

WORK SESSION AGENDA
MAY 16, 2011
6:00 PM - 6:45 PM
CITY HALL CONFERENCE ROOM

1. Fire Department Annual Report
2. Police Department Annual Report
3. Other items
4. Future work sessions
June 6 – Reciprocating Internal Combustion Engines

Streets Annual Report
Police and Fire Department Facilities Plan
Charter revisions



MARSHALL CITY COUNCIL AGENDA

MONDAY – 7:00 P.M.

MAY 16, 2011

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) INVOCATION – Richard Gerten, Family Bible Church
- 4) PLEDGE OF ALLEGIANCE
- 5) APPROVAL OF AGENDA – Items can be added or deleted from the Agenda by Council action.
- 6) PUBLIC COMMENT ON AGENDA ITEMS – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.

7) CONSENT AGENDA

A. Controlled Substance Ordinance

City Council will consider the recommendation to schedule a public hearing for Monday, June 6, 2011 to hear public comment regarding the proposed addition to Chapter 137 of the Marshall City Code.

B. Third Quarter Financial Report

City Council will consider the recommendation to accept the 3rd Quarter Financial Report as presented.

C. MSCPA Alternate

City Council will consider the recommendation to approve the resolution appointing Carl Fedders as the MSCPA Alternate Commissioner.

D. FTA Drug and Alcohol Policy

City Council will consider the recommendation to approve the Federal Transit Administration Drug and Alcohol Policy and authorize the Clerk-Treasurer to sign the policy on behalf of the City.

E. Michigan Department of Transportation Local Bridge Program Grant

City Council will consider the recommendation to adopt the resolutions in support of the submittal of a grant from the Michigan Department of Transportation Local Bridge Program for the Monroe Street Bridge over Rice Creek and Marshall Avenue Bridge over the Kalamazoo River.

F. Michigan Energy Efficiency & Conservation Block Grant Program

City Council will consider the recommendation to authorize staff to proceed with the application process for grant funding under the Michigan Energy Efficiency & Conservation Community Block Grant Program and to authorize the Clerk-Treasurer and City Manager to sign the related contracts and agreements.

Mayor:

James Dyer

Council Members:

Ward 1 - Wayne Booton

Ward 2 - Nick Metzger

Ward 3 - Brent Williams

Ward 4 - Ryan Traver

Ward - Jody Mankerian

At-Large - Kathy Miller



G. City Council Minutes

Regular Session..... Monday, May 2, 2011
Work Session..... Monday, May 2, 2011

H. City Bills

Regular Purchases..... \$ 76,008.02
Weekly Purchases – 4/29/11..... \$ 111,275.07
Weekly Purchases – 5/6/11..... \$168,890.93
Total..... \$ 356,174.02

8) PRESENTATIONS AND RECOGNITIONS

9) INFORMATIONAL ITEMS

A. Event Report – North Ketchum Park - Skate Park Fundraiser

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. FY 2012 Budget Adoption

City Council will hear public comment regarding the adoption of the FY 2012 Budget and the Property Tax Millage Rates for Fiscal Year 2012.

B. Electric Rate Ordinance Amendment

City Council will hear public comment regarding the amendment to the Electric Rate Ordinance.

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. AMP Fremont Energy Center Power Sales Contract

City Council will consider the recommendation to adopt the resolution approving the Power Sales Contract and the Supplement to the Power Sales Contract and authorize the Clerk-Treasurer to sign the agreement for 6,100 kW of energy from the AMP Fremont Energy Center.

B. Annual Compensation of Administrative Officials, Department Heads, and Salaried Personnel

City Council will consider the recommendation to approve the proposed FY 2012 wages for the administrative officials, department heads, and salaried personnel as presented.

13) APPOINTMENTS / ELECTIONS

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

Respectfully submitted,

Tom Tarkiewicz
City Manager

May 16, 2011



ADMINISTRATIVE REPORT
May 16, 2011 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: James M. Schwartz, Police Chief
Tom Tarkiewicz, City Manager

SUBJECT: Set public hearing - for Proposed Ordinance Association *with Controlled Substance(s)* under **Chapter 137, and listed as Section: 137.06 - Association With Controlled Substances.**

BACKGROUND: Under continual review of the City of Marshall Ordinances, it was discovered that there was no current or proposed ordinance covering people associated with controlled substances. This ordinance will enhance the abilities of law enforcement to detect, confiscate and prosecute offenders involved or associated with illegal drug activity.

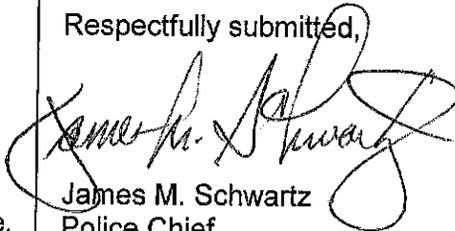
As the ordinance is drafted, it is intended to address the continued nuisances involved with drug activity at residences, vehicles, parking lots, parks or other areas open to the public. This ordinance is intended and proposed to deal with repeat contacts with law enforcement during lawful investigations and contacts.

RECOMMENDATION: As the Police Chief it is my recommendation to set a public hearing for June 6, 2011 on the proposed ordinance, Chapter 137, Section 137.06. as provided.

FISCAL EFFECTS: None at this time. The fines collected will be delivered to the General Fund as prescribed by law.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,


James M. Schwartz
Police Chief


Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

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CITY OF MARSHALL
ORDINANCE #2011-

AN ORDINANCE TO AMEND CHAPTER 137, OF THE MARSHALL CODE, ENTITLED
"OFFENSES RELATING TO CONTROLLED SUBSTANCES"

Chapter 137 of the Marshall Code is hereby amended to read as follows:

I. Section 137.06 would be added to Chapter 137.

§137.06 ASSOCIATION WITH CONTROLLED SUBSTANCES

No person shall knowingly loiter in or about any building, apartment, store, automobile, trailer or other place, or an area open to the public, where a controlled substance or drug paraphernalia is being illegally used, sold, dispensed, furnished, given away or stored.

This Ordinance [or a summary thereof as permitted by MCL 125.3401 shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signatures of the Mayor and the City Clerk.

This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this 2nd day of June, 2011.

James L Dyer, MAYOR

Sandra Bird, CLERK-TREASURER

I, Sandra Bird, being duly sworn as the Clerk-Treasurer for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on June 2, 2011, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Sandra Bird, CLERK-TREASURER



ADMINISTRATIVE REPORT
May 16, 2011 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Sandra Bird, Clerk-Treasurer
Tom Tarkiewicz, City Manager

SUBJECT: Third Quarter Financial Report - 9 months ending 3/31/2011

BACKGROUND:

In accordance with Section 9.07 of the City Charter, the following financial statements are submitted to Council for the 3rd quarter ending March 31, 2011. The statements cover the period beginning July 1, 2010 and ending March 31, 2011. Highlights of the financial statements follow.

Note: *References to funds being over or below budget are based upon one quarter of the fiscal year being completed; hence an assumption is made that 75% of the line item should be realized. This assumption does not apply in all cases, as revenues and expenditures may be seasonal.*

The Revenue and Expenditure Report is designed to show the status of the current year sources and uses of revenue, including a comparison to the annual amended budget. The difference between the revenues and expenditures is reflected as the net effect; a positive would reflect a net income/surplus for the year, and a negative would reflect a (net loss)/(deficit) for the year.

General Fund

- Property Tax Collection - The General Fund has received 100% of the anticipated property tax collection revenue. The Treasurer's Office settled with the County Treasurer on the unpaid real property taxes in March, 2011.
- State Shared Revenue (SSR) - appears to be on schedule according to the State of Michigan website.
- Interest Income - is lower than projected due to the market and lower-yielding instruments.
- City Assessor – Beginning January 1, 2011, the City Assessor's contracted wages were classified as W-2 type wages, subject to payroll taxes, to comply with the State's recommended reporting requirements for part-time contracted assessor services. The YTD Actuals for the expenditure line item 703 Part-time Salaries increased and the expenditure line item 820 Contracted Services decreased compared to the budgets as a result of this change.

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- Other City Property - Section 425 Agreements, paid annually in September, are for the sharing of tax revenues with nearby townships resulting from past development expansion agreements. In addition, the (Cronin Building) expenditure line item 921 Utilities-Gas reflects an over billing by Consumers of \$4,904.06. The refund was received April 25, 2011.
- Non-Departmental – Refunds were issued for December Board of Review changes and Michigan Tax Tribunal appeals, reflected in expenditure line item 964 Refunds or Rebates.
- Police – Overtime Salaries are higher than 50% due to the additional Enbridge security services provided. Full reimbursement was received by Enbridge, reflected in the revenue line item 676 Reimbursement.
- Dispatch – Expenditures are higher than 75% due to the prepayment of the 4th quarter invoice paid in the 3rd quarter for the contracted services with the County.
- Street – Expenditures are higher than 75% due to the \$53,874 tree and stump removal approved by Council with a use of prior year fund balance reserves, reflected in the expenditure line item 820 Contracted Services.
- Parks - Expenditures are higher than 75% as they are more seasonal in nature. The forecasted year-end actuals are expected to come in \$20-30K higher than the budget. Approximately \$20-25K savings from the contracted services line item in the PSB Operations department budget is expected to provide the offset to balance this department's budget.
- Capital Outlay – Fire department heavy duty cutter, uniforms, pager replacement and personal alert safety system have been expended according to the approved CIP plan. In addition, the Cronin Building HVAC replacement and city hall exterior painting have been expended in Capital Outlay, approved by Council with a source of funding from the use of prior year fund balance reserves.
- *Total* General Fund YTD Actual expenditures are at 76.3% compared to budget.

Overall we have received 88.7% of the projected General Fund revenue, and we have expended about 84.0% of those funds.

Non-General Funds

Revenues:

MVH Major and Local Funds: Act 51 revenues from the State are received approximately 35-40 days after month-end. The Trunkline revenues are received on a quarterly basis, following the quarter ended.

Local Fund: \$130K transfer from the General Fund and \$30K transfer from the MVH Major Fund were recorded in the 2nd quarter.

Recreation Fund: The Recreation Fund has received 103.1% of the anticipated property tax collection revenue and 70.3% of the User Fees.

LDFA Fund and DDA Fund: The Local Development Finance Authority Fund and the Downtown Development Authority Fund have received approximately 100% of the anticipated captured tax collection revenue. Refunds were issued for December Board of Review changes and Michigan Tax Tribunal appeals, reflected in LDFA expenditure line item 964 Refunds or Rebates.

DART Fund: The Dial-a-ride Transportation Fund received 98.9% of the anticipated property tax collection revenue, 53.4% of the State Operating Assistance and 82.0% of passenger fares.

Special Projects Fund: Proceeds from the Energy Grant and the Firekeepers LRSB were received in the first quarter.

Expenditures:

MVH Local Fund: Local streets improvements are recorded in Capital Outlay.

Water Fund: A portion of the Water Main Infrastructure Bond proceeds was carried over from FY 2010 to FY 2011 for the projects recorded in Capital Outlay.

Motor Pool Fund: A portion of the ladder truck purchase was carried over from FY 2010 to FY 2011 and recorded in Capital Outlay.

Special Projects Fund: Energy and Athletic Field grant purchases have been expended in the first quarter. Grant reimbursement is anticipated to be received in the 4th quarter.

RECOMMENDATION: Third quarter financial performance outcome meetings with the Department Heads and Clerk-Treasurer were held on 5/2/11. It is recommended to accept the report and take no action to amend the budget.

Respectfully Submitted,



Sandra Bird
Clerk-Treasurer



Tom Tarkiewicz
City Manager

City of Marshall
REVENUE/EXPENDITURE REPORT
Fund 101 - General Fund Summary

For the Period: 7/1/2010 to 3/31/2011

	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
Revenues					
Dept: 000	5,413,533.00	5,413,533.00	4,802,033.04	0.00	88.7
Revenues-Total	5,413,533.00	5,413,533.00	4,802,033.04	0.00	88.7
Expenditures					
City Council	5,488.00	5,475.39	2,194.85	0.00	40.1
City Manager	98,248.00	96,870.05	67,511.65	0.00	69.7
City Assessor	114,423.00	114,212.03	74,486.63	0.00	65.2
City Attorney	70,000.00	70,000.00	49,173.71	0.00	70.2
Human Resources	57,998.00	56,851.61	40,654.90	0.00	71.8
Clerk-Treasurer	298,784.00	297,942.90	213,121.36	0.00	71.5
City Hall	98,804.00	102,486.50	76,800.64	0.00	74.9
Chapel	2,850.00	2,850.00	1,686.68	0.00	59.1
Other City Property	42,450.00	42,450.00	51,190.50	0.00	120.6
Cemetery	171,660.00	165,541.83	105,762.94	0.00	63.9
Non-departmental	816,888.00	734,895.22	564,047.45	17,058.82	79.1
Police	1,345,699.00	1,332,763.77	1,006,035.95	0.00	75.6
Crossing Guards	36,638.00	36,191.96	13,838.88	0.00	38.2
Dispatch Operations	225,000.00	225,000.00	231,710.76	0.00	103.0
Fire	802,902.00	792,204.84	587,540.99	0.00	74.2
Inspection	101,128.00	100,231.09	73,552.21	0.00	73.4
Planning & Zoning	76,400.00	75,423.16	51,150.91	0.00	67.8
Street	672,485.00	652,370.14	541,049.63	0.00	82.9
Engineering	23,188.00	23,831.51	16,947.74	0.00	71.1
PSB Operations	128,375.00	124,608.23	81,307.12	0.00	65.3
Community Development	34,611.00	34,611.00	24,649.25	0.00	71.2

City of Marshall
REVENUE/EXPENDITURE REPORT
Fund 101 - General Fund Summary

For the Period: 7/1/2010 to 3/31/2011

	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
Parks	55,610.00	57,149.98	68,670.51	0.00	120.2
Capital Outlay Control	165,820.00	165,820.00	88,929.93	0.00	52.4
Expenditures-Total	5,445,449.00	5,309,681.19	4,032,025.19	17,058.82	76.3
Net Effect Surplus/(Deficit)	-31,916.00	103,851.81	770,007.86	17,058.82	

City of Marshall
REVENUE/EXPENDITURE REPORT
Fund 101 - General Fund Detail

For the Period: 7/1/2010 to 3/31/2011

	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
Revenues					
402.00 Current Property Taxes	3,312,897.00	3,312,897.00	3,273,595.09	0.00	98.8
420.00 Delinquent Personal Prop Taxes	11,000.00	11,000.00	3,289.85	0.00	29.9
445.00 Penalties & Int. on Taxes	30,000.00	30,000.00	14,717.94	0.00	49.1
451.00 Licenses and Permits	3,550.00	3,550.00	868.25	0.00	24.5
451.01 Permits	45,063.00	45,063.00	44,007.95	0.00	97.7
452.00 Cable Commissions	50,000.00	50,000.00	33,914.16	0.00	67.8
505.00 Federal Grant	4,000.00	4,000.00	0.00	0.00	0.0
543.00 Liquor License Refund	7,500.00	7,500.00	7,240.75	0.00	96.5
574.00 Sales Tax-Constitutional	416,491.00	416,491.00	332,803.00	0.00	79.9
574.01 Sales Tax-Statutory	132,258.00	132,258.00	105,642.00	0.00	79.9
588.00 Contributions from Local Units	122,377.00	122,377.00	87,999.89	0.00	71.9
601.00 NSF Revenue	400.00	400.00	160.00	0.00	40.0
607.00 Charges for Services - Fees	10,000.00	10,000.00	7,571.00	0.00	75.7
607.01 Charges for Services - FOIA	1,000.00	1,000.00	725.84	0.00	72.6
607.02 Charges for Ser.-Plan & Zone	2,000.00	2,000.00	1,690.00	0.00	84.5
642.00 Charges for Services - Sales	40,000.00	40,000.00	28,947.40	0.00	72.4
652.00 Parking Meter Receipts	6,860.00	6,860.00	4,624.61	0.00	67.4
658.00 Parking Violations	12,740.00	12,740.00	8,407.00	0.00	66.0
659.00 District Court - Ord. Fines	21,500.00	21,500.00	32,053.69	0.00	149.1
659.01 Civil Infractions	1,800.00	1,800.00	1,445.00	0.00	80.3
665.00 Interest	78,031.00	78,031.00	4,861.90	0.00	6.2
667.00 Rents	38,180.00	38,180.00	20,848.90	0.00	54.1
667.01 Rent - Cronin	12,000.00	12,000.00	8,933.06	0.00	74.4
671.00 Miscellaneous Revenue	10,000.00	10,000.00	25,589.23	0.00	255.9
675.00 Contrib. from Other Sources	94,245.00	94,245.00	74,871.06	0.00	79.4
676.00 Reimbursement	0.00	0.00	33,728.24	0.00	0.0
694.00 Cash - over & short	0.00	0.00	-0.02	0.00	0.0
699.00 TRANSFERS FROM OTHER FUNDS	949,641.00	949,641.00	643,697.25	0.00	67.8
Revenues-Total	5,413,533.00	5,413,533.00	4,802,033.04	0.00	88.7
Expenditures					
<u>Dept. 101 City Council</u>					
703.00 Part-time Salaries	2,300.00	2,300.00	1,677.75	0.00	72.9
715.00 Social Security	176.00	176.00	128.38	0.00	72.9
721.00 Workers Compensation	62.00	49.39	51.11	0.00	103.5
740.00 Operating Supplies	300.00	300.00	77.61	0.00	25.9
810.00 Dues & Memberships	150.00	150.00	0.00	0.00	0.0
860.00 Transportation & Travel	500.00	500.00	140.00	0.00	28.0
958.00 Education & Training	2,000.00	2,000.00	120.00	0.00	6.0
City Council	5,488.00	5,475.39	2,194.85	0.00	40.1
<u>Dept. 172 City Manager</u>					
702.00 Payroll	69,300.00	69,300.00	47,775.00	0.00	68.9
715.00 Social Security	5,727.00	5,727.00	3,596.19	0.00	62.8
716.00 Hospitalization	10,730.00	9,383.77	7,139.34	0.00	76.1
717.00 Life Insurance	134.00	134.00	798.21	0.00	595.7
718.00 Retirement	6,091.00	6,091.00	4,251.39	0.00	69.8
721.00 Workers Compensation	228.00	196.28	203.11	0.00	103.5
801.00 Professional Services	0.00	0.00	187.50	0.00	0.0

City of Marshall
REVENUE/EXPENDITURE REPORT
Fund 101 - General Fund Detail

For the Period: 7/1/2010 to 3/31/2011

	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
810.00 Dues & Memberships	935.00	935.00	110.00	0.00	11.8
850.00 Communications	744.00	744.00	558.00	0.00	75.0
860.00 Transportation & Travel	630.00	630.00	620.23	0.00	98.4
941.00 Motor Pool Equip Rental	1,120.00	1,120.00	639.41	0.00	57.1
941.01 Data Processing	1,559.00	1,559.00	1,169.27	0.00	75.0
958.00 Education & Training	1,050.00	1,050.00	484.00	0.00	44.2
 City Manager	 98,248.00	 98,870.05	 67,511.65	 0.00	 69.7
<u>Dept: 209 City Assessor</u>					
702.00 Payroll	33,361.00	33,681.31	24,045.52	0.00	71.4
703.00 Part-time Salaries	0.00	0.00	7,500.00	0.00	0.0
704.00 Overtime Salaries	1,475.00	1,475.00	1,166.30	0.00	79.1
715.00 Social Security	2,665.00	2,665.00	2,475.00	0.00	92.9
716.00 Hospitalization	5,363.00	4,680.61	3,456.04	0.00	73.8
717.00 Life Insurance	55.00	55.00	40.41	0.00	73.5
718.00 Retirement	2,932.00	2,932.00	1,925.80	0.00	65.7
721.00 Workers Compensation	149.00	300.11	310.55	0.00	103.5
727.00 Office Supplies	3,800.00	3,600.00	2,639.49	0.00	70.5
740.00 Operating Supplies	200.00	200.00	0.00	0.00	0.0
801.00 Professional Services	10,800.00	10,800.00	900.00	0.00	8.3
810.00 Dues & Memberships	165.00	165.00	75.00	0.00	45.5
820.00 Contracted Services	41,000.00	41,000.00	21,352.50	0.00	52.1
860.00 Transportation & Travel	0.00	0.00	35.00	0.00	0.0
940.00 Rentals	7,530.00	7,530.00	4,944.00	0.00	65.7
941.01 Data Processing	4,928.00	4,928.00	3,696.02	0.00	75.0
958.00 Education & Training	200.00	200.00	25.00	0.00	12.5
 City Assessor	 114,423.00	 114,212.03	 74,486.63	 0.00	 65.2
<u>Dept: 210 City Attorney</u>					
801.00 Professional Services	70,000.00	70,000.00	49,173.71	0.00	70.2
 City Attorney	 70,000.00	 70,000.00	 49,173.71	 0.00	 70.2
<u>Dept: 226 Human Resources</u>					
702.00 Payroll	34,257.00	34,589.97	24,755.43	0.00	71.6
715.00 Social Security	2,621.00	2,621.00	1,828.25	0.00	69.8
716.00 Hospitalization	13,194.00	11,527.68	9,000.45	0.00	78.1
717.00 Life Insurance	132.00	132.00	95.22	0.00	72.1
718.00 Retirement	3,011.00	3,011.00	1,976.52	0.00	65.6
719.00 HOSPITALIZATION-PRESCRIPTIONS	0.00	0.00	35.00	0.00	0.0
721.00 Workers Compensation	129.00	115.96	119.99	0.00	103.5
727.00 Office Supplies	200.00	200.00	0.00	0.00	0.0
740.00 Operating Supplies	250.00	250.00	0.00	0.00	0.0
801.00 Professional Services	1,000.00	1,000.00	748.20	0.00	74.8
810.00 Dues & Memberships	450.00	450.00	0.00	0.00	0.0
860.00 Transportation & Travel	200.00	200.00	76.50	0.00	38.3
901.00 Advertising	650.00	650.00	526.36	0.00	81.0
941.01 Data Processing	1,654.00	1,654.00	1,240.48	0.00	75.0
958.00 Education & Training	250.00	250.00	282.50	0.00	105.0
 Human Resources	 57,998.00	 56,851.61	 40,664.90	 0.00	 71.8
<u>Dept: 260 Clerk-Treasurer</u>					

City of Marshall
REVENUE/EXPENDITURE REPORT
Fund 101 - General Fund Detail

For the Period: 7/1/2010 to 3/31/2011	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
702.00 Payroll	152,655.00	154,174.55	109,850.82	0.00	71.3
704.00 Overtime Salaries	500.00	500.00	0.00	0.00	0.0
715.00 Social Security	11,716.00	11,716.00	8,293.21	0.00	70.8
716.00 Hospitalization	28,989.00	26,890.60	19,221.12	0.00	71.5
717.00 Life Insurance	511.00	511.00	462.90	0.00	90.6
718.00 Retirement	13,418.00	13,418.00	7,859.10	0.00	58.8
719.00 HOSPITALIZATION-PRESCRIPTIONS	0.00	0.00	104.20	0.00	0.0
721.00 Workers Compensation	641.00	378.75	391.92	0.00	103.5
727.00 Office Supplies	17,163.00	17,163.00	12,155.66	0.00	70.8
727.02 Postage and Shipping	21,256.00	21,256.00	14,937.12	0.00	70.3
740.00 Operating Supplies	250.00	250.00	185.72	0.00	74.3
755.00 Miscellaneous Supplies	100.00	100.00	110.00	0.00	110.0
801.00 Professional Services	9,000.00	9,000.00	9,044.10	0.00	100.5
810.00 Dues & Memberships	1,655.00	1,655.00	977.05	0.00	59.0
820.00 Contracted Services	500.00	500.00	724.00	0.00	144.8
830.00 Elections	10,500.00	10,500.00	5,859.05	0.00	55.8
850.00 Communications	9,805.00	9,805.00	5,752.26	0.00	58.7
860.00 Transportation & Travel	1,160.00	1,160.00	942.21	0.00	81.2
901.00 Advertising	4,100.00	4,100.00	6,076.49	0.00	148.2
930.00 Equipment Maintenance	3,065.00	3,065.00	1,090.62	0.00	35.6
941.00 Motor Pool Equip Rental	134.00	134.00	421.49	0.00	314.5
941.01 Data Processing	10,126.00	10,126.00	7,594.48	0.00	75.0
958.00 Education & Training	1,540.00	1,540.00	1,067.84	0.00	69.3
Clerk-Treasurer	298,784.00	297,942.90	213,121.36	0.00	71.5
<u>Dept. 265 City Hall</u>					
702.00 Payroll	16,139.00	16,298.64	11,247.28	0.00	69.0
703.00 Part-time Salaries	10,140.00	10,140.00	6,798.77	0.00	67.0
715.00 Social Security	776.00	776.00	1,350.04	0.00	174.0
716.00 Hospitalization	0.00	3,351.20	2,323.11	0.00	69.3
721.00 Workers Compensation	349.00	520.66	538.77	0.00	103.5
776.00 Building Maintenance Supplies	6,000.00	6,000.00	3,178.79	0.00	53.0
820.00 Contracted Services	5,000.00	5,000.00	4,038.43	0.00	80.8
921.00 Utilities - Gas	9,400.00	9,400.00	7,424.83	0.00	79.0
922.00 Utilities-Elec, Water, Sewer	40,000.00	40,000.00	29,863.60	0.00	74.7
930.00 Equipment Maintenance	4,000.00	4,000.00	2,923.64	0.00	73.1
931.00 Maintenance of Building	7,000.00	7,000.00	7,113.38	0.00	101.6
City Hall	98,804.00	102,488.50	76,800.64	0.00	74.9
<u>Dept. 266 Chapel</u>					
755.00 Miscellaneous Supplies	25.00	25.00	0.00	0.00	0.0
820.00 Contracted Services	500.00	500.00	342.00	0.00	68.4
921.00 Utilities - Gas	500.00	500.00	764.86	0.00	153.0
922.00 Utilities-Elec, Water, Sewer	825.00	825.00	578.82	0.00	70.2
931.00 Maintenance of Building	1,000.00	1,000.00	0.00	0.00	0.0
Chapel	2,850.00	2,850.00	1,685.68	0.00	59.1
<u>Dept. 269 Other City Property</u>					
740.00 Operating Supplies	50.00	50.00	7.39	0.00	14.8
811.00 Taxes	35,400.00	35,400.00	38,537.55	0.00	108.9
820.00 Contracted Services	0.00	0.00	225.00	0.00	0.0

City of Marshall
REVENUE/EXPENDITURE REPORT
Fund 101 - General Fund Detail

For the Period: 7/1/2010 to 3/31/2011

	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
921.00 Utilities - Gas	1,500.00	1,500.00	8,030.24	0.00	535.3
922.00 Utilities-Elec, Water, Sewer	4,500.00	4,500.00	4,240.14	0.00	94.2
931.00 Maintenance of Building	1,000.00	1,000.00	150.18	0.00	15.0
Other City Property	42,450.00	42,450.00	51,190.50	0.00	120.6
<u>Dept: 276 Cemetery</u>					
702.00 Payroll	65,547.00	65,595.79	30,298.34	0.00	46.2
703.00 Part-time Salaries	36,410.00	36,410.00	21,565.69	0.00	59.2
704.00 Overtime Salaries	2,000.00	2,000.00	1,971.38	0.00	98.6
715.00 Social Security	7,953.00	7,953.00	4,061.74	0.00	51.1
716.00 Hospitalization	21,161.00	17,153.55	9,859.85	0.00	57.5
717.00 Life Insurance	173.00	173.00	122.45	0.00	70.8
718.00 Retirement	5,762.00	5,762.00	6,164.51	0.00	107.0
721.00 Workers Compensation	4,564.00	2,504.49	2,691.58	0.00	103.5
740.00 Operating Supplies	4,700.00	4,700.00	546.58	0.00	11.6
741.00 Uniforms	240.00	240.00	203.55	0.00	84.8
760.00 Medical Services	0.00	0.00	160.00	0.00	0.0
761.00 SAFETY SUPPLIES	150.00	150.00	112.40	0.00	74.9
775.00 Repair & Maintenance Supplies	500.00	500.00	3,804.65	0.00	760.9
777.00 Minor Tools	810.00	810.00	822.10	0.00	101.5
820.00 Contracted Services	600.00	600.00	785.00	0.00	130.8
850.00 Communications	0.00	0.00	22.00	0.00	0.0
901.00 Advertising	80.00	80.00	0.00	0.00	0.0
922.00 Utilities-Elec, Water, Sewer	500.00	500.00	182.86	0.00	36.6
930.00 Equipment Maintenance	700.00	700.00	0.00	0.00	0.0
941.00 Motor Pool Equip Rental	19,509.00	19,509.00	22,262.53	0.00	114.1
941.01 Data Processing	301.00	301.00	225.73	0.00	75.0
Cemetery	171,660.00	165,641.83	105,762.94	0.00	63.9
<u>Dept: 294 Non-departmental</u>					
718.01 Retiree Health Insurance	332,104.00	250,111.22	180,522.37	0.00	72.2
719.00 HOSPITALIZATION-PRESCRIPTIONS	8,960.00	8,960.00	836.65	0.00	9.3
755.00 Miscellaneous Supplies	5,199.00	5,199.00	6,347.86	0.00	122.1
803.00 Service Fee	270.00	270.00	33.75	0.00	12.5
805.00 Administrative Costs	2,500.00	2,500.00	0.00	2,500.00	100.0
810.00 Dues & Memberships	4,695.00	4,695.00	4,797.50	0.00	102.2
820.00 Contracted Services	7,500.00	7,500.00	15,948.63	14,558.82	406.8
825.00 Insurance	92,032.00	92,032.00	71,712.46	0.00	77.9
945.00 Community Promotions	5,000.00	5,000.00	5,000.00	0.00	100.0
964.00 Refund or Rebates	0.00	0.00	35,392.86	0.00	0.0
990.00 Debt Service	84,457.00	84,457.00	0.00	0.00	0.0
995.00 Bond Interest Paid	9,421.00	9,421.00	0.00	0.00	0.0
999.00 Transfers to Other Funds	264,750.00	264,750.00	243,455.37	0.00	92.0
Non-departmental	816,888.00	734,895.22	564,047.45	17,058.82	79.1
<u>Dept: 301 Police</u>					
702.00 Payroll	734,262.00	734,932.01	528,771.22	0.00	71.9
703.00 Part-time Salaries	69,944.00	69,944.00	52,318.65	0.00	74.8
704.00 Overtime Salaries	75,000.00	75,000.00	60,094.55	0.00	80.1
715.00 Social Security	17,085.00	17,085.00	12,281.51	0.00	71.8
716.00 Hospitalization	215,818.00	211,211.63	163,572.21	0.00	77.4

City of Marshall
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For the Period: 7/1/2010 to 3/31/2011

