



**CITY COUNCIL
WORK SESSION AGENDA
Monday, August 17, 2015
6:00 PM – 6:45 PM
City Hall Training Room**

- A. Clemens Food Group Presentation**
Earnie Meily, Vice President of Human Resources for Clemens Food Group will be presenting on their new meat packing facility in Coldwater.
- B. Other items**
- C. Future Work Sessions**
- D. Future topics**

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

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cityofmarshall.com



MARSHALL CITY COUNCIL AGENDA

MONDAY – 7:00 P.M.

August 17, 2015

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) INVOCATION – David Good, First Baptist Church
- 4) PLEDGE OF ALLEGIANCE
- 5) APPROVAL OF AGENDA – Items can be added or deleted from the Agenda by Council action.
- 6) PUBLIC COMMENT ON AGENDA ITEMS – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
- 7) CONSENT AGENDA

- A. **Schedule Public Hearing – Chapter 111: Vehicles for Hire** P. 4
 City Council will consider the recommendation to schedule a public hearing for Monday, September 21, 2015 to hear public comment on the repeal of Chapter 111: Vehicles for Hire.
- B. **Airport Crack Sealing and Paint Marking** P. 7
 City Council will consider the recommendation to approve the resolution authorizing the City Clerk to sign the agreement with MDOT for the “Rehabilitation Runway – Airport Crack Sealing and Paint Marking” at Brooks Field.
- C. **Leaf Loader Repair** P. 9
 City Council will consider the recommendation to authorize the repair of the Leaf Loader in the amount of \$19,090 by Marshall Welding and Fabrication.
- D. **Taxistreet Paving Contract Amendment** P. 12
 City Council will consider the recommendation to approve the resolution authorizing the City Clerk to sign the amended agreement with MDOT for the Rehabilitation Taxiway – Hanger Area Construction Project at Brooks Field.
- E. **City Council Minutes** P. 14
 Work Session.....Monday, August 3, 2015
 Regular Session.....Monday, August 3, 2015
- F. **City Bills** P. 18

Regular Purchases	\$ 214,960.54
Weekly Purchases –7/31/15.....	\$ 113,932.65
Weekly Purchases – 8/7/15	\$ 16,671.22
Total.....	\$ 345,564.41

Mayor:

Jack Reed

Council Members:

Ward 1 - Kari Schurig

Ward 2 - Nick Metzger

Ward 3 - Brent Williams

Ward 4 - Michael McNeil

Ward 5 - Jon Gerten

At-Large - Kathy Miller

8) PRESENTATIONS AND RECOGNITIONS

A. **Flower Pot Presentation**

Mary Jo Byrne and Kathleen Oerther will present the yet to be named Pots & Plants for Mainstreet or The Potted Plants Project.



9) INFORMATIONAL ITEMS

- A. Event Report – Home Tour P. 23
- B. Event Report – Mulberry Street Neighborhood Block Party P. 24

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

- A. Zoning Amendment Application, #RZ15.01 for 309 W. Hanover and 318 S. Grand P. 25

City Council will hear public comment on Zoning Amendment Application #RZ15.01 for 309 W. Hanover and 318 S. Grand to rezone the parcels from MFRD (Multiple Family Residential) to PSP (Public/Semi-Public).

11) OLD BUSINESS

- A. Proposed Changes to §97.04 Keeping of Poultry P. 32

City Council will consider the recommendation to review and approve the changes to the proposed §97.04 Keeping of Poultry ordinance.

12) REPORTS AND RECOMMENDATIONS

- A. Plow Truck Purchase P. 34

City Council will consider the recommendation to approve the purchase of a 2016 Freightliner truck equipped with salt box and plows from Freightliner of Grand Rapids, MI in the amount of \$135,021.

- B. Generator #6 Busbar Replacement P. 35

City Council will consider the recommendation to retain UIS for the #6 Bus Replacement Project in the lump sum amount of \$56,671.

- C. Brewer Street Electric Substation P. 36

City Council will consider the recommendation to retain GRP Engineering Co. for engineering services for the new substation project in the amount not to exceed \$275,000.

- D. Calhoun County Foreclosure Acquisition P. 39

City Council will consider the recommendation to authorize City staff to pay Calhoun County \$3,976.35 for the property at 228 West Michigan Avenue.

13) APPOINTMENTS / ELECTIONS

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

Respectfully submitted,

Tom Tarkiewicz
City Manager

August 17, 2015



ADMINISTRATIVE REPORT
AUGUST 17, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Natalie Dean, Director of Community Services/Assistant City Manager
Tom Tarkiewicz, City Manager

SUBJECT: Set public hearing for September 21, 2015 to hear comments on the proposed changes to Chapter 111 Vehicles for Hire

BACKGROUND: At the July 20, 2015, Council received a proposed ordinance change to Chapter 111: Vehicles for Hire. Upon discussion, Council questioned the need for this ordinance. Staff was asked to consult on this matter with the City Attorney, who agreed that the City is not required to have an ordinance governing vehicles for hire, motorized or non-motorized. Furthermore, the attorney remarked that if the City retains this ordinance, major revisions should be made.

