MARSHALL CITY COUNCIL AGENDA

MONDAY – 7:00 P.M.

MARCH 5, 2012

1) **CALL TO ORDER**

2) **ROLL CALL**

3) **INVOCATION** – Amber Fujita, Marshall Assembly of God

4) **PLEDGE OF ALLEGIANCE**

5) **APPROVAL OF AGENDA** – Items can be added or deleted from the Agenda by Council action.

6) **PUBLIC COMMENT ON AGENDA ITEMS** – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.

7) **CONSENT AGENDA**

   A. **Schedule Public Hearing – Industrial Development District #33**

   City Council will consider the recommendation to schedule a public hearing for March 19, 2012 to hear public comment on the establishment of Industrial Development District #33, 604 South Kalamazoo Avenue.

   B. **Schedule Public Hearing – Progressive Dynamics IFT Application**

   City Council will consider the recommendation to schedule a public hearing for March 19, 2012 to hear public comment on the proposed Industrial Facilities Tax Exemption Certificate application for Progressive Dynamics.

   C. **City Council Minutes**

   Regular Session..... Tuesday, February 21, 2012

   D. **City Bills**

   Regular Purchases.....$ 66,047.78

   Weekly Purchases –2/17/12..... $ 1,790,065.83

   Weekly Purchases –2/24/12.....$257,195.06

   Total ..... $ 2,113,308.67

8) **PRESENTATIONS AND RECOGNITIONS**

9) **INFORMATIONAL ITEMS**

10) **PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION**

   A. **Public Hearing – Rezone Marshall Animal Care Center**

   City Council will receive public comment on the rezoning request for Marshall Animal Care Center to rezone from Highway Service (HS) to Professional Office Service District (POSD).

   B. **Public Hearing – Stelmi IFT Application**

   City Council will receive public comment on the proposed Industrial Facilities Tax Exemption Certificate application for Stelmi America, Inc.

Mayor:

James Dyer

Council Members:

Ward 1 - Wayne Booton

Ward 2 - Nick Metzger

Ward 3 - Brent Williams

Ward 4 - Jack Reed

Ward 5 - Jody Mankerian

At-Large - Kathy Miller

CITY OF Marshall Michigan

11) **OLD BUSINESS**

12) **REPORTS AND RECOMMENDATIONS**

13) **APPOINTMENTS / ELECTIONS**

14) **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) **COUNCIL AND MANAGER COMMUNICATIONS**

16) **ADJOURNMENT**

Respectfully submitted,

Tom Tarkiewicz
City Manager

CITY OF Marshall Michigan

ADMINISTRATIVE REPORT
March 5, 2012 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Mike Hindenach, Manager, Marshall Economic Development

SUBJECT: Industrial Development District #33, 604 South Kalamazoo Ave (Progressive Dynamics)

BACKGROUND: The City of Marshall has a history of promoting industrial development by using state incentives for reduced taxes when and where legal. This has often been done by granting, at the local level, tax abatements as allowed by law. In order to approve any tax abatement, there must first be an industrial development district established. In keeping with this philosophy, the property located at 604 South Kalamazoo Avenue, shall be considered for establishment of industrial development district pursuant to the provisions of Public Act 198 of 1974. This property is currently occupied by Progressive Dynamics.

Property #002-548-00
MARSHALL CITY SEC 26 T2S-R6W BEG E 1/4 POST- S 827.91 FT- N 84 DEG 59'30"W 49.68 FT TO POB- N 84 DEG 59'30" W 715.84 FT- S 161.23 FT- W 426.32 FT- S TO KALAMAZOO RIVER- ELY ALG RIVER TO W LINE KALAMAZOO AVE- N TO POB. 14.15 AC M/L

Section 4 (2) of P.A. 198 of 1974 states "The legislative body of a local governmental unit may establish...an industrial development district on its own initiative...This request shall be filed with the clerk of the local governmental unit."

Further, Section 4(4) requires written notice to the owners of the real property of any intent to establish an industrial development district, and that the legislative body holds a public hearing at which the owner(s) and other residents or taxpayers have a right to make comment.

RECOMMENDATION: It is recommended that the City Council, establish a public hearing for March 19, 2012. After conducting the public hearing, Council will be asked to adopt a Resolution effectuating the district.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Tom Tarkiewicz
City Manager

Michael D. Hindenach
Manager, Marshall Economic Development

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

Resolution

A Resolution establishing an Industrial Development District Number 33 pursuant to Act 198, P.A. 1974, as amended

WHEREAS, Act No. 198 of the Michigan Public Acts of 1974, as amended, provides for the establishment of Industrial Development Districts in local governmental units and also to provide within such districts as exemption for certain taxes as an incentive to industries to build new facilities in the City of Marshall; and,

WHEREAS, the City of Marshall wishes to establish an Industrial Development District consisting of the land located at 604 S Kalamazoo Avenue; and,

WHEREAS, the City Council set the date of March 19th, 2012 in the City Hall, Marshall, Michigan as the time and place at which any resident or taxpayer of the City was given and afforded an opportunity for a hearing on the establishment of the Industrial Development District.

