

### **CALL TO ORDER**

IN REGULAR SESSION Monday, June 18, 2018 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Reed.

### **ROLL CALL**

Roll was called:

Present: Council Members: Caron, Costa, McNeil, Metzger, and Mayor Reed.

Also Present: City Manager Tarkiewicz.

Absent: Council Members Schurig and Williams.

**Moved** McNeil, and supported Caron, to excuse the absence of Council Members Schurig and Williams. On a voice vote: **MOTION CARRIED.**

### **INVOCATION/PLEDGE OF ALLEGIANCE**

Mayor Reed led the Pledge of Allegiance.

### **APPROVAL OF THE AGENDA**

**Moved** Metzger, supported Costa, to approve the agenda with the addition of the MSCPA invoice in the amount of \$660,190.51 and item 8C- Marshall Public Schools Presentation by Randy Davis. On a voice vote – **MOTION CARRIED.**

### **PUBLIC COMMENT ON AGENDA ITEMS**

None.

### **CONSENT AGENDA**

**Moved** McNeil, supported Metzger, to approve the Consent Agenda:

- A. Schedule a public hearing for July 16, 2018 to hear public comment on Zoning Amendment Applications #RZ18.02 (Parcel #53-000-140-00) at 419 Hughes, #RZ18.03 (Parcel #53-001-825-00) at 333 E. Hughes, #RZ18.04 (Parcel #53-001-827-00) at 938 S. Marshall Avenue, and #RZ18.05 (Parcel #53-001-522-00) at 501 Homer Road to rezone all properties from R-2 Suburban Residential to MFRD Multi-Family Residential;
- B. Minutes of the City Council Regular Session held on Monday, June 4, 2018;
- C. Approve city bills in the amount of \$ 946,379.17;

On a roll call vote – ayes: Caron, Costa, McNeil, Metzger, and Mayor Reed; nays: none. **MOTION CARRIED.**

## **PRESENTATIONS AND RECOGNITION**

### **A. Introduction of New Patrol Officer:**

Chief Schwartz introduced Jeshua Whitley as the new Patrol Officer for the Marshall Police Department and administered the Oath of Honor.

### **B. Marshall Public Schools Presentation:**

Dr. Randy Davis provided background on the Marshall Public Schools Operating Millage Renewal Proposal on the August 7, 2018 Primary Election ballot.

### **C. Oaklawn Hospital Update:**

Richard Lindsey provided an Oaklawn Hospital update.

## **INFORMATIONAL ITEMS**

An Event Report was provided for the Willis Family Reunion to be held at Ketchum Park.

## **PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION**

None.

## **OLD BUSINESS**

None.

## **REPORTS AND RECOMMENDATIONS**

### **A. Assessing Services Agreement:**

**Moved** Metzger, supported Caron, to approve an Assessing Services Agreement with Mr. Edward VanderVries and authorize the City Manager and City Clerk to sign the agreement. On a roll call vote – ayes: Costa, McNeil, Metzger, Mayor Reed, and Caron; nays: none. **MOTION CARRIED.**

### **B. FY 2018 Year-End Budget Adjustments:**

**Moved** Metzger, supported McNeil, to approve the resolution to amend to amend the Fiscal Year 2018 Budget. On a roll call vote – ayes: McNeil, Metzger, Mayor Reed, Caron, and Costa; nays: none. **MOTION CARRIED.**

CITY OF MARSHALL, MICHIGAN  
RESOLUTION #2018-06  
**THE CITY OF MARSHALL**  
**AMENDED GENERAL APPROPRIATION ACT RESOLUTION**  
**July 1, 2017 – June 30, 2018**

THE CITY OF MARSHALL RESOLVES that the revenues and expenditures for the fiscal year, commencing July 1, 2017, and ending June 30, 2018, are hereby amended on a departmental and fund total basis as follows:

