



MARSHALL CITY COUNCIL AGENDA

WEDNESDAY – 7:00 P.M.

JULY 6, 2011

- 1) **CALL TO ORDER**
- 2) **ROLL CALL**
- 3) **INVOCATION** – Richard Gerten, Family Bible Church
- 4) **PLEDGE OF ALLEGIANCE**
- 5) **APPROVAL OF AGENDA** – Items can be added or deleted from the Agenda by Council action.
- 6) **PUBLIC COMMENT ON AGENDA ITEMS** – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
- 7) **CONSENT AGENDA**

A. Set Public Hearing – Standard Printing & Office Supply IFT

City Council will consider the recommendation to schedule a public hearing for July 18, 2011 to hear public comment on the application for an Industrial Facilities Tax Exemption Certificate for Standard Printing & Office Supply.

B. Establish Work Session – Powerhouse Issues

City Council will consider the recommendation to establish a work session for August 8, 2011 at 5:00 p.m. at the Public Services Building Training Room to discuss powerhouse issues.

C. City Council Minutes

Work Session..... Monday, June 20, 2011
 Regular Session..... Monday, June 20, 2011

D. City Bills

Regular Purchases \$ 133,375.87
 Weekly Purchases – 6/17/11..... \$ 38,810.99
 Weekly Purchases – 6/24/11..... \$138,129.29
Total \$ 310,316.15

8) PRESENTATIONS AND RECOGNITIONS

A. Strategic Goals Update

The City Manager will give a short update on the Strategic Visioning process. City Staff's one year Action Plan will be presented and discussed at the July 18th work session. A community input forum will need to be scheduled before the Strategic Plan is finalized.

9) INFORMATIONAL ITEMS

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

11) OLD BUSINESS

Mayor:

James Dyer

Council Members:

Ward 1 - Wayne Booton

Ward 2 - Nick Meizger

Ward 3 - Brent Williams

Ward 4 - Ryan Traver

Ward 5 - Jody Mankerian

At-Large - Kathy Miller



12) REPORTS AND RECOMMENDATIONS

A. FY 2012 Mid-Year Budget Amendment

City Council will consider the recommendation to authorize and adopt the resolution to amend the FY 2012 Adopted Budget and provide increased funding for the proposed FTE increase for the Public and Community Services reorganization plan and for the proposed Police department wages increase for the 12-hour shift change approved with FY 2012 Patrol and Command Union contracts. Also, approve the salaries for the DART Manager and the DPW Superintendent as presented.

B. Calhoun County Foreclosure Acquisition

City Council will consider the recommendation to authorize City staff to submit a Public Use Plan for the property on East Hughes Street by adoption of a resolution.

13) APPOINTMENTS / ELECTIONS

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz", is written over a horizontal line.

Tom Tarkiewicz
City Manager



ADMINISTRATIVE REPORT
July 6, 2011 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Mike Hindenach, Manager, Marshall Economic Development

SUBJECT: Standard Printing & Office Supply
1600 South Kalamazoo, Marshall, MI IDD# 19
Industrial Facility Exemption Certificate Application

BACKGROUND: The City of Marshall has received a request from Standard Printing & Office Supply for an Industrial Facilities Tax Exemption Certificate. The requested abatement is to consider \$88,750 in personal property.

Legal Description for Property 003-026-00: MARSHALL CITY SEC 2 T3S-R6W BEG AT THE NE SEC COR-W 564.95 FT-S 33 FT TO POB-E 500.71 FT-S ALG W LINE KAL AVE 522.28 FT-W 509.89 FT-N 522 FT TO BEG. 6.04 AC

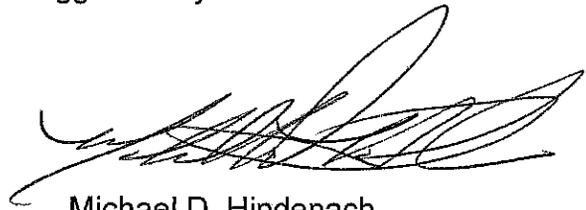
RECOMMENDATION: It is recommended that the City Council schedule a Public Hearing for July 18, 2011 as required by the Industrial Facilities Tax Exemption Certificate process for Standard Printing & Office Supply's application.

FISCAL EFFECTS: The anticipated tax revenue savings over the life of the certificate is approximately \$6,000 for Standard Printing & Office Supply, while the City of Marshall will forego approximately \$2,300.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,


Tom Tarkiewicz
City Manager


Michael D. Hindenach
Manager, Marshall Economic Development

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Sandra Bird</i>	Date received by Local Unit <i>6-28-11</i>
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Standard Printing & Office Supply		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 323110	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 1600 S Kalamazoo Ave, Marshall, MI 49068		1d. City/Township/Village (Indicate which) City of Marshall	1e. County Calhoun
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))		3a. School District where facility is located Marshall Public Schools	3b. School Code 13110
		4. Amount of years requested for exemption (1-12 Years) 12	
5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed. Purchase and install new printing equipment to support the growth of the company			
6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.		▶ \$0.00	
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total		▶ \$88,785.00	
6c. Total Project Costs * Round Costs to Nearest Dollar		▶ \$88,785.00	
		Total of Real & Personal Costs	
7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.			
	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements ▶	_____	_____	▶ <input type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements ▶	6/1/11	12/31/11	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
9. No. of existing jobs at this facility that will be retained as a result of this project. 16		10. No. of new jobs at this facility expected to create within 2 years of completion. 0	
11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.			
a. TV of Real Property (excluding land)		_____	
b. TV of Personal Property (excluding inventory)		_____	
c. Total TV		_____	
12a. Check the type of District the facility is located in: <input checked="" type="checkbox"/> Industrial Development District <input type="checkbox"/> Plant Rehabilitation District			
12b. Date district was established by local government unit (contact local unit) 12/5/88		12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has compiled or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name James A. Pardoe	13b. Telephone Number (269) 781-8201	13c. Fax Number (269) 781-7868	13d. E-mail Address jpardoe@spos.com
14a. Name of Contact Person James A. Pardoe	14b. Telephone Number (269) 781-8201	14c. Fax Number (269) 781-7868	14d. E-mail Address jpardoe@spos.com
▶ 15a. Name of Company Officer (No Authorized Agents) James A. Pardoe			
15b. Signature of Company Officer (No Authorized Agents) <i>James A. Pardoe</i>		15c. Fax Number (269) 781-7868	15d. Date 6/28/11
15e. Mailing Address (Street, City, State, ZIP Code) 1600 S Kalamazoo, Marshall, MI 49068		15f. Telephone Number (269) 781-8201	15g. E-mail Address jpardoe@spos.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 18. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code	16d. School Code
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal



ADMINISTRATIVE REPORT
July 6, 2011 – City Council Meeting

TO: Honorable Mayor and City Council
FROM: Tom Tarkiewicz, City Manager
SUBJECT: Establish August 8th Work Session on Powerhouse Issues

BACKGROUND: City Staff has been discussing the options which will be available for the powerhouse if new EPA rules are forced upon the City. Staff is requesting a work session to update the Council on all the issues which are related to the powerhouse. It is suggested that a 5:00 PM meeting be scheduled to present the history of the powerhouse & the issues, tour the operations and present some of the possible options which may be available in the future.

RECOMMENDATION: It is recommended that the City Council establish a work session for 5:00 PM on August 8, 2011 at the Public Services Building Training Room to discuss powerhouse issues.

FISCAL EFFECTS: None at this time.

ALTERNATIVES: As suggested by City Council.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz", is written over a horizontal line.

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

Marshall City Council, Work Session
Monday, June 20, 2011
Unofficial

IN A WORK SESSION Monday, June 20, 2011 at 6:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Dyer.

Present: Council Members: Booton, Mayor Dyer, Mankerian, Metzger, Miller, Traver, and Williams

Also Present: City Manager Tarkiewicz

Absent: None.

A. Carl Fedders and Natalie Huestis presented a reorganization plan to strengthen the Public Services and Community Services Departments to provide better customer service for the City.

The meeting was adjourned at 6:47 p.m.

James L. Dyer, Mayor

Sandra Bird, Clerk-Treasurer

CALL TO ORDER

IN REGULAR SESSION Monday, June 20, 2011 at 7:00 P.M. in Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Dyer.

ROLL CALL

Roll was called:

Present: Council Members: Booton, Mayor Dyer, Mankerian, Metzger, Miller, Traver, and Williams.

Also Present: City Manager Tarkiewicz.

Absent: None.

INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Dyer led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Metzger, supported Williams, to approve the agenda as presented. On a voice vote: **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Williams, supported Metzger, to approve the consent agenda:

- A. Approve the fireworks events scheduled for 2011;
- B. Schedule a public hearing for Monday, July 18, 2011 to hear public comments on the proposed amended LDFA Development/TIF Plan;
- C. Schedule a public hearing for Monday, July 18, 2011 to hear public comments on the proposed expansion of the LDFA/TIF expansion;
- D. Authorize the Clerk-Treasurer to sign the agreement with Mead hunt for the Parallel Taxiway Rehabilitation project at Brooks Field;
- E. Approve the request from the American Legion Post #79 to hold their annual poppy sales on July 8 and 9, 2011;
- F. Approve minutes of the City Council Regular Session held on Monday, June 6, 2011;
- G. Approve city bills in the amount of \$877,885.64.

On a roll call vote – ayes: Booton, Mayor Dyer, Mankerian, Metzger, Miller, Traver, and Williams; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITIONS

None.

INFORMATIONAL ITEMS

Director of Public Services Fedders provided information regarding the Pastrami Joe's Reuben Eating Contest.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. SRF Project Plan:

Mayor Dyer opened the public hearing to hear public comment regarding the resolution adopting the proposed final project plan for wastewater treatment and collection system improvements and designating an authorized project representative.

Dima S. El-Gamal of Stantec Consulting Michigan, Inc. provided a power point presentation regarding the requirements of the State Revolving Fund for the purpose of project planning.

Hearing no further comment the hearing was closed.

Moved Metzger, supported Mankerian to approve the resolution adopting the proposed final project plan for wastewater treatment and collection system improvements and designating an authorized project representative. On a roll call vote – ayes: Mayor Dyer, Mankerian, Metzger, Miller, Traver, Williams, and Booton; nays: none. **MOTION CARRIED.**

**CITY OF MARSHALL, MICHIGAN
RESOLUTION # 2011-21**

**A RESOLUTION ADOPTING A FINAL PROJECT PLAN
FOR WASTEWATER TREATMENT AND COLLECTION SYSTEMS
IMPROVEMENTS AND
DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE**

WHEREAS, the City of Marshall recognizes the need to make improvements to its existing wastewater treatment and collection systems; and

WHEREAS, the City of Marshall authorized Stantec Consulting Michigan, Inc. (Stantec) to prepare a Project Plan, which recommends a single phased project including improvements to the Wastewater Treatment Plant and multiple Pump Stations.

WHEREAS, said Project Plan was presented at a Public Hearing held on June 20, 2011 and all public comments have been considered and addressed;

NOW THEREFORE BE IT RESOLVED, that the City of Marshall formally adopts said Project Plan and agrees to implement the selected alternative.

BE IT FURTHER RESOLVED, that the Director of Public Services, a position currently held by Mr. Carl Fedders, PE is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Plan as the first step in applying to the State of Michigan for a State Revolving Fund Loan to assist in the implementation of the selected alternative.

Yeas: Booton, Mayor Dyer, Mankerian, Metzger, Miller, Traver, and Williams.

Nays: None.

I certify that the above Resolution was adopted by the City of Marshall Council on June 20, 2011.

BY: Sandra Bird, City Clerk-Treasurer
Name and Title

Signature _____ Date _____

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Inspection Services:

Moved Williams, supported Metzger, to approve and authorize the Clerk/Treasurer to sign an agreement with Cornerstone Inspection Services, adopt the resolution appointing Glenn Lindsey as Building Inspector/Official, and approve the fee schedule associated with the building permits. On a roll call vote -- ayes: Mankerian, Metzger, Miller, Traver, Williams, Booton, and Mayor Dyer; nays: none. **MOTION CARRIED.**

**CITY OF MARSHALL, MICHIGAN
RESOLUTION # 2011-22**

**RESOLUTION TO APPOINT GLENN LINDSEY AS THE CITY OF
MARSHALL'S
BUILDING OFFICIAL AND INSPECTOR**

THE CITY OF MARSHALL ORDAINS:

Whereas; As part of the administration of the State Construction Code and as required under 1986 PA 54, the City of Marshall needs to have an appointed Building Official and Inspector.

Whereas; In July 2010, the City of Marshall retained Cornerstone Inspection Services for back-up inspections including Building, Mechanical, Electrical, and Plumbing. As of June 21, 2011, the City of Marshall has retained the services of Glenn Lindsey, of Cornerstone Inspection SVCS, to act as Building Official and Building Inspector and administer and enforce building codes and associated ordinances in the City of Marshall.

Whereas; To provide continuity of services, it would be beneficial to appoint Glenn Lindsey, owner of Cornerstone Inspection SVCS, as the City of Marshall's Building Official and Inspector.

Therefore, it is resolved; That the City of Marshall appoints Glenn Lindsey, owner of Cornerstone Inspection SVCS, as the City of Marshall's Building Official and Inspector.

This Resolution is declared to be effective immediately upon publication.

Adopted and signed this 20th day of June, 2011.

James L Dyer, MAYOR

Sandra Bird, CLERK-TREASURER

I, Sandra Bird, being duly sworn as the Clerk-Treasurer for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on June 20, 2011, and that said meeting was conducted and public notice of said meeting was given pursuant

to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Sandra Bird, CLERK-TREASURER

B. FY 2011 Year End Budget Amendments:

Moved Miller, supported Mankerian to adopt the resolution to amend the FY 2011 Adopted Budget. On a roll call vote – ayes: Metzger, Miller, Traver, Williams, Booton, Mayor Dyer, and Mankerian; nays: none. **MOTION CARRIED.**

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2011-23

THE CITY OF MARSHALL
AMENDED GENERAL APPROPRIATION ACT RESOLUTION
July 1, 2010 – June 30, 2011

THE CITY OF MARSHALL RESOLVES that the revenues and expenditures for the fiscal year, commencing July 1, 2010, and ending June 30, 2011, are hereby amended on a departmental and fund total basis as follows:

<u>General Fund Revenues</u>	<u>Adopted</u>	<u>Amended July, 2010</u>	<u>Amended June, 2011</u>	<u>Change</u>
Taxes	3,353,897	3,353,897	3,311,297	-42,600
Licenses and Permits	48,613	48,613	56,313	7,700
Intergovernmental Revenues	682,626	682,626	672,026	-10,600
Charges for Services	72,600	72,600	72,600	
Fines and Forfeits	23,300	23,300	37,500	14,200
Interest	78,031	78,031	8,031	-70,000
Miscellaneous	110,580	110,580	211,880	101,300
Other Financing Sources	1,043,886	1,043,886	1,043,886	
Total Revenues	5,413,533	5,413,533	5,413,533	0
<u>General Fund Expenditures</u>				
City Council	5,488	5,475	2,975	-2,500
City Manager	98,248	96,871	97,521	650
Assessor	114,423	114,212	107,712	-6,500

Marshall City Council, Regular Session
Monday, June 20, 2011
Unofficial

	<u>Adopted</u>	<u>Amended July, 2010</u>	<u>Amended June, 2011</u>	<u>Change</u>
Attorney	70,000	70,000	85,400	15,400
Human Resources	57,998	56,651	55,401	-1,250
Clerk-Treasurer	298,784	297,943	297,943	
City Hall	98,804	102,486	101,486	-1,000
Chapel	2,850	2,850	2,850	
Other City Property	42,450	42,450	47,025	4,575
Cemetery	171,660	165,641	168,421	2,780
Non-Departmental	816,888	734,897	773,844	38,947
Police	1,345,699	1,332,764	1,323,794	-8,970
Crossing Guards	36,638	36,192	32,962	-3,230
Dispatch	225,000	225,000	237,200	12,200
Fire	802,902	792,205	792,205	
Inspection	101,128	100,231	102,216	1,985
Planning/Zoning	76,400	75,422	75,422	
Streets	672,485	652,370	752,315	99,945
Engineering	23,188	23,831	23,036	-795
Public Svcs. Build Operations	128,375	124,609	114,259	-10,350
Community Development	34,611	34,611	34,611	
Parks	55,610	57,150	89,700	32,550
Capital Improvements	165,820	165,820	211,520	45,700
Total Expenditures	5,445,449	5,309,681	5,529,818	220,137
GF Net Surplus/(Deficit)	-31,916	103,852	-116,285	-220,135

<u>GF - Recreation</u>				
Revenues	403,130	403,130	397,915	-5,215
Expenditures	448,550	441,031	397,915	-43,116
Net Surplus/(Deficit)	-45,420	-37,901	0	37,901

<u>GF - Composting</u>				
Revenues	52,290	52,290	50,290	-2,000
Expenditures	59,331	59,253	53,673	-5,580
Net Surplus/(Deficit)	-7,041	-6,963	-3,383	3,580

<u>GF - Airport</u>				
Revenues	130,643	130,643	165,621	34,978
Expenditures	130,827	134,397	165,621	31,224
Net Surplus/(Deficit)	-184	-3,754	0	3,754

	<u>Adopted</u>	<u>Amended July, 2010</u>	<u>Amended June, 2011</u>	<u>Change</u>
<u>MVH-Major & Trunkline</u>				
Revenues	409,936	409,936	409,936	
Expenditures	408,707	406,214	377,014	-29,200
Net Surplus/(Deficit)	1,229	3,722	32,922	29,200

<u>MVH-Local</u>				
Revenues	281,405	281,405	281,405	
Expenditures	298,124	296,006	265,806	-30,200
Net Surplus/(Deficit)	-16,719	-14,601	15,599	30,200

<u>Drug Law Enforcement</u>				
Revenues			50	50
Expenditures			520	520
Net Surplus/(Deficit)	0	0	-470	-470

<u>Local Develop. Finance Auth.</u>				
Revenues	514,925	514,925	522,875	7,950
Expenditures	409,516	409,516	482,116	72,600
Net Surplus/(Deficit)	105,409	105,409	40,459	-64,650

<u>Downtown Develop. Auth.</u>				
Revenues	292,531	292,531	303,031	10,500
Expenditures	292,531	293,635	284,360	-9,275
Net Surplus/(Deficit)	0	-1,104	18,671	19,775

<u>Special Projects</u>				
Revenues	12,650	12,650	512,145	499,495
Expenditures	41,706	41,706	484,962	443,256
Net Surplus/(Deficit)	-29,056	-29,056	27,183	56,239

<u>Marshall House</u>				
Revenues	609,500	609,500	548,800	-60,700
Expenditures	623,844	661,261	600,561	-60,700
Net Surplus/(Deficit)	-14,344	-51,761	-51,761	0

<u>Electric</u>				
Revenues	12,426,300	12,426,300	12,741,854	315,554
Expenditures	13,229,112	13,130,319	12,702,875	-427,444
Net Surplus/(Deficit)	-802,812	-704,019	38,979	742,998

	<u>Adopted</u>	<u>Amended July, 2010</u>	<u>Amended June, 2011</u>	<u>Change</u>
Dial-A-Ride				
Revenues	349,288	349,288	397,148	47,860
Expenditures	404,053	393,626	441,486	47,860
Net Surplus/(Deficit)	-54,765	-44,338	-44,338	0

Wastewater				
Revenues	1,245,800	1,245,800	1,254,362	8,562
Expenditures	1,819,910	1,797,564	1,767,284	-30,280
Net Surplus/(Deficit)	-574,110	-551,764	-512,922	38,842

Water				
Revenues	1,364,100	1,364,100	1,243,700	-120,400
Expenditures	1,820,071	2,219,709	2,167,006	-52,703
Net Surplus/(Deficit)	-455,971	-855,609	-923,306	-67,697

Data Processing				
Revenues	124,867	124,867	124,117	-750
Expenditures	172,604	172,419	142,519	-29,900
Net Surplus/(Deficit)	-47,737	-47,552	-18,402	29,150

Motorpool				
Revenues	606,432	606,432	591,522	-14,910
Expenditures	900,142	1,548,887	1,545,797	-3,090
Net Surplus/(Deficit)	-293,710	-942,455	-954,275	-11,820

Safety				
Revenues	338	338	338	
Expenditures	6,876	6,921	6,921	
Net Surplus/(Deficit)	-6,538	-6,583	-6,583	0

WHEREAS, During FY 2011, Council approved the following General Fund expenditures, with authorized source of funding from the use of prior year's fund balance reserves:

Stulberg Land Purchase -	\$45,000
Budget carried forward to FY 2012	-45,000
City Hall Painting	45,700
Cronin Building HVAC Unit	9,953
Downtown Parking Study	10,000
Tree and Stump Removal	53,874
Total	\$119,527

WHEREAS, During May, 2011, \$42,000 storm clean-up costs were funded by the General Fund reserves. It is unknown if reimbursement will be awarded by FEMA/ State grants:

RESOLVED, the use of prior year's fund balance reserves is not reflected in a Fund's revenue figure above, and that the source of funding for a Fund's Net Loss/(Deficit) shall be the use of prior year's fund balance reserves;

RESOLVED, approximately \$45,000 of the General Fund- Capital Outlay for the Stulberg land purchase was delayed due to environmental testing and will not be expended by the end of FY 2011, and that the budget be appropriated and may be carried forward to FY 2012;

RESOVLED, approximately \$36,852 of the Electric Fund-Energy Optimization funding will not be expended by the end of FY 2011, and that the budget be appropriated and may be carried forward to FY 2012;

RESOLVED, approximately \$332,000 of the Electric Fund-Capital Outlay projects will not be expended by the end of FY 2011, and that the budget be appropriated and may be carried forward to FY 2012;

This Resolution shall take effect upon adoption.
Dated June 20, 2011

Sandra Bird, Clerk-Treasurer

I, Sandra Bird, being duly sworn as the Clerk-Treasurer for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on June 20, 2011 and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

Sandra Bird, Clerk-Treasurer

C. Police Contract – Patrol Officer's Division:

Moved Williams, supported Booton to approve a three year contract with the Police Officer Labor Council, Patrol Officer's Division. On a roll call vote – ayes: Miller, Traver, Williams, Booton, Mayor Dyer, Mankerian, and Metzger; nays: none.

APPOINTMENTS / ELECTIONS

A. Library Board:

Moved Miller, supported Metzger to appoint Donna Danes to serve on the Library Board with a term expiring March 31, 2014. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

COUNCIL AND MANAGER COMMUNICATIONS

None.

CLOSED SESSION

Moved Booton, supported Williams, to enter into closed session under Section 8 (c) of the Michigan Open Meetings Act to discuss collective bargaining. On a roll call vote – ayes: Traver, Williams, Booton, Mayor Dyer, Mankerian, Metzger, and Miller; nays: none. **MOTION CARRIED.**

At 7:58 p.m. moved to closed session.

At 8:35 p.m. moved to open session.

Moved Booton, supported Traver to approve a three year contract with Command Officers Association of Michigan. On a roll call vote – ayes: Booton, Mayor Dyer, Mankerian, Metzger, Miller, Traver, and Williams; nays: none.

ADJOURNMENT

The meeting was adjourned at 8:46 p.m.

James L. Dyer, Mayor

Sandra Bird, Clerk-Treasurer

VENDOR APPROVAL SUMMARY REPORT

Date: 06/30/2011

Time: 10:07am

Page: 1

CITY OF MARSHALL

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
AMERICAN SAFETY UTILITY CORP	7048	HARD HAT BANDS	122.58	0.00
ARCHITECTURE + DESIGN	3924	HERITAGE ROUTE/BYWAYS PRJCT	400.00	0.00
ARISTO CHEM, INC	7059	CITRUSOLV GEL	2,770.70	0.00
ARROW UNIFORM	6839	CUST #010198-02	858.99	0.00
ASPHALT SOLUTIONS PLUS	21730	Misc Asphalt Patches	3,785.00	0.00
AUTO VALUE MARSHALL	21340	#319 75W140 REAR	1,090.68	0.00
BEARDSLEE LAW OFFICES	3471	SERVICES THROUGH 06/16/11	2,632.50	0.00
BOSHEARS FORD SALES INC	7117	75W140 OIL	91.25	0.00
BOSSERD FAMILY FARM	6198	HANGING BASKETS & FERTILIZING	1,915.00	0.00
BUDGET DRAIN CLEANING	7148	MAINT AT MARSHALL HOUSE	190.00	0.00
CARR BROTHERS & SONS	7192	GRAVEL	400.00	0.00
CHAMPION CHARTER SALES & SVC	7211	400 W MH COBRA HEADS	6,831.00	0.00
CHEMCO PRODUCTS INC	7217	Water treatment	2,223.83	0.00
COGITATE INC	8443	Monthly Support	140.00	0.00
COMPLETE ELECTRIC	7244	FOUNTAIN PUMP REPAIR	88.08	0.00
CONTRACTORS EQUIPMENT & SUPPLY	7256	#728 BOLT & BUSHING	36.82	0.00
CRT, INC	6541	BATTERY SMARTUPS	323.00	0.00
CRYSTAL FLASH ENERGY	6176	DYED DIESEL FUEL	2,164.28	0.00
D & D MAINTENANCE SUPPLY	7271	JANITORIAL SUPPLIES	92.71	0.00
DARLING ACE HARDWARE	7281	WASHERS	634.75	0.00
DEFOREST BROTHERS CONSTRUCTION	7288	SIDEWALK REPLACEMENT	2,325.88	0.00
ED'S DECORATING	9873	PAINTING-BLR ROOM & BALCONIES	375.00	0.00
ERIC DALE HEATING & AIR COND	21467	WATER HEATER REPAIR	145.00	0.00
FASTENAL COMPANY	5789	CABLETIES, CHAIN & CABLE LUBE	90.37	0.00
FIRE EXTINGUISHER SERVICE	7360	ANNUAL INSPECTION - POLICE DPT	49.85	0.00
GET ER DONE CONSTRUCTION	5894	INSTALL DECK - BALANCE DUE	950.00	0.00
HD SUPPLY FACILITIES MAINT	9781	HYDRAULIC DOOR CLOSERS	119.97	0.00
HERMANS MARSHALL HARDWARE	7446	SUPPLIES	106.03	0.00
HYDRO METER SERVICES INC	2181	3" METER TEST	175.00	0.00
J & K PLUMBING SUPPLY	3351	FILTER PUMP SUPPLIES	34.35	0.00
J.F. MILLER SALES CO.	6668	ZEBRA WAX	59.76	0.00
JACKSON TRUCK SERVICE	7495	DART #12	91.86	0.00
JS BUXTON	8962	LIME - PO #2011.028	1,152.77	0.00
KAR LABORATORIES INC	8817	CYANIDE ANALYSIS	100.00	0.00
KELLOGG COMMUNITY COLLEGE	7507	2011 CONSORTIUM MEMBRSH P FEES	150.00	0.00
KELLOGG'S REPAIR GARAGE	5869	#803 GRASSHOPPER PARTS	179.50	0.00
KITCHEN SHOP OUTLET	6598	CABINETS, COUNTER TOP, FAUCET	375.00	0.00
LAKELAND ASPHALT CORPORATION	7526	BITUMINOUS AGGREGATES	217.41	0.00
LAUTENSLAGER-LIPSEY	7532	REPAIR A/C	95.00	0.00
LAWSON-FISHER ASSOCIATES PC	2291	MAY LICENSING ACTIVITIES	2,270.22	0.00
LEWEY'S SHOE REPAIR	7538	TIM CLARK - BOOT ALLOWANCE	285.00	0.00
LUBE-POWER, INC	21134	LTC Filter pump	10,717.48	0.00
MAILFINANCE INC	300149	POSTAGE MACHINE LEASE	608.97	0.00
MARSHALL DISTRICT LIBRARY	8065	TECHNOLOGY UPDATE	4,327.93	0.00
MARSHALL LUMBERTOWN	7569	SUPPLIES FOR APARTMENT	57.15	0.00
MARSHALL TIRE	3771	#319 SEMI WHL CHG	75.00	0.00
MARSHALL WELDING & FABRICATION	7590	REPAIR DOORS AND DOOR FRAMES	342.50	0.00
M&E ELECTION SOURCE	3174	BATTERIES	312.03	0.00
MEDLER ELECTRIC COMPANY	7604	HAL LAMPS	3,920.75	0.00
MICHBO	21311	2011 MEMBERSHIP DUES	275.00	0.00
MICHIGAN METER TECHNOLOGY GRP	400140	2" METERS & FLANGE KITS	1,848.00	0.00
MICHIGAN SOUTH CENTRAL	7614	MAY GAS PURCHASE	3,034.15	0.00
MODERNISTIC	8101	MARSHALL HOUSE	305.00	0.00
MSC INDUSTRIAL SUPPLY CO	6831	LTC FILTER PUMP & SUPPLIES	218.09	0.00
NEOPOST USA	400273	INK CARTRIDGE FOR POSTAGE MACH	139.00	0.00
NORTH CENTRAL LABORATORIES	7727	CHEMICALS	1,287.08	0.00
NORTH OVERHISER	5181	SUPPLIES FOR PROJECT	1,429.08	0.00
POWER LINE SUPPLY	7821	LEATHER GLOVES	7,710.68	0.00
RADIO SHACK	7811	FEMALE BNC	231.89	0.00
ATHCO SAFETY SUPPLY INC	7814	SIGN POSTS	5,828.00	0.00
IGN WORLD	8199	DESIGN,CUT & APPLY VINYL	125.00	0.00
PECTRUM ENGINEERING CORP	6197	Recloser coordination recommen	8,398.86	0.00
TANDARD PRINTING & OFFICE	7903	BUSINESS CARDS-PHIL DAMON	4,292.96	0.00
TANLEY LAWN & GARDEN	7905	CROSSFIRE LINE	99.23	0.00
TATE ELECTRONICS COMPANY, INC	217827	XTS5000 BATTERY IMPRES	668.00	0.00
TRUBLE'S HARDWARE & SUPPLY	6352	MISC SUPPLIES	3.00	0.00
YNAGRO CENTRAL, LLC	4903	SLUDGE HAULING	27,604.94	0.00

VENDOR APPROVAL SUMMARY REPORT

Date: 06/30/2011

Time: 10:07am

Page: 2

CITY OF MARSHALL

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
TRI-COUNTY INTERNATIONAL TRUCK	8034	DART #4 GAUGE	39.70	0.00
UTILITIES INSTRUMENTATION SVC	9204	Preventative maintenance of pr	11,828.00	0.00
WALKER PARKING CONSULTANTS	8003	MARSHALL/OAKLAWN STUDY	1,509.26	0.00
Grand Total:			133,375.87	0.00

CHECK NUMBER SERIES AS OF FRIDAY, 06/24/11

	Beginning #	Ending #	Dated
PAYROLL-ACH	71206	71210	06/11/11-06/24/11
A/P & P/R-OTHER	87967	88145	06/11/11-06/24/11

VENDOR APPROVAL SUMMARY REPORT

Date: 06/17/2011

Time: 11:28am

Page: 1

CITY OF MARSHALL

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ASHLEY & CHRISTOPHER ABBEG	400264	REFUND UTILITY DEPOSIT	25.48	0.00
AMERICAN MESSAGING	6657	ACCT #21-406436	94.94	0.00
RON ASHBY II	2580	REPLACE CK 80209	100.00	0.00
BATTLE CREEK UNLIMITED, INC.	4558	JUNE	13,750.00	0.00
COMMERCIAL OFFICE PRODUCTS	9769	PAPER	551.93	0.00
CULLIGAN	736	ACCT #1155180	28.50	0.00
DALE HOLMES	6072	BOOT ALLOWANCE	96.00	0.00
LAKE MICHIGAN MAILERS	9559	POSTAGE	500.00	0.00
LESLIE O'DELL	9124	RE-KEY CRONIN BUILDING	116.00	0.00
LOWES BUSINESS ACCOUNT	4837	821 3023 105909 5	5,199.38	0.00
MARSHALL COMMUNITY CU	7558	1238 - EGGLESTON	1,123.14	0.00
MARSHALL PUBLIC SCHOOLS	7574	FY-11 Data Processing-Professi	1,000.00	0.00
ONE COMMUNICATIONS	2729	ACCT #7018274	2,212.79	0.00
QUALITY ENGRAVING SERVICE	7800	UPS CHARGES - MSC INDUS	22.18	0.00
REPUBLIC SERVICES #249	2096	2011 SPRING TRASH PICK-UP	12,854.73	0.00
SPARTAN STORES	9656	MAY CHARGES	105.77	0.00
ST MARY CHURCH	400263	SIDEWALK REPAIR	971.00	0.00
VERIZON WIRELESS	217862	ACCT #683169426-00001	59.15	0.00
Grand Total:			38,810.99	0.00

VENDOR APPROVAL SUMMARY REPORT

Date: 06/24/2011

Time: 11:07am

Page: 1

CITY OF MARSHALL

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ALLSTATE WORKPLACE DIVISION	3431	POLICY #ALLMI550	768.77	0.00
ASHGROVE APTS	300213	REFUND OVERPAYMENT APT #21	3.70	0.00
TOMMIE BISHOP	400265	REFUND OVERPAYMENT	108.31	0.00
BLUE CROSS AND BLUE SHIELD	7946	GROUP #17902-001	3,213.96	0.00
BLUE CROSS BLUE SHIELD OF MI	9621	GROUP #17902-003	1,705.10	0.00
BLUE CROSS BLUE SHIELD OF MI	9629	GROUP #17902-002	77,675.20	0.00
BLUE CROSS BLUE SHIELD OF MI	9681	GROUP #17902-902	42,329.50	0.00
JOHN BODIEN	400238	REFUND OVERPAYMENT	81.73	0.00
CALHOUN COUNTY EQUALIZATION	7169	MAY 2011	6,191.67	0.00
CBCS 21	400267	COMMISSION-JODY VANTREASE	7.25	0.00
COMMERCIAL OFFICE PRODUCTS	9769	CRDGS, MAILERS, LABELS	995.90	0.00
JIM CRITESER	400149	REFUND UTILITY DEPOSIT	27.92	0.00
JOE DELAPAS	6084	MEAL	10.00	0.00
FARM BUREAU	400271	2 PLAT BOOKS	70.00	0.00
LAURIE FISHER	400270	REFUND UTILITY DEPOSIT	41.04	0.00
CASSANDRA FITZPATRICK	400257	REFUND UTILITY OVERPAYMENT	10.73	0.00
LEE FRIEND	6059	EXPENSE REIMBURSEMENT	34.19	0.00
GORDON FOOD SERVICE INC	8734	SUPPLIES FOR ATHLETIC FIELD	171.63	0.00
GRIFFIN PEST SOLUTIONS	400246	900 S MARSHALL	73.00	0.00
KAITLYNN HICKMAN	400209	REFUND UTILITY OVERPAYMENT	20.01	0.00
KEN HIGHAM	400269	PERMIT FEE REFUND	40.00	0.00
ROBERT KIESSLING	6013	COFFEE & SUPPLIES	329.62	0.00
KNAUF, ERNIE	300242	EXPENSE REIMBURSEMENT	6.62	0.00
JOSH LANKERD	2321	EXPENSE REIMBURSEMENT	21.00	0.00
LESLIE & SHAWN LEE	400266	REFUND UTILITY OVERPAYMENT	3.49	0.00
MARSHALL COMMUNITY CU	7558	3960 - SCHWARTZ	3,003.06	0.00
MASA	2072	LATE TEAM REGISTRATION	45.00	0.00
MEADE APARTMENTS	2421	REFUND UTIL OVERPAYMENT #203	45.66	0.00
MATTHEW POTTER	300322	EXPENSE REIMBURSEMENT	16.79	0.00
ROBERT SCHOENROCK	400268	REFUND PERMIT FEE	80.00	0.00
STATE OF MICHIGAN	21449	UNCLAIMED PROPERTY	730.32	0.00
PATRICK STILLSON	400168	REFUND UTILITY OVERPAYMENT	26.78	0.00
JEFF TAYLOR	4246	MEAL	10.00	0.00
SHERI ZIENERT	5152	COFFEE & TRAVEL EXP REIM	55.44	0.00

Grand Total: 137,953.39 0.00

Prescription Reimbursements 175.90

Total Cash Disbursements \$138,129.29

City of Marshall

323 West Michigan Avenue • Marshall, MI 49068-1578 • Phone (269) 781-5183 • FAX (269) 781-3835



Marshall Town Hall ca: 1857

ADMINISTRATIVE REPORT July 6, 2011 – CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Sandra Bird, Clerk-Treasurer
Tom Tarkiewicz, City Manager

SUBJECT: FY 2012 Mid-Year Budget Amendment:
1) FTE Increase for Public Services and Community Services Reorganization
2) Police Department Wages Increase for the 12-hour Shift Change Approved with the FY 2012 Patrol and Command Unions' Contract Changes

BACKGROUND: Public Act 2 of 1968, better known as the Uniform Budgeting and Accounting Act, requires an amendment to the adopted budget when it can be determined that the budget projections will be different than originally anticipated. Typically, budget amendments are proposed at the year-end, when the staff reviews the revenues and expenditures in order to develop an amended budget resolution to more closely reflect the actual operational costs and the use of cash reserves.

1) As required by the City's Charter, Section 2.27, City Council approved the FY 2012 salaries of all administrative officials, department heads and salaried personnel at their May 16, 2011 meeting. The wages approved at that time did not include the proposed FTE increase for the Public and Community Services reorganization plan, presented at the June 20, 2011 Council Work Session. The two additional salaried positions are:

DART Manager	\$37,000.00
DPW Superintendent	\$55,000.00

With the elimination of the Community Services Deputy Director salaried position, the net effect is one (1) increased FTE for the FY 2012 Budget.

2) Also, the adopted budget approved by City Council at the May 16, 2011 meeting did not include the Police department wages increase for the 12-hour shift change approved with FY 2012 Patrol and Command unions' Contract changes at the June 20, 2011 Regular Council meeting.

The proposed source of funding for the above increases is an increase in the statutory portion of the State-shared revenue (\$88,332 for the 12-month period 10/1/11 – 09/30/12 coinciding with the State's fiscal budget year; therefore, **\$66,249 is the increase for the 9-month period 10/1/11 – 6/30/11 for the City's FY 2012 budget**).



This budget amendment will increase the revenue and expenditure line items as reflected in Table 1:

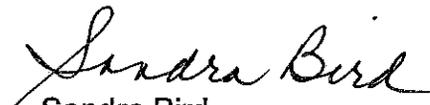
Table 1:

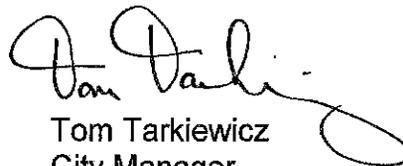
Account	Fund-Department	\$ Increase/(Decrease)
101-271-702.00	GF-Cemetery	(79)
101-265-702.00	GF-City Hall	(12,272)
101-371-702.00	GF-Inspection	(35,332)
101-774-702.00	GF-Parks	3,964
101-410-702.00	GF-Planning & Zoning	30,949
101-540-702.00	GF-PSB	11,909
101-441-702.00	GF-Streets	61,052
101-301-702.00	GF-Police	32,284
101-301-704.00	GF-Police OT	(7,000)
101-000-574.00	GF-Revenue Sharing	66,249
588-538-702.00	DART	(7,196)
661-898-702.00	Motor Pool	(158)

RECOMMENDATION: Authorize and adopt the attached resolution to amend the FY 2012 Adopted Budget and provide increased funding for the proposed FTE increase for the Public and Community Services reorganization plan and for the proposed Police department wages increase for the 12-hour shift change approved with FY 2012 Patrol and Command Union contracts. Also, approve the salaries for the DART Manager and the DPW Superintendent as presented.

FISCAL EFFECTS: To increase the funding in the expenditure budgets as detailed by the information included in this Administrative Report. The source of funding shall be the increase in the statutory portion of the State-shared revenue.

Respectfully Submitted,


Sandra Bird
Clerk-Treasurer


Tom Tarkiewicz
City Manager

CITY OF MARSHALL, MICHIGAN
RESOLUTION #11-

City of Marshall Authorizing Resolution
To Amend FY 2012 Adopted Budget

Increase the General Fund, DART Fund, and Motor Pool Fund Expenditure Budgets to Provide Increased Funding for the Public and Community Services Reorganization Plan and for the Proposed Police Department Wages Increase for the 12-hour Shift Change Approved with FY 2012 Patrol and Command Unions' Contracts.

WHEREAS, City Council adopted the FY 2012 Budget at the May 16, 2011 meeting;

WHEREAS, City Council recently reviewed a Public and Community Services reorganization plan presented and discussed at the June 20, 2011 Council Work Session;

WHEREAS, the Public and Community Services reorganization plan will provide improved customer service;

WHEREAS, the salaries for the DART Manager and the DPW Superintendent as presented require Council authorization per the City's Charter, Section 2.27;

WHEREAS, City Council approved the Police department wages increase for the 12-hour shift change approved with the FY 2012 Patrol and Command unions' Contract changes at the June 20, 2011 Regular Council meeting;

THEREFORE, BE IT RESOLVED, that the expenditure budgets in Table 1. be increased for the Public and Community Services reorganization plan and for the proposed police department wages increase for the 12-hour shift change approved with FY 2012 Patrol and Command unions' Contracts.

Table 1:

Account	Fund-Department	\$ Increase/(Decrease)
101-271-702.00	GF-Cemetery	(79)
101-265-702.00	GF-City Hall	(12,272)
101-371-702.00	GF-Inspection	(35,332)
101-774-702.00	GF-Parks	3,964
101-410-702.00	GF-Planning & Zoning	30,949
101-540-702.00	GF-PSB	11,909
101-441-702.00	GF-Streets	61,052
101-301-702.00	GF-Police	32,284
101-301-704.00	GF-Police OT	(7,000)
101-000-574.00	GF-Revenue Sharing	66,249
588-538-702.00	DART	(7,196)
661-898-702.00	Motor Pool	(158)

As Amended, July 6, 2011

Sandra Bird, Clerk-Treasurer

I, Sandra Bird, being duly sworn as the Clerk-Treasurer for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on July 6, 2011 and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

Sandra Bird, Clerk-Treasurer



ADMINISTRATIVE REPORT
July 6, 2011 – City Council Meeting

TO: Honorable Mayor and City Council
FROM: Tom Tarkiewicz, City Manager
SUBJECT: Calhoun County Foreclosure Acquisition

BACKGROUND: The City has been notified by the Calhoun County Treasurer of possible foreclosures for tax delinquency. The State of Michigan has first rights and then the City. The County Treasurer's letter and list is attached.

After reviewing the ten parcels on the list, the parcel on East Hughes Street is of interest to City Staff. A map is attached showing the location. Since this is riverfront property, it could be a connection from Hughes Street to the Riverwalk. Also, when the Marshall Avenue Bridge over the Kalamazoo River is replaced, the electric lines will need to be relocated across this parcel for constructability of the bridge.

The County Treasurer requires the City submit a Public Use Plan for the potential acquisition. There is no guarantee about the availability or the price at this time. City Council will be informed when the cost is finalized.

RECOMMENDATION: It is recommended that the City Council authorize City staff to submit a Public Use Plan for the property on East Hughes Street by adoption of the attached resolution.

FISCAL EFFECTS: The actual cost of the parcel has not been determined at this time. There is no commitment at this time.

ALTERNATIVES: As suggested by City Council.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz", is written over a horizontal line.

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

E Hughes Tax Foreclosure Parcel



CITY OF MARSHALL, MICHIGAN
RESOLUTION #2011-_____
City of Marshall Resolution

To Purchase Real Property from Calhoun County Tax Foreclosure

WHEREAS, the City of Marshall's Charter Section 2.21 allows the City Council to acquire real property; and

WHEREAS, the City has been notified by the Calhoun County Treasurer of a possible tax foreclosure of a possible sale of a property on East Hughes Street bearing parcel number 53-001-825-00, vacant real property west of Marshall Avenue on the north side of Hughes Street; and

WHEREAS, the County has established procedures for the acquisition of said real property;

THEREFORE, BE IT RESOLVED, that the City of Marshall shall submit a Public Use Plan for parcel number 53-001-825-00 to the Calhoun County Treasurer for possible acquisition of the vacant real property on East Hughes Street. The consideration is unknown at this time but may include the cost of land survey, warranty deed and title search, subject to the terms and conditions contained within the County Policy.

Sandra Bird, Clerk-Treasurer

I, Sandra Bird, being duly sworn as the Clerk-Treasurer for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on July 6, 2011 and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

Sandra Bird, Clerk-Treasurer



Calhoun County Treasurer

"Building A Better County Through Responsive Leadership"

315 W. Green St.
Marshall, MI 49068
Office (269) 781-0807
Fax (269) 781-8303

ANN ROSENBAUM
Treasurer
ARosenbaum@calhouncountymi.gov

Jon B. Bartlett
Chief Deputy Treasurer
jbartlett@calhouncountymi.gov

April 1, 2011

City of Marshall
Attn: Tom Tarkiewicz
323 W Michigan Avenue
Marshall, MI 49068

Dear Mr. Tarkiewicz,

I have enclosed a list of parcels that I foreclosed upon, pursuant to Circuit Court judgement. In my capacity as the foreclosing governmental unit under PA123. These foreclosures were made for real property taxes that been delinquent for more than two years. This list is not final, there is a chance that further court action could remove parcels from this list and allow for redemption.

The first public auction of these properties is scheduled for September 2011. Minimum bids have been established and will include all delinquent taxes, fees, penalties, interest, and any other costs associated with each property.

Public Act 123, as amended establishes a procedure for the state and local municipalities to purchase foreclosed properties prior to auction. The law establishes the following order of preference:

1. The State of Michigan has the first right of refusal and must pay the higher of the minimum bid or the market value of the property.
2. The city, village, or township in which the property is located may purchase the property (if declined by the state) by paying the minimum bid.
3. The county may purchase the property if the state and local units decline by paying the minimum bid.

All property purchased under this act must be for public use and remain as public use. If your unit is interested in purchasing any of these properties, please submit a public use proposal to me by May for review. If the property is ever sold, any excess proceeds are to be paid to the county treasurer to replenish the tax foreclosure fund.

I am attaching a Waiver of First Right of Refusal form for you to fill out and return to me. Please contact me as soon as possible if you should have any questions about this process.

Sincerely,

Calhoun County Treasurer
Ann Rosenbaum
AR/ LMD

FORECLOSURE LIST FOR CALHOUN COUNTY
 For 2011 Foreclosures of 2008 and prior taxes
 All Records
 Interest Computed As Of Foreclosure Date

PARCEL	TAX DUE	INTEREST/SEE DUE	TOTAL DUE	EST MKT VALUE	CURRENT SEV	TAX YEARS DELINQUENT
5270-00-198-0	3,918.61	953.79	4,872.40	0	20,196	2010 2009 2008
Property Address: 88 BATTLE CREEK AVE BATTLE CREEK MI						
5270-00-210-0	4,098.29	1,200.35	5,298.64	0	14,097	2010 2009 2008
Property Address: 144 BATTLE CREEK AVE BATTLE CREEK MI						
5270-00-232-0	3,211.70	999.17	4,210.87	0	29,775	2010 2009 2008
Property Address: 155 BATTLE CREEK AVE BATTLE CREEK MI						
5270-00-234-0	2,440.68	751.58	3,192.26	0	9,494	2010 2009 2008
Property Address: 145 BATTLE CREEK AVE BATTLE CREEK MI						
5270-00-252-0	265.75	381.01	646.76	0	825	2010 2009 2008
Property Address: BATTLE CREEK AVE BATTLE CREEK MI						
53-001-454-00	383.81	409.39	793.20	0	2,600	2010 2009 2008
Property Address: WALNUT MARSHALL MI						
53-001-825-00	2,220.10	789.13	3,009.23	0	16,500	2010 2009 2008
Property Address: E HUGHES MARSHALL MI						
53-006-623-00	3,060.69	901.21	3,961.90	0	20,600	2010 2009 2008
Property Address: 837 W HANOVER MARSHALL MI						
53-010-111-00	1,461.42	632.24	2,093.66	0	18,000	2010 2009 2008
Property Address: 736 VENTURA WAY MARSHALL MI						
53-010-113-00	1,496.43	639.48	2,135.91	0	18,400	2010 2009 2008
Property Address: 732 VENTURA WAY MARSHALL MI						
53-010-114-00	1,458.95	631.73	2,090.68	0	17,900	2010 2009 2008
Property Address: 730 VENTURA WAY MARSHALL MI						

FORECLOSURE LIST FOR CALHOUN COUNTY
 For 2011 Foreclosures of 2008 and prior taxes
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PARCEL	TAX DUE	INTEREST/FEE DUE	TOTAL DUE	EST MKT VALUE	CURRENT SEV	TAX YEARS DELINQUENT
53-010-115-00	1,208.43	579.92	1,788.35	0	17,700	2010 2009 2008
Property Address: 728 VENTURA WAY MARSHALL MI						
53-010-119-00	1,757.19	693.42	2,450.61	0	25,700	2010 2009 2008
Property Address: 604 TURQUOISE TRAIL MARSHALL MI						
53-010-122-00	1,608.43	662.65	2,271.08	0	23,600	2010 2009 2008
Property Address: 603 TURQUOISE TRAIL MARSHALL MI						
53-010-123-00	1,920.85	727.27	2,648.12	0	28,100	2010 2009 2008
Property Address: 605 TURQUOISE TRAIL MARSHALL MI						
5350-00-009-0	5,675.17	1,149.98	6,825.15	0	35,327	2010 2009 2008
Property Address: 116 FREILINGHUYSEN AVE BATTLE CREEK MI						
5370-00-011-0	5,811.37	1,314.86	7,126.23	0	29,835	2010 2009 2008
Property Address: 92 GROVELAND ST BATTLE CREEK MI						
5370-00-095-0	8,460.10	2,238.45	10,698.55	0	40,500	2010 2009 2008
Property Address: 122 NORTH AVE BATTLE CREEK MI						
5370-00-199-0	6,873.39	2,416.72	9,290.11	0	536	2010 2009 2008
Property Address: FREMONT ST BATTLE CREEK MI						
54-060-015-00	7,105.03	2,518.70	9,623.73	0	45,544	2009 2008
Property Address: 915 BETTERLY RD SPRINGFIELD MI						
54-110-025-00	1,808.90	859.92	2,668.82	0	18,253	2009 2008
Property Address: 40 AVENUE A SPRINGFIELD MI						
54-110-094-00	3,383.86	1,370.94	4,754.80	0	21,818	2009 2008
Property Address: 90 AVENUE B SPRINGFIELD MI						

Purchase Foreclosure Properties

City of Marshall

The Township/ City / Village of _____
Wishes to purchase the following properties pursuant to our "first right of
Refusal" under PA123.

1.

2.

3.

Attached please find a detailed public use plan and a certified copy of our
resolution. (authorizing such purchase for the minimum bid plus any
administrative and recording fees.)

lmd

Waiver Of First Right Of Refusal

City of Marshall

SUBJECT: Act 123, P.A. 1999

In accordance with Act 123, The County has the "first right of refusal", after the State of Michigan and the local units to acquire tax-foreclosed parcels. At this time, we are waving our first right of refusal to all parcels that were foreclosed upon in March of 2011.

Signature

Title

Date

lmd