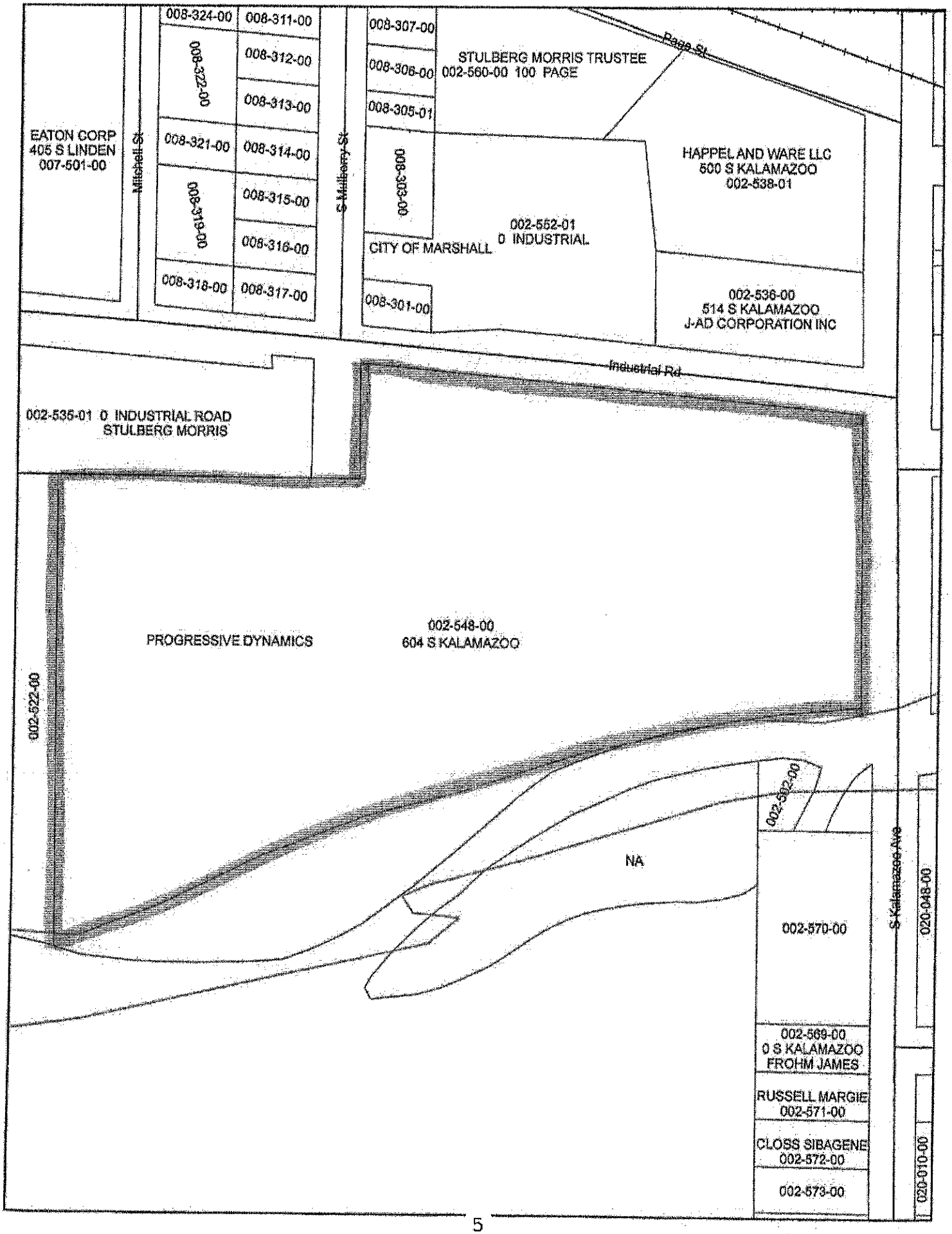
NOW, THEREFORE IT IS HEREBY RESOLVED that the City Council does hereby approve an Industrial Development District to be established as shown on the map attached to this Resolution and marked Exhibit A and which district is described as follows:

PARCEL NUMBER 002-548-00
MARSHALL CITY SEC 26 T2S-R6W BEG E 1/4 POST- S 827.91 FT- N 84 DEG 59'30"W 49.68 FT TO POB- N 84 DEG 59'30" W 715.84 FT- S 161.23 FT- W 426.32 FT- S TO KALAMAZOO RIVER- ELY ALG RIVER TO W LINE KALAMAZOO AVE- N TO POB. 14.15 AC M/L

As City Clerk-Treasurer, I place my signature and seal that this a true and accurate copy of the action taken and accurate copy of the action taken at a regular meeting of the Marshall City Council on March 19th, 2012.

Date:

Sandra Bird, CLERK-TREASURER
City of Marshall, Michigan


EATON CORP
405 S LINDEN
007-501-00
Mitchell St
008-324-00
008-311-00
008-322-00
008-312-00
008-313-00
008-321-00
008-314-00
008-319-00
008-315-00
008-316-00
008-318-00
008-317-00
S Mulberry St
008-307-00
008-306-00
008-305-01
008-303-00
008-301-00
STULBERG MORRIS TRUSTEE
002-560-00 100 PAGE
Page St
HAPPEL AND WARE LLC
500 S KALAMAZOO
002-538-01
002-552-01
0 INDUSTRIAL
CITY OF MARSHALL
002-536-00
514 S KALAMAZOO
J-AD CORPORATION INC
Industrial Rd
002-535-01 0 INDUSTRIAL ROAD
STULBERG MORRIS
PROGRESSIVE DYNAMICS
002-548-00
604 S KALAMAZOO
002-522-00
002-562-00
NA
002-570-00
S Kalamazoo Ave
020-048-00
002-569-00
0 S KALAMAZOO
FROHM JAMES
RUSSELL MARGIE
002-571-00
CLOSS SIBAGENE
002-572-00
002-573-00
020-010-00

CITY OF Marshall Michigan

ADMINISTRATIVE REPORT
March 5, 2012 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Mike Hindenach, Manager, Marshall Economic Development

SUBJECT: Progressive Dynamics Industrial Facilities Tax Exemption Certificate Application

BACKGROUND: The City of Marshall has received a request from Progressive Dynamics at 604 South Kalamazoo Ave for an Industrial Facilities Tax Exemption Certificate. The requested abatement is to consider $309,032.00.

RECOMMENDATION: It is recommended that the Council establish a public hearing for March 19, 2012 as required by the Industrial Facilities Tax Exemption Certificate process for Progressive Dynamics' application.