| <b><u>General Fund Revenues</u></b>     | <b><u>Adopted</u></b> | <b><u>Amended<br/>Mid-Year</u></b> | <b><u>Amended<br/>June, 2018</u></b> | <b><u>Change</u></b> |
|---|-----------------------|------------------------------------|--------------------------------------|----------------------|
| Taxes                                   | 3,576,491             | 3,576,491                          | 3,535,378                            | (41,113)             |
| Licenses and Permits                    | 92,000                | 92,000                             | 123,700                              | 31,700               |
| Intergovernmental Revenues              | 816,136               | 816,136                            | 816,136                              | 0                    |
| Charges for Services                    | 97,852                | 97,852                             | 104,000                              | 6,148                |
| Fines and Forfeits                      | 50,300                | 50,300                             | 25,548                               | (24,752)             |
| Rents                                   | 45,000                | 45,000                             | 34,500                               | (10,500)             |
| Interest                                | 10,000                | 10,000                             | 36,000                               | 26,000               |
| Miscellaneous                           | 169,872               | 312,872                            | 331,358                              | 18,486               |
| Other Financing Sources                 | 1,556,080             | 1,556,080                          | 1,556,080                            | 0                    |
| Total Revenues                          | 6,413,731             | 6,556,731                          | 6,562,700                            | 5,969                |
| <b><u>General Fund Expenditures</u></b> |                       |                                    |                                      |                      |
| City Council                            | 3,507                 | 3,507                              | 3,507                                | 0                    |
| City Manager                            | 166,944               | 168,444                            | 168,444                              | 0                    |
| Assessor                                | 159,439               | 159,439                            | 140,000                              | 19,439               |
| Attorney                                | 50,000                | 50,000                             | 50,000                               | 0                    |
| Human Resources                         | 82,654                | 84,154                             | 85,100                               | (946)                |
| Clerk                                   | 94,966                | 96,266                             | 96,266                               | 0                    |
| Treasurer                               | 496,382               | 499,482                            | 499,482                              | 0                    |
| City Hall                               | 71,024                | 72,224                             | 72,224                               | 0                    |
| Chapel                                  | 900                   | 900                                | 900                                  | 0                    |
| Other City Property                     | 29,300                | 29,300                             | 32,800                               | (3,500)              |
| Cemetery                                | 179,292               | 179,442                            | 179,442                              | 0                    |
| Non-Departmental                        | 696,135               | 684,725                            | 684,725                              | 0                    |
| Police                                  | 1,773,210             | 1,761,230                          | 1,761,230                            | 0                    |
| Crossing Guards                         | 11,791                | 11,791                             | 11,791                               | 0                    |
| Dispatch                                | 112,500               | 112,500                            | 112,500                              | 0                    |
| Fire                                    | 1,130,039             | 1,130,439                          | 1,130,439                            | 0                    |
| Inspection                              | 142,181               | 142,181                            | 140,000                              | 2,181                |
| Planning/Zoning                         | 82,827                | 82,827                             | 70,000                               | 12,827               |

|                               |                       |                                    |                                      |                      |
|-------------------------------|-----------------------|------------------------------------|--------------------------------------|----------------------|
| Streets                       | 789,040               | 776,272                            | 730,000                              | 46,272               |
| Engineering                   | 36,310                | 36,310                             | 36,310                               | 0                    |
| Public Svcs. Build Operations | 129,431               | 129,431                            | 129,431                              | 0                    |
| Community Development         | 0                     | 0                                  | 0                                    | 0                    |
|                               |                       |                                    |                                      |                      |
|                               | <b><u>Adopted</u></b> | <b><u>Amended<br/>Mid-Year</u></b> | <b><u>Amended<br/>June, 2018</u></b> | <b><u>Change</u></b> |
| Parks                         | 84,829                | 97,957                             | 97,957                               | 0                    |
| Capital Improvements          | 91,030                | 247,910                            | 295,000                              | (47,090)             |
| Total Expenditures            | 6,413,731             | 6,556,731                          | 6,521,282                            | 35,449               |
|                               |                       |                                    |                                      |                      |
| GF Net Surplus/(Deficit)      | 0                     | 0                                  | 41,418                               |                      |

|                               |         |         |          |          |
|-------------------------------|---------|---------|----------|----------|
| <b><u>GF - Recreation</u></b> |         |         |          |          |
| Revenues                      | 421,542 | 459,042 | 418,545  | (40,497) |
| Expenditures                  | 423,109 | 463,926 | 463,926  | 0        |
| Net Surplus/(Deficit)         | (1,567) | (4,884) | (45,381) |          |

|                                   |        |        |        |         |
|-----------------------------------|--------|--------|--------|---------|
| <b><u>GF - Farmers Market</u></b> |        |        |        |         |
| Revenues                          | 27,625 | 27,625 | 24,709 | (2,916) |
| Expenditures                      | 20,599 | 20,599 | 20,599 | 0       |
| Net Surplus/(Deficit)             | 7,026  | 7,026  | 4,110  |         |

