



**CITY COUNCIL
WORK SESSION AGENDA
Monday, April 3, 2017
6:00 PM
City Hall Training Room**

A. Work session item

Rich Feole of the Calhoun County Consolidated Dispatch Authority will be present to discuss the budget for the Dispatch Authority and the current funding formula.

B. Other items

C. Future Work Sessions

FY 2018 Budget Work Session

D. Future topics

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

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cityofmarshall.com



MARSHALL CITY COUNCIL AGENDA

MONDAY – 7:00 P.M.

April 3, 2017

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) INVOCATION – Gail Monsma, First Presbyterian Church
- 4) PLEDGE OF ALLEGIANCE
- 5) APPROVAL OF AGENDA – Items can be added or deleted from the Agenda by Council action.
- 6) PUBLIC COMMENT ON AGENDA ITEMS – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
- 7) CONSENT AGENDA

A. Schedule Public Hearing – Hamilton Street P. 4

City Council will consider the recommendation to schedule a public hearing for Monday, May 1, 2017 to hear comments on the vacation of the 66' Hamilton Street Right-of-Way between Locust Street and Rice Creek.

B. Dial-A-Ride Transit Application for State Financial Assistance for Fiscal Year 2017-2018 P. 6

City Council will consider the recommendation to adopt the Resolution of Intent to authorize the City of Marshall to seek financial assistance from the State of Michigan for its public transportation service.

C. Special Use Permit for the Marshall Area Farmer's Market P. 9

City Council will consider the recommendation to approve the Special Use Permit for the Parking Lot at 125 West Green Street for the 2017 Farmer's Market.

D. City Council Minutes P. 11

Regular Session..... Monday, March 20, 2017

E. City Bills P. 19

Regular Purchases	\$ 163,572.22
Weekly Purchases – 3/17/17.....	\$ 1,043,169.21
Weekly Purchases – 3/21/17.....	\$ 90,178.46
Weekly Purchases – 3/24/17.....	\$ 15,303.87
Total	\$ 1,312,223.76

- 8) PRESENTATIONS AND RECOGNITIONS
- 9) INFORMATIONAL ITEMS
- 10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION
- 11) OLD BUSINESS

Mayor:

Jack Reed

Council Members:

Ward 1 - Kari Schurig

Ward 2 - Nick Metzger

Ward 3 - Brent Williams

Ward 4 - Michael McNeil

Ward 5 - Robert Costa

At-Large - Joe Caron



12) REPORTS AND RECOMMENDATIONS

- A. **Schedule Budget Work Session** **P. 24**
City Council will schedule a work session for review and discussion of the FY 2018 Proposed Budget.
- B. **Director of Electric & Fiber Utility Salary Adjustment** **P. 25**
City Council will consider the recommendation to approve the salary of the Director of Electric & FiberNet Utilities of \$95,000.

13) APPOINTMENTS / ELECTIONS

- A. **Appointment to the Downtown Development Authority / Local Development Finance Authority** **P. 26**
City Council will consider the recommendation to approve the appointment of Mike Fallon to the Downtown Development Authority and Local Development Finance Authority for a term expiring September 15, 2018.

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager



ADMINISTRATIVE REPORT
April 3, 2017 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Kristin Bauer, Director of Public Services
Tom Tarkiewicz, City Manager

SUBJECT: Vacation of a 66' section of Hamilton Street Right-of-Way (ROW)

BACKGROUND: The City has received a request from Kelly Williams owner of a vacant piece of land addressed as 417 Locust Street to vacate the east 33' of the Hamilton Street right of way between Locust Street and Rice Creek. Upon review of this request it has been determined that this ROW is no longer needed for development of a street as the Hamilton Street ROW north of Rice Creek was abandoned for construction of the Marshall House. It was also determined that no utilities lay within this ROW and vacation of the full 66' ROW is in our best interest.

A storm sewer was found just west of the Hamilton St. ROW through the private property owned by Joshua Riggs, 325 Locust St. We have discussed this storm sewer with Mr. Riggs and he has agreed, verbally, to give the city an easement to access and repair, as necessary, the storm sewer across his property. Mr. Riggs will receive the west 33' of this vacated ROW as is typical in ROW abandonments.

RECOMMENDATION: It is recommended that the City Council establish a public hearing for 7:00 PM on May 1, 2017 to hear public comment on the vacation of the 66' Hamilton Street Right-of-Way between Locust Street and Rice Creek.

FISCAL EFFECTS: None

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

Kristin Bauer
Director of Public Services

Tom Tarkiewicz
City Manager

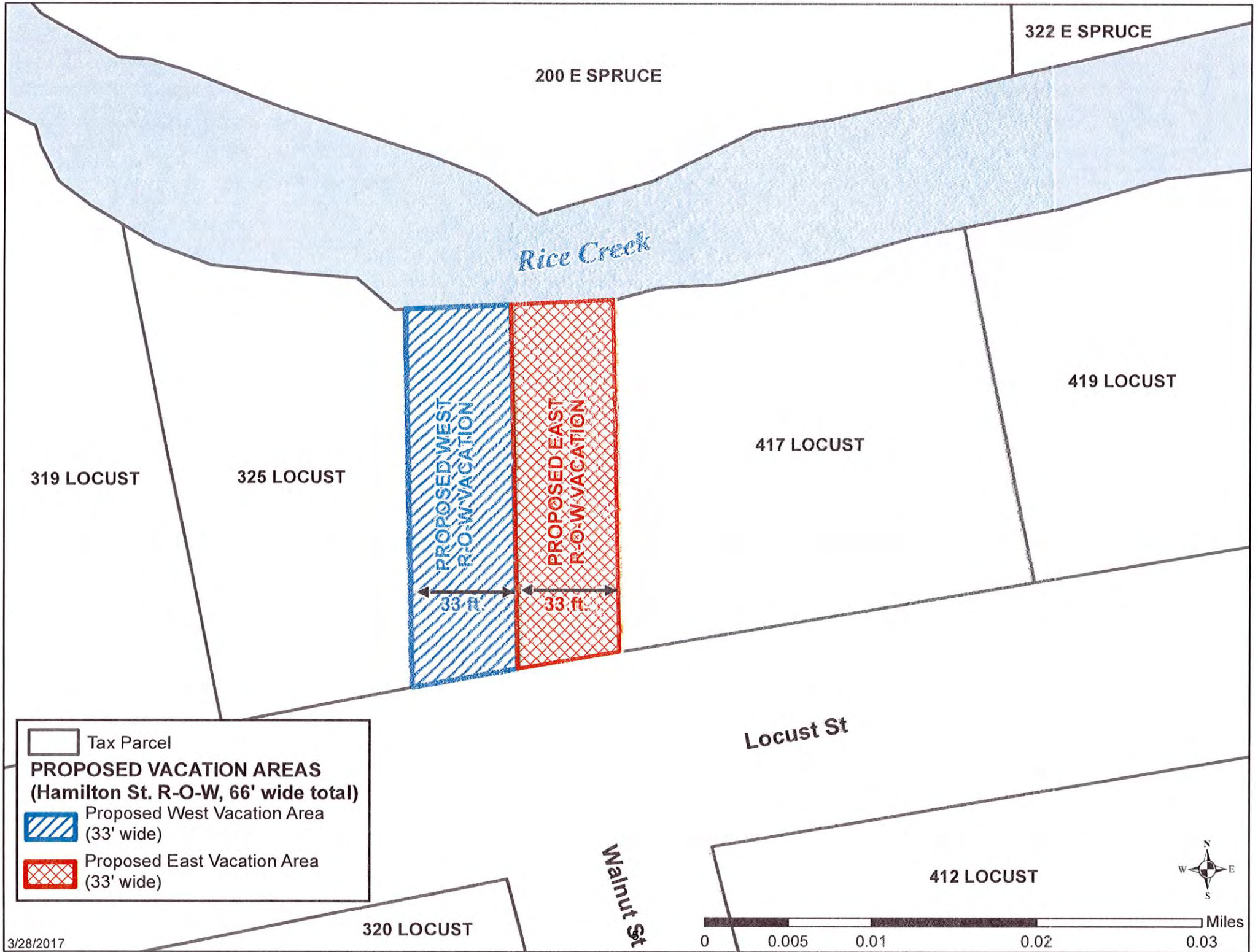
323 W. Michigan Ave.