FISCAL EFFECTS: The anticipated tax revenue savings over the life of the certificate is approximately $21,000.00 for Progressive Dynamics, while the City of Marshall will forego approximately $8,100.00.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Tom Tarkiewicz
City Manager

Michael D. Hindenach
Manager, Marshall Economic Development

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

Michigan Department of Treasury
1012 (Rev. 5-07)

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk: Sandra Bird	▸ Date received by Local Unit: 2-27-12
STC Use Only	
▸ Application Number	▸ Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

▸ 1a. Company Name (Applicant must be the occupant/operator of the facility): Progressive Dynamics, Inc.	▸ 1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code)	
▸ 1c. Facility Address (City, State, ZIP Code) (real and/or personal property location): 507 Industrial Road, Marshall, MI 49068	▸ 1d. City/Township/Village (indicate which): City of Marshall	▸ 1e. County: Calhoun
▸ 2. Type of Approval Requested [X] New (Sec. 2(4)) [ ] Transfer (1 copy only) [ ] Speculative Building (Sec. 3(8)) [ ] Rehabilitation (Sec. 3(1)) [ ] Research and Development (Sec. 2(9))	▸ 3a. School District where facility is located: Marshall Public Schools	▸ 3b. School Code: 13110
	4. Amount of years requested for exemption (1-12 Years): 12	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

New equipment to support manufacturing opperations

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▸ $0.00 Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	▸ $309,032.00 Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	▸ $309,032.00 Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements ▸			▸ [ ] Owned [ ] Leased
Personal Property Improvements ▸	8/27/11	12/31/12	▸ [X] Owned [ ] Leased

▸ 8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. [ ] Yes [ ] No

▸ 9. No. of existing jobs at this facility that will be retained as a result of this project: 2	▸ 10. No. of new jobs at this facility expected to create within 2 years of completion: 2

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land) _____

b. TV of Personal Property (excluding inventory) _____

c. Total TV _____

▸ 12a. Check the type of District the facility is located in:

[ ] Industrial Development District [X] Plant Rehabilitation District

▸ 12b. Date district was established by local government unit (contact local unit): 12/20/76	▸ 12c. Is this application for a speculative building (Sec. 3(8))? [ ] Yes [X] No

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name	13b. Telephone Number	13c. Fax Number	13d. E-mail Address
David Mead	(269) 781-4241	(269) 781-7802	david.mead@progressivedyn.
14a. Name of Contact Person	14b. Telephone Number	14c. Fax Number	14d. E-mail Address
David Mead	(269) 781-4241	(269) 781-7802	david.mead@progressivedyn.c
▶ 15a. Name of Company Officer (No Authorized Agents)			
Ralph McGee			
15b. Signature of Company Officer (No Authorized Agents)		15c. Fax Number	15d. Date
		(269) 781-7802	
▶ 15e. Mailing Address (Street, City, State, ZIP Code)		15f. Telephone Number	15g. E-mail Address
507 Industrial Road, Marshall, MI 49068		(269) 781-4241	rmcgee@progressivedyn.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit

☐ Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12)

After Completion ☐ Yes ☐ No

☐ Denied (Include Resolution Denying)

16a. Documents Required to be on file with the Local Unit

Check or Indicate N/A if Not Applicable

- ☐ 1. Notice to the public prior to hearing establishing a district.
- ☐ 2. Notice to taxing authorities of opportunity for a hearing.
- ☐ 3. List of taxing authorities notified for district and application action.
- ☐ 4. Lease Agreement showing applicants tax liability.

16b. The State Tax Commission Requires the following documents be filed for an administratively complete application:

Check or Indicate N/A if Not Applicable

- ☐ 1. Original Application plus attachments, and one complete copy
- ☐ 2. Resolution establishing district
- ☐ 3. Resolution approving/denying application.
- ☐ 4. Letter of Agreement (Signed by local unit and applicant)
- ☐ 5. Affidavit of Fees (Signed by local unit and applicant)
- ☐ 6. Building Permit for real improvements if project has already begun
- ☐ 7. Equipment List with dates of beginning of installation
- ☐ 8. Form 3222 (if applicable)
- ☐ 9. Speculative building resolution and affidavits (if applicable)

16c. LUCI Code	16d. School Code
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

CALL TO ORDER

IN REGULAR SESSION Tuesday, February 21, 2012 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Dyer.

ROLL CALL

Roll was called:

Present:	Council Members: Booton, Mayor Dyer, Mankerian, Metzger, Reed, and Williams.
Also Present:	City Manager Tarkiewicz.
Absent:	Council Members: Miller.

Moved Metzger, supported Williams to excuse the absence of Council Member Miller. On a voice vote – **MOTION CARRIED.**

INVOCATION/PLEDGE OF ALLEGIANCE

Dennis Croy of Marshall Wesleyan Church gave the Invocation and Mayor Dyer led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Williams, supported Metzger, to approve the agenda with the addition of the Michigan South Central Power Agency invoice in the amount of $694,627.68. On a voice vote: **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Metzger, supported Mankerian, to approve the consent agenda:

A. Schedule a public hearing for March 5, 2012 to hear public comment on the rezoning request for Marshall Animal Care Center to rezone from Highway Service (HS) to Professional Office Service District (POSD);

B. Schedule a public hearing for March 5, 2012 to hear public comment on the proposed Industrial Facilities Tax Exemption Certificate application for Stelmi American, Inc;

C. Adopt the resolutions in support of the submittal of a grant from the Michigan Department of Transportation Local Bridge Program for the Monroe Street Bridge over Rice Creek and Marshall Avenue Bridge over the Kalamazoo River;

D. Approve the resolution and participation agreement for the MERS 457 Supplemental Retirement Program and approve HR Policy #12-01 to amend the personnel Policy Manual;
E. Approve minutes of the City Council Regular Session and Work Session held on Monday, February 6, 2012 and the Work Session held on Tuesday, January 19, 2012;
F. Approve city bills in the amount of $1,459,732.03.

On a roll call vote – ayes: Booton, Mayor Dyer, Mankerian, Metzger, Reed, and Williams; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITIONS

A. Shearman School Neighborhood Park Presentation:

Mark Gilbert, member of the Parks and Recreation Board, spoke to Council about the opportunity for the creation of a neighborhood city park at the vacant Shearman School property.

