



MARSHALL CITY COUNCIL AGENDA

MONDAY – 7:00 P.M.

February 5, 2018

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) INVOCATION – David Good, First Baptist Church
- 4) PLEDGE OF ALLEGIANCE
- 5) APPROVAL OF AGENDA – Items can be added or deleted from the Agenda by Council action.
- 6) PUBLIC COMMENT ON AGENDA ITEMS – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
- 7) CONSENT AGENDA

A. Dial-A-Ride FY 2018-2019 Transit Application for State & Federal Assistance P. 3

City Council will consider the recommendation to adopt the Resolution of Intent to authorize the City of Marshall to seek financial assistance from the State of Michigan for Dial-A-Ride.

B. Purchase of Copper Underground Conductor P. 6

City Council will consider the recommendation to approve the purchase of underground conductor from Power Line Supply, Reed City, MI in the amount of \$29,340.00.

C. City Council Minutes P. 7

Work Session.....Saturday, January 13, 2018

Regular Session..... Tuesday, January 16, 2018

D. City Bills P. 14

Regular Purchases..... \$ 256,482.25

Weekly Purchases – 1/12/18..... \$ 72,649.29

Weekly Purchases – 1/19/18..... \$ 1,357,765.35

Weekly Purchases – 1/26/18..... \$ 60,767.38

Total \$ 1,747,664.27

- 8) PRESENTATIONS AND RECOGNITIONS
- 9) INFORMATIONAL ITEMS
- 10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION
- 11) OLD BUSINESS

Mayor:

Jack Reed

Council Members:

Ward 1 - Kari Schurig

Ward 2 - Nick Metzger

Ward 3 - Brent Williams

Ward 4 - Michael McNeil

Ward 5 - Robert Costa

At-Large - Joe Caron



12) REPORTS AND RECOMMENDATIONS

A. Building Department Fee Schedule

P. 21

City Council will consider the recommendation to adopt the resolution authorizing the updated building department fee schedule effective immediately.

B. Downtown Parking Rules Update to Increase Parking Permit Fees

P. 24

City Council will consider the recommendation to approve the revised Downtown Parking Permit Rules and Fees to cover the increasing costs of providing parking permits, parking lot maintenance and signing of designated parking locations for overnight parking in the designated parking lots.

C. 2018 Large Vehicle Purchases

P. 27

City Council will consider the recommendation to approve the purchase of two (2) Bucket Trucks, a Salt/Plow Truck and a Sewer Cleaning Truck utilizing the MiDeal/Battle Creek bid pricing and to enter into a "lease to own" agreement for \$684,659 in purchases from a provider approved by the Finance Director and City Manager.

13) APPOINTMENTS / ELECTIONS

A. Board of Review Alternate Appointment

City Council will consider the recommendation to appoint James Hackworth to the Board of Review as an alternate member with a term expiring January 1, 2020.

B. Zoning Board of Appeals Appointments

City Council will consider the recommendation to reappoint David Revore and Russ Byrne to the Zoning Board of Appeals with terms expiring March 10, 2021.

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

February 5, 2018



ADMINISTRATIVE REPORT
February 5, 2018 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Elizabeth Renaud, Transportation Manager
Jon Bartlett, Finance Director
Tom Tarkiewicz, City Manager

SUBJECT: Dial-A-Ride FY 2018-2019 Transit Application for State & Federal Assistance

BACKGROUND: As required by Michigan Public Act 51, Marshall Dial-A-Ride Transit (DART) must submit an annual application to the State of Michigan for financial assistance for transit operations and adopt a Resolution of Intent signifying the City of Marshall's desire to participate in the Comprehensive Transportation Fund (CTF).

The application submitted to the State of Michigan includes the following information:

- Proposed revenues and expenditures for fiscal year 2018-2019, covering the period of October 1, 2018–September 30, 2019.
- Coordination Plan. This report lists other transit providers in the area and describes the efforts for coordinating transit services.
- Federal & State Certifications. Various certifications required as a condition of receiving Federal and State funding.
- Local Bus Capital Assistance. Includes an inventory of DART's current fleet and documentation of ADA accessibility. Marshall DART is requesting capital assistance funds in the 2019 application.
- Operational Data. This refers to projected ridership figures, as well as vehicle miles and hours of service.

For the 2019 State of Michigan fiscal year, City of Marshall Dial-A-Ride has proposed a preliminary budget with funding sources of \$74,975 (18.5%) estimated Federal Section 5311 grant funds, \$158,859 (39.1981%) estimated State funds, \$232,538 estimated local funds (millage, local community stabilization share tax, and charitable donations), \$56,700 estimated fare revenues, \$8,500 estimated other funds (*RTAP training funding \$2,000, and Advertising \$6,500*), and with total estimated eligible expenses of \$405,271 and estimated ineligible expenses of \$122,728 (*\$42,586 for depreciation, \$39,401 DB Pensions, \$37,241 DC Other Post-Employment Benefits, \$2,000 RTAP, and \$1,500 for ineligible expenses associated with advertising revenue*) for 2019.

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

RECOMMENDATION: Staff recommends that Council adopt the attached Resolution of Intent to authorize the City of Marshall to seek financial assistance from the State of Michigan for its public transportation service, DART.

FISCAL EFFECTS: None at this time. This action pertains to just the submittal phase of the application process for Federal and State operating assistance in the amount of \$233,834, but it is not the final contract for these funds.

ALTERNATIVES: As suggested by Council.

CITY GOAL CLASSIFICATION:

GOAL AREA 2: QUALITY OF LIFE

Goal Statement: To achieve and sustain a concentrated effort to promote a vibrant community atmosphere in the Marshall area.

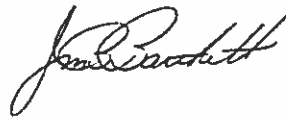
GOAL AREA 4: INFRASTRUCTURE

Goal Statement: Preserve, rehabilitate, maintain, and expand city infrastructure and assets.

Respectfully submitted,



Tom Tarkiewicz
City Manager



Jon Bartlett
Finance Director



Elizabeth Renaud
Transportation Manager

**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2018-**

Michigan Department
of Transportation
3078 (10/2010)

RESOLUTION OF INTENT

*The approved Resolution of Intent to apply for financial assistance for
Fiscal Year 2019 under act 51 of the Public Acts of 1951, as amended*

WHEREAS, pursuant to Act No. 51 of the public Acts of 1951, as amended (Act 51), it is necessary for the City of Marshall, (hereby known as THE APPLICANT) established under Act 279 to provide a local transportation program for the state fiscal year of 2019 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for THE APPLICANT, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the performance indicators for this agency have been reviewed and approved by the governing body; and

WHEREAS, THE APPLICANT has reviewed the proposed balanced (surplus) budget and funding sources of estimated federal funds \$74,975, estimated state funds \$158,859, estimated local funds \$232,538 (millage, local community stabilization share tax, and charitable donations), estimated fare box revenues \$56,700 and estimated other funds \$8,500 with total estimated eligible expenses of \$405,271.

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints the DART Manager as the Transportation Coordinator for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or Department for its administration of Act 51 for 2019.

I, Trisha Nelson, Clerk of **THE APPLICANT**, does hereby certify that I have compared this Resolution adopted by the APPLICANT, at the meeting of February 5, 2018, with the original minutes now on file and of record in the office and that this Resolution is true and correct.

IN TESTIMONY



ADMINISTRATIVE REPORT
February 5, 2018 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and Council Members

FROM: Ed Rice, Director of Electric Utilities
Christy Ramey, Purchasing Agent
Tom Tarkiewicz, City Manager

SUBJECT: Purchase of Copper Underground Conductor

BACKGROUND: 350mcm 15kv underground copper conductor is a regularly stocked item in city's electric inventory. This type conductor is the standard for three phase main circuit underground feeders. One conductor is required for each phase. The last of the current inventory was used for an underground project on High Street between Mansion and Prospect. The inventory now needs to be replenished.

Staff issued a request for public sealed bids for three (3) reels of 1000 feet each of the 350mcm conductor and the following bids were received:

<u>Bidder</u>	<u>Total Price</u>	<u>Lead Time</u>
Power Line Supply; Reed City, MI	\$29,340.00	6 – 8 weeks
Anixter; Mattoon, IL	\$30,450.00	6 – 8 weeks
Resco; Mt. Pleasant, MI	\$32,490.00	8 weeks

RECOMMENDATION: Staff recommends that the Council approve the purchase of underground conductor from Power Line Supply, Reed City, Michigan in the amount of \$29,340.00.

FISCAL EFFECTS: The conductor will be paid from the Electric fund and put into electric inventory account number 582-000-111.00.

ALTERNATIVES: As suggested by City Council.

Respectfully Submitted,

Edward E. Rice
Director of Electric Utilities

Christy Ramey
Purchasing Agent

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

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IN A WORK SESSION held Saturday, January 13, 2018 at 8:30 A.M. in the Training Room of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order.

