

CITY OF MARSHALL

COLLECTION BOX PERMIT APPLICATION

The non-refundable fee for Collection Box Permit

<input type="checkbox"/> \$35 Annual application fee	
The permit year shall begin on July 1 in each year and shall terminate on June 30 of the next calendar year. An annual permit issued between July 1 and June 30 of the subsequent year shall expire on June 30 of the calendar year next following issuance of the permit.	Permit is valid for 1 year

Collection Box Location (Address): _____

Applicant Name: _____ Email: _____

Address: _____

Phone Number:(_____)_____

Collection Box Operator (Agent) Name: _____ Email: _____

Address: _____

Phone Number:(_____)_____ Website: _____

If same information as applicant, please mark here

Property Owner Name: _____ Email: _____

Address: _____

Phone Number (_____)_____

If same information as applicant, please mark here

Charitable Organization Title: _____ EIN# _____

24 Hour Hotline Number (_____) TO BE LISTED ON PERMIT FOR PUBLIC USE

Application Checklist – in order for application to be received, the following items must be included:

- Completed, Signed and Notarized Affidavit and Acknowledgment of Property Owner
- Non-Refundable Fee (Check, Cash or Money Order)
- Copy of the License and Registration from The State of Michigan under The Michigan Consumer Protection Act and The Charitable Organizations Solicitations Act if Statutorily Required.
- A photograph of the Collection Box to be installed.
- Site Plan indicating the location of the Collection Box.

Applicant Signature: _____

Date: _____

Title: _____

OFFICE USE ONLY

Approvals:

Zoning _____

Date _____

CITY OF MARSHALL
COLLECTION BOX AFFIDAVIT FORM

**AFFIDAVIT AND ACKNOWLEDGMENT OF OWNER GIVING PERMISSION TO LOCATE A
COLLECTION BOX ON REAL PROPERTY**

I, _____, after being duly sworn, submit this affidavit giving permission to locate a collection box on real property and state as follows:

1. For real property located within the City of Marshall at _____, I am (check applicable line below):

___ The owner of the real property

___ An officer, director, member or manager of an entity owning the real property
2. I have granted _____, the operator of a collection box, exclusive permission to place one collection box on the real property owned by me or the entity I represent in the location as shown on the drawing attached as Site Plan.
3. I have been provided with and read a copy of the City of Marshall's Collection Box Ordinance and understand the requirements contained therein for issuance, renewal, revocation and penalty/remedies of the permit.
4. I understand that in addition to the collection box operator, the real property owner is also responsible for: a) ensuring the requirements of the City of Marshall's Collection Box Ordinance are met, b) the maintenance of the collection box and that the area surrounding the collection box are free from any junk, debris or other material, c) any violation of any provision of the Collection Box Ordinance, and d) payment of any fines and costs of abatement, which if not paid, shall be placed on the real property as a tax lien.
5. As owner of the property described above or as an officer, director, member or manager thereof, I give exclusive permission to place a collection box on the property by the operator named above. Any prior permission to place any collection box on the property is hereby revoked.

Signature: _____

DATED: _____, 20____ .

Subscribed and sworn to by _____ before me on the ____ day of _____, 20____.

Notary Signature

_____ County, Michigan

Printed Name

My Commission Expires
_____ Acting in _____
County, Michigan