|                               |          |          |          |   |
|-------------------------------|----------|----------|----------|---|
| <b><u>GF - Composting</u></b> |          |          |          |   |
| Revenues                      | 3,750    | 3,750    | 3,750    | 0 |
| Expenditures                  | 31,937   | 31,937   | 31,937   | 0 |
| Net Surplus/(Deficit)         | (28,187) | (28,137) | (28,187) |   |

|                          |        |        |        |   |
|--------------------------|--------|--------|--------|---|
| <b><u>Leaf/Brush</u></b> |        |        |        |   |
| Revenues                 | 96,084 | 96,084 | 96,084 | 0 |
| Expenditures             | 95,995 | 95,995 | 95,995 | 0 |
| Net Surplus/(Deficit)    | 89     | 89     | 89     |   |

|   |           |           |           |   |
|---|-----------|-----------|-----------|---|
| <b><u>MVH-Major &amp; Trunkline</u></b> |           |           |           |   |
| Revenues                                | 570,536   | 772,833   | 772,833   | 0 |
| Expenditures                            | 748,533   | 962,831   | 962,831   | 0 |
| Net Surplus/(Deficit)                   | (177,997) | (189,998) | (189,998) |   |

|                         |          |           |          |        |
|-------------------------|----------|-----------|----------|--------|
| <b><u>MVH-Local</u></b> |          |           |          |        |
| Revenues                | 435,435  | 435,435   | 499,725  | 64,290 |
| Expenditures            | 484,466  | 542,466   | 542,466  | 0      |
| Net Surplus/(Deficit)   | (49,301) | (107,031) | (42,741) |        |

|                     |  |  |  |  |
|---------------------|--|--|--|--|
| <b><u>MRLEC</u></b> |  |  |  |  |
|---------------------|--|--|--|--|

Marshall City Council, Regular Session  
Monday, June 18, 2018

|                       |         |         |         |         |
|-----------------------|---------|---------|---------|---------|
| Revenues              | 333,920 | 333,920 | 332,442 | (1,478) |
| Expenditures          | 306,112 | 306,112 | 306,112 | 0       |
| Net Surplus/(Deficit) | 27,808  | 27,808  | 26,330  |         |

|                             |   |   |          |   |
|-----------------------------|---|---|----------|---|
| <b>Drug Forfeiture Fund</b> |   |   |          |   |
| Revenues                    | 0 | 0 | 0        | 0 |
| Expenditures                | 0 | 0 | 14,500   | 0 |
| Net Surplus/(Deficit)       | 0 | 0 | (14,500) |   |

|  | <u>Adopted</u> | <u>Amended<br/>Mid-Year</u> | <u>Amended<br/>June, 2018</u> | <u>Change</u> |
|--|----------------|-----------------------------|-------------------------------|---------------|
| <b><u>Local Develop. Finance<br/>Auth.</u></b> |                |                             |                               |               |
| Revenues                                       | 389,695        | 389,695                     | 475,886                       | 86,191        |
| Expenditures                                   | 375,345        | 525,345                     | 525,345                       | 0             |
| Net Surplus/(Deficit)                          | 14,350         | (135,650)                   | (49,459)                      |               |

|                                       |         |         |         |   |
|---------------------------------------|---------|---------|---------|---|
| <b><u>Downtown Develop. Auth.</u></b> |         |         |         |   |
| Revenues                              | 179,774 | 179,774 | 179,774 | 0 |
| Expenditures                          | 171,724 | 171,724 | 171,724 | 0 |
| Net Surplus/(Deficit)                 | 8,050   | 8,050   | 8,050   |   |

|                            |         |         |         |         |
|----------------------------|---------|---------|---------|---------|
| <b><u>GF - Airport</u></b> |         |         |         |         |
| Revenues                   | 147,282 | 156,082 | 161,800 | 5,718   |
| Expenditures               | 147,282 | 160,182 | 161,800 | (1,618) |
| Net Surplus/(Deficit)      | 0       | (4,100) | 0       |         |

|                              |           |           |           |          |
|------------------------------|-----------|-----------|-----------|----------|
| <b><u>Marshall House</u></b> |           |           |           |          |
| Revenues                     | 970,500   | 970,500   | 955,421   | (15,079) |
| Expenditures                 | 1,399,222 | 1,399,222 | 1,384,143 | 15,079   |
| Net Surplus/(Deficit)        | (428,722) | (428,722) | (428,722) |          |

|                        |             |             |             |           |
|------------------------|-------------|-------------|-------------|-----------|
| <b><u>FiberNet</u></b> |             |             |             |           |
| Revenues               | 348,400     | 348,400     | 38,000      | (310,400) |
| Expenditures           | 2,389,819   | 2,389,819   | 2,389,819   | 0         |
| Net Surplus/(Deficit)  | (2,041,419) | (2,041,419) | (2,351,819) |           |

|                        |             |             |             |         |
|------------------------|-------------|-------------|-------------|---------|
| <b><u>Electric</u></b> |             |             |             |         |
| Revenues               | 12,480,500  | 12,480,500  | 13,141,387  | 660,887 |
| Expenditures           | 14,282,985  | 14,282,985  | 14,282,985  | 0       |
| Net Surplus/(Deficit)  | (1,802,485) | (1,802,485) | (1,141,598) |         |

|                       |          |          |          |           |
|-----------------------|----------|----------|----------|-----------|
| <b>Dial-A-Ride</b>    |          |          |          |           |
| Revenues              | 590,960  | 591,960  | 447,033  | (144,927) |
| Expenditures          | 612,174  | 613,174  | 473,174  | 140,000   |
| Net Surplus/(Deficit) | (21,214) | (21,214) | (26,141) |           |

Excludes Albion Connector (New Freedom Grant)

|                       |           |           |           |           |
|-----------------------|-----------|-----------|-----------|-----------|
| <b>Wastewater</b>     |           |           |           |           |
| Revenues              | 1,961,120 | 1,961,120 | 1,861,052 | (100,068) |
| Expenditures          | 2,314,072 | 2,314,072 | 2,214,072 | 100,000   |
| Net Surplus/(Deficit) | (352,952) | (352,952) | (353,020) |           |

|                       | <b>Adopted</b> | <b>Amended<br/>Mid-Year</b> | <b>Amended<br/>June, 2018</b> | <b>Change</b> |
|-----------------------|----------------|-----------------------------|-------------------------------|---------------|
| <b>Water</b>          |                |                             |                               |               |
| Revenues              | 1,844,580      | 1,844,580                   | 1,784,200                     | (60,380)      |
| Expenditures          | 4,466,493      | 4,466,493                   | 1,966,493                     | 2,500,000     |
| Net Surplus/(Deficit) | (2,621,913)    | (2,621,913)                 | (182,293)                     |               |

|                        |         |         |          |         |
|------------------------|---------|---------|----------|---------|
| <b>Data Processing</b> |         |         |          |         |
| Revenues               | 172,621 | 172,621 | 172,621  | 0       |
| Expenditures           | 181,807 | 181,807 | 185,800  | (3,993) |
| Net Surplus/(Deficit)  | (9,186) | (9,186) | (13,179) |         |

|                       |           |           |           |         |
|-----------------------|-----------|-----------|-----------|---------|
| <b>Motorpool</b>      |           |           |           |         |
| Revenues              | 711,296   | 711,296   | 552,683   | 335,718 |
| Expenditures          | 1,044,682 | 1,043,182 | 760,237   | 537,554 |
| Net Surplus/(Deficit) | (333,386) | (331,886) | (207,554) |         |

RESOLVED, the use of prior year's fund balance/net position reserves is not reflected in a Fund's revenue figure above, and that the source of funding for a Fund's Net Loss/(Deficit) shall be the use of prior year's fund balance/net position reserves;

This Resolution shall take effect upon adoption.  
 Dated June 18, 2018

\_\_\_\_\_  
 Trisha Nelson, City Clerk

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the  
 City  
 Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting

held on June 18, 2018

and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

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Trisha Nelson, City Clerk

**C. Department of Public Services Contract:**

**Moved** Metzger, supported Caron, to approve the contract changes with Teamsters Local 214. On a roll call vote – ayes: Caron, Costa, McNeil, Metzger, and Mayor Reed; nays: none. **MOTION CARRIED.**

**D. Annual Compensation of Administrative Officials, Department Heads, and Salaried Personnel:**

**Moved** Costa, supported McNeil, to approve the proposed FY19 wages for the Administrative Officials, Department Heads, and Salaried Personnel as presented. On a roll call vote – ayes: Metzger, Mayor Reed, Caron, Costa, and McNeil; nays: none. **MOTION CARRIED.**

**APPOINTMENTS/ELECTIONS**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Richard Lindsey, of 15509 17 ½ Mile Road gave an update of activities for MAEDA.

**COUNCIL AND MANAGER COMMUNICATIONS**

**ADJOURNMENT**

The meeting was adjourned at 7:56 p.m.

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Jack Reed, Mayor

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Trisha Nelson, City Clerk