INFORMATIONAL ITEMS

None.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Hangar Lease Agreement:

Moved Booton, supported Metzger, to authorize the Clerk-Treasurer to sign the agreement with Griswold Aviation LLC for the rental of the maintenance hangar at Brooks Field and to cosign a loan from the Economic Development Corporation Fund for an amount not to exceed $9,000. On a roll call vote – ayes: Mayor Dyer, Mankerian, Metzger, Reed, Williams and Booton; nays: none. **MOTION CARRIED.**

B. Electric Franchise Agreements:

Moved Metzger, supported Mankerian, to authorize the Mayor and the City Manager to sign the electric franchise agreements with Fredonia, Marengo, Marshall, and Eckford Townships for a term of 30 years. On a roll call vote – ayes: Mankerian, Metzger, Reed, Williams; nays: none. **MOTION CARRIED.**

C. Memorandum of Understanding for a Community Wide Economic Development Strategic Partnership

Moved Williams, supported Booton, to adopt the resolution supporting the Memorandum of Understanding for a Community Wide Economic Development Strategic Partnership. On a voice vote – **MOTION CARRIED.**

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2012-03

MEMORANDUM OF UNDERSTANDING FOR A COMMUNITY WIDE ECONOMIC DEVELOPMENT STRATEGIC PARTNERSHIP

WHEREAS, Facilitation services by the Nonprofit Alliance, an organizational technical assistance and support program in Calhoun County, the Marshall City Council commits itself for a period of six (6) months from March 1, 2012 to participating in a process of good faith discussions toward a potential strategic partnership with the Marshall Area Chamber of Commerce.

WHEREAS, The involvement of the City of Marshall will include participation of its Economic Development Authorities; the Marshall Downtown Development Authority, and the Marshall Local Development Finance Authority, through their respective Boards.

WHEREAS, During that time, the Marshall City Council will not enter into any other similar discussions with any other party, nor will it make any material changes affecting the organization or its leadership, without fully informing, in advance where possible, the other parties to these discussions.

WHEREAS, The Marshall City Council and the other parties to these discussions are forming a Task Force to explore potential strategic partnerships and to conduct the discussions and negotiations about such partnerships.

WHEREAS, The Marshall City Council delegation to the Task Force shall consist of:

Mayor James Dyer

City Manager Tom Tarkiewicz

WHEREAS, At the end of the six-month period, if not sooner, the Task Force will submit its report and recommendations to the full board of the Marshall City

Council.

WHEREAS, Upon request by the Task Force, the six-month period may be extended by vote of the Marshall City Council board.

NOW, THEREFORE, BE IT RESOLVED, The Board of the Marshall City Council agrees to:

- Explore economic collaborating to create improved efficiencies;
- Explore moving organizations and their services to a Central location;
- Explore consolidated services model into a centralized seamless process;
- Explore how boundaries can be eliminated between groups;
- Explore how we can Institutionalize events throughout the Marshall community;
- Explore how we can seamlessly provide a concierge level process to those who visit and wish to establish business in the Marshall Community;
- Maintain our primary organization mission and focus.

Dated: February 21, 2012

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed seal of said City of Marshall, this the 21st day of February, 2012.

Sandra Bird, Clerk Treasurer

APPOINTMENTS / ELECTIONS

A. Board of Review Appointment:

Moved Williams, supported Metzger, to approve the appointment of Julie Staab to the Board of Review with a term expiring January 1, 2012. On a voice vote – **MOTION CARRIED**.

B. Zoning Board of Appeals Appointments:

Moved Metzger, supported Mankerian to reappoint Russ Byrne and Doug Murch

to the Zoning Board of Appeals with terms expiring March 10, 2015. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mark Webb announced his candidacy for Calhoun County Prosecutor.

COUNCIL AND MANAGER COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 7:40 p.m.

