMENTS 51.70

TOTAL CASH DISBURSEMENTS \$61,425.92

VENDOR APPROVAL SUMMARY REPORT

Date: 03/09/2012

Time: 8:49am

Page: 1

CITY OF MARSHALL

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
AD-VISOR & CHRONICLE	7557	FEBRUARY CHARGES	636.97	0.00
MARK BYERS	400569	REFUND UTILITY DEPOSIT	59.25	0.00
CALHOUN COUNTY TREASURER	7177	2012 DOG LICENSES SOLD	17,298.85	0.00
CALHOUN INTERMEDIATE	7178	02/15/12--02/29/12 REAL AD VAL	17,238.17	0.00
CITGO	3724	FLEET # 132271610	12,020.07	0.00
COMMERCIAL OFFICE PRODUCTS	9769	OFFICE SUPPLIES	528.86	0.00
CORNERSTONE INSPECTION SRVCS	300392	INSPECTIONS	430.00	0.00
CULLIGAN	736	ACCT #1155180	52.50	0.00
GAIL DIANA	400566	REFUND TAX CERT REPAID BY	258.13	0.00
ANTHONY ELLIS	400572	REFUND UTILITY DEPOSIT	2.29	0.00
FEDEX	8197	ACCT #2470-0609-5	21.19	0.00
GRIFFIN PEST SOLUTIONS	400246	323 W MICHIGAN AVE	31.00	0.00
JUSTINA GUTHRIE	400571	REFUND UTILITY DEPOSIT	35.36	0.00
DANIEL & ANNE INMAN	400567	REFUND UTILITY OVERPAYMENT	1.19	0.00
KELLOGG COMMUNITY COLLEGE	7507	02/15/12--02/29/12 REAL AD VAL	10,372.30	0.00
MARSHALL DISTRICT LIBRARY	8065	02/15/12--02/29/12 REAL AD VAL	3,229.12	0.00
MARSHALL FIREFIGHTER AMBULANCE	7561	02/15/12--02/29/12 REAL AD VAL	2,321.08	0.00
MARSHALL PUBLIC SCHOOLS	7574	02/15/12--02/29/12 REAL AD VAL	38,872.28	0.00
MARSHALL SCHOOLS	400565	REFUND UTILITY OVERPAYMENT	95.17	0.00
MICHIGAN SECTION,AWWA	4895	SPRING REGIONAL MTG--A. AMBLER	95.00	0.00
TRISHA NELSON	4471	TRAVEL ADVANCE	90.00	0.00
REPUBLIC SERVICES #249	2096	ACCT # 3-0249-1022021	472.08	0.00
MYRON SCHNEIDER	9460	REFUND UTILITY DEPOSIT	83.04	0.00
STATE OF MICHIGAN	4872	38-6004708, FEB 2012, SLS TAX	27,578.55	0.00
W.W. GRAINGER INC	8310	LAB VACUUM FILTERS	0.00	0.00
ANGELA WINTER	400568	REFUND UTILITY OVERPAYMENT	9.66	0.00
LACEY WOLVERTON	400521	REFUND UTILITY OVERPAYMENT	24.92	0.00
DEBORAH ZELLER	400570	REFUND UTILITY DEPOSIT	11.86	0.00

Grand Total: 131,868.89 0.00

PRESCRIPTIONS \$ 25.00

TOTAL \$ 131,893.89



ADMINISTRATIVE REPORT
March 19, 2012 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Mike Hindenach, Manager, Marshall Economic Development

SUBJECT: Industrial Development District #33, 604 S Kalamazoo Avenue –
Public Hearing

The City of Marshall has a history of promoting industrial development by using state incentives for reduced taxes when and where legal. This has often been done by granting, at the local level, tax abatements as allowed by law. In order to approve any tax abatement, there must first be an industrial development district established. In keeping with this philosophy, the property located at 604 S Kalamazoo, Marshall, MI, shall be considered for establishment of industrial development district pursuant to the provisions of Public Act 198 of 1974. This property is currently occupied by Progressive Dynamics.

Property #002-548-00
MARSHALL CITY SEC 26 T2S-R6W BEG E 1/4 POST- S 827.91 FT- N 84
DEG 59'30"W 49.68 FT TO POB- N 84 DEG 59'30" W 715.84 FT- S 161.23 FT-
W 426.32 FT- S TO KALAMAZOO RIVER- ELY ALG RIVER TO W LINE
KALAMAZOO AVE- N TO POB. 14.15 AC M/L

Section 4 (2) of P.A. 198 of 1974 states "The legislative body of a local governmental unit may establish...an industrial development district on its own initiative... This request shall be filed with the clerk of the local governmental unit."