At this time, staff is asking that Council consider repealing Chapter 111. The ordinance sets regulations, fees, and requires permits for private businesses transporting residents in Marshall. If Council decides that the City should not regulate this type of business, a public hearing should be set to repeal the ordinance.

RECOMMENDATION: Staff recommends that a public hearing be set for September 21, 2015 to hear comments on the repeal of Chapter 111 Vehicles for Hire.

FISCAL EFFECTS: None at this time.

CITY GOAL CLASSIFICATION:

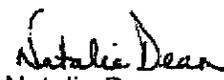
GOAL AREA I. ECONOMIC DEVELOPMENT

Goal Statement:

Sustain and intensify the economic vitality of the Marshall area.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,


Natalie Dean
Director of Community Services
Assistant City Manager


Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

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CITY OF MARSHALL, MICHIGAN
ORDINANCE NO. 2015-

AN ORDINANCE REPEALING CHAPTER 111: VEHICLES FOR HIRE;

WHEREAS, the City of Marshall, Michigan has previously enacted an ordinance making it unlawful for any person to operate a Vehicle for Hire service in the City of Marshall without a permit; and

WHEREAS, the City of Marshall does not find it necessary to regulate a private Vehicle for Hire business; and

WHEREAS, repealing the Vehicles for Hire ordinance is not contradictory to any State or Federal law;

NOW, THEREFORE,

THE CITY OF MARSHALL ORDAINS that Chapter 111 of the Marshall City Code is hereby repealed in its entirety.

REPEALER

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect, and the City Of Marshall City Code shall remain in full force and effect, amended only as specified above.

SEVERABILITY

If any section, clause or provision of this Ordinance shall be declared to be unconstitutional, void, illegal or ineffective by any Court of competent jurisdiction, such section, clause or provision declared to be unconstitutional, void or illegal shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

SAVINGS

All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force when they were commenced.

EFFECTIVE DATE

The provisions of this Ordinance are hereby ordered to take effect on the date provided by applicable law following publication.

ENACTMENT

This ordinance is declared to have been enacted by the City Council of the City of Marshall at a meeting called and held on the 21st day of September, 2015, and ordered to be given publication in the manner prescribed by law.

AYES:

NAYES:

ABSTENTIONS:

STATE OF MICHIGAN

COUNTY OF CALHOUN

I, the undersigned, the qualified and acting City Clerk of the City of Marshall, Calhoun County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Marshall at a meeting called and held on the 21st day of September, 2015, the original of which is on file in my office.

Adopted:

Published:



ADMINISTRATIVE REPORT
August 17, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council
FROM: Kristin Bauer, Director of Public Services
Tom Tarkiewicz, City Manager
SUBJECT: MDOT Contract for Rehabilitate Runway – Airfield Crack Sealing and Paint Marking
MDOT Contract No. 2015-0350

BACKGROUND: The City has received a block grant from the Federal Aviation Administration (FAA) and managed by the Michigan Department of Transportation (MDOT) for airport development projects at Brooks Field under the federal Airport Improvement Program.

This contract is for miscellaneous pavement marking and crack sealing of runway pavements. This project was included in the City of Marshall's capital improvement plan for the 2015 fiscal year.

It is expected this project will be completed before the end of 2015, total cost of \$22,500. Funding for this project is divided between the Federal Aviation Administration, the State of Michigan and the City of Marshall as follows:

- Federal (FAA): \$ 20,500
- State (MDOT): \$ 1,125
- City of Marshall: \$ 1,125
- \$ 22,500

RECOMMENDATION: It is recommended that the City Council approve the resolution authorize the City Clerk to sign the agreement with MDOT for "Rehabilitation Runway – Airfield Crack Sealing and Paint Marking", at Brooks Field, Contract No. 2015-0350.

FISCAL EFFECTS: Funds in the amount of \$1,125.00 are available within the Airport Capital Outlay budget expenditure line item 295-900-970.00.

CITY GOAL CLASSIFICATION:

Infrastructure Goal Statement: Preserve, rehabilitate, maintain and expand all city infrastructure and assets.

ALTERNATIVES: As suggested by the Council.

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Respectfully submitted,

Kristin Bauer
Director of Public Services

Tom Tarkiewicz
City Manager

**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2015-**

WHEREAS, the City Council of the City of Marshall has reviewed attached Contract #2015-0305 for federal project B-26-0064-2015 with the Michigan Department of Transportation for the Rehabilitation Runway – Airfield Crack Sealing and Paint Marking; and

WHEREAS, the City Council agrees to utilize the combination of federal, state, and local funding to fund these improvements as stated within contract #2015-0305 to be performed; and

WHEREAS, the estimated expense of the project is \$22,500; and

WHEREAS, the City participation in the project is estimated at \$1,125; and

WHEREAS, the City Council understands and agrees to the contract and its attached conditions, certifications and documentation.