	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
717.00 Life Insurance	1,094.00	1,094.00	782.18	0.00	71.5
718.00 Retirement	22,651.00	22,651.00	25,208.38	0.00	111.3
721.00 Workers Compensation	22,553.00	13,354.13	13,818.52	0.00	103.5
727.00 Office Supplies	3,200.00	3,200.00	3,949.61	0.00	123.4
727.02 Postage and Shipping	100.00	100.00	48.75	0.00	48.8
740.00 Operating Supplies	10,000.00	10,000.00	9,536.78	0.00	95.4
741.00 Uniforms	8,500.00	8,500.00	8,848.42	0.00	104.1
742.00 Laundry	4,200.00	4,200.00	2,400.20	0.00	57.1
760.00 Medical Services	2,300.00	2,300.00	0.00	0.00	0.0
801.00 Professional Services	20,000.00	20,000.00	10,035.76	0.00	50.2
810.00 Dues & Memberships	800.00	800.00	765.34	0.00	95.7
820.00 Contracted Services	300.00	300.00	1,559.80	0.00	519.9
850.00 Communications	13,800.00	13,800.00	13,292.58	0.00	96.3
860.00 Transportation & Travel	2,000.00	2,000.00	1,849.69	0.00	92.5
901.00 Advertising	600.00	600.00	50.24	0.00	8.4
930.00 Equipment Maintenance	15,000.00	15,000.00	11,179.33	0.00	74.5
941.00 Motor Pool Equip Rental	75,908.00	75,908.00	67,344.74	0.00	88.7
941.01 Data Processing	22,284.00	22,284.00	16,713.00	0.00	75.0
958.00 Education & Training	8,500.00	8,500.00	3,834.79	0.00	42.8
Police	1,345,699.00	1,332,763.77	1,008,035.95	0.00	75.6
<u>Dept. 316 Crossing Guards</u>					
703.00 Part-time Salaries	33,048.00	33,048.00	12,264.48	0.00	37.1
715.00 Social Security	2,528.00	2,528.00	938.02	0.00	37.1
721.00 Workers Compensation	1,062.00	615.96	637.38	0.00	103.5
Crossing Guards	36,638.00	36,191.96	13,839.88	0.00	38.2
<u>Dept. 325 Dispatch Operations</u>					
820.00 Contracted Services	225,000.00	225,000.00	231,710.76	0.00	103.0
Dispatch Operations	225,000.00	225,000.00	231,710.76	0.00	103.0
<u>Dept. 336 Fire</u>					
702.00 Payroll	437,459.00	438,095.48	309,485.27	0.00	70.6
703.00 Part-time Salaries	45,700.00	45,700.00	27,770.00	0.00	60.8
704.00 Overtime Salaries	39,000.00	39,000.00	31,055.92	0.00	79.6
715.00 Social Security	6,756.00	6,756.00	6,282.85	0.00	93.0
716.00 Hospitalization	116,929.00	113,725.83	80,815.98	0.00	71.1
717.00 Life Insurance	595.00	595.00	519.24	0.00	87.3
718.00 Retirement	37,665.00	37,665.00	27,120.75	0.00	72.0
719.00 HOSPITALIZATION-PRESCRIPTIONS	0.00	0.00	40.60	0.00	0.0
721.00 Workers Compensation	21,870.00	13,739.53	14,217.33	0.00	103.5
725.00 Other Fringe Benefits-non tax	4,803.00	4,803.00	2,449.44	0.00	51.0
727.00 Office Supplies	250.00	250.00	82.29	0.00	32.9
727.02 Postage and Shipping	50.00	50.00	0.00	0.00	0.0
740.00 Operating Supplies	10,500.00	10,500.00	6,837.29	0.00	65.1
741.00 Uniforms	7,000.00	7,000.00	5,414.26	0.00	77.3
755.00 Miscellaneous Supplies	300.00	300.00	0.00	0.00	0.0
757.00 Fuels & Lubricants	4,700.00	4,700.00	3,488.29	0.00	74.2
760.00 Medical Services	4,000.00	4,000.00	3,300.00	0.00	82.5
777.00 Minor Tools	250.00	250.00	0.00	0.00	0.0
810.00 Dues & Memberships	2,000.00	2,000.00	1,429.00	0.00	71.5

City of Marshall
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	Original Bud.	Amended Bud.	YTD Actual	Encumb. YTD	% Bud
820.00 Contracted Services	2,500.00	2,500.00	2,428.00	0.00	97.0
825.00 Insurance	2,280.00	2,280.00	15,578.73	0.00	683.3
850.00 Communications	6,000.00	6,000.00	267.48	0.00	4.3
860.00 Transportation & Travel	1,500.00	1,500.00	1,327.11	0.00	88.5
922.00 Utilities-Elec, Water, Sewer	11,400.00	11,400.00	8,550.00	0.00	75.0
930.00 Equipment Maintenance	30,000.00	30,000.00	29,710.81	0.00	99.0
941.00 Motor Pool Equip Rental	0.00	0.00	703.69	0.00	0.0
941.01 Data Processing	4,395.00	4,395.00	3,296.25	0.00	75.0
958.00 Education & Training	5,000.00	5,000.00	5,372.53	0.00	107.5
Fire	802,902.00	792,204.84	587,640.99	0.00	74.2
<u>Dept: 371 Inspection</u>					
702.00 Payroll	53,506.00	54,035.46	39,428.94	0.00	73.0
703.00 Part-time Salaries	1,219.00	1,219.00	482.50	0.00	39.6
715.00 Social Security	4,186.00	4,186.00	2,963.85	0.00	70.8
716.00 Hospitalization	13,437.00	11,746.40	8,789.83	0.00	74.8
717.00 Life Insurance	163.00	163.00	148.04	0.00	90.8
718.00 Retirement	4,703.00	4,703.00	2,779.82	0.00	59.1
719.00 HOSPITALIZATION-PRESCRIPTIONS	0.00	0.00	73.10	0.00	0.0
721.00 Workers Compensation	319.00	583.23	603.51	0.00	103.5
727.00 Office Supplies	50.00	50.00	0.00	0.00	0.0
740.00 Operating Supplies	1,500.00	1,500.00	587.40	0.00	39.2
801.00 Professional Services	0.00	0.00	58.00	0.00	0.0
810.00 Dues & Memberships	340.00	340.00	85.00	0.00	25.0
820.00 Contracted Services	15,000.00	15,000.00	13,022.00	0.00	86.8
850.00 Communications	145.00	145.00	187.00	0.00	129.0
860.00 Transportation & Travel	0.00	0.00	38.25	0.00	0.0
940.00 Rentals	3,138.00	3,138.00	2,059.50	0.00	65.6
941.00 Motor Pool Equip Rental	214.00	214.00	151.45	0.00	70.8
941.01 Data Processing	2,708.00	2,708.00	2,031.02	0.00	75.0
958.00 Education & Training	500.00	500.00	65.00	0.00	13.0
Inspection	101,128.00	100,231.09	73,552.21	0.00	73.4
<u>Dept: 410 Planning & Zoning</u>					
702.00 Payroll	33,358.00	33,688.28	24,585.74	0.00	73.0
703.00 Part-time Salaries	12,422.00	12,422.00	7,399.55	0.00	59.6
715.00 Social Security	3,502.00	3,502.00	2,402.31	0.00	68.6
716.00 Hospitalization	9,071.00	7,925.41	5,830.44	0.00	73.6
717.00 Life Insurance	106.00	106.00	112.70	0.00	106.3
718.00 Retirement	2,932.00	2,932.00	1,467.81	0.00	50.1
719.00 HOSPITALIZATION-PRESCRIPTIONS	0.00	0.00	53.50	0.00	0.0
721.00 Workers Compensation	385.00	223.47	231.24	0.00	103.5
727.00 Office Supplies	200.00	200.00	81.88	0.00	40.9
740.00 Operating Supplies	100.00	100.00	0.00	0.00	0.0
755.00 Miscellaneous Supplies	0.00	0.00	84.96	0.00	0.0
810.00 Dues & Memberships	317.00	317.00	394.00	0.00	124.3
850.00 Communications	265.00	265.00	99.00	0.00	37.4
860.00 Transportation & Travel	200.00	200.00	0.00	0.00	0.0
901.00 Advertising	800.00	800.00	465.41	0.00	58.2
940.00 Rentals	7,530.00	7,530.00	4,944.00	0.00	65.7
941.00 Motor Pool Equip Rental	1,227.00	1,227.00	858.20	0.00	69.9

City of Marshall
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941.01 Data Processing	2,147.00	2,147.00	1,610.27	0.00	75.0
958.00 Education & Training	1,838.00	1,838.00	529.90	0.00	28.8
<u>Planning & Zoning</u>	76,400.00	75,423.16	51,150.91	0.00	67.8
<u>Dept: 441 Street</u>					
702.00 Payroll	230,009.00	230,703.78	186,997.60	0.00	81.1
703.00 Part-time Salaries	20,417.00	20,417.00	9,279.55	0.00	45.5
704.00 Overtime Salaries	24,745.00	24,745.00	22,271.99	0.00	90.0
715.00 Social Security	21,051.00	21,051.00	16,436.45	0.00	78.1
716.00 Hospitalization	75,263.00	65,192.68	51,386.55	0.00	78.8
717.00 Life Insurance	685.00	685.00	565.79	0.00	81.1
718.00 Retirement	20,218.00	20,218.00	13,250.19	0.00	65.5
719.00 HOSPITALIZATION-PRESCRIPTIONS	0.00	0.00	93.40	0.00	0.0
721.00 Workers Compensation	12,642.00	1,902.68	1,968.85	0.00	103.5
727.00 Office Supplies	50.00	50.00	85.32	0.00	170.8
740.00 Operating Supplies	9,000.00	9,000.00	11,473.18	0.00	127.5
741.00 Uniforms	2,900.00	2,900.00	2,301.20	0.00	79.4
755.00 Miscellaneous Supplies	0.00	0.00	24.97	0.00	0.0
760.00 Medical Services	800.00	800.00	1,010.53	0.00	126.3
761.00 SAFETY SUPPLIES	720.00	720.00	1,070.79	0.00	148.7
775.00 Repair & Maintenance Supplies	10,875.00	10,875.00	-4,512.61	0.00	-41.5
777.00 Minor Tools	3,400.00	3,400.00	2,076.95	0.00	61.1
778.00 Paint & Signs	1,800.00	1,800.00	632.08	0.00	35.1
801.00 Professional Services	120.00	120.00	0.00	0.00	0.0
810.00 Dues & Memberships	580.00	580.00	196.14	0.00	33.8
820.00 Contracted Services	9,650.00	9,650.00	58,144.34	0.00	602.5
850.00 Communications	6,807.00	6,807.00	4,949.14	0.00	72.7
880.00 Transportation & Travel	100.00	100.00	1,082.48	0.00	1082.5
901.00 Advertising	200.00	200.00	0.00	0.00	0.0
922.00 Utilities-Elec, Water, Sewer	92,670.00	92,670.00	72,426.67	0.00	78.2
930.00 Equipment Maintenance	0.00	0.00	68.48	0.00	0.0
939.00 Contracted Maintenance	17,000.00	17,000.00	150.00	0.00	0.9
940.00 Rentals	3,138.00	3,138.00	0.00	0.00	0.0
941.00 Motor Pool Equip Rental	70,000.00	70,000.00	68,014.41	0.00	94.3
941.01 Data Processing	5,613.00	5,613.00	4,209.75	0.00	75.0
958.00 Education & Training	2,000.00	2,000.00	24.60	0.00	1.2
990.00 Debt Service	15,638.00	15,638.00	6,058.39	0.00	38.7
995.00 Bond Interest Paid	14,394.00	14,394.00	11,322.45	0.00	78.7
<u>Street</u>	872,485.00	652,370.14	541,049.63	0.00	82.9
<u>Dept: 447 Engineering</u>					
702.00 Payroll	6,450.00	6,514.50	7,280.58	0.00	111.8
703.00 Part-time Salaries	4,719.00	4,719.00	726.88	0.00	15.4
715.00 Social Security	854.00	854.00	613.04	0.00	71.8
716.00 Hospitalization	295.00	325.00	0.00	0.00	0.0
717.00 Life Insurance	19.00	19.00	63.88	0.00	336.1
718.00 Retirement	567.00	567.00	1,778.87	0.00	313.7
721.00 Workers Compensation	29.00	578.01	598.11	0.00	103.5
727.00 Office Supplies	75.00	75.00	134.72	0.00	179.6
740.00 Operating Supplies	300.00	300.00	442.47	0.00	147.5
801.00 Professional Services	500.00	500.00	0.00	0.00	0.0
810.00 Dues & Memberships	405.00	405.00	265.00	0.00	65.4

City of Marshall
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820.00 Contracted Services	250.00	250.00	0.00	0.00	0.0
850.00 Communications	39.00	39.00	198.00	0.00	507.7
940.00 Rentals	4,769.00	4,769.00	3,130.50	0.00	65.6
941.00 Motor Pool Equip Rental	1,826.00	1,826.00	40.88	0.00	2.2
941.01 Data Processing	891.00	891.00	668.25	0.00	75.0
958.00 Education & Training	1,200.00	1,200.00	1,006.58	0.00	83.9
Engineering	23,188.00	23,831.51	16,947.74	0.00	71.1
<u>Dept: 640 PSB Operations</u>					
702.00 Payroll	858.00	858.00	389.33	0.00	45.5
703.00 Part-time Salaries	7,753.00	7,753.00	5,317.90	0.00	68.6
715.00 Social Security	859.00	859.00	435.64	0.00	66.1
716.00 Hospitalization	4,100.00	233.53	289.49	0.00	124.0
717.00 Life Insurance	50.00	50.00	0.00	0.00	0.0
718.00 Retirement	75.00	75.00	0.00	0.00	0.0
721.00 Workers Compensation	322.00	421.70	436.36	0.00	103.5
727.00 Office Supplies	200.00	200.00	284.97	0.00	142.5
740.00 Operating Supplies	3,000.00	3,000.00	2,276.45	0.00	75.9
776.00 Building Maintenance Supplies	5,500.00	5,500.00	1,473.07	0.00	26.8
820.00 Contracted Services	40,197.00	40,197.00	11,343.74	0.00	28.2
825.00 Insurance	8,051.00	8,051.00	6,859.85	0.00	85.2
850.00 Communications	5,500.00	5,500.00	3,989.77	0.00	72.5
921.00 Utilities - Gas	13,000.00	13,000.00	10,331.53	0.00	79.5
922.00 Utilities-Elec, Water, Sewer	32,400.00	32,400.00	28,135.13	0.00	86.8
930.00 Equipment Maintenance	1,000.00	1,000.00	492.11	0.00	49.2
931.00 Maintenance of Building	5,000.00	5,000.00	8,404.75	0.00	168.1
941.00 Motor Pool Equip Rental	0.00	0.00	104.11	0.00	0.0
941.01 Data Processing	712.00	712.00	742.92	0.00	104.3
PSB Operations	128,375.00	124,608.23	81,307.12	0.00	65.3
<u>Dept: 729 Community Development</u>					
740.00 Operating Supplies	0.00	0.00	94.44	0.00	0.0
801.00 Professional Services	27,750.00	27,750.00	23,159.08	0.00	83.5
902.00 Marketing	5,000.00	5,000.00	0.00	0.00	0.0
941.01 Data Processing	1,861.00	1,861.00	1,396.73	0.00	75.0
Community Development	34,611.00	34,611.00	24,649.25	0.00	71.2
<u>Dept: 774 Parks</u>					
702.00 Payroll	6,846.00	6,846.00	9,262.10	0.00	135.3
703.00 Part-time Salaries	9,000.00	9,000.00	8,721.91	0.00	96.9
715.00 Social Security	1,212.00	1,212.00	1,352.18	0.00	111.8
716.00 Hospitalization	2,639.00	1,141.19	220.49	0.00	19.3
717.00 Life Insurance	18.00	18.00	30.30	0.00	168.3
718.00 Retirement	602.00	602.00	3,187.03	0.00	529.4
721.00 Workers Compensation	598.00	3,635.77	3,762.21	0.00	103.5
740.00 Operating Supplies	4,000.00	4,000.00	3,321.68	0.00	83.0
760.00 Medical Services	0.00	0.00	58.80	0.00	0.0
775.00 Repair & Maintenance Supplies	3,000.00	3,000.00	12,230.51	0.00	407.7
777.00 Minor Tools	440.00	440.00	522.11	0.00	118.7
801.00 Professional Services	600.00	600.00	0.00	0.00	0.0
820.00 Contracted Services	2,580.00	2,580.00	1,000.50	0.00	38.8

City of Marshall
REVENUE/EXPENDITURE REPORT
Fund 101 - General Fund Detail

For the Period: 7/1/2010 to 3/31/2011

	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
922.00 Utilities-Elec, Water, Sewer	14,000.00	14,000.00	9,421.57	0.00	67.3
930.00 Equipment Maintenance	500.00	500.00	77.48	0.00	15.5
939.00 Contracted Maintenance	950.00	950.00	450.00	0.00	47.4
941.00 Motor Pool Equip Rental	8,625.00	8,625.00	15,051.66	0.00	174.5
Parks	55,610.00	57,149.96	66,670.51	0.00	120.2
<u>Dept: 900 Capital Outlay Control</u>					
970.00 Capital Outlay	165,820.00	165,820.00	86,779.93	0.00	52.3
971.00 Capital Outlay - Land	0.00	0.00	150.00	0.00	0.0
Capital Outlay Control	165,820.00	165,820.00	86,929.93	0.00	52.4
Expenditures-Total	<u>5,445,449.00</u>	<u>5,309,681.19</u>	<u>4,032,025.19</u>	<u>17,058.82</u>	<u>76.3</u>
Net Effect Surplus/(Deficit)	<u>-31,916.00</u>	<u>103,851.81</u>	<u>770,007.85</u>	<u>17,058.82</u>	

City of Marshall
REVENUE/EXPENDITURE REPORT
Non-General Funds Summary

For the Period: 7/1/2010 to 3/31/2011	Original Bud.	Amended Bud.	YTD Actual	Encumb. YTD	% Bud	Other Budget Debt Service
<u>Fund: 202 - MVH Major & Trunkline Fund</u>						
Revenues	409,936.00	409,936.00	333,787.57	0.00	81.4	
Expenditures	408,707.00	406,213.92	280,182.68	420.00	69.1	
Net Effect Surplus (Deficit)	<u>1,229.00</u>	<u>3,722.08</u>	<u>53,604.89</u>	<u>420.00</u>		
<u>Fund: 203 - MVH Local Fund</u>						
Revenues	281,405.00	281,405.00	255,033.79	0.00	90.6	
Expenditures	288,124.00	296,006.68	216,462.03	0.00	73.1	
Net Effect Surplus (Deficit)	<u>-16,719.00</u>	<u>-14,600.68</u>	<u>38,571.76</u>	<u>0.00</u>		
<u>Fund: 208 - Recreation Fund</u>						
Revenues	403,130.00	403,130.00	344,964.11	0.00	85.6	
Expenditures	448,550.00	441,030.61	272,240.77	0.00	61.7	
Net Effect Surplus (Deficit)	<u>-45,420.00</u>	<u>-37,900.61</u>	<u>72,723.34</u>	<u>0.00</u>		
<u>Fund: 225 - Composting</u>						
Revenues	52,280.00	52,280.00	39,560.00	0.00	75.5	
Expenditures	59,331.00	59,252.24	37,334.58	0.00	63.0	
Net Effect Surplus (Deficit)	<u>-7,041.00</u>	<u>-6,962.24</u>	<u>2,165.42</u>	<u>0.00</u>		
<u>Fund: 295 - Airport</u>						
Revenues	130,643.00	130,643.00	117,703.46	0.00	90.1	
Expenditures	130,827.00	134,396.91	118,789.58	0.00	88.4	
Net Effect Surplus (Deficit)	<u>-184.00</u>	<u>-3,753.91</u>	<u>-1,086.12</u>	<u>0.00</u>		
<u>Fund: 296 - Local Development Finance Auth</u>						
Revenues	514,925.00	514,925.00	521,029.10	0.00	101.2	
Expenditures	409,516.00	409,516.00	230,187.97	0.00	66.2	
Net Effect Surplus (Deficit)	105,409.00	105,409.00	290,841.13	0.00		
<u>Fund: 298 - Downtown Development Authority</u>						
Revenues	292,531.00	292,531.00	283,667.53	0.00	97.0	
Expenditures	292,531.00	293,635.38	160,347.73	0.00	54.6	
Net Effect Surplus (Deficit)	<u>0.00</u>	<u>-1,104.38</u>	<u>123,319.80</u>	<u>0.00</u>		
<u>Fund: 536 - Marshall House Fund</u>						
Revenues	609,500.00	609,500.00	425,843.88	0.00	69.9	
Expenditures	623,844.00	661,261.11	448,419.19	9.38	67.8	
Net Effect Surplus (Deficit)	<u>-14,344.00</u>	<u>-51,761.11</u>	<u>-22,575.31</u>	<u>9.38</u>		
<u>Fund: 582 - Electric Fund</u>						
Revenues	12,426,300.00	12,426,300.00	10,255,674.99	0.00	82.5	
Expenditures	13,139,112.00	13,040,319.27	10,138,242.02	65,930.13	78.3	90,000.00
Net Effect Surplus (Deficit)	<u>-712,812.00</u>	<u>-614,019.27</u>	<u>117,432.97</u>	<u>65,930.13</u>		

City of Marshall
REVENUE/EXPENDITURE REPORT
Non-General Funds Summary

For the Period: 7/1/2010 to 3/31/2011

	Original Bud.	Amended Bud.	YTD Actual	Encumb. YTD	% Bud	Other Budget Debt Service
<u>Fund: 588 - DART Fund</u>						
Revenues	349,286.00	349,286.00	256,558.92	0.00	73.5	
Expenditures	404,053.00	393,626.23	278,553.89	0.00	70.0	
Net Effect Surplus (Deficit)	<u>-54,766.00</u>	<u>-44,339.23</u>	<u>-21,994.97</u>	<u>0.00</u>		
<u>Fund: 680 - Wastewater Fund</u>						
Revenues	1,245,800.00	1,245,800.00	972,430.38	0.00	78.1	
Expenditures	1,518,219.00	1,495,872.71	966,595.86	46,597.09	67.7	301,691.00
Net Effect Surplus (Deficit)	<u>-272,419.00</u>	<u>-250,072.71</u>	<u>6,834.52</u>	<u>46,597.09</u>		
<u>Fund: 591 - Water Fund</u>						
Revenues	1,364,100.00	1,364,100.00	988,844.63	0.00	72.5	
Expenditures	1,461,063.00	1,860,701.24	1,406,061.45	216.67	75.5	359,008.00
Net Effect Surplus (Deficit)	<u>-96,963.00</u>	<u>-496,601.24</u>	<u>-417,216.82</u>	<u>216.67</u>		
<u>Fund: 636 - Data Processing</u>						
Revenues	124,867.00	124,867.00	93,097.36	0.00	74.6	
Expenditures	172,604.00	172,418.76	72,476.32	1,449.00	42.9	
Net Effect Surplus (Deficit)	<u>-47,737.00</u>	<u>-47,551.76</u>	<u>20,621.04</u>	<u>1,449.00</u>		
<u>Fund: 661 - Motor Pool Fund</u>						
Revenues	606,432.00	606,432.00	432,783.43	0.00	71.4	
Expenditures	900,142.00	1,548,887.06	1,293,457.13	21,649.00	84.9	
Net Effect Surplus (Deficit)	<u>-293,710.00</u>	<u>-942,455.06</u>	<u>-860,673.70</u>	<u>21,649.00</u>		
<u>Fund: 678 - Safety</u>						
Revenues	338.00	338.00	305.40	0.00	90.4	
Expenditures	6,876.00	6,921.25	2,909.57	0.00	42.0	
Net Effect Surplus (Deficit)	<u>-6,538.00</u>	<u>-6,583.25</u>	<u>-2,604.17</u>	<u>0.00</u>		
<u>Fund: 792 - Special Projects Fund</u>						
Revenues	12,660.00	12,650.00	118,857.55	0.00	939.6	
Expenditures	41,706.00	41,705.00	169,288.28	43,721.12	486.8	
Net Effect Surplus (Deficit)	<u>-29,046.00</u>	<u>-29,055.00</u>	<u>-40,430.73</u>	<u>43,721.12</u>		

City of Marshall
REVENUE/EXPENDITURE REPORT
Non-General Funds Detail

For the Period: 7/1/2010 to 3/31/2011

	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
Fund: 202 - MVH Major & Trunkline Fund					
Revenues					
Dept: 000					
547.00 State - MVH Major	313,996.00	313,996.00	256,184.65	0.00	81.6
548.00 State - Trunkline	54,940.00	54,940.00	47,437.13	0.00	86.3
665.00 Interest	1,000.00	1,000.00	165.79	0.00	16.6
699.00 TRANSFERS FROM OTHER FUNDS	40,000.00	40,000.00	30,000.00	0.00	75.0
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Revenues	409,936.00	409,936.00	333,787.57	0.00	81.4
Expenditures					
Dept: 000					
803.00 Service Fee	0.00	0.00	150.00	0.00	0.0
805.00 Administrative Costs	0.00	0.00	713.10	0.00	0.0
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Dept: 000	0.00	0.00	863.10	0.00	0.0
Dept: 463 Street Maintenance					
702.00 Payroll	21,203.00	21,203.00	4,050.77	0.00	19.1
704.00 Overtime Salaries	6,027.00	6,027.00	502.20	0.00	8.3
715.00 Social Security	2,083.00	2,083.00	340.39	0.00	16.3
721.00 Workers Compensation	2,127.00	-378.37	-192.68	0.00	60.9
775.00 Repair & Maintenance Supplies	3,500.00	3,500.00	2,459.38	0.00	70.3
939.00 Contracted Maintenance	15,000.00	15,000.00	2,243.66	0.00	15.0
941.00 Motor Pool Equip Rental	30,000.00	30,000.00	1,858.38	0.00	6.2
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Street Maintenance	79,940.00	77,434.63	11,262.08	0.00	14.5
Dept: 467 Drainage					
721.00 Workers Compensation	0.00	192.17	0.00	0.00	0.0
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Drainage	0.00	192.17	0.00	0.00	0.0
Dept: 470 Bridge Maintenance					
801.00 Professional Services	4,000.00	4,000.00	3,200.00	0.00	80.0
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Bridge Maintenance	4,000.00	4,000.00	3,200.00	0.00	80.0
Dept: 474 Traffic Services					
702.00 Payroll	1,182.00	1,182.00	172.47	0.00	14.6
704.00 Overtime Salaries	2,833.00	2,833.00	142.03	0.00	5.0
715.00 Social Security	307.00	307.00	23.55	0.00	7.7
721.00 Workers Compensation	242.00	96.08	99.42	0.00	103.5
775.00 Repair & Maintenance Supplies	1,000.00	1,000.00	487.05	0.00	48.7
776.00 Paint & Signs	500.00	500.00	426.48	0.00	85.3
939.00 Contracted Maintenance	500.00	500.00	313.22	0.00	62.6
941.00 Motor Pool Equip Rental	1,025.00	1,025.00	87.04	0.00	8.5
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Traffic Services	7,589.00	7,443.08	1,751.26	0.00	23.5
Dept: 476 Traffic Signals					
922.00 Utilities-Elec, Water, Sewer	2,136.00	2,136.00	875.58	0.00	41.0
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Traffic Signals	2,136.00	2,136.00	875.58	0.00	41.0
Dept: 480 Winter Maintenance					
702.00 Payroll	0.00	0.00	3,179.00	0.00	0.0
704.00 Overtime Salaries	7,232.00	7,232.00	5,781.68	0.00	79.9
715.00 Social Security	553.00	553.00	673.20	0.00	121.7

City of Marshall
REVENUE/EXPENDITURE REPORT
Non-General Funds Detail

For the Period: 7/1/2010 to 3/31/2011

	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
721.00 Workers Compensation	425.00	648.57	671.12	0.00	103.6
775.00 Repair & Maintenance Supplies	12,000.00	12,000.00	17,250.21	0.00	143.8
941.00 Motor Pool Equip Rental	18,269.00	18,269.00	13,035.16	0.00	71.4
Winter Maintenance	38,479.00	38,702.57	40,590.37	0.00	104.9
Dept: 486 Trunkline					
702.00 Payroll	17,000.00	17,000.00	9,979.59	0.00	58.7
704.00 Overtime Salaries	2,109.00	2,109.00	0.00	0.00	0.0
715.00 Social Security	1,462.00	1,462.00	749.59	0.00	51.3
721.00 Workers Compensation	786.00	528.47	546.85	0.00	103.5
775.00 Repair & Maintenance Supplies	13,000.00	13,000.00	18,922.26	0.00	145.6
922.00 Utilities-Elec, Water, Sewer	2,220.00	2,220.00	548.31	0.00	24.7
941.00 Motor Pool Equip Rental	18,363.00	18,363.00	10,528.69	0.00	57.3
Trunkline	54,940.00	54,682.47	41,275.29	0.00	75.5
Dept: 539 Administration					
805.00 Administrative Costs	1,700.00	1,700.00	1,260.00	420.00	98.8
990.00 Debt Service	125,000.00	125,000.00	125,000.00	0.00	100.0
995.00 Bond Interest Paid	20,923.00	20,923.00	11,805.00	0.00	56.4
999.00 Transfers to Other Funds	30,000.00	30,000.00	30,000.00	0.00	100.0
Administration	177,623.00	177,623.00	168,065.00	420.00	94.9
Dept: 900 Capital Outlay Control					
970.00 Capital Outlay	44,000.00	44,000.00	12,300.00	0.00	28.0
Capital Outlay Control	44,000.00	44,000.00	12,300.00	0.00	28.0
Expenditures	408,707.00	406,213.92	280,182.68	420.00	69.1
Net Effect Surplus (Deficit)	1,229.00	3,722.08	53,604.89	420.00	
Fund: 203 - MVH Local Fund					
Revenues					
Dept: 000					
549.00 State - MVH Local	121,105.00	121,105.00	94,927.04	0.00	78.4
665.00 Interest	300.00	300.00	108.75	0.00	35.6
699.00 TRANSFERS FROM OTHER FUNDS	160,000.00	160,000.00	160,000.00	0.00	100.0
Revenues	281,405.00	281,405.00	255,033.79	0.00	90.6
Expenditures					
Dept: 463 Street Maintenance					
702.00 Payroll	30,557.00	30,557.00	13,159.44	0.00	43.1
704.00 Overtime Salaries	904.00	904.00	349.55	0.00	38.7
715.00 Social Security	2,407.00	2,407.00	1,008.23	0.00	41.9
721.00 Workers Compensation	2,001.00	523.52	748.92	0.00	143.1
775.00 Repair & Maintenance Supplies	5,999.00	5,999.00	4,810.24	0.00	80.2
801.00 Professional Services	132.00	132.00	11,780.23	0.00	8924.4
939.00 Contracted Maintenance	2,000.00	2,000.00	2,603.52	0.00	130.2
941.00 Motor Pool Equip Rental	64,857.00	64,857.00	10,652.94	0.00	16.4
Street Maintenance	108,857.00	107,379.52	45,113.07	0.00	42.0
Dept: 467 Drainage					
721.00 Workers Compensation	0.00	200.23	0.00	0.00	0.0

City of Marshall
REVENUE/EXPENDITURE REPORT
Non-General Funds Detail

For the Period: 7/1/2010 to 3/31/2011

	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
Drainage	0.00	200.23	0.00	0.00	0.0
Dept: 474 Traffic Services					
702.00 Payroll	1,567.00	1,567.00	1,157.23	0.00	73.9
704.00 Overtime Salaries	2,833.00	2,833.00	109.49	0.00	3.9
715.00 Social Security	337.00	337.00	94.69	0.00	28.1
721.00 Workers Compensation	266.00	88.99	92.08	0.00	103.5
775.00 Repair & Maintenance Supplies	600.00	600.00	825.72	0.00	137.6
778.00 Paint & Signs	1,000.00	1,000.00	1,010.68	0.00	101.1
941.00 Motor Pool Equip Rental	354.00	354.00	891.86	0.00	251.9
Traffic Services	6,967.00	6,779.99	4,161.74	0.00	61.7
Dept: 480 Winter Maintenance					
702.00 Payroll	7,052.00	7,052.00	5,937.90	0.00	84.2
704.00 Overtime Salaries	14,254.00	14,254.00	4,952.48	0.00	34.7
715.00 Social Security	1,630.00	1,630.00	817.61	0.00	50.2
721.00 Workers Compensation	1,287.00	622.94	644.60	0.00	103.5
775.00 Repair & Maintenance Supplies	10,000.00	10,000.00	14,513.65	0.00	145.1
941.00 Motor Pool Equip Rental	18,067.00	18,067.00	15,789.32	0.00	87.3
Winter Maintenance	62,310.00	61,645.94	42,655.56	0.00	82.6
Dept: 900 Capital Outlay Control					
970.00 Capital Outlay	130,000.00	130,000.00	124,511.66	0.00	95.8
Capital Outlay Control	130,000.00	130,000.00	124,511.66	0.00	95.8
Expenditures	298,124.00	296,005.68	216,462.03	0.00	73.1
Net Effect Surplus (Deficit)	-16,719.00	-14,600.68	38,571.76	0.00	
Fund: 208 - Recreation Fund					
Revenues					
Dept: 000					
402.00 Current Property Taxes	192,890.00	192,890.00	198,841.05	0.00	103.1
420.00 Delinquent Personal Prop Taxes	500.00	500.00	173.59	0.00	34.7
445.00 Penalties & Int. on Taxes	500.00	500.00	106.34	0.00	21.3
651.00 Use Fees	206,345.00	206,345.00	146,057.21	0.00	70.3
666.00 Interest	2,020.00	2,020.00	737.27	0.00	36.5
671.00 Miscellaneous Revenue	875.00	875.00	48.65	0.00	5.6
Revenues	403,130.00	403,130.00	344,964.11	0.00	85.6
Expenditures					
Dept: 751 Recreation					
702.00 Payroll	150,044.00	151,612.93	102,944.57	0.00	67.9
703.00 Part-time Salaries	24,181.00	24,181.00	13,182.96	0.00	54.5
703.01 PT Salaries - exempt	27,902.00	27,902.00	20,454.60	0.00	73.3
704.00 Overtime Salaries	945.00	945.00	158.14	0.00	16.7
715.00 Social Security	15,535.00	15,535.00	8,666.06	0.00	55.8
716.00 Hospitalization	51,146.00	43,067.55	28,228.95	0.00	65.6
717.00 Life Insurance	370.00	370.00	254.77	0.00	68.9
718.00 Retirement	13,189.00	13,189.00	8,252.90	0.00	62.6
719.00 HOSPITALIZATION-PRESCRIPTIONS	0.00	0.00	25.00	0.00	0.0

City of Marshall
REVENUE/EXPENDITURE REPORT
Non-General Funds Detail

For the Period: 7/1/2010 to 3/31/2011

	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
721.00 Workers Compensation	4,157.00	3,257.13	3,370.40	0.00	103.5
727.00 Office Supplies	2,475.00	2,475.00	766.56	0.00	31.0
740.00 Operating Supplies	79,387.00	79,387.00	44,486.13	0.00	56.0
755.00 Miscellaneous Supplies	2,503.00	2,503.00	393.75	0.00	15.7
776.00 Building Maintenance Supplies	300.00	300.00	0.00	0.00	0.0
801.00 Professional Services	3,813.00	3,813.00	794.43	0.00	20.8
810.00 Dues & Memberships	655.00	555.00	505.00	0.00	91.0
820.00 Contracted Services	12,243.00	12,243.00	8,385.75	0.00	88.5
825.00 Insurance	271.00	271.00	177.08	0.00	65.3
850.00 Communications	1,320.00	1,320.00	849.09	0.00	64.3
860.00 Transportation & Travel	924.00	924.00	462.03	0.00	50.0
902.00 Marketing	350.00	350.00	50.00	0.00	14.3
922.00 Utilities-Elec, Water, Sewer	3,516.00	3,516.00	3,223.54	0.00	91.7
930.00 Equipment Maintenance	600.00	600.00	545.01	0.00	90.8
931.00 Maintenance of Building	1,195.00	1,195.00	397.00	0.00	33.2
940.00 Rentals	15,161.00	15,161.00	9,955.50	0.00	65.7
941.00 Motor Pool Equip Rental	10,244.00	10,244.00	3,895.40	0.00	38.0
941.01 Data Processing	7,667.00	7,667.00	5,750.27	0.00	75.0
958.00 Education & Training	1,057.00	1,057.00	347.00	0.00	32.8
964.00 Refund or Rebates	0.00	0.00	1,868.88	0.00	0.0
970.00 Capital Outlay	17,500.00	17,500.00	3,850.00	0.00	22.0
Expenditures	448,550.00	441,030.61	272,240.77	0.00	61.7
Net Effect Surplus (Deficit)	45,420.00	-37,900.61	72,723.34	0.00	
Fund: 225 - Composting					
Revenues					
Dept: 000					
588.00 Contributions from Local Units	14,200.00	14,200.00	14,200.00	0.00	100.0
626.00 Charges for Services	8,000.00	8,000.00	2,800.00	0.00	35.0
665.00 Interest	90.00	90.00	0.00	0.00	0.0
699.01 Contributions - General Fund	30,000.00	30,000.00	22,500.00	0.00	75.0
Revenues	52,290.00	52,290.00	39,500.00	0.00	75.5
Expenditures					
Dept: 000					
702.00 Payroll	7,314.00	7,314.00	8,045.40	0.00	110.0
703.00 Part-time Salaries	8,208.00	8,208.00	4,331.90	0.00	52.8
704.00 Overtime Salaries	450.00	450.00	0.00	0.00	0.0
716.00 Social Security	1,222.00	1,222.00	935.59	0.00	76.6
716.00 Hospitalization	2,279.00	1,985.98	0.00	0.00	0.0
717.00 Life Insurance	20.00	20.00	0.00	0.00	0.0
718.00 Retirement	643.00	643.00	0.00	0.00	0.0
721.00 Workers Compensation	548.00	762.25	788.77	0.00	103.5
740.00 Operating Supplies	20.00	20.00	197.00	0.00	985.0
775.00 Repair & Maintenance Supplies	3,000.00	3,000.00	267.21	0.00	8.9
820.00 Contracted Services	6,927.00	6,927.00	4,945.48	0.00	71.4
901.00 Advertising	175.00	175.00	0.00	0.00	0.0
922.00 Utilities-Elec, Water, Sewer	200.00	200.00	407.90	0.00	204.0
930.00 Equipment Maintenance	8,600.00	8,600.00	4,176.03	0.00	48.6
941.00 Motor Pool Equip Rental	19,725.00	19,725.00	13,239.30	0.00	67.1

City of Marshall
REVENUE/EXPENDITURE REPORT
Non-General Funds Detail

For the Period: 7/1/2010 to 3/31/2011

	Original Bud.	Amended Bud.	YTD Actual	Encumb. YTD	% Bud
Expenditures	59,331.00	59,252.24	37,334.58	0.00	63.0
Net Effect Surplus (Deficit)	-7,041.00	-6,962.24	2,165.42	0.00	
Fund: 295 - Airport					
Revenues					
Dept: 000					
640.00 Charges for Service - Fuel	45,000.00	45,000.00	54,589.55	0.00	121.3
665.00 Interest	0.00	0.00	0.46	0.00	0.0
667.00 Rents	7,200.00	7,200.00	4,301.20	0.00	59.7
899.01 Contributions - General Fund	78,443.00	78,443.00	58,832.25	0.00	75.0
Revenues	130,643.00	130,643.00	117,703.46	0.00	90.1
Expenditures					
Dept: 895 Airport					
702.00 Payroll	5,786.00	5,818.25	3,710.56	0.00	63.8
703.00 Part-time Salaries	25,775.00	25,775.00	9,417.77	0.00	36.5
704.00 Overtime Salaries	301.00	301.00	0.00	0.00	0.0
715.00 Social Security	2,438.00	2,438.00	1,002.27	0.00	41.1
716.00 Hospitalization	1,109.00	999.03	642.54	0.00	64.3
717.00 Life Insurance	17.00	17.00	9.18	0.00	54.0
718.00 Retirement	502.00	502.00	0.00	0.00	0.0
721.00 Workers Compensation	730.00	627.63	649.46	0.00	103.5
740.00 Operating Supplies	2,000.00	2,000.00	2,954.12	0.00	147.7
757.00 Fuels & Lubricants	27,500.00	27,500.00	47,820.62	0.00	173.9
801.00 Professional Services	0.00	0.00	322.66	0.00	0.0
805.00 Administrative Costs	3,400.00	3,400.00	3,292.20	0.00	96.8
812.00 License	250.00	250.00	150.00	0.00	60.0
820.00 Contracted Services	13,700.00	13,700.00	12,810.88	0.00	93.5
825.00 Insurance	12,375.00	12,375.00	6,321.89	0.00	51.1
850.00 Communications	3,500.00	3,500.00	2,400.80	0.00	68.6
860.00 Transportation & Travel	1,000.00	1,000.00	2,384.73	0.00	238.5
922.00 Utilities-Elec, Water, Sewer	5,000.00	5,000.00	5,558.50	0.00	111.2
930.00 Equipment Maintenance	1,800.00	1,800.00	2,457.83	0.00	136.5
931.00 Maintenance of Building	7,700.00	7,700.00	1,164.05	0.00	15.1
941.00 Motor Pool Equip Rental	6,215.00	6,215.00	1,772.97	0.00	28.5
941.01 Data Processing	2,229.00	2,229.00	1,671.75	0.00	75.0
999.00 Transfers to Other Funds	7,500.00	7,500.00	7,500.00	0.00	100.0
970.00 Capital Outlay	0.00	3,750.00	4,775.00	0.00	127.3
Expenditures	130,827.00	134,396.91	118,789.58	0.00	88.4
Net Effect Surplus (Deficit)	-184.00	-3,753.91	-1,086.12	0.00	
Fund: 296 - Local Development Finance Authority					
Revenues					
Dept: 000					
402.00 Current Property Taxes	502,425.00	502,425.00	516,189.11	0.00	102.7
665.00 Interest	12,500.00	12,500.00	4,839.99	0.00	38.7
Revenues	514,925.00	514,925.00	521,029.10	0.00	101.2

City of Marshall
REVENUE/EXPENDITURE REPORT
Non-General Funds Detail

For the Period: 7/1/2010 to 3/31/2011

	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
Expenditures					
Dept: 000					
727.00 Office Supplies	500.00	500.00	229.88	0.00	46.0
740.00 Operating Supplies	500.00	500.00	347.48	0.00	69.5
801.00 Professional Services	148,000.00	148,000.00	110,042.58	0.00	74.4
803.00 Service Fee	225.00	225.00	126.50	0.00	56.2
805.00 Administrative Costs	14,778.00	14,778.00	12,289.90	0.00	83.2
810.00 Dues & Memberships	1,630.00	1,630.00	1,447.00	0.00	88.8
820.00 Contracted Services	9,500.00	9,500.00	5,038.41	0.00	53.0
860.00 Transportation & Travel	1,000.00	1,000.00	0.00	0.00	0.0
902.00 Marketing	50,000.00	50,000.00	39,741.45	0.00	79.5
922.00 Utilities-Elec, Water, Sewer	2,000.00	2,000.00	2,109.14	0.00	105.5
941.00 Motor Pool Equip Rental	0.00	0.00	7.14	0.00	0.0
941.01 Data Processing	2,378.00	2,378.00	1,783.52	0.00	75.0
958.00 Education & Training	1,000.00	1,000.00	240.00	0.00	24.0
964.00 Refund or Rebates	0.00	0.00	25,426.22	0.00	0.0
970.00 Capital Outlay	0.00	0.00	2,568.25	0.00	0.0
990.00 Debt Service	25,000.00	25,000.00	0.00	0.00	0.0
995.00 Bond Interest Paid	50,105.00	50,105.00	25,052.50	0.00	50.0
999.00 Transfers to Other Funds	102,900.00	102,900.00	3,750.00	0.00	3.6
Expenditures	409,516.00	409,516.00	230,187.97	0.00	56.2
Net Effect Surplus (Deficit)	105,409.00	105,409.00	290,841.13	0.00	
Fund: 298 - Downtown Development Authority					
Revenues					
Dept: 000					
402.00 Current Property Taxes	189,170.00	189,170.00	207,265.48	0.00	109.6
420.00 Delinquent Personal Prop Taxes	0.00	0.00	125.48	0.00	0.0
445.00 Penalties & Int. on Taxes	0.00	0.00	25.50	0.00	0.0
665.00 Interest	1,000.00	1,000.00	307.30	0.00	30.7
Dept: 000	190,170.00	190,170.00	207,723.76	0.00	109.2
Dept: 729 Community Development					
671.00 Miscellaneous Revenue	17,000.00	17,000.00	28,443.77	0.00	167.3
675.00 Contrib. from Other Sources	23,750.00	23,750.00	13,750.00	0.00	57.9
699.00 TRANSFERS FROM OTHER FUNDS	61,611.00	61,611.00	33,750.00	0.00	54.6
Community Development	102,361.00	102,361.00	75,943.77	0.00	74.2
Revenues	292,531.00	292,531.00	283,667.53	0.00	97.0
Expenditures					
Dept: 000					
702.00 Payroll	3,851.00	3,851.00	0.00	0.00	0.0
716.00 Social Security	655.00	655.00	301.39	0.00	46.0
716.00 Hospitalization	1,206.00	1,050.87	0.00	0.00	0.0
717.00 Life Insurance	10.00	10.00	0.00	0.00	0.0
718.00 Retirement	334.00	334.00	0.00	0.00	0.0
721.00 Workers Compensation	290.00	1,260.18	1,304.00	0.00	103.5
755.00 Miscellaneous Supplies	10,000.00	10,000.00	5,684.59	0.00	56.6

City of Marshall
REVENUE/EXPENDITURE REPORT
Non-General Funds Detail

For the Period: 7/1/2010 to 3/31/2011

	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
801.00 Professional Services	2,500.00	2,500.00	921.94	0.00	36.9
803.00 Service Fee	0.00	0.00	225.00	0.00	0.0
805.00 Administrative Costs	27,547.00	27,547.00	33,456.41	0.00	121.5
820.00 Contracted Services	4,000.00	4,000.00	2,055.69	0.00	51.4
820.01 Contracted Maint. - Plowing	4,700.00	4,700.00	3,173.66	0.00	67.5
825.00 Insurance	500.00	500.00	0.00	0.00	0.0
860.00 Transportation & Travel	0.00	0.00	90.78	0.00	0.0
901.00 Advertising	200.00	200.00	0.00	0.00	0.0
945.00 Community Promotions	61,611.00	61,611.00	30,000.00	0.00	48.7
958.00 Education & Training	0.00	0.00	65.70	0.00	0.0
990.00 Debt Service	36,863.00	36,863.00	0.00	0.00	0.0
995.00 Bond Interest Paid	31,026.00	31,026.00	14,471.25	0.00	46.6
Dept: 000	185,293.00	188,108.05	91,730.41	0.00	49.3
Dept: 296 DDA Parking Ramp					
941.00 Motor Pool Equip Rental	3,000.00	3,000.00	1,573.08	0.00	52.4
DDA Parking Ramp	3,000.00	3,000.00	1,573.08	0.00	52.4
Dept: 297 DDA Sidewalk					
941.00 Motor Pool Equip Rental	2,000.00	2,000.00	2,874.79	0.00	143.7
DDA Sidewalk	2,000.00	2,000.00	2,874.79	0.00	143.7
Dept: 729 Community Development					
702.00 Payroll	50,500.00	50,500.00	35,348.76	0.00	70.0
715.00 Social Security	3,863.00	3,863.00	2,613.90	0.00	67.7
716.00 Hospitalization	7,894.00	8,231.09	6,176.28	0.00	75.0
717.00 Life Insurance	192.00	192.00	141.75	0.00	73.8
718.00 Retirement	4,383.00	4,383.00	2,658.48	0.00	60.7
721.00 Workers Compensation	235.00	187.24	193.75	0.00	103.5
740.00 Operating Supplies	4,000.00	4,000.00	823.89	0.00	15.6
810.00 Dues & Memberships	580.00	580.00	565.00	0.00	97.4
820.00 Contracted Services	13,000.00	13,000.00	12,638.82	0.00	97.2
850.00 Communications	1,200.00	1,200.00	638.94	0.00	53.2
860.00 Transportation & Travel	3,000.00	3,000.00	477.83	0.00	15.9
901.00 Advertising	0.00	0.00	50.00	0.00	0.0
902.00 Marketing	2,200.00	2,200.00	223.00	0.00	10.1
941.00 Motor Pool Equip Rental	84.00	84.00	0.00	0.00	0.0
941.01 Data Processing	2,379.00	2,379.00	1,784.25	0.00	75.0
958.00 Education & Training	1,000.00	1,000.00	35.00	0.00	3.5
964.00 Refund or Rebates	7,500.00	7,500.00	0.00	0.00	0.0
969.00 Contingency	228.00	228.00	0.00	0.00	0.0
Community Development	102,238.00	102,827.33	64,169.45	0.00	62.8
Expenditures	292,531.00	293,635.38	160,347.73	0.00	54.6
Net Effect Surplus (Deficit)	0.00	-1,104.38	123,319.80	0.00	
Fund: 536 - Marshall House Fund					
Revenues					
Dept: 000					
531.00 Federal Section 8 Grant	240,000.00	240,000.00	157,071.00	0.00	65.4

City of Marshall
REVENUE/EXPENDITURE REPORT
Non-General Funds Detail

For the Period: 7/1/2010 to 3/31/2011

	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
665.00 Interest	5,000.00	5,000.00	1,044.33	0.00	20.9
667.00 Rents	330,000.00	330,000.00	240,689.76	0.00	72.9
671.00 Miscellaneous Revenue	11,000.00	11,000.00	9,051.18	0.00	82.3
671.02 Misc. Revenue-Cable	23,500.00	23,500.00	17,967.61	0.00	76.5
Revenues	609,500.00	609,500.00	425,843.88	0.00	69.9
Expenditures					
Dept: 700 Marshall House					
702.00 Payroll	99,590.00	100,315.02	62,784.40	0.00	62.6
703.00 Part-time Salaries	14,820.00	14,820.00	9,919.15	0.00	66.9
704.00 Overtime Salaries	200.00	200.00	0.00	0.00	0.0
715.00 Social Security	8,768.00	8,768.00	5,236.97	0.00	59.7
716.00 Hospitalization	15,710.00	24,622.47	19,907.12	0.00	80.8
717.00 Life Insurance	347.00	347.00	192.96	0.00	55.6
718.00 Retirement	8,754.00	8,754.00	5,253.83	0.00	60.0
718.01 Retiree Health Insurance	18,895.00	13,151.97	9,362.49	0.00	71.2
719.00 HOSPITALIZATION-PRESCRIPTIONS	1,687.00	1,687.00	317.34	0.00	18.8
721.00 Workers Compensation	1,418.00	1,940.65	2,008.14	0.00	103.5
727.00 Office Supplies	1,000.00	1,000.00	1,494.03	0.00	149.4
727.02 Postage and Shipping	225.00	225.00	65.76	0.00	29.2
740.00 Operating Supplies	1,500.00	1,500.00	430.65	0.00	28.7
740.01 OPERATING SUPPLIES-ACTIVITIES	0.00	0.00	33.33	0.00	0.0
760.00 Medical Services	60.00	60.00	56.00	0.00	93.3
776.00 Building Maintenance Supplies	6,000.00	6,000.00	4,604.87	0.00	76.7
801.00 Professional Services	300.00	300.00	107.00	0.00	35.7
802.00 Management and Admin Fee	74,245.00	74,245.00	56,683.75	0.00	75.0
803.00 Service Fee	0.00	0.00	8.00	0.00	0.0
810.00 Dues & Memberships	1,400.00	1,400.00	25.00	0.00	1.8
820.00 Contracted Services	18,000.00	18,000.00	25,843.06	0.00	143.6
825.00 Insurance	25,368.00	25,368.00	9,870.30	0.00	38.9
850.00 Communications	1,850.00	1,850.00	1,455.10	0.00	78.7
860.00 Transportation & Travel	4,000.00	4,000.00	1,517.44	0.00	37.9
901.00 Advertising	500.00	500.00	999.27	0.00	199.9
921.00 Utilities - Gas	50,000.00	50,000.00	25,479.96	0.00	51.0
922.00 Utilities-Elec, Water, Sewer	77,000.00	77,000.00	56,135.45	0.00	72.9
923.00 Cable	22,000.00	22,000.00	19,199.15	0.00	87.3
930.00 Equipment Maintenance	750.00	750.00	60.00	0.00	8.0
931.00 Maintenance of Building	28,000.00	28,000.00	17,916.98	0.00	64.0
932.00 Vehicle Maintenance	0.00	0.00	23.92	0.00	0.0
941.00 Motor Pool Equip Rental	666.00	666.00	760.82	0.00	112.7
941.01 Data Processing	5,772.00	5,772.00	4,329.00	0.00	75.0
958.00 Education & Training	500.00	500.00	923.00	0.00	184.6
968.00 Depreciation	51,135.00	51,135.00	41,400.00	0.00	81.0
970.00 Capital Outlay	83,364.00	116,364.00	65,025.85	9.38	55.9
Expenditures	623,844.00	661,261.11	448,419.19	9.38	67.8
Net Effect Surplus (Deficit)	-14,344.00	-51,761.11	-22,575.31	9.38	

Fund: 582 - Electric Fund

Revenues

Dept: 000

City of Marshall
REVENUE/EXPENDITURE REPORT
Non-General Funds Detail

For the Period: 7/1/2010 to 3/31/2011	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
445.00 Penalties & Int. on Taxes	0.00	0.00	13.89	0.00	0.0
601.00 NSF Revenue	6,000.00	6,000.00	3,200.00	0.00	53.3
607.00 Charges for Services - Fees	0.00	0.00	5,551.15	0.00	0.0
626.00 Charges for Services	21,000.00	21,000.00	5,219.57	0.00	24.9
636.00 Residential Sales	3,500,000.00	3,500,000.00	2,891,285.25	0.00	82.6
644.00 Commercial Sales	4,800,000.00	4,800,000.00	3,573,102.07	0.00	77.7
645.00 Industrial Sales	3,449,000.00	3,449,000.00	3,088,406.27	0.00	89.5
646.00 Public Str. & Hwy. Lighting	58,000.00	58,000.00	43,943.70	0.00	75.8
647.00 Security & Resort Lighting	56,000.00	56,000.00	37,983.00	0.00	67.8
648.00 Sales to City Government	500,000.00	500,000.00	418,921.79	0.00	83.8
650.00 Sales to MSCPA	70,000.00	70,000.00	56,654.62	0.00	81.2
660.00 Penalties Income	60,000.00	60,000.00	56,446.49	0.00	94.1
665.00 Interest	50,000.00	50,000.00	10,784.83	0.00	21.6
667.00 Rents	6,300.00	6,300.00	5,911.00	0.00	93.8
671.00 Miscellaneous Revenue	50,000.00	50,000.00	58,051.36	0.00	116.1
Revenues	12,426,300.00	12,426,300.00	10,255,674.99	0.00	82.5
Expenditures					
Dept: 000					
111.00 Mat. & Supply Inventory- Lines	0.00	0.00	546,980.93	14,850.00	0.0
Dept: 000	0.00	0.00	546,980.93	14,850.00	0.0
Dept: 539 Administration					
702.00 Payroll	97,783.00	98,550.73	72,495.40	0.00	73.6
703.00 Part-time Salaries	3,656.00	3,656.00	847.60	0.00	23.2
716.00 Social Security	7,760.00	7,760.00	5,434.84	0.00	70.0
716.00 Hospitalization	255,766.00	223,149.62	155,062.85	0.00	69.5
717.00 Life Insurance	2,245.00	2,245.00	1,684.01	0.00	75.0
718.00 Retirement	8,595.00	8,595.00	5,753.54	0.00	66.9
718.01 Retiree Health Insurance	191,112.00	133,879.30	99,983.32	0.00	74.6
719.00 HOSPITALIZATION-PRESCRIPTIONS	6,172.00	6,172.00	947.60	0.00	15.4
721.00 Workers Compensation	202.00	415.21	429.65	0.00	103.5
727.00 Office Supplies	7,000.00	7,000.00	5,924.42	0.00	84.6
727.02 Postage and Shipping	16,800.00	16,800.00	10,148.58	0.00	60.4
740.00 Operating Supplies	200.00	200.00	175.89	0.00	87.9
760.00 Medical Services	0.00	0.00	65.00	0.00	0.0
801.00 Professional Services	50,000.00	50,000.00	54,835.55	0.00	109.7
803.00 Service Fee	1,270.00	1,270.00	632.50	0.00	49.8
805.00 Administrative Costs	5,000.00	5,000.00	5,534.26	0.00	110.7
810.00 Dues & Memberships	10,300.00	10,300.00	10,523.14	0.00	102.2
813.00 ENERGY OPTIMIZATION	104,500.00	104,500.00	67,647.71	0.00	64.7
820.00 Contracted Services	1,488.00	1,488.00	1,176.18	433.32	108.2
825.00 Insurance	37,363.00	37,363.00	13,016.16	0.00	34.8
850.00 Communications	202.00	202.00	0.00	0.00	0.0
860.00 Transportation & Travel	2,000.00	2,000.00	1,900.40	0.00	95.0
901.00 Advertising	0.00	0.00	735.78	0.00	0.0
930.00 Equipment Maintenance	648.00	648.00	327.25	0.00	50.5
941.01 Data Processing	8,306.00	8,306.00	6,229.52	0.00	75.0
956.00 Bad Debt Expense	25,000.00	25,000.00	-328.20	0.00	-1.3
958.00 Education & Training	1,400.00	1,400.00	1,579.00	0.00	112.8
963.00 Amortization	2,650.00	2,650.00	0.00	0.00	0.0
968.00 Depreciation	14,728.00	14,728.00	12,690.00	0.00	86.2

City of Marshall
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	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
995.00 Bond Interest Paid	66,370.00	66,370.00	51,400.00	0.00	77.4
999.00 Transfers to Other Funds	967,339.00	967,339.00	770,568.52	0.00	80.5
Administration	1,885,855.00	1,798,986.86	1,357,320.37	433.32	75.6
Dept: 543 Powerhouse					
702.00 Payroll	63,930.00	64,544.02	45,930.48	0.00	71.2
703.00 Part-time Salaries	1,499.00	1,499.00	0.00	0.00	0.0
704.00 Overtime Salaries	20,000.00	20,000.00	19,780.92	0.00	98.8
705.00 Station Labor	237,511.00	237,511.00	138,106.78	0.00	58.1
710.01 Labor - Structure Imp. & Maint	0.00	0.00	1,908.93	0.00	0.0
710.02 Labor - Fuel Oil Tanks	0.00	0.00	688.50	0.00	0.0
710.03 Labor - Diesels & Generators	0.00	0.00	26,459.72	0.00	0.0
710.04 Labor - Electrical Apparatus	0.00	0.00	210.40	0.00	0.0
710.24 Labor - Dam & Waterways	0.00	0.00	1,649.86	0.00	0.0
710.25 Labor - Hydro	0.00	0.00	205.22	0.00	0.0
716.00 Social Security	24,705.00	24,705.00	17,683.83	0.00	71.2
718.00 Retirement	26,165.00	26,165.00	17,833.45	0.00	68.2
721.00 Workers Compensation	5,723.00	2,636.82	2,728.52	0.00	103.5
727.02 Postage and Shipping	200.00	200.00	84.74	0.00	42.4
738.00 Purchase Power - MSCPA	8,405,800.00	8,405,800.00	6,612,541.19	0.00	78.7
740.00 Operating Supplies	6,001.00	6,001.00	2,133.31	0.00	35.5
741.00 Uniforms	3,823.00	3,823.00	2,539.70	0.00	66.4
750.00 Diesel Fuel - Oil	35,000.00	35,000.00	5,837.89	0.00	16.7
751.00 Diesel Fuel - Gas	40,000.00	40,000.00	13,424.04	0.00	33.6
752.00 Lubricants	3,000.00	3,000.00	783.02	0.00	26.1
761.00 SAFETY SUPPLIES	2,000.00	2,000.00	570.20	0.00	28.5
776.00 Building Maintenance Supplies	1,500.00	1,500.00	153.38	0.00	10.2
777.00 Minor Tools	1,000.00	1,000.00	1,107.53	0.00	110.8
780.01 Maintenance - Structures & Imp	5,000.00	5,000.00	1,124.26	0.00	22.5
780.02 Maint. - Fuel Oil Tanks	500.00	500.00	0.00	0.00	0.0
780.03 Maint. - Diesels & Generator	15,000.00	15,000.00	16,182.56	0.00	108.0
780.04 Maint. - Electrical Apparatus	48,000.00	48,000.00	2,088.00	800.00	6.0
780.24 Maintenance - Dam & Waterways	3,500.00	3,500.00	143.81	0.00	4.1
780.25 Maintenance - Hydro	1,500.00	1,500.00	0.00	0.00	0.0
780.31 Maint. - CAT Generators	5,000.00	5,000.00	0.00	0.00	0.0
801.00 Professional Services	35,000.00	35,000.00	54,818.85	0.00	156.6
820.00 Contracted Services	8,000.00	8,000.00	8,346.04	0.00	104.3
832.00 State Emmission Fee	6,000.00	6,000.00	5,472.00	0.00	91.2
850.00 Communications	2,800.00	2,800.00	1,792.68	0.00	64.0
860.00 Transportation & Travel	600.00	600.00	390.00	0.00	65.0
930.00 Equipment Maintenance	1,000.00	1,000.00	1,907.86	0.00	190.8
941.00 Motor Pool Equip Rental	1,647.00	1,647.00	2,072.07	0.00	125.8
941.01 Data Processing	3,830.00	3,830.00	2,872.52	0.00	75.0
958.00 Education & Training	2,000.00	2,000.00	0.00	2,000.00	100.0
968.00 Depreciation	234,519.00	234,519.00	168,750.00	0.00	72.0
Powerhouse	9,251,753.00	9,249,280.84	7,178,221.76	2,800.00	77.6
Dept: 544 Line Distribution					
702.00 Payroll	61,568.00	62,476.34	28,218.95	0.00	45.2
703.00 Part-time Salaries	0.00	0.00	3,395.40	0.00	0.0
704.00 Overtime Salaries	44,984.00	44,984.00	9,551.53	0.00	21.2
704.05 Overtime - Overhead Lines	0.00	0.00	4,113.00	0.00	0.0
704.06 Overtime - Transformer & Dev	0.00	0.00	342.81	0.00	0.0

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	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
704.07 Overtime - Services	0.00	0.00	1,848.08	0.00	0.0
704.12 Overtime - Meter Reading	0.00	0.00	192.78	0.00	0.0
704.29 Overtime - Underground Lines	0.00	0.00	85.87	0.00	0.0
705.00 Station Labor	466,383.00	456,383.00	128,848.75	0.00	28.2
710.05 Labor - Overhead Lines	0.00	0.00	133,236.41	0.00	0.0
710.06 Labor - Transformers & Devices	0.00	0.00	1,370.35	0.00	0.0
710.07 Labor - Services	0.00	0.00	19,014.68	0.00	0.0
710.09 Labor - St. Lights & Signals	0.00	0.00	12,818.14	0.00	0.0
710.10 Labor - Security Lights	0.00	0.00	5,117.47	0.00	0.0
710.11 Labor - Brooks Fountain	0.00	0.00	31.23	0.00	0.0
710.12 Labor - Meter Reading	92,814.00	92,814.00	31,197.63	0.00	33.6
710.13 Labor - Christmas Decorations	0.00	0.00	18,842.73	0.00	0.0
710.14 Labor - Meter Shop	0.00	0.00	36,623.23	0.00	0.0
710.29 Labor - Underground Lines	0.00	0.00	20,526.74	0.00	0.0
715.00 Social Security	50,165.00	50,165.00	33,945.23	0.00	67.7
718.00 Retirement	48,274.00	48,274.00	34,448.92	0.00	71.4
721.00 Workers Compensation	16,179.00	7,818.23	8,090.11	0.00	103.5
740.00 Operating Supplies	11,001.00	11,001.00	7,017.06	0.00	63.8
741.00 Uniforms	5,400.00	5,400.00	3,402.02	0.00	63.0
760.00 Medical Services	1,000.00	1,000.00	1,183.23	0.00	118.3
761.00 SAFETY SUPPLIES	11,000.00	11,000.00	3,893.90	0.00	35.4
777.00 Minor Tools	3,000.00	3,000.00	4,463.41	0.00	148.8
780.05 Maint. - Overhead Lines	40,000.00	40,000.00	3,603.82	0.00	9.0
780.06 Maint. - Transformers & Devices	1,000.00	1,000.00	1,019.99	0.00	102.0
780.07 Maintenance - Services	2,000.00	2,000.00	2,879.25	0.00	144.0
780.08 Maintenance - Meters	28,000.00	28,000.00	20,059.19	772.81	74.4
780.09 Maintenance - St. Lights & Sig	12,000.00	12,000.00	12,239.06	0.00	102.0
780.10 Maintenance - Security Lights	2,500.00	2,500.00	4,447.85	0.00	177.9
780.11 Maintenance - Brooks Fountain	0.00	0.00	51.30	0.00	0.0
780.13 Maint. - Christmas Decorations	0.00	0.00	47.50	0.00	0.0
780.29 Maintenance- Underground Lines	22,000.00	22,000.00	8,176.01	0.00	37.2
801.00 Professional Services	7,500.00	7,500.00	0.00	0.00	0.0
820.00 Contracted Services	64,000.00	64,000.00	3,821.97	0.00	6.0
850.00 Communications	3,500.00	3,500.00	3,017.69	0.00	86.2
860.00 Transportation & Travel	8,000.00	8,000.00	1,800.83	0.00	22.5
930.00 Equipment Maintenance	2,500.00	2,500.00	2,581.85	0.00	103.3
940.00 Rentals	68,190.00	68,190.00	44,795.25	0.00	65.7
941.00 Motor Pool Equip Rental	112,284.00	112,284.00	106,074.97	0.00	94.5
941.01 Data Processing	9,887.00	9,887.00	7,415.27	0.00	75.0
958.00 Education & Training	2,000.00	2,000.00	875.00	0.00	43.8
968.00 Depreciation	330,625.00	330,625.00	240,435.00	0.00	72.7
Line Distribution	1,517,754.00	1,510,301.57	1,014,180.46	772.81	67.2
Dept: 900 Capital Outlay Control					
970.00 Capital Outlay	483,750.00	483,750.00	41,558.50	47,074.00	18.3
Capital Outlay Control	483,750.00	483,750.00	41,558.50	47,074.00	18.3
Expenditures	13,139,112.00	13,040,319.27	10,138,242.02	65,930.13	76.3
Net Effect Surplus (Deficit)	-712,812.00	-614,019.27	117,432.97	65,930.13	

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	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
Fund: 588 - DART Fund					
Revenues					
Dept: 000					
402.00 Current Property Taxes	103,664.00	103,664.00	102,450.69	0.00	98.8
420.00 Delinquent Personal Prop Taxes	0.00	0.00	102.80	0.00	0.0
446.00 Penalties & Int. on Taxes	0.00	0.00	54.74	0.00	0.0
529.00 Federal Grants	4,500.00	4,500.00	662.99	0.00	14.7
529.01 DART RTAP	0.00	0.00	1,267.56	0.00	0.0
530.00 Federal Section 5311 Grant	57,697.00	57,697.00	41,277.42	0.00	71.5
570.00 State Operating Assistance	135,927.00	135,927.00	72,535.00	0.00	53.4
610.00 Passenger Fares	45,000.00	45,000.00	36,912.55	0.00	82.0
665.00 Interest	1,000.00	1,000.00	386.06	0.00	38.6
671.00 Miscellaneous Revenue	0.00	0.00	909.11	0.00	0.0
681.00 Sales of Fixed Assets	1,500.00	1,500.00	0.00	0.00	0.0
Revenues	349,288.00	349,288.00	256,558.92	0.00	73.5
Expenditures					
Dept: 538 DART					
702.00 Payroll	106,441.00	106,519.87	79,369.44	0.00	74.5
703.00 Part-time Salaries	67,379.00	67,379.00	46,703.65	0.00	69.3
704.00 Overtime Salaries	2,934.00	2,934.00	4,325.53	0.00	147.4
715.00 Social Security	13,522.00	13,522.00	9,727.05	0.00	71.9
716.00 Hospitalization	40,970.00	35,801.60	26,552.01	0.00	74.2
717.00 Life Insurance	197.00	197.00	151.29	0.00	76.8
718.00 Retirement	9,356.00	9,356.00	3,672.46	0.00	41.4
718.01 Retiree Health Insurance	11,401.00	9,939.06	7,806.56	0.00	78.5
721.00 Workers Compensation	7,867.00	3,991.70	4,130.51	0.00	103.5
727.00 Office Supplies	100.00	100.00	13.20	0.00	13.2
740.00 Operating Supplies	1,000.00	1,000.00	716.51	0.00	71.7
741.00 Uniforms	600.00	600.00	0.00	0.00	0.0
757.00 Fuels & Lubricants	31,500.00	31,500.00	15,327.46	0.00	48.7
760.00 Medical Services	900.00	900.00	847.00	0.00	94.1
761.00 SAFETY SUPPLIES	200.00	200.00	0.00	0.00	0.0
801.00 Professional Services	2,000.00	2,000.00	900.73	0.00	45.0
805.00 Administrative Costs	19,044.00	19,044.00	15,007.64	0.00	78.8
820.00 Contracted Services	1,400.00	1,400.00	224.78	0.00	16.1
825.00 Insurance	7,463.00	7,463.00	4,453.45	0.00	59.7
850.00 Communications	720.00	720.00	456.63	0.00	63.4
860.00 Transportation & Travel	0.00	0.00	116.92	0.00	0.0
901.00 Advertising	300.00	300.00	530.50	0.00	176.8
930.00 Equipment Maintenance	0.00	0.00	1,526.10	0.00	0.0
932.00 Vehicle Maintenance	20,000.00	20,000.00	12,989.46	0.00	64.9
933.00 Tires	6,500.00	6,500.00	3,334.06	0.00	51.3
940.00 Rentals	9,338.00	9,338.00	6,131.25	0.00	65.7
941.00 Motor Pool Equip Rental	1,100.00	1,100.00	414.30	0.00	37.7
941.01 Data Processing	2,320.00	2,320.00	1,739.98	0.00	75.0
958.00 Education & Training	5,000.00	5,000.00	2,234.91	0.00	44.7
964.00 Refund or Rebates	0.00	0.00	1,107.81	0.00	0.0
968.00 Depreciation	34,501.00	34,501.00	25,875.00	0.00	75.0
970.00 Capital Outlay	0.00	0.00	1,967.70	0.00	0.0
Expenditures	404,053.00	393,626.23	278,563.69	0.00	70.8

City of Marshall
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	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
Net Effect Surplus (Deficit)	-54,765.00	-44,338.23	-21,994.97	0.00	
Fund: 590 - Wastewater Fund					
Revenues					
Dept: 000					
636.00 Residential Sales	730,000.00	730,000.00	643,275.69	0.00	74.4
644.00 Commercial Sales	370,000.00	370,000.00	272,205.08	0.00	73.6
645.00 Industrial Sales	100,000.00	100,000.00	89,828.09	0.00	89.8
648.00 Sales to City Government	29,800.00	29,800.00	22,127.20	0.00	74.3
660.00 Penalties Income	10,000.00	10,000.00	8,364.95	0.00	83.6
665.00 Interest	5,000.00	5,000.00	3,567.91	0.00	71.4
671.00 Miscellaneous Revenue	1,000.00	1,000.00	5,476.46	0.00	547.6
671.01 Connection Fees	0.00	0.00	27,585.00	0.00	0.0
Revenues	1,245,800.00	1,245,800.00	972,430.38	0.00	78.1
Expenditures					
Dept: 639 Administration					
702.00 Payroll	61,263.00	61,670.18	50,100.39	0.00	81.2
703.00 Part-time Salaries	9,426.00	9,426.00	10,355.99	0.00	109.9
715.00 Social Security	5,408.00	5,408.00	4,443.40	0.00	82.2
716.00 Hospitalization	74,480.00	63,484.95	44,506.25	0.00	70.1
717.00 Life Insurance	636.00	636.00	481.82	0.00	75.7
718.00 Retirement	5,385.00	5,385.00	12,918.26	0.00	239.9
718.01 Retiree Health Insurance	38,877.00	28,165.82	20,269.88	0.00	72.0
721.00 Workers Compensation	53.00	484.12	500.96	0.00	103.5
727.00 Office Supplies	4,000.00	4,000.00	2,434.95	0.00	60.9
727.02 Postage and Shipping	6,200.00	6,200.00	3,665.26	0.00	57.5
740.00 Operating Supplies	300.00	300.00	0.00	0.00	0.0
760.00 Medical Services	200.00	200.00	81.20	0.00	40.6
801.00 Professional Services	11,500.00	11,500.00	15,706.39	0.00	136.6
803.00 Service Fee	230.00	230.00	264.75	0.00	115.1
805.00 Administrative Costs	1,000.00	1,000.00	2,293.11	0.00	229.3
810.00 Dues & Memberships	800.00	800.00	912.14	0.00	114.0
820.00 Contracted Services	1,040.00	1,040.00	588.08	216.67	77.4
825.00 Insurance	48,344.00	48,344.00	22,573.98	0.00	46.7
850.00 Communications	240.00	240.00	198.00	0.00	82.5
860.00 Transportation & Travel	200.00	200.00	91.07	0.00	45.5
901.00 Advertising	0.00	0.00	149.02	0.00	0.0
930.00 Equipment Maintenance	648.00	648.00	163.63	0.00	25.3
941.01 Data Processing	5,361.00	5,361.00	4,020.75	0.00	75.0
956.00 Bad Debt Expense	4,000.00	4,000.00	24.02	0.00	0.8
958.00 Education & Training	500.00	500.00	496.29	0.00	99.3
966.00 Amortization	12,000.00	12,000.00	0.00	0.00	0.0
968.00 Depreciation	21,361.00	21,361.00	16,200.00	0.00	75.8
995.00 Bond Interest Paid	172,251.00	172,251.00	42,465.08	0.00	24.7
999.00 Transfers to Other Funds	37,140.00	37,140.00	27,855.00	0.00	75.0
Administration	622,843.00	591,975.07	283,668.47	216.67	56.6
Dept: 545 Operations					
702.00 Payroll	0.00	0.00	9,000.00	0.00	0.0
703.00 Part-time Salaries	10,020.00	10,020.00	5,657.20	0.00	56.5
704.00 Overtime Salaries	10,881.00	10,881.00	6,909.18	0.00	63.5

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705.00 Station Labor	195,037.00	195,234.10	111,486.72	0.00	57.1
710.12 Labor - Meter Reading	21,466.00	21,466.00	14,712.60	0.00	68.5
715.00 Social Security	17,395.00	17,395.00	11,093.81	0.00	63.8
718.00 Retirement	19,031.00	19,031.00	10,877.59	0.00	57.2
721.00 Workers Compensation	4,642.00	2,966.54	3,069.70	0.00	103.5
727.02 Postage and Shipping	0.00	0.00	33.39	0.00	0.0
740.00 Operating Supplies	14,500.00	14,500.00	9,531.21	2,736.58	84.6
741.00 Uniforms	1,900.00	1,900.00	1,156.56	0.00	60.9
755.00 Miscellaneous Supplies	500.00	500.00	314.31	0.00	62.9
761.00 SAFETY SUPPLIES	400.00	400.00	189.74	0.00	47.4
777.00 Minor Tools	200.00	200.00	1,022.47	0.00	511.2
780.01 Maintenance - Structures & Imp	500.00	500.00	2,682.20	0.00	536.4
780.15 Maintenance - Plant Equipment	12,000.00	12,000.00	5,231.69	0.00	43.6
780.16 Maintenance - Lift Stations	8,500.00	8,500.00	5,489.44	0.00	64.6
780.23 Maintenance - Sewer Lines	5,000.00	5,000.00	5,882.10	0.00	117.6
780.28 Maint. - Sewer Lines-Chemicals	9,500.00	9,500.00	8,590.77	0.00	90.4
780.30 MAINT - SCADA	3,000.00	3,000.00	1,187.76	0.00	39.6
790.00 Chemical Cost	82,500.00	82,500.00	56,730.18	0.00	68.8
803.00 Service Fee	12,000.00	12,000.00	11,487.04	0.00	95.7
820.00 Contracted Services	75,000.00	75,000.00	35,093.00	28,643.84	85.0
830.00 Communications	4,000.00	4,000.00	2,986.06	0.00	74.7
860.00 Transportation & Travel	300.00	300.00	156.82	0.00	52.3
921.00 Utilities - Gas	6,500.00	6,500.00	4,987.04	0.00	76.7
922.00 Utilities-Elec, Water, Sewer	100,000.00	100,000.00	89,503.40	0.00	89.5
930.00 Equipment Maintenance	5,000.00	5,000.00	3,100.87	0.00	62.0
941.00 Motor Pool Equip Rental	28,452.00	28,452.00	25,988.38	0.00	91.3
941.01 Data Processing	1,907.00	1,907.00	1,430.27	0.00	75.0
968.00 Education & Training	1,500.00	1,500.00	884.00	0.00	58.9
968.00 Depreciation	306,245.00	306,245.00	215,010.00	0.00	70.2
Operations	957,876.00	956,397.64	661,475.50	31,380.42	72.4
Dept: 900 Capital Outlay Control					
970.00 Capital Outlay	37,500.00	37,500.00	21,460.89	15,000.00	97.2
Capital Outlay Control	37,500.00	37,500.00	21,460.89	15,000.00	97.2
Expenditures	1,518,219.00	1,495,872.71	966,595.86	46,597.09	67.7
Net Effect Surplus (Deficit)	-272,419.00	-250,072.71	6,834.52	46,597.09	

Fund: 691 - Water Fund

Revenues

Dept: 000

540.00 State Grants	1,000.00	1,000.00	942.65	0.00	94.3
621.00 Private Fire Protection	5,400.00	5,400.00	3,852.88	0.00	71.3
626.00 Charges for Services	2,500.00	2,500.00	176.00	0.00	7.0
636.00 Residential Sales	730,000.00	730,000.00	529,790.06	0.00	72.6
644.00 Commercial Sales	340,000.00	340,000.00	258,715.53	0.00	76.1
645.00 Industrial Sales	210,000.00	210,000.00	123,268.15	0.00	58.7
648.00 Sales to City Government	58,200.00	58,200.00	41,694.21	0.00	71.6
660.00 Penalties Income	10,000.00	10,000.00	8,173.45	0.00	81.7
665.00 Interest	7,000.00	7,000.00	4,609.50	0.00	65.9
671.00 Miscellaneous Revenue	0.00	0.00	6,588.20	0.00	0.0

City of Marshall
REVENUE/EXPENDITURE REPORT
Non-General Funds Detail

For the Period: 7/1/2010 to 3/31/2011

	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
671.01 Connection Fees	0.00	0.00	11,034.00	0.00	0.0
Revenues	1,364,100.00	1,364,100.00	988,844.63	0.00	72.5
Expenditures					
Dept: 539 Administration					
702.00 Payroll	61,263.00	61,670.18	57,832.38	0.00	93.8
703.00 Part-time Salaries	11,889.00	11,889.00	9,122.78	0.00	76.7
715.00 Social Security	5,596.00	5,596.00	4,947.79	0.00	88.4
716.00 Hospitalization	103,137.00	74,277.74	59,030.24	0.00	79.5
717.00 Life Insurance	889.00	889.00	528.73	0.00	76.7
718.00 Retirement	5,385.00	5,385.00	6,014.58	0.00	111.7
718.01 Retiree Health Insurance	46,834.00	48,170.28	36,074.92	0.00	74.9
719.00 HOSPITALIZATION-PRESCRIPTIONS	1,357.00	1,357.00	0.00	0.00	0.0
721.00 Workers Compensation	59.00	782.03	809.23	0.00	103.5
727.00 Office Supplies	3,500.00	3,600.00	2,495.02	0.00	71.3
727.02 Postage and Shipping	6,300.00	6,300.00	3,550.50	0.00	56.4
740.00 Operating Supplies	300.00	300.00	0.00	0.00	0.0
760.00 Medical Services	56.00	56.00	70.00	0.00	125.0
801.00 Professional Services	9,800.00	9,800.00	15,344.81	0.00	156.6
803.00 Service Fee	608.00	608.00	259.00	0.00	42.6
805.00 Administrative Costs	1,000.00	1,000.00	1,590.14	0.00	159.0
810.00 Dues & Memberships	900.00	900.00	571.14	0.00	63.5
820.00 Contracted Services	1,040.00	1,040.00	963.07	216.67	113.4
825.00 Insurance	4,384.00	4,384.00	3,718.80	0.00	84.8
850.00 Communications	1,040.00	1,040.00	926.44	0.00	89.1
860.00 Transportation & Travel	100.00	100.00	0.00	0.00	0.0
901.00 Advertising	0.00	0.00	456.58	0.00	0.0
930.00 Equipment Maintenance	649.00	649.00	183.62	0.00	25.2
941.01 Data Processing	5,454.00	5,454.00	4,090.50	0.00	75.0
958.00 Bad Debt Expense	4,000.00	4,000.00	1,557.06	0.00	38.9
958.00 Education & Training	100.00	100.00	426.28	0.00	426.3
968.00 Amortization	20,820.00	20,820.00	0.00	0.00	0.0
996.00 Bond Interest Paid	175,669.00	175,669.00	107,799.18	0.00	61.4
999.00 Transfers to Other Funds	67,240.00	67,240.00	57,000.62	0.00	84.8
Administration	539,168.00	512,776.23	375,343.41	216.67	73.2
Dept: 544 Line Distribution					
704.00 Overtime Salaries	4,000.00	4,000.00	195.20	0.00	4.9
704.07 Overtime - Services	0.00	0.00	835.74	0.00	0.0
704.27 Overtime - Mains	0.00	0.00	1,656.38	0.00	0.0
705.00 Station Labor	177,809.00	178,202.20	49,618.72	0.00	27.8
710.07 Labor - Services	0.00	0.00	12,358.91	0.00	0.0
710.08 Labor - Meters	0.00	0.00	10,684.10	0.00	0.0
710.12 Labor - Meter Reading	21,466.00	21,466.00	14,712.60	0.00	68.6
710.20 Labor - Hydrants	0.00	0.00	7,055.91	0.00	0.0
710.22 Labor - Towers	0.00	0.00	2,684.15	0.00	0.0
710.27 Labor - Mains	0.00	0.00	17,581.84	0.00	0.0
715.00 Social Security	15,551.00	15,551.00	8,694.76	0.00	55.9
718.00 Retirement	17,297.00	17,297.00	11,090.90	0.00	64.1
719.00 HOSPITALIZATION-PRESCRIPTIONS	0.00	0.00	60.74	0.00	0.0
721.00 Workers Compensation	13,482.00	5,648.56	5,844.99	0.00	103.5
740.00 Operating Supplies	5,000.00	5,000.00	4,370.14	0.00	87.4

City of Marshall
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Non-General Funds Detail

For the Period: 7/1/2010 to 3/31/2011

	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
741.00 Uniforms	1,700.00	1,700.00	1,069.83	0.00	62.9
755.00 Miscellaneous Supplies	0.00	0.00	56.07	0.00	0.0
761.00 SAFETY SUPPLIES	500.00	500.00	27.50	0.00	5.5
777.00 Minor Tools	300.00	300.00	118.11	0.00	39.4
780.00 Equipment Maintenance Supplies	200.00	200.00	303.41	0.00	151.7
780.07 Maintenance - Services	5,000.00	5,000.00	1,498.08	0.00	30.0
780.20 Maintenance - Hydrants	5,500.00	5,500.00	1,317.60	0.00	24.0
780.21 Maintenance - Meters	10,000.00	10,000.00	8,663.88	0.00	86.6
780.22 Maintenance - Towers	2,500.00	2,500.00	4.73	0.00	0.2
780.27 Maintenance - Mains	10,000.00	10,000.00	2,041.89	0.00	20.4
810.00 Dues & Memberships	300.00	300.00	553.00	0.00	184.3
820.00 Contracted Services	3,500.00	3,500.00	1,378.49	0.00	39.4
860.00 Communications	3,100.00	3,100.00	394.88	0.00	12.7
860.00 Transportation & Travel	100.00	100.00	7.99	0.00	8.0
901.00 Advertising	50.00	50.00	0.00	0.00	0.0
922.00 Utilities-Elec, Water, Sewer	2,200.00	2,200.00	1,363.53	0.00	62.0
930.00 Equipment Maintenance	500.00	500.00	133.00	0.00	26.6
940.00 Rentals	6,903.00	6,903.00	4,532.25	0.00	65.7
941.00 Motor Pool Equip Rental	27,655.00	27,655.00	21,030.89	0.00	76.0
958.00 Education & Training	1,000.00	1,000.00	910.00	0.00	91.0
968.00 Depreciation	263,171.00	263,171.00	183,834.00	0.00	69.9
Line Distribution	598,754.00	591,343.76	376,682.20	0.00	63.7
Dept: 546 Production					
704.00 Overtime Salaries	2,500.00	2,500.00	2,253.21	0.00	90.1
705.00 Station Labor	54,813.00	54,813.00	38,381.52	0.00	70.0
715.00 Social Security	4,384.00	4,384.00	3,036.30	0.00	69.3
718.00 Retirement	4,818.00	4,818.00	2,811.13	0.00	58.3
721.00 Workers Compensation	1,790.00	1,892.28	1,958.08	0.00	103.5
740.00 Operating Supplies	1,500.00	1,500.00	1,546.62	0.00	103.1
741.00 Uniforms	350.00	350.00	171.80	0.00	49.0
755.00 Miscellaneous Supplies	100.00	100.00	0.00	0.00	0.0
757.00 Fuels & Lubricants	350.00	350.00	0.00	0.00	0.0
761.00 SAFETY SUPPLIES	100.00	100.00	0.00	0.00	0.0
776.00 Building Maintenance Supplies	150.00	150.00	102.25	0.00	68.2
777.00 Minor Tools	50.00	50.00	0.00	0.00	0.0
780.01 Maintenance - Structures & Imp	400.00	400.00	0.00	0.00	0.0
780.15 Maintenance - Plant Equipment	3,000.00	3,000.00	3,450.93	0.00	115.0
780.17 Maintenance - Pumps	2,000.00	2,000.00	22.42	0.00	1.1
780.18 Maintenance - Wells	20,000.00	20,000.00	16,082.59	0.00	80.4
780.19 Maintenance - Purification Eq.	1,200.00	1,200.00	661.80	0.00	55.2
780.30 MAINT - SCADA	1,500.00	1,500.00	279.50	0.00	18.6
790.00 Chemical Cost	30,000.00	30,000.00	28,793.34	0.00	96.0
801.00 Professional Services	2,000.00	2,000.00	778.92	0.00	38.9
820.00 Contracted Services	2,200.00	2,200.00	655.86	0.00	29.8
833.00 State fees	2,500.00	2,500.00	2,320.58	0.00	92.8
850.00 Communications	1,500.00	1,500.00	1,157.81	0.00	77.2
922.00 Utilities-Elec, Water, Sewer	44,000.00	44,000.00	34,543.14	0.00	78.5
930.00 Equipment Maintenance	150.00	150.00	0.00	0.00	0.0
941.01 Data Processing	4,477.00	4,477.00	3,357.73	0.00	75.0
958.00 Education & Training	300.00	300.00	24.95	0.00	8.3
968.00 Depreciation	30,008.00	30,008.00	20,430.00	0.00	68.1

City of Marshall
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	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
Production	216,140.00	216,242.28	162,820.28	0.00	75.3
Dept: 900 Capital Outlay Control					
970.00 Capital Outlay	107,000.00	540,338.97	491,215.56	0.00	90.9
Capital Outlay Control	<u>107,000.00</u>	<u>540,338.97</u>	<u>491,215.56</u>	<u>0.00</u>	<u>90.9</u>
Expenditures	<u>1,461,063.00</u>	<u>1,860,701.24</u>	<u>1,406,061.45</u>	<u>216.67</u>	<u>75.6</u>
Net Effect Surplus (Deficit)	<u>-96,963.00</u>	<u>-496,601.24</u>	<u>-417,216.82</u>	<u>216.67</u>	

Fund: 636 - Data Processing

Revenues

Dept: 000					
626.00 Charges for Services	123,449.00	123,449.00	92,587.56	0.00	75.0
666.00 Interest	668.00	668.00	509.80	0.00	76.3
673.00 Sale of Fixed Assets	750.00	750.00	0.00	0.00	0.0
Revenues	<u>124,867.00</u>	<u>124,867.00</u>	<u>93,097.36</u>	<u>0.00</u>	<u>74.6</u>

Expenditures

Dept: 639 Administration					
702.00 Payroll	8,584.00	8,647.24	5,864.59	0.00	67.8
715.00 Social Security	655.00	655.00	432.20	0.00	66.0
716.00 Hospitalization	3,298.00	2,881.43	1,653.57	0.00	57.4
717.00 Life Insurance	33.00	33.00	23.85	0.00	72.3
718.00 Retirement	743.00	743.00	807.02	0.00	108.6
721.00 Workers Compensation	8.00	156.09	161.52	0.00	103.5
728.00 Equipment & Supplies	7,001.00	7,001.00	2,402.00	0.00	34.3
740.00 Operating Supplies	10,000.00	10,000.00	3,216.00	0.00	32.2
801.00 Professional Services	35,000.00	35,000.00	20,000.00	3,000.00	65.7
820.00 Contracted Services	9,450.00	9,450.00	5,677.24	0.00	60.1
930.00 Equipment Maintenance	3,000.00	3,000.00	555.84	0.00	18.5
941.00 Motor Pool Equip Rental	50.00	50.00	0.00	0.00	0.0
968.00 Depreciation	19,937.00	19,937.00	10,329.99	0.00	51.8
970.00 Capital Outlay	74,865.00	74,865.00	21,352.50	-1,561.00	28.4
Expenditures	<u>172,604.00</u>	<u>172,418.76</u>	<u>72,476.32</u>	<u>1,449.00</u>	<u>42.9</u>

Net Effect Surplus (Deficit)

	<u>-47,737.00</u>	<u>-47,551.76</u>	<u>20,621.04</u>	<u>1,449.00</u>	
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Fund: 661 - Motor Pool Fund

Revenues

Dept: 000					
583.00 Contributions-Hwys & Streets	150,955.00	150,955.00	52,843.36	0.00	35.0
588.00 Contributions from Local Units	20,000.00	20,000.00	6,224.06	0.00	31.1
589.00 Contributions from School	21,691.00	21,691.00	12,484.48	0.00	57.6
665.00 Interest	5,000.00	5,000.00	1,942.17	0.00	38.8
667.00 Rents	386,686.00	386,686.00	356,412.76	0.00	92.2
671.00 Miscellaneous Revenue	0.00	0.00	2,876.61	0.00	0.0
681.00 Sales of Fixed Assets	22,100.00	22,100.00	0.00	0.00	0.0
Revenues	<u>606,432.00</u>	<u>606,432.00</u>	<u>432,783.43</u>	<u>0.00</u>	<u>71.4</u>

City of Marshall
REVENUE/EXPENDITURE REPORT
Non-General Funds Detail

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	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
Expenditures					
Dept: 898 Municipal Garage					
702.00 Payroll	78,997.00	79,779.12	55,462.62	0.00	69.5
703.00 Part-time Salaries	6,507.00	6,507.00	1,556.25	0.00	23.9
704.00 Overtime Salaries	2,012.00	2,012.00	582.16	0.00	28.9
715.00 Social Security	6,695.00	6,695.00	4,333.41	0.00	64.7
716.00 Hospitalization	13,236.00	11,554.99	8,136.11	0.00	70.4
717.00 Life Insurance	139.00	139.00	103.38	0.00	74.4
718.00 Retirement	6,944.00	6,944.00	4,087.33	0.00	58.9
718.01 Retiree Health Insurance	5,236.00	3,915.36	3,266.74	0.00	83.4
719.00 HOSPITALIZATION-PRESCRIPTIONS	0.00	0.00	10.00	0.00	0.0
721.00 Workers Compensation	2,476.00	1,545.59	1,599.36	0.00	103.5
727.00 Office Supplies	50.00	50.00	4.79	0.00	9.6
740.00 Operating Supplies	5,000.00	5,000.00	3,342.60	0.00	66.9
741.00 Uniforms	900.00	900.00	562.79	0.00	62.5
757.00 Fuels & Lubricants	95,299.00	95,299.00	86,090.09	0.00	90.3
760.00 Medical Services	360.00	360.00	360.00	0.00	94.7
761.00 SAFETY SUPPLIES	200.00	200.00	0.00	0.00	0.0
776.00 Building Maintenance Supplies	200.00	200.00	840.60	0.00	420.3
777.00 Minor Tools	1,000.00	1,000.00	921.05	0.00	92.1
780.00 Equipment Maintenance Supplies	48,000.00	48,000.00	34,573.43	0.00	72.0
801.00 Professional Services	140.00	140.00	0.00	0.00	0.0
810.00 Dues & Memberships	200.00	200.00	180.00	0.00	90.0
820.00 Contracted Services	3,000.00	3,000.00	2,457.92	0.00	81.9
825.00 Insurance	31,063.00	31,063.00	29,541.70	0.00	95.1
850.00 Communications	800.00	800.00	600.94	0.00	75.1
901.00 Advertising	250.00	250.00	0.00	0.00	0.0
921.00 Utilities - Gas	18,500.00	18,500.00	17,611.85	0.00	95.2
922.00 Utilities-Elec, Water, Sewer	18,500.00	18,500.00	14,622.44	0.00	79.0
930.00 Equipment Maintenance	67,000.00	67,000.00	30,985.64	0.00	46.2
931.00 Maintenance of Building	8,000.00	8,000.00	6,472.43	0.00	80.9
941.01 Data Processing	2,143.00	2,143.00	1,607.23	0.00	75.0
958.00 Education & Training	3,000.00	3,000.00	461.50	0.00	15.4
968.00 Depreciation	352,275.00	352,275.00	241,660.00	0.00	68.6
970.00 Capital Outlay	122,000.00	773,895.00	741,443.77	21,649.00	98.6
Expenditures	900,142.00	1,548,887.06	1,293,457.13	21,649.00	84.9
Net Effect Surplus (Deficit)	-293,710.00	-942,455.06	-860,673.70	21,649.00	
Fund: 678 - Safety					
Revenues					
Dept: 000					
665.00 Interest	138.00	138.00	105.40	0.00	76.4
671.00 Miscellaneous Revenue	200.00	200.00	200.00	0.00	100.0
Revenues	338.00	338.00	305.40	0.00	90.4
Expenditures					
Dept: 639 Administration					
702.00 Payroll	3,225.00	3,257.25	2,272.41	0.00	69.8
715.00 Social Security	247.00	247.00	174.08	0.00	70.5
716.00 Hospitalization	148.00	133.00	0.00	0.00	0.0
717.00 Life Insurance	10.00	10.00	9.00	0.00	90.0

City of Marshall
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Non-General Funds Detail

For the Period: 7/1/2010 to 3/31/2011

	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
718.00 Retirement	283.00	283.00	0.00	0.00	0.0
721.00 Workers Compensation	2.00	0.00	0.00	0.00	0.0
727.00 Office Supplies	100.00	100.00	0.00	0.00	0.0
740.00 Operating Supplies	1,500.00	1,500.00	223.42	0.00	14.9
801.00 Professional Services	0.00	0.00	9.73	0.00	0.0
860.00 Transportation & Travel	100.00	100.00	0.00	0.00	0.0
930.00 Equipment Maintenance	600.00	600.00	100.16	0.00	16.7
941.01 Data Processing	161.00	161.00	120.77	0.00	75.0
958.00 Education & Training	500.00	500.00	0.00	0.00	0.0
Expenditures	6,876.00	6,921.25	2,909.57	0.00	42.0
Net Effect Surplus (Deficit)	-6,538.00	-6,583.25	-2,804.17	0.00	

Fund: 792 - Special Projects Fund

Revenues

Dept: 000

665.00 Interest	150.00	150.00	27.34	0.00	18.2
675.03 Contributions - Crime Prevent.	0.00	0.00	30.00	0.00	0.0
675.05 Contributions - Police Train.	3,500.00	3,500.00	1,202.40	0.00	34.4
675.07 Contributions - Fire Sfty Educ	250.00	250.00	250.00	0.00	100.0
675.08 Cobra Insurance	1,000.00	1,000.00	650.30	0.00	65.0
675.11 Contributions- Fountain Repair	0.00	0.00	17,670.00	0.00	0.0
675.16 Contributions-Marshall Cares	1,750.00	1,750.00	283.00	0.00	16.2
675.24 Contrib-Get Out Alive Program	0.00	0.00	125.00	0.00	0.0
675.27 Contrib. - E911 - Hardline	0.00	0.00	16,374.37	0.00	0.0
675.40 Contributions - Brooks Nature	6,000.00	6,000.00	50.00	0.00	0.8
675.42 Contrib - EECBG Grant	0.00	0.00	50,470.73	0.00	0.0
675.43 Contrib - Comm Foundation Alli	0.00	0.00	5,000.00	0.00	0.0
675.45 Contr. - Firekeepers-LRSB	0.00	0.00	26,724.41	0.00	0.0
Revenues	12,650.00	12,650.00	118,857.55	0.00	839.8

Expenditures

Dept: 000

805.00 Administrative Costs	50.00	50.00	687.93	0.00	1375.9
955.02 Miscellaneous - Marshall House	0.00	0.00	258.41	0.00	0.0
955.03 Miscellaneous - Crime Prevent.	0.00	0.00	330.00	0.00	0.0
955.04 Miscellaneous - Officer Frndly	0.00	0.00	32.43	0.00	0.0
955.05 Miscellaneous - Police Train.	3,000.00	3,000.00	7,890.84	0.00	263.0
955.07 Miscellaneous - Fire Sfty Educ	750.00	750.00	802.46	0.00	107.0
955.08 Miscellaneous- Cobra Insurance	1,000.00	1,000.00	528.99	0.00	52.9
955.11 Miscellaneous- Fountain Repair	0.00	0.00	8,270.00	0.00	0.0
955.14 Misc. - Strategic Planning	0.00	0.00	10,631.03	0.00	0.0
955.16 Marshall Cares	1,000.00	1,000.00	0.00	0.00	0.0
955.31 Misc - Skatepark	0.00	0.00	360.00	0.00	0.0
955.34 Byways - Museum	0.00	0.00	6,797.84	26,412.82	0.0
955.38 Byways - Heritage Promotions	0.00	0.00	6,166.72	15,000.00	0.0
955.40 Miscellaneous - Brooks Nature	6,000.00	6,000.00	483.64	0.00	8.1
955.42 Miscellaneous - EECBG Grant	0.00	0.00	11,996.97	2,308.50	0.0
955.43 Misc - Comm Foundation Allianc	0.00	0.00	2,000.00	0.00	0.0
955.44 Misc - Athletic Field	0.00	0.00	75,145.16	0.00	0.0
990.00 Debt Service	29,906.00	29,906.00	29,905.86	0.00	100.0

City of Marshall
REVENUE/EXPENDITURE REPORT
Non-General Funds Detail

For the Period: 7/1/2010 to 3/31/2011

	<u>Original Bud.</u>	<u>Amended Bud.</u>	<u>YTD Actual</u>	<u>Encumb. YTD</u>	<u>% Bud</u>
Expenditures	41,706.00	41,706.00	159,288.28	43,721.12	486.8
Net Effect Surplus (Deficit)	<u>-29,056.00</u>	<u>-29,056.00</u>	<u>-40,430.73</u>	<u>43,721.12</u>	



ADMINISTRATIVE REPORT
May 16, 2011 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members
FROM: Tom Tarkiewicz, City Manager
SUBJECT: Appointment of MSCPA Alternate Commissioner

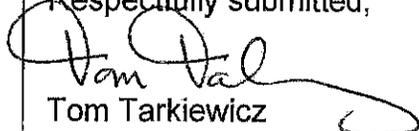
BACKGROUND: Tom Tarkiewicz is the Michigan South Central Power Agency Commissioner for the City of Marshall. Over the last two years, Keith Zienert, Powerhouse Superintendent has been the Alternate Commissioner. Last year Carl Fedders was promoted to the position of Public Services Director and has oversight of the electric operations. It is recommended that Carl Fedders, be appointed the Alternate Commissioner.

RECOMMENDATION: It is recommended that the City Council approve the resolution appointing Carl Fedders as the MSCPA Alternate Commissioner.

FISCAL EFFECTS: None.

ALTERNATIVES: As suggested by Council

Respectfully submitted,


Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

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cityofmarshall.com

RESOLUTION

WHEREAS, the incorporation and organization of the Michigan South Central Power Agency, a joint agency, is governed by Public Act 448 of the State of Michigan, and

WHEREAS, the City of Marshall has entered into a Joint Agency with four other municipalities by signed agreements, and

WHEREAS, Public Act 448 stipulates that a Commissioner and alternate must be appointed by the governing body of each municipality to represent them on this Commission,

NOW, THEREFORE, BE IT RESOLVED the City Council appoints Carl Fedders as the alternate representative for the City of Marshall on the Commission.

Dated: _____

James Dyer, Mayor
CITY OF MARSHALL



ADMINISTRATIVE REPORT
May 16, 2011 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Tim Eggleston, Deputy Director Community Services
Tom Tarkiewicz, City Manager

SUBJECT: FTA Drug and Alcohol Policy - Revised

BACKGROUND: All transit agencies, such as Dial-A-Ride, are required to follow a drug and alcohol policy. Recently, the U.S. Department of Transportation issued a Final Rule making changes to 49 CFR part 40, *Procedures for Transportation Workplace Drug and Alcohol Testing Programs*. Most of the changes to 49 CFR part 40 were made to conform to changes in laboratory procedures, drug cut-off levels, and drugs tested for as specified in the U.S. Department of Health and Human Services (DHHS) Guidelines.

This Final Rule requires the City to add several definitions to our policy.

RECOMMENDATION: It is recommended that the City Council approve the attached Drug and Alcohol Policy and authorize Sandra Bird, Clerk-Treasurer to sign the policy on behalf of the City.

FISCAL EFFECTS: The FTA may not authorize any future funding for Dial-A-Ride if an approved policy is not on file with their agency.

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tim Eggleston".

Tim Eggleston
Deputy Director
Community Services

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

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Summary of Changes FTA Drug and Alcohol policy

The U.S. Department of Transportation has issued a Final Rule making changes to 49 CFR part 40, *Procedures for Transportation Workplace Drug and Alcohol Testing Programs*.

The following definitions were added to our policy.

Adulterated specimen
Confirmatory drug test
Initial specimen validity test
Invalid drug test
Laboratory
Limited of Detection (LOD)
Limit of Quantitation
Negative result

City of Marshall

U.S. Department of Transportation Federal Transit Administration (FTA) Drug-Free Workplace Policy

**Effective
May 17, 2011**



LexisNexis®

565 Braund Street, P.O. Box 67, Onalaska, WI 54650
(800) 873-3733 ♦ (608) 782-3733 ♦ Fax: (704) 943-5363

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INTRODUCTION AND OVERVIEW

The U.S. Department of Transportation (DOT) and the Federal Transit Administration (FTA), an agency within the DOT, have issued regulations (49 CFR, Parts 40 and 655, hereinafter referred to as "DOT regulations") which govern the use of drugs and alcohol by mass transit employees. The FTA requires employers that receive financial assistance from the FTA for mass transit services, and contractors of such employers, conduct drug and alcohol testing at the times and under the conditions described in this Policy. The regulations apply to every covered employee, including an applicant or transferee, who performs a "safety-sensitive" function as defined herein and to all employers who are recipients or subrecipients of funding under 49 U.S.C. §§ 5307, 5309 or 5311, as amended, or 23 U.S.C. § 103(e)(4). Please direct all questions regarding this Policy to the City of Marshall's Designated Employer Representative (DER).

PURPOSE

It is the Company's intention to comply fully with DOT regulations. In the event DOT regulations are amended, the Policy and the applicable terms, conditions, and/or requirements shall be deemed to have been amended automatically. Redrafting will not be necessary in order to reflect and be in compliance with DOT regulations. The Company reserves the right to apply the amended requirements immediately, without giving prior notice to covered employees and/or applicants or other persons covered by the Company Policy, unless the DOT or other applicable law requires such notice. All provisions that are not based on FTA regulatory requirements and are based on company policies, procedures and disciplinary provisions are underlined.

The goal of the Company's Policy and the testing of covered employees is to ensure a drug and alcohol free transportation and work environment, to reduce and eliminate drug and alcohol related accidents, injuries, fatalities, and damage to Company property. For the purpose of this Policy, any employee performing under the definitions described below will be referred to as "covered employee."

CRITERIA FOR EMPLOYEES SUBJECT TO TESTING

Under the Company's Policy and DOT regulations, a covered employee is a person, including an applicant or transferee, or an employee of a contractor, who performs or will perform a "safety-sensitive" function for a recipient or subrecipient of FTA funding. All such covered employees are subject to the DOT drug and alcohol regulations. All applicants for positions as a covered employee will be notified of the Company's Drug-Free Workplace Program (DFWP) at the time they apply for the position.

DEFINITION OF "SAFETY-SENSITIVE"

For the purpose of this Policy and the Company's drug and alcohol testing program, employees of recipients, sub-recipients, operators or contractors who perform the following safety-sensitive duties are subject to drug and alcohol testing and the terms and conditions of this Policy:

- ⇒ operating a revenue service vehicle, including when not in revenue service;
- ⇒ operating a non-revenue service vehicle, when required to be operated by a holder of a Commercial Driver's License (CDL).
- ⇒ controlling dispatch or movement of a revenue service vehicle;

⇒ maintaining (including repairs, overhaul and rebuilding) a revenue service vehicle or equipment used in revenue service. (Exception: this provision does not apply to an employer who receives funding under 49 U.S.C. §§ 5307 or 5309 in areas less than 200,000 in population and who contracts out such services; or an employer who receives funding under 49 U.S.C. § 5311 and contracts out such service); or

⇒ carrying a firearm for security purposes.

A covered employee is considered to be performing a safety-sensitive function (and subject to drug and/or alcohol testing) during any period he or she is actually performing, ready to perform, or immediately available to perform such functions.

DEFINITIONS

Definitions as used under this Policy are set forth below and in greater detail in 49 CFR §§ 40.3 and 655.4.

Adulterated Specimen:

A specimen that has been altered, as evidenced by test results showing either a substance that is not a normal constituent for that type of specimen or showing an abnormal concentration of an endogenous substance.

Drug:

Drugs prohibited by this Policy means a controlled substance, as defined in schedules I through V of Section 202 of the Controlled Substances Act, 21 U.S.C. § 812. The term includes prescribed drugs not legally obtained, prescribed drugs not being used for prescribed purposes, and any prescribed drugs not taken in accordance with a prescription. In other words, medications prescribed for someone other than the covered employee will be considered unlawfully used under any circumstances. Pursuant to DOT regulations, all DOT-required drug tests must test for the following substances in accordance with 49 CFR Part 40, as amended: marijuana, cocaine, amphetamines, opiates (e.g., opium, heroin, morphine, codeine) and phencyclidine (i.e., PCP or "angel dust"). The Company reserves its independent authority and discretion to prohibit and test for other drugs, as defined above, within the limits of applicable state law.

Confirmation Test:

Alcohol: A second test, following a screening test with a result of 0.02 or greater, that provides quantitative data of alcohol concentration.

Drugs: A second analytical procedure performed on a different aliquot of the original specimen to identify and quantify the presence of a specific drug or drug metabolite.

Contractor:

A person or organization that provides a safety-sensitive service for a recipient, sub-recipient, employer or operator consistent with a specific understanding or arrangement. The understanding can be a written contract or an informal arrangement that reflects an ongoing relationship between the parties. Providers of such services (e.g., maintenance

service) on an ad hoc or one-time basis are specifically excluded by the FTA and are not required to comply with the testing regulations.

Covered Employee:

Any person, including an applicant or transferee, who performs or will perform a safety-sensitive function for an entity that receives federal financial assistance under 49 U.S.C. §§ 5307, 5309 or 5311, as amended, or 23 U.S.C. § 103(e)(4). A volunteer is a covered employee if (1) the volunteer is required to hold a Commercial Driver's License to operate the vehicle; or (2) the volunteer performs a safety-sensitive function for an entity subject to Part 655 and receives remuneration in excess of his or her actual expenses incurred while engaged in the volunteer activity.

Disabling Damage:

Damage that precludes departure of a motor vehicle from the scene of the accident in its usual manner in daylight after simple repairs.

Included: 1. Damage to a motor vehicle, where the vehicle could have been driven, but would have been further damaged if so driven.

Excluded: 1. Damage that can be remedied temporarily at the scene of the accident without special tools or parts.
2. Tire disablement without other damage even if no spare tire is available.
3. Headlight or tail light damage.
4. Damage to turn signals, horn, or windshield wipers which make the vehicle inoperable.

Initial Drug Test: (also known as a "Screening drug test")

The test used to differentiate a negative specimen from one that requires further testing for drugs or drug metabolites.

Initial Specimen Validity Test:

The first test used to determine if a urine specimen is adulterated, diluted, substituted, or invalid.

Invalid Drug Test:

The result reported by an HHS-certified laboratory in accordance with the criteria established by HHS Mandatory Guidelines when a positive, negative, adulterated, or substituted result cannot be established for a specific drug or specimen validity test.

Laboratory:

Any U.S. laboratory certified by HHS under the National Laboratory Certification Program as meeting the minimum standards of Subpart C of the HHS Mandatory Guidelines for Federal

Workplace Drug Testing Programs; or, in the case of foreign laboratories, a laboratory approved for participation by DPT under this part.

Limit of Detection (LOD):

The lowest concentration at which a measurand can be identified, but (for quantitative assays) the concentration cannot be accurately calculated.

Limit of Quantitation:

For quantitative assays, the lowest concentration at which the identity and concentration of the measurand can be accurately established.

Negative Result:

The result reported by an HHS-certified laboratory to an MRO when a specimen contains no drug or the concentration of the drug is less than the cutoff concentration for the drug or drug class and the specimen is a valid specimen.

Refusal to Submit:

A refusal to submit to a required drug and/or alcohol test (also "refusal to test") means any circumstance outlined in 49 CFR §§ 40.191 and 40.261, including circumstances in which a covered employee:

1. Fails to appear for any test (except a pre-employment test) within a reasonable time, as determined by the Company, after being directed to do so by the Company;
2. Fails to remain at the testing site until the testing process is complete (excluding a pre-employment test prior to commencement of the test);
3. Fails to provide a urine specimen for any drug test, or fails to provide an adequate amount of breath for any alcohol test, required by Part 40 or other DOT agency regulations;
4. In the case of a directly observed or monitored collection in a drug test, fails to permit the observation or monitoring of the covered employee's provision of a specimen;
5. Fails to provide a sufficient amount of urine, or breath when directed, and/or, with respect to urine or breath, it has been determined, through a required medical evaluation, that there was no adequate medical explanation for the failure;
6. Fails or declines to take a second test the Company or collector has directed the covered employee to take;
7. Fails to undergo a medical examination or evaluation as directed by the MRO as part of the verification process, or as directed by the DER as part of the "shy bladder" or "shy lung" procedures;
8. Failure or refusal to sign Step 2 of the alcohol testing form;

9. Fails to cooperate with any part of the testing process (e.g., refuse to empty pockets when so directed by the collector, behave in a confrontational way that disrupts the collection process);
10. Is reported by the MRO as having a verified adulterated or substituted test result;
11. For an observed collection, fail to follow the observer's instruction to raise your clothing above the waist, lower clothing and underpants, and to turn around to permit the observer to determine if you have any type of prosthetic or other device that could be used to interfere with the collection process;
12. Possess or wear a prosthetic or other device that could be used to interfere with the collection process; or
13. Admit to the collector or MRO that you adulterated or substituted the specimen.

Any covered employee who refuses to submit to a required drug and/or alcohol test or otherwise fails to cooperate with any part of the testing process is in violation of this Policy. Any covered employee who refuses such a test will be subject to the consequences described in the "Consequences for Policy Violations" section, including removal from safety-sensitive functions.

TESTS REQUIRED

In general, DOT regulations require the Company conduct, and a covered employee submit to, drug and/or alcohol tests at the following times and under the following conditions:

PRE-EMPLOYMENT/PRE-PLACEMENT

A drug test is required before any covered employee or applicant will be allowed to perform a safety-sensitive function for the first time. Also, a drug test will be required before a current employee performing a non-safety-sensitive function is transferred into a safety-sensitive function for the first time.¹ Prior to taking a pre-employment/pre-placement drug test, the applicant/current employee will be given forms notifying the applicant/current employee to report for a drug test. All offers by the Company to hire an applicant for, or to assign or transfer a current employee to, a covered employee position are conditioned upon the individual:

- ⇒ Signing the Company's "Pre-Employment Acknowledgement Form" (MF109);
- ⇒ Taking and providing a negative drug test as directed by the Company;
- ⇒ Authorizing the Company to obtain past drug and alcohol test results. The "Previous DOT-Testing History Form (MF107)" permits the Company to obtain past drug and

¹ Exception: Generally, a pre-employment drug test is required anytime a covered employee or applicant has not performed a safety-sensitive function within a 90-day period. However, in the event a covered employee or applicant (i) has not performed a safety-sensitive function for 90 consecutive calendar days or more regardless of the reason (e.g., leave of absence, seasonal employment, training period), and (ii) the Company has decided, within its discretion, to retain the individual within the random selection pool during that time, then a pre-employment drug test is not required by DOT regulations. Please note that nothing in DOT regulations prohibits the employer/operator from doing a DOT pre-employment drug test under the foregoing circumstances if they so choose.

alcohol test results, including any refusals to test, from each DOT-regulated employer for whom the covered employee either worked, took, or refused to take, a drug and/or alcohol test during the past two (2) years;

- ⇒ Providing the Company with information regarding whether he/she has tested positive or refused to test on any DOT required pre-employment drug or alcohol test in which the applicant/covered employee applied for, but did not obtain a safety-sensitive position in the preceding two (2) years (MF106); and
- ⇒ Complying with any other conditions or requirements of which the Company advises the applicant at the time of the offer.

The Company will not allow a covered employee, including an applicant, to perform a safety-sensitive function unless the employee takes a drug test administered under Part 655 with a verified negative test result.

A verified positive drug test will disqualify an applicant/covered employee from a safety-sensitive position and the conditional offer of employment for such position will be withdrawn. Before an applicant/covered employee with a verified positive pre-employment drug test may be reconsidered for a safety-sensitive position with the Company or any other DOT-regulated employer, the applicant/covered employee must complete and provide proof of having successfully completed the DOT-required "Post-Violation/Return-to-Duty" process as described herein and as set forth in 49 CFR, §§ 40.281-40.313 and § 655.62.

Pursuant to DOT regulations, the Company must make a "good faith effort" to obtain a covered employee's previous testing information from the employee's prior DOT-regulated employers, and such prior employers are required to provide the previous testing information to the Company. This information should be obtained before the covered employee first performs safety-sensitive functions, unless this is not feasible, in which case the information should be obtained as soon as possible. In any event, a covered employee will not be allowed to perform a safety-sensitive function after 30 days from the date he or she first performed a safety-sensitive function, unless the Company has obtained or made and documented a good faith effort to obtain the previous testing information. **A separate release for each prior employer must be signed by the applicant for the prospective employer to legally receive and utilize the information.** In addition, applicants must also complete a separate form indicating whether they have tested positive or refused to test on any pre-employment drug or alcohol test administered by an employer to which the applicant applied for, but did not obtain, safety-sensitive transportation work covered by DOT agency drug & alcohol rules during the past two (2) years. The standard LexisNexis Master Forms MF106 and MF107 should be used for these purposes.

POST-ACCIDENT

A covered employee who is performing a safety-sensitive function must submit to a post-accident drug and alcohol test as soon as possible after any occurrence that meets the description of a "DOT Accident." For purposes of this Policy and the Company's drug and alcohol testing program, a "DOT Accident" is defined as an occurrence associated with the operation of a vehicle, if as a result:

- ⇒ An individual dies;

- ⇒ An individual suffers bodily injury and immediately receives medical treatment away from the scene of the accident;
- ⇒ With respect to an occurrence in which the mass transit vehicle involved is a bus, electric bus, van, or automobile, one or more vehicles (including non-FTA funded vehicles) incurs disabling damage as the result of the occurrence and such vehicle or vehicles are transported away from the scene by a tow truck or other vehicle; or
- ⇒ With respect to an occurrence in which the mass transit vehicle involved is a rail car, trolley car, trolley bus, or vessel, the mass transit vehicle is removed from operation.

Fatal DOT Accident

As soon as practicable following a DOT Accident involving the loss of human life, each surviving covered employee operating the mass transit vehicle at the time of the accident must be tested for drugs and alcohol. Additionally, any other covered employees whose performance could have contributed to the accident, as determined by the Company using the best information available at the time of the decision, must also be tested. Note: Covered employees who are also subject to Federal Motor Carrier Safety Administration (FMCSA) drug and alcohol testing regulations and who in fact submit to post-accident testing under the FMCSA fatal accident testing requirements will not be required to take another post-accident test under the FTA regulations and this Policy.

Non-Fatal DOT Accident

As soon as practicable following a DOT Accident not involving the loss of human life, each covered employee operating the mass transit vehicle at the time of the accident will be tested for drugs and alcohol unless the Company determines, using the best information available at the time of the decision, that the covered employee's performance can be completely discounted as a contributing factor to the accident. Additionally, any other covered employee whose performance could have contributed to the accident, as determined by the Company using the best information available at the time of the decision, will also be tested.

Other Post-Accident Testing Requirements

A covered employee may be directed to submit to a drug and/or alcohol test at the accident scene by a federal, state, or local law enforcement officer. Whenever a test is conducted by a law enforcement officer, the covered employee is required to immediately contact his/her supervisor or other Company official to report the drug and/or alcohol test result and to provide the Company with the name, badge number, and telephone number of the law enforcement officer who conducted the test. A drug and/or alcohol test administered by a law enforcement officer does not relieve the covered employee of the requirement to submit to a Post-Accident test under this Policy. The results of a test administered by a law enforcement officer may be used by Company only when the Company is unable to perform a Post-Accident test within the required time periods set forth below.

Whenever a covered employee is involved in a DOT accident and is not tested for drugs and/or alcohol by a law enforcement official, the covered employee is required to immediately contact his/her supervisor or other Company official and remain available to be tested. The covered employee must also notify his/her supervisor or the DER of his/her location if the covered employee leaves the scene of the accident prior to submission to a post-accident test. Failure to do so may be deemed, within the Company's sole discretion, a refusal to submit to testing.

Nothing in this section shall be construed to require the delay of necessary medical attention for the injured following an accident or to prohibit a covered employee from leaving the scene of an accident for the period necessary to obtain assistance in responding to the accident or to obtain necessary emergency medical care.

The decision not to administer a drug and/or alcohol test under this section will be based on the Company's determination, using the best available information at the time of the determination that the employee's performance could not have contributed to the accident. Such a decision must be documented in detail, including the decision-making process used to reach the decision not to test.

Alcohol:

Tests should be administered within two (2) hours of an accident. If unable to test within the two (2) hour time period, the employer must document the reason(s) for the time delay. If the test was not performed within eight (8) hours, cease attempts to administer the test and document the reason(s) why the test was not conducted.

The covered employee must refrain from consuming alcohol for eight (8) hours after an accident and/or until the testing has been completed. A covered employee who is subject to post-accident testing must remain available or the employer may consider the covered employee to have refused to submit to testing.

Drugs:

Tests should be administered within thirty-two (32) hours after an accident. If the test was not performed within thirty-two (32) hours, the employer will cease attempts and prepare and maintain a record stating the reason(s) why the test was not conducted.

RANDOM

Every covered employee shall submit to random testing as directed by the Company pursuant to DOT regulations. All such tests will be unannounced and performed at reasonable intervals throughout the workday, workweek and year. Under the random selection process used, each covered employee will have an equal chance of being tested each time selections are made using a scientifically valid selection method. Whenever a covered employee is randomly selected to be tested, he/she will be notified of his/her selection and instructed to immediately report to the collection site. If the covered employee is performing a safety-sensitive function at the time of the notification, however, the employee will cease to perform the safety-sensitive function and proceed to the testing site immediately. A covered employee who tests positive or refuses to submit to a test is medically unqualified to perform any safety-sensitive function.

Alcohol:

The annual rate for random alcohol testing is set by the Federal Transit Administration. Covered employees may be tested at any time just before, during, or just after performing safety-sensitive functions.

Drugs:

The annual rate for random drug testing is set by the Federal Transit Administration. Covered employees may be randomly tested for drugs at any time while the employee is at work for the employer.

REASONABLE SUSPICION

Each covered employee is required to submit to a drug and/or alcohol test whenever the Company has reasonable suspicion (also referred to as "reasonable cause") to believe that a covered employee has used drugs and/or alcohol in violation of the DOT regulations. Reasonable suspicion will exist when a covered employee's appearance, behavior, speech, and/or body odors indicate drug and/or alcohol use, or the chronic and withdrawal effects of drugs and/or alcohol. Whenever a covered employee is notified that there is reasonable suspicion to be tested, the covered employee is expected to report to the test site immediately and will be escorted. Documentation of the covered employee's conduct and/or appearance leading to a reasonable suspicion drug/alcohol test should be prepared by the supervisor or Company official who made the observations as soon as possible following his/her reasonable suspicion determination. The LexisNexis Master Form MF111 may be used for this purpose.

Alcohol:

The observations forming the basis for reasonable suspicion, as well as the direction that a covered employee must submit to a reasonable suspicion test, must be made just before, during, or just after the covered employee performs a safety-sensitive function. The person who makes the reasonable suspicion determination cannot conduct the alcohol test.

Alcohol tests should be administered within two (2) hours of observation. If unable to test within the two (2) hour period, the employer must document the reasons for the time delay. If the test is not performed within eight (8) hours, cease attempts to administer the test and document the reason(s) why the test was not conducted.

If reasonable suspicion is observed and a test has not yet been performed, the Company reserves the right, based on its independent authority, to not allow the covered employee to perform a safety-sensitive function until:

- ⇒ An alcohol test has been performed and the result is less than 0.02; or
- ⇒ The start of the covered employee's next regularly scheduled duty period, but not less than 8 hours following the reasonable suspicion determination.

Drugs:

Drug testing should be administered as soon as possible after making a reasonable suspicion determination.

RETURN-TO-DUTY

A covered employee who has been removed from his/her safety-sensitive function due to a positive drug and/or alcohol test result, a refusal to submit to testing, or other violation of DOT drug and alcohol regulations must provide a negative drug and/or alcohol test before being allowed to return to a safety-sensitive function. This test must be completed after an initial and follow-up evaluation by a Substance Abuse Professional (SAP), after the SAP's determination that the covered employee has successfully complied with prescribed education and/or treatment, and before resuming performance of a safety-sensitive function. The result of the alcohol test must be less than 0.02.

The return-to-duty test may not be limited to a specific substance (i.e., drugs or alcohol separately). If the SAP determines that a multiple-substance abuse problem exists, a drug test may be performed in conjunction with an alcohol test.

Return to duty testing will be conducted in accordance with 49 CFR 40, Subpart O and will include requiring an observed specimen collection.

POST-REHABILITATION/FOLLOW-UP

A covered employee who has violated a DOT drug and/or alcohol regulation (e.g., a positive test, refusal to test, etc.) must be evaluated by a SAP and follow the prescribed rehabilitation/treatment program. Following the determination that a covered employee needs to resolve problems associated with drug abuse and/or alcohol misuse, each employer will ensure that the employee is subject to unannounced, follow-up drug and/or alcohol testing as determined by the SAP. At a minimum, such testing must consist of at least six unannounced follow-up tests in the first 12-months following the covered employee's return to safety-sensitive functions. The choice of the SAP and the assignment of costs shall be made in accordance with employer/covered employee agreements and employer policies. Follow-up alcohol testing must only be conducted just before, during, or just after a covered employee performs a safety-sensitive function.

Follow up testing will be conducted in accordance with 49 CR Part 40, Subpart O and will include requiring an observed specimen collection.

DRUG AND ALCOHOL PROHIBITIONS

Employee involvement with drugs and/or alcohol can adversely affect the work environment, job performance, and safety of all employees. Violation of the prohibitions of this Policy will be considered to be serious misconduct and may result in termination.

Drug Prohibitions:

The DOT regulations prohibit the consumption or use of drugs by covered employees at all times. Listed below are the Company's prohibitions, based on its independent authority, with respect to drug use.

- ⇒ No covered employee shall report for duty or remain on duty requiring the performance of safety-sensitive functions when the covered employee uses any drugs, except when the use is pursuant to the instructions of a licensed medical practitioner who has advised the covered employee that the drug will not adversely affect the covered employee's ability to perform his/her safety-sensitive function.
- ⇒ If the Company has actual knowledge that a covered employee has used a drug, the covered employee will not be permitted to perform or continue to perform a safety-sensitive function, except when such use is pursuant to the instructions of a licensed medical practitioner who has advised the covered employee that the drug will not adversely affect the covered employee's ability to perform his/her safety-sensitive function.
- ⇒ The Company may require a covered employee to inform the employer of any therapeutic drug use.
- ⇒ No covered employee shall report for duty, remain on duty or perform a safety-sensitive function if the covered employee tests positive for drugs. If the Company has actual knowledge that a covered employee has tested positive for drugs, the covered employee will not be permitted to perform or continue to perform safety-sensitive

functions unless and until the required Post-Violation/Return-to-Duty procedures are followed.

- ⇒ No covered employee shall refuse to submit to a drug test required pursuant to DOT regulations.

Alcohol Prohibitions:

The DOT regulations prohibit any alcohol use that could affect performance of a safety-sensitive function. Listed below are the prohibitions for alcohol use.

- ⇒ No covered employee shall perform or continue to perform a safety-sensitive function while having an alcohol concentration of 0.04 or greater.
- ⇒ No covered employee shall use alcohol while performing safety-sensitive functions. If the Company has actual knowledge that a covered employee has used alcohol while performing safety-sensitive functions, the covered employee will not be permitted to perform or continue to perform safety-sensitive functions.
- ⇒ No covered employee shall use alcohol within four (4) hours prior to performing safety-sensitive functions. If the Company has actual knowledge that a covered employee has used alcohol within four (4) hours of performing a safety-sensitive function, the covered employee will not be permitted to perform or continue to perform safety-sensitive functions.
- ⇒ No covered employee who is on-call shall use alcohol during the specified on-call hours. A covered employee who is on-call must report any use of alcohol at the time he/she is called to report to duty and the inability to perform his/her safety-sensitive function. A covered employee on-call who acknowledges the use of alcohol but claims the ability to perform his/her safety-sensitive function, must take an alcohol test.
- ⇒ No covered employee required to take a post-accident alcohol test shall use alcohol for eight (8) hours following the accident, or until he/she undergoes a post-accident alcohol test, whichever occurs first.
- ⇒ No covered employee shall refuse to submit to an alcohol test required pursuant to DOT regulations.

NOTE: A covered employee found to have an alcohol concentration of 0.02 or greater but less than 0.04 shall not perform, nor be permitted to perform, safety-sensitive functions until (1) the employee's alcohol concentration measures less than .02, or (2) the start of the employee's next regularly scheduled duty period, but not less than eight (8) hours following administration of the test.

CONSEQUENCES FOR POLICY VIOLATIONS

Removal from Safety-Sensitive Function:

Covered employees and applicants shall not perform, nor be permitted to perform, a safety-sensitive function, if any of the above prohibitions are violated (e.g., verified positive drug test result, confirmed alcohol test result of .04 or greater, refusal to submit to a required test). A covered

employee or applicant who violates a DOT drug and alcohol regulation will be advised by the Company of the resources available for evaluating and resolving problems associated with prohibited drug use and alcohol misuse, including the names, addresses, and telephone numbers of Substance Abuse Professionals (SAPs) and counseling and treatment programs.

Post-Violation/Return-to-Duty Procedures:

A covered employee who has violated a DOT drug and/or alcohol regulation cannot again perform any DOT safety-sensitive duties for the Company or any DOT-regulated employer until and unless the employee has completed the SAP evaluation, referral and education/treatment process. For purposes of this Policy, a DOT drug and/or alcohol regulation violation includes a verified positive DOT drug test, a DOT alcohol test with a result indicating an alcohol concentration of .04 or greater, a refusal to test (including by adulterating or substituting a urine specimen), or any other violation of the prohibition on the use of alcohol or drugs under a DOT agency regulation.

Before a covered employee who has violated a DOT drug and/or alcohol regulation can return to a safety-sensitive position, he or she must:

- ⇒ Meet with a Substance Abuse Professional (SAP) for an initial evaluation;
- ⇒ Properly follow all SAP evaluation recommendations for assistance and referrals, to an education and/or treatment program;
- ⇒ Meet with the SAP for a follow-up evaluation to determine whether the individual has successfully complied with the SAP's education and/or treatment recommendations;
- ⇒ Take and provide a negative return-to-duty drug and/or alcohol test; and
- ⇒ Be subject to post-rehabilitation/follow-up testing as determined by the SAP for up to sixty (60) months, to include a minimum of six (6) follow-up tests in the first twelve (12) months after the return-to-duty test with an alcohol concentration of less than 0.02 and a negative drug test. The SAP may terminate the requirement for the follow-up testing at any time after the first six (6) tests have been administered, if the SAP determines that such testing is no longer necessary.

Employee Discipline:

Employees who engage in any of the prohibited conduct listed above are in violation of this Policy and are subject to discipline, up to and including termination, at City of Marshall's sole discretion pursuant to City of Marshall's authority independent of federal requirements.

Any employee who refuses to submit to testing or attempts to adulterate or substitute a specimen will be terminated.

A covered employee found to have an alcohol concentration of 0.02 or greater but less than 0.04 shall not perform, nor be permitted to perform, safety-sensitive functions until (1) the employee's alcohol concentration measures less than .02, or (2) the start of the employee's next regularly scheduled duty period, but not less than eight (8) hours following administration of the test.

SUMMARY OF ALCOHOL TESTING PROCEDURES

The DOT regulations discuss alcohol testing procedures in greater detail in 49 CFR, Part 40, which is incorporated herein by reference.

1. Alcohol testing is done at locations determined by the Company in a private setting. The testing technician, who has been trained, will ask test subjects to verify their identity. Covered employees must cooperate with that request. Covered employees may ask the technician for identification also. The covered employee's identity will be recorded on a DOT alcohol testing form.
2. A breath or saliva testing device approved by the federal government will be used for all alcohol tests. A screening test will be done first. If a breath testing device is used, covered employees will be instructed to exhale forcefully into the mouthpiece of the screening device. If a saliva testing device is used, a swab will be placed in the covered employee's mouth and saturated with saliva. After the saliva is collected, the swab will be inserted into the saliva testing device.
3. The technician will show the result displayed on the screening device to the covered employee. If the reading is less than 0.02, the covered employee has passed the alcohol test and the DOT alcohol testing form will be completed.
4. If the screen test result is more than 0.02, a confirmation breath test, using a federally approved evidential breath testing device, will be performed after at least a 15 minute waiting period from the completion of the screening test. During that time, for their own protection, covered employees should not eat or drink anything.
5. For the confirmation test, the covered employee will have to exhale into the evidential breath testing device until the technician tells the covered employee to stop. The covered employee will be shown the printed and displayed results.
6. A confirmation test result under 0.02 means the covered employee has passed. A confirmation alcohol concentration level of 0.02 or higher will result in the covered employee's removal from safety-sensitive functions. The DOT prohibits any covered employee whose confirmation test registers 0.02 or greater but less than 0.04 from performing or from continuing to perform a safety-sensitive function until the covered employee's alcohol concentration measures less than .02 or the start of the employee's next regularly-scheduled duty period, but not less than eight (8) hours following administration of the test. If the confirmation level is 0.04 or more, or if the covered employee refuses to cooperate, the covered employee is in violation of DOT alcohol regulations and subject to the Consequences for Policy Violations and Post-Violation/Return-to-Duty Procedures described above.
7. If a covered employee tries, but fails to provide a breath specimen adequate for testing, the covered employee will be asked to try again. If the covered employee still does not provide an adequate specimen, the covered employee's failure will be noted on the DOT alcohol testing form, and the Company's DER will be informed. The covered employee will be required to see a doctor, acceptable to the Company, within five days for an evaluation. If the doctor provides a written statement to the employer concluding that it is highly probable a medical condition prevented the covered employee from providing an adequate breath specimen, the covered employee will not be disciplined for refusing to cooperate.

SUMMARY OF DRUG TESTING PROCEDURES

The DOT regulations discuss drug-testing procedures in greater detail in 49 CFR, Part 40, which is incorporated herein by reference.

1. Covered employees subject to drug testing will be directed to provide a urine specimen at a Company designated facility. The covered employee will be driven or sent to the facility and required to verify his or her identity. In return, a covered employee may ask collection site personnel to disclose their identity.
2. The covered employee's urine specimen will be collected by a trained collection site person (the Collector) in accordance with DOT rules, using a DOT Custody and Control Form (CCF), also known as a chain-of-custody form. To protect themselves, covered employees should ensure that the entries on the form are accurate, that their collected urine specimens have been sealed, and that their specimens are labeled with the same number as appears on the CCF and are placed in a container with copies of the correct CCF.
3. The Collector shall require covered employees to remove unnecessary outer garments that might conceal items used to tamper with the collection process. The Collector shall also retain personal belongings like briefcases and purses during the collection process. Covered employees may keep their wallets and ask for a receipt for any belongings they surrender. The collector will direct the covered employee to empty his or her pockets and display the items in them and the covered employee must allow the Collector to make this observation.
4. Covered employees will be given a collection container and allowed to provide a urine specimen in private unless: the laboratory reports a specimen was invalid and the MRO reports there was no adequate medical explanation for the result; the original positive, adulterated, or substituted test result had to be cancelled because the test of the split specimen could not be performed; the laboratory reports a specimen as having a low creatinine concentration (i.e., a creatinine concentration greater than or equal to 2 mg/dL and less than or equal to 5 mg/dL) and the MRO reports the specimen as negative and dilute; the Company directs a return-to-duty test or follow-up test be performed under direct observation; the Collector observes materials brought to the collection site or the covered employee's conduct clearly indicates an attempt to tamper with a specimen; the temperature on the original specimen was out-of-range; or the original specimen appeared to have been tampered with. In such circumstances, the DER will be notified and covered employees will be required to provide a specimen while being observed.
5. If the covered employee does not provide a sufficient amount of urine for testing (at least 45 ml), the Collector will discard the specimen, tell the covered employee to drink additional fluids, wait up to three (3) hours and try again to provide a specimen. If the covered employee refuses to drink those fluids or provide another specimen, the Collector shall notify the Company's DER of the covered employee's refusal to cooperate. If the covered employee cooperates, but still does not provide an adequate specimen, testing will stop and the covered employee will be sent to a doctor acceptable to the Company's MRO within five working days for an evaluation. If that doctor states in writing to the Company's MRO that it is highly probable that a medical condition prevented the covered employee from providing an adequate specimen, the covered employee will not be disciplined on grounds of refusing to provide a specimen.
6. If the covered employee provides a sufficient amount of urine for testing, it will be inspected by the Collector and its temperature will be measured. (If there is a reason to believe an

altered or substituted specimen has been provided, the DER will be notified and a second, observed specimen will be collected.) Collected specimens will be poured into two containers (i.e., a split-specimen collection). The collector will seal the bottles by placing the tamper-evident bottle seals over the bottle caps/lids. The collector will date the seals and instruct the donor to initial the tamper-evident bottle seals for the purpose of certifying the bottles contain the specimens he or she provided.

7. Both specimen containers will be sent to a federally-certified laboratory designated by the Company. The lab will review the CCF and check the specimens for apparent tampering. Any apparent tampering or CCF problems will be reported to the DER.
8. If the specimens appear to be in order, the lab will run an initial screening test on the primary specimen. If the screening test is negative, the lab will report the result as negative and the covered employee has passed the drug test. If the screening test is positive, the lab will conduct a confirmation test and analyze the specimen using Gas Chromatography/Mass Spectrometry (GC/MS). The laboratory will send the test results to the Company's Medical Review Officer (MRO).
9. The MRO is a trained doctor the Company has retained to review test results and to evaluate any explanation a covered employee may have for a positive, adulterated, substituted (because of a creatinine concentration of less than 2 mg/dL), or invalid drug test result. The MRO will telephone covered employees at the numbers given on the CCF. If a covered employee believes a mistake was made at the collection site or lab, or on a CCF, or that the drug test result was caused by lawful substance use, the covered employee should tell the MRO. Covered employees should cooperate with the MRO. If a covered employee does not cooperate, the Company will be notified and the covered employee may be removed from duty and disciplined or discharged pursuant to the Company's independent authority (or not hired, if the covered employee is an applicant).
10. If a covered employee wants his or her split specimen to be tested by another certified lab at the covered employee's expense, the covered employee should tell the MRO within 72 hours of notice of positive, adulterated or substituted drug test result. **The covered employee will not have the opportunity to provide another specimen.** The retest will be conducted on the secondary container of the original specimen. The covered employee's secondary specimen will then be sent to a different Company-approved, certified laboratory for re-analysis. If that second lab does not find any evidence of the drug(s) that the first lab found or the split specimen cannot be tested, the MRO will cancel the test results (and the covered employee will not be subject to discipline). If the second laboratory finds evidence of the drug(s) the first laboratory found, the MRO will tell the DER the split specimen was positive, adulterated or substituted. As provided in 49 CFR § 40.187(a)(3), in the case of a reconfirmed substituted result in which the creatinine concentration for the primary specimen was less than 2 mg/dL and the creatinine concentration of the split specimen is between 2 and 5 mg/dL (inclusive), the MRO will report the result as "dilute" and the covered employee will be required to undergo an immediate recollection under direct observation.
11. If the MRO informs the Company that a negative drug test was dilute, the following will apply.
 - Dilute Negative with Low Creatinine: If the MRO indicates that a recollection under direct observation is required because the creatinine concentration of the specimen was equal to or greater than 2 mg/dL but less than or equal to 5 mg/dL, the Company must immediately instruct the covered employee to undergo a recollection under direct

observation. The DOT's stated purpose for this requirement is so that people who may naturally produce low creatinine levels will not be reported to employers as having substituted their specimens.

- Other Dilute Negative : The Company will not require individuals to take another test if the creatinine concentration of the dilute specimen is greater than 5 mg/dL but less than 20 mg/dL.

The DOT prohibits any covered employee who has a verified positive, adulterated or substituted drug test result from performing or from continuing to perform a safety-sensitive function until he/she has met the proper DOT requirements as described in the "Post-Violation/Return-to-Duty Procedures" section above under Consequences for Policy Violations.

Medications prescribed for someone other than the covered employee, however, will be considered unlawfully used under any circumstance. The DOT also indicates that a covered employee's purported use of marijuana for medical purposes (even if pursuant to a state "medical marijuana" law) or use of hemp or marijuana-related products does not constitute a legitimate medical explanation for a positive test result and these are insufficient grounds for the MRO to verify the test result as negative.

ACKNOWLEDGEMENT

Covered employees and applicants must sign an acknowledgement form (a copy of which is attached hereto and made a part hereof) after receiving a copy of this Policy and prior to testing.

RESERVATION OF RIGHTS

This Policy supersedes and revokes any other Company practice or policy relating to the use of drugs and alcohol in the workplace and drug and/or alcohol testing. The Company reserves the right to interpret and administer this Policy, and at any time and at its sole discretion, amend, or change this Policy, in whole or in part, with or without notice. This Policy automatically incorporates any changes to the DOT or Federal Transit Administration Regulations (49 CFR, Parts 40 and 655) or related regulations or statutes that govern the use of drugs and alcohol by covered employees who perform a safety-sensitive function. This Policy is not an express or implied contract of employment nor is it to be interpreted as such. Additionally, this Policy does not in any way affect or change the status of any at-will employee. Nothing in this Policy is a promise or guarantee or should be construed as a promise or guarantee that the Company will follow in any particular circumstances any particular course of action, disciplinary, rehabilitative or otherwise.

This Policy, including Attachments A and B, was adopted by the Marshall City Council on May 16, 2011.

Sandra Bird, Clerk-Treasurer

SYSTEM CONTACTS

Any questions regarding this policy or any other aspect of the substance abuse policy should be directed to the following individual(s).

City of Marshall Drug and Alcohol Program Manager

Tracy Hall
HR Coordinator
323 West Michigan Avenue
Marshall, MI 49068
269-781-5183 x1119

Medical Review Officer

Stuart B Hoffman, MD, FACP
Lexis Nexis
480 Quadrangle Drive Suite D
Bolingbrook, IL 60440
888-794-6574

Substance Abuse Professional

Oakridge Counseling Center
497 East Columbia Avenue, Suite 6
Battle Creek, MI 49015
269-963-7135

HHS Certified Laboratory Primary Speciment

MedTox
402 West Country Road D
St. Paul, MN 55112
800-832-3244

Attachment A

SIGNS AND SYMPTOMS OF A DRUG-ALCOHOL PROBLEM

Drugs and alcohol can result in such work-related problems as absenteeism and tardiness, lower productivity, missed deadlines, poor work quality, unsafe driving, and increased injuries and accidents. Problems relating to or communicating with supervisors, co-workers or customers, following directions, concentrating or remembering things may also indicate a drug or alcohol problem.

Drugs and alcohol slow reaction times, cause confusion, harm coordination and motor skills and can impair decision-making and memory. People misusing alcohol and using illegal drugs may be withdrawn, lethargic, depressed, erratic, "hyper" or unusually anxious, hostile or paranoid.

Drugs and alcohol misuse can also result in health problems like chronic gastritis, headaches, chronic respiratory infections and liver problems. They may also show up as poor hygiene, a sloppy appearance, financial problems, DUIs or family problems.

Evidence of use can include paraphernalia such as pipes, syringes, foil packets, pills, powders and empty alcohol containers. Physical symptoms of use can include:

- ⇒ Marijuana and alcohol odors
- ⇒ Puffy or droopy eyelids, bloodshot eyes, dilated or pinpoint pupils
- ⇒ Nosebleeds, excessive sniffing, chronic sinus problems, nasal sores
- ⇒ Needle tracks or blood spots on clothing
- ⇒ Tremors, racing or irregular heartbeats
- ⇒ Slurred or incoherent speech
- ⇒ Confusion, anxiety, paranoia
- ⇒ Coordination problems
- ⇒ Lethargy and sleepiness

EFFECTS OF ALCOHOL AND DRUGS

Drugs and alcohol can harm health and the workplace in a variety of ways.

Alcohol

Alcohol is a central nervous system depressant that acts like a poison if used in large quantities. Each year the lives of tens of thousands of Americans are shortened or ended by alcohol misuse.

Alcohol quickly reaches the brain after drinking. It impairs self-control and other learned behaviors. This loss of self-control can lead to aggressive driving (or overly cautious driving), as well as the other kinds of aggressive behaviors associated with drinking. Even small doses of alcohol – i.e., a single drink – can harm driving performance. In large doses, alcohol significantly impairs coordination, memory and judgment.

Over time, alcohol misuse damages the liver, the heart, the digestive system and can cause permanent brain damage. On average, alcoholics shorten their life span by about 10 years.

Alcohol misuse harms the ability to think clearly, harms judgment and can affect the ability to get along with and work constructively with co-workers and customers. Alcoholics often have attendance and work performance problems and get fired because of the consequences of alcohol misuse. Because of its adverse effects on coordination, reflex time, vision, driving ability, judgment and the ability to evaluate and quickly process information, alcohol is especially dangerous for covered employees who perform safety-sensitive functions for mass transit systems.

A small glass of wine, a can of beer and a one and one-half ounce shot of liquor all contain about the same amount of alcohol. It takes the body about one hour to metabolize and eliminate each "drink" of alcohol. Coffee, exercise and cold showers do not speed up this process or magically produce sobriety. While individuals differ greatly, each drink on an empty stomach by an average-sized adult male may lead to an alcohol concentration of about .02. Thus, drinking more than two drinks raises a serious risk of having an alcohol concentration in excess of DOT rules, especially for people with low body weights. Any drinking while on duty or during the 4 hours before working violates DOT rules.

Cocaine

Cocaine is a powerful stimulant that can be inhaled up the nose, injected or smoked. It greatly increases heart rate and blood pressure. Partly because of its effects on the circulatory system, cocaine use can lead to seizures. Every time cocaine is used, there is some unquantifiable risk of a fatal stroke or heart attack. Cocaine can also cause tremors, convulsions, vomiting and raises body temperature to dangerous levels. Repeated snorting damages nasal tissues, sometimes permanently. Needle use carries risks of infection and overdose.

Initially, cocaine use brings a rush of euphoria and exaggerated over confidence. Sometimes these effects are so strong that safe driving is impossible. Cocaine wears off in about an hour after it is snorted and in just a few minutes after it is smoked. When it wears off, the user may become depressed, anxious, paranoid and exhausted.

Cocaine users may exhibit rapid mood swings and changes in activity level. They may grind their teeth, repeatedly wash their hands or engage in other compulsive behaviors.

Amphetamines

Amphetamines, also known as "speed," are powerful stimulants that are often abused by covered employees because they make it easy to stay awake. Amphetamines, however, are dangerous drugs with a high potential for abuse. Amphetamines may also be known as uppers, black beauties, white crosses or dexies.

Use brings feelings of alertness and a loss in appetite. The user may also become very talkative or physically active or feel very strong after ingesting amphetamines. In a few hours however, the amphetamines wear off and restlessness, anxiety, paranoia and headaches set in.

In large doses, amphetamines can produce serious toxic effects. The user's blood pressure can rise to the point where strokes or heart attacks occur. Long-term users often have acne, tooth problems and may exhibit symptoms of permanent brain damage.

Marijuana

Marijuana is a hallucinogen that alters the user's sense of time and reduces the user's ability to perform tasks requiring coordination, swift reactions and concentration. Taken in large quantities, marijuana can act like a depressant.

While some people may regard marijuana as harmless, there is evidence its use is unhealthy and dangerous for the covered employee. Marijuana causes significant increases in blood pressure and pulse rate and, thus, can aggravate or cause heart disease. Marijuana smoke also contains a number of known carcinogens. Many experts believe that marijuana is actually more unhealthy to smoke than tobacco.

Studies have shown that smoking marijuana affects the ability to perform tasks like driving, which require both thinking and motor skills, for at least 24 hours. Users, however, often believe that all the impairing effects of smoking have worn off after 4 to 6 hours. Marijuana significantly impairs short-term memory and can harm the user's ability to concentrate or plan for and achieve long-term goals. There is also significant evidence that marijuana harms the reproductive systems of men and women and is dangerous for children and non-smokers who live with the user.

Opiates

Opiates are a class of narcotics and sedatives derived from the opium poppy plant. Heroin is the strongest opiate. Heroin use has been increasing in recent years because of the availability of cheap, strong heroin from Asia. This new stronger heroin can be smoked or snorted. Heroin can also be injected using needles.

Morphine and codeine are opiates that are often used to relieve pain or induce sleep. However, they can be stolen from hospitals or pharmacies and abused.

Opiate misuse causes a number of health problems. Because of variations in dosages and strength, heroin use carries a risk of overdose and death. Addicts who use needles also risk contracting AIDS or hepatitis. Heroin is often contaminated with other drugs or toxins or combined with other narcotics.

Opiate use slows down and depresses a number of body functions, including brain functioning. Heroin users may act sleepy or euphoric for a while and then become anxious or irritated after the heroin wears off. Heroin users tend to have a number of related health problems and tend to also abuse alcohol and tobacco. Together, these drugs and the unhealthy lifestyles of heroin users result in decreased life expectancy.

PCP

Phencyclidine, or PCP, is also called angel dust or dust. PCP is an extremely dangerous hallucinogen that has unusual and unpredictable side effects. It was developed as an anesthetic in the late 1950's and used for a while as a tranquilizer both for humans and animals. Because of its dangers, it now has no legal uses and is no longer legally manufactured. Rather, PCP is manufactured in underground laboratories. It often contains dangerous adulterants but is very dangerous all by itself.

PCP can produce violence and bizarre behavior in anyone who uses it. Occasionally, PCP users attack nurses and policemen or jump out of windows because they believe they can fly. PCP somehow scrambles the brain's internal stimuli and seriously changes how users feel, see and deal with their environment.

In low doses, PCP produces a feeling of numbness. Increased doses produce excitement, confusion and delirium. The user's body may become rigid or go into convulsions. Routine activities like driving become dangerous and unpredictable.

Users may walk with strange uncoordinated steps. PCP users may have a blank stare, sweat heavily, have thick slurred speech or engage in some of the violent and bizarre behaviors mentioned above.

Attachment B

JOB CLASSIFICATIONS

The following job classifications are covered under this policy:

- Dial-A-Ride Lead Dispatcher/Bus Driver
- Dial-A-Ride Drivers
- Dial-A-Ride part-time Drivers/Dispatchers
- City Mechanic
- City Assistant Mechanic

Acknowledgement of Receipt of Policy

I hereby acknowledge that I have received, read, and understand my Company's Drug-Free Workplace Program Policy required by Department of Transportation (DOT) regulations. I understand that I am subject to and must adhere to the DOT regulations, and must abide by the terms of the Company's Policy as a condition of employment.

I understand that during my employment I may be required to submit to drug and/or alcohol tests based on Department of Transportation regulations as directed by the Company. I agree to comply with the Company's Policy on drugs and/or alcohol and understand failure to comply is grounds for disciplinary action, up to and including termination, in addition to any action required by DOT regulations.

I also understand that refusal to submit to a controlled substances or alcohol test is a violation of DOT regulations, as well as the Company's Policy, and may result in disciplinary action, including but not limited to suspension (with or without pay) or termination of employment, in addition to action required by DOT regulations. I further understand the consequences related to controlled substances use or alcohol misuse as prohibited by Company's Policy.

I acknowledge that the provisions of Company's Drug-Free Workplace Program Policy are part of the terms and conditions of my employment, and that I agree to abide by them.

THE UNDERSIGNED STATES THAT HE OR SHE HAS READ THE FOREGOING ACKNOWLEDGEMENT AND UNDERSTANDS THE CONTENTS THEREOF.

Employee Name: _____ Date: _____

Employee Social Security Number: _____

Employee Signature: _____

Company Name: _____

I am the parent/guardian of _____, and I acknowledge that I understand the company's Drug-Free Workplace policy. I hereby agree to his/her participation in the Company's Drug-Free Workplace Program.

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Printed Name: _____ Date: _____

NOTE: *This certificate should be retained in a secured file.*



ADMINISTRATIVE REPORT
May 16, 2010 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Carl E. Fedders, Director of Public Services
Tom Tarkiewicz, City Manager

SUBJECT: Michigan Department of Transportation Local Bridge Program Grant

BACKGROUND: The Michigan Department of Transportation annually has a call for bridge projects for the local bridge grant program. The grant will pay 95% of the construction cost for the replacement or rehabilitation of bridges. During the summer of 2007, the City retained DLZ, Inc. to perform the required bi-annual bridge inspections on the Monroe Street Bridge over Rice Creek and the Marshall Avenue Bridge over the Kalamazoo River. In 2008 the state changed the required inspections to take place annually. Stantec Inc. was retained to inspect the bridges in 2008. They estimated the cost of the bridge replacements would be \$500,000 for the Monroe Street Bridge over Rice Creek and \$1,065,000 for the Marshall Avenue Bridge over the Kalamazoo River. The State will announce in November the successful applicants for the 2014 MDOT fiscal year construction. This will be the sixth time that these bridges have been submitted.

The City attempted to acquire American Recovery and Reinvestment Act (ARRA) money for the construction of these bridges in January of 2009. In order to better align these projects with the anticipated timeline of ARRA funds the City hired DLZ to perform preliminary designs for both bridges. The ARRA money that was received by the city did not cover these improvements and the design work was stopped. These efforts in the design phase will not be lost and will signify the City of Marshall's strong desire to replace these bridges. Currently, the city is in possession of plans that are 80% completed for both bridges at an expense of \$52,870.98

The City has placed the Monroe Street Bridge over Rice Creek as the priority bridge due to the condition of the bridge.

RECOMMENDATION: It is recommended that the City Council adopt the attached resolutions in support of the submittal of a grant from the Michigan Department of Transportation Local Bridge Program for the Monroe Street Bridge over Rice Creek and Marshall Avenue Bridge over the Kalamazoo River.

FISCAL EFFECTS: None at this time. If the grant is awarded, the City will be responsible for the design engineering cost which is 80% completed to date, 5% of the construction cost (estimated at \$78,250) and the construction engineering. At this time, the source of the City's share is unknown. Since both bridges are on Major Streets, the funding would come from Act 51 funds, the 1997 Madison Street Storm Sewer Bond excess or a contribution from the General Fund.

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

Carl E. Fedders
Director of Public Services

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

**RESOLUTION FOR MICHIGAN DEPARTMENT OF TRANSPORTATION LOCAL
BRIDGE PROGRAM GRANT FOR MARSHALL AVENUE**

WHEREAS, the City of Marshall is preparing a Local Bridge Program Grant for rehabilitation or replacement of the Marshall Avenue Bridge over the Kalamazoo River, and

WHEREAS, the City of Marshall may be eligible for a maximum of up to 95 percent participation from Federal and/or State sources, and

WHEREAS, this project would not take place due to insufficient local funds for several years, and

WHEREAS, the application requires a resolution of support from the City Council,

NOW THEREFORE BE IT RESOLVED, the City Council hereby resolves that the City of Marshall supports the replacement of the Marshall Avenue Bridge over the Kalamazoo River and authorizes the submittal of a Local Bridge Program Application.

Dated: May 16, 2011

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed seal of said City of Marshall, this the 16th day of May A.D., 2011.

Sandra Bird, Clerk Treasurer

**RESOLUTION FOR MICHIGAN DEPARTMENT OF TRANSPORTATION LOCAL
BRIDGE PROGRAM GRANT FOR MONROE STREET**

WHEREAS, the City of Marshall is preparing a Local Bridge Program Grant for rehabilitation or replacement of the Monroe Street Bridge over Rice Creek, and

WHEREAS, the City of Marshall may be eligible for a maximum of up to 95 percent participation from Federal and/or State sources, and

WHEREAS, this project would not take place due to insufficient local funds for several years, and

WHEREAS, the application requires a resolution of support from the City Council,

NOW THEREFORE BE IT RESOLVED, the City Council hereby resolves that the City of Marshall supports the replacement of the Monroe Street Bridge over Rice Creek and authorizes the submittal of a Local Bridge Program Application.

Dated: May 16, 2011

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed seal of said City of Marshall, this the 16th day of May A.D., 2011.

Sandra Bird, Clerk Treasurer



ADMINISTRATIVE REPORT
May 16, 2011 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Tim Eggleston, Deputy Director of Community Services
Dennis Dixon, Electric Superintendent
Tom Tarkiewicz, City Manager

SUBJECT: Request for authorization to apply for grant funding under the Michigan Energy Efficiency & Conservation Block Grant Program (EECBG)

BACKGROUND: The State of Michigan through the Energy Efficiency & Conservation Block Grant Program is requesting proposals for *Advanced Lighting Technology Demonstration Grants for Local Governments*, to change existing lighting to Light Emitting Diode, Induction, or High Efficiency Plasma lighting. The goal of the program is to achieve the following goals: To promote energy savings, create and retain jobs, and reduce greenhouse gas emissions. Staff is proposing to apply for \$100,000 grant funding to retrofit lighting in the downtown alleyways, parking lots, and/or street lighting with induction or LED lighting.

The grant application deadline is May 26, 2011 by 3:00 pm. Funding for these projects is limited to a minimum of \$30,000 and up to a maximum of \$100,000. The applicant is required to provide a 10% match and cover all administrative, labor, and equipment costs to implement the grant and install the lighting equipment.

Projects are expected to start on August 1, 2011 and be completed by June 30, 2012. There will be no extensions, and the projects that are not progressing on schedule may see their funding de-obligated with a 30-day written notice. The City Electric Department will be installing the equipment and administrative staff will administer the grant.

RECOMMENDATION: Staff is requesting authorization to proceed with the application process for grant funding under the Michigan Energy Efficiency & Conservations Community Block Grant Program and to authorize the Clerk/Treasurer and City Manager to sign the related contracts and agreements.

FISCAL EFFECTS: None at this time. If the grant is awarded, the request for funding will be brought back to Council with proposed estimated costs and funding sources.

ALTERNATIVES: As suggested by Council

Respectfully submitted,

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com


Tom Tarkiewicz
City of Manager


Tim Eggleston
Deputy Director of
Community Services


Dennis Dixon
Electric Superintendent

CALL TO ORDER

IN REGULAR SESSION Monday, April 18, 2011 at 7:00 P.M. in Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Dyer.

ROLL CALL

Roll was called:

Present: Council Members: Mayor Dyer, Mankerian, Metzger, Miller, Traver, and Williams.

Also Present: City Manager Tarkiewicz.

Absent: Council Member Booton.

Moved Williams, supported Miller to excuse the absence of Council Member Booton. On a voice vote – **MOTION CARRIED**.

INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Dyer led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Williams, supported Metzger, to approve the agenda with the addition of Budget Work Session minutes from April 14, 2011, Scheduling a public hearing for an Electric Ordinance Amendment, and moving to Closed Session to discuss collective bargaining. On a voice vote: **MOTION CARRIED**.

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Miller, supported Metzger, to approve the consent agenda:

- A. Schedule a public hearing for Monday, May 16, 2011 to receive public comment on the proposed FY 2012 General Fund, Special Revenue Funds, Enterprise Funds, and Internal Service Funds budgets;
- B. Receive and place on file the Third Quarter Investment Portfolio for the City of Marshall;
- C. Schedule a public hearing for Monday, May 16, 2011 to hear public comment regarding an amendment to the Electric Rate Ordinance;
- D. Approve minutes of the City Council Regular Session held on Monday, April 18, 2011 and the Budget Work Session held on Thursday, April 14, 2011;

- E. Approve city bills in the amount of \$229,325.26.

On a roll call vote – ayes: Mayor Dyer, Mankerian, Metzger, Miller, Traver, and Williams; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITIONS

None.

INFORMATIONAL ITEMS

None.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

None.

OLD BUSINESS

A. Assessing Services – Revised Agreement:

Moved Williams, supported Mankerian to approve the revised Assessing Services Agreement and the Employee Leasing Agreement with Calhoun County to provide City Assessing Services. On a roll call vote – ayes: Mankerian, Metzger, Miller, Traver, Williams, and Mayor Dyer; nays: none. **MOTION CARRIED.**

REPORTS AND RECOMMENDATIONS

A. FY 2012 Proposed Budget – Budget Amendments:

Moved Metzger, supported Traver, to adopt the resolution to amend the FY 2012 proposed budget. On a roll call vote – ayes: Metzger, Miller, Traver, Williams, Mayor Dyer, and Mankerian; nays: none. **MOTION CARRIED.**

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2011-12

City of Marshall Authorizing Resolution
To Amend FY 2012 Proposed Budget

Budget Amendment 1

Increase the General Fund, Non-Departmental Budget by \$3,000 for the Funding of the Sister Cities Delegation.

Whereas, The proposed FY 2012 General Fund, Non-Departmental budget does not contain any funding for the Sister Cities Delegation;

Whereas, The City provided funding in prior years and a critical funding source for the Sister Cities Delegation is the City's funds;

Whereas, The City desires to support and provide funding for the Sister Cities Delegation for FY 2012 to be \$3,000;

Resolved, That the General Fund, Non-Departmental budget be increased by \$3,000 to fund the Sister Cities Delegation, with a revenue source of General Fund operations.

Budget Amendment 2

Decrease the Downtown Development Authority Budget by (\$50,000) to Remove the Funding for the Mansion Street/North Alley Capital Project.

Whereas, The Mansion Street/North Alley capital project is anticipated to cost \$100,000, and further analysis is needed to determine sources for the additional funding;

Resolved, The Downtown Development Authority expenditure budget be decreased by (\$50,000) to remove the funding in the FY 2012 Proposed Budget.

Budget Amendment 3

Decrease the General Fund, Streets Department Budget for Part-time, Overtime and Social Security Expenditures by (\$41,752) and Transfer the Funding to the Streets Department Budget, Motor Pool Equipment Rental Expenditure for Appropriate Classification of Expenditures. Net Effect is Zero.

Whereas, A budget transfer between lines items within the General Fund, Streets Department budget is required to appropriately classify expenditures;

Resolved, The General Fund, Streets Department expenditure budget will have a net effect of zero following the transfer of funds between line items within the department budget.

Budget Amendment 4

Increase the Motor Pool Revenues by \$41,752 for the Increase in Rents Received by the General Fund, Streets Department due to Budget Amendment #3.

Whereas, Budget Amendment #3 increased the General Fund Streets

Department Motor Pool Equipment Rental expenditure budget by \$41,752, resulting in an increase in rents received to the Motor Pool Rents revenue;

Resolved, To increase the Motor Pool Rents revenue by \$41,752 for the increase in rents received by the General Fund, Streets Department.

As Amended, May 2, 2011

Sandra Bird, Clerk-Treasurer

I, Sandra Bird, being duly sworn as the Clerk-Treasurer for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on May 2, 2011 and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

Sandra Bird, Clerk-Treasurer

APPOINTMENTS / ELECTIONS

A. Appointment of City Attorney:

Moved Miller, supported Mankerian to confirm the Mayor's recommendation of reappointing Paul Beardslee, John Sullivan, and John Brundage as City Attorney's. On a voice vote – **MOTION CARRIED.**

B. Appointment of City Assessor:

Moved Williams, supported Metzger to confirm the Mayor's recommendation to appoint Bonnie Payton as the City Assessor. On a voice vote – **MOTION CARRIED.**

C. Appointment of City Clerk-Treasurer:

Moved Metzger, supported Williams to confirm the Mayor's recommendation to reappoint Sandra Bird as the City Clerk-Treasurer. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

COUNCIL AND MANAGER COMMUNICATIONS

Marshall City Council, Regular Session
Monday, May 2, 2011
Unofficial

None.

CLOSED SESSION

Moved Williams, supported Mankerian, to enter into closed session under Section 8 (c) of the Michigan Open Meetings Act to discuss collective bargaining. On a roll call vote – ayes: Metzger, Miller, Traver, Williams, Mayor Dyer, and Mankerian; nays: none. **MOTION CARRIED.**

At 7:38 p.m. moved to closed session.

At 8:30 p.m. moved to open session.

ADJOURNMENT

The meeting was adjourned at 8:35 p.m.

James L. Dyer, Mayor

Sandra Bird, Clerk-Treasurer

IN A WORK SESSION Monday, May 2, 2011 at 6:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Dyer.

Present: Council Members: Mayor Dyer, Mankerian, Metzger, Miller, Traver, and Williams

Also Present: City Manager Tarkiewicz

Absent: Council Member Booton.

A. Discussion took place regarding the Medical Marijuana Moratorium to give the City Attorney direction with the drafting of an ordinance.

B. Council provided opinions and suggestions for a flexible ordinance without undoing rights provided under the State Statute.

The meeting was adjourned at 6:47 p.m.

James L. Dyer, Mayor

Sandra Bird, Clerk-Treasurer

VENDOR APPROVAL SUMMARY REPORT

Date: 05/12/2011

Time: 11:33am

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CITY OF MARSHALL

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
4IMPRINT	400174	SPLAT MOOD PENCILS	202.25	0.00
ABLE HEATING & COOLING	3722	RPIC BACKFLOW PREVENTER	546.75	0.00
ACTRON INTEGRATED SECURITY SYS	7881	QTRLY MONITORING SERVICE	300.00	0.00
AIRGAS GREAT LAKES	4982	CYLINDER RENTAL	73.20	0.00
ALEXANDER CHEMICAL CORPORATION	7024	DEPOSIT FEE RETURN	1,942.50	0.00
ALL-TRONICS, INC	6691	ALARM MONITORING	117.00	0.00
ALTA EQUIPMENT COMPANY	3857	#412 KOMATSU REPAIR SUPPLIES	225.27	0.00
ARCHITECTURE + DESIGN	3924	HERITAGE RTE/BYWAYS PROJECT	1,209.00	0.00
ARISTO CHEM, INC	7059	PLUMBING/SEPTIC SUPPLIES	387.51	0.00
ARROW UNIFORM	6839	CUST #010198-02	941.56	0.00
MORRIS ARVOY	400157	MARKETING CONSULTANT	3,000.00	0.00
AUTO GLASS SOLUTIONS, LLC	6595	M-5 POLICE CAR REPAIR	180.00	0.00
AUTO VALUE MARSHALL	21340	#111 STARTER	1,017.01	0.00
AUTOMATED BUSINESS EQUIPMENT	7065	SERVICE CONTRACT-CHECK SIGNER	225.00	0.00
B S & A SOFTWARE	7143	ASSESSING SYS SUPPORT	2,400.00	0.00
B.M.I.	300403	REPAIR DOWNSPOUTS	95.00	0.00
BATTERIES PLUS	6532	18V NICD DEWALT	63.99	0.00
BATTLE CREEK GLASS WORKS INC	400225	INSTALL SOLARCOOL UNIT	334.13	0.00
BATTLE CREEK UNLIMITED, INC.	4558	SPONSOR SCHALLERT PRESENTATI	2,000.00	0.00
CITY OF BATTLE CREEK	7084	QTRLY TRAFFIC SIGNAL MAINT	39.26	0.00
BONNIE'S TAILORING	2257	MENDING	28.00	0.00
BSN SPORTS	7145	MAT	299.00	0.00
BUD'S WRECKER SERVICE	400226	#302 INT 2002	417.00	0.00
C.E.M. SUPPLY INC	7200	INSULATION	6.44	0.00
CARLETON EQUIPMENT COMPANY	7189	CANCEL #1-16658 (POWERPLAN)	0.00	0.00
CB HALL ELECTRIC COMPANY	3387	NEW LIGHTS IN POLICE DEPT	472.64	0.00
CLASSIC DRY CLEANING&TAILORING	5975	CLEANING, LAUNDRY	282.40	0.00
CONTRACTORS EQUIPMENT & SUPPLY	7256	#727 THROTTLE LEVER GRIP	7.82	0.00
CORNERSTONE OFFICE SYSTEMS	8563	STAPLES	658.67	0.00
COURTNEY & ASSOCIATES	7259	APRIL SERVICES	250.00	0.00
CRT, INC	6541	PRINTER LASERJET	702.00	0.00
CURRENT ELECTRIC INC	8903	#3 WELL MAINTENANCE	227.00	0.00
D & D MAINTENANCE SUPPLY	7271	RUBBER BANDS	662.12	0.00
D C BYERS COMPANY	7158	HERITAGE ROUTE MUSEUM PROJECT	15,779.00	0.00
DADOW POWER EQUIPMENT	7277	MOWER SPINDLE CAP	20.75	0.00
DARLING ACE HARDWARE	7281	KEYS	125.54	0.00
DORNBOS SIGN & SAFETY	6378	"CHURCH OR" SIGNS	179.06	0.00
DOUGLASS SAFETY SYSTEMS LLC	5012	VISORS	64.58	0.00
DUNCAN PARKING TECHNOLOGIES	8311	VIP KEY W/HOLDER	31.78	0.00
ED'S DECORATING	9873	PAINTED APT #215	275.00	0.00
EGGOTT.COM	9483	ANNUAL DOMAIN NAME RENEWAL	90.00	0.00
EJUSTICE SOLUTIONS LLC	300114	RECORDS MANAGEMENT SYSTEM	1,000.00	0.00
ERIC DALE HEATING & AIR COND	21467	SERVICE FURNACES	438.00	0.00
FIRE EXTINGUISHER SERVICE	7360	AIR TANK HYDROSTATIC TEST	100.00	0.00
FIRST DUE FIRE SUPPLY	400183	UNIFORMS	3,784.35	0.00
GARAGE DOORS UNLIMITED	300432	SERVICE CALL - SOUTH DOOR	396.20	0.00
GENUINE CUSTOMS & DETAILING	400227	FULL DETAILS	420.00	0.00
GRAND RIVER BUILDERS	400229	1ST PAYMENT-GAR, CAPITOL SCHL	10,000.00	0.00
THE HARVESTER FLOWER SHOP	5989	MARY MILLER - FLOWERS	51.45	0.00
ID SUPPLY FACILITIES MAINT	9781	TOILET SEATS, STOPPERS, FLAPPE	120.02	0.00
HERMANS MARSHALL HARDWARE	7446	PADLOCKS	321.60	0.00
(SAAC & SONS	7484	APT #215	140.00	0.00
J & K PLUMBING SUPPLY	3351	GALV PIPE, COMP COUP GALV 3/4"	88.75	0.00
JIMMY'S JOHNS	4235	COMPOST CENTER	21.25	0.00
K & H CONCRETE CUTTING INC	5202	SAW CUTTING	150.00	0.00
KAR LABORATORIES INC	8817	CYANIDE ANALYSES	360.00	0.00
KELLOGG COMMUNITY COLLEGE	7507	JERRY NYE'S CLASS	85.00	0.00
KELLOGG'S REPAIR GARAGE	5869	GRASSHOPPER PARTS	60.80	0.00
KEWEY'S SHOE REPAIR	7538	JOE DELAPAS'S BOOT ALLOWANCE	134.00	0.00
KEXISNEXIS RISK DATA MNGMNT	400109	APRIL 2011	135.50	0.00
KAGNETROL	5871	Fuel level control and monitor	2,245.67	0.00
KARSHALL LUMBERTOWN	7569	THRESHOLD, TAPCON	449.67	0.00
KASA	2072	WOMEN'S SOFTBALL	234.00	0.00
KEDLER ELECTRIC COMPANY	7604	BOX COVER	11.15	0.00
KICHIGAN METER TECHNOLOGY GRP	400140	4" METER	2,695.00	0.00
KILLER CANFIELD PADDOCK &	7683	GENERAL EMPLOYMENT MATTERS	7,850.71	0.00
KSC INDUSTRIAL SUPPLY CO	6831	REPLCMNT BULBS	325.04	0.00

VENDOR APPROVAL SUMMARY REPORT

Date: 05/12/2011

Time: 11:33am

Page: 2

CITY OF MARSHALL

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
MUNICIPAL SUPPLY CO.	7701	VALVE BOX RISERS	197.65	0.00
MWEA	2006	MEMBERSHIP DUES--C.FEDDERS	58.00	0.00
NYE UNIFORM COMPANY	7733	PANTS	325.75	0.00
O'LEARY WATER CONDITIONING	6995	COOLER RENTAL, WATER	91.00	0.00
PEERLESS MIDWEST INC	6571	ANALYZED SAMPLES FROM FILTERS	500.00	0.00
POWER LINE SUPPLY	7821	GUY WIRE	2,932.38	0.00
PRO ONE CYCLE	400228	BATTERY TENDER, BATTERY	131.39	0.00
PUBLIC AGENCY TRAINING COUNCIL	9672	LEADERSHIP - A. OTTJEPKA	295.00	0.00
QUALITY LAWN CARE	8838	CLEAN UP YARD DEBRIS, MOW	252.50	0.00
RADIO COMMUNICATIONS	7810	SERVICE CALL - CAMERA	324.58	0.00
SIGN WORLD	8199	SIGNS	60.00	0.00
SLC METER SERVICE INC	7841	TEST WATER METER-811 VERONA	46.21	0.00
SMITH & LOVELESS	21568	IMPELLER	1,087.22	0.00
STANDARD PRINTING & OFFICE	7903	BUSINESS CARDS	129.36	0.00
TOLEDO PE SUPPLY CO.	8384	PLAYGROUND SUPPLIES	78.29	0.00
TRI-COUNTY INTERNATIONAL TRUCK	8034	2002 4300 SBA 4x2	171.20	0.00
JENNIFER WOOD	400156	PRESERVATION OF HISTORIC RECOR	1,000.00	0.00
YOU R SPECIAL, LLC	21522	APT #225	820.00	0.00
SHERI ZIENERT	5152	MEAL & PARKING	11.10	0.00
Grand Total:			76,008.02	0.00

VENDOR APPROVAL SUMMARY REPORT

Date: 04/29/2011

Time: 11:15am

Page: 1

CITY OF MARSHALL

Ver	Name	Vendor Number	Description	Check Amount	Hand Check Amount
	AMERICAN MESSAGING	6657	PAGERS	128.13	0.00
	CALHOUN COUNTY MUNICIPAL	5745	MEMBERSHIP DUES-T. NELSON	25.00	0.00
	CARLETON EQUIPMENT COMPANY	7189	CANCEL #1-16658 (POWERPLAN)	0.00	0.00
	COMMERCIAL OFFICE PRODUCTS	9769	CRTDG, FLDRS,PAPER, PHOTO KIT	142.60	0.00
	CONSUMERS ENERGY	8560	1000 0033 5602	5,095.39	0.00
	ADAM COOK	400206	REFUND UTILITY DEPOSIT	53.33	0.00
	RUSSELL CROW	3588	PRESCRIPTION REIMBURSEMENT	5.00	0.00
	JAMES R DEVENEY	300006	INSPECTION COMMISSION	220.00	0.00
	MORRIS EVANS	2218	BOOT ALLOWANCE	400.00	0.00
	DARYL GANO	8148	ELECTRICAL INSPECTOR COMM	1,027.50	0.00
	JOHN GROSS	300013	INSPECTION COMMISSION	300.00	0.00
	DONALD HARVEY	400205	REFUND UTILITY DEPOSIT	28.14	0.00
	KAITLYNN HICKMAN	400209	REFUND UTILITY DEPOSIT	125.25	0.00
	CANDICE HOLLISTER	400208	REFUND UTILITY DEPOSIT	45.11	0.00
	JOSEPH CAMPBELL COMPANY	400211	MTT ADJUSTMENT (2008 & 2009)	98,382.20	0.00
	MARSHALL COMMUNITY CU	7558	3101 - LARKIN	535.99	0.00
	ASHLEY MCINTYRE	400204	REFUND UTILITY DEPOSIT	76.88	0.00
	MICHIGAN CHAPTER IAAI	9275	ARSON SCHOOL - GREG MCCOMB	175.00	0.00
	MILLS TREE SERVICE	21793	Stump Removal	3,850.00	0.00
	PHILPOTT, ANTHONY	300241	EXPENSE REIMBURSEMENT	236.22	0.00
	SCHULERS RESTAURANT	7857	KEN WASCO SEMINAR	30.00	0.00
	SPRINT	9628	ACCT #224843832	376.33	0.00
	TOM TARKIEWICZ	6019	PRESCRIPTION REIMBURSEMENT	12.00	0.00
	VALLEY CITY SIGN COMPANY	400210	OVERPAID REGISTRATION FEE	5.00	0.00
Grand Total:				111,275.07	0.00

VENDOR APPROVAL SUMMARY REPORT

Date: 05/06/2011

Time: 10:58am

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CITY OF MARSHALL

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
BARE AARON	7003	ELECTION INSPECTOR PAY	150.00	0.00
AD-VISOR & CHRONICLE	7557	APRIL CHARGES	922.54	0.00
ALLSTATE WORKPLACE DIVISION	3431	POLICY #ALLMIS50	768.77	0.00
BATTLE CREEK UNLIMITED, INC.	4558	MAY	13,750.00	0.00
BROADSTRIPE	3293	ACCT #198-040788	2,091.47	0.00
CALHOUN COUNTY TREASURER	7177	APRIL TRAILER FEES	80.00	0.00
CARLETON EQUIPMENT COMPANY	7189	CANCEL #1-16658 (POWERPLAN)	0.00	0.00
CITGO	3724	FLEET #132271610	10,517.98	0.00
ANITA CLARK	6737	ELECTION INSPECTOR PAY	120.00	0.00
DONALD COFFMAN	400222	REFUND UTILITY DEPOSIT	126.97	0.00
COMMERCIAL OFFICE PRODUCTS	9769	CRDNG, TONER, TAPE, PROTCT SH	253.78	0.00
ERIN COOL-NAAS	400218	REFUND UTILITY OVERPAYMENT	0.74	0.00
CULLIGAN	736	ACCT #1155180	28.50	0.00
SUSAN DAY	4466	ELECTION INSPECTOR PAY	120.00	0.00
DAN DEGOOD	8175	REFUND UTILITY OVERPAYMENT	3.23	0.00
DELTA DENTAL PLAN OF MICHIGAN	7294	CUST #MIO22820001	4,725.02	0.00
CRAIG DOCKETT	400220	REFUND UTILITY DEPOSIT	67.62	0.00
GARY FAGONE	400223	REFUND UTILITY DEPOSIT	26.04	0.00
PATRICIA FARMER	400221	REFUND UTILITY DEPOSIT	78.78	0.00
TRUDY P FARRIS	400214	REFUND SECURITY DEPOSIT	212.00	0.00
TONY FEDAK	400217	REFUND UTILITY OVERPAYMENT	0.06	0.00
CARL FEDDERS	6811	OPTICAL REIMBURSEMENT	42.50	0.00
HARRY FOX	400197	REFUND UTILITY OVERPAYMENT	78.94	0.00
GLGC PLUMBING COMPANY LLC	217837	DRINKING FOUNTAIN & WATER COOL	1,799.18	0.00
GREG CRULL CONSTRUCTION	3687	50% OF PURCHASE ORDER	3,965.00	0.00
SANDRA HALL	400224	REFUND SECURITY DEPOSIT	685.00	0.00
JANIS HEATON	21049	CDL REIMBURSEMENT	52.00	0.00
JEFFREY JACKSON	400191	REFUND UTILITY OVERPAYMENT	30.14	0.00
JOHN J QUIGLEY-TRUSTEE OF THE	3020	LAND CONTRACT PAYMENT #9	93,878.11	0.00
JOSH DEVORE	100775	REPLACE CK #86884 - LOST	12.00	0.00
BARBARA LINDSEY	400212	REFUND SECURITY DEPOSIT	416.00	0.00
LITTON LOAN SERVICING	400213	REFUND UTILITY OVERPAYMENT	32.37	0.00
MARIAN HARTSUFF	20068	REFUND UTILITY OVERPAYMENT	230.53	0.00
MARSHALL PUBLIC SCHOOLS	7574	FY-11 Data Processing-Professi	1,000.00	0.00
CITY OF MARSHALL	7595	PETTY CASH	21.56	0.00
MICHELLE MASTET	217810	SHELF UNITS FOR OFFICE	54.78	0.00
GERALD MAY	400219	REFUND UTILITY DEPOSIT	7.50	0.00
MEDLER ELECTRIC COMPANY	7604	FLUORESCENT LAMPS	33.55	0.00
IRENE MILLER-PAPPAS	400215	REFUND DUE FROM MH	80.17	0.00
MWEA	2006	2011 CONFRNCE--C. VOSBURG	175.00	0.00
DARLENE NEIDLINGER	4240	ELECTION INSPECTOR PAY	150.00	0.00
DAVE PEMBERTON	8720	CDL REIMBURSEMENT	52.00	0.00
PHILPOTT, ANTHONY	300241	EXPENSE REIMBURSEMENT	191.32	0.00
KENNETH E REDDICK	3271	ELECTION INSPECTOR PAY	120.00	0.00
PAULINE REDDICK	2109	ELECTION INSPECTOR PAY	64.00	0.00
REPUBLIC SERVICES #249	2096	ACCT #3-0249-1022021	487.93	0.00
SENIOR HEALTH PARTNERS	400216	BOOTH @ BURNHAM BROOK	50.00	0.00
SHANTY CREEK	8712	CHERY VOSBURG 06/26/11	776.28	0.00
DARLYNE SIZEMORE	21470	ELECTION INSPECTOR PAY	120.00	0.00
SPARTAN STORES	9656	APRIL CHARGES	145.34	0.00
STATE OF MICHIGAN	4872	38-6004708, 04/11, SALES TAX	29,407.17	0.00
MORRIS STULBERG	2669	POWER LINE EASEMENT	29.00	0.00
DANIEL & JULIE SUNDERMAN	4637	REFUND UTILITY OVERPAYMENT	38.45	0.00
DEB WALBECK	6071	ELECTION INSPECTOR PAY	120.00	0.00
RICHARD WALBECK	6032	ELECTION INSPECTOR PAY	120.00	0.00
WALDON PONDS	2394	REFUND UTILITY OVERPAYMENT	36.43	0.00
SHIRLEY WORKS	6971	ELECTION INSPECTOR PAY	120.00	0.00
SHERI ZIENERT	5152	COFFEE	83.28	0.00

Grand Total: 168,749.03 0.00

Prescription reimbursements 141.90

Total Cash Disbursements \$168,890.93

EVENT REPORT

EVENT: Skate Park Fundraiser

EVENT LOCATION: N. Ketchum Park

SPONSOR: Your Scene Is Only As Lame As You Are

EVENT DATE: June 25, 2010

EVENT TIMEFRAME: 8am-8pm

MDOT PERMIT REQUIRED: YES NO

MDOT PERMIT GRANTED: YES NO **DATE:**

ROAD CLOSURE TIMEFRAME: None

ROAD CLOSURE DETAIL: None

EVENT CLOSURE DETAIL: None

DETOUR DETAIL: None

EVENT DETAIL: A family friendly event at the skate park with a free skate camp for young children in conjunction with the Recreation Department. There will be a designated area for bands to play were donations will be collected. All donations go toward the skate park.

PARKING PROHIBITION: East bound Hanover Street from Liberty Street to Gordon and South bound Gordon Street from Green Street to Hanover Street.

COUNCIL NOTIFICATION DATE: May 16, 2011



ADMINISTRATIVE REPORT
May 16, 2011 – CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Sandra Bird, Clerk-Treasurer
Tom Tarkiewicz, City Manager

SUBJECT: Budget Public Hearing & Resolution to Adopt City of Marshall Budget and Related Property Tax Millage Rates for Fiscal Year 2012

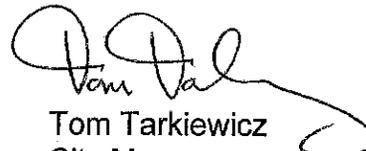
BACKGROUND: The budget public hearing was scheduled for this meeting. Attached for your review and action is the resolution for the FY 2012 Budget that totals \$28,994,079 and is in compliance with the City Charter. This budget resolution reflects the proposed budget delivered to you on April 4, 2011, as amended at the regular Council meeting held on May 2, 2011.

RECOMMENDATION: After hearing public comments, it is recommended that the Council adopt the attached resolution to approve the City of Marshall budget, as amended and related property tax millage rates for Fiscal Year 2012.

FISCAL EFFECTS: Establish the budget for the funds in the amounts set forth in the attached resolution:

Respectfully Submitted,


Sandra Bird
Clerk-Treasurer


Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2011-

THE CITY OF MARSHALL
GENERAL APPROPRIATION ACT AND TAX LEVY RESOLUTION
July 1, 2011 – June 30, 2012

THE CITY OF MARSHALL RESOLVES that the expenditures for the fiscal year, commencing July 1, 2011, and ending June 30, 2012, are hereby appropriated on a departmental and fund total basis as follows:

GENERAL FUND REVENUES

Taxes	\$3,294,470
Licenses and Permits	35,850
Intergovernmental Revenues	631,428
Charges for Services	78,750
Fines and Forfeits	57,100
Interest	9,000
Miscellaneous	368,900
Other Financing Sources	990,744
Recreation	403,161
Composting	27,290
Airport	<u>137,388</u>
Total Revenues	\$6,034,081

GENERAL FUND EXPENDITURES

City Council	\$3,777
City Manager	115,410
Assessor	107,008
Attorney	65,000
Human Resources	58,501
Clerk-Treasurer	269,538
City Hall	106,629
Chapel	2,850
Other City Property	37,318
Cemetery	179,809
Non-Departmental	784,173
Police	1,315,506
Crossing Guards	27,784
Dispatch	230,369
Fire	800,668
Inspection	113,353
Planning/Zoning	82,507
Streets	742,218
Engineering	22,646
PSB Operations	94,831
Community Development	40,441

Parks	81,350
Capital Improvements	184,300
Recreation	392,841
Composting	55,766
Airport	<u>137,388</u>
Total Expenditures	\$6,051,981

Fund balance reserves shall be decreased by (-\$17,900) based on the FY 2012 revenues and expenditures for the General Fund budget.

The City Council does hereby levy a tax of 15.4629 mills, for the period of July 1, 2011, through June 30, 2012 on all real and personal taxable property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of defraying the general expense and liability of the City of Marshall and is levied pursuant to Section 8.01, Article 8 of the Charter of the City of Marshall.

The City Council does hereby levy a tax of .4840 mills for the period of July 1, 2011, through June 30, 2012, on all real and personal taxable property in the City of Marshall, according to the valuation of the same. This tax is levied to operate the Dial-A-Ride Transportation System in the City of Marshall as authorized by a vote of the citizens on August 5, 1975.

The City Council does hereby levy a tax of .9393 mills for the period of July 1, 2011, through June 30, 2012, on all real and personal taxable property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of defraying the expense of operating the Recreation Department of the City of Marshall as authorized by a vote of the citizens on April 4, 1959.

The City Council does hereby levy a tax of 1.6129 mills for the period of July 1, 2011, through June 30, 2012, on all real and personal taxable property in the City of Marshall, according to the valuation of the same in a district known as the Downtown Development District. This tax is levied for the purpose of defraying the cost of the Downtown Development Authority.

	PROPOSED	ACTUAL	
	<u>FY 2012</u>	<u>FY 2011</u>	<u>DIFFERENCE</u>
General Operating	15.4629	15.4629	0.0000
Recreation	.9393	.9393	0.0000
Dial-A-Ride	.4840	.4840	0.0000
Downtown Development Authority	<u>1.6129</u>	<u>1.6129</u>	<u>0.0000</u>
TOTAL	18.4991	18.4991	0.0000

The City Manager is authorized to make budgetary transfers within the appropriation

centers established through this budget, and that all transfers between appropriations may be made by the City Manager in an amount not to exceed \$10,000 per year without prior Council approval pursuant to Section 19.2 of the provisions of the Michigan Uniform Accounting and Budgeting Act.

The City Council establishes the budget for the period of July 1, 2011, through June 30, 2012 for the following funds in the amounts set forth below:

<u>ALL FUNDS REVENUES</u>	
General Fund	\$6,034,081
MVH-Major & Trunkline	382,078
MVH-Local	255,350
Local Development Finance	506,035
Downtown Development	295,706
Special Projects	5,400
Marshall House	614,500
Electric	12,478,174
Dial-a-Ride	486,806
Wastewater	2,189,250
Water	2,688,702
Data Processing	126,136
Motorpool	933,729
Safety	338
Total Revenues	\$26,996,285

<u>ALL FUNDS EXPENDITURES</u>	
General Fund	\$6,051,982
MVH-Major & Trunkline	379,422
MVH-Local	285,437
Local Development Finance	907,761
Downtown Development	321,063
Special Projects	40,206
Marshall House	653,638
Electric	12,590,392
Dial-a-Ride	531,718
Wastewater	2,778,974
Water	3,052,004
Data Processing	184,385
Motorpool	1,209,992
Safety	7,105
Total Expenditures	\$28,994,079

Fund balance reserves shall be decreased by (-\$1,997,794) based on the FY 2012 revenues and expenditures for All Funds.

Budget Amendment 1 - Increase the Funding for the General Fund Sister Cities Delegation

Increase the General Fund, Non-Departmental expenditure budget by \$3,000 to provide additional funding for the Sister Cities Delegation, with a revenue source of General Fund operations.

Budget Amendment 2 – Remove the Funding for the Downtown Development Authority Fund for the Mansion Street/North Alley Capital Project

Decrease the Downtown Development Authority expenditure budget by (\$50,000) to remove the funding for the Mansion Street/North Alley capital project.

Budget Amendment 3 - Decrease the General Fund, Streets Department Budget for Part-time, Overtime and Social Security Expenditures and Transfer the Funding to the Streets Department Budget, Motor Pool Equipment Rental Expenditure for Appropriate Classification of Expenditures

The General Fund, Streets Department expenditure budget will have a net effect of zero following the transfer of \$41,752 funds between line items within the department budget.

Budget Amendment 4 - Increase the Motor Pool Revenues for the Increase in Rents Received by the General Fund, Streets Department

Increase the Motor Pool Rents revenue by \$41,752 for the increase in rents received by the General Fund, Streets Department due to Budget Amendment #3.

The City Council of the City of Marshall did give notice of the time and place when a public hearing on adoption of the budget would be held in accordance with Public Act 43 of 1963, proof of publication of the Notice of Public Hearing is now on file, and which Public Hearing was duly held pursuant to said notice and in conformity therewith. A copy of the budget proposal was on file with the Clerk-Treasurer and available for public inspection for at least one week prior to adoption of the budget; and

Further, the City Council of the City of Marshall did give notice of the time and place when a public hearing would be held in conformity with the provisions of Public Act 5 of 1982 authorizing a tax rate in excess of the present authorized tax rate for General Operating, Recreation, Dial-A-Ride and Downtown Development Authority tax levies, proof of publication of Notice of Public Hearing is now on file, and which Public Hearing was duly held pursuant to said notice and in conformity therewith; and

This Resolution shall take effect July 1, 2011.

Dated: 05/16/11

Sandra Bird, Clerk-Treasurer

I, Sandra Bird, being duly sworn as the Clerk-Treasurer for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held

on May 16, 2011 and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

Sandra Bird, Clerk-Treasurer



ADMINISTRATIVE REPORT
May 16, 2011 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Carl Fedders, Director of Public Services
Sandra Bird, Clerk-Treasurer
Tom Tarkiewicz, City Manager

SUBJECT: Electric Rate Ordinance Amendment - Public Hearing

BACKGROUND: In October of 2009 Council approved some revisions in the Utility Standard Rules and Regulations. One of these revisions dealt with the increase to electrical turn on fees which better represented actual cost of this service.

In April of this year, Council approved changes to the electric rate ordinance which included turn on fees at the level prior to the October 2009 change. The attached revised ordinance removes the following language that is dealt within the Rules and Regulations.

“In addition to other remedies provided and authorized by law, the City shall have the right to shut off and discontinue the supply of electric power to any premises, for the non-payment of the rates when due. If such rates and charges are not paid within ten business days after the due date thereof, then electric power service to such premises may be discontinued. Electric power service discontinued shall not be restored until all sums then due and owing shall be paid or satisfactory arrangements have been made to pay, plus an additional charge of Twenty (\$20.00) dollars for the restoration of service during business hours or Seventy Five (\$75.00) dollars after business hours.”

RECOMMENDATION: After hearing comments at the public hearing, it is recommended that the City Council adopt the attached Electric Rate Ordinance.

FISCAL EFFECTS: None.

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

Carl Fedders
Director of Public Services

Sandra Bird
Clerk-Treasurer

Tom Tarkiewicz
City Manager

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CITY OF MARSHALL, MICHIGAN
ORDINANCE _____

THE CITY OF MARSHALL ORDAINS

An Ordinance to amend Section 9 of Electric Ordinance 4.5(a) and
Section 5 of Electric Ordinance 4.6

Residential Service Rate "A"

Service Charge: \$7.00 per customer per month, plus,
Energy Charge: \$0.106 per kWh plus Power Supply Cost Adjustment

Residential Rate "A-1"

Service Charge \$7.00 per customer per month, plus
Energy Charge:
 Winter: \$0.106 per kWh plus Power Supply Cost Adjustment for the first
 600 kWh (October through May)
 \$0.066 per kWh plus Power Supply Cost Adjustment for all over
 600 kWh per month (October through May)
 Summer: \$0.106 per kWh plus Power Supply Cost Adjustment for all kWh
 (June through September)

Residential Rate-Life Support "LS"

Service Charge: \$4.00 per customer per month, plus,
Energy Charge: \$0.096 per kWh plus Power Supply Cost Adjustment

Commercial/Industrial Secondary Service "B"

Service Charge: \$ 15.00 per customer per month, plus
Energy Charge: \$ 0.107 per kWh plus Power Supply Cost Adjustment for all kWh
used per month

Commercial/Industrial Secondary Service "B1"

Service Charge: \$ 15.00 per customer per month, plus
Energy Charge:
 Winter \$ 0.067 per kWh plus Power Supply Cost Adjustment
 Summer \$ 0.107 per kWh plus Power Supply Cost Adjustment

Commercial/Industrial Secondary Service "C"

Service Charge: \$ 15.00 per customer per month, plus
Capacity Charge: \$10.35 per kW for all billing demand per month, plus
Energy Charge: \$0.064 per kWh plus Power Supply Cost Adjustment

Industrial Primary Service "D"

Service Charge: \$ 100.00 per customer per month, plus
Capacity Charge: \$9.15 per kW for all billing demand per month (Minimum 25 kW), plus
Energy Charge: \$0.076 per kWh plus Power Supply Cost Adjustment

Industrial Primary Service Rate "D-2"

Service Charge: \$ 100.00 per customer per month, plus
Capacity Charge: \$ 9.15 per kW for all billing demand per month (Minimum 1000 kW), plus
Energy Charge: \$0.076 per kWh plus Power Supply Cost Adjustment

Economic Development Rate "E"

Capacity Charge: To be determined under special contract.
Energy Charge: To be determined under special contract.

Monthly Security Light Rental Rate

7000 Lumen (175W) Mercury Vapor Lamp	\$9.00 per month per fixture
Suburbanair Fixture	
19100 Lumen (400W) Mercury Vapor Lamp	\$15.00 per month per fixture
47200 Lumen (1000W) Mercury Vapor Lamp	\$18.00 per month per fixture

Temporary Electric Service:

Service connection charge will be a minimum \$35.00

Minimum monthly charge for KWh consumed, as determined by General Secondary Rate B, and no case less than \$9.00, as determined by Watt-hour meter installed on the job. For single phase temporary service connection of more than 100 amps, there will be a charge of \$1.50 per amp. Michigan Sales Tax will be added to all bills when applicable. The rules, regulations and billing procedures shall be those in effect in the City on the effective day of this Ordinance. This Ordinance is adopted under the provisions of Public Acts of Michigan, 1933 as amended.

This Ordinance amendment shall be published in full in the Ad-visor & Chronicle, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices, within ten days after its adoption. This ordinance shall be recorded in the ordinance book and such recording shall be authenticated by the signature of the Mayor and City Clerk.

This ordinance is declared to take effect on May 17, 2011.

Adopted and Passed by the Marshall City Council this 16th day of May, 2011.

James Dyer
MAYOR

Sandra Bird
CLERK-TREASURER

CERTIFICATE

I, Sandra Bird, being duly sworn as the Clerk-Treasurer for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on May 16, 2011, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Sandra Bird, CLERK-TREASURER



ADMINISTRATIVE REPORT
May 16, 2011 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council
FROM: Tom Tarkiewicz, City Manager
SUBJECT: AMP Fremont Energy Center Power Sales Contract

BACKGROUND: In 2008, the City entered into a power sales agreement with AMP for 6,500 kW of power supply from the 1,582 MW AMP Generating Station (AMPGS). This project was to be a large coal fired plant in southern Ohio. During 2010, the project saw escalating prices by the contractor. The AMPGS Participants Committee voted to abandon this project. The AMP Staff continued to investigate options for long-range future power supply.

The City of Marshall's peak demand in 2010 was 23,557 kW. In 2007, the peak demand was 25,394 kW with an all-time peak demand in 2002 of 26,881 kW. The decrease in the peak demand can be attributed to energy efficiency and the closing of Collins-Aikman, Bostik, Campbell's Soup, and State Farm. Other customers such as Oaklawn Hospital and Tenneco have increased their peak demand.

The City of Marshall's power supply comes from the market and many sources, such as;

<u>Base Load</u>	
MSCPA Endicott Plant	12,000 kW
Prairie State	<u>1,990 kW</u>
	13,990 kW

<u>Renewable energy projects (2014 – 2016 commissioning)</u>	
Ohio River Phase I Hydros	2,798 kW (at 55% Load Factor) 1,540 kW
Ohio River Phase II Hydros	983 kW (at 55% Load Factor) <u>539 kW</u>
	Total 16,079 kW

An industry standard is approximately 40% of your peak demand should be in base load units. 40% of the City's historic peak demand is 10,752 kW. Also, all of the units may not be available to run 100% of the time. The load factor for the hydro units is 55%.

AMP is in the process of purchasing a 99% complete 512 MW natural gas fired generating station in Fremont, Ohio. This is an intermediate and peaking plant. This plant is capable of having duct firing as a peaking plant with an additional 128 MW. The AMP Fremont Energy Center will be operational in January of 2012.

AMP retained RW Beck to analyze the City's needs. They suggest that the City participate in the AFEC in an amount of 1,287 kW. This analysis did not take into effect the loss of the Reciprocating Internal Combustion Engines due to EPA regulations. They also recommend that 30% or 8,064 kW be supplied from an intermediate type of generation. Also, the current cost to run our most efficient RICE unit is \$100/MW and the CAT units are around \$200/MW, while the AFEC is estimated to be priced at \$53.28 /MW in 2012. In an independent study, MSCPA retained Black & Veatch to perform an Integrated Resource Plan for all five members. Black & Veatch has suggested that the City of Marshall participate in the AFEC project in an amount of 6,100 kW.

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The AMP Fremont Energy Center will only run when the market is higher than the plant cost. See attached slide. This will allow the City to receive the lowest priced energy.

RECOMMENDATION: It is recommended that the Council adopt the attached resolution approving the Power Sales Contract and the Supplement to the Power Sales Contract and authorize the Clerk Treasurer to sign the agreement for 6,100 kW of energy from the AMP Fremont Energy Center.

FISCAL EFFECTS: The exact cost of our power supply will vary because of fuel costs and the amount of energy consumption by our customers.

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tom Tarkiewicz". The signature is written in black ink and is positioned to the left of the printed name.

Tom Tarkiewicz
City Manager

CONCLUSION

- When Dispatch Cost is Higher than Market Cost
 - Ramp Plant Down
 - Buy Power From Market
 - Its Cheaper!
- When Dispatch Cost is Less than Market Cost
 - Generate as Much As Possible
 - Sell Excess Power to the Market
 - Reduce \$/MWh
- Result = Always Dispatch Plant to Market Prices
 - Always results in the lowest cost to load.
 - Doesn't Matter What Load is at the time.

RESOLUTION APPROVING POWER SALES CONTRACT
AND SUPPLEMENT THERETO
AND OTHER MATTERS

City of Marshall
County of Calhoun, State of Michigan

Minutes of a regular meeting of the City Council of the City of Marshall, County of Calhoun, State of Michigan held on the 16th day of May 2011, at 7:00 o'clock, p.m., Eastern Daylight Time.

PRESENT: Members

ABSENT: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the City of Marshall (the "City") owns and operates an electric utility system for the sale of electric power and associated energy for the benefit of its citizens and taxpayers; and

WHEREAS, the City is a member of the Michigan South Central Power Agency (the "Agency"); and

WHEREAS, the City is also a member of American Municipal Power, Inc, ("AMP"); and

WHEREAS, the City and the Agency have agreements in place under which the Agency is to supply to the City and the City is to purchase from the Agency, all bulk power needs of the City related to its municipal electric utility system; and

WHEREAS, the City and the Agency, and certain of the Agency's other member

municipalities (the "Participating Agency Members"), acting individually and, along with other municipalities which own and operate electric utility systems, jointly, endeavor to arrange for reliable, reasonably priced supplies of electric power and energy for ultimate delivery to their customers; and

WHEREAS, it is efficient and economical to act jointly in such regard; and

WHEREAS, AMP is an Ohio nonprofit corporation, organized to own and operate facilities, or to provide otherwise, for the generation, transmission or distribution of electric power and energy, or any combination thereof, and to furnish technical services on a cooperative, nonprofit basis, for the mutual benefit of its Members (the "Members"), such Members, including the City, being, and to be, political subdivisions of their respective states that operate electric systems in, as of the date of adoption hereof, Kentucky, Michigan, Ohio, Pennsylvania, Virginia and West Virginia; and

WHEREAS, each of the Members owns and operates its electric system for the benefit of its customers; and

WHEREAS, certain of the Members, including the Municipality and the Participating Agency Members, acting individually and through the Agency, have determined they require additional, long-term sources of reliable, environmentally sound and reasonably priced electric capacity and energy and has requested that AMP arrange for the same; and

WHEREAS, in furtherance of such purpose, the City, along with other Members (collectively "Participants") request and AMP agrees and intends to finance, construct, operate and own up to a one hundred percent (100%), and in any case not less than an eighty percent (80%), undivided ownership interest, in the Fremont Energy Center having an expected net rated electric generating capacity of approximately seven hundred seven megawatts (707 MW), to be known collectively as the American Municipal Power Fremont Energy Center (as hereinafter defined, "AMP Fremont Energy Center"); and

WHEREAS, AMP has resolved, in accordance herewith, to develop, including, as

appropriate, the financing, acquisition, construction, ownership and operation of, and arrangements for the acquisition, financing, payment and prepayment of fuel for, its ownership interest in the AMP Fremont Energy Center as (the "Project") well as other arrangements related thereto, which AMP and, in certain cases, the Participants, deem necessary to enable AMP to fulfill its obligations hereunder to sell and transmit, or otherwise make available, electric capacity and energy to the Participants pursuant to the Fremont Energy Center Power Sales Contract (hereinafter "the Power Sales Contract"); and

WHEREAS, in order to obtain such sources of electric capacity and energy, the Participants are willing to pay AMP for their respective rights to such electric capacity and energy and transmission service at rates that are sufficient, but only sufficient, to enable AMP to (i) recover all costs and expenses incurred with respect to, and arrangements for the acquisition, financing, payment and prepayment of fuel for, the Project as set forth herein, all other Power Sales Contract Resources obtained by AMP to supplement the Project, and related service arrangements undertaken by AMP to enable it to fulfill its obligations hereunder, and (ii) recover any other expenditures or revenues authorized hereunder; and

WHEREAS, AMP has investigated both a self-build of a natural gas combined cycle project as well as the acquisition of one of several existing natural gas combined cycle projects either operating or in various stages of construction; and

WHEREAS, prior to the adoption of this resolution, AMP has (i) kept the Agency, and through the Agency, the City, informed regarding the developmental process and efforts undertaken by AMP; (ii) afforded representatives of the Agency, and through the Agency the City, the opportunity to ask such questions, review such data and reports, conduct such inspections and otherwise perform such investigations with respect to planning and proposed engineering, acquisition, construction and operation of the Project and the terms and conditions of the Power Sales Contract, as supplemented by the Supplement to Power Sales Contract (as so supplemented, hereinafter "PCS") authorized

below as the Agency and the City deem necessary or appropriate in connection herewith;
and

WHEREAS, the PSC provides that, so long as the City and the Agency maintain their contractual agreements under which the Agency must supply and the City must purchase from the Agency all of the City's bulk power needs, and until the Agency and the City file a notice of termination of agency with AMP, the Agency shall act as agent for the City under the PSC, and exercise and perform all rights, duties and obligations of the City thereunder, including but not limited to, the right to receive power and energy, and the obligation to pay all Service Fees, Rates and Charges and other amounts owing by the City thereunder; provided, that in the event the Agency fails to pay on behalf of the City any amounts owing under the PSC, the City shall nevertheless be liable therefor; and

WHEREAS, the PSC states that any amount payable by the City thereunder shall be payable solely from the revenues of the City's municipal electric utility system as an operating expense; and

WHEREAS, the proposed form of the PSC, as supplemented by the Supplement to Power Sales Contract (the "Supplement") has been reviewed by this Council and this Council has been advised on the same; and

WHEREAS, it is necessary and desirable to act upon the PSC, including the Supplement:

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The PSC and the Supplement, drafts of which are on file with the City Clerk, are hereby approved, and the Mayor and the City Clerk are authorized and directed, upon request of the City Manager to execute on behalf of the City a final form of the PSC and the Supplement, substantially in the form approved by this resolution with such completions and changes therein as may be necessary and approved by the City Attorney and the City Manager.

2. The City, and the Agency, as agent for the City, are hereby authorized through the execution and delivery of the PSC, to acquire, as a Participant, as defined in the PSC, its share of Power Sales Contract Resources (hereinafter "PSCR Share"), as defined in the PSC, without bid, from AMP and the Mayor, City Clerk and the City Manager, and each of them, are authorized to execute and deliver any and all documents necessary for the City to become a Participant in the Project pursuant to the conditions set forth herein and in the PSC and to carry out its obligations thereunder.

3. It is further acknowledged and understood that because the Participants will finalize the precise PSCR Share to be acquired by each Participant electing to enter into the PSC after all such Participants execute and deliver the PSC, the Agency and the City Manager, in connection with the execution and delivery of the PSC, are authorized and directed to determine and acquire the City's PSCR Share (not taking into account the Step-UP, as defined in the PSC), of up to a nominal amount of 6,100 kilowatts, after consultation with AMP and the other Participants regarding the PSCR Share available pursuant to said PSC, such PSCR Share to be set forth in Appendix A of the PSC, and such determination as to such PSCR Share being conclusively evidenced by the adoption of Appendix A to the PSC, as authorized therein.

To the extent provided in the Supplement, and as long as the Agency is contractually bound to supply all of the City's bulk power needs, the Agency may reallocate power to be purchased by the City hereunder to other of the Agency's members, or may reallocate power to be purchased by other Participating Agency Members to the City, and the City shall be required to pay, in accordance with its contractual arrangements with the Agency for any power reallocated to it as described above; provided, however, that if neither the Agency nor the Agency member to which power is reallocated from the City pays in full the costs of such power, the City shall be liable to AMP, and shall pay to AMP from the revenues of its municipal electric system, as an operating cost of that system, any unpaid cost of such reallocated power as provided in the PSC.

4. The City Manager, or the designee of the City Manager (which may be the General Manager or other officer of the Agency), is appointed to be the City's representative for any meeting or determinations of the Participants or the Participants Committee pursuant to the PSC and, subject to the terms of the Supplement, is authorized and directed, acting for, in the name of and on behalf of the City, to vote the City's PSCR Share with regard to the determination regarding the Project as set forth in the PSC.

5. The City Manager is authorized to include in Appendix K to the PSC documents related to the City's outstanding electric revenue bonds, to the extent the City Manager is advised by the City Attorney or the City's bond counsel that such listing is appropriate or required.

6. As provided in the form of the PSC the City appoints the Agency as its agent for all purposes under the PSC, unless and until the City and the Agency file a termination of agency with AMP as provided in the Supplement.

7. If any section, subsection, paragraph, clause or provision or any part thereof of this resolution shall be finally adjudicated by a court of competent jurisdiction to be invalid, the remainder of this resolution shall be unaffected by such adjudication and all the remaining provisions of this resolution shall remain in full force and effect as though such section, subsection, paragraph, clause or provision or any part thereof so adjudicated to be invalid had not, to the extent of such invalidity, been included herein.

8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are and the same hereby are rescinded.

9. This resolution shall take effect at the earliest date allowed by law.

AYES: Members

NAYS: Members

RESOLUTION DECLARED ADOPTED.

Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on May 16, 2011, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Clerk

19,015,885.1\060539-00004

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3
4 **SUPPLEMENT TO**
5 **POWER SALES CONTRACT**
6 **REGARDING THE AMERICAN MUNICIPAL POWER**
7 **FREMONT ENERGY CENTER**

8
9
10 **Among**

11
12 **AMERICAN MUNICIPAL POWER, INC.**

13
14 **And**

15
16 **THE**

17
18 **CITY OF MARSHALL, MICHIGAN**

19
20 **And**

21
22 **MICHIGAN SOUTH CENTRAL POWER AGENCY**
23

24
25
26
27 **Dated as of June 30, 2011**
28
29
30

1 SUPPLEMENT TO
2 POWER SALES CONTRACT
3 REGARDING THE AMERICAN MUNICIPAL POWER
4 FREMONT ENERGY CENTER
5

6 Among

7 AMERICAN MUNICIPAL POWER-OHIO, INC.

8 And

9 THE CITY OF MARSHALL, MICHIGAN

10 And Its Agent,

11 MICHIGAN SOUTH CENTRAL POWER AGENCY

12 THIS SUPPLEMENT TO POWER SALES CONTRACT (the "Supplement"), dated as of June
13 30, 2011 relates to the POWER SALES CONTRACT (the "PSC" and together with this Supplement, the
14 "Contract") regarding the American Municipal Power Fremont Energy Center, dated as of June 30, 2011
15 and is made and entered into among American Municipal Power, Inc. ("AMP") an Ohio corporation not
16 for profit, on the one hand, and the City of Marshall, Michigan (the "Participant") and the Michigan South
17 Central Power Agency (hereinafter "MSCPA"), a public body politic and corporate organized and
18 existing under Act 448, Public Acts of Michigan, 1976, as amended, as agent for the Participant, on the
19 other hand.

20 WITNESSETH:

21 WHEREAS, AMP and the Participant have entered into the PSC relating to the sale by AMP and
22 the purchase by the Participant of power and energy from the American Municipal Power Fremont
23 Energy Center (as defined in the Contract, the "AMP Fremont Energy Center"), and other sources; and

1 WHEREAS, the Participant is a member of MSCPA and coordinates with, and receives all of its
2 power supply needs from, MSCPA; and

3 WHEREAS, the Participant and the other Michigan municipalities that are members of MSCPA,
4 being the Cities of Coldwater and Hillsdale, and the Villages of Clinton and Union City, each of which is
5 a political subdivision of the State of Michigan (the "MSCPA Municipalities"), have established and
6 entered into contracts with MSCPA to allow the MSCPA Municipalities to manage risks and to more
7 economically arrange for the purchase and transmission of reliable power supply; and

8 WHEREAS, this Supplement to Power Sales Contract is a Related Agreement, as described in and
9 subject to, Section 35 of the PSC:

10 NOW, THEREFORE, for and in consideration of the mutual covenants and agreements herein
11 contained, it is agreed by and among the parties hereto as follows:

12 **SECTION 1. Definitions and Explanations of Terms.** As used herein all capitalized terms not
13 defined herein shall have the meanings ascribed thereto in the PSC.

14 **SECTION 2. MSCPA as Agent for the Participant.** This Supplement, and a similar Supplement
15 with the other MSCPA Municipalities which are Participants under the PSC, shall be entered into by
16 AMP, each respective MSCPA Municipality and MSCPA, as agent for the MSCPA Municipalities. The
17 Participant hereby appoints, for the duration of the term of the Contract, MSCPA as its agent for purposes
18 of exercising and performing all of its rights, duties and obligations thereunder. In furtherance of the
19 same, MSCPA shall exercise and perform all rights, duties and obligations of the Participant under the
20 Contract, including but not limited to, the right to receive power and energy, the right to designate Points
21 of Delivery and Secondary Points of Delivery, the right to direct AMP with respect to sales of power and

1 energy on behalf of the Participant, and the obligation to pay all Service Fees, Rates and Charges and
2 other amounts owing thereunder by the Participant. It is acknowledged by the parties hereto that the
3 Contract is not intended to supersede the provisions of the contractual arrangements between the
4 Participant and MSCPA with respect to the obligation of MSCPA to provide, and of the Participant to
5 purchase from MSCPA, all of the Participant's bulk power needs. In the event AMP fails to receive any
6 payment when due from MSCPA under the Contract, AMP shall immediately notify MSCPA and the
7 Participant of such failure, and shall immediately send an invoice to Participant showing its share of any
8 payment which AMP has failed to receive, and Participant shall promptly pay, but only from the sources
9 and with the priority specified in the PSC, such share of the unpaid amounts; provided, however, that
10 neither failure of AMP to send, nor of Participant or of MSCPA to receive, such notice or invoice shall
11 relieve Participant of its obligation to make any payments required under the PSC.

12 Notwithstanding anything in the preceding paragraph, (i) no amendment to the Contract shall be
13 effective without the authorized signature of each of the Participant and MSCPA, and (ii) in the event
14 that each of MSCPA and the Participant execute and deliver to AMP a Notice of Termination of Agency
15 terminating the agency relationship established hereunder between MSCPA and the Participant, thereafter
16 the Participant shall exercise and perform, for and on its own behalf, all of its rights, duties and
17 obligations under the PSC, and MSCPA shall be released from any duties and obligations thereunder.

18
19 **SECTION 3. Source of Payments by MSCPA.** The payment obligations of MSCPA under the
20 Contract are in accordance with the provisions of Section 5(I) of the Contract, and MSCPA's obligations
21 are payable solely from those revenues of its system established for the provision of power and energy to
22 the MSCPA Municipalities, which revenues are paid to MSCPA by the Participant and the other MSCPA
23 Municipality therefor. In the event that any time MSCPA is prohibited from paying, or otherwise fails to

1 pay, to AMP any amounts owing by MSCPA to AMP under the Contract, MSCPA's agency on behalf of
2 the Participant under the Contract shall immediately be suspended, and MSCPA shall return any moneys
3 previously paid to MSCPA by the Participant hereunder which have not been paid to AMP, for payment
4 by the Participant to AMP. The suspension of the agency of MSCPA shall be continued until each of
5 AMP, the Participant and MSCPA agree that any and all disabilities of payment by MSCPA to AMP have
6 been resolved.

7 [SECTION 4. Reallocation of Power Among MSCPA Municipalities. So long as
8 MSCPA is contractually bound to supply all of the Participant's bulk power needs, MSCPA may
9 reallocate power to be purchased by the Participant hereunder to other of the MSCPA Members, or may
10 reallocate power to be purchased by other MSCPA Member which is a party to the PSC to the Participant,
11 and in the latter case, the Participant shall be required to pay, in accordance with its contractual
12 arrangements with MSCPA, for any power reallocated to it as described above; provided, however, that if
13 neither MSCPA nor the MSCPA Municipality to which power is reallocated from the Participant pays in
14 full the costs of such power, the Participant shall be liable to AMP, and shall pay to AMP from the
15 revenues of its municipal electric system, as an operating cost of that system, any unpaid cost of such
16 reallocated power as provided in the Contract.]

17

18 [Balance of page left intentionally blank.]

1 IN WITNESS WHEREOF, the parties hereto have caused this Supplement to Power Sales
2 Contract to be executed by their proper officers respectively, being thereunto duly authorized, and
3 their respective corporate seals, if any, to be hereto affixed.

4 **AMERICAN MUNICIPAL POWER, INC.**

5
6 [Seal]

7 By _____
8 **Marc S. Gerken, P.E.**
9 **President/CEO**

10 **Approved as to form:**

11
12 _____
13 **John W. Bentine**
14 **General Counsel**

15 **CITY OF MARSHALL, MICHIGAN**

16
17
18 [Seal]

19 By _____
20 **Sandi Bird**
21 **Title: Clerk Treasurer**

22
23
24
25 **Approved as to form:**
26 **Miller, Canfield, Paddock and Stone, P.L.C., Special Counsel**

27
28 **By:** _____
29 **Jerry T. Rupley**

30
31 **MICHIGAN SOUTH CENTRAL POWER AGENCY**

32
33
34 **By:** _____
35 **Glen White**
36 **Title: General Manager**

37
38 **Approved as to form:**
39 **Miller, Canfield, Paddock and Stone, P.L.C., General Counsel**

40
41 **By:** _____
42 **Jerry T. Rupley**

43 19,016,137.1\060539-00004



ADMINISTRATIVE REPORT
May 16, 2011 – CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Tracy L. Hall, HR Coordinator

SUBJECT: Annual Compensation of Administrative Officials, Department Heads, and Salaried Personnel

BACKGROUND: The charter of the City of Marshall, Section 2.27, Annual Compensation states "The city council shall set the salaries of all administrative officials, department heads and salaried personnel by June 1 of every year, except as provided by state law. Such salaries shall be included in the annual budget..."

Attached is a listing, by job title, of the proposed wages for the administrative officials, department heads and salaried personnel. These wages reflect a 1% increase, and are contained within the overall proposed FY12 budget for the City of Marshall. As indicated by Charter, the wages must be formally approved by Council.

RECOMMENDATION: Approve the proposed FY12 wages for the administrative officials, department heads and salaried personnel as presented.

FISCAL EFFECTS: The wage as shown on the attached listing, have been included in the proposed FY12 budget to be adopted by the Marshall City Council.

ALTERNATIVES: As suggested by City Council.

Respectfully submitted,

Tom Tarkiewicz
City Manager

Tracy L. Hall
HR Coordinator

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

**Non-Union Salaried Positions
2011-2012 Wages**

	Position	11-12 Wage
1	Deputy Clerk	42,028.12
2	HR Coordinator	42,448.40
3	Marshall House Administrator	43,935.00
4	Deputy Treasurer	46,924.60
5	Recreation Superintendent	54,185.17
6	Water Superintendent	52,520.00
7	Waste Water Superintendent	52,520.00
8	Power House Superintendent	62,623.04
9	Director of Community Services	61,257.01
10	Electric Superintendent	63,680.50
11	Fire Chief	64,908.96
12	Deputy Director of Community Services	65,128.26
13	Clerk-Treasurer	65,796.45
14	Director of Public Services	65,796.45
15	Police Chief	68,346.70