Marshall, MI 49068

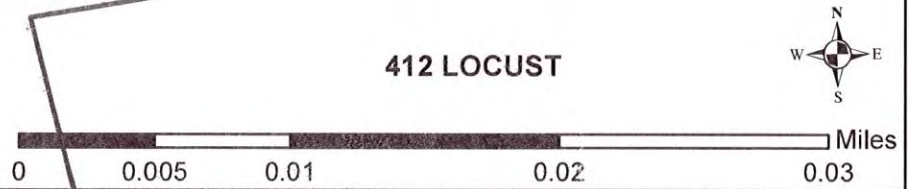
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Tax Parcel
PROPOSED VACATION AREAS
(Hamilton St. R-O-W, 66' wide total)
 Proposed West Vacation Area
 (33' wide)
 Proposed East Vacation Area
 (33' wide)





ADMINISTRATIVE REPORT
April 3, 2017 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council Members

FROM: Elizabeth Renaud, Transportation Manager
Jon Bartlett, Finance Director
Tom Tarkiewicz, City Manager

SUBJECT: Dial-A-Ride Transit Application for State Financial Assistance for 2017-2018 Fiscal Year

BACKGROUND: As required by Michigan Public Act 51, Marshall Dial-A-Ride Transit (DART) must submit an annual application to the State of Michigan for financial assistance for transit operations and adopt a Resolution of Intent signifying the City of Marshall's desire to participate in the Comprehensive Transportation Fund (CTF).

The application submitted to the State of Michigan includes the following information:

- Proposed revenues and expenditures for fiscal year 2017-2018, covering the period of October 1, 2017–September 30, 2018.
- Coordination Plan. This report lists other transit providers in the area and describes the efforts for coordinating transit services.
- Federal & State Certifications. Various certifications required as a condition of receiving Federal and State funding.
- Local Bus Capital Assistance. Includes an inventory of DART's current fleet and documentation of ADA accessibility. Marshall DART is requesting capital assistance funds in the 2018 application.
- Operational Data. This refers to projected ridership figures, as well as vehicle miles and hours of service.

For the 2018 State of Michigan fiscal year, Marshall Dial-A-Ride Transit has proposed a preliminary budget with funding sources of \$91,130 (18.5%) estimated Federal Section 5311 grant funds, \$188,725 (38.3065%) estimated State funds, \$217,108 estimated local funds (millage, local community stabilization share tax, fund balance to offset budget shortfall, and charitable donations), \$49,700 estimated fare revenues, \$7,710 estimated other funds (*RTAP training funding \$2,000, and Advertising \$5,710*), and with total estimated eligible expenses of \$418,827 and estimated ineligible expenses of \$111,250 (*\$42,950 for depreciation, \$29,000 DB Pensions, \$37,300 DC Other Post-Employment Benefits, and \$2,000 RTAP*) for 2018.

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RECOMMENDATION: It is recommended that the Council adopt the attached Resolution of Intent to authorize the City of Marshall to seek financial assistance from the State of Michigan for its public transportation service, DART.

FISCAL EFFECTS: None at this time. This action pertains to just the submittal phase of the application process for Federal and State operating assistance in the amount of \$279,855, but it is not the final contract for these funds.

CITY GOAL CLASSIFICATION:

GOAL AREA 2. QUALITY OF LIFE

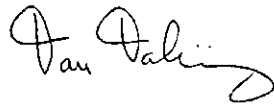
Goal Statement: To achieve and sustain a concentrated effort to promote a vibrant community atmosphere in the Marshall Area.

GOAL AREA 4. INFRASTRUCTURE

Goal Statement: Preserve, rehabilitate, maintain and expand city infrastructure and assets.

ALTERNATIVES: As suggested by Council.

Respectfully Submitted,



Tom Tarkiewicz
City Manager



Jon Bartlett
Finance Director



Elizabeth Renaud
Transportation Manager

**City of Marshall, Michigan
Resolution #2017-**

Michigan Department
of Transportation
3078 (10/2010)

RESOLUTION OF INTENT

*The approved Resolution of Intent to apply for financial assistance for
Fiscal Year 2018 under act 51 of the Public Acts of 1951, as amended*

WHEREAS, pursuant to Act No. 51 of the public Acts of 1951, as amended (Act 51), it is necessary for the City of Marshall, (hereby known as THE APPLICANT) established under Act 279 to provide a local transportation program for the state fiscal year of 2018 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for THE APPLICANT, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the performance indicators for this agency have been reviewed and approved by the governing body; and

WHEREAS, THE APPLICANT has reviewed the proposed balanced (surplus) budget and funding sources of estimated federal funds \$91,130, estimated state funds \$188,725, estimated local funds \$217,108 (millage, local community stabilization share tax, fund balance to offset budget shortfall, and charitable donations), estimated fare box revenues \$49,700, and estimated other funds \$7,710 with total estimated eligible expenses of \$418,827.

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints the DART Manager as the Transportation Coordinator for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or Department for its administration of Act 51 for 2018.

I, Trisha Nelson, Clerk of **THE APPLICANT**, does hereby certify that I have compared this Resolution adopted by the APPLICANT, at the meeting of April 3, 2017, with the original minutes now on file and of record in the office and that this Resolution is true and correct.

IN TESTIMONY



ADMINISTRATIVE REPORT
April 3, 2017 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Lynne Meservey, Farmers' Market Manager
Kristin Bauer, Director of Public Services
Tom Tarkiewicz, City Manager

SUBJECT: Special Use Permit for the Parking Lot at 125 West Green Street by the Marshall Area Farmers' Market

BACKGROUND: The market completed another successful outdoor market ending October 28th and on May 3rd will wrap up the season for the indoor market at Oaklawn Hospital's lobby. The indoor market is currently averaging 216 customers a day and has increased from 16 weeks to 24 this season over last.