Present: Council Members: Costa, McNeil, Metzger, Caron, Mayor Reed, and Schurig.

Also Present: City Manager Tom Tarkiewicz, Director of Electric and Fiber Utility Ed Rice, Director of Public Services Kristin Bauer, Finance Director Jon Bartlett, Director of Public Safety Jim Schwartz, and Director of Community Services Jacqueline Slaby.

Absent: Council Member Williams.

Ed Rice provided an update on FiberNet.

Jon Bartlett presented an IFT update.

City Council discussed the parameters for the FY 2018-2019 budget. Those to be included in the budget is new park shelter fees, increased downtown overnight parking fees, increased building plan review fees, 2% increase in employee healthcare premium share for employees paying 12%, spouse healthcare coverage, and LDFA public safety contribution.

Additional information and study is needed for the Airport, Marshall House, operating millage increase, and income tax.

Adjourned at 11:04 A.M.

Jack Reed, Mayor

Trisha Nelson, Clerk

CALL TO ORDER

IN REGULAR SESSION Tuesday, January 16, 2018 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Reed.

ROLL CALL

Roll was called:

Present: Council Members: Caron, Costa, Metzger, Mayor Reed, Schurig, and Williams.

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: Council Member McNeil.

Moved Metzger, supported Costa, to excuse Council Member McNeil. On a voice vote- **MOTION CARRIED.**

INVOCATION/PLEDGE OF ALLEGIANCE

Brandon Crawford of Grace Baptist Church gave the invocation and Mayor Reed led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Williams, supported Metzger, to approve the agenda with the addition of the Michigan South Central Power Agency invoice in the amount of \$637,167.65 and to remove item 7B. from the Consent Agenda and schedule a work session to discuss at a later date. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Williams, supported Caron, to approve the Consent Agenda:

- A. Accept and authorize the publication of the FY 2017 DDA and LDFA Annual Report as presented and authorize the Finance Director to file the report with the Michigan State Tax Commission;
- B. Minutes of the City Council Regular Session held on Wednesday, December 27, 2017;
- C. Approve city bills in the amount of \$ 1,264,259.46;

On a voice vote – **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITION

None.

INFORMATIONAL ITEMS

Event Reports were provided for the 5th Annual Reuben Race 2018 and the ALS Awareness Event.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. Zoning Amendment #RZ17.06, to rezone 11038 and 11040 17 Mile Road from I-1: Research & Technology to I-2: General Industrial:

City Manager Tarkiewicz provided background on the request to rezone 11038 and 11040 17 Mile Road for the proposed natural gas power plant facilities in the Industrial Park. The Planning Commission held a public hearing on December 13, 2017 and approved the request.

Mayor Reed opened the public hearing to hear public comment regarding Zoning Amendment #RZ17.06.

Hearing no comment, the public hearing was closed.

Moved Caron, supported Schurig, to approve the rezoning of 11038 and 11040 17 Mile Road from I-1: Research & Technology to I-2: General Industrial. On a voice vote – **MOTION CARRIED.**

CITY OF MARSHALL, MICHIGAN ORDINANCE #2018-01

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF MARSHALL SO AS TO CHANGE THE ZONING OF TWO PARCELS OF REAL PROPERTY; ONE AT 11040 17 MILE ROAD, AND THE SECOND AT 11038 17 MILE ROAD, FROM I-1: RESEARCH AND TECHNOLOGY TO I-2: GENERAL INDUSTRIAL.

THE CITY OF MARSHALL, MICHIGAN ORDAINS:

Section 1. Pursuant to the authority granted in Section 7.1 of the Marshall City Code, the Zoning Map of the City of Marshall is hereby amended so as to designate the zoning district for the below described property as I-2: General Industrial.

Property Descriptions

PARCEL #1

A PARCEL OF LAND LOCATED IN THE SOUTHWEST 1/4 OF SECTION 1, TOWN 3 SOUTH, RANGE 6 WEST, CITY OF MARSHALL, CALHOUN COUNTY, MICHIGAN, LYING SOUTH OF TALLMADGE CREEK, BEING MORE

PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH 1/4 CORNER OF SECTION 1, TOWN 3 SOUTH, RANGE 6 WEST, CITY OF MARSHALL, CALHOUN COUNTY, MICHIGAN; THENCE NORTH 00°07'05" WEST ALONG THE NORTH AND SOUTH 1/4 LINE OF SAID SECTION 1, A DISTANCE OF 1311.31 FEET; THENCE SOUTH 89°52'55" WEST, PERPENDICULAR TO SAID NORTH AND SOUTH 1/4 LINE, A DISTANCE OF 109.30 FEET; THENCE 49.94 FEET ALONG A CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 46°59'41" WEST, 49.86 FEET, AND A RADIUS OF 255.00 FEET; THENCE 45.92 FEET ALONG A CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 64°27'50" WEST, 44.69 FEET, AND A RADIUS OF 57.00 FEET; THENCE 127.54 FEET ALONG A CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 50°15'40" WEST, 118.73 FEET, AND A RADIUS OF 98.00 FEET TO THE PLACE OF BEGINNING; THENCE CONTINUING 4.76 FEET ALONG SAID CURVE TO THE RIGHT, WHOSE CHORD BEARS NORTH 11°35'11" WEST, 4.76 FEET, AND A RADIUS OF 98.00 FEET; THENCE 55.57 FEET ALONG A CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 38°07'27" WEST, 53.39 FEET, AND A RADIUS OF 57.00 FEET; THENCE NORTH 66°03'06" WEST, 27.74 FEET; THENCE NORTH 01°58'52" EAST, 63.71 FEET; THENCE 23.70 FEET ALONG A CURVE TO THE RIGHT WHOSE CHORD BEARS SOUTH 68°06'33" EAST, 23.70 FEET, AND A RADIUS OF 330.00 FEET; THENCE SOUTH 66°03'06" EAST, 27.74 FEET; THENCE 55.57 ALONG A CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 86°01'15" EAST, 53.39 FEET, AND A RADIUS OF 57.00 FEET; THENCE 57.42 FEET ALONG A CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 74°52'49" EAST, 56.61 FEET, AND A RADIUS OF 98.00 FEET; THENCE 55.57 FEET ALONG A CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 63°44'22" EAST, 53.39 FEET, AND A RADIUS OF 57.00 FEET; THENCE NORTH 35°48'43" EAST, 135.28 FEET; THENCE 169.32 FEET ALONG A CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 17°50'49" EAST, 166.56 FEET, AND A RADIUS OF 270.00 FEET TO THE NORTH AND SOUTH 1/4 LINE OF SAID SECTION; THENCE NORTH 00°07'05" WEST, ALONG SAID 1/4 LINE, A DISTANCE OF 244.97 FEET TO AN INTERMEDIATE TRAVERSE LINE ALONG THE SOUTHERLY EDGE OF TALLMADGE CREEK; THENCE SOUTH 86°10'55" WEST, 772.00 FEET ALONG SAID INTERMEDIATE TRAVERSE LINE; THENCE NORTH 70°05'36" WEST, 588.54 FEET ALONG SAID INTERMEDIATE TRAVERSE LINE TO THE WEST LINE OF THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SAID SECTION 1; THENCE NORTH 45°57'31" WEST, 208.95 FEET ALONG SAID INTERMEDIATE TRAVERSE LINE; THENCE SOUTH 00°04'37" EAST, PARALLEL WITH THE WEST LINE OF SAID EAST 1/2 OF THE SOUTHWEST 1/4, A DISTANCE OF

819.67 FEET; THENCE SOUTH 89°55'23" WEST, 1173.84 FEET; THENCE SOUTH 00°02'09" EAST, ALONG THE WEST LINE OF SECTION 1, A DISTANCE OF 166.00 FEET; THENCE NORTH 89°55'23" EAST, 1173.97 FEET; THENCE NORTH 00°04'37" WEST, 33.00 FEET; THENCE NORTH 89°55'23" EAST, 1196.81 FEET TO THE PLACE OF BEGINNING. INTENDING TO INCLUDE THE LAND BETWEEN THE INTERMEDIATE TRAVERSE LINE AND THE SOUTHERLY WATERS' EDGE OF TALLMADGE CREEK, CONTAINING 27.18 ACRES OF LAND, MORE OR LESS.

SUBJECT TO THE 66' ROAD EASEMENT AND 100' UTILITY EASEMENT AS DESCRIBED BELOW. ALSO, TOGETHER WITH AND SUBJECT TO ANY AND ALL OTHER EASEMENTS, RIGHTS, AND RESTRICTIONS OF RECORD.

