

CALL TO ORDER

IN REGULAR SESSION Monday, May 15, 2017 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Reed.

ROLL CALL

Roll was called:

Present: Council Members: Caron, Costa, Metzger, Mayor Reed, and Williams.

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: Council Members McNeil and Schurig.

Moved Williams, supported Costs, to excuse Council Members McNeil and Schurig. On a voice vote – **MOTION CARRIED.**

INVOCATION/PLEDGE OF ALLEGIANCE

Brandon Crawford of Grace Baptist Church gave the invocation and Mayor Reed led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Metzger, supported Caron, to approve the agenda with the addition of item 8B. Marshall Carriage Company and 12D. Transfer of Property to EDC or LDFA. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Williams, supported Costa, to approve the Consent Agenda:

- A. Authorize the City Clerk to submit a grant application to the Secretary of State for the purchase of a new voting system;
- B. Schedule a public hearing for Monday, June 5, 2017 to hear public comment on Zoning Amendment Application #RZ17.03 to rezone 1002 Mann Road from R-2 (Suburban Residential District) to MFRD (Multi-Family Residential District);
- C. Schedule a public hearing for Monday, June 5, 2017 to hear public comment on Zoning Amendment Application #RZ17.04 to rezone 417 Locust Street from R-2 (Suburban Residential District) to MFRD (Multi-Family Residential District);
- D. Schedule a public hearing for Monday, June 5, 2017 to hear public comment on Zoning Amendment Application #RZ17.02 to rezone 500 S.

- Kalamazoo Avenue from I-1 (Research and Technical District) to B-4 (Regional Commercial District);
- E. Schedule a public hearing for Monday, June 5, 2017 to hear public comment on the recommended changes to the Sign Ordinance;
 - F. Approve the use of the Pole License Agreement for the City FiberNet Department to attach to the city owned electric poles and to authorize the City Clerk to sign the agreement on behalf of the FiberNet and Electric Departments;
 - G. Approve entering into a Colocation Agreement with the Calhoun Intermediate School District for the provisioning of a long-haul internet connection for the city's FiberNet project and authorize the City Clerk to sign the agreement;
 - H. Adopt the resolution regarding repurchase of substation facilities from MSCPA;
 - I. Minutes of the City Council Regular Session held on Monday, May 1, 2017;
 - J. Approve city bills in the amount of \$ 286,937.11.

On a roll call vote – ayes: Caron, Costa, Metzger, Mayor Reed, and Williams; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITION

A. Eagle Scout Awards:

Mayor Reed acknowledged Calvin Smith on the occasion of earning Eagle Scout rank in the Boy Scouts of America.

B. Marshall Carriage Company:

Dennis McKeen spoke regarding his recent purchase of the Marshall Carriage Company and the exciting new things planned for the business this year.

INFORMATIONAL ITEMS

A. Event Report – 3rd Annual Ride of Silence:

Chief Schwartz provided an event report for the Ride of Silence.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. Fiscal Year 2018 Budget Adoption:

City Manager Tarkiewicz provided background regarding the budget process and outlined some details of the FY 2018 Budget.

Mayor Reed opened the public hearing to hear comment regarding the FY 2018 Budget.

Dave Fhaner of 354 N. Marshall Avenue has been following the budget process closely and feels that there may be a need to raise taxes in order to help with a solution. The City of Marshall needs full-time Police and Fire Departments.

Hearing no further comment, the hearing was closed.