James L. Dyer, Mayor

Sandra Bird, Clerk-Treasurer

VENDOR APPROVAL SUMMARY REPORT

CITY OF MARSHALL

Date: 02/29/2012
Time: 1:37pm
Page: 1

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
A & D LIGHTING SUPPLY	7002	FLUORESCENT LIGHTS	172.00	0.00
ACTRON INTEGRATED SECURITY SYS	7881	QUARTERLY MONITORING FEES	300.00	0.00
AIRGAS USA LLC	4982	NEW TORCHES	292.78	0.00
ARROW UNIFORM	6839	CUST #010198-03	582.12	0.00
AUSTIN-BATTERIES PLUS	6532	BATTERIES	430.50	0.00
AUTO VALUE MARSHALL	21340	HOOD SUPPORTS	467.69	0.00
BLU FISH CONSULTING, LLC	4473	WINTER FEST POSTERS	140.00	0.00
BOSHEARS FORD SALES INC	7117	TRUCK 115 - CK ENG LIGHT	262.12	0.00
CB HALL ELECTRIC COMPANY	3387	BALLASTS & FIXTURE @ MH	535.00	0.00
COGITATE INC	8443	MMS STATE TRUNKLINE SUPPORT	155.00	0.00
D & D MAINTENANCE SUPPLY	7271	BLEACH	14.16	0.00
D & G EQUIPMENT INC	21636	MOWERS	21,537.00	0.00
DARLING ACE HARDWARE	7281	STRAINER BASKET, STOPPER	410.98	0.00
DORNBOS SIGN & SAFETY	6378	METAL SPACERS	766.00	0.00
DOUGLASS SAFETY SYSTEMS LLC	5012	REPAIR OF VISION #3	390.63	0.00
EDWARDS INDUSTRIAL SALES	7332	#308 HYD HOSE, TUBE	46.41	0.00
EESCO	7982	POWER LINE 2A	629.29	0.00
EMERGENCY VEHICLE SERVICES INC	3896	PUMP SUPPLIES	1,910.72	0.00
ENMET CORPORATION	7339	GAS METER	611.52	0.00
FASTENAL COMPANY	5789	SHOP TOWELS	119.66	0.00
FIRE EXTINGUISHER SERVICE	7360	HYDROSTATIC & EDDY CURRENT TES	140.00	0.00
GRAINGER	3644	SAMPLER TUBING	566.28	0.00
GUARDIAN ALARM	7427	REPAIR FIRE PANEL	150.00	0.00
HERMANS MARSHALL HARDWARE	7446	DRYWALL MUD, TAPE, NUTS & BOLT	63.80	0.00
HIGLEY'S TREE SERVICE	6215	REMOVE FRUIT TREES	150.00	0.00
ITRON INC	3132	HARDWARE MAINT--INV #227828	295.64	0.00
JACKSON TRUCK SERVICE	7495	HALOGEN LAMPS	309.21	0.00
J & H CONCRETE CUTTING INC	5202	CORE DRILLING	150.00	0.00
KAR LABORATORIES INC	8817	CYANIDE ANALYSIS	360.00	0.00
LAKELAND ASPHALT CORPORATION	7526	COLD PATCH	554.70	0.00
LAWSON PRODUCTS	6497	LOCK NUTS, SCREWS	112.87	0.00
LAWSON-FISHER ASSOCIATES PC	2291	Licensing Acitvities, Disolved	1,816.02	0.00
MARSHALL FEED & GRAIN COMPANY	7560	TORDON	91.80	0.00
MARSHALL LUMBERTOWN	7569	DRYWALL, NAILS, CASING	99.66	0.00
MARSHALL TIRE	3771	#306 SERVICE CALL	101.00	0.00
MARSHALL WELDING & FABRICATION	7590	TOOL BOX ON KOMATSU LOADER	328.64	0.00
MEDLER ELECTRIC COMPANY	7604	4" WEATHERHEAD 4.5KV SWTCHGR	70.69	0.00
MICHIGAN METER TECHNOLOGY GRP	400140	5/8" X 3/4" METER	3,268.88	0.00
MICHIGAN MUNICIPAL ELECTRIC	7625	REGISTRATION - TARKIEWICZ	60.00	0.00
MICHIGAN SOUTH CENTRAL	7614	NATURAL GAS PURCHASES-JANUARY	3,033.16	0.00
MILLER CANFIELD PADDOCK &	7683	JANUARY SERVICES	147.00	0.00
MODERNISTIC	8101	WATER EXTRACTION	129.95	0.00
NORTH CENTRAL LABORATORIES	7727	ISE METER & STANDS	1,371.55	0.00
PARTIN OVERHISER	5181	HERITAGE RTE BYWAYS GRANT	2,240.00	0.00
PAUL CONWAY SHIELDS	400559	FACESHIELDS	122.37	0.00
POWER LINE SUPPLY	7821	BRONZE BOLTED DEADENDS	6,985.84	0.00
R & M LOCK SHOP	3914	CHANGE LOCKS & KEYS	340.50	0.00
R&R FIRE TRUCK REPAIR, INC.	7809	PUMP REPAIR	509.47	0.00
STANDARD PRINTING & OFFICE	7903	DRIVER PRE-TRIP INSPCTN LIST	1,069.98	0.00
STANTEC CONSULTING MICHIGAN	9713	2012 Water Main	3,535.79	0.00
UNIVERSAL ADVERTISING ASSOC	400178	ADVERTISING	177.50	0.00
UTILITIES INSTRUMENTATION SVC	9204	Switchgear replacement assista	7,560.00	0.00
DAVID VANARMAN	400558	MOVE OFFICE	100.00	0.00
VERMEER OF MICHIGAN, INC	9676	BLADE SHARPENING	172.52	0.00
W.W. GRAINGER INC	8310	LAB VACUUM FILTERS	0.00	0.00
WALTERS-DIMMICK PETROLEUM	8007	GREASE TUBES	89.38	0.00
		Grand Total:	66,047.78	0.00

CHECK NUMBER SERIES AS OF FRIDAY, 03/02/12			
	Beginning #	Ending #	Dated
PAYROLL-ACH	71333	71341	02/18/12-03/02/12
A/P & P/R-OTHER	90591	90768	02/18/12-03/02/12

VENDOR APPROVAL SUMMARY REPORT

Date: 02/17/2012
Time: 10:53am
Page: 1

CITY OF MARSHALL

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
A T & T	3176	269 789-2615 963 4	2,089.84	0.00
AMERICAN MESSAGING	6657	ACCT #Z1-406436	95.15	0.00
AT&T MOBILITY	400292	ACCT #287238047810	36.56	0.00
ATLAS SALES	300319	WINE FOR WINTER FESTIVAL	264.68	0.00
CHARLES BOYDA	400549	ENERGY OPTIMIZATION-WSHR/DRYR	75.00	0.00
TIM BRYANT	9199	EXPENSE REIMBURSEMENT	9.11	0.00
CALHOUN COUNTY TREASURER	7177	02/01/12-02/14/12 REAL AD VAL	87,241.68	0.00
CALHOUN INTERMEDIATE	7178	JOSEPH CAMPBELL CO-IFT REVOCA-	249,193.14	0.00
COMFORT INN-MT PLEASANT	2648	CONFIRMATION #217295451	433.50	0.00
CRT, INC	6541	Marshall1 server upgrade	19,855.00	0.00
DONALD & SALLY DINGEE	300499	REFUND TAX OVERPAYMENT	0.45	0.00
EARTHLINK BUSINESS	400445	ACCT #7018274	2,190.63	0.00
HOLIDAY INN	4868	HOTEL ROOM FOR FIRE TRAINING	140.40	0.00
JOHN HUEPENBECKER	21180	OPERATOR'S DAY - PARKING	6.00	0.00
IIA SELECT REGISTRY INC	400548	REFUND TAX OVERPAYMENT	85.19	0.00
JOSEPH CAMPBELL COMPANY	400552	STC ADJUSTMENT (2010)	48,279.89	0.00
KELLOGG COMMUNITY COLLEGE	7507	02/01/12-02/14/12 REAL IFT	150,993.66	0.00
STEVEN KELLY	6014	EXPENSE REIMBURSEMENT	27.06	0.00
DIANE LARKIN	9373	CASH PAYMENT TO MUSICIANS	500.00	0.00
LEWEY'S SHOE REPAIR	7538	JOE DELAPAS'S BOOT ALLOWANCE	120.00	0.00
MANKERIAN PROPERTIES, LLC	6576	REFUND TAX OVERPAYMENT	0.10	0.00
MAR-SCHELL INC	400545	REFUND TAX OVERPAYMENT	20.00	0.00
MARSHALL COMMUNITY CU	7558	3507 - MCDONALD	2,220.68	0.00
MARSHALL DISTRICT LIBRARY	8065	JOSEPH CAMPBELL CO-IFT REVOCA-	40,069.62	0.00
MARSHALL FIREFIGHTER AMBULANCE	7561	02/01/12-02/14/12 REAL AD VAL	39,014.69	0.00
MARSHALL PUBLIC SCHOOLS	7574	JOSEPH CAMPBELL CO-IFT REVOCA-	770,204.77	0.00
CITY OF MARSHALL	7595	PETTY CASH REIMBURSEMENT	23.80	0.00
NEOFUNDS BY NEOPOST	400232	ACCT #7900 0440 5582 9307	3,000.00	0.00
MATTHEW POTTER	300322	EXPENSE REIMBURSEMENT	31.80	0.00
TOM POUT	400550	AVIATION FUEL ERROR	4.65	0.00
JEFFERY & JILL PUGH	400547	REFUND TAX OVERPAYMENT	802.73	0.00
REO SPECIALISTS LLC	400544	REFUND UTILITY DEPOSIT	12.73	0.00
PHILLIP C ROCHELLE	400546	REFUND TAX OVERPAYMENT	325.55	0.00
STAPLES	8291	OFFICE SUPPLIES	644.84	0.00
STATE OF MICHIGAN	3448	02/01/12-02/14/12 REAL IFT	18,610.03	0.00
STATE OF MICHIGAN	400307	JOSEPH CAMPBELL CO-IFT REVOCA-	352,200.47	0.00
DON & ANNA STEELE	400551	REFUND TAX PAYMENT	337.91	0.00
STILLOTT PROPERTY MANAGEMENT	400136	REFUND TAX OVERPAYMENT	22.26	0.00
THE OLDIES AGENCY	400553	DEPOSIT FOR 2012 BLUES FEST	550.00	0.00
VERIZON WIRELESS	217862	ACCT #683169426-00001	71.26	0.00
CHERYL VOSBURG	6027	OPTICAL REIMBURSEMENT	251.00	0.00
W.W. GRAINGER INC	8310	LAB VACUUM FILTERS	0.00	0.00
		Grand Total:	1,790,055.83	0.00