NOW THEREFORE BE IT RESOLVED that based upon a motion made by XXXX, and supported by XXXX, to authorize Trisha Nelson, Clerk to sign contract 2015-0305 for federal project B-26-0064-2015.

Voting For:

Voting Against:

Absent:

CERTIFICATION OF CITY CLERK

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 17th day of August, 2015.

Trisha Nelson, City Clerk

Date



ADMINISTRATIVE REPORT
August 17, 2015 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Mike Hackworth, DPW Superintendent
Kristin Bauer, Public Services Director
Tom Tarkiewicz, City Manager

SUBJECT: Leaf Loader Repair

BACKGROUND: For purposes of picking up leaves in the fall the city owns leaf loaders that date back to the 1990's. Several years ago we explored the option for purchasing new equipment however it was discovered that all other options were more time consuming and required more personnel. The decision was made to purchase additional used Leaf Loaders as they have served the city well.

Due to the age of this equipment we must send them out for a complete re-conditioning to keep them operating in the best condition. We have found a local vendor who has complete this work successfully in years past. This work includes replacement of all the drive chains, sprockets and belts, remove and replace the blower unit, discharge chute and replacing worn and damaged metal work and repacking the wheel bearings.

RECOMMENDATION: To authorize the release of funds, in the amount of \$19,090, from the Motor Vehicle Pool - Equipment Maintenance Budget (661-898-930.00) for Marshall Welding and Fabrication to complete the work shown on the attached quote.

FISCAL EFFECTS: The Motor Vehicle Fund budgeted \$78,000 for Equipment Maintenance. There are sufficient funds remaining in that budget line item to cover the \$19,090.00 request.

CITY GOAL CLASSIFICATION:

GOAL AREA 4. INFRASTRUCTURE

Goal Statement: Preserve, rehabilitate, maintain and expand city infrastructure and assets.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

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Mike Hackworth
DPW Superintendent

Kristin Bauer
Director of Public Services

Tom Tarkiewicz
City Manager

Marshall Welding & Fabrication

817 Industrial Road
 Marshall, MI 49068
 Phone: 269-781-4010
 Fax: 269-781-8499

QUOTE

Date	Estimate #
7/28/2015	4964

Name / Address
Marshall City ATT: Mike Hackworth

Qty	Description	Cost	Total
	<p>SUBJECT: FORD LEAF LOADER MODEL 710L unit #44 Recondition unit as follows: Power transmission parts, replace all drive chains, sprockets, bearing and drive belts.</p> <p>Metal work: remove and replace blower unit (supplied by city)</p> <p>Discharge from blower: replace main discharge chute and its liner (this does not include the extension chute.)</p> <p>Auger trough area: Replace auger and the auger liner. Repair any worn or damaged metal work in auger area, Replace bearing mount bracket for auger.</p> <p>Replace all of the pick up brush segments</p>		

This quote is void after 30 days material cost valid for 24 hours	Subtotal
	Sales Tax (6.0%)
	Total

Phone #	Fax #
269-781-4010	269-781-8499

Marshall Welding & Fabrication

817 Industrial Road
 Marshall, MI 49068
 Phone: 269-781-4010
 Fax: 269-781-8499

QUOTE

Date	Estimate #
7/28/2015	4964

Name / Address
Marshall City ATT: Mike Hackworth

Qty	Description	Cost	Total
	Inspect and repack wheel bearings Grease all allemite fitting and make sure they will take grease. This bid does not include electrical, hydraulic or engine work labor: parts and material:	9,200.00 9,890.00	9,200.00 9,890.00

This quote is void after 30 days material cost valid for 24 hours	Subtotal	\$19,090.00
	Sales Tax (6.0%)	\$0.00
	Total	\$19,090.00

Phone #	Fax #
269-781-4010	269-781-8499



ADMINISTRATIVE REPORT
August 17, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Kristin Bauer, Director of Public Services
Tom Tarkiewicz, City Manager

SUBJECT: Addendum to MDOT Contract for Taxistreet Paving
MDOT Contract No. 2014-0905/A1 (Amendment)

BACKGROUND: The City has received a grant through the Michigan Department of Transportation for the rehabilitation of the taxistreets at Brooks Field. This contract was included in the City of Marshall's capital improvement plan for FY 2015 and this contract with MDOT was approved at the August 18, 2014 City Council meeting. Funding is divided between the Federal Aviation Administration, the State of Michigan and the City of Marshall. The project was estimated at a cost of \$270,000, of which the city was responsible for \$13,461.

