

**CALL TO ORDER**

IN REGULAR SESSION Monday, May 21, 2018 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Reed.

**ROLL CALL**

Roll was called:

Present: Council Members: Costa, McNeil, Metzger, Mayor Reed, and Schurig.

Also Present: City Manager Tarkiewicz and Deputy Clerk Hall.

Absent: Council Members Caron and Williams.

**Moved** Metzger, and supported Costa, to excuse the absence of Council Members Caron and Williams. On a voice vote: **MOTION CARRIED.**

**INVOCATION/PLEDGE OF ALLEGIANCE**

Brandon Crawford of Grace Baptist Church gave the invocation and Mayor Reed led the Pledge of Allegiance.

**APPROVAL OF THE AGENDA**

**Moved** Metzger, supported McNeil, to approve the agenda with the removal of item 7A-Personnel Policy Manual Amendment and the addition of item 9B-Event Report for Marshall Class of 1978 Reunion. On a voice vote – **MOTION CARRIED.**

**PUBLIC COMMENT ON AGENDA ITEMS**

None.

**CONSENT AGENDA**

**Moved** Metzger, supported McNeil, to approve the Consent Agenda:

- A. Approve the resolution authorizing the City Clerk to sign MDOT Amended Contract No. 18-5248 for Job Number: 126749A – S. Marshall Avenue Bridge Reconstruction and associated estimated city project share costs;
- B. Minutes of the City Council Regular Session held on Monday, May 7, 2018;
- C. Approve city bills in the amount of \$ 916,188.82;

On a roll call vote – ayes: Costa, McNeil, Metzger, Mayor Reed, and Schurig; nays: none. **MOTION CARRIED.**

## **PRESENTATIONS AND RECOGNITION**

### **A. Albion-Marshall Resilient Community Project:**

Ian Stewart, Jennifer Conley-Darling, and Linda LaNoue provided a presentation to Council regarding the Albion-Marshall Resilient Community Project, "The Common Thread".

## **INFORMATIONAL ITEMS**

Event Reports were provided for the Summer Concert Series and the Marshall Class of 1978 Reunion.

## **PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION**

### **A. Proposed Amendment to Chapter 70: Vehicle and Traffic Code:**

City Manager Tarkiewicz provided background regarding the proposed amendment to Chapter 70. The city attorney discovered some inconsistencies between the City Ordinances and the Zoning Ordinance.

Mayor Reed opened the public hearing to hear public comment regarding proposed amendment to Section 70.011 Parking or Storage of Motor Vehicles in Required Front Yard in Residential District Subsection (B) of the Marshall City Code of Ordinances.

Hearing no comment, the hearing was closed.

