

**MINUTES
MARSHALL CITY PLANNING COMMISSION
WEDNESDAY, February 10, 2016**

In a regular meeting session, Wednesday, February 10, 2016 at 7:04 p.m. at City Hall, Council Chambers, 323 W. Michigan Ave., Marshall, MI, the Marshall Planning Commission was called to order by Commissioner Zuck.

ROLL CALL

Members Present: Commissioners Burke-Smith, McNiff, Meservey, Rodgers, and Zuck.

Members Absent: Commissioners Banfield, Collins, Davis, Dyer, and Council Liaison Miller.

Staff Present: Natalie Dean, Assistant City Manager/Director

MINUTES

MOTION by Burke-Smith, supported by McNiff, to accept the minutes of the January 13, 2016 regular meeting as presented. On a voice vote; **MOTION CARRIED.**

AGENDA

MOTION by McNiff, supported by Rodgers, to accept the agenda for the February 10, 2016 regular meeting as presented. On a voice vote; **MOTION CARRIED.**

AUDIENCE PARTICIPATION

None

PUBLIC HEARINGS

Public Hearing on Draft Zoning/Sign Ordinance.

Public Hearing Open

No public comments were made.

Public Hearing Closed

NEW BUSINESS

Discussion and recommendation to Council on Draft Zoning/Sign Ordinance.

Staff commented that the Draft Zoning/Sign Ordinance document has working hyperlinks, that the matrix has been re-proofed by Clearzoning, and that a few typographical errors have been fixed from the previous version. Commissioners commented that the new layout has already proved beneficial for navigating through the document.

MOTION by McNiff, supported by Meservey, to discuss and pass recommendation to Council on Draft Zoning/Sign Ordinance. On a voice vote; **MOTION CARRIED.**

Receive Site Plan #SP16.01 for 1240 S. Kalamazoo, Used Auto Dealer.

Staff explained that the developer, Terry Smith, would like to use the building that once stood as a car wash, to establish a used car lot. Staff commented that Smith plans to remodel the building that currently stands to an office space for his used car lot and to also convert some of the bays to allow for detailing of the cars. The cars will be parked in planned-spaces in the front of the lot. Staff discussed that a full landscaping plan has been developed, the illumination plan is still being worked on. She also reported that the current site plan would be updated with small changes to include final plans of curbing and sidewalks.

MOTION by Burke-Smith, supported by McNiff, to receive Site Plan #SP16.01 for 1240 S. Kalamazoo, Used Auto Dealer. On a voice vote; **MOTION CARRIED.**

Receive Special Land Use #SLU16.01 for an Outdoor Auto Dealer Lot at 1240 S. Kalamazoo.

MOTION by Meservey, supported by McNiff, to receive Special Land Use #SLU16.01 for an Outdoor Auto Dealer Lot at 1240 S. Kalamazoo. On a voice vote; **MOTION CARRIED.**

Set Public Hearing for March 9th, 2016 for Special Land Use #SLU16.01 for Outdoor Auto Dealer at 1240 S. Kalamazoo.

MOTION by McNiff, supported by Burke-Smith, to set Public Hearing for March 9th, 2016 for Special Land Use #SLU16.01 for Outdoor Auto Dealer at 1240 S. Kalamazoo. On a voice vote; **MOTION CARRIED.**

OLD BUSINESS

None

PUBLIC COMMENTS

None

REPORTS

Commissioner Meservey commented that the Winter Farmer's Market held in the lobby of Oaklawn Hospital has been very successful so far this season. The market takes place on Wednesdays from 9 AM until 2 PM.

Commissioner Zuck reported that the office expansion at the Marshall Excelsior Company office, 1506 George Brown Dr., should be complete by the first week in April.

Commissioner Rodgers discussed the potential cooperative agreement in Marshall to become an NCT Trail Town. Rodgers commented that City Council will be discussing it at meeting on March 21st.

ADJOURN

The Planning Commission adjourned at 7:30 pm.

Submitted by,

Elizabeth Renaud