The average number of customers at the 24-week Green Street market was down from 850 in the previous season to 722 due in great part to six extremely rainy, cold days which kept some shoppers away and brought the averages down; yet sales were good. The vendor count for the outdoor market was 80 total vendors with around 43 vendors on site each market day. Vendor attendance is driven by the growth and harvest times of the variety of products offered as some vendors come in and out according to their particular product timing. Marketing activities, especially those paired with other community events successfully increased customers with many days exceeding 1000 shoppers. The market's first Farm to Table fund raising event for 210 diners was particularly successful and has set a high bar for what is poised to be an annual event. The event was catered by Fire Keepers Casino who will partner with the market again for the 2017 event at a new venue.

The current space on Green Street is limited to 47 vendors and last season on several days was close to capacity. Should the market grow in the coming market year to exceed the current capacity, the market requests permission to add the remaining parking spaces on the east side of the lot to the market area. The market would extend only after all spaces in the current area are at capacity consistently.

Upcoming seasonal vendor rental fees will be increased from \$240 to \$275 a season with an early bird discount of \$25; Daily Vendor fees increase from \$20 day to \$25. The market will open on May 20th and close on October 28th. The SNAP program discounts, for low income recipients approved last year, will be expanded with the recent approval for the Marshall market to also extend Double-Up discounts to qualified shoppers. The combination of the two programs is expected to boost participation in the program significantly.

RECOMMENDATION: It is recommended that the City Council approves the Special Use Permit as requested by the Farmers' Market Board.

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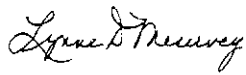
FISCAL EFFECTS: No Fiscal Impact

CITY GOAL CLASSIFICATION: GOAL AREA 2. QUALITY OF LIFE

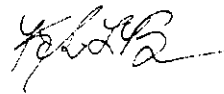
Goal Statement: To achieve and sustain a concentrated effort to promote a vibrant community atmosphere in the Marshall area.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,



Lynne Meservey
Farmers' Market Manager



Kristin Bauer
Director of Public Services



Tom Tarkiewicz
City Manager

CALL TO ORDER

IN REGULAR SESSION Monday, March 20, 2017 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Reed.

ROLL CALL

Roll was called:

Present: Council Members: Caron, Costa, McNeil, Mayor Reed, Schurig, and Williams.

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: Council Members: Metzger.

Moved Williams, supported McNeil, to excuse Council Member Metzger. On a voice vote – **MOTION CARRIED.**

INVOCATION/PLEDGE OF ALLEGIANCE

Jon Gerten of Family Bible Church gave the invocation and Mayor Reed led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Schurig, supported Williams, to approve the agenda with the addition of item 8A. Garden Club Presentation. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Williams, supported Caron, to approve the Consent Agenda:

- A. Scheduled a public hearing for Monday, April 17, 2017 to hear public comment on Zoning Amendment Application #RZ17.01 to rezone 924 West Hanover Street from I-1 (Research and Technical District) to B-4 (Regional Commercial District);
- B. Received the FY 2017 and 2018 Administrative Chain of Command Appointments;
- C. Minutes of the City Council Regular Session held on Tuesday, February 21, 2017 and Special Session and Work Session held on Saturday, March 11, 2017;
- D. Approve city bills in the amount of \$ 1,252,089.54.

On a roll call vote – ayes: Caron, Costa, McNeil, Mayor Reed, Schurig, and Williams; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITION

A. Garden Club Presentation:

Natalie Rector of the Garden Club announced the beautification of the traffic island between McDonald's and Applebee's on Michigan Avenue after 20 years.

INFORMATIONAL ITEMS

None.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. Fiber to the Premises Project:

Director of Electric Utility Ed Rice provided the history of the Fiber to the Premises project. The project came about in 2015 when high speed internet was identified as one of the goals in the 5-year Strategic Plan.

Mayor Reed opened the public hearing to hear public comment on the proposed Fiber to the Premises project. All questions will be answered at the end of the comment period.

Carl Gibson of 323 Westbrook Court inquired of how far the fiber project will extend, what the cost will be for users, and stated his appreciation for the project.

Richard Lindsey stated this project is an example of good things that can happen for a community through conversations. It is an exciting project for economic development and moving the City forward. He stated the LDFA unanimously supported the project and commended the City Council for the support of the project.

Kathy Miller of 540 Cosmopolitan commented that the project is the wave of the future and is very excited for this opportunity for the City.

David Hoskins of 325 S. Hamilton Street inquired of how the project will affect private internet providers, where the funding for the project is coming from, and asked for clarification on the competitive quote process.

Dennis Gorsline of 600 N. Madison Street stated he reviewed the Cost Benefit Analysis and feels it was very comprehensive and the rates are very conservative. He inquired of what the profits can be used for and was appreciative of the month by month service.

Matt Robinson of 419 N. Kalamazoo inquired of the tiers of service and the pricing. He stated he is looking forward to having this opportunity for residents.

Council Member Michael McNeil read a prepared statement submitted by resident, Scott Wolfersberger. **(ATTACHMENT A)**.

Hearing no further comment, the public hearing was closed.

Director of Electric Utility Ed Rice, Director of Finance Jon Bartlett, Electric Engineer Joe Smith, President of Aspen Wireless James Selby, and Operation Manager at Aspen Wireless Erik Laitala came forward to answer all questions presented by the public and City Council.

MOTION #1

Moved Williams, supported McNeil, to accept, as published, the Fiber to the Premises Cost Benefit Analysis and the associated Accountants' (Baker Tilly) Report on the Cost Benefit Analysis. On a roll call vote – ayes: Costa, McNeil, Mayor Reed, Schurig, Williams, and Caron; nays: none. **MOTION CARRIED.**

MOTION #2

Moved McNeil, supported Williams, to approve the resolution for authorizing the construction and provisioning of the Fiber to the Premises Project. On a roll call vote – ayes: Schurig, Williams, Caron, Costa, McNeil, and Mayor Reed; nays: none. **MOTION CARRIED.**

**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2017-04**

**RESOLUTION AUTHORIZING THE CONSTRUCTION AND PROVIDING OF
TELECOMMUNICATION SERVICE THROUGH THE FIBER TO THE PREMISE
PROJECT PURSUANT TO AND INACCORDANCE WITH THE PROVISIONS OF ACT
48 OF THE PUBLIC ACTS OF THE STATE OF MICHIGAN OF 2002, AS AMENDED**

At a regular meeting of the City Council of the City of Marshall, Michigan, held in the Council Chambers, Town Hall located at 323 W. Michigan Avenue, Marshall, Michigan, on the 20th day of March, 2017 at 7 p.m.

PRESENT: Caron, Costa, McNeil, Mayor Reed, Schurig, and Williams.

ABSENT: Metzger

MOTION BY: Council Member McNeil

SUPPORTED BY: Council Member Williams

WHEREAS, on May 18, 2015 and January 19, 2016, the City Council of the City of Marshall approved the expenditure of funds for the purpose for analyzing and determining the feasibility of the proposed Fiber to the Premise (FTTP) project for the City of Marshall; and

WHEREAS, the purpose of the FTTP project is to provide reliable ultra-high speed fiber internet connection availability to all city residents and businesses at a reasonable cost; and

WHEREAS, the City Council of the City of Marshall has identified ultra-high speed fiber internet connection availability to all city residents and businesses as an objective which promotes economic development, quality of life, housing development, city infrastructure, and otherwise furthers the major goals of the city's strategic plan; and

WHEREAS, the City Council of the City of Marshall recognizes that ultra-high speed fiber internet connection service is included within the definition of telecommunication service under Act 48 of the State of Michigan of 2002, as amended (METRO Act) and that the city has met the requirements of the METRO Act as required by Resolution #2016-10 adopted at a regular meeting the City Council of the City of Marshall, Michigan on the 4th day of April, 2016 at 7:00pm.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marshall approves the construction of an ultra-high speed fiber optic internet connection availability for all city residents and businesses.