PARCEL #2

A PARCEL OF LAND LOCATED IN THE SOUTHWEST 1/4 OF SECTION 1, TOWN 3 SOUTH, RANGE 6 WEST, CITY OF MARSHALL, CALHOUN COUNTY, MICHIGAN, LYING SOUTH OF TALLMADGE CREEK, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTH 1/4 CORNER OF SECTION 1, TOWN 3 SOUTH, RANGE 6 WEST, CITY OF MARSHALL, CALHOUN COUNTY, MICHIGAN; THENCE NORTH 00°07'05" WEST ALONG THE NORTH AND SOUTH 1/4 LINE OF SAID SECTION 1, A DISTANCE OF 1311.31 FEET; THENCE SOUTH 89°52'55" WEST, PERPENDICULAR TO SAID NORTH AND SOUTH 1/4 LINE, A DISTANCE OF 109.30 FEET; THENCE 49.94 FEET ALONG A CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 46°59'41" WEST, 49.86 FEET, AND A RADIUS OF 255.00 FEET; THENCE 45.92 FEET ALONG A CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 64°27'50" WEST, 44.69 FEET, AND A RADIUS OF 57.00 FEET; THENCE 127.54 FEET ALONG A CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 50°15'40" WEST, 118.73 FEET, AND A RADIUS OF 98.00 FEET; THENCE SOUTH 89°55'23" WEST, 1196.81 FEET; THENCE SOUTH 00°04'37" EAST, 1425.36 FEET TO THE SOUTH LINE OF SAID SECTION 1; THENCE SOUTH 89°29'02" EAST, 1475.03 FEET TO THE PLACE OF BEGINNING. CONTAINING 47.89 ACRES OF LAND, MORE OR LESS.

TOGETHER WITH THE 66' ROAD EASEMENT AND 100' UTILITY EASEMENT AS DESCRIBED BELOW. ALSO, TOGETHER WITH AND SUBJECT TO ANY AND ALL OTHER EASEMENTS, RIGHTS, AND RESTRICTIONS OF RECORD.

Common Addresses

11040 17 Mile Rd. (Parcel #1)

11038 17 Mile Rd. (Parcel #2)

Section 2. This Ordinance or a summary thereof shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices, within ten (10) days after its adoption. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signature of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this 16th day of January, 2018.

Jack Reed, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on January 16, 2018, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK

B. July 1, 2018 – June 30, 2024 Capital Improvement Program:

Finance Director Jon Bartlett provided background on the July 1, 2018 – June 30, 2024 Capital Improvement Program (CIP). The CIP is the guide for future capital improvements in the City of Marshall. Through the CIP process the ground work has been laid to ensure that capital improvements are identified and prioritized and the resources to provide those needs are also analyzed.

Mayor Reed opened the public hearing to hear public comment regarding the July 1, 2018 – June 30, 2024 Capital Improvement Program.

Hearing no comment, the public hearing was closed.

Moved Metzger, supported Schurig, to adopt the July 1, 2018 through June 30,

2024 Capital Improvement Program as presented. On a voice vote – **MOTION CARRIED.**

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Special Land Use #SLU17.01 for 11038 and 11040 17 Mile Road, Power Plant Facilities:

Moved Schurig, supported Metzger, to approve Special Land Use #SLU17.012 for 11038 and 11040 17 Mile Road, Power Plant Facilities. On a roll call vote – ayes: Caron, Costa, Metzger, Mayor Reed, Schurig, and Williams; nays: none. **MOTION CARRIED.**

B. Dial-A-Ride Replacement Bus Purchases:

Moved Metzger, supported Costa, to approve the purchase of two new DART buses from Hoekstra Transportation to replace local bus #10 and #13 in an amount of \$133,066.00. On a roll call vote – ayes: Costa, Metzger, Mayor Reed, Schurig, Williams, and Caron; nays: none. **MOTION CARRIED.**

APPOINTMENTS/ELECTIONS

A. Local Advisory Committee Reappointment:

Moved Williams, supported Schurig, to approve the reappointment of Helen Starkey to the Local Advisory Committee with a term expiring February 1, 2021. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

COUNCIL AND MANAGER COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 7:34 p.m.

Jack Reed, Mayor

Trisha Nelson, City Clerk

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
202337	AD-VISOR & CHRONICLE	AD FOR PUBLIC SALE - AUCTION		13.75
203106	AD-VISOR & CHRONICLE	DECEMBER ADS		995.22
20180003	AETISTRY TECHNOLOGIES,	WEBSITE HOSTING JANUARY - DECEMBER 2018		600.00
9950123783	AIRGAS USA LLC	CYLINDER RENTAL		120.40
2751	ALL RELIABLE SERVICES	2017/18 ELECTRIC LINE CLEARANCE TREE TRI 2018.008		1,119.72
2761	ALL RELIABLE SERVICES	2017/18 ELECTRIC LINE CLEARANCE TREE TRI 2018.008		3,191.68
2778	ALL RELIABLE SERVICES	2017/18 ELECTRIC LINE CLEARANCE TREE TRI 2018.008		3,278.50
10878214	ALTEC INDUSTRIES INC	HYDRAULIC CYLINDER		497.84
388-107769-01	AUSTIN-BATTERIES PLUS	400W MH LAMP		239.40
W014204	AUTO GLASS SOLUTIONS,	WINDSHIELD RPR		190.00
1027434	AUTO GLASS SOLUTIONS,	SERVICE ON BACKHOE		125.00
225-425032	AUTO VALUE MARSHALL	CAST SHOE ASSY		353.52
225-424616	AUTO VALUE MARSHALL	CABLE BOOSTER		66.61
225-423380	AUTO VALUE MARSHALL	NON-CHLOR BK CLN		34.68
225-423369	AUTO VALUE MARSHALL	ORIGINAL INSULAT		17.95
225-423965	AUTO VALUE MARSHALL	DISC BRK ROTOR, CERAMIC PADS, REAR WHL B		254.43
225-424133	AUTO VALUE MARSHALL	DISC BRAKE ROTOR		91.98
225-425104	AUTO VALUE MARSHALL	OIL FILTER		6.18
225-425033	AUTO VALUE MARSHALL	LIGHT SWITCH		13.98
225-423273	AUTO VALUE MARSHALL	WESTERN RAM		219.09
225-423368	AUTO VALUE MARSHALL	AIR FILTER		30.91
225-424386	AUTO VALUE MARSHALL	DOT 3 BRAKE FLUID		13.78
225-425002	AUTO VALUE MARSHALL	TERRY TOWEL		6.98
225-423374	AUTO VALUE MARSHALL	HYD OIL CART, TES 295 ALLSION		554.59
225-425042	AUTO VALUE MARSHALL	RAINX WW FLUID		23.94
225-420859	AUTO VALUE MARSHALL	CARB/CHOKE CLNR		31.08
225-420721	AUTO VALUE MARSHALL	SHOCKS, SWAY BAR FM BUSH		236.05
225-421284	AUTO VALUE MARSHALL	DIFFERENTIAL CVR, SET		(37.98)
225-423946	AUTO VALUE MARSHALL	BELT TENSIONER ASSY		61.79
225-424284	AUTO VALUE MARSHALL	BATTERY, HALOGEN CAPSULE		151.58
273088-IN	BEAVER RESEARCH CO	COIL CLEANER		95.00
2892960	BESCO WATER TREATMENT	50LB DURA CUBE DEL		74.15
39656705	BLUETARP CREDIT SERVICI	LADDER RACK		166.38
93491	BOSHEARS FORD SALES IN	2015 FORD EXPLORER		106.70
700003456-0118	BRONSON HEALTHCARE GRO	DUDA, RICHARDS, BURGH	DORF	450.00
3817	BUILDERS' HANDLE AND H	CUT KEYS, LOCK PARTS, SERVICE CALL		99.36
3816	BUILDERS' HANDLE AND H	CUT KEY		39.90
012518	CARRIS, STEVE	PAINT #203		350.00
012418	CARRIS, STEVE	PAINT 2ND FLR LAUNDRY ROOM, TOUCHUP ELEV		200.00
3620	CB HALL ELECTRIC COMPAI	HEATER IN WELL HOUSE #4		125.00
STREETS20180000004	CITY OF BATTLE CREEK	QUARTERLY TRAFFIC SIGNAL		54.23
43685	CITY OF COLDWATER	BILL FOR BEAST (JULY 2017 - DEC 2017)		254.68
011218	COURTNEY & ASSOCIATES	ELECTRIC COST OF SERVICE AND RATE DESIGN 2018.046		7,900.00
95747	CRT, INC	V5 ESSENTIALS SUPPORT - 3 YEAR		171.00
71573039	CRYSTAL FLASH MARSHALL	DIESEL FUEL	2018.264	2,326.03
949861	CRYSTAL FLASH MARSHALL	PROPANE CYLINDERS		22.23
144817	D & D MAINTENANCE SUPP	JANITORIAL SERVICE		300.00
144665	D & D MAINTENANCE SUPP	JANITORIAL SUPPLIES		195.16
145006	D & D MAINTENANCE SUPP	JANITORIAL SUPPLIES		39.95
145223	D & D MAINTENANCE SUPP	JANITORIAL SUPPLIES		229.20
145224	D & D MAINTENANCE SUPP	JANITORIAL SUPPLIES		220.80
145310	D & D MAINTENANCE SUPP	QUART BOTTLES, SPRAYER		2.35
517148	DARLING ACE HARDWARE	NUTS, BOLTS, STRAP, DRL BT		9.83
520992	DARLING ACE HARDWARE	HAND WARMERS RETURNED		(19.98)
520778	DARLING ACE HARDWARE	TOOLS		258.80
519531	DARLING ACE HARDWARE	GRADE STAKES		33.12
519134	DARLING ACE HARDWARE	MOUSE TRAPS, BAIT STATION DISPOSABLE		18.96
519221	DARLING ACE HARDWARE	HOSE, NOZZLE GUN		59.98
519596	DARLING ACE HARDWARE	HANGR HOSE WALL MNT, DRYLOCK WETLOOK GL		79.97
519621	DARLING ACE HARDWARE	ELBOW, ADPTRS, ANGLE STOPS, PAINT & SUPP		114.87
519016	DARLING ACE HARDWARE	NUTS, BOLTS, FASTENERS		5.50
518687	DARLING ACE HARDWARE	CONNECTOR		2.45
517855	DARLING ACE HARDWARE	SPRAY PAINT, MSKG TAPE		38.53
517230	DARLING ACE HARDWARE	NUTS, BOLTS, FASTENERS		3.45
519650	DARLING ACE HARDWARE	TORQUEMASTER		15.99
518128	DARLING ACE HARDWARE	RESPIRATOR SND/FBRGLX BX		22.99
520529	DARLING ACE HARDWARE	HEX NUT ZINC RETURNED, SPLIT LCK WASHER		(1.00)
520512	DARLING ACE HARDWARE	NUTS & BOLTS		69.56
517912	DARLING ACE HARDWARE	HP ULTRA		49.99
83499	DARLING ACE HARDWARE	SPACKLING, PUTTY KNIVES, SANDING BLOCKS,		26.52
518695	DARLING ACE HARDWARE	STAKES, TAPE		18.55
517151	DARLING ACE HARDWARE	CONDUIT, COUPLE, ELBOW		18.32
517139	DARLING ACE HARDWARE	CONDUIT, COUPLE, ELBOW		109.32
519123	DARLING ACE HARDWARE	HEAT SHRINK, WASHERS		15.96
517809	DARLING ACE HARDWARE	PARTS BOX		19.99
517012	DARLING ACE HARDWARE	KEYS, NUTS & BOLTS		31.84
517652	DARLING ACE HARDWARE	PVC ELBOW, COUPLE, CNDT		10.04
517600	DARLING ACE HARDWARE	OUTLET STRIP		20.98
520886	DARLING ACE HARDWARE	THERMOSTAT		21.98