Construction was completed during the fall of 2014, however during the project several areas under the taxiways required additional work prior to paving. This additional work was approved by the construction manager and MDOT prior to completion. Additional costs (change orders) were incurred as a result of this work, thus requiring a modification to the previous contracts. The revised total project budget is now \$304,000, of which the city is responsible for \$15,162 representing a change of \$1,701 to the previous approved MDOT contract.

RECOMMENDATION: It is recommended that the City Council approve the resolution authorizing the Clerk to sign the amended agreement with the Michigan Department of Transportation for the Rehabilitation Taxiway – Hanger Area Construction project at Brooks Field.

FISCAL EFFECTS: To appropriate an additional \$1,701 from the General Fund-Airport Capital Outlay budget expenditure line item 295-900-970.00.

CITY GOAL CLASSIFICATION:

GOAL AREA 4. INFRASTRUCTURE

Goal Statement: Preserve, rehabilitate, maintain and expand city infrastructure and assets.

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

Kristin Bauer
Director of Public Services

Tom Tarkiewicz
City Manager

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**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2015-__**

WHEREAS, the City Council of the City of Marshall has reviewed Contract #2014-0905/A1 (Amendment) for federal project B-26-0064-1914 with the Michigan Department of Transportation for the Rehabilitation Taxiway – Hanger area Construction; and

WHEREAS, the City Council agrees to utilize the combination of federal, state, and local funding to fund these improvements as stated within contract #2014-0905/A1 (Amendment) to be performed; and

WHEREAS, the estimated expense of the project is \$304,000; and

WHEREAS, the City participation in the project is estimated at \$15,162; and

WHEREAS, the City Council understands and agrees to the amended contract and its attached conditions.

NOW THEREFORE BE IT RESOLVED that based upon a motion made by _____, and supported by _____, to authorize Trisha Nelson, Clerk to sign contract 2014-0905/A1 for federal project B-26-0064-1914.

Voting For:

Voting Against:

Absent:

CERTIFICATION OF CITY CLERK

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 17th day of August, 2015.

Trisha Nelson, City Clerk

Date

IN A WORK SESSION held Monday, August 3, 2015 at 6:00 P.M. in the Training Room of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order.

Present: Council Members: McNeil, Metzger, Miller, and Mayor Reed.

Also Present: City Manager Tarkiewicz.

Absent: Council Member Schurig and Williams.

A. Cynthia Stump, Jeff Dorr, and Karyn Boyd, representatives from ITC, presented ITC's plans for the replacement of the City's transmission line from Jackson.

The meeting was adjourned at 6:50 p.m.

Jack Reed, Mayor

Trisha Nelson, Clerk

OATH OF OFFICE

Clerk Trisha Nelson administered the oath of office to Jon Gerten, Ward 5 City Council Member.

CALL TO ORDER

IN REGULAR SESSION Monday, August 3, 2015 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Reed.

ROLL CALL

Roll was called:

Present: Council Members: Gerten, McNeil, Metzger, Miller, and Mayor Reed.

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: Council Member Schurig and Williams.

Moved Miller, supported McNeil, to excuse the absence of Council Member Schurig and Williams. On a voice vote – **MOTION CARRIED.**

INVOCATION/PLEDGE OF ALLEGIANCE

Kris Tarkiewicz of Family Bible Church gave the invocation and Mayor Reed led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Metzger, supported McNeil, to approve the agenda as presented. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved McNeil, supported Metzger, to approve the Consent Agenda:

- A. Minutes of the City Council Work Session and Regular Session held on Monday, July 20, 2015;
- B. Approve city bills in the amount of \$ 1,576,371.50.

On a roll call vote – ayes: Gerten, McNeil, Metzger, Miller, and Mayor Reed; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITIONS

None.

INFORMATIONAL ITEMS

Chief Schwartz provided event reports for the Bakers Dozen Beer Run and the Tractor Drive for Cancer Cure.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

None.

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Compost Equipment Purchase:

Moved Metzger, supported Miller, to approve the release of funds set aside in the compost equipment fund for the purchase of the "Beast 2680" and authorize an additional \$2,191.07 from the City General Fund for the purchase. On a roll call vote – ayes: McNeil, Metzger, Miller, Mayor Reed, and Gerten; nays: none. **MOTION CARRIED.**

B. 4th Quarter Investment Portfolio Report:

Moved McNeil, supported Metzger, to accept the 4th Quarter Investment Portfolio Report as presented. On a voice vote – **MOTION CARRIED.**

C. 4th Quarter Financial Report:

Moved McNeil, supported Metzger, to accept the 4th Quarter Financial Report as presented. On a voice vote – **MOTION CARRIED.**

D. 4th Quarter Cash & Investments Position Report:

Moved Miller, supported Metzger, to accept the 4th Quarter Cash & Investments Position Report as presented. On a voice vote – **MOTION CARRIED.**