PRESCRIPTION REIMBURSEMENTS 10.00

TOTAL CASH DISBURSEMENTS $1,790,065.83

VENDOR APPROVAL SUMMARY REPORT

Date: 02/23/2012
Time: 2:59pm
Page: 1

CITY OF MARSHALL

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ALLSTATE WORKPLACE DIVISION	3431	POLICY # ALLMI550	792.70	0.00
BEARDSLEE LAW OFFICES	3471	SERVICES THRU 02/20/12	2,269.25	0.00
BELL EQUIPMENT COMPANY	400557	SWEEPER MAINTENANCE TRAINING	200.00	0.00
BLUE CROSS BLUE SHIELD OF MI	9621	GROUP #007016312/0005	1,667.75	0.00
BLUE CROSS BLUE SHIELD OF MI	9629	PPO GRP #007016312/0008	75,865.15	0.00
BLUE CROSS BLUE SHIELD OF MI	9681	GROUP #007016312/0007	40,600.28	0.00
RYAN & ANDREA BOTTOS	400555	REFUND UTILITY DEPOSIT	32.87	0.00
CALHOUN COUNTY ROAD COMMISSION	7173	SESC PERMIT	113.16	0.00
CALHOUN COUNTY SENIOR SERVICES	400141	SENIOR FAIR REGISTRATION	25.00	0.00
COMMERCIAL OFFICE PRODUCTS	9769	TONER CARTDGS, AIR DUSTERS	223.85	0.00
CORNERSTONE INSPECTION SRVCS	300392	INSPECTION SERVICES	863.00	0.00
DELTA DENTAL PLAN OF MICHIGAN	7294	CUST MI022820001	4,960.51	0.00
CODY DRUMM	25123	SCHOOL LUNCH	12.98	0.00
KIRSTINE & MATTHEW DUNCAN	400554	REFUND UTILITY DEPOSIT	92.39	0.00
FREIGHTLINER	6502	2012 FREIGHTLINER DUMP TRUCK	128,472.14	0.00
DIANE LARKIN	9373	DONUTS FOR EXECUTIVE CLUB	15.40	0.00
MARSHALL COMMUNITY CU	7558	3648 - KIESSLING	289.00	0.00
CITY OF MARSHALL	7595	PETTY CASH-MARSHALL HOUSE	130.00	0.00
MCMASTER-CARR	6133	2.4 KV SWITCHGEAR PROJECT	58.01	0.00
NU-TWIST SCREEN PRINTING	7732	BASEBALL CAMP T-SHIRTS	248.00	0.00
ROBERT SIEGEL	2773	BOOT ALLOWANCE	99.33	0.00
SPARTAN STORES	9656	JANUARY CHARGES	131.31	0.00
STATE OF MICHIGAN - MDOT	400556	BIKE MAPS	5.00	0.00
LUCAS TICE	300431	SCHOOL LUNCH	12.98	0.00
W.W. GRAINGER INC	8310	LAB VACUUM FILTERS	0.00	0.00
		Grand Total:	257,180.06	0.00

PRESCRIPTION REIMBURSEMENTS 15.00

TOTAL CASH DISBURSEMENTS $257,195.06

CITY OF Marshall Michigan

ADMINISTRATIVE REPORT
MARCH 5, 2012 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Natalie Huestis, Director of Community Services
Tom Tarkiewicz, City Manager

SUBJECT: Public hearing to rezone Marshall Animal Care Center at 713 Brewer Street from the Marshall Township zoning of Highway Service (HS) to the City zoning of Professional Office Service District (POSD).

BACKGROUND: On December 19, 2011, the Marshall Animal Care Center entered the City from Marshall Township under a PA 425 Land Transfer Agreement bringing it under the jurisdiction of the Joint Planning Commission. On January 12, 2012, the JPC received the request to rezone and on February 9, 2012, a public hearing was held to rezone the Marshall Animal Care Center at 713 Brewer Street from Highway Service (HS) District to Professional Office Service District (POSD). No members of the public appeared for the public hearing.

During the meeting on February 9th, commissioners asked staff if the area around Marshall Animal Care was mostly commercial. Staff informed Commissioners that although there was commercial in this corridor, there were also residential uses. This was not a contiguous commercial area due to the sporadic township and city properties, churches, and residential uses. Township members asked how the office service district is most commonly used in the City and staff explained that POSD is most commonly used as a buffer between commercial and residential properties.

It was discussed that the Animal Care Center went through a recent site plan review with the township for their building additions; therefore the JPC would only be charged with designating a city zoning for them. Office and professional uses are the first mentioned among permitted uses in the Professional Office Service District and this not only fit well with the Animal Care Center but also fit well within the mix of current zoning designations in the north corridor.

MOTION *by Commissioner Oates, second by Commissioner Potter to recommend to City Council to rezone request #JPCRZ12.01 to rezone Marshall Animal Care Center at 713 Brewer Street from the Township zoning designation of Highway Service (HS) to the City zoning designation of Professional Office Service District (POSD). On a voice vote;* ***MOTION CARRIED.***

RECOMMENDATION: After hearing comments regarding this recommendation of rezoning, the Joint Planning Commission recommends approval of the rezoning request #JPCRZ12.01 from Highway Service (HS) to Professional Office Service District (POSD) for the property at 713 Brewer

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

Street, better known as Marshall Animal Care Center, recently brought into the City through a PA 425 Land Transfer Agreement.

FISCAL EFFECTS: None at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Natalie Huestis
Director of Community Services

Tom Tarkiewicz
City Manager

CITY OF MARSHALL
ORDINANCE NO. 12-##

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF MARSHALL SO AS TO CHANGE THE ZONING OF CERTAIN PARCEL OF REAL PROPERTY COMMONLY KNOWN AS 713 BREWER STREET (PARCEL #13-53-425-001-00) FROM THE TOWNSHIP ZONING OF HIGHWAY SERVICE DISTRICT (HS) TO PROFESSIONAL OFFICE SERVICE DISTRICT (POSD).

THE CITY OF MARSHALL, MICHIGAN ORDAINS:

Section 1. Pursuant to the authority granted in Sections 156.021 and 156.030 of the Marshall City Code, the Zoning Map of the City of Marshall is hereby amended so as to change the zoning district for the below described property from to Highway Service (HS) to Professional Office Service District (POSD).

Property Description

BEGINNING AT THE EAST ¼ POST OF SECTION 23, TOWN 2 SOUTH, RANGE 6 WEST, MARSHALL TOWNSHIP, CALHOUN COUNTY, MICHIGAN; THENCE NORTH 89 DEGREES 31' 10" WEST ALONG THE EAST AND WEST ¼ LINE OF SAID SECTION 23, A DISTANCE OF 55.95 FEET TO THE WEST RIGHT OF WAY LINE OF BREWER ROAD (OLD U.S. 27); THENCE 120.00 FEET ALONG SAID WEST LINE, AND THE ARC OF A CURVE TO THE LEFT WHOSE RADIUS IS 171793.50 FEET AND WHOSE CHORD BEARS NORTH 00 DEGREES 16' 12" WEST, 120.00 FEET TO THE TRUE PLACE OF BEGINNING; THENCE NORTH 89 DEGREES 31' 10" WEST, 350.39 FEET; THENCE NORTH 00 DEGREES 27' 15" WEST, 280.00 FEET; THENCE SOUTH 89 DEGREES 31' 10" EAST, 350.96 FEET TO SAID WEST LINE OF BREWER ROAD; THENCE 280.00 FEET; THENCE 280.00 FEET ALONG SAID WEST LINE AND THE ARC OF A CURVE TO THE RIGHT, WHOSE RADIUS IS 171793.50 FEET; AND WHOSE CHORD BEARS SOUTH 00 DEGREES 20' 12" EAST, 280.00 FEET TO THE TRUE PLACE OF BEGINNING.

Common Address

713 BREWER STREET (PARCEL #13-53-425-001-00)

Section 2. This Ordinance or a summary thereof shall be published in the *Marshall Chronicle,* a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices, within ten (10) days after its adoption. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signature of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this 5th day of March, 2012.

James L. Dyer, MAYOR	Sandra Bird, CLERK-TREASURER

CITY OF Marshall Michigan

ADMINISTRATIVE REPORT
March 5, 2012 CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Mike Hindenach, Manager, Marshall Economic Development

SUBJECT: Stelmi America, Inc. Industrial Facilities Tax Exemption Certificate - Public Hearing

BACKGROUND: The City of Marshall received a request from Stelmi America, Inc. for an Industrial Facilities Tax Exemption Certificate. The requested abatement is to consider $712,038 in personal property. Stelmi America, Inc. is investing these dollars for new machinery and equipment. Stelmi America, Inc. is located in the LDFA district.

RECOMMENDATION: After hearing comments at the public hearing, it is recommended that the City Council approve the Stelmi America, Inc. Industrial Facilities Tax Exemption Certificate.

FISCAL EFFECTS: If the IFT is granted, the LDFA will forego an estimated $18,600 in taxes over the next 12 years. Stelmi America, Inc. will receive an estimated $48,000 in tax savings over the next twelve years.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Tom Tarkiewicz
City Manager

Michael D. Hindenach
Manager, Marshall Economic Development

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

Michigan Department of Treasury
1012 (Rev. 5-07)

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk: Sandra Burk	▶ Date received by Local Unit: 1/31/12
STC Use Only	
▶ Application Number	▶ Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

▶ 1a. Company Name (Applicant must be the occupant/operator of the facility): Stelmi America, Inc.	▶ 1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code): 3471	
▶ 1c. Facility Address (City, State, ZIP Code) (real and/or personal property location): 1601 Brooks Dr, Marshall, MI 49068	▶ 1d. City/Township/Village (indicate which): City of Marshall	▶ 1e. County: Calhoun
▶ 2. Type of Approval Requested: [X] New (Sec. 2(4)) [ ] Transfer (1 copy only) [ ] Speculative Building (Sec. 3(8)) [ ] Rehabilitation (Sec. 3(1)) [ ] Research and Development (Sec. 2(9))	▶ 3a. School District where facility is located: Marshall Public Schools	▶ 3b. School Code: 13110
	4. Amount of years requested for exemption (1-12 Years): 12	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

grinding expansion for advanced chrome plating process

6a. Cost of land and building improvements (excluding cost of land) ..... ▶ $0.00 Real Property Costs * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	
6b. Cost of machinery, equipment, furniture and fixtures ..... ▶ $712,038.00 Personal Property Costs * Attach itemized listing with month, day and year of beginning of installation, plus total	
6c. Total Project Costs ..... ▶ $712,038.00 Total of Real & Personal Costs * Round Costs to Nearest Dollar	

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements ▶			▶ [ ] Owned [ ] Leased
Personal Property Improvements ▶	2/1/12	12/31/12	▶ [X] Owned [ ] Leased

▶ 8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. [ ] Yes [X] No

▶ 9. No. of existing jobs at this facility that will be retained as a result of this project: 0	▶ 10. No. of new jobs at this facility expected to create within 2 years of completion: 3

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land) .....
b. TV of Personal Property (excluding inventory) .....
c. Total TV .....

▶ 12a. Check the type of District the facility is located in:

[X] Industrial Development District [ ] Plant Rehabilitation District

▶ 12b. Date district was established by local government unit (contact local unit): 12/5/88	▶ 12c. Is this application for a speculative building (Sec. 3(8))? [ ] Yes [X] No

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name	13b. Telephone Number	13c. Fax Number	13d. E-mail Address
Steven Dodge	(269) 781-6222	(269) 781-7723	sdodge@stelmiamerica.com
14a. Name of Contact Person	14b. Telephone Number	14c. Fax Number	14d. E-mail Address
Steven Dodge	(269) 781-6222	(269) 781-7723	sdodge@stelmiamerica.com
▶ 15a. Name of Company Officer (No Authorized Agents)			
Steven Dodge			
15b. Signature of Company Officer (No Authorized Agents)		15c. Fax Number	15d. Date
Steven Dodge		(269) 781-7723	31 JAN 12
▶ 15e. Mailing Address (Street, City, State, ZIP Code)		15f. Telephone Number	15g. E-mail Address
1601 Brooks Drive, Marshall, MI 49068		(269) 781-6222	sdodge@stelmiamerica.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit

☐ Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12)

After Completion ☐ Yes ☐ No

☐ Denied (include Resolution Denying)

16a. Documents Required to be on file with the Local Unit

Check or indicate N/A if Not Applicable

- ☐ 1. Notice to the public prior to hearing establishing a district.
- ☐ 2. Notice to taxing authorities of opportunity for a hearing.
- ☐ 3. List of taxing authorities notified for district and application action.
- ☐ 4. Lease Agreement showing applicants tax liability.

16b. The State Tax Commission Requires the following documents be filed for an administratively complete application:

Check or indicate N/A if Not Applicable

- ☐ 1. Original Application plus attachments, and one complete copy
- ☐ 2. Resolution establishing district
- ☐ 3. Resolution approving/denying application.
- ☐ 4. Letter of Agreement (Signed by local unit and applicant)
- ☐ 5. Affidavit of Fees (Signed by local unit and applicant)
- ☐ 6. Building Permit for real improvements if project has already begun
- ☐ 7. Equipment List with dates of beginning of installation
- ☐ 8. Form 3222 (if applicable)
- ☐ 9. Speculative building resolution and affidavits (if applicable)

16c. LUCI Code	16d. School Code
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
	Sandra Bird	sbird@cityofmarshall.com
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
323 W Michigan Avenue, Marshall, MI 49068		
19e. Telephone Number	19f. Fax Number	
(269) 781-5183	(269) 781-5183	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

RESOLUTION

Minutes of a regular meeting of the City Council of the City of Marshall held on March 5, 2012, in the Council Chambers of Town Hall located at 323 West Michigan Avenue, Marshall, Michigan.

Present:
Absent:

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____.

RESOLUTION TO APPROVE APPLICATION OF STELMI AMERICA, INC. 1601 BROOKS DRIVE, MARSHALL, MI INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR PERSONAL PROPERTY - NEW MACHINERY AND EQUIPMENT

WHEREAS, pursuant to P.A. 198 of 1974, MCL 211.551 et seq., after a duly noticed public hearing held on December 5, 1988, the Council by Resolution established Industrial Development District No. D-19 as requested; and after a duly noticed public hearing held on December 5, 1988; and

WHEREAS, Stelmi America, Inc. has filed an application for an Industrial Facilities Exemption Certificate with respect to personal property improvements and the acquisition and installation of new machinery and equipment within Industrial Development District D-19; and

WHEREAS, in accordance with Act 334, P.A. 1993 amending Act 198, P.A. 1974, a written agreement shall be executed between the applicant and the City of Marshall allowing, under specific circumstances, the reduction and/or revocation of the certificate and recapture of the taxes abated; and

WHEREAS, before acting on said application, the City of Marshall held a hearing on March 15, 2012 in the Council Chambers of Town Hall, located at 323 West Michigan Avenue, Marshall, Michigan, at 7:00 p.m. at which hearing the applicant, public, Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, the acquisition and installation of the new equipment, had not begun earlier than six (6) months before January 31, 2012, the date of acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, the acquisition of the new equipment and machinery is calculated to and will, at the time of issuance of the certificate, have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Marshall; and

WHEREAS, the granting of said certificate shall not have the effect of substantially impeding the operation of the City of Marshall, or impairing the financial soundness of a taxing unit which levies ad-valorem property taxes in the City of Marshall; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Marshall, after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of the local unit, plus the SEV of personal and real property thus exempted; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marshall that:

1. The City Council find and determine that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974, shall not have the effect of substantially impeding the operation of the City of Marshall, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Marshall.

2. The application of Stelmi America, Inc, 1601 Brooks Drive, for an Industrial Facilities Exemption Certificate, with respect to real property improvements and personal property improvements described as new machinery and equipment to be acquired and installed within the Industrial Development District No. D-19 is hereby approved.

3. The Industrial Facilities Exemption Certificate, when issued, shall be and remain in force and effect for a period of (12) twelve years under the rules and regulations of Act 198 of Public Acts of 1974, as amended, for the new machinery and equipment from the date of approval by the State Tax Commission.

AYES:

NAYS:

_____

Sandra E. Bird, Clerk/Treasurer

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Marshall, County of Calhoun, Michigan, at a regular meeting held March 5, 2012.

_____

Sandra E. Bird, Clerk/Treasurer