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
517656	DARLING ACE HARDWARE	GREAT STUFF WINDOW, G&C		9.08
520714	DARLING ACE HARDWARE	KEYS		9.95
520968	DARLING ACE HARDWARE	PHILLP P SH M		4.99
516741	DARLING ACE HARDWARE	SUPPLIES		14.96
518463	DARLING ACE HARDWARE	OUTLET BOXES, CNNCTRS, CONDUIT, GRND REC		21.22
521226	DARLING ACE HARDWARE	CLAW HAMMER		19.99
520585	DARLING ACE HARDWARE	HARDWARE		0.90
520578	DARLING ACE HARDWARE	HARDWARE		0.90
520535	DARLING ACE HARDWARE	PIPE, ELBOW, CAP		73.86
520536	DARLING ACE HARDWARE	PIPE RETURNED		(62.91)
520405	DARLING ACE HARDWARE	BULBS		23.98
520477	DARLING ACE HARDWARE	CM LIGHT MAP, MAGNETIC PICKUP, LED STRIP		102.97
520716	DARLING ACE HARDWARE	WIPING CLOTHS		2.99
520427	DARLING ACE HARDWARE	PNT BRSH, PAINT, LINER		40.55
1224120120180181015	DOLAN CONSULTING GROUP	REGISTRATION - MCDONALD & LANKERD		390.00
INV36781	DORNBOSS SIGN INC	FIRST AID SIGNS		115.50
4668	DR DRAIN CLEANING LLC	QTRLY MAINT AT MARSHALL HOUSE		200.00
65707	EARTHCOM INC.	CONSTRUCTION OF THE FIBERNET BACKBONE SY2018.031		31,751.33
3226379	EDWARDS INDUSTRIAL SALIHOSE ASSY			68.55
3226241	EDWARDS INDUSTRIAL SALICOMPRESSION SLEEVES, UNIONS			20.59
13682	EMERGENCY VEHICLES PLU.BRACKETS, MOUNTING ANGLE			22.58
6834918	ERADICO PEST SERVICES,,COMMERCIAL PEST MAINTENANCE			65.00
010318	EXTREME EXTERMINATING	BED BUG EXTERMINATION		1,350.00
MIBAT254295	FASTENAL COMPANY	SUPPLIES		28.87
37638	FERGUSON WATERWORKS #3 OPERATING NUT LOCKING PIN, BONNET SEAL			65.81
38495	FERGUSON WATERWORKS #3 CABLE			297.97
219960	FIRE EXTINGUISHER SERV ANNUAL INSPCTN - MRLEC			79.00
1081050	FIRST ADVANTAGE	DECEMBER SERVICES		19.75
211847	FLASH SANITATION, INC.	PORTABLE TOILET		95.00
FS201801060021-V1	FS.COM- NORTH AMERICA	SC APC TO SC APC SIMPLEX 2.0MM PVC (OFNR) 2018.258		51.00
535	G & R MASONRY AND CONCIBLOCKWALLS FOR BATHROOM		2018.278	3,015.00
18-01113	GARAGE DOORS UNLIMITED SERVICE CALL AT DPW			99.00
114272	GIFFELS WEBSTER	PLANNING SERVICES		600.00
9301874838	GRAYBAR ELECTRIC	SPLICE SLEEVE	2018.253	525.00
9301748258	GRAYBAR ELECTRIC	QUOTE#0229057944 48 COUNT COMMSCOPE FIB	2018.237	8,815.93
9301930409	GRAYBAR ELECTRIC	NETWORK INTERFACE DEVICES FOR FIBERNET	2018.206	2,500.00
9301941173	GRAYBAR ELECTRIC	HUBBELL QUAZITE VAULTS 30" X 48" X36"	2018.250	5,151.10
1544008, 1554004	GRIFFIN PEST SOLUTIONS	1201 ARMS ST		84.00
20180008	GRP ENGINEERING INC	ENGINEERING FOR MARSHALL AVE BRIDGE PROJ	2018.248	4,500.00
20180006	GRP ENGINEERING INC	MISC ENGINEERING SERVICES		676.36
10065	GUTTERS R US LLC	2017/18 SNOW REMOVAL AT MRLEC (YEAR 2	2018.156	6,014.00
10058	GUTTERS R US LLC	2017/18 SNOW REMOVAL AT MARSHALL HOUSE A	2018.155	3,190.00
264117	HAVILAND PRODUCTS COMP.	CHLORINE	2018.007	591.47
9160134214	HD SUPPLY FACILITIES M.	BATHROOM SUPPLIES		359.10
9160261567	HD SUPPLY FACILITIES M.	SIGNS		234.00
2637	HE CLEANS TOO, LLC	JANITORIAL SUPPLIES		129.88
100243-0118	HERITAGE CLEANERS	LAUNDRY SERVICES		160.75
83180	HERMANS MARSHALL HARDW.	SHOVEL		19.99
83176	HERMANS MARSHALL HARDW.	BAG OF RAGS		12.98
83190	HERMANS MARSHALL HARDW.	SELF DRILLING SCREWS		46.49
83267	HERMANS MARSHALL HARDW.	MATTOCK PICK		32.99
83147	HERMANS MARSHALL HARDW.	CALCIUM, SNAP LINKS		30.97
83209	HERMANS MARSHALL HARDW.	RENTAL, SOAP		44.98
83151	HERMANS MARSHALL HARDW.	PAINT TAPE		15.78
83157	HERMANS MARSHALL HARDW.	HEX BOLTS, FLAT WASHERS, LOCK WASHERS, N		46.98
83178	HERMANS MARSHALL HARDW.	SCREWS, LADDERS, BITS, GLOVES, WRENCHES,		391.21
19238	HUNTER PRELL COMPANY	SERVICE TECH - CSD-1 TEST		310.00
45514-IN	HYDROCORP	CROSS CONNECTION CONTROL PROGRAM		395.00
1001300837	IACP	ANNUAL DUES		150.00
M24117	IMPACT SOLUTIONS	NAME PLATES		46.02
M24011	IMPACT SOLUTIONS	UTILITY BILL DELIVERY CHARGE		7.00
M23981	IMPACT SOLUTIONS	PARKING PERMIT STICKERS		240.43
1901802016075	INTERSTATE ALL BATTERY	COMMERCIAL BATTERY		689.70
473779	ITRON INC	METER READING SOFTWARE, HARDWARE, MAINT	2018.128	950.25
4910	J AND K PLUMBING SUPPL.	TANK TO BOWL KIT		10.45
4810	J AND K PLUMBING SUPPL.	PIPECONX		29.78
4880	J AND K PLUMBING SUPPL.	PIPE INSULATION		27.00
4877	J AND K PLUMBING SUPPL.	TOILET SHIMS, WAX RING		6.04
1069818	JOHNSON, ROSATI, SCHUL	MCDONALDS CORP VS CITY OF MARSHALL		255.00
1069817	JOHNSON, ROSATI, SCHUL	GENERAL MATTERS		2,475.00
7127	JS BUXTON	LIME	2018.016	1,134.48
012718	K-MART	JANUARY CHARGE		3.98
32573	LAKELAND ASPHALT CORP	COLD PATCH		531.10
113496,113497	LARRY'S FLOOR COVERING	BALANCE DUE--2ND FLOOR HALLWAY CARPET AN	2018.213	5,794.66
113428	LARRY'S FLOOR COVERING	UNIT 212 VINYL REPLACEMENT	2018.277	610.26
113427	LARRY'S FLOOR COVERING	UNIT 212 CARPET REPLACEMENT	2018.277	1,518.66
201715.00-2171260	LAWSON-FISHER ASSOCIAT	PERRIN DAM FERC PART 12D INSPECTION AND	2018.062	10,974.00
201766.00-2171280	LAWSON-FISHER ASSOCIAT	POWERHOUSE FALL PROTECTION STUDY	2018.267	1,635.39
1046008	LEGG LUMBER	PLYWOOD		30.43