APPOINTMENTS/ELECTIONS

A. Downtown Development Authority/Local Development Finance Authority Appointment:

Moved Metzger, supported McNeil, to approve the reappointment of Desmond Kirkland to the Downtown Development Authority and Local Development Finance Authority for a term expiring September 15, 2019. On a voice vote – **MOTION CARRIED.**

B. Library Board Appointment:

Moved Miller, supported Metzger, to approve the appointment of Dawn Zaki to the Library Board with a term expiring March 31, 2017. On a voice vote – **MOTION CARRIED.**

C. Zoning Board of Appeals Alternate:

Moved McNeil, supported Miller, to approve the appointment of Jim Daily to serve as an alternate for the Zoning Board of Appeals with a term expiring March 10, 2017. On a voice vote – **MOTION CARRIED**

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

COUNCIL AND MANAGER COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 7:36 p.m.

Jack Reed, Mayor

Trisha Nelson, City Clerk

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
20815	A & D LIGHTING SUPPLY	F5475 / 850		139.60
AA-46915	AIM ASPHALT, INC	EXCAVATE & PAVE STREET CUT AT EAGLE & G		750.00
215070406	ALERT-ALL CORP	STICKERS		396.00
SLS 10035307	ALEXANDER CHEMICAL CO	CHLORINE AND SULFUR DIOXIDE	2016.004	1,491.00
SLS 10035019	ALEXANDER CHEMICAL CO	HYDROFLUOSILICIC ACID, CAIROX FF	2016.020	4,451.94
6930	ALL RAILROAD SERVICES	2015 ELECTRIC LINE CLEARANCE- TREE TRIM	2016.041	5,841.60
6939	ALL RAILROAD SERVICES	2015 ELECTRIC LINE CLEARANCE- TREE TRIM	2016.041	2,555.70
39684	ALL YOU NEED GRAND RE	CANOPIES, CHAIRS, TABLES, LIGHTS--BLUES		2,348.75
85491	ALL-TRONICS INC	ASSISTANCE IN SETTING UP A CELL PHN EXT		75.00
85527	ALL-TRONICS INC	PROGRAMMING TO REMOVE ER PHN EXTENSIONS		75.00
5211381	ALTEC INDUSTRIES INC	SERVICE CALL		617.50
150710660	AMBS CALL CENTER	ANSWERING SERVICE		238.20
4091707	ARGUS-HAZCO	AIRSWITCH		90.00
13-838460	ARROW UNIFORM	CUST #010198-03		143.71
13-838461	ARROW UNIFORM	CUST #010198-06		31.23
13-838462	ARROW UNIFORM	CUST #010198-05		20.00
13-838459	ARROW UNIFORM	CUST #010198-04		51.42
13-838454	ARROW UNIFORM	CUST #010198-01		27.47
13-838458	ARROW UNIFORM	CUST #010198-02		54.32
13-823044	ARROW UNIFORM	CUST #010198-04		51.42
13-823039	ARROW UNIFORM	CUST #010198-01		27.47
13-823046	ARROW UNIFORM	CUST #010198-06		31.23
13-823047	ARROW UNIFORM	CUST #010198-05		20.00
13-830735	ARROW UNIFORM	CUST #010198-01		27.47
13-830741	ARROW UNIFORM	CUST #010198-04		51.42
13-830744	ARROW UNIFORM	CUST #010198-05		20.00
13-830743	ARROW UNIFORM	CUST #010198-06		31.23
13-830740	ARROW UNIFORM	CUST #010198-02		54.32
13-830742	ARROW UNIFORM	CUST #010198-03		143.71
13-823045	ARROW UNIFORM	CUST #010198-03		210.37
13-823043	ARROW UNIFORM	CUST #010198-02		54.32