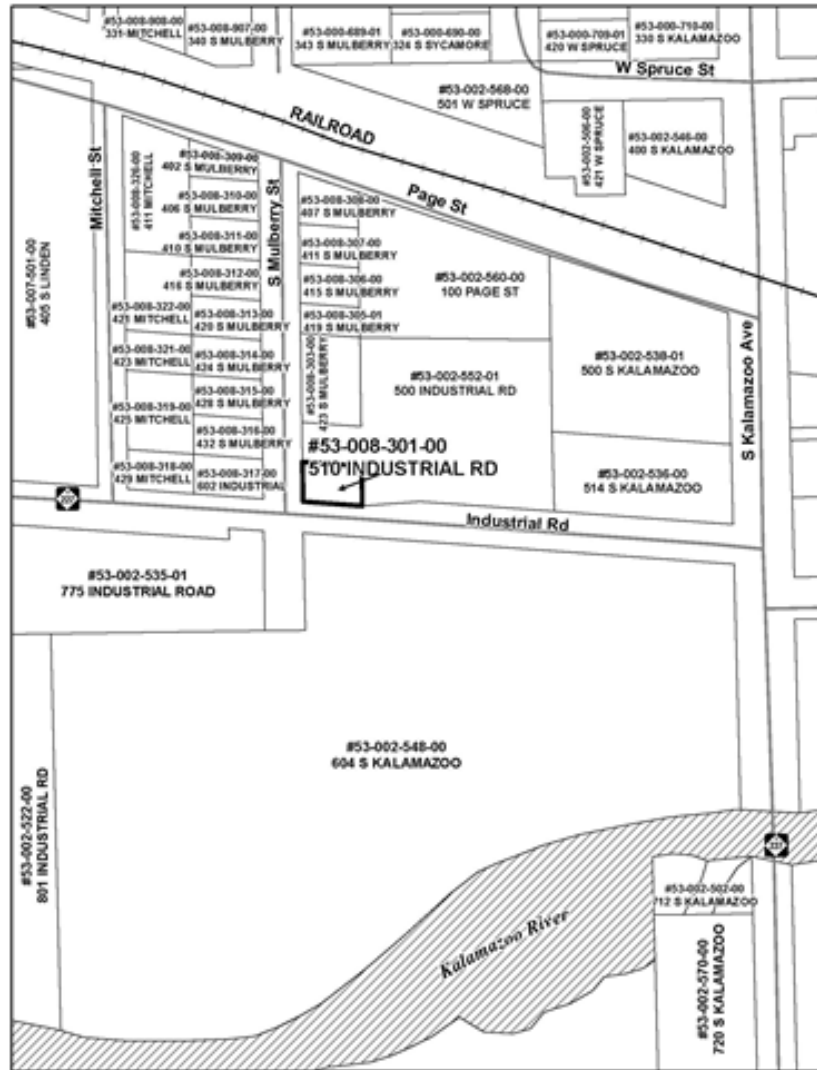
**Moved** McNeil, supported Schurig, to approve the amendment to Section 70.011 Parking or Storage of Motor Vehicles in Required Front Yard in Residential District Subsection (B) of the Marshall City Code of Ordinances. On a voice vote – **MOTION CARRIED.**

### **CITY OF MARSHALL ORDINANCE #2018-02**

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF MARSHALL SO AS TO CHANGE THE ZONING OF ONE PARCEL OF REAL PROPERTY AT 510 INDUSTRIAL ROAD, PARCEL #53-008-301-00 FROM THE ZONING DISTRICT OF MULTI-FAMILY RESIDENTIAL (MFRD) TO RESEARCH AND TECHNOLOGY (I-1).

THE CITY OF MARSHALL, MICHIGAN ORDAINS:

Section 1. Pursuant to the authority granted in Section 7.1 of the Marshall City Code, the Zoning Map of the City of Marshall is hereby amended so as to change the zoning district for the below described properties from Multi-Family Residential (MFRD) to Research and Technology (I-1).



Property Descriptions

**PARCEL #53-008-301-00**

THAT PART OF LOT#1 OF MARTIN AND HATCH'S ADDITION TO THE CITY OF MARSHALL LYING N OF INDUSTRIAL RD, THE SAME BEING ALSO DESCRIBED AS:

BEG AT NE COR LOT 1 OF MARTIN AND HATCH' S ADDITION TO THE CITY OF MARSHALL; TH S ALG E LN OF SD LOT, 46.0 FT TO PT O N ROW LN OF THE OLD D.T. & M RR; TH S 84 DEG 59' 30" E ALG SD LN, 30.0

FT; TH NELY ALG A CURVE TO RT, 185.0 FT (RADIUS 369.0 FT, CHORD N 51 DEG 45' E 183.0 FT); TH S 69 DEG 31' 26" W 184.88 FT TO POB.

Common Addresses

510 Industrial Road

Section 2. This Ordinance or a summary thereof shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices, within ten (10) days after its adoption. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signature of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this 21<sup>st</sup> day of May, 2018.

\_\_\_\_\_  
Jack Reed, MAYOR

\_\_\_\_\_  
Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on May 21, 2018, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

\_\_\_\_\_  
Trisha Nelson, CITY CLERK

**B. Fiscal Year 2019 Budget Adoption:**

Finance Director Jon Bartlett provided background regarding the Fiscal Year 2019 Budget and the related property tax millage rates for FY 2019.

Mayor Reed opened the public hearing to hear public comment regarding the Fiscal Year 2019 Budget.

Hearing no comment, the hearing was closed.

**Moved** Schurig, supported Metzger, to adopt the Fiscal Year 2019 Budget and approve the resolution for related property tax millage rates. On a roll call vote – ayes: McNeil, Metzger, Mayor Reed, Schurig, and Costa; nays: none.  
**MOTION CARRIED.**

CITY OF MARSHALL, MICHIGAN  
RESOLUTION #2018-04

**THE CITY OF MARSHALL**  
**GENERAL APPROPRIATION ACT AND TAX LEVY RESOLUTION**  
**July 1, 2018 – June 30, 2019**

THE CITY OF MARSHALL RESOLVES that the expenditures for the fiscal year, commencing July 1, 2018, and ending June 30, 2019, are hereby appropriated on a departmental and fund total basis as follows:

**GENERAL FUND REVENUES**

Taxes	\$3,647,761
Licenses and Permits	147,000
Intergovernmental Revenues	867,352
Charges for Services	103,150
Fines and Forfeits	51,800
Interest	10,000
Miscellaneous	308,502
Transfers In	1,476,857
Marshall Reg. Law Enforce.	287,079
Recreation	416,010
Farmer's Market	30,815
Airport	<u>167,920</u>
<b>Total Revenues</b>	<b>\$7,514,246</b>

**GENERAL FUND EXPENDITURES**

City Council	\$3,509
City Manager	172,515
Assessor	138,600
Attorney	50,000
Human Resources	86,650
Clerk	101,860
Finance/Treasurer	540,652
City Hall	76,346
Chapel	906
Other City Property	31,420
Cemetery	171,339
Non-Departmental	698,135
Police	1,823,622
Crossing Guards	12,501
Dispatch	112,500
Fire	1,149,187
Inspection	124,606
Planning/Zoning	38,545

Streets	785,606
Engineering	32,604
Compost	32,488
PSB Operations	145,443
Parks	94,522
Capital Improvements	74,500
Transfers Out	113,479
Marshall Reg. Law Enforce.	325,689
Recreation	409,867
Farmer's Market	25,570
Airport	<u>168,933</u>
<b>Total Expenditures</b>	<b>\$7,541,594</b>

Overall General Fund (including MRLEC, Recreation, Farmer's Market, and Airport) reserves shall decrease by \$27,348 based on the FY 2019 revenues and expenditures for the General Fund budget.

The City Council does hereby levy a tax of 17.1629 mills for the period of July 1, 2018, through June 30, 2019 on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of defraying the general expense and liability of the City of Marshall and is levied pursuant to Section 8.01, Article 8 of the Charter of the City of Marshall.

The City Council does hereby levy a tax of .4954 mills for the period of July 1, 2018, through June 30, 2019, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of defraying the expense of operating the Leaf, Brush and Trash Removal Services of the City of Marshall as authorized by a vote of the citizens on November 6, 2012 (renewal vote on this millage was on November 2016 and passed).

The City Council does hereby levy a tax of .9306 mills for the period of July 1, 2018, through June 30, 2019, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied to operate the Dial-A-Ride Transportation System in the City of Marshall as authorized by a vote of the citizens on August 5, 1975.

The City Council does hereby levy a tax of .9306 mills for the period of July 1, 2018, through June 30, 2019, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of defraying the expense of operating the Recreation Department of the City of Marshall as authorized by a vote of the citizens on April 4, 1959.

The City Council does hereby levy a tax of 1.6041 mills for the period of July 1, 2018, through June 30, 2019, on all taxable real and non-exempt personal

property in the City of Marshall, according to the valuation of the same in a district known as the Downtown Development District. This tax is levied for the purpose of defraying the costs of the Downtown Development Authority.

	<b><u>PROPOSED</u></b> <b><u>FY 2019</u></b>	<b><u>ACTUAL</u></b> <b><u>FY 2018</u></b>	<b><u>DIFFERENCE</u></b>
General	17.1629	17.1629	0.0000
Operating			
Leaf, Brush	.4954	.5000	-0.0046
and Trash			
Removal			
Services			
Recreation	.9306	.9393	-0.0087
Dial-A-Ride	.9306	.9393	-0.0087
Downtown	1.6041	1.6129	-0.0088
Development	<u>          </u>	<u>          </u>	<u>          </u>
Authority			
TOTAL	21.1236	21.1544	-0.0308

The City Manager is authorized to make budgetary transfers within the appropriation centers established through this budget, and that all transfers between departments or funds may be made by the City Manager in an amount not to exceed \$20,000 per occurrence without prior Council approval pursuant to Section 19.2 of the provisions of the Michigan Uniform Accounting and Budgeting Act.

The City Council establishes the budget for the period of July 1, 2018, through June 30, 2019 for the following funds in the amounts set forth below:

**ALL FUNDS REVENUES**

General Fund	\$7,514,246
MVH-Major & Trunkline	622,080
MVH-Local	387,070
Leaf, Brush and Trash Removal	93,730
Local Development Finance	941,263
Downtown Development	185,109
Marshall House	881,000
Fiber to the Premise	1,080,000
Electric	18,250,500
Dial-a-Ride	858,471
Wastewater	1,990,001
Water	1,884,296
Data Processing	184,790
Motor Pool	<u>863,193</u>
<b>Total Revenues</b>	<b>\$35,735,749</b>

ALL FUNDS EXPENDITURES

General Fund	\$7,541,594
MVH-Major & Trunkline	881,984
MVH-Local	435,003
Leaf, Brush and Trash Removal	93,662
Local Development Finance	966,165
Downtown Development	167,963
Marshall House	865,778
Fiber to the Premise	1,831,100
Electric	17,765,802
Dial-a-Ride	860,522
Wastewater	2,080,019
Water	1,944,631
Data Processing	208,116
Motor Pool	<u>821,903</u>
<b>Total Expenditures</b>	<b>\$36,464,242</b>

Total fund reserves (not including the capitalization of assets) shall be decreased by \$728,493 based on the FY 2019 revenues and expenditures for All Funds. Fund reserves will increase by \$1,329,544 if all capital outlay is capitalized in the enterprise and internal services funds.

The City Council of the City of Marshall did give notice of the time and place when a public hearing on adoption of the budget would be held in accordance with Public Act 43 of 1963, proof of publication of the Notice of Public Hearing is now on file, and which Public Hearing was duly held pursuant to said notice and in conformity therewith. A copy of the budget proposal was on file with the City Clerk and available for public inspection for at least one week prior to adoption of the budget; and

Further, the City Council of the City of Marshall did give notice of the time and place when a public hearing would be held in conformity with the provisions of Public Act 5 of 1982 authorizing a tax rate in excess of the present authorized tax rate for General Operating, Recreation, Leaf & Brush, Dial-A-Ride and Downtown Development Authority tax levies, proof of publication of Notice of Public Hearing is now on file, and which Public Hearing was duly held pursuant to said notice and in conformity therewith; and

This Resolution shall take effect July 1, 2018.

Dated: May 21, 2018

\_\_\_\_\_  
Trisha Nelson, City Clerk



I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on May 21, 2018, and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

\_\_\_\_\_  
Trisha Nelson, City Clerk

**OLD BUSINESS**

None.

**REPORTS AND RECOMMENDATIONS**

None.

**APPOINTMENTS/ELECTIONS**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None.

**COUNCIL AND MANAGER COMMUNICATIONS**

**CLOSED SESSION**

**Moved** McNeil, supported Costa, to enter into closed session under section 8 (c) of the Opening Meetings Act to discuss strategy connected with the negotiation of a collective bargaining agreement. On a roll call vote – ayes: McNeil, Metzger, Mayor Reed, Schurig, and Costa; nays: none. **MOTION CARRIED.**

City Council enter into closed session at 7:40 p.m.

Returned to open session at 8:33 p.m.

**ADJOURNMENT**

The meeting was adjourned at 8:35 p.m.

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Jack Reed, Mayor

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Trisha Nelson, City Clerk