Moved Williams, supported Metzger, to approve the Fiscal Year 2018 budget and related property tax millage rates. On a roll call vote – ayes: Costa, Metzger, Mayor Reed, Williams, and Caron; nays: none. **MOTION CARRIED.**

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2017-10

THE CITY OF MARSHALL
GENERAL APPROPRIATION ACT AND TAX LEVY RESOLUTION
July 1, 2017 – June 30, 2018

THE CITY OF MARSHALL RESOLVES that the expenditures for the fiscal year, commencing July 1, 2017, and ending June 30, 2018, are hereby appropriated on a departmental and fund total basis as follows:

<u>GENERAL FUND REVENUES</u>	
Taxes	\$3,576,491
Licenses and Permits	92,000
Intergovernmental Revenues	816,136
Charges for Services	97,852
Fines and Forfeits	50,300
Interest	10,000
Miscellaneous	214,872
Transfers In	1,556,080
Marshall Reg. Law Enforce.	333,920
Recreation	421,541
Farmer's Market	27,625
Compost	3,750
Airport	<u>147,282</u>
Total Revenues	\$7,347,849
<u>GENERAL FUND EXPENDITURES</u>	
City Council	\$3,507
City Manager	166,944

Assessor	159,439
Attorney	50,000
Human Resources	82,654
Clerk	94,966
Finance/Treasurer	496,382
City Hall	71,024
Chapel	900
Other City Property	29,300
Cemetery	179,292
Non-Departmental	583,500
Police	1,773,209
Crossing Guards	11,791
Dispatch	112,500
Fire	1,130,039
Inspection	142,181
Planning/Zoning	82,827
Streets	789,040
Engineering	36,310
PSB Operations	129,431
Parks	84,829
Capital Improvements	91,030
Transfers Out	112,636
Marshall Reg. Law Enforce.	306,112
Recreation	423,109
Farmer's Market	20,599
Compost	31,937
Airport	<u>147,282</u>
Total Expenditures	\$7,342,770

Overall General Fund (including MRLEC, Recreation, Farmer's Market, Compost, and Airport) reserves shall be increased by \$5,079 based on the FY 2018 revenues and expenditures for the General Fund budget.

The City Council does hereby levy a tax of 17.1629 mills for the period of July 1, 2017, through June 30, 2018 on all real and non-exempt personal taxable property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of defraying the general expense and liability of the City of Marshall and is levied pursuant to Section 8.01, Article 8 of the Charter of the City of Marshall.

The City Council does hereby levy a tax of .5000 mills for the period of July 1, 2017, through June 30, 2018, on all real and non-exempt personal taxable property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of defraying the expense of operating the Leaf, Brush and Trash Removal Services of the City of Marshall as authorized by a vote of the citizens on November 6, 2012 (renewal vote on this millage was on November 2016 and was passed).

The City Council does hereby levy a tax of .9393 mills for the period of July 1, 2017, through June 30, 2018, on all real and non-exempt personal taxable property in the City of Marshall, according to the valuation of the same. This tax is levied to operate the Dial-A-Ride Transportation System in the City of Marshall as authorized by a vote of the citizens on August 5, 1975.

The City Council does hereby levy a tax of .9393 mills for the period of July 1, 2017, through June 30, 2018, on all real and non-exempt personal taxable property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of defraying the expense of operating the Recreation Department of the City of Marshall as authorized by a vote of the citizens on April 4, 1959.

The City Council does hereby levy a tax of 1.6129 mills for the period of July 1, 2017, through June 30, 2018, on all real and non-exempt personal taxable property in the City of Marshall, according to the valuation of the same in a district known as the Downtown Development District. This tax is levied for the purpose of defraying the costs of the Downtown Development Authority.

	PROPOSED FY 2018	ACTUAL FY 2017	DIFFERENCE
General	17.1629	17.1629	0.0000
Operating Leaf, Brush and Trash Removal Services	.5000	.5000	0.0000
Recreation	.9393	.9393	0.0000
Dial-A-Ride	.9393	.4840	0.4553
Downtown Development Authority	1.6129	1.6129	0.0000
TOTAL	21.1544	20.6991	0.4553

The City Manager is authorized to make budgetary transfers within the appropriation centers established through this budget, and that all transfers between departments or funds may be made by the City Manager in an amount not to exceed \$20,000 per year without prior Council approval pursuant to Section 19.2 of the provisions of the Michigan Uniform Accounting and Budgeting Act.