388-184043	AUSTIN-BATTERIES PLUS	RECHARGEABLE BATTERIES & CHARGER		46.97
388-184392	AUSTIN-BATTERIES PLUS	LIGHT BULBS		89.70
388-183945	AUSTIN-BATTERIES PLUS	LIGHT BULBS		79.96
388-105810-01	AUSTIN-BATTERIES PLUS	WORK LIGHT		18.95
388-184592	AUSTIN-BATTERIES PLUS	3 6V BATTERIES		35.96
225-376322	AUTO VALUE MARSHALL	24 X 12.00-12 TUBE		20.09
225-376556	AUTO VALUE MARSHALL	30 30 LS SPR BRK		64.33
225-376543	AUTO VALUE MARSHALL	HI POWER II BELT		63.58
225-375198	AUTO VALUE MARSHALL	GLOW PLUG		31.49
225-376204	AUTO VALUE MARSHALL	DUST CAP TYPE 11, FUEL FILTERS		14.26
225-376697	AUTO VALUE MARSHALL	OIL FILTER, 5W 30		64.83
225-376888	AUTO VALUE MARSHALL	CYCLE TIE DOWNS		21.39
225-376856	AUTO VALUE MARSHALL	SHELL TELLUS AW68		117.69
225-377058	AUTO VALUE MARSHALL	BRAKE RCTOR, CERAMIC PADS, OIL FILTER		93.38
225-376813	AUTO VALUE MARSHALL	HSD BIT, MAP/PRO CYLINDER		17.86
225-375113	AUTO VALUE MARSHALL	SIDE TERM BOLT		5.09
225-375579	AUTO VALUE MARSHALL	DART 10 SUPPLIES		32.17
225-371677	AUTO VALUE MARSHALL	UNLOAD BRAKE CAL		146.19
225-377573	AUTO VALUE MARSHALL	DEGREASER		16.76
102771	B S & A SOFTWARE	BSSA ANNUAL SERVICE/SUPPORT 8/1/15-7/31	2016.064	5,440.00
232471-IN	BEAVER RESEARCH CO	CLEANERS FOR ENGINES		1,430.00
231636-IN	BEAVER RESEARCH CO	LUBE		79.98
112352	BELL EQUIPMENT COMPAN	TUBE ASSY		92.72
BLU-7012	BLU FISH CONSULTING,	BLUES FEST MEDIA EXPENSES		6,388.48
BLU-7013	BLU FISH CONSULTING,	BLUES FEST PRINTING, BANNERS		720.00
900298	BOSHEARS FORD SALES I	2016 FORD POLICE INTERCEPTOR UTILITY VE	2016.002	27,282.00
073115	CALHOUN COUNTY TREASU	JULY TRAILER FEES		80.00
12456	CARON CHEVROLET	REPLACE WIRE HARNESS DUE TO DAMAGE FROM	2016.068	1,917.95
10236-2	CASPER CORPORATION	MARSHALL REGIONAL LAW ENFORCEMENT CENTE	2015.200	59,816.96
3065	CB HALL ELECTRIC COMP	ADD METER TO TEMP SERVICE		102.50
IN61317	CORNERSTONE OFFICE SY	SHARP/X503N CONTRACT		338.93
IN61318	CORNERSTONE OFFICE SY	SHARP/X503N CONTRACT		288.40
9949	COURTNEY & ASSOCIATES	JULY SERVICES		250.00
1131893	CRAFT PHOTOGRAPHY	BUSINESS STUDIO SESSION, CD		95.00
88074	CRT, INC	CLOUD STORAGE		565.46
88169	CRT, INC	CABLE ORGANIZER		(126.00)
88735	CRT, INC	CLOUD STORAGE		592.90
829400	CRYSTAL FLASH ENERGY	PROPANE CYLINDERS		17.27
129519	D & D MAINTENANCE SUP	TISSUE		120.00
469921	DARLING ACE HARDWARE	PAINT		30.99
470481	DARLING ACE HARDWARE	HOSE MENDER		13.96
EXECUIN14319	DIGITAL HIGHWAY INC	PRIMARY INTEGRATION SERVICES		75.00
EXECUIN14318	DIGITAL HIGHWAY INC	ANTENNAS, WARRANTY, MODEMS		1,032.15
W23048120101	DISCOUNT SCHOOL SUPPL	CRAFT SUPPLIES		107.07
W23125330101	DISCOUNT SCHOOL SUPPL	SUPPLIES		102.71
INV21840	DORNBOS SIGN INC	GAL U-CHANNEL POSTS	2016.066	1,951.25
INV21839	DORNBOS SIGN INC	SIGNS, HARDWARE	2016.066	321.10
INV21865	DORNBOS SIGN INC	NUTS, BOLTS, TRUSS HEAD BOLTS, BREAK NU		188.00