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
1046021	LEGG LUMBER	SCREWS		6.99
1046773	LEGG LUMBER	4X4-8 TREATED, LAGS & WASHERS		51.88
1046802	LEGG LUMBER	FURRING STRIP		2.49
1046792	LEGG LUMBER	SPF, SILL SEAL, TREATED LUMBER, OSB, WIN		630.28
218001	LEID PRODUCTS	SERVICE CONTRACT - EVIDENCE MANAGEMENT S 2018.255		6,800.00
13098	LEWEX'S SHOE REPAIR	SCOTT McDONALD'S BOOT ALLOWANCE		179.95
314	MAIL MANAGEMENT INC	FOLDER/INSERTER SERVICE MAINTENANCE 11/1		860.00
PD8260512	MICHIGAN CAT	HOSE		26.24
PD8262158	MICHIGAN CAT	HOSE RETURN		(11.58)
1003	MICHIGAN FARMERS MARKE	MEMBERSHIP RENEWAL		250.00
M 12-17	MICHIGAN SOUTH CENTRAL	DECEMBER NATURAL GAS		2,793.12
X105006440:01	MIDWEST TRANSIT EQUIPM	SEAT COVERS FOR #11 AND #13		664.51
1383544	MILLER CANFIELD PADDOC	GENERAL EMPLOYMENT MATTERS		110.00
793195	MIRACLE RECREATION EQU	GRAND STREET SHADE SAILS AND INSTALLATIO	2017.310	12,275.00
1580	MMEA	2018 DUES-MEMBERSHIP		11,234.00
6002972	MPH INDUSTRIES	2 RADAR UNITS	2018.269	3,518.00
90762938	MSC INDUSTRIAL SUPPLY	SAFETY VESTS		30.70
C89754638	MSC INDUSTRIAL SUPPLY	HARD HAT, GLASSES, RAIN SUIT		334.56
89539758	MSC INDUSTRIAL SUPPLY	TUBE BENDER		84.23
88701938	MSC INDUSTRIAL SUPPLY	EAR PLUGS		233.07
E21059	MWEA	OPERATORS DAY 2018	2018.270	330.00
90536639	NORFOLK SOUTHERN CORPO	MAINT & OPERATION OF FLASHERS AT LINDEN		750.00
632115	NYE UNIFORM COMPANY	BODY ARMOR VISION CARRIER, OUTER CARRIER		1,045.62
84268	O'LEARY WATER CONDITIO	WATER DELIVERED		22.50
4788-179403	O'REILLY FIRST CALL	SUB JACK, JACK STANDS		199.98
975527	OFFICE 360	BATTERIES		37.98
982426	OFFICE 360	FIRST AID SUPPLIES		139.95
984981	OFFICE 360	TYPEWRITER RIBBON		12.99
976827	OFFICE 360	PAPER		32.90
1803	PALM TEES	T-SHIRTS FOR JR HOOPSTERS, VOLLEYBALL		283.00
32269	PETROLEUM TECHNOLOGIES	ENGINE OIL TESTING		191.42
6329699-02	POWER & TELEPHONE SUPP	COMMSCOPE MST'S; DROP CABLES; REALFLEX C	2018.160	5,367.75
56220507	POWER LINE SUPPLY	TOOL ORDER: HAND TOOLS, BAND SAW, SOCKE	2018.240	970.75
56220522	POWER LINE SUPPLY	FR SWEATSHIRT - JEFF TAYLOR		156.00
56220438	POWER LINE SUPPLY	LED ROADWAY LIGHTS OUR STOCK #E290	2018.275	1,729.16
56220442	POWER LINE SUPPLY	M BOLT		55.06
56220440	POWER LINE SUPPLY	ANIMAL GUARD		182.84
56220436	POWER LINE SUPPLY	GUY WIRE		102.28
56216001	POWER LINE SUPPLY	LINED GLOVES		624.00
56214285	POWER LINE SUPPLY	PULLING TAPE		310.09
56214294	POWER LINE SUPPLY	MATERIALS FOR NORTH KALAMAZOO UNDERGROUN	2018.209	1,404.15
56214287	POWER LINE SUPPLY	COLD SHRINK KIT		467.34
56214289	POWER LINE SUPPLY	TRANSFORMER GROUND LUG		100.92
56214283	POWER LINE SUPPLY	9KV ELBOW ARRESTER	2018.209	2,143.60
56215299	POWER LINE SUPPLY	DEFECTIVE STREET LIGHT		(370.53)
56215300	POWER LINE SUPPLY	DEFECTIVE LIGHT		(155.24)
56214288	POWER LINE SUPPLY	200:5 CT		196.98
56218668	POWER LINE SUPPLY	CLIMBERS & GAFFS	2018.263	420.51
56218399	POWER LINE SUPPLY	FACESHIELD W/HARD HAT, CANVAS HARD HAT		248.00
56218352	POWER LINE SUPPLY	WERNER LADDERS FOR FIBERNET DEPT	2018.222	1,982.00
56218209	POWER LINE SUPPLY	CLIMBING HARNESS, BELT, BUCKET HARNESS F	2018.263	1,566.00
56218225	POWER LINE SUPPLY	CLIMBING BELT	2018.263	300.00
56218208	POWER LINE SUPPLY	BUCKET HARNESS & LANYARDS	2018.263	428.00
56218212	POWER LINE SUPPLY	CLIMBING HARNESS, BELT, BUCKET HARNESS F	2018.263	300.00
288713	PRINTLINK	BUSINESS CARDS - J. SLABY		85.00
2697813559-0118	QLT CONSUMER LEASE SER	ACCT #269-781-3559		13.20
11481-1	R-S TRUCK & DIESEL, IN	RESEAL CYLINDER		655.00
RINV053818	RAY ALLEN MANUFACTURIN	K9 HEAT SENSOR WITH FAN FOR K9-12	2018.232	1,263.23
RINV053840	RAY ALLEN MANUFACTURIN	M10 FAN	2018.232	64.99
77895	ROOT SPRING SCRAPER CO	HYDRAULIC CYLINDER	2018.257	1,841.25
75619969	SAFETY-KLEEN	PARTS WASHER - SOLVENT		175.00
30337	SECURITY CORPORATION	PROGRAMMED AND INSTALLED NEW CAMERA IN W	2018.276	2,086.21
9169	SIGNWORLD CONCEPTS	FIBERNET SIGN		72.00
9162	SIGNWORLD CONCEPTS	50% OF REHABILITATION OF ENTRANCE SIGNS	2018.262	7,200.00
301481	SOLOMON CORPORATION	REPAIR AND RECONDITION OF (4) PADMOUNT T	2018.185	14,340.00
203890	STANLEY LAWN & GARDEN	J.D. SKID SHOE		119.80
1307195	STANTEC CONSULTING MIC	FIXED ASSET INVENTORY - WWTP AND LIFT ST	2017.264	330.01
1307196	STANTEC CONSULTING MIC	WATER TREATMENT ASSET MANAGEMENT	2017.254	1,579.85
1307198	STANTEC CONSULTING MIC	SOUTH INDUSTRIAL PARK CAPACITY STUDY	2017.315	9,293.27
8048184039	STAPLES ADVANTAGE	HOOKS, DATE STAMP, CLIPBOARDS, FEBREZE		186.59
8048283964	STAPLES ADVANTAGE	COPY STAMP, SPONGE LABELS, HDMI ADPTR, H		133.06
761-10102266	STATE OF MICHIGAN	2018 ANNUAL AIR QUALITY AND EMISSIONS FE	2018.268	2,101.90
127260-1117	THOMAS NEIDLINGER MD	ACCT #127260 - PATIENT: MATTHEW		85.00
25736	THOMPSON TECH SUPPLY	TIRE REPAIR		94.42
3630357	TOSHIBA AMERICA BUSINE	COPIER USAGE		55.44
95167970	TREMCO/WATERPROOFING T	FLAT ROOF 20YR REHABILITATION CITY HALL	2018.024	9,973.00
77480305	TRUGREEN	ICE MELT BAGS		949.62
161 0010326	UNIFIRST CORPORATION	PUBLIC SERVICES		103.15
161 0010325	UNIFIRST CORPORATION	DPW		58.33

APPROVAL LIST FOR CITY OF MARSHALL
 EXP CHECK RUN DATES 01/22/2018 - 02/28/2018
 UNJOURNALIZED
 OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
161 0010327	UNIFIRST CORPORATION	POWER HOUSE		54.53
161 0010328	UNIFIRST CORPORATION	WATER DEPT		34.80
161 0010329	UNIFIRST CORPORATION	MARSHALL HOUSE		50.64
161 0010324	UNIFIRST CORPORATION	WASTE WATER		32.57
161 0009778	UNIFIRST CORPORATION	DPW		58.33
161 0009779	UNIFIRST CORPORATION	PUBLIC SERVICES		145.74
161 0009782	UNIFIRST CORPORATION	MARSHALL HOUSE		50.64
161 0009777	UNIFIRST CORPORATION	WASTE WATER		32.57
161 0009780	UNIFIRST CORPORATION	POWER HOUSE		52.03
161 0009781	UNIFIRST CORPORATION	WATER DEPT		34.80
161 0010872	UNIFIRST CORPORATION	MARSHALL HOUSE		50.64
161 0010871	UNIFIRST CORPORATION	WATER DEPT		34.80
161 0010870	UNIFIRST CORPORATION	POWER HOUSE		52.03
161 0010869	UNIFIRST CORPORATION	PUBLIC SERVICES		145.74
161 0010868	UNIFIRST CORPORATION	DPW		58.33
M2018-001	VANDERVRIES, EDWARD	MEC NEGOTIATION CONSULTING	2018.261	1,750.00
62437	WALTERS-DIMMICK PETROL	5W40 SYNTHETIC		1,174.86
1686618-2018	WATER ENVIRONMENT FEDE	MEMBER ID 01686618 CHERYL VOSBURG		75.00
208419	WESCO	QUOTE#139229-- ELASTIMOLD 1/0 LOADBREAK	2018.090	1,160.00
198525	WESCO	QUOTE#139229-- ELASTIMOLD 1/0 LOADBREAK	2018.090	2,019.00
206664	WESCO	QUOTE#139229-- ELASTIMOLD 1/0 LOADBREAK	2018.090	420.00
217251	WESCO	WEATHER SHIELD TENT		641.00
R103006499:01	WEST MICHIGAN INTERNAT	TRUCK #301 EGR ENGINE REPAIR	2018.227	6,867.19
GRAND TOTAL:				256,482.25

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
010518B	ABBOTT, BERNARD	ENERGY OPTIMIZATION - FURNACE & THERMOS		145.00
203142	AD-VISOR & CHRONICLE	AD		60.66
01/05/2018	AUSTIN, JAMIE	ENERGY OPTIMIZATION - LED BULBS		20.00
P23785	BOBCAT OF LANSING	TOOLCAT #362 SUSPENSION PARTS	2018.251	2,387.33
P23713	BOBCAT OF LANSING	ROD, TIE ASSY		210.51
P25170	BOBCAT OF LANSING	ALTERNATOR		249.99
2017 SMR #3	CALHOUN COUNTY TREASU	2017 SUMMER DIST #3 10/01/17--12/31/17		24,908.81
2017 SMR #3	CALHOUN INTERMEDIATE	2017 SUMMER DIST #3 10/01/17--12/31/17		6,824.90
315134017122367	CAPITAL ONE COMMERCIA	6004-3004-9900-5848		48.99
021118	COMSTOCK ATHLETICS	FEB 11 - COMSTOCK TRNMNT -TEAM KELLY 5T		85.00
010818	EAST JACKSON ATHLETIC	4 TEAMS - WAITO 3RD, WINCHELL 4TH, KELL		600.00
011018	FERGUSON, KAY L	REFUND DEPOSIT		204.00
011118	GRIM, REUBEN	CDL ENDORSEMENT & ROAD TEST		180.45
2017 SMR #3	KELLOGG COMMUNITY COL	2017 SUMMER DIST #3 10/01/17--12/31/17		3,972.81
99007320387-0118	LOWE'S	9900 732038 7		130.64
012318	MAEDA	ANNUAL CHAMBER DINNER - 6		180.00
99	MAGIC MAIDS	CLEAN APTS #222 AND #108		200.00
7681 - 010918	MARSHALL COMMUNITY CU	7681 - TARKIEWICZ		65.00
7681 - 121117	MARSHALL COMMUNITY CU	7681 - TARKIEWICZ		20.84
7681 - 1211217	MARSHALL COMMUNITY CU	7681 - TARKIEWICZ		1,199.95
7681 - 123117	MARSHALL COMMUNITY CU	7681 - TARKIEWICZ		31.78
7681 - 010518	MARSHALL COMMUNITY CU	7681 - TARKIEWICZ		81.00
2017 SMR #3	MARSHALL DISTRICT LIB	2017 SUMMER DIST #3 10/01/17--12/31/17		3,674.41
010518	MARSHALL MANUFACTURER	ANNUAL MEMBERSHIP 2018 - ADDITIONAL		200.00
2017 SMR #3	MARSHALL PUBLIC SCHOO	2017 SUMMER DIST #3 10/01/17--12/31/17		15,114.05
41989	MOTOR SHOP ELECTRICAL	PERMIT REFUND - OVERPAYMENT		30.00
010518A	OSBORN, JAMI	ENERGY OPTIMIZATION - LED BULBS		9.99
01/12/2018	PARKS, DAVID	UB refund for account: 2102580003		33.41
011118	REVITALIZE LLC	CRONIN REVITALIZE ADMIN FEE MSC-214047-		800.00
01/12/2018	ROBINSON, DUANE	UB refund for account: 2806800006		62.49
01/12/2018	SAHI, JASPINDER	UB refund for account: 3003100011		7.67
01/05/18	SCHUETTE, PAUL & CHRI	ENERGY OPTIMIZATION - REFRIGERATOR, DIS		40.00
011118	SEARS, THERESA	PETTY CASH REIMBURSEMENT		76.79
01/12/2018	SMITH, KENNETH	UB refund for account: 202100016		42.28
010918	SMITH, MARLYN	REFUND DEPOSIT		335.00
01/12/2018	TREICHEL, MARLENE	UB refund for account: 2901230004		53.58
52761264	WEX BANK	ACCT #0470-00-462076-1		8,898.97
10040764-0118	WOW! INTERNET-CABLE-P	ACCT #010040764		1,359.83
010318	ZEBOLSKY, JOEL	BOOT ALLOWANCE		103.16
GRAND TOTAL:				72,649.29

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
269781907001-18	A T & T	269 781-9070 573 1		78.12
269789901101-18	A T & T	269 789-9011 599 1		108.03
269781981501-18	A T & T	269 781-9815 267 0		3,965.85
269781444701-18	A T & T	269 781-4447 749 4		321.84
01/18/2018	ADVANCED REAL ESTATE S	UB DEPOSIT REFUND FOR ACCOUNT: 230056000		50.00
01/18/2018	AT & T	UB refund for account: 1400050000		133.63
287238047810X01111	AT&T MOBILITY	ACCT #287238047810		51.11
2017 WTR #1	CALHOUN COUNTY TREASUR	2017 WINTER DIST #1 12/01/17--12/31/17		74,898.62
2017 WTR #1	CALHOUN INTERMEDIATE S	2017 WINTER DIST #1 12/01/17--12/31/17		254,651.87
203941783091	CONSUMERS ENERGY	1000 7224 3312		488.30
205276648534	CONSUMERS ENERGY	1030 1580 0248		990.30
204564733071	CONSUMERS ENERGY	1030 1852 1130		3,042.81
011518	DARLING ACE HARDWARE	ENERGY OPTIMIZATION - LED LIGHTING @ 829		212.32
7018274-0118	EARTHLINK BUSINESS	ACCT #0007018274		70.20
011518	FLETCHER, JAMES	ENERGY OPTIMIZATION - FURNACE AT 719 W M		135.00
FS171204091963-A	FS.COM- NORTH AMERICA	TRANSCIVERS, PATCH CABLES	2018.210	10,182.20
011518	GERTEN, JON	EQUIPMNT INSTALLATION IN COUNCIL CHMBS		275.00
01/18/2018	JACOX, AMANDA	UB refund for account: 2900540030		157.87
2017 WTR #1	KELLOGG COMMUNITY COLL	2017 WINTER DIST #1 12/01/17--12/31/17		123,574.51
2017 WTR #1	MARSHALL AREA FIRE FIG	2017 WINTER DIST #1 12/01/17--12/31/17		48,154.63
7617-0118	MARSHALL COMMUNITY CU	7617 - RAMEY		300.95
3431-0118	MARSHALL COMMUNITY CU	3431 - CITY OF MARSHALL		569.00
9784-0118	MARSHALL COMMUNITY CU	9784 - BARTLETT		1,088.76
2017 WTR #1	MARSHALL PUBLIC SCHOOL	2017 WINTER DIST #1 12/01/17--12/31/17		535,269.17
2017123090	METRO WIRELESS	ROUTERS AND SWITCHES- MATERIALS FOR FIBE	2018.219	137,086.50
2017123090-A	METRO WIRELESS	MATERIALS FROM FIBERNET MATERIALS BID- N	2018.220	149,028.00
01/18/2018	NORTH SLOPE PROPERTIES	UB refund for account: 1602520001		83.27
11944	RADIO COMMUNICATIONS	VEHICLE CHANGEOVER	2018.054	9,839.54
011518	REDFIELD ACQUISITIONS,	ENERGY OPTIMIZATION - OUTDOOR LED LIGHTI		1,983.00
011018	RENAUD, ELIZABETH	SUPPLIES		48.58
01/18/2018	SHELTERS, DOROTHY	UB refund for account: 3005780041		17.59
010918	TOM TARKIEWICZ	WHAT'S BREWING REIMBURSEMENTS		22.00
9799125543	VERIZON WIRELESS	ACCT #987146080-00001		886.78
GRAND TOTAL:				1,357,765.35

APPROVAL LIST FOR CITY OF MARSHALL
 EXP CHECK RUN DATES 01/20/2018 - 01/26/2018
 UNJOURNALIZED
 OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
012318	BREWER FARMS CONDO AS	REFUND OF SEWER CHARGES		2,333.80
2550568279-0118	CHEMICAL BANK SOUTH	HSA ACCT #2550568279 TANNER, CYNTHIA		1,800.00
202517890599	CONSUMERS ENERGY	1000 0916 3971		1,716.28
202606893316	CONSUMERS ENERGY	1000 0759 4680		433.68
202517890598	CONSUMERS ENERGY	1000 0916 3203		568.22
206789313667	CONSUMERS ENERGY	1000 0033 5602		3,592.58
95275-A	EARTHCOM INC.	CONSTRUCTION OF THE FIBERNET BACKBONE S 2018.031		9,284.37
010218	JINKS, DAN	MEAL		10.00
6996-0118	MARSHALL COMMUNITY CU	6996 - BAUER		981.90
3507-0118	MARSHALL COMMUNITY CU	3507 - MCDONALD		484.55
1004-0118	MARSHALL COMMUNITY CU	1004 - SCHWARTZ		195.00
3661-0118	MARSHALL COMMUNITY CU	3661 - SLABY		447.78
9156-0118	MARSHALL COMMUNITY CU	9156 - MILLER		1,030.90
4868-0118	MARSHALL COMMUNITY CU	4868 - RICE		314.99
011818	MESERVEY, LYNNE	MAGNET SHEETS, POSTER BOARDS, ADV		188.68
012318	MHDA	THERESA SEARS - REGISTRATION		200.00
012318	MICHIGAN BUILDING & R	MEDC RENTAL REHAB CONST COSTS MSC-2015- 2018.152		35,345.00
010818	SANDERS, TIM	MEALS		20.00
011618	SANDERS, TIM	MEALS		20.00
010218	SANDERS, TIM	MEALS		20.00
011618	TAYLOR, JEFF	MEALS		20.00
010818	TAYLOR, JEFF	MEALS		20.00
010218	TAYLOR, JEFF	MEALS		40.00
123824	TELNET WORLDWIDE	ACCT #8948		1,699.65
GRAND TOTAL:				60,767.38



ADMINISTRATIVE REPORT
February 5, 2018 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Kristin Bauer, Director of Public Services
Tim Musser, Building Official

SUBJECT: Fee Schedule – Building Department

BACKGROUND: Staff have reviewed fees charged for certain Building Department Services and are recommending fee revisions. Certain costs are incurred in providing services, and the intent is to set fees at an amount to recover those costs and still remain competitive with surrounding municipalities.

RECOMMENDATION: It is recommended that Council adopt the attached resolution authorizing the Updated Building Department Fee Schedule effective immediately.

FISCAL EFFECTS: Revenues will increase slightly by the amount of fee increase and the frequency of the service requested.

CITY GOAL CLASSIFICATION:

GOAL AREA I. ECONOMIC DEVELOPMENT

Goal Statement: Sustain and intensify the economic vitality of the Marshall area.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

A handwritten signature in black ink, appearing to read "Kristin Bauer".

Kristin Bauer
Director of Public Services

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

Tim Musser
Building Official

**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2018 –**

RESOLUTION ESTABLISHING FEES

WHEREAS, City of Marshall deems it necessary and appropriate to periodically review fees as certain costs are incurred in providing a service, and the intent is to set fees at an amount to recover those costs and still remain competitive with surrounding municipalities; and

WHEREAS, the City of Marshall now wishes to establish those fees in accordance with City policy;

NOW THEREFORE, BE IT RESOLVED, that the following fees shall be established and effective immediately;

Building Department – Residential

RESIDENTIAL BUILDING PERMIT FEES	
Round up to nearest \$1,000 of Reasonable Construction Cost * (Including new builds, remodeling, additions, decks, garages, in-ground pools, etc.)	
Administrative Fee	\$75.00/Permit (Non-Refundable)
Up to \$1,000	\$100.00
\$1,001 to \$10,000	\$100.00 + \$10.00 per \$1,000
\$10,001 to \$100,000	\$190.00 + \$3.00 per \$1,000 over \$10,000
\$100,001 to \$500,000	\$460.00 + \$2.00 per \$1,000 over \$100,000
Over \$500,001	\$1,260 + \$3.00 per \$1,000 over \$500,000

Building Department – Commercial

COMMERCIAL BUILDING PERMIT FEES	
Round up to nearest \$1,000 of Reasonable Construction Cost * (Including new builds, renovations, etc.)	
Administrative Fee	\$75.00/Permit (Non-Refundable)
Up to \$3,000	\$200.00
\$3,001 to \$10,000	\$320.00 + \$10.00 per \$1,000 over \$3,000
\$10,001 to \$25,000	\$390.00 + \$8.00 per \$1,000 over \$10,000
\$25,001 to \$150,000	\$510.00 + \$6.00 per \$1,000 over \$25,000
\$150,001 to \$500,000	\$1,260 + \$4.00 per \$1,000 over \$150,000
Over \$500,001	\$2,680 + \$2.00 per \$1,000 over \$500,000

* Construction Costs, if not deemed reasonable, will be changed per the State of Michigan's Standard Construction Cost Guidelines.

Plan Review and Other Miscellaneous Fees

Plan Review Fee (Building) Residential & Commercial	25% of Permit Fee (\$200 Minimum)
Plan Review Fee (Electric, Mechanical, Plumbing) Residential & Commercial	\$200.00/Trade, As Required
Trade Inspection Fee (Electric, Mechanical, Plumbing)	\$75.00/Inspection or Re-Inspection
Administrative Fee for Electric, Mechanical, Plumbing Permits	\$75.00/Permit/Trade
Residential Roofing	\$120.00 Flat Fee per Permit
Above Ground Swimming Pool	\$120.00 Flat Fee per Permit
Residential Demolition	\$140.00 per Permit
Contractor Registration	\$10.00/Trade, Registration Fee must be re- submitted at License Renewals

A copy of this Schedule as amended from time to time, shall be maintained by the Marshall City Clerk.

AYES:

NAYES:

ABSTAIN:

RESOLUTION DECLARED ADOPTED.

I, Trisha Nelson, being duly sworn as the Clerk for the City of Marshall, herby certify that foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on February 5, 2018, and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available

Trisha Nelson, Clerk



ADMINISTRATIVE REPORT
February 5, 2018 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: James M. Schwartz, Police Chief
Tom Tarkiewicz, City Manager

SUBJECT: Downtown Parking Rules Update to increase parking permit fees

BACKGROUND: In 2014, City Council updated the Overnight Downtown Parking Permit Fees and rules. After discussion and costs associated with purchasing permits, upkeep of downtown parking lots, purchase and installation of parking signs within the designated lots and enforcement of the parking lots shows that the current fees do not cover the current and continued costs of the ordinance and rules.

It is proposed that the downtown permit parking permit fees increase as follows:

March 1, 2018 Downtown Parking Permit Fees increase to \$60 per year.
January 1, 2019 Downtown Parking Permit Fees increase to \$90 per year
January 1, 2020 Downtown Parking Permit Fees increase to \$120 per year.

RECOMMENDATION: It is recommended that the Council authorize the Downtown Parking Permit Fees be amended to cover the increasing costs of providing parking permits, parking lot maintenance and signing of designated parking locations for overnight parking in the designated parking lots within the Downtown Development Association. The revised Downtown Parking Permit Rules are attached.

FISCAL EFFECTS: The City of Marshall issues approximately 20-25 Downtown Parking Permits per year. It is estimated that Permit fees will increase \$1,600 for 2019 and \$2,200 for 2020 if compared to actual revenue received in FY 2017.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

James M. Schwartz
Police Chief

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

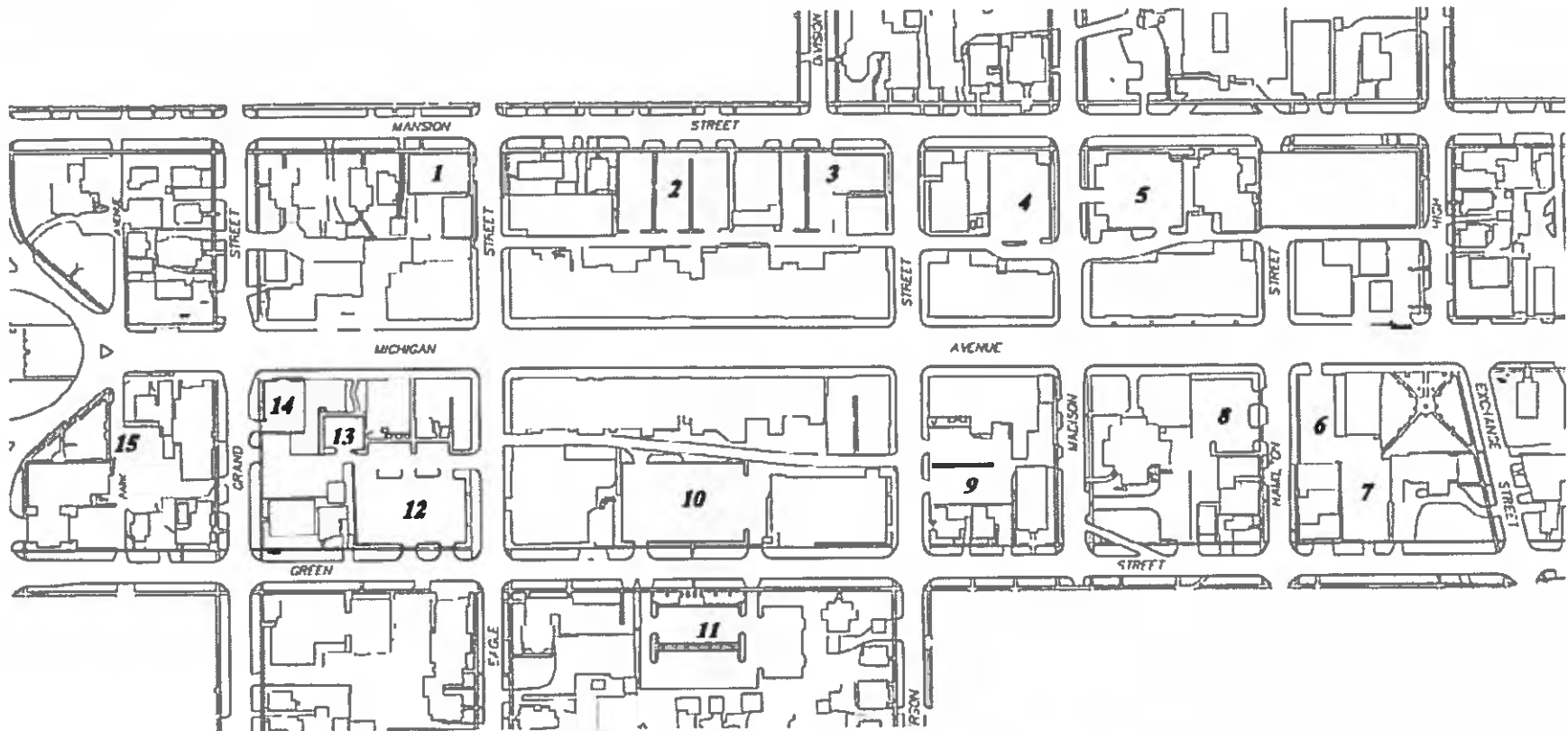
f 269.781.3835

cityofmarshall.com

Downtown Parking Rules

The Traffic Engineer proposes the following system of overnight parking permits effective as of March 1, 2018:

1. Motorists may apply at the Finance Department in City Hall for overnight parking permit for their vehicles. Overnight Parking Permits shall be issued for each vehicle enrolled in the program upon the completion and submission of forms created by the Traffic Engineer.
2. Motorists eligible for this program must reside or be a registered guest(s) at a transient lodging facility within the Downtown Development Authority boundaries for the City of Marshall.
3. **The cost of the Overnight Parking Permit will be SIXTY dollars per year (\$60) beginning March 1 2018. Beginning January 1, 2019 the Overnight Parking Permit fees increase to NINETY dollars per year (\$90). Beginning January 1, 2020 the Overnight Parking Permit fee will increase to ONE HUNDRED TWENTY dollars per year. Each Overnight Parking Permit shall expire on December 31 of the year issued. Purchase of a parking permit after January 1st of that year shall be prorated for months remaining in that year.**
4. Owners or operators of bed-and-breakfasts, motels, or other similar transient lodging quarters may apply for and shall receive from the Finance Department a permit, as stated in sec. 3 above, which is transferrable to guests, tenants or boarders upon the completion and submission of forms created by the Traffic Engineer.
5. Temporary parking permission may be granted by the City of Marshall Police Department upon request by telephone at (269) 781-0911. Temporary permission shall be issued at no charge to the requesting party. Temporary permission shall not be issued for the same vehicle for more than five consecutive nights.
6. Replacement of Overnight Parking Permits shall be issued upon the payment of SIXTY dollars (\$60) to the Finance Department. Overnight Parking Permit fees shall not be refundable.
7. Overnight Parking Permits shall be displayed in the lower portion of the rear window of the vehicle, passenger side.
8. **Overnight parking will only be permitted in signed designated areas in Lots numbered: 2,4,9,10 and 12.**
9. There will be no overnight parking permitted in lots 1, 3, 5, 6, 7, 8, 11, 13, 14, and 15.





ADMINISTRATIVE REPORT
February 5, 2018 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
 Kristin Bauer, Director of Public Services
 Michael Hackworth, DPW/Motor Pool Superintendent

SUBJECT: 2018 Large Vehicle Purchases

BACKGROUND: Routinely in past years the City has secured lease/loan funds for large vehicle purchases. After evaluating the Motor Vehicle Pool Fund (MVP) at length, we are requesting approval to purchase several large pieces of equipment and enter into a five (5) year "lease to own" loan agreement for them. Three (3) of the four (4) vehicles are available utilizing the State of Michigan's MiDeal Program, State Bid Pricing.

The remaining vehicle, the sewer cleaning truck, has been tested and reviewed by the DPW crews throughout 2017. After the preferred truck was determined, Mike Hackworth, Fleet Superintendent discovered that the City of Battle Creek had recently obtained bids on a similar truck. The low bid was the same truck, we desire at a cost of \$404,000. The price we received for the equivalent truck was quoted at \$393,200.

Below are the MiDeal and quoted price for each replacement vehicles:

Vehicle	Pricing	Department
Bucket Truck	\$72,950	FiberNet
Bucket Truck	\$72,950	FiberNet
Salt/Plow Truck	\$145,559	DPW
Sewer Cleaning Truck	\$393,200	DPW

These vehicles will be purchased from the low bid vendor approved by the MiDeal program. Delivery dates for these vehicles will vary based on availability as these are specialty pieces of equipment. The Salt/Plow truck will replace a 2002 truck and the new sewer cleaning truck will replace the 2006 Vactor unit.

Recommendations for the purchases of an Electric Bucket Truck and an Electric Digger/Derrick Truck will be forthcoming. Due to the more immediate need and availability of the FiberNet Bucket Trucks, we were unable to wait for the completed specifications on the two remaining trucks to be presented in one report.

RECOMMENDATION: To approve the purchases utilizing the MiDeal/Battle Creek bid pricing and to enter into a "lease to own" agreement for \$684,659 in purchases from a provider approved by the Finance Director and City Manager.

323 W. Michigan Ave.
 Marshall, MI 49068
 p 269.781.5183
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 cityofmarshall.com

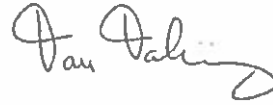
FISCAL EFFECTS: Vehicles will be obtained through a lease to own purchase program with all lease payments made from the revenues of Fund 661-Motor Vehicle Pool Budget.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,



Kristin Bauer
Director of Public Services



Tom Tarkiewicz
City Manager



Michael Hackworth
DPW Superintendent