The City Council establishes the budget for the period of July 1, 2017, through June 30, 2018 for the following funds in the amounts set forth below:

ALL FUNDS REVENUES

General Fund	\$7,347,849
MVH-Major & Trunkline	570,536
MVH-Local	435,435
Leaf, Brush and Trash Removal	96,084
Local Development Finance	389,695
Downtown Development	179,774
Marshall House	970,500
Fiber to the Premise	348,400
Electric	12,480,500
Dial-a-Ride	668,285
Wastewater	1,961,120
Water	1,844,580
Data Processing	172,621
Motor Pool	<u>711,296</u>
Total Revenues	\$28,176,675

ALL FUNDS EXPENDITURES

General Fund	\$7,342,770
MVH-Major & Trunkline	748,553
MVH-Local	484,466
Leaf, Brush and Trash Removal	95,995
Local Development Finance	375,345
Downtown Development	171,724
Marshall House	1,399,222
Fiber to the Premise	2,389,819
Electric	14,282,985
Dial-a-Ride	685,388
Wastewater	2,314,071
Water	4,466,493
Data Processing	181,807
Motor Pool	<u>1,044,682</u>
Total Expenditures	\$35,983,320

Total fund reserves (not including the capitalization of assets) shall be decreased by \$7,806,645 based on the FY 2018 revenues and expenditures for All Funds. Fund reserves will decrease by \$1,459,343 if all capital outlay is capitalized in the enterprise and internal services funds.

The City Council of the City of Marshall did give notice of the time and place when a public hearing on adoption of the budget would be held in accordance with Public Act 43 of 1963, proof of publication of the Notice of Public Hearing is now on file, and

which Public Hearing was duly held pursuant to said notice and in conformity therewith. A copy of the budget proposal was on file with the City Clerk and available for public inspection for at least one week prior to adoption of the budget; and

Further, the City Council of the City of Marshall did give notice of the time and place when a public hearing would be held in conformity with the provisions of Public Act 5 of 1982 authorizing a tax rate in excess of the present authorized tax rate for General Operating, Recreation, Leaf & Brush, Dial-A-Ride and Downtown Development Authority tax levies, proof of publication of Notice of Public Hearing is now on file, and which Public Hearing was duly held pursuant to said notice and in conformity therewith; and

This Resolution shall take effect July 1, 2017.

Dated: May 15, 2017

Trisha Nelson, City Clerk

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on May 15, 2017, and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

Trisha Nelson, City Clerk

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Annual Compensation of Administrative Officials, Department Heads, and Salaried Personnel:

Moved Metzger, supported Williams, to approve the proposed FY2018 wages for the Administrative Officials, Department Heads, and Salaried personnel as presented. On a roll call vote – ayes: Williams, Caron, Costa, Metzger, and Mayor Reed; nays: none. **MOTION CARRIED.**

B. Personnel Policy Manual Amendments:

Moved Williams, supported Metzger, to approve the proposed changes to the Personnel Policy Manual with the correction of leaving the word “written” in section 7.02: Disciplinary Action. On a voice vote – **MOTION CARRIED.**

C. Schedule Public Hearing – Medical Marihuana:

Moved Metzger, supported Caron, to schedule a public hearing for Monday, June 5, 2017 to hear public comment on a proposed Michigan Medical Marihuana Facilities Licensing Act Ordinance. On a voice vote – **MOTION CARRIED.**

D. Transfer of Property to EDC or LDFA:

Moved Costa, supported Williams, to accept the first reading of the resolution to transfer property to the Economic Development Corporation or Local Development Finance Authority and to hold the second reading of the resolution on June 5, 2017. On a voice vote – **MOTION CARRIED.**

APPOINTMENTS/ELECTIONS

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

COUNCIL AND MANAGER COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 8:15 p.m.

Jack Reed, Mayor

Trisha Nelson, City Clerk