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
28905	ELECTION SOURCE	OPTECH INSIGHT 12 VOLT		
2015-3115	EMERGENCY REPORTING	ANNUAL REPORT REPORTING SYSTEM	2016.063	190.00
761187	ENVIRONMENTAL RESOURC	WATER QA/AC SAMPLES		2,047.00
S101508873.001	ETNA SUPPLY	MEASURING TAPE, DUCT TAPE CLOTH, GASKET		569.85
56815	F. G. CHENEY LIMESTON	ROAD CHIPS		295.49
286755	FAIRBANKS-MORSE ENGIN	ENGINE #6 PARTS NEEDED FOR REPAIR	2016.016	35.77
286459	FAIRBANKS-MORSE ENGIN	ENGINE #6 PARTS NEEDED FOR REPAIR	2016.016	74.41
286567	FAIRBANKS-MORSE ENGIN	ENGINE #6 PARTS NEEDED FOR REPAIR	2016.016	22.81
286340	FAIRBANKS-MORSE ENGIN	ENGINE #6 PARTS NEEDED FOR REPAIR	2016.016	18,690.26
MIMA160520	FASTENAL COMPANY	LABEL MAKER TAPE		46.41
MIMA160767	FASTENAL COMPANY	CAUTION TAPE		121.57
MIMA160865	FASTENAL COMPANY	HANDWASH		6.36
MIMA160825	FASTENAL COMPANY	WASHERS/SCREWS		183.05
MIMA160771	FASTENAL COMPANY	CABLE TIES		0.65
MIMA160329	FASTENAL COMPANY	JANITORIAL SUPPLIES		12.90
MIMA160938	FASTENAL COMPANY	WET HAND TOWELS		261.52
MIMA160923	FASTENAL COMPANY	SHOP TOWELS		29.99
MIMA160888	FASTENAL COMPANY	MAINTENANCE SUPPLIES		101.09
MIMA160871	FASTENAL COMPANY	9.3" X 9.4" TWL		53.27
MIMA159629	FASTENAL COMPANY	SHEARS		26.29
MIMA159630-CR	FASTENAL COMPANY	CREDIT FOR SHEARS		25.88
MIMA160743	FASTENAL COMPANY	SUPPLIES		(25.88)
9796700418	GRAINGER	ELECTRIC MOTOR		8.82
937534	GWIN, DARWIN	MOW BROOKS NATURE AREA		643.50
9476378	HACH COMPANY	LAB SUPPLIES		375.00
9481618	HACH COMPANY	LAB SUPPLIES		71.59
415	HARVESTER FLOWER SHOP	BEARDSLEE		95.40
71552	HERMANS MARSHALL HARD	CIRCUIT TESTER		40.00
71502	HERMANS MARSHALL HARD	TRI-WHEEL CASTER, KEY		54.99
71527	HERMANS MARSHALL HARD	9V BATTERIES		15.78
71516	HERMANS MARSHALL HARD	ROUNDUP, SCREEN REPAIR		18.99
71763	HERMANS MARSHALL HARD	DEET		64.99
72450	HERMANS MARSHALL HARD	FITTINGS		16.98
72426	HERMANS MARSHALL HARD	LAGS		5.78
72416	HERMANS MARSHALL HARD	THREAD LOCKER, RAPID LINK, SMALL CLEVIS		10.99
71526	HERMANS MARSHALL HARD	CLAMPS		13.97
72444	HERMANS MARSHALL HARD	KEY, FOAM BRUSHES		9.16
72358	HERMANS MARSHALL HARD	KEY		4.07
72460	HERMANS MARSHALL HARD	SPACKLE, TOOL		2.49
71519	HERMANS MARSHALL HARD	GREAT STUFF, DEET		10.78
72480	HERMANS MARSHALL HARD	HOSE		21.97
72474	HERMANS MARSHALL HARD	CABLE, CLIPS, TURNBUCKLE, STRAPS		8.79
72467	HERMANS MARSHALL HARD	MOUNTING TAPE, KEY		141.83
72425	HERMANS MARSHALL HARD	BRACKETS & MOUNTING HARDWARE FOR PARTIT		8.97
72457	HERMANS MARSHALL HARD	LANDSCAPE FABRIC, HARDWARE		7.94
72417	HERMANS MARSHALL HARD	KEYS		20.99
72433	HERMANS MARSHALL HARD	6 OUTLET STRIP		4.98
71765	HERMANS MARSHALL HARD	SET OF EXTRACTORS		9.29
71540	HERMANS MARSHALL HARD	BOLTS, PLUG, COUPLER & NIPPLE SET, AIR		17.49
71563	HERMANS MARSHALL HARD	POWERSTRIP SURGE, SAMS ALL		29.26
11699	HUNTER PRELL COMPANY	SERVICE CALL AT MARSHALL HOUSE		161.48
36287-IN	HYDROCOP	CROSS CONNECTION CONTROL PROGRAM		210.00
291425421	IDEXX DISTRIBUTION CO	WATER TESTING SUPPLIES		395.00
1901802009538	INTERSTATE ALL BATTER	AUTOMOTIVE BATTERY		989.95
97359	J & K PLUMBING SUPPLY	SUPPLIES		445.90
97277	J & K PLUMBING SUPPLY	SUPPLIES		4.19
97225	J & K PLUMBING SUPPLY	DELTA PIN MOUNT SWIRL CONNECTOR		15.53
PC01269800:001	JACKSON TRUCK SERVICE	3030 COMPLETE CHAMBER		35.36
072815	JIMMY'S JOHNS	COMPOSTS SERVICES		49.47
073115-FM	JIMMY'S JOHNS	FARMERS MARKET SERVICES		90.00
073115	JIMMY'S JOHNS	BLUES FEST SERVICES		42.50
304895	JUSTICE FENCE	RENTAL OF TEMPORARY FENCE		1,125.00
304899	JUSTICE FENCE	BLACK PIPE, TIES		250.00
072815	K-MART	JULY CHARGES		121.90
506640	KAR LABORATORIES INC	CYANIDE ANALYSIS		49.98
506641	KAR LABORATORIES INC	MERCURY ANALYSIS		100.00
506642	KAR LABORATORIES INC	BIO-SOLIDS ANALYSIS		260.00
507080	KAR LABORATORIES INC	CYANIDE ANALYSIS		305.00
562922	KENNEDY INDUSTRIES IN	INSTALL FIREWALL FOR WATER SCADA	2016.048	100.00
28623	LAKELAND ASPHALT CORP	BITUMINOUS AGGREGATES		2,960.00
28513	LAKELAND ASPHALT CORP	BITUMINOUS AGGREGATES		246.18
107488	LARRY'S FLOOR COVERIN	EGGSHELL PAINT		222.53
107510	LARRY'S FLOOR COVERIN	EGGSHELL PAINT		215.00
107503	LARRY'S FLOOR COVERIN	EGGSHELL PAINT		304.50
17421	LAURA'S GOURMET CATER	KANOE THE KAZOO LUNCHES		43.50
1035749	LEGG LUMBER	2 X 4 X 92 5/8" PRECUT		1,212.50
1035717	LEGG LUMBER	GRAVEL, TREATED LUMBER		16.74
215028	LEID PRODUCTS	50% OF IT CHANGE ORDER		26.48
13321	MARSHALL TIRE CITY	NEW TIRES, RPLC FRT WHEEL STUDS	2015.246	4,750.00
				1,181.15