BE IT FURTHER RESOLVED that should any section, clause or phrase of this Resolution be declared by the courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.

AYES: Schurig, Williams, Caron, Costa, McNeil, and Mayor Reed

NAYES: None.

ABSTAINED: None.

This Resolution shall take effect upon adoption.
Dated March 20, 2017

Trisha Nelson, City Clerk

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on March 20, 2017 and that said meeting was conducted and that the

minutes of said meeting were kept and will be or have been made available.

Trisha Nelson, City Clerk

MOTION #3

Moved Schurig, supported Caron, to adopt the proposed FY2017 budget for the Fiber to the Premises Fund 570. On a roll call vote – ayes: McNeil, Mayor Reed, Schurig, Williams, Caron, and Costa; nays: none. **MOTION CARRIED.**

MOTION #4

Moved McNeil, supported Williams, to approve the first inter-fund loan/advance to the Fiber to the Premises Fund 570 in an amount of \$1,000,000 from the LDFA and \$1,500,000 from the Electric & General Fund bearing interest of 2% per year. On a roll call vote – ayes: Williams, Caron, Costa, McNeil, Mayor Reed, and Schurig; nays: none. **MOTION CARRIED.**

MOTION #5

Moved Williams, supported Caron, to approve the expediting of the new Marshall FiberNet Project and waive the competitive bid policy by retaining Aspen Wireless, Inc. on a lump sum basis not to exceed \$400,000 for engineering and construction services related to the new FiberNet project. On a roll call vote – ayes: Costa, McNeil, Mayor Reed, Schurig, Williams, and Caron; nays: none. **MOTION CARRIED.**

MOTION #6

Moved Williams, supported McNeil, to approve the proposed salary for the Manager of FiberNet Technology at \$55,000 and the Manager of FiberNet Marketing/Customer Service at \$50,000-\$55,000. On a roll call vote – ayes: Caron, Costa, McNeil, Mayor Reed, Schurig, and Williams; nays: none. **MOTION CARRIED.**

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Reconstruction of Arms Street:

Moved Williams, supported Schurig, to approve the bid for reconstruction of Arms

Street from Hunter-Prell Co of Battle Creek, MI in the amount of \$239,297.00 with a contingency amount of \$10,703.00 for a total of \$250,000.00 and to authorize the City Clerk to sign the contract. It is also recommended the City Council approve a budget adjustment increasing the Motor Vehicle Highway (MVH) – Local Capital Outlay account 203-900-970.00 by \$80,000.00. On a roll call vote – ayes: McNeil, Mayor Reed, Schurig, Williams, Caron and Costa; nays: none. **MOTION CARRIED.**

B. Marshall House Parking Lot Paving:

Moved Williams, supported McNeil, to approve the bid for the paving of the Marshall House parking lot from Thompson Construction Company, LLC of Coldwater, MI in the amount of \$83,695.00 with a contingency amount of \$4,305.00 for a total of \$88,000.00. On a roll call vote – ayes: Schurig, Williams, Caron, Costa, McNeil, and Mayor Reed; nays: none. **MOTION CARRIED.**

C. Shearman Park Pavilion:

Moved McNeil, supported Williams, to approve the quote from Fifthroom.com of Gibsonia, PA in the amount of \$24,999.00 for the purchase of a pavilion structure to be installed at Shearman Park. On a roll call vote – ayes: Caron, Costa, McNeil, Mayor Reed, Schurig, and Williams; nays: none. **MOTION CARRIED.**

D. Asset Management Plan:

Moved Williams, supported Schurig, to approve the quote from Stantec Engineering for Asset Inventory at the Water Treatment Plant in an amount not to exceed \$12,500. On a roll call vote – ayes: Costa, McNeil, Mayor Reed, Schurig, Williams, and Caron; nays: none. **MOTION CARRIED.**

E. Additional Engineering Services – Bridge Replacement on S. Marshall Avenue Bridge over the Kalamazoo River:

Moved Williams, supported Schurig, to approve the additional fees from DLZ Michigan, Inc. of Lansing, MI for additional Professional Engineering Services for the Bridge Replacement on S. Marshall Avenue in an amount not to exceed \$35,382.04 and to approve a budget amendment increasing Major Streets Capital Outlay budget 202-900-970.00 by the same amount. On a roll call vote – ayes: McNeil, Mayor Reed, Schurig, Williams, Caron, and Costa; nays: none. **MOTION CARRIED.**

APPOINTMENTS/ELECTIONS

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Kathy Miller of 540 Cosmpolitan spoke regarding the Grand Street park and offered

thanks for the hard of everyone involved.

Richard Lindsey spoke regarding the Senior Center and the signing of the lease.

Kathleen Oerther, business owner, spoke regarding an event she will be holding on July 22nd, a bed race and wait staff race.

COUNCIL AND MANAGER COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 8:56 p.m.

Jack Reed, Mayor

Trisha Nelson, City Clerk

Scott Wolfersberger
911 Forest St.
Marshall, MI 49068

February 27, 2017

The Honorable Michael McNeil
Town Hall
323 W. Michigan Ave.
Marshall, MI 49068

Dear Council Member McNeil:

I am writing to ask you to support the Marshall FiberNet project.


As an IT professional that has the option to work from home I would jump at the opportunity to have fiber connectivity to my residence. I often have trouble with my current internet access maintaining my VPN connection to work if anyone else is at home and attempting to stream a movie or music. In addition, supporting my own computer system means having to download updates or software. This can stretch into hours of time (and often timeout) with my current connection.

I would also note that this would be a huge benefit to existing residents and businesses as well as a significant selling point for residents and businesses that may come in the future. The school system, the hospital, the local retailers, and local government would all see significant time savings with this increased internet access speed and reliability. Marshall could also see increased interest from web hosting/co-location businesses, data centers, call centers, content providers, and many other data dependent businesses.

With the long list of benefits, it just makes good sense to move this project forward as quickly as possible.

Thank you in advance for your support.