Further, Section 4(4) requires written notice to the owners of the real property of any intent to establish an industrial development district, and that the legislative body holds a public hearing at which the owner(s) and other residents or taxpayers have a right to make comment.

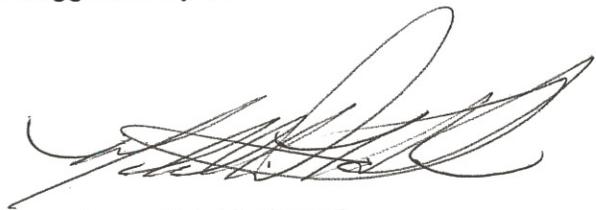
RECOMMENDATION: After conducting the public hearing, it is recommended that the Council adopt the Resolution effectuating the district.

ALTERNATIVES: As suggested by Council.

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

Respectfully submitted,


Tom Tarkiewicz
City Manager



Michael D. Hindenach
Manager, Marshall Economic Development

Resolution

**A Resolution establishing an Industrial Development District
Number 33 pursuant to
Act 198, P.A. 1974, as amended**

WHEREAS, Act No. 198 of the Michigan Public Acts of 1974, as amended, provides for the establishment of Industrial Development Districts in local governmental units and also to provide within such districts as exemption for certain taxes as an incentive to industries to build new facilities in the City of Marshall; and,

WHEREAS, the City of Marshall wishes to establish an Industrial Development District consisting of the land located at 604 S Kalamazoo Avenue; and,

WHEREAS, the City Council set the date of March 19th, 2012 in the City Hall, Marshall, Michigan as the time and place at which any resident or taxpayer of the City was given and afforded an opportunity for a hearing on the establishment of the Industrial Development District.

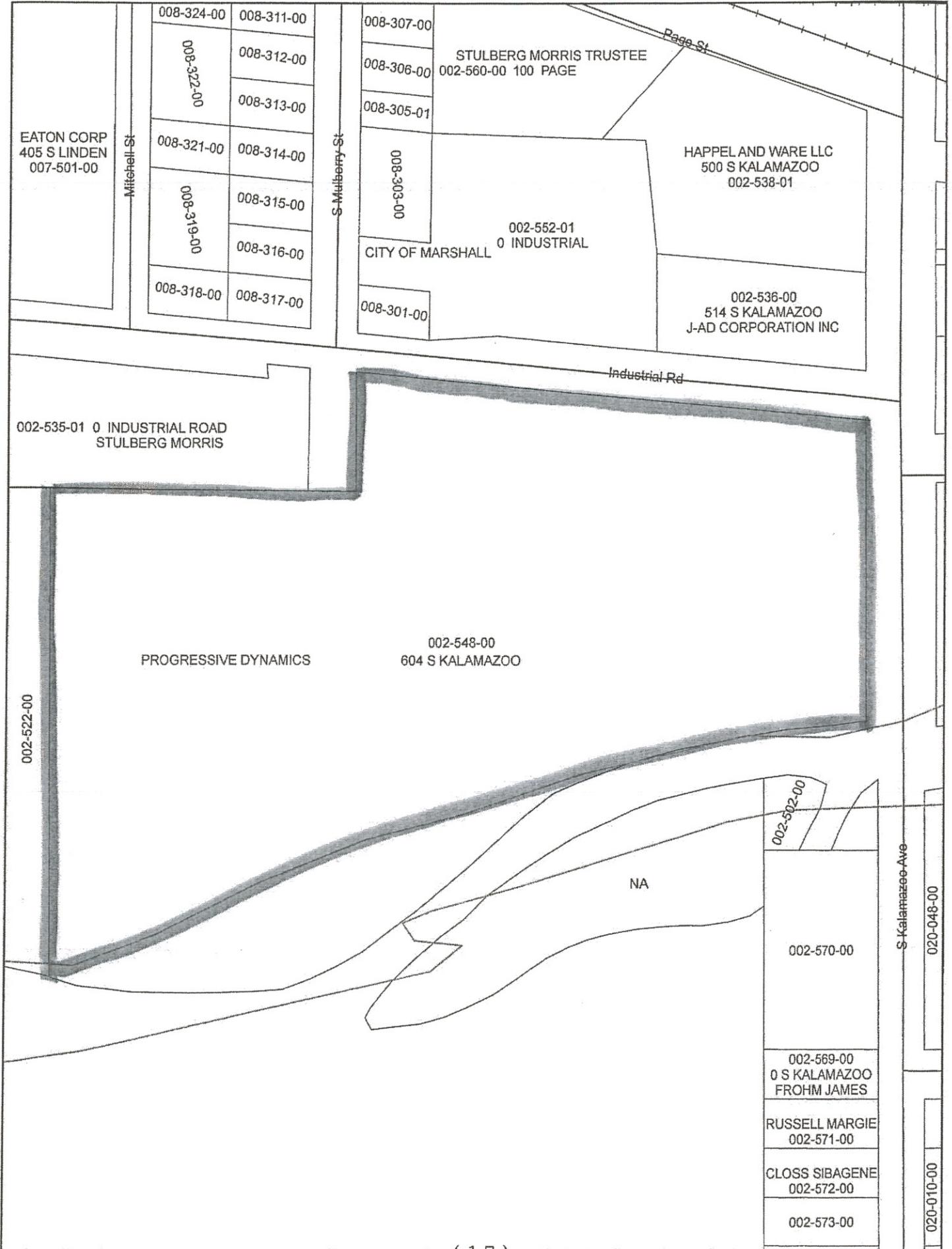
NOW, THEREFORE IT IS HEREBY RESOLVED that the City Council does hereby approve an Industrial Development District to be established as shown on the map attached to this Resolution and marked Exhibit A and which district is described as follows:

