CITY OF
Marshall
Michigan

CITY COUNCIL
WORK SESSION AGENDA
Monday, December 19, 2011
6:00 PM – 6:45 PM
City Hall

A. **Goals Finalization – Goal Statement II – Neighborhoods and Goal Statement IV – Community Life**

B. **Other Items**

C. **Future Work Sessions**

January 3rd - Goal Statement III

D. **Future topics**

Mayor:

James Dyer

Council Members:

Ward 1 - Wayne Booton

Ward 2 - Nick Metzger

Ward 3 - Brent Williams

Ward 4 - Jack Reed

Ward 5 - Jody Mankerian

At-Large - Kathy Miller

GOAL AREA II. NEIGHBORHOODS

- Code enforcement
- Habitable, safe rental stock
- Downtown fire safety
- Vibrant downtown

Goal Statement:

To create and promote a safe and unified community within our neighborhoods and businesses

Objectives:

1. Utilize existing database to identify owners
2. Develop plan and process for unified inspection as a "team" (non-threatening)
3. Reorganize codes to make user friendly
4. Develop cooperative with owners and renters
5. Promote safety awareness
6. Council meetings in quadrants "mobile council"
7. Rental contact placed on house or building

Tasks to be completed by December 2012:

1. Council meetings in quadrants "mobile council"
2. Inspection team and database use organized
3. Begin reorganization of codes
4. Create a plan of action on safety awareness

COMMENTS FROM COMMUNITY FORUMS

GOAL AREA II. NEIGHBORHOODS

- Agree with need for Police Facility
- Hope Fire Department can remain downtown
- Need rent ordinance and inspection
- Open House w/renters and landowners to discuss responsibilities of both. Get appropriate contact information.
- Increase volunteer partnerships
- Incentives the downtown residential rental market.
- Delete having Council meetings in quadrants. I think it would drain administrative time and accomplish very little other than taking time that could be better spent on more meaningful objectives.

GOAL AREA IV. COMMUNITY LIFE

- Effective communications
- Walkability – paths/sidewalks/Riverwalk
- Dog park
- Ketchum Park landscaped
- Coordinated – more performing arts, another performing arts venue
- Walking track around skate park
- Bike lanes around town
- Green space aesthetics (Eaton)
- More night life
- Community garden

Goal Statement:

To achieve and sustain a concentrated effort by policymakers and community to promote the standard of living and economic health of Marshall.

Objectives:

1. More precise, effective and engaging communication – multiple avenues to reach greater audience
2. Online call to action for community to ask questions or leave comments
3. Enhance walking paths, create biking lanes/friendliness, bike racks downtown near City Hall and fountain.
4. Dog Park: City owned and operated, volunteer management
   Design and Construction (water, land, fence, waste management)
   Ordinances?
5. Community Garden
   Vegetable (Model after Detroit)
   Floral (beautify town) Greenery (Eaton, etc.)

Tasks to be completed by December 2012:

1. Much improved communications (objectives 1 and 2) with continued feedback and changes moving the communications process forward.
2. Install bikes racks
   Evaluation of current walking paths and a plan of possible new sidewalks and bike lanes paths to implement
3. Move skate park near athletic fields, build the dog park ant Ketchum Park and add walking path in Ketchum Park
4. Establish pilot community garden project volunteer based.

COMMENTS FROM COMMUNITY FORUMS

GOAL AREA IV. COMMUNITY LIFE

- A dog park seems like a dubious project to me. It would take time away from more important objectives and not address the real problems Marshall is facing--we need economic development, and we need funds for higher priority projects
- Inventory sidewalks – complete where missing
- More complete sidewalks, walking paths in conjunction w/bike paths
- Wider sidewalks – 2 abreast
- Bike trails – Concord to Jackson, Kalamazoo to South Haven = connect
- Bike lanes
- Delete bike lanes from this objective. We have roads that need these dollars and we shouldn't take on more maintenance costs and right of way battles, at this time.
- Better visual cues for pedestrian crossing buttons at lights
- MDOT = fountain circle access
- Crosswalks – signage "cars must yield". Consider temporary signs at key times
- Pedestrian safety. More clearly marked crosswalks. More education
- "safe roads to school"
- Complete streets – adopt this model
- Strawberry shortcake for the July 4th picnic
- Live performances downtown. Scheduled happenings. Weekend night – local group performance. Stores open on Friday and/or Saturday nights.
- Week hours.....
- Open flags

COMMENTS FROM COMMUNITY FORUMS (PAGE 2)

GOAL AREA IV. COMMUNITY LIFE

- Art displays – empty store windows
- May not buy today, but will be back?
- Afternoon activities – beyond 4:00 p.m.
- Ice skating – athletic fields or brooks nature, warm up station
- Pocket parks – throughout neighborhoods. Green spaces, benches, trees, outdoor performing arts. Watch for foreclosures vacant lots
- Move skate park to athletic field – move visibility
- Increase volunteer partnerships

MARSHALL CITY COUNCIL AGENDA

MONDAY – 7:00 P.M.

DECEMBER 19, 2011

1) **CALL TO ORDER**

2) **ROLL CALL**

3) **INVOCATION** – Dennis Croy, Marshall Wesleyan Church

4) **PLEDGE OF ALLEGIANCE**

5) **APPROVAL OF AGENDA** – Items can be added or deleted from the Agenda by Council action.

6) **PUBLIC COMMENT ON AGENDA ITEMS** – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.

7) **CONSENT AGENDA**

A. **Dial-A-Ride Transit Application for State Financial Assistance for FY 2013**

City Council will consider the recommendation to approve the Resolution of Intent for DART financial assistance for Fiscal Year 2013.

B. **Re-Establish Work Session Date**

City Council will consider the recommendation to schedule a work session for 5:30 p.m. on Thursday, January 19, 2012 at the Calhoun County Building.

C. **City Council Minutes**

Work Session.....Saturday, December 3, 2011

Work Session..... Monday, December 5, 2011

Regular Session..... Monday, December 5, 2011

D. **City Bills**

Regular Purchases .....$ 247,143.91

Purchased Power.....$647,976.98

Weekly Purchases – 12/02/11.....$162,977.00

Weekly Purchases –12/09/11..... $113,005.53

Total ..... $ 1,171,103.42

8) **PRESENTATIONS AND RECOGNITIONS**

9) **INFORMATIONAL ITEMS**

10) **PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION**

11) **OLD BUSINESS**

12) **REPORTS AND RECOMMENDATIONS**

A. **Economic Vitality Incentive Program – Consolidation of Services Plan**

City Council will consider the recommendation to approve the submission of the Economic Vitality Incentive Program – Consolidation of Services Plan.