Sincerely,



Scott Wolfersberger

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
9942915693	AIRGAS USA LLC	CYLINDER RENTAL		101.94
SLS 10056970	ALEXANDER CHEMICAL CO	CHLORINE, SULFUR DIOXIDE	2017.030	1,198.00
1950	ALL RELIABLE SERVICES	2016 LINE CLEARANCE- TREE TRIMMING CONT	2017.089	4,071.47
1961	ALL RELIABLE SERVICES	2016 LINE CLEARANCE- TREE TRIMMING CONT	2017.089	1,507.95
87397	ALL-TRONICS INC	MONITORING SERVICES 04/01/17--09/30/17		120.00
87398	ALL-TRONICS INC	2ND QTR FIRE ALARM MONITORING		81.00
87399	ALL-TRONICS INC	2ND QTR FIRE ALARM MONITORING		81.00
115019	AMERICAN LEGAL PUBLIS	INTERNET RENEWAL - CODE OF ORDINANCES		495.00
105256-2017	APWA	MICHAEL HACKWORTH - MEMBERSHIP		370.00
14-978648	ARROW UNIFORM	CUST #010198-05		30.02
14-978647	ARROW UNIFORM	CUST #010198-06		41.43
14-978641	ARROW UNIFORM	CUST #010198-01		27.47
14-978645	ARROW UNIFORM	CUST #010198-04		55.42
14-978644	ARROW UNIFORM	CUST #010198-02		49.85
14-978646	ARROW UNIFORM	CUST #010198-03		153.28
14-964083	ARROW UNIFORM	CUST #010198-01		27.47
14-964087	ARROW UNIFORM	CUST #010198-04		55.42
14-964089	ARROW UNIFORM	CUST #010198-06		41.43
14-971363	ARROW UNIFORM	CUST #010198-04		55.42
14-971359	ARROW UNIFORM	CUST #010198-01		27.47
14-971366	ARROW UNIFORM	CUST #010198-05		30.02
14-971364	ARROW UNIFORM	CUST #010198-03		153.28
14-971362	ARROW UNIFORM	CUST #010198-02		49.85
14-964088	ARROW UNIFORM	CUST #010198-03		153.28
14-964086	ARROW UNIFORM	CUST #010198-02		45.45
2265469645	AUTO ZONE INC	SCRATCH OUT LIQUID		6.82
2265469644	AUTO ZONE INC	SCRATCH OUT LIQUID		6.82
2265471056	AUTO ZONE INC	CREDIT - SCRATCH OUT LIQUID		(6.82)
258776-IN	BEAVER RESEARCH CO	PAINT FOR OUTSIDE TANKS		120.00
1-17-0303	BIOCLEAN TEAM INC	BIOHAZARD DECONTAMINATION UNIT 118	2017.238	1,840.00
88479	BOSHEARS FORD SALES I	2008 F450 XL		509.06
88538	BOSHEARS FORD SALES I	2011 FORD E350		32.68
88557	BOSHEARS FORD SALES I	2015 FORD E-450		32.68
82420243	BOUND TREE MEDICAL LL	GLOVES, GLUTOSE		119.19
700003456-0317	BRONSON HEALTHCARE GR	SUNDBERG		85.00
032317	BUD'S TOWING & AUTOMO	2000 DODGE		45.00
911GOVAGNCY2017-21	CALHOUN COUNTY CONS D	QUARTERLY PAYMENT TO DISPATCH AUTHORITY	2017.246	28,106.41
69231	CARON CHEVROLET	SENSOR		156.90
333268	CARRIS, STEVE	PAINTING #118		350.00
333266	CARRIS, STEVE	PAINTING #218		350.00
187138	CHEMCO PRODUCTS INC	POLYMER	2017.035	9,110.20
88167	COMPLETE ELECTRIC	#5 ENG REPAIR		120.27
41011-2	CRANE LAND SURVEYING,	REVISE BOUNDARY SURVEY AND SKETCH - PRA		900.00
93367	CRT, INC	OFFICE 2016 HOME & BUSINESS, ACROBAT ST		504.00
912426	CRYSTAL FLASH MARSHAL	PROPANE		19.37
52679	CULVER COMPANY	BUCKET TRUCK PROMOS		641.86
3-31882	CUMMINS BRIDGEWAY	RPR GENERATOR		1,061.78
139827	D & D MAINTENANCE SUP	TOWELS		56.40
502656	DARLING ACE HARDWARE	THERMOSTAT		19.99
502392	DARLING ACE HARDWARE	HOSE		32.99
502235	DARLING ACE HARDWARE	STEEL FLAT		4.99
502407	DARLING ACE HARDWARE	SINK DRAIN ROD STRAP		6.49
502427	DARLING ACE HARDWARE	KEYS FOR PANIC BUTTONS		17.85
501401	DARLING ACE HARDWARE	GAS CAN		17.99
502272	DARLING ACE HARDWARE	DROP CLOTH, MASKING TAPE		5.78
502062	DARLING ACE HARDWARE	PLASTIC EPOXY		4.99
502730	DARLING ACE HARDWARE	ELECTRICAL AND PAINT SUPPLIES		41.52
502731	DARLING ACE HARDWARE	PAINT		35.99
502576	DARLING ACE HARDWARE	ELECTRICAL SUPPLIES		17.16
502389	DARLING ACE HARDWARE	GLASS, GLAZING CMPD		30.99
502949	DARLING ACE HARDWARE	BLEACH FEED SYSTEM SUPPLIES		33.67
502952	DARLING ACE HARDWARE	PUTTY, MASK SANDING		9.98
503236	DARLING ACE HARDWARE	PLUG		1.99
INV31913	DORNBOS SIGN INC	STOP AND YIELD SIGNS	2017.251	1,627.50
INV31763	DORNBOS SIGN INC	3# GALV U-CHANNEL POSTS - 11'	2017.240	1,854.75
INV31764	DORNBOS SIGN INC	5 X 3 SIGNS		195.00
3198316	EDWARDS INDUSTRIAL SA	MALE TIP		10.05
3198514	EDWARDS INDUSTRIAL SA	HOSE ASSYS		88.22
4273851	ERADICO PEST SERVICES	COMMERCIAL PEST SERVICES		65.00
300447	FAIRBANKS MORSE	GASKET FOR ENGINE 6		636.93
MIBAT241856	FASTENAL COMPANY	WIRE CONNECTOR		9.11
MIBAT241952	FASTENAL COMPANY	LOCK WASHERS, SCREWS		22.82
3578	GOODWIN'S PLUMBING, L	NEW JAIL FACILITY SERVICE		150.00
3572	GOODWIN'S PLUMBING, L	RPR SEWER LINE BROKEN BY CORE DRILLING		1,055.23
9379961718	GRAINGER	STRUT CLAMPS		8.15
1451919	GRIFFIN PEST SOLUTION	900 S MARSHALL		46.00
20170150	GRP ENGINEERING INC	ENGINEERING SERVICES		252.05
245414	GWIN, DARWIN	PREPARE 2 FIELDS FOR BURNING, PUSH FALL		150.00
INV75496	HASSELBRING CLARK	PSB COPIER		182.62