PARCEL NUMBER 002-548-00
MARSHALL CITY SEC 26 T2S-R6W BEG E 1/4 POST- S 827.91 FT- N 84 DEG
59'30"W 49.68 FT TO POB- N 84 DEG 59'30" W 715.84 FT- S 161.23 FT- W 426.32
FT- S TO KALAMAZOO RIVER- ELY ALG RIVER TO W LINE KALAMAZOO AVE- N
TO POB. 14.15 AC M/L

As City Clerk-Treasurer, I place my signature and seal that this a true and accurate copy of the action taken and accurate copy of the action taken at a regular meeting of the Marshall City Council on March 19th, 2012.

Date:

Sandra Bird, CLERK-TREASURER
City of Marshall, Michigan



EATON CORP
405 S LINDEN
007-501-00

Mitchell St

008-324-00	008-311-00
008-322-00	008-312-00
	008-313-00
008-321-00	008-314-00
008-319-00	008-315-00
	008-316-00
008-318-00	008-317-00

S Mulberry St

008-307-00
008-306-00
008-305-01
008-303-00
008-301-00

STULBERG MORRIS TRUSTEE
002-560-00 100 PAGE

Page St

HAPPEL AND WARE LLC
500 S KALAMAZOO
002-538-01

CITY OF MARSHALL
0 INDUSTRIAL

002-552-01
0 INDUSTRIAL

002-536-00
514 S KALAMAZOO
J-AD CORPORATION INC

Industrial Rd

002-535-01 0 INDUSTRIAL ROAD
STULBERG MORRIS

PROGRESSIVE DYNAMICS

002-548-00
604 S KALAMAZOO

002-522-00

NA

002-502-00

002-570-00

S Kalamazoo Ave

020-048-00

002-569-00
0 S KALAMAZOO
FROHM JAMES

RUSSELL MARGIE
002-571-00

CLOSS SIBAGENE
002-572-00

002-573-00

020-010-00



ADMINISTRATIVE REPORT
March 19, 2012 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Mike Hindenach, Manager, Marshall Economic Development

SUBJECT: Progressive Dynamics Industrial Facility Exemption Certificate – Public Hearing

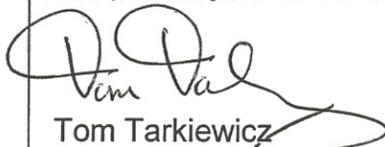
BACKGROUND: The City of Marshall has received a request from Progressive Dynamics at 604 South Kalamazoo Avenue for an Industrial Facilities Tax Exemption Certificate. The requested abatement is to consider \$309,032.00.

RECOMMENDATION: After hearing comments at the public hearing, it is recommended that the City Council approve the Progressive Dynamics Industrial Facilities Tax Exemption Certificate.

FISCAL EFFECTS: The anticipated tax revenue savings over the life of the certificate is approximately \$21,000.00 for Progressive Dynamics while the City of Marshall will forego approximately \$8,100.00.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,


Tom Tarkiewicz
City Manager


Michael D. Hindenach
Manager, Marshall Economic Development

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

RESOLUTION

Minutes of a regular meeting of the City Council of the City of Marshall held on March 19, 2012, in the Council Chambers of Town Hall located at 323 West Michigan Avenue, Marshall, Michigan.