B. **PA 152**

City Council will consider the recommendation to approve the resolution supporting the decision to keep the current benefit and contribution levels which comply with the Hard Cap set in PA 152 of 2011.

13) APPOINTMENTS / ELECTIONS

A. **Historic Preservation District Study Committee**

The Mayor will announce the progress toward formation of the Study Committee.

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

Respectfully submitted,

Tom Tarkiewicz
City Manager

CITY OF Marshall Michigan

ADMINISTRATIVE REPORT
December 19, 2011 - CITY COUNCIL MEETING

TO: Honorable Mayor Dyer and City Council

FROM: Jerry Hutchison, DART Manager
Natalie Huestis, Director of Community Services
Tom Tarkiewicz, City Manager

SUBJECT: Dial-A-Ride Transit Application for State Financial Assistance for 2012-2013 Fiscal Year

BACKGROUND: As required by Michigan Public Act 51, Marshall Dial-A-Ride Transit must submit an annual application to the State of Michigan for financial assistance for transit operations and adopt a Resolution of Intent signifying the City of Marshall's desire to participate in the Comprehensive Transportation Fund (CTF).

The application submitted to the State of Michigan includes the following information:

- Proposed revenues and expenditures for fiscal year 2012-2013, covering the period of October 1, 2012 – September 30, 2013.
- Coordination Plan. This report lists other transit providers in the area and describes the efforts for coordinating transit services.
- Federal & State Certifications. Various certifications required as a condition of receiving Federal and State funding.
- Local Bus Capital Assistance. Includes an inventory of DART's current fleet, and documentation of ADA accessibility. Marshall DART is not requesting capital assistance funds in the attached 2013 application.
- Operational Data. This refers to projected ridership figures, as well as vehicle miles and hours of service.

For the 2013 State of Michigan fiscal year, Marshall Dial-A-Ride Transit has proposed a preliminary budget with funding sources of $60,129 (16%) estimated Federal Section 18 grant funds, $136,192 (36.24%) estimated State funds, $97,401 estimated local funds (millage), $50,000 estimated fare revenues, and $32,083 estimated other funds (*Delinquent Property Tax $350, Tax Penalties and Interest $350, Interest $1,200, RTAP educational funding $4,500, and $25,683 from fund balance to cover short fall,*) with total estimated eligible expenses of $375,805 and estimated ineligible expenses of $46,763 *($42,263 for depreciation, and $4,500 for RTAP funds)* for 2013.

FISCAL EFFECTS: None at this time. This action pertains to just the submittal phase of the application process for Federal and State operating assistance in the amount of $196,321, but it is not the final contract for these funds.

ALTERNATIVES: As suggested by Council.

Respectfully Submitted,

Tom Tarkiewicz
City Manager

Natalie Huestis
Director Community Services

Jerry Hutchison
DART Manager

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

Michigan Department
of Transportation
3078 (10/2010)

RESOLUTION OF INTENT

The approved Resolution of Intent to apply for financial assistance for Fiscal Year 2013 under act 51 of the Public Acts of 1951, as amended

WHEREAS, pursuant to Act No. 51 of the public Acts of 1951, as amended (Act 51), it is necessary for the City of Marshall, (hereby known as THE APPLICANT) established under Act 51 to provide a local transportation program for the state fiscal year of 2013 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for THE APPLICANT, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the operational data for this agency have been reviewed and approved by THE APPLICANT; and

WHEREAS, THE APPLICANT has reviewed the proposed balanced (surplus) budget and funding sources of estimated federal funds $60,129, estimated state funds $136,192, estimated local funds $97,401, estimated fare box $50,000, and estimated other funds $32,083 with total estimated eligible expenses of $375,805.

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints the DART Manager as the Transportation Coordinator for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2013.

I, Sandra Bird, Clerk-Treasurer of **THE APPLICANT**, does hereby certify that I have compared this resolution adopted by the APPLICANT, at the meeting of December 19, 2011, with the original minutes now on file and of record in the office and that this resolution is true and correct.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed seal of said City, this 19th day of December A.D 2011

SIGNATURE

City of Marshall

Marshall Town Hall ca: 1857

323 West Michigan Avenue - Marshall, MI 49068-1578 - Phone (269) 781-5183 - FAX (269) 781-3835

ADMINISTRATIVE REPORT
December 19, 2011 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and Council Members

FROM: Tom Tarkiewicz, City Manager

SUBJECT: Re-Establish Work Session Date

BACKGROUND: City staff would like to reschedule the joint meeting with the Calhoun County Board of Commissioners to 5:30 PM on Thursday January 19, 2012 at the Calhoun County Building to receive a presentation from Redstone Consulting Group on the Joint Police Facility. Our Consultant has developed a conflict on January 5th.

RECOMMENDATION: It is recommended that the City Council schedule a work session for 5:30 PM on Thursday January 19, 2012 at the Calhoun County Building.

FISCAL EFFECTS: None.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Tom Tarkiewicz
City Manager

IN A WORK SESSION Saturday, December 3, 2011 at 8:30 A.M. at the Training Room of the Public Services Building, 900 South Marshall, Marshall, MI, the Marshall City Council was called to order by Mayor Dyer.

Present:	Council Members: Booton, Mayor Dyer, Mankerian, Metzger, Miller, Reed, and Williams
Also Present:	City Manager Tarkiewicz, Clerk-Treasurer Bird, Chief Schwartz, Chief Kiessling, Director of Public Services Fedders, Director of Community Services Huestis, Human Resources Coordinator Hall, and Main Street Manager Larkin
Absent:	None.

A. City Manager Tarkiewicz and Human Resources Coordinator Hall presented a power point presentation on PA 152 of 2011 on the Public Employees Medical Bill.

B. City Manager Tarkiewicz and Clerk-Treasurer Bird presented the FY 2013 and FY2014 Financial Forecast.

James L. Dyer, Mayor

Sandra Bird, Clerk-Treasurer

IN A WORK SESSION Monday, December 5, 2011 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Dyer.

Present:	Council Members: Booton, Mayor Dyer, Mankerian, Metzger, Miller, Reed, and Williams.
Also Present:	City Manager Tarkiewicz
Absent:	None.

A. Tim Sykora, Vice Chairman of the Downtown Development Authority and Tim Banfield provided a presentation of the proposed tree replacement project for the downtown area.

The meeting was adjourned at 6:55 p.m.