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
79032	HERMANS MARSHALL HARD	MAP GAS TORCH		59.99
79041	HERMANS MARSHALL HARD	LIGHT FIXTURES		7.96
79044	HERMANS MARSHALL HARD	TUBE CAULK		2.99
79040	HERMANS MARSHALL HARD	WASHERS, NUTS, RODS		9.74
79409	HERMANS MARSHALL HARD	BRASS HOSE "Y"		7.99
79404	HERMANS MARSHALL HARD	SHOP VAC FILTERS		29.98
75442	HERMANS MARSHALL HARD	MAILBOXES		75.46
79076	HERMANS MARSHALL HARD	PAINT PENS		11.58
79070	HERMANS MARSHALL HARD	SCREWS, CLAMPS		4.39
79063	HERMANS MARSHALL HARD	HD SQUEEZE		32.99
9907	HOEKSTRA ROOFING COMP	TEMPORARY ROOF REPAIR TO TURBINE BUILDI	2017.242	3,010.25
3013421131	IDEXX DISTRIBUTION CO	WATER TEST SUPPLIES		1,049.78
3013421132	IDEXX DISTRIBUTION CO	WATER TEST SUPPLIES		212.01
1-634003	IRVIN'S HARDWARE	TOOL REPAIR		190.43
032217	ISAAC & SONS	APTS #214 & #414, LIBRARY		185.00
106563	J & K PLUMBING SUPPLY	DELTA BONNET		6.26
106538	J & K PLUMBING SUPPLY	SUPPLIES		42.23
106480	J & K PLUMBING SUPPLY	TIP-TOE STOPPERS		8.66
1068581	JOHNSON, ROSATI, SCHU	SERVICES THROUGH 02/28/17		3,000.00
40910	KING & MACGREGOR ENVI	SITE EVALUATION - PRATT AVENUE	2017.257	4,083.60
30907	LAKELAND ASPHALT CORP	BITUMINOUS AGGREGATES		118.56
200026.30-2170205	LAWSON-FISHER ASSOCIA	2016 WATER QUALITY MONITORING - REQUIRE	2017.050	635.54
1042975	LEGG LUMBER	1X4 PINE		16.96
1042939	LEGG LUMBER	M-COR GALVALUM STEEL PANEL		123.00
11	M.C. SMITH ASSOCIATES	ELEVATOR MODERNIZATION	2016.200	495.00
17	MAEDA	BOUNDARY SURVEY & SKETCH - PRATT AVENUE	2017.256	2,500.00
33558	MAIL MANAGEMENT INC	INK CARTRIDGE FOR POSTAGE METER		230.28
32049	MARCOUX ALLEN, P.C.	PROFESSIONAL SERVICES 12/05/16 THROUGH	2017.258	3,780.00
MAR2603	MARSHALL TIRE CITY	TIRES		269.66
7853	MARSHALL WELDING & FA	REPAIR 12' TRAILER FOR LAWN MOWERS		599.00
19734916	MCMASTER-CARR	MONITOR HOLDERS		175.35
S4119284.001	MEDLER ELECTRIC COMPA	ELEC TAPE		450.67
167935	MICHIGAN POLICE EQUIP	9MM AMMUNITION		1,080.00
75311977	MSC INDUSTRIAL SUPPLY	POLYESTER FILTER ROLL		34.14
81113	MUZZALL GRAPHICS	A/P LASER CHECKS		478.72
468161	NAPA OF MARSHALL	BATTERY		116.38
468152	NAPA OF MARSHALL	SYNTHETIC OIL		38.46
20368MI	NASRO	REGISTRATION FEE		295.00
4306	NORTH CENTRAL LABORAT	CREDIT FOR THERMOMETER	2017.032	(102.25)
386810	NORTH CENTRAL LABORAT	LAB SUPPLIES	2017.032	784.67
386659	NORTH CENTRAL LABORAT	LAB SUPPLIES	2017.032	47.58
594812	NYE UNIFORM COMPANY	PANT BELT		26.66
2017-6	OERTHERS	ELECTROLYTE FORMULA		13.89
794941	OFFICE 360	FOLDERS, ORGANIZER		73.88
2170276	PATTEN'S MICHIGAN MON	RE-SETTING 2 MONUMENTS HIT BY CAR		150.00
56127709	POWER LINE SUPPLY	CONNECTORS		136.79
56127704	POWER LINE SUPPLY	AEL LED LIGHTING- DUSK TO DAWN AND ROAD	2017.241	3,214.72
56127700	POWER LINE SUPPLY	BOLTS		109.18
56127696	POWER LINE SUPPLY	JUMPER SLEEVE		64.30
56125843	POWER LINE SUPPLY	LED ROADWAY FIXTURES-- AEL- AMERICAN LI	2017.226	9,264.00
56124454	POWER LINE SUPPLY	AERIAL SPACER		1,369.28
56125579	POWER LINE SUPPLY	BUSHING CAP		638.25
489871	PROFESSIONAL SERVICE	SAFETY TESTING/DIELECTRIC TESTING	2017.244	2,881.22
87681	RICE'S SHOES, INC	JOE DELAPAS BOOT ALLOWANCE		196.01
344170	ROE-COMM., INC	REPEATER FREQUENCY	2017.247	11,703.00
1120	ROGUE AERIAL PHOTOGRA	SOCIAL MEDIA ADVERTISEMENT - FARMERS MA		250.00
16762	ROSS BUSINESS DEVELOP	FAIR HOUSING ONLINE		275.00
17-0216	SERVICEMASTER OF KALA	PREP FOR BED BUG TREATMENT		630.00
8891	SIGNWORLD CONCEPTS	NEW FIRE TRUCK - REPAIR TO VINYL LETTER		200.00
21596	STANDARD PRINTING & O	DELIVERY FEE		7.00
I170340	STANTEC CONSULTING MI	ASSET MANAGEMENT PROGRAM PLAN ASSISTANC	2017.223	5,526.50
1170342	STANTEC CONSULTING MI	S. MARSHALL ST. WATER MAIN RELOCATION M	2017.227	1,854.75
8043567346	STAPLES ADVANTAGE	CREDIT		(4.72)
136774	TESTING ENGINEERS & C	RE STORM WATER RETENTION PONDS AT MRLEC		594.40
127260-0317	THOMAS NEIDLINGER MD	ACCT #127260 ASHBY, CLARK		85.00
530350435	UTILITIES INSTRUMENTA	GENERATOR #6 BUSBAR REPLACEMENT PER QUO	2016.079	39,671.00
535289	WESCO	LOADBREAK TEST ELBOW		617.76
GRAND TOTAL:				163,572.22