Present:

Absent:

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____.

**RESOLUTION TO APPROVE APPLICATION OF
PROGRESSIVE DYNAMICS, INC.
507 INDUSTRIAL ROAD, MARSHALL, MI
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR
PERSONAL PROPERTY - NEW MACHINERY AND EQUIPMENT**

WHEREAS, pursuant to P.A. 198 of 1974, MCL 211.551 et seq., after a duly noticed public hearing held on December 20, 1976, the Council by Resolution established Plant Rehabilitation District No. R-1 as requested; and after a duly noticed public hearing held on December 20, 1976; and

WHEREAS, Progressive Dynamics, Inc. has filed an application for an Industrial Facilities Exemption Certificate with respect to personal property improvements and the acquisition and installation of new machinery and equipment within Plant Rehabilitation District R-1; and

WHEREAS, in accordance with Act 334, P.A. 1993 amending Act 198, P.A. 1974, a written agreement shall be executed between the applicant and the City of Marshall allowing, under specific circumstances, the reduction and/or revocation of the certificate and recapture of the taxes abated; and

WHEREAS, before acting on said application, the City of Marshall held a hearing on March 19, 2012 in the Council Chambers of Town Hall, located at 323 West Michigan Avenue, Marshall, Michigan, at 7:00 p.m. at which hearing the applicant, public, Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, the acquisition and installation of the new equipment, had not begun earlier than six (6) months before February 27, 2012, the date of acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, the acquisition of the new equipment and machinery is calculated to and will, at the time of issuance of the certificate, have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Marshall; and

WHEREAS, the granting of said certificate shall not have the effect of substantially impeding the operation of the City of Marshall, or impairing the financial soundness of a taxing unit which levies ad-valorem property taxes in the City of Marshall; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Marshall, after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of the local unit, plus the SEV of personal and real property thus exempted; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marshall that:

1. The City Council find and determine that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974, shall not have the effect of substantially impeding the operation of the City of Marshall, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Marshall.
2. The application of Progressive Dynamics, Inc, 507 Industrial Drive, for an Industrial Facilities Exemption Certificate, with respect to real property improvements and personal property improvements described as new machinery and equipment to be acquired and installed within the Plant Rehabilitation District No. R-1 is hereby approved.
3. The Industrial Facilities Exemption Certificate, when issued, shall be and remain in force and effect for a period of (12) twelve years under the rules and regulations of Act 198 of Public Acts of 1974, as amended, for the new machinery and equipment from the date of approval by the State Tax Commission.

AYES: 6

NAYS: 0

Sandra E. Bird, Clerk/Treasurer

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Marshall, County of Calhoun, Michigan, at a regular meeting held March 19, 2012.

Sandra E. Bird, Clerk/Treasurer

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk 	Date received by Local Unit 2-27-12
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Progressive Dynamics, Inc.		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code)	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 507 Industrial Road, Marshall, MI 49068		1d. City/Township/Village (indicate which) City of Marshall	1e. County Calhoun
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))		3a. School District where facility is located Marshall Public Schools	3b. School Code 13110
		4. Amount of years requested for exemption (1-12 Years) 12	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

New equipment to support manufacturing operations

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ \$0.00 Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	▶ \$309,032.00 Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	▶ \$309,032.00 Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements ▶	_____	_____	▶ <input type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements ▶	8/27/11	12/31/12	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

9. No. of existing jobs at this facility that will be retained as a result of this project. **2** 10. No. of new jobs at this facility expected to create within 2 years of completion. **2**

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	_____
b. TV of Personal Property (excluding inventory)	_____
c. Total TV	_____

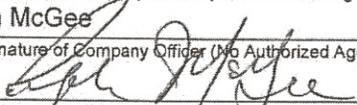
12a. Check the type of District the facility is located in:
 Industrial Development District Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit) **12/20/76** 12c. Is this application for a speculative building (Sec. 3(8))?
 Yes No

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name David Mead	13b. Telephone Number (269) 781-4241	13c. Fax Number (269) 781-7802	13d. E-mail Address david.mead@progressivedyn.
14a. Name of Contact Person David Mead	14b. Telephone Number (269) 781-4241	14c. Fax Number (269) 781-7802	14d. E-mail Address david.mead@progressivedyn.c
▶ 15a. Name of Company Officer (No Authorized Agents) Ralph McGee			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number (269) 781-7802	15d. Date
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 507 Industrial Road, Marshall, MI 49068		15f. Telephone Number (269) 781-4241	15g. E-mail Address rmcgee@progressivedyn.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code	16d. School Code
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal