

**City of Marshall and Marshall Township**

**Joint Planning Commission Minutes**

**May 12, 2020 7PM**

In a regular session, Tuesday, May 12, 2020 at 7:00 p.m. via Teleconference Call, the City of Marshall and Marshall Township Joint Planning Commission was called to order by Chair Lyng.

**ROLL CALL**

Members Present: Chair Lyng, Commissioners Burke-Smith, Davis(@7:07), Kiessling, Rodgers, Walsh and alternate Gresly

Members Absent: None

Staff Present: Paul Anderson, Marshall Township

Trisha Nelson, City of Marshall Planning and Zoning

**ESTABLISH RULES FOR REMOTE MEETINGS**

**MOTION** by Walsh, supported by Burke Smith to adopt resolution #20.01 to establish Rules for Remote Meetings. On a roll call vote; ayes-Lyng, Burke Smith, Davis, Kiessling, Rodgers, Walsh; nays- none; **MOTION CARRIED.**

**AGENDA**

**MOTION** by Kiessling, supported by Walsh to accept the agenda for the Tuesday, May 12, 2020 as submitted. On a voice vote; **MOTION CARRIED.**

**MINUTES**

**MOTIONS** by Burke Smith, supported by Kiessling, to accept the minutes from the Tuesday, January 14, 2019 as submitted. On a voice vote; **MOTION CARRIED.**

**PUBLIC COMMENTS ON AGENDA ITEMS**

None

**PUBLIC HEARINGS**

None

**NEW BUSINESS**

Chair Lyng opened the review of Site Plan #JPC20.01 for Family Bible Church at 725 Old US 27 N. Walsh stated that it is a straightforward site plan and it encompasses previous discussions. Kiessling agreed. Lyng questioned in the blueprints on page C6 the sidewalk detail and layout was in the key, but there wasn't any sidewalk in the plan, and that they had been removed from previous versions of the plan. Sean from FED, the general contractor for Family Bible Church, stated that due to location of the church there was a variance granted since there isn't any sidewalk currently out there. Nelson stated that the initial site plan showed it on 227 and F Dr both, and that with the ditch line on 227 it would be difficult

to put it. She further state that other buildings have not put it in and the church was willing to put in an agreement that if other sidewalks went in they would put in the sidewalks on their property. Lyng stated that when the other buildings went in, the city didn't have a sidewalk requirement, and when other site plans have come in since the requirement that the city hasn't budgeted on the sidewalks. Nelson stated that in the past year and a half, we have allowed sites to put an agreement in with City Council to allow the sidewalks to be built when there is sidewalk to connect to. Walsh stated that as long as the church comes to an agreement that if a sidewalk needs to be connected at some point they will put it in, he's in agreement to not force it. Kiessler, Davis, Rodgers and Burke Smith agreed. Nelson stated that the project can be contingent on the Church coming to an agreement with City Council before construction can start. Lyng stated that it makes sense to have them put it in when it ties into something.

**MOTION** by Walsh, supported by Burke Smith to approve Site Plan #JPC20.01 for Family Bible Church at 725 Old Us 27 N contingent upon an agreement between the City and Family Bible Church that if at some point a sidewalk needs to be put in, the church would pay for it.

Davis stated that he feels that the JPC should see the agreement and agree on it since it isn't just a city property. Lyng stated that he feels Nelson knows what they are all looking for. Nelson stated that the agreement would have to be approved by Council. Davis stated that he thought the township may want to have a say. Lyng stated that even though it is Joint Planning, it goes by City Ordinance. Anderson stated that the agreement could come to the township and the commissioners could read the agreement before it's signed and make any suggestions if needed. Nelson stated she will share it as soon as she has it. Lyng stated that if anyone has any issues to get back to their administrator and we will get together if needed.

On a roll call vote; ayes-Burke Smith, Kiessler, Lyng, Rodgers, Walsh; Nays- None; **MOTION CARRIED**

#### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

#### **REPORTS**

None

#### **ADJOURN**

The Joint Planning Commission adjourned at 7:28 p.m.

Submitted by,

Michelle Eubank