User: ctanner
 DB: Marshall

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
269781981503-17	A T & T	269 781-9815 267 0		3,771.57
269781444703-17	A T & T	269 781-4447 749 4		251.97
269781907003-17	A T & T	269 781-9070 573 1		69.47
03/17/2017	ANDERSON, LORRINDA &	UB refund for account: 2104220016		32.49
225-121477	AUTO VALUE MARSHALL	REMAN ENGINE FOR PICKUP 129	2017.236	3,959.00
2016 SMR LAND BK	CALHOUN COUNTY LAND B	2016 SUMMER LAND BANK FINAL 08/01/16--		4,681.74
2016 WTR LAND BK	CALHOUN COUNTY LAND B	2016 WINTER LAND BANK FINAL 12/01/16--		1,311.56
2016 SMR LAND BK	CALHOUN COUNTY TREASU	2016 SUMMER LAND BANK FINAL 08/01/16--		592.34
2016 WTR LAND BK	CALHOUN COUNTY TREASU	2016 WINTER LAND BANK FINAL 12/01/16--		120.32
2016 WTR FINAL	CALHOUN COUNTY TREASU	2016 WINTER DIST FINAL 02/01/17--02/28		71,935.52
2016 SMR FINAL	CALHOUN COUNTY TREASU	2016 SUMMER DIST #FINAL 01/01/17--02/2		14,834.96
2016 SMR FINAL	CALHOUN INTERMEDIATE	2016 SUMMER DIST #FINAL 01/01/17--02/2		4,071.18
2016 WTR FINAL	CALHOUN INTERMEDIATE	2016 WINTER DIST FINAL 02/01/17--02/28		202,384.50
2016 WTR LAND BK	CALHOUN INTERMEDIATE	2016 WINTER LAND BANK FINAL 12/01/16--		13.75
2016 SMR LAND BK	CALHOUN INTERMEDIATE	2016 SUMMER LAND BANK FINAL 08/01/16--		13.99
2551002567-0317	CHEMICAL BANK SOUTH	HSA ACCT #25510002567 FISHER, CHARLIE		1,755.00
2550557181-0317	CHEMICAL BANK SOUTH	HSA ACCT #2550557181 TARKIEWICZ, TOM		1,170.00
031617	CITY OF MARSHALL	PETTY CASH REIMBURSEMENT		24.75
030817	CLARK, TIM	MEAL		10.00
03/17/2017	CUNEO, JASMINE & RAPP	UB refund for account: 3200730051		112.77
7018274-0317	EARTHLINK BUSINESS	ACCT #0007018274		67.73
030917	FISHER, CHARLIE	MEAL		10.00
030917	FREDS, MATT	MEALS		10.00
030717	FREDS, MATT	SCHOOL LUNCH		11.25
03/17/2017	HUROSKY, NORMAN	UB refund for account: 2900050030		61.99
031417	IRENE LAYTON	BALANCE ON ACCT & SECURITY DEPOSIT REFU		423.00
2016 SMR FINAL	KELLOGG COMMUNITY COL	2016 SUMMER DIST #FINAL 01/01/17--02/2		2,361.94
2016 WTR FINAL	KELLOGG COMMUNITY COL	2016 WINTER DIST FINAL 02/01/17--02/28		118,887.42
2016 WTR LAND BK	KELLOGG COMMUNITY COL	2016 WINTER LAND BANK 12/01/16--02/28/		198.98
2016 SMR LAND BK	KELLOGG COMMUNITY COL	2016 SUMMER LAND BANK FINAL 08/01/16--		198.98
03/17/2017	KING, SYLVIA & JUSTIN	UB refund for account: 1502040028		48.18
030917	KOYL, KEVIN	MEAL		10.00
030917	LEACH, DOUG	MEALS		20.00
82130231059095-031	LOWES BUSINESS ACCOUN	ACCT #821 3023 105909 5		3,468.57
030917	MACK, JEFF	MEAL		10.00
2016 WTR FINAL	MARSHALL AREA FIRE FI	2016 WINTER DIST FINAL 02/01/17--02/28		32,897.96
2016 WTR LAND BK	MARSHALL AREA FIRE FI	2016 WINTER LAND BANK 12/01/16--02/28/		55.05
9784-0317	MARSHALL COMMUNITY CU	9784 - BARTLETT		435.00
2016 SMR FINAL	MARSHALL DISTRICT LIB	2016 SUMMER DIST #FINAL 01/01/17--02/2		2,184.54
2016 SMR LAND BK	MARSHALL DISTRICT LIB	2016 SUMMER LAND BANK FINAL 08/01/16--		184.03
2016 SMR LAND BK	MARSHALL PUBLIC SCHOO	2016 SUMMER LAND BANK FINAL 08/01/16--		443.30
2016 WTR LAND BK	MARSHALL PUBLIC SCHOO	2016 WINTER LAND BANK FINAL 12/01/16--		443.30
2016 WTR FINAL	MARSHALL PUBLIC SCHOO	2016 WINTER DIST FINAL 02/01/17--02/28		536,014.90
2016 SMR FINAL	MARSHALL PUBLIC SCHOO	2016 SUMMER DIST #FINAL 01/01/17--02/2		6,186.96
18561420	MCMASTER-CARR	HAMMER, FLEX DUCT HOSE, SILICA GEL, HOS		332.22
54112145.001	MEDLER ELECTRIC COMPA	BULB RECYCLING		295.36
030917	MEYER, STEVE	MEAL		10.00
031717	MICHIGAN BUILDING & R	RENTAL REHAB- GRANT #MSC-2015-5883-HO	2017.067	4,540.00
M 02-17	MICHIGAN SOUTH CENTRA	NATURAL GAS PURCHASES - FEBRUARY 2017		2,308.67
790004405582930703	NEOFUNDS BY NEOPOST	ACCT #7900 0440 5582 9307		3,000.00
030817	QUIGLEY, WILLIAM	REFUND OF SECURITY DEPOSIT		514.00
03/17/2017	RANDALL, BRYAN & WELC	UB refund for account: 2104340016		46.14
5	REVITALIZE LLC	RENTAL REHAB; DOWNTOWN APARTMENTS GRANT	2017.066	12,080.00
603551782034889302	STAPLES CREDIT PLAN	ACCT #6035 5178 2034 8893		269.97
2016 SMR LAND BK	STATE OF MICHIGAN	2016 SUMMER LAND BANK FINAL 08/01/16--		1,146.45
2016 WTR LAND BK	STATE OF MICHIGAN	2016 WINTER LAND BANK FINAL 12/01/16--		479.80
030917	SUNDBERG, KIP	MEAL		10.00
030817	SUNDBERG, KIP	SCHOOL LUNCH		11.25
9781331013	VERIZON WIRELESS	ACCT #987146080-00001		843.11
01686618	WEF	WEF #01686618 VOSBURG, CHERYL - MEMBERS		75.00
03/17/2017	WING, PAUL & KIM	UB refund for account: 2900180037		73.73
10040764-0317	WOW! INTERNET-CABLE-P	ACCT #010040764		1,359.83
030817	ZEBOLSKY, JOEL	MEAL		10.00
030717	ZEBOLSKY, JOEL	SCHOOL LUNCH		13.72
GRAND TOTAL:				1,043,169.21

APPROVAL LIST FOR CITY OF MARSHALL
 EXP CHECK RUN DATES 03/21/2017 - 03/21/2017
 UNJOURNALIZED
 OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
2016 WTR IFT	CALHOUN COUNTY TREASU	2016 WINTER IFT DIST FINAL	12/01/16--0	5,842.07
2016 SMR IFT	CALHOUN COUNTY TREASU	2016 SUMMER IFT DIST FINAL	08/01/16--0	28,747.09
2017	CALHOUN COUNTY TREASU	DRAIN SPECIAL ASSESSMENT		1,181.95
2016 WTR IFT	CALHOUN INTERMEDIATE	2016 WINTER IFT DIST FINAL	12/01/16--0	352.30
2016 SMR IFT	CALHOUN INTERMEDIATE	2016 SUMMER IFT DIST FINAL	08/01/16--0	358.82
2016 SMR IFT	KELLOGG COMMUNITY COL	2016 SUMMER IFT DIST FINAL	08/01/16--0	9,658.27
2016 WTR IFT	KELLOGG COMMUNITY COL	2016 WINTER IFT DIST FINAL	12/01/16--0	9,653.69
2016 WTR IFT	MARSHALL AREA FIRE FI	2016 WINTER IFT DIST FINAL	12/01/16--0	2,671.50
2016 WTR IFT	MARSHALL DISTRICT LIB	2016 WINTER IFT DIST FINAL	12/01/16--0	49.19
2016 SMR IFT	MARSHALL DISTRICT LIB	2016 SUMMER IFT DIST FINAL	08/01/16--0	8,932.38
2016 SMR IFT	MARSHALL PUBLIC SCHOO	2016 SUMMER IFT DIST FINAL	08/01/16--0	11,370.71
2016 WTR IFT	MARSHALL PUBLIC SCHOO	2016 WINTER IFT DIST FINAL	12/01/16--0	11,360.49
GRAND TOTAL:				90,178.46