James L. Dyer, Mayor

Sandra Bird, Clerk-Treasurer

Marshall City Council, Regular Session
Monday, December 5, 2011
Unofficial

CALL TO ORDER

IN REGULAR SESSION Monday, December 5, 2011 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Dyer.

ROLL CALL

Roll was called:

Present:	Council Members: Booton, Mayor Dyer, Mankerian, Metzger, Miller, Reed, and Williams.
Also Present:	City Manager Tarkiewicz.
Absent:	Council Members: None.

INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Dyer led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Metzger, supported Reed, to approve the agenda as presented. On a voice vote: **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Miller, supported Williams, to approve the consent agenda:

A. Received the proposed Economic Vitality Incentive Program Consolidation of Services Plan to review;
B. Received the dates of the 2012 City Council Meeting Schedule;
C. Received the listing of the 2012 Boards and Commissions positions that are scheduled to expire and the term of office;
D. Approve minutes of the City Council Regular Session and Work Session held on Monday, November 21, 2011;
E. Approve city bills in the amount of $107,156.18.

On a roll call vote – ayes: Booton, Mayor Dyer, Mankerian, Metzger, Miller, Reed, and Williams; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITIONS

Officials from the Michigan Department of Natural Resources presented the City Council with a check for $30,000 for the Michigan Recreation Passport Grant Program.

Moved Williams, supported Metzger, to approve the resolution and authorize the Clerk-Treasurer to sign the development agreement for the improvements to Ketchum Park. On a voice vote – **MOTION CARRIED**.

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2011- 46

City of Marshall Authorizing Resolution for the Michigan Recreation Passport Grant Program Development Project Agreement

Upon motion made by Williams; seconded by Metzger, the following Resolution was adopted:

"RESOLVED, that the City of Marshall, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the City of Marshall does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide Ten Thousand ($10,000) dollars to match the grant authorized by the DEPARTMENT.

2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.

3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.

4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.

5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution."

The following aye votes were recorded: Booton, Mayor Dyer, Mankerian, Metzger, Miller, Reed, and Williams.
The following nay votes were recorded: None.

STATE OF MICHIGAN
COUNTYOF CALHOUN

I, Sandra Bird, Clerk of the City of Marshall, Michigan, do hereby certify that

the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the City Council of the City of Marshall at a meeting held on December 5, 2011.

_____
Signature

INFORMATIONAL ITEMS

Information was provided regarding a 5K run to be held in Marshall on Friday, December 9, 2011.

APPOINTMENTS / ELECTIONS

A. Historic Preservation District Study Committee:

No action was taken at this time.

Council adjourned for a short recess at 7:25 p.m.

B. Board of Review Appointments:

Moved Williams, supported Mankerian, to reappoint Gerald Lehmann and Kevin Bartlett to the Board of Review with terms expiring January 1, 2014. On a voice vote – **MOTION CARRIED**.

PUBLIC COMMENT ON NON-AGENDA ITEMS
None.

COUNCIL AND MANAGER COMMUNICATIONS
None.

ADJOURNMENT
The meeting was adjourned at 7:41 p.m.

_____ _____
James L. Dyer, Mayor Sandra Bird, Clerk-Treasurer

VENDOR APPROVAL SUMMARY REPORT

Date: 12/16/2011
Time: 11:10am
Page: 1

CITY OF MARSHALL

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
A T & T	3176	269 789-2615 963 4	1,871.19	0.00
AIRGAS GREAT LAKES	4982	CYLINDER RENTAL	80.40	0.00
AIS CONSTRUCTION EQUIP CORP	4885	KOMATSU LOADER	121,000.00	0.00
ALEXANDER CHEMICAL CORPORATION	7024	CHLORINE, SULFUR DIOXIDE	2,442.00	0.00
AARON AMBLER	5115	WATER DISTRIBUTION COURSE	108.00	0.00
APPLIED IMAGING	2538	RICOH CONTRACT	275.80	0.00
ARISTO CHEM, INC	7059	ESTESOL HAND SOAP	117.00	0.00
ARROW UNIFORM	6839	CUST #010198-03	577.38	0.00
AUSTIN-BATTERIES PLUS	6532	BACK-UP BATTERY	143.98	0.00
AUTO VALUE MARSHALL	21340	OIL, FILTERS	1,018.77	0.00
BEARDSLEE LAW OFFICES	3471	CHARGES THRU 12/09/11	1,941.14	0.00
MICHAEL BISALSKI	400477	REFUND UTILITY DEPOSIT	12.69	0.00
BLU FISH CONSULTING, LLC	4473	MEDIA EXPENSES	1,560.00	0.00
BOSHEARS FORD SALES INC	7117	FILTER RETURN	907.73	0.00
BROOKS GRANTIER	300500	TUNED BALDWIN	65.00	0.00
CALHOUN COUNTY MUNICIPAL	5745	BIRD & NELSON - 2012 DUES	25.00	0.00
CARR BROTHERS & SONS	7192	SCREENINGS	216.00	0.00
CBCINNOVIS	6459	SCREENING SERVICES	8.25	0.00
CIVIL ENGINEERS INC	9216	2011.04 N. Sycamore Street Reh	2,712.98	0.00
CLASSIC DRY CLEANING&TAILORING	5975	CLEANING, LAUNDRY, REPAIRS	202.80	0.00
COMPUTER RESOURCE TRAINING INC	8929	laptop floater computers	1,830.00	0.00
COURTNEY & ASSOCIATES	7259	MONTHLY RETAINER - NOVEMBER	250.00	0.00
CRT, INC	6541	BACKUP DR APPLIANCE SERVICE	339.00	0.00
CRYSTAL FLASH ENERGY	6176	CREDIT FOR REGULATORY FEE	1,656.26	0.00
DARLING ACE HARDWARE	7281	SM&H PARTS	65.26	0.00
DISCOUNT SCHOOL SUPPLY	8383	SUPPLIES	100.07	0.00
DLZ	2787	2011 Bridge Inspections	5,170.00	0.00
DORNBOS SIGN & SAFETY	6378	SIGNS, POSTS, SUPPLIES	1,287.50	0.00
DOUGLAS SAFETY SYSTEMS LLC	300129	RPR FACEMASK, BLOCK, DISC	142.43	0.00
EARTHLINK BUSINESS	400445	ACCT #7018274	2,137.76	0.00
ED'S DECORATING	9873	APT #427	175.00	0.00
EESCO	7982	#2 ENGINE LUBE PUMP	998.00	0.00
ERA NETWORK REAL ESTATE	300460	REFUND UTILITY DEPOSIT	4.93	0.00
FASTENAL COMPANY	5789	DUCT TAPE, TIES	35.51	0.00
CHARLIE FISHER	2823	PRESCRIPTION REIMBURSEMENT	2.87	0.00
GANNETT MICHIGAN NEWSPAPERS	9632	PART-TIME RECREATION SPRVSR	403.72	0.00
GLGC PLUMBING COMPANY LLC	217837	CLEAR BLOCKAGE	100.00	0.00
GOODWIN PLUMBING, LLC	7394	WATER HEATER	700.00	0.00
GRIFFIN PEST SOLUTIONS	400246	323 W MICHIGAN	31.00	0.00
GUARDIAN ALARM	7427	ALARM MONITORING FOR MH	407.16	0.00
GUTTERS R US	5405	GUTTERS	2,794.00	0.00
HERITAGE CLEANERS	8275	CLEANING	15.00	0.00
HERMANS MARSHALL HARDWARE	7446	PATIO KIT, SMOKE ALARMS	320.05	0.00
HOLLAND BUS COMPANY	5874	2010 BS COACHMAN SPIRIT	142.50	0.00
HORIBA JOBIN YVON INC	21024	SUPPLIES	417.92	0.00
HUNTER PRELL COMPANY	7460	ANNUAL BACKFLOW INSPECTIONS	852.14	0.00
INTERACT PUBLIC SAFETY SYSTEMS	400461	RMS MAINTENANCE CONTRACT	1,000.00	0.00
J & K PLUMBING SUPPLY	3351	CONNECTOR & STRAP	45.93	0.00
JS BUXTON	8962	LIME	1,170.93	0.00
KAR LABORATORIES INC	8817	CYANIDE ANALYSIS	460.00	0.00
KEBS INC	3051	BOUNDARY SURVEY, DRAWING	100.00	0.00
KENDALL ELECTRIC INCORPORATED	7511	ELECTRICAL SUPPLIES	9.45	0.00
KENNEDY INDUSTRIES INC	8294	SERVICE CALL FOR FOUNTAIN ST L	2,522.29	0.00
MESSICK'S LANCASTER TRACTOR	4491	#508 PADDLE SET, V-BELT	1,433.57	0.00
LEWEY'S SHOE REPAIR	7538	REPAIR	8.00	0.00
LEXISNEXIS OCC HEALTH SOLUTION	300324	DRUG TEST	46.00	0.00
LEXISNEXIS RISK DATA MNGMNT	400109	NOVEMBER 2011	135.50	0.00
LUBE-POWER, INC	21134	Lube oil keepwarm and filter s	12,678.45	0.00
MACNLOW ASSOCIATES	7546	POLICE SUPERVISION TRAINING	130.00	0.00
MARSHALL AREA CHAMBER	7556	CHRISTMAS CARDS	15.00	0.00
MARSHALL COMMUNITY CU	7558	3960 - SCHWARTZ	89.40	0.00
MARSHALL LUMBERTOWN	7569	OSB	42.76	0.00
MARSHALL MANUFACTURERS ASSOC	7570	2012 MEMBERSHIPS	650.00	0.00
MARSHALL TIRE	3771	#305 RPR	327.00	0.00
MARSHALL WELDING & FABRICATION	7590	#402 CAT END LOADER	1,991.63	0.00
MC&E ELECTION SOURCE	3174	09/01/11--08/31/12 SERVICE AGR	470.00	0.00
MICHIGAN ASSOCIATION OF	7617	MEMBERSHIP DUES	115.00	0.00

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
MICHIGAN CAT	6217	#402 REPAIR	110.00	0.00
MICHIGAN MUNICIPAL LEAGUE	400462	25% POLICE FEASIBILITY STUDY	10,585.63	0.00
MICHIGAN PAVING & MATERIALS CO	4418	2011.03 River/Maple Road Rehab	14,985.49	0.00
MICHIGAN POLICE TRAINING	400128	TRAINING - JERRY NYE	690.00	0.00
MICHIGAN SOUTH CENTRAL	7614	NOVEMBER GAS PURCHASE	2,868.00	0.00
STATE OF MICHIGAN ENV.QUALITY	8582	NPDES Permit Fee	7,888.36	0.00
MIDWEST GOLF & TURF	21441	GASKET, DOOR SET TR 25'	187.04	0.00
MISS DIG SYSTEM INC	7688	2012 MEMBERSHIP E/W/S	784.56	0.00
MUNICIPAL SUPPLY CO.	7701	6 X 12 SS CLAMP	921.10	0.00
NEOFUNDS BY NEOPOST	400232	POSTAGE FOR 7900044055829307	3,000.00	0.00
NU-TWIST SCREEN PRINTING	7732	JACKETS	964.15	0.00
NYE UNIFORM COMPANY	7733	POLO SHIRTS	717.58	0.00
OLIE'S TREE FARM	5570	100' ROPE	105.00	0.00
MARTIN OVERHISER	5181	COMPUTER SOFTWARE	432.70	0.00
ANITA OWENS	400476	REFUND UTILITY DEPOSIT	1.12	0.00
POWER LINE SUPPLY	7821	GROUND ROD COUPLING	5,087.48	0.00
LINDA POWERS	400475	REFUND UTILITY DEPOSIT	66.84	0.00
PRINTING SYSTEMS	7785	TAX FORMS	323.63	0.00
PSYBUS	21176	EVALUATION - MOORE	585.00	0.00
QUALITY ENGRAVING SERVICE	7800	SERVICE AWARDS	370.00	0.00
R&R FIRE TRUCK REPAIR, INC.	7809	ADDITIONAL ITEMS FOR NEW TRUCK	2,149.00	0.00
SANDERS FURNITURE & APPLIANCE	3380	ELECTRIC RANGE	1,035.00	0.00
MASHION SMITH	400478	REFUND UTILITY DEPOSIT	50.31	0.00
SOIL AND MATERIAL ENGINEERS	8748	2011.03 and 2011.04 testing	503.62	0.00
SSOE GROUP	5886	2400 Volt Switchgear Replaceme	1,876.24	0.00
STANDARD PRINTING & OFFICE	7903	#10 ENVELOPES	451.76	0.00
STATE OF MICHIGAN	3389	RADIO SUBSCRIPTION FEES	7,000.00	0.00
STATE OF MICHIGAN	4299	POWER PLANT ANNUAL PERMIT FEE	400.00	0.00
STRUBLE'S HARDWARE & SUPPLY	6352	CHAINS	51.90	0.00
MORRIS STULBERG	2669	2011 WATER MAIN EASEMENT	10.00	0.00
SUMMIT POINTE	5891	MOWING	85.00	0.00
TELEDYNE ISCO, INC	9574	Primary sampler controller	1,545.00	0.00
TRI-COUNTY INTERNATIONAL TRUCK	8034	#323 SENSOR	177.60	0.00
VERIZON WIRELESS	217862	ACCT #683169426-00001	57.43	0.00
W.W. GRAINGER INC	8310	LAB VACUUM FILTERS	0.00	0.00
WALTERS-DIMMICK PETROLEUM	8007	ELECTRIC MOTOR GREASE	27.27	0.00
YOU R SPECIAL, LLC	21522	NOVEMBER CLEANING SERVICES	1,945.00	0.00
		Grand Total:	247,143.91	0.00

MICHIGAN SOUTH CENTRAL POWER AGENCY

720 HERRING ROAD • LITCHFIELD, MICHIGAN 49252
PHONE (517) 542-2346 • FAX (517) 542-3049
www.mscpa.net

ORIGINAL INVOICE

MARSHALL CITY ELECTRIC DEPARTMENT
323 WEST MICHIGAN AVENUE
MARSHALL, MICHIGAN 49068
Attn: Mr. Tom Tarkiewicz

Invoice Date:	15-Dec-11
Due Date:	31-Dec-11
Service From:	01-Nov-11
To:	30-Nov-11

Peak Demand	16,432	kw
Total Energy Received	8,665,067	kWh
Hydro Generation	115,456	kWh
Net Billing kWh's	8,549,611	kWh

Area	Entitlement %	Operating and Maintenance Costs	Debt Service	Total
PROJECT 1-ENDICOTT	24.0%	431,326.21	-	431,326.21
PROJECT 2	18.0%	829.38	-	829.38
PROJECT 3	20.2%	713.57	-	713.57
PRAIRIE STATE	16.7%	-	7,684.22	7,684.22
PURCHASED POWER	16.2%	193,606.16		193,606.16
TRANSMISSION	28.4%	(12,181.12)	-	(12,181.12)
MISO	19.7%	(224.32)		(224.32)
SUBSTATION	34.4%	-	-	-
ADMINISTRATION	19.7%	28,944.26		28,944.26
MEMBER	15.6%	235.28		235.28
MEMBER HYDRO	0.0%	-		-
CAPACITY	15.6%	-		-
RATE STABILIZATION		-		-
TOTAL COST	$	643,249.41	7,684.22	650,933.63
	$/kWh	0.07524	0.00090	0.07614
CREDITS	$	(2,956.65)	-	(2,956.65)
	$/kWh	(0.00035)	0.00000	(0.00035)
NET COST	$	640,292.76	7,684.22	647,976.98
	$/kWh	0.07489	0.00090	0.07579

Pay this amount $ 647,976.98

Any amounts due and not paid by the due date shall bear interest at the rate of 1% per month until paid.

VENDOR APPROVAL SUMMARY REPORT

Date: 12/02/2011
Time: 11:07am
Page: 1

CITY OF MARSHALL

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ALLSTATE WORKPLACE DIVISION	3431	POLICY # ALLMI550	792.70	0.00
APWA-SOUTHWEST BRANCH	3685	FEDDERS,HACKWORTH-BANQUET	40.00	0.00
BATTLE CREEK UNLIMITED,INC.	4558	DECEMBER	14,041.66	0.00
BLUE CROSS BLUE SHIELD OF MI	9621	GROUP #007016312/0005	1,681.35	0.00
BLUE CROSS BLUE SHIELD OF MI	9629	ACCT #007016312/0008	76,467.92	0.00
BLUE CROSS BLUE SHIELD OF MI	9681	GROUP #007016312/0007	42,000.10	0.00
BROADSTRIPE	3293	198-040293	140.01	0.00
CALHOUN COUNTY EQUALIZATION	7169	CONTRACTUAL ASSESSING SRVC	2,122.00	0.00
JERRY CLIFTON	21760	REFUND UTILITY OVERPAYMENT	42.79	0.00
CORNERSTONE INSPECTION SRVCS	300392	INSPECTION SERVICES	1,273.00	0.00
CURT CROW	2473	BOOT ALLOWANCE	127.19	0.00
DELTA DENTAL PLAN OF MICHIGAN	7294	CUST #MI022820001	4,978.78	0.00
JAMES R DEVENEY	300006	INSPECTION COMMISSION	396.25	0.00
DUANE DUPEE	400458	PERMIT FEE REFUND	30.00	0.00
EMERGENCY VEHICLE SERVICES INC	3896	PRO FLOW SUPPLY LINE	5,450.00	0.00
GANNETT MICHIGAN NEWSPAPERS	9632	BLUES FESTIVAL PROMOTION	280.00	0.00
DARYL GANO	8148	INSPECTORS COMMISSION	4,271.25	0.00
JOHN GROSS	300013	INSPECTION COMMISSION	1,051.25	0.00
JOHN HACKER	2529	MEAL	10.00	0.00
JPM DEVELOPMENT	9521	REFUND PROP TAX OVERPAYMENT	24.09	0.00
MCCLELLAN PLACE APTS	2029	REFUND TAX CERTIFICATION	177.42	0.00
MEDLER ELECTRIC COMPANY	7604	EXPANSION COUPLING	35.25	0.00
THOMAS & DARLENE NEIDLINGER	400459	REFUND PROP TAX OVERPAYMENT	160.91	0.00
CINDY PORTER	9799	BOARD MEETING MINUTES	30.00	0.00
MELODEA RAMON	6366	REFUND UTILITY OVERPAYMENT	43.81	0.00
SPRINT	9628	ACCT #224843832	325.86	0.00
STAGECOACH INN	722	FACADE IMPROVEMENT PROJECT	3,350.00	0.00
WALKER'S FLOOR INSTALLATION	400333	APT #223 - MH	3,514.67	0.00
		Grand Total:	162,858.26	0.00

PRESCRIPTION REIMBURSEMENTS 118.74

TOTAL CASH DISBURSEMENTS $162,977.00

VENDOR APPROVAL SUMMARY REPORT

Date: 12/09/2011
Time: 11:18am
Page: 1

CITY OF MARSHALL

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
MARWA ABOU-EL-ELLA	400469	REFUND UTILITY OVERPAYMENT	47.74	0.00
AD-VISOR & CHRONICLE	7557	NOVEMBER CHARGES	252.65	0.00
AMERIFIRST FINANCIAL CORP	400470	REFUND UTILITY OVERPAYMENT	45.73	0.00
DORIS BRAMBLE	400464	REFUND SECURITY DEPOSIT	188.00	0.00
BROADSTRIPE	3293	ACCT #198-040788	1,951.46	0.00
CALHOUN COUNTY TREASURER	7177	11/16/11-11/30/11 PERS AD VAL	10,905.78	0.00
CALHOUN INTERMEDIATE	7178	11/16/11-11/30/11 PERS AD VAL	2,987.70	0.00
CITGO	3724	FLEET #132271610	12,659.17	0.00
COMMERCIAL OFFICE PRODUCTS	9769	OFFICE SUPPLIES	318.89	0.00
CONSUMERS ENERGY	8560	1000 0033 5602	2,632.17	0.00
CORAKIS HEATING & COOLING	400467	REFUND PERMIT FEE	70.00	0.00
CORNERSTONE INSPECTION SRVCS	300392	INSPECTION SERVICES	572.00	0.00
CULLIGAN	736	ACCT #1155180	34.00	0.00
DAVID BRIGHAM REAL ESTATE	400465	REFUND UTILITY DEPOSIT	3.81	0.00
DRAIN DOCTORS	3362	1110 VERONA RD	634.00	0.00
CODY DRUMM	25123	SCHOOL LUNCH	22.73	0.00
MORRIS EVANS	2218	MEAL	10.00	0.00
GRIFFIN PEST SOLUTIONS	400246	619 HOMER	73.00	0.00
JESSICA & JOSHUA HALSEY	400473	REFUND UTILITY DEPOSIT	30.32	0.00
FRANK HARRIS	400466	REFUND UTILITY DEPOSIT	29.86	0.00
HUB INTERNATIONAL MIDWEST	4472	POLICY S1805444	40,307.00	0.00
PAUL HUGHES	300176	REFUND UTILITY DEPOSIT	19.63	0.00
K-MART	7501	NOVEMBER CHARGES	315.84	0.00
KELLOGG COMMUNITY COLLEGE	7507	11/16/11-11/30/11 PERS AD VAL	1,770.52	0.00
KNAUF, ERNIE	300242	EXPENSE REIMBURSEMENT	36.94	0.00
LAKE MICHIGAN MAILERS	9559	POSTAGE	500.00	0.00
DOUG LEACH	6060	MEAL	10.00	0.00
MARSHALL DISTRICT LIBRARY	8065	11/16/11-11/30/11 PERS AD VAL	1,594.71	0.00
MARSHALL PUBLIC SCHOOLS	7574	11/16/11-11/30/11 PERS AD VAL	6,541.71	0.00
MCCLELLAN PLACE APTS	2029	REFUND TAX CERT - APT 23B	108.68	0.00
MEDLER ELECTRIC COMPANY	7604	SEAL TITE FITTING	23.73	0.00
PAULA TUCKER CATERING	8129	BUDGET WORK SESSION BREAKFAST	175.00	0.00
BLAZE & ELISSA PODGORSKI	400472	REFUND UTILITY DEPOSIT	2.81	0.00
REMAX PERRIT	400463	REFUND UTILITY DEPOSIT	25.38	0.00
REPUBLIC SERVICES #249	2096	ACCT #3-0249-1022021	479.96	0.00
TERRY DON ROACH	400468	REFUND PERMIT FEE	65.00	0.00
SMITH, PAIGE & GRANT, BRICE	400427	REFUND OVERPAYMENT	33.67	0.00
KATHLEEN A SMITH	2145	CDL REIMBURSEMENT	47.00	0.00
SPARTAN STORES	9656	NOVEMBER CHARGES	260.08	0.00
STAPLES	8291	ACCT #6035 5178 2034 8893	1,127.24	0.00
STATE OF MICHIGAN	4872	38-6004708, SLS TAX, NOV 2011	25,851.69	0.00
LUCAS TICE	300431	SCHOOL LUNCH	12.73	0.00
W.W. GRAINGER INC	8310	LAB VACUUM FILTERS	0.00	0.00
WILSON'S TREE FARM	400471	HOLIDAY POTS FOR CITY HALL	90.00	0.00
		Grand Total:	112,868.33	0.00

PRESCRIPTION REIMBURSEMENTS 137.20

TOTAL CASH DISBURSEMENTS $113,005.53

CITY OF Marshall Michigan

ADMINISTRATIVE REPORT
December 19, 2011 – City Council Meeting

REPORT TO: Honorable Mayor and Council Members

FROM: Tom Tarkiewicz, City Manager

SUBJECT: Economic Vitality Incentive Program – Consolidation of Services Plan

BACKGROUND: Public Act 63 of 2011 eliminated Statutory Revenue Sharing and replaced it with the Economic Vitality Incentive Program (EVIP). Three items need to be submitted:

- Citizens Guide and Dashboard – October 1, 2011
- Consolidation of Services Plan – January 1, 2012
- Employee Benefit Plan – May 1, 2012

The Dashboard was submitted in September.

The proposed Consolidation of Services Plan is attached for your approval. EVIP requires the reporting of any cooperation & consolidation services, which has already occurred. It is also required to report, any possible cooperation or consolidation service ideas. We do not know what the State may do with these possible ideas, so we are being cautious in our submittal.

RECOMMENDATION: It is recommended that the Council approve the submission of the Economic Vitality Incentive Program – Consolidation of Services Plan

FISCAL EFFECTS: None, at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

Economic Vitality Incentive Program Consolidation of Services:

2011 City of Marshall Cooperation, Collaboration and Consolidation Plan

Presented by
Tom Tarkiewicz, City Manager

Issued on: January 1, 2012

CITY OF MARSHALL

ECONOMIC VITALITY INCENTIVE PROGRAM

LIST OF PREVIOUS CONSOLIDATED SERVICES

IT SERVICES (Marshall Public Schools)

The City and the Marshall Public Schools collaborated with Information Technology (IT) services. The employees of the Schools maintained the City's computer infrastructure.

ANNUAL COST SAVINGS = $0.00

LIBRARY AUTHORITY (Marshall District Library)

The Marshall District Library was formed to consolidate the City Library with financial support of the City and four Townships.

COST SAVINGS = Unknown

ASSESSING (Calhoun County)

The City and Calhoun County collaborated with Assessing services. The City appointed the County's Assessor and the County's Equalization Department provides the assessing services for the City. The County uses the City's Board of Review and City Attorney for assessing matters. The City's Administrative Assistant to the Assessor remains a City employee and works full-time at the County building.

ANNUAL COST SAVINGS = $30,000

UNION CITY TAX BILLS (The Village of Union City)

The City provided folding/stuffing services to Union City for their Summer, 2011 tax billing for approximately 800 pieces of mail. The City did not charge Union City for any service fees.

COMPOSTING CENTER (Calhoun County Road Commission)

The City of Marshall compost center operates from April through mid-November and is open to City of Marshall residents and all residents of Calhoun County. The operation is jointly funded by the City of Marshall and Calhoun County's solid waste fund.

ANNUAL COST SAVINGS = $14,200

COMPOSTING EQUIPMENT CONSORTIUM (Berrien County, Three Rivers, and Coldwater)

The City of Marshall jointly owns a machine that is used to mix and chip material for compost production with three other communities. The equipment is rotated between communities and is maintained by the City of Coldwater.

ANNUAL COST SAVINGS = Unknown

SAFETY DAY (Village of Athens, Village of Union City, City of Springport, Village of Homer)

The City of Marshall has hosted an annual Safety Day in March and invites neighboring communities to participate. The participating communities help to reduce the cost per individual.

ANNUAL COST SAVINGS = $200

MIDEAL (State of Michigan)

MI DEAL (Michigan Delivering Extended Agreements Locally) allows Michigan local units of government to benefit from the State's negotiating and purchasing power by permitting them to purchase from the State's contracts on the same terms, conditions, and prices as State government. Locals benefit not only from the reduced cost of goods and services, but also from indirect savings related to writing specifications, researching industries, processing invitations to bid, recruiting a diverse pool of potential suppliers, and making awards.

ANNUAL COST SAVINGS = Unknown

MSCPA EQUIPMENT (Clinton, Hillsdale, Coldwater, and Union City)

The Michigan South Central Power Agency purchased two wire pullers that can be used by all of its members. The equipment is used to run new or faulty electrical lines.

COST SAVINGS = $108,000

DPW GARAGE (Marshall Public Schools)

The City of Marshall shares a building with Marshall Public Schools which houses the Department of Public Works, school transit, and mechanics for both agencies. The agreement helps to reduce maintenance and utility cost.

ANNUAL COST SAVINGS = $21,691

SOUTH CENTRAL MICHIGAN PUBLIC WORKS MUTUAL AID GROUP (City of Albion, Village of Athens, City of Battle Creek, Calhoun County Road Commission, City of Charlotte, City of Coldwater, Village of Homer, City of Springfield, and Village of Tekonsha)

The City of Marshall has entered into a mutual aid agreement with nine other communities for public works assistance. The agreement states the equipment available and how each agency will be reimbursed.

COST SAVINGS = Unknown

SOUTHERN REBEL MUTUAL AID GROUP (Chelsea, Clinton, Coldwater, Dowagiac, Hillsdale, Niles, Paw Paw, South Haven, Sturgis, and Union City)

The City of Marshall has entered into a mutual aid agreement with ten other communities to provide Electric Distribution assistance. The agreement states the equipment available and how each agency will be reimbursed.

COST SAVINGS = Unknown

FIRE DEPARTMENT MUTUAL AID AGREEMENT (All fire departments in Calhoun County)

All municipalities and townships in Calhoun County, supporting a fire department, have agreed to supply equipment and personnel when needed in an emergency.

COST SAVINGS = Unknown

BREATHING AIR COMPRESSOR (Townships of Marengo, Marshall and Fredonia)

The Marshall Fire Department received a grant to purchase an air compressor to fill the SCBA tanks for all four departments.

COST SAVING = $35,200

AMBULANCE SERVICE TRAINING (MAFFA provides continuing education credits for fire department personnel)

Fire department personnel receive continuing education credits, provided by state licensed instructors, at no cost to the department. The credits are required to renew their medical licenses.

ANNUAL COST SAVINGS = $600

COUNTYWIDE FIRE COMMUNICATIONS PURCHASE (Most of the fire departments in Calhoun County)

The Calhoun County Fire Chiefs Council received a grant to upgrade fire department communications throughout the county.

COST SAVINGS = $70,350

AMBULANCE AUTHORITY (On August 3, 2004 nine Townships and the City of Marshall voted to form the Marshall Area Firefighters Ambulance Authority)

With the ambulance service and the fire department sharing living quarters, apparatus room space, and some office space, as well as some personnel, there has been some cost saving in both departments.

COST SAVINGS = Unknown

SWET (Drug Enforcement)

SWET is the cooperation of police agencies in Calhoun County in association with the Michigan State Police to combat drug activity and crime associated from drug activity. Currently there are grants covering 50% of the costs of personnel assigned to this unit to include salary, benefits and equipment.

ANNUAL COST SAVINGS = Approximately $25,000

SOUTHEASTERN MICHIGAN POLICE TRAINING CONSORTIUM (Agencies in Calhoun, Jackson, Eaton, and Lenawee Counties)

This training consortium consists of police agencies in Calhoun, Jackson, Eaton, and Lenawee Counties. By combining resources and instructors, the agencies save money, time and travel expenses. The training is completed on a regular basis, and the yearly expenses are covered by 302 Training Funds. Last year we had an average cost of approximately $50 per officer for yearly training. Some classes we attend outside of the consortium can cost $300 per officer.

ANNUAL COST SAVINGS = Approximately $4,000

EMMETT TOWNSHIP COMPUTER FORENSICS (Computer forensic analysis to include cell phones, electronic data collectors, image capturing)

Marshall Police Department has the capability to utilize this function at no expense. By sending the equipment to Emmett Township for analysis, we save time and expenses from travel, equipment purchasing and court testimony. The equipment for this function is approximately $4,500 and training costs of $2,000. This does not include

manpower to process and testify in court. Cost savings is based on length of equipment use and manpower.

ANNUAL COST SAVINGS = Approximately $2,000

CONSOLIDATED DISPATCH CENTER (Formation of the Calhoun County Consolidated Dispatch Authority, CCCDA)

In Fiscal Year 2010, the City of Marshall had a dispatch budget of $257,866. In Fiscal Year 2011, the CCCDA was formed and the City of Marshall has a commitment of $225,000 per year. This commitment is for five years but other funding sources are being discussed sooner than the five year commitment. The actual savings is at least the difference plus any possible increases in future years and equipment costs associated with dispatching.

ANNUAL COST SAVINGS = Approximately $33,000

CENTER FOR ENTREPRENEURSHIP

Marshall Economic Development and Marshall DDA Main Street collaborated with numerous development entities to connect entrepreneurs and businesses to the resources necessary for them to establish and expand businesses in our region through the Center for Entrepreneurship (CfE).

The CfE is comprised of the Albion EDC, Battle Creek Area Chamber Foundation, Battle Creek Community Foundation, Battle Creek Unlimited, Generation E Institute, Kellogg Community College, Marshall Area Chamber of Commerce, Marshall Economic Development, Marshall Main Street, Michigan Works!, Michigan Small Business and Technology Development Center, Miller College, Nonprofit Alliance, and SCORE.

COST SAVINGS = Unknown

CITY OF MARSHALL

ECONOMIC VITALITY INCENTIVE PROGRAM

FUTURE SERVICE CONSOLIDATION IDEAS

JOINT POLICE FACILITY (Michigan State Police and Calhoun County)

A study is currently underway to develop a building combining three police agencies at one location. This will allow for shared space, combined assets, and shared personnel resources. Actual current savings is approximately $40,000 through a grant for the initial development stage. If the building is built, the costs associated will be greatly reduced to the City of Marshall because of the shared space being divided and the costs shared. This will also provide different funding options, the City of Marshall can utilize that would not be available if a structure needed to be built individually.

ANNUAL COST SAVINGS = $1,000,000 to 1,500,000 in building costs plus additional savings on continual maintenance and utility costs

HEAVY EQUIPMENT REPAIRS (City of Battle Creek)

The City will be discussing with the City of Battle Creek an agreement where Battle Creek would repair heavy equipment instead of private vendors.

COST SAVINGS = Unknown

IT SERVICES (Calhoun County)

The City will be discussing with Calhoun County to collaborate for IT services. The request will be, that the County IT department provides all needed IT services.

ANNUAL COST SAVINGS = Approximately $20,000

COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS) (Counties of Calhoun, Branch, Barry, Kalamazoo, and St. Joseph)

A five county collaboration for regional development strategy is being developed. This process will make EDA grants potentially available to the five county region as well as develop a more active regional planning authority.

POSSIBLE COST SAVINGS = Unknown

SAFETY TRAINING CONSORTIUM (Coldwater, Niles, Paw Paw, Dowagiac, and Sturgis)

The City of Marshall has entered into an agreement with five other communities in order to obtain monthly safety training for the electric distribution personnel. The training costs are shared amongst the members.

ANNUAL COST SAVINGS = $9,000

CITY OF MARSHALL

ECONOMIC VITALITY INCENTIVE PROGRAM

ACTIVE FUTURE SERVICE CONSOLIDATION PLAN

JOINT POLICE FACILITY (Michigan State Police and Calhoun County)

A study is currently underway to develop a building combining three police agencies at one location. This will allow for shared space, combined assets, and shared personnel resources. Actual current savings is approximately $40,000 through a grant for the initial development stage. If the building is built, the costs associated will be greatly reduced to the City of Marshall because of the shared space being divided and the costs shared. This will also provide a different funding option the City of Marshall can utilize that would not be available if a structure needed to be built individually.

ESTIMATED COST SAVINGS = $1,000,000 to 1,500,000 in building costs plus additional savings on continual maintenance and utility costs

SAFETY TRAINING CONSORTIUM (Coldwater, Niles, Paw Paw, Dowagiac, and Sturgis)

The City of Marshall has entered into an agreement with five other communities in order to obtain monthly safety training for the electric distribution personnel. The training costs are shared amongst the members.

ESTIMATED ANNUAL COST SAVINGS = $9,000

CITY OF Marshall Michigan

ADMINISTRATIVE REPORT
December 19, 2011 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Tracy Hall, HR Coordinator
Tom Tarkiewicz, City Manager

SUBJECT: Resolution Supporting PA 152 of 2011 Hard Cap

BACKGROUND: Public Act 152 of 2011, the "Public Funded Health Insurance Contribution Act" was signed into law on September 24, 2011. The law applies to public employers and limits the amount a public employer may contribute to a medical benefit plan. There are three options to comply with PA 152 of 2011:

1. Hard Cap: a public employer may not pay more of the annual costs for medical benefit plans than a total amount equal to: $5,500 single person coverage, $11,000 individual and spouse coverage, and $15,000 family coverage.
2. 80/20: by a majority vote of its governing body, a public employer may opt-out of the hard cap and into an 80% cap option wherein the public employer may not pay more than 80% of the total annual costs for medical benefit plans.
3. Complete Opt-Out: by a 2/3 vote of its governing body each year, a local unit of government may exempt itself from the requirements of this Act for the next year.

Failure to comply with this Act will result in the State Treasurer reducing each Economic Vitality Incentive Program (EVIP) payment by 10% for the period of non-compliance.

For the past several years, all City of Marshall employees have paid 10% of their medical insurance premium. In 2010, the City of Marshall, with support from the three Teamster union groups, looked into costs savings options. This resulted in the non-union, retirees, and the three Teamster union groups changing to PPO coverage with a three-tier prescription co-pay. 2011 negotiations resulted in the police and fire employees changing to the same PPO plan with the three-tier prescription co-pay.

Because the City has continued to find cost savings changes while maintaining quality insurance coverage, the current annual cost for medical benefits is approximately 19% below the Hard Cap amount.

RECOMMENDATION: To approve the resolution supporting the decision to keep the current benefit and contribution levels which comply with the Hard Cap set in PA 152 of 2011.

FISCAL EFFECTS: None.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Tracy Hall
HR Coordinator

Tom Tarkiewicz
City Manager

23 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
ityofmarshall.com

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2011-__

RESOLUTION SUPPORTING PUBIC ACT 152 OF 2011 HARD CAP

WHEREAS, Public Act 152 of 2011, the "Publicly Funded Health Insurance Contribution Act," was signed into law on September 24, 2011; and

WHEREAS, PA 152 of 2011 states three options for compliance; 1) a Hard Cap for the amount a public employer may pay for the annual costs for medical benefit plans for active employees, 2) cap the employer contribution at 80% of the annual cost, or 3) Complete Opt-Out; and

WHEREAS, The City of Marshall has, over the past several years, made changes to the employee health insurance plan to keep cost down. The current plan rates are approximately 19% below the Hard Cap amount.

NOW THEREFORE, BE IT RESOLVED, that the Marshall City Council supports the decision to keep the current benefit and contribution levels which comply with the Hard Cap set in PA 152 of 2011.

As City Clerk I place my seal and sign my name that this is a true and accurate copy of the action taken by the Marshall City Council on December 19, 2011.

_____
Sandra Bird, Clerk-Treasurer
CITY OF MARSHALL

Dated: _____