

**CALL TO ORDER**

IN REGULAR SESSION Monday, November 16, 2015 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Reed.

**ROLL CALL**

Roll was called:

Present: Council Members: Gerten, McNeil, Metzger, Miller, Mayor Reed, Schurig, and Williams.

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: None.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Kris Tarkiewicz of Family Bible Church gave the invocation and Mayor Reed led the Pledge of Allegiance.

**APPROVAL OF THE AGENDA**

**Moved** Metzger, supported Williams, to approve the agenda with the addition of the Michigan South Central Power Agency invoice in the amount of \$630,248.51, item 7E. Schedule Public Hearing for the Designation of an Obsolete Property District, and item 12D. Vehicle Purchase. On a voice vote – **MOTION CARRIED.**

**PUBLIC COMMENT ON AGENDA ITEMS**

None.

**CONSENT AGENDA**

**Moved** Miller, supported McNeil, to approve the Consent Agenda:

- A. Schedule a public hearing for Monday, December 7, 2015 to hear public comment on the Rental Rehabilitation Grant as required by MSHDA;
- B. Approve Traffic Control Order #100, which will allow for "NO PARKING" signs to be installed in the area north and south of the traffic island on the east and west side of the roadway on Ventura Way;
- C. Minutes of the City Council Work Session and Regular Session held on Monday, November 2, 2015;
- D. Approve city bills in the amount of \$ 1,100,165.73;
- E. Schedule a public hearing for Monday, December 7, 2015 to hear public comment on designating 101 W. Michigan Avenue as an Obsolete Property Rehabilitation District (OPRD).

On a roll call vote – ayes: Gerten, McNeil, Metzger, Miller, Mayor Reed, Schurig, and Williams; nays: none. **MOTION CARRIED.**

## **PRESENTATIONS AND RECOGNITION**

### **A. 2015 Comprehensive Annual Financial Audit:**

Joe Verlin of Gabridge & Co., presented the 2015 Comprehensive Annual Financial Audit (CAFR) Report for the City of Marshall for the year ending June 30, 2015.

**Moved** Williams, supported Miller, to accept the 2015 Audit Report as presented. On a voice vote – **MOTION CARRIED.**

### **B. Sister City Presentation:**

2015 Sister City delegates Kathy Miller, Faye Berry, Jim Youngdahl, and Velma Weston spoke regarding their recent experiences in Japan.

### **C. Farmer's Market Presentation:**

Lynn Meservey presented the 2015 Marshall Area Farmer's Market Annual Report.

**Moved** Metzger, supported Schurig, to accept the 2015 Marshall Area Farmer's Market Annual Report as presented. On a voice vote – **MOTION CARRIED.**

## **INFORMATIONAL ITEMS**

None.

## **PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION**

None.

## **OLD BUSINESS**

None.

## **REPORTS AND RECOMMENDATIONS**

### **A. Professional Engineering for North Drive Reconstruction and Monroe Street Paving:**

**Moved** Williams, supported Gerten, to approve the proposal from Civil Engineers, Inc. of Battle Creek for Engineering Design Services for the North Drive Reconstruction and Monroe Street paving in an amount, not to exceed, \$17,442 plus an additional \$1,970 for a total of \$19,412, should sidewalk on the north side of North Drive be deemed feasible. Construction Services will not be awarded as City Staff shall obtain the training to complete the Field Manager work required by MDOT. It is recommended to award construction staking in an amount, not to exceed \$9,996 as part of this contract. On a roll call vote – ayes: McNeil, Metzger, Miller, Mayor Reed, Schurig, Williams, and Gerten; nays: none. **MOTION**

**CARRIED.**

**B. Professional Engineering Services – Bridge Replacement on South Marshall Avenue:**

**Moved** Metzger, supported Schurig, to approve the fee from DLZ of Lansing for Professional Engineering Services for the bridge replacement on South Marshall Avenue in an amount not to exceed \$39,602.36. On a roll call vote – ayes: Miller, Mayor Reed, Schurig, Williams, Gerten, McNeil, and Metzger; nays: none.  
**MOTION CARRIED.**

**C. MSHDA Grant Submission:**

**Moved** Williams, supported Metzger, to approve the request for staff to apply for the Rental Rehabilitation Grant through the Michigan State Housing Development Authority (MSHDA). On a voice vote - **MOTION CARRIED.**

**CITY OF MARSHALL, MICHIGAN  
RESOLUTION #2015 – 33**

Approval of Submittal of MSHDA Grant Application

**WHEREAS**, affordable housing has been a goal of the City of Marshall, and is listed in the Master Plan and the Downtown Development Authority Plan, and;

**WHEREAS**, the City of Marshall, states that safe and affordable rental housing is a definite need in the City, and;

**WHEREAS**, the second, third, and fourth floors of the buildings located in the downtown are currently being underutilized, as it has been and continues to be very cost prohibitive to rehab these structures, and;

**WHEREAS**, if approved, a grant from the Michigan State Housing Development Authority would help to meet the housing needs in the City, while offering assistance to downtown property owners, and;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Marshall supports the proposed Rental Rehabilitation Program for the downtown, and;

**BE IT FURTHER RESOLVED** that the City Council of the City of Marshall hereby approves the submission of the grant application to the Michigan State Housing Development Authority.

Ayes: Gerten, McNeil, Metzger, Miller, Mayor Reed, Schurig, and Williams.

Nays: None.

Dated: November 16, 2015

\_\_\_\_\_  
Trisha Nelson, City Clerk

I, Trisha Nelson, hereby certify that the above Resolution No. #2015-33 was adopted by the Marshall City Council at a Regular Meeting of the Council held on November 16, 2015.

\_\_\_\_\_  
Trisha Nelson, City Clerk

**D. 2016 Chevrolet Impala Vehicle Purchase:**

**Moved** Miller, supported Schurig, to rescind the authorization to purchase a 2016 Chevy Impala from Berger Chevrolet of Grand Rapids and authorize the purchase from Caron Chevrolet of Marshall in the amount of \$24,829.50. On a roll call vote – ayes: Miller, Mayor Reed, Schurig, Williams, Gerten, McNeil, and Metzger; nays: none. **MOTION CARRIED.**

**APPOINTMENTS/ELECTIONS**

**A. Marshall Area Farmer’s Market Advisory Board:**

**Moved** Miller, supported Gerten, to approve the appointment of Kevin Herschock to the Marshall Area Farmer’s Market Advisory Board with a term expiring October 20, 2018. On a voice vote – **MOTION CARRIED.**

**B. Planning Commission Appointment:**

**Moved** Metzger, supported Williams, to approve the appointment of Jim Dyer to the Planning Commission with a term expiring November 1, 2018. On a voice vote – **MOTION CARRIED.**

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None.

**COUNCIL AND MANAGER COMMUNICATIONS**

**ADJOURNMENT**

The meeting was adjourned at 8:30 p.m.

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Jack Reed, Mayor

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Trisha Nelson, City Clerk