User: ctanner
DB: MarshallEXP CHECK RUN DATES 03/24/2017 - 03/24/2017
UNJOURNALIZED
OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
269789901103-17	A T & T	ACCT #269-789-9011 599 1		82.96
Z1406436RC	AMERICAN MESSAGING	PAGERS		19.14
03/24/2017	BEARD, DANIEL & ALIVI	UB refund for account: 2701660009		121.04
032117	BUNN, SYLVIA	PROPERTY DAMAGE FROM TREE REMOVAL		500.00
2550996785-0317	CHEMICAL BANK SOUTH	HSA ACCT #2550996785 JOHNSON, DAVE		585.00
2550998203-0317	CHEMICAL BANK SOUTH	HSA ACCT #2550998203 FRED'S, TOM		1,170.00
2551498112-0317	CHEMICAL BANK SOUTH	HSA ACCT #2551498112 MUSSER, TIMOTHY		1,755.00
031317	FISHER, CHARLIE	MEALS		90.00
1451918	GRIFFIN PEST SOLUTION	323 W MICHIGAN		33.00
032217	HACKWORTH, MICHAEL	TRAVEL REIMBURSEMENT - TRUCK SHOW		186.03
03/23/2017	HOLMES, HOLLEY	UB refund for account: 2104280012		44.06
031317	MACK, JEFF	MEALS		90.00
N6439734	MAILFINANCE INC	LEASE PAYMENT		650.19
7617-0317	MARSHALL COMMUNITY CU	7617 - RAMEY		278.79
7681-0317	MARSHALL COMMUNITY CU	7681 - TARKIEWICZ		229.00
9421-0317	MARSHALL COMMUNITY CU	9421 - SEARS		143.80
6996-0317	MARSHALL COMMUNITY CU	6996 - BAUER		141.63
9167-0217	MARSHALL COMMUNITY CU	9167 - MCCOMB		177.61
3507-0317	MARSHALL COMMUNITY CU	3507 - MCDONALD		172.25
4868-0317	MARSHALL COMMUNITY CU	4868 - RICE		1,088.33
032117	MICHIGAN ASSESSORS AS	THOMAS SCOTT - SPRING ED REGISTRATION		375.00
03/24/2017	MOORE, HALI	UB refund for account: 401160018		26.64
4	REVITALIZE LLC	RENTAL REHAB; DOWNTOWN APARTMENTS GRANT 2017.066		4,540.00
031517	RICE, EDWARD	TRAVEL EXPENSE REIMBURSEMENT		55.10
031517	SHANTY CREEK	06/25 - 06/28/17 RESERVATIONS FOR SCOTT		889.20
03/24/2017	SIMPSON, JONATHAN	UB refund for account: 2900890030		20.07
032217	SUNDBERG, KIP	SCHOOL LUNCH		17.48
031317	SUNDBERG, KIP	MEALS		90.00
894800000170308	TELNET WORLDWIDE	ACCT CORP-008948		1,605.53
032217	TOM TARKIEWICZ	PARKING, BREAKFAST		21.00
14226414-0317	WOW! BUSINESS	ACCT #014226414		91.05
032117	ZEBOLSKY, JOEL	LUNCH		14.97
GRAND TOTAL:				15,303.87



ADMINISTRATIVE REPORT
April 3, 2017 – CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Jon B. Bartlett, Finance Director
Tom Tarkiewicz, City Manager

SUBJECT: FY 2018 Proposed Budget - Schedule a Council Work Session

BACKGROUND: At the April 3, 2017 Regular Council meeting, the FY 2018 Proposed Budget (including the FY 2019 Fiscal Plan) is to be distributed to the Mayor and Council Members. On April 4, 2017, the Proposed Budget will be available for public viewing on the City's website home page. Staff has proposed the following dates:

Saturday	April 8, 2017	8am – Noon
Monday	April 10, 2017	6pm – 9pm
Monday	April 17, 2017	5pm – 7pm
Saturday	April 22, 2017	8am - Noon

If you have any questions prior to the work session, please feel free to contact the City Manager or Finance Director.

RECOMMENDATION: Schedule a Council work session/s for review and discussion of the FY 2018 Proposed Budget.

FISCAL EFFECT: None at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Jon B. Bartlett
Finance Director

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com



ADMINISTRATIVE REPORT
April 3, 2017 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council
FROM: Tom Tarkiewicz, City Manager
SUBJECT: Director of Electric & Fiber Utility Salary Adjustment

BACKGROUND: At the March 20th Council meeting, the Council approved the Fiber to the Premises project. The Council wanted more information on the salary request for the Director.

The charter of the City of Marshall, Section 2.27, Annual Compensation states *"The city council shall set the salaries of all administrative officials, department heads and salaried personnel by June 30 of every year, except as provided by State law. Such salaries shall be included in the annual budget..."*

In 2013, Police Chief James Schwartz was promoted to Director of Public Safety and received the duty of managing the Fire Department and received a \$10,280 salary increase.

The Director of Electric Utility currently has a salary of \$80,111.20. He will have the added responsibility of directing the new FiberNet system and 5 staff members. The suggested salary for the Director of Electric & FiberNet Utilities is \$95,000.

These proposed wages are contained within the FTTP CBA and proposed budget. The salary request is within the range of other area Electric Utility Directors. As indicated by Charter, the wages must be formally approved by Council.

RECOMMENDATION: It is recommended that the Council approve the salary of the Director of Electric & FiberNet Utilities of \$95,000.

FISCAL EFFECTS: \$15,000 plus wage related costs (FICA, Defined Contribution Retirement, etc.) are included in the FiberNet budget.

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com



ADMINISTRATIVE REPORT
April 3, 2017 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Tom Tarkiewicz, City Manager

SUBJECT: Appointment to the Downtown Development Authority/Local Development Finance Authority

BACKGROUND: The Downtown Development Authority and Local Development Finance Authority are created under State statutes. The Authorities are established to provide revenues for development of downtowns and industrial areas. Both Authorities are created for development and both are partners with the Marshall Area Economic Development Alliance.

The State statute requires the City Manager to recommend Board appointments. Steve Dodge of Stelmi America tendered his resignation in March and Mike Fallon of Autocam, has agreed to fill the remainder of the term which would expire September 15, 2018.

RECOMMENDATION: It is recommended that the City Council approve the appointment of Mike Fallon to the Downtown Development Authority and Local Development Finance Authority for a term expiring September 15, 2018.

FISCAL EFFECTS: None at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

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