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
7132	MARSHALL WELDING & FA	MODIFY HOSE RACK AND INSTALL CASTERS		235.46
4981	MID-STATE ASBESTOS RE	ASBESTOS ABATEMENT AND MONITORING-FORME	2015.359	16,250.00
C71933495	MSC INDUSTRIAL SUPPLY	VESTS, HARD HAT		297.44
52239015	MSC INDUSTRIAL SUPPLY	RETURNED HARD HATS		(60.24)
72544965	MSC INDGSTRIAL SUPPLY	HARD HATS		60.24
73671135	MSC INDUSTRIAL SUPPLY	HARD HAT		21.38
52218695	MSC INDUSTRIAL SUPPLY	HARD HAT RETURNED		(48.61)
73825025	MSC INDUSTRIAL SUPPLY	LATEX GLOVES & IVY X		112.57
INV69306	MUNICIPAL SUPPLY CO.	2" 90 DEG COMPRESSION COUPLING NO LEAD		851.86
5847455	MY ALARM CENTER	MONITORING		126.00
1C06314182	NAHRO	MARSHALL HOUSE MEMBER #000001166568		125.00
417559	NAPA OF MARSHALL	SAND PAD		43.94
418530	NAPA OF MARSHALL	CLEANING BRUSHES		11.98
358576	NORTH CENTRAL LABORAT	LABORATORY SUPPLIES	2016.006	521.26
359806	NORTH CENTRAL LABORAT	LABORATORY SUPPLIES - FLUORIDE PROBE	2016.006	716.23
6251392	NSF INTERNATIONAL	CHEMISTRY TESTING		510.00
69331	O'LEARY WATER CONDITI	COOLER RENTAL		20.00
518437	OFFICE 360	LABELS, TAPE		43.00
524368	OFFICE 360	LABELS		29.99
515503	OFFICE 360	STACKING TRAY		10.32
516470	OFFICE 360	PLOTTER PAPER		40.98
517551	OFFICE 360	DATE STAMP		14.99
524758	OFFICE 360	WALL CALENDAR		29.99
5946450	POWER LINE SUPPLY	BLACK SPOOL		11.76
5944385	POWER LINE SUPPLY	OKONITE 1/0 COPPER PRIMARY WIRE- UNDERG	2016.015	7,817.56
5944343	POWER LINE SUPPLY	SCREWDRIVER SQ SHANK		15.50
5946445	POWER LINE SUPPLY	SPACER TRIANGULAR AERIAL CABLE		937.50
5946446	POWER LINE SUPPLY	CONNECTOR COMP CU		56.80
5946447	POWER LINE SUPPLY	CONNECTOR SPLIT BOLT		210.82
5946449	POWER LINE SUPPLY	TERMINAL KIT - COLD SHRINK		241.44
5946448	POWER LINE SUPPLY	#4 CU SPLIT BOLT		185.00
780432	PURITY CYLINDER GASES	OXYGEN, ACETYLENE		74.89
269-781-3559-C715	QLT CLS	ACCT # 269-781-3559		13.20
6822	QUALITY ENGRAVING SER	PLASTIC SIGNS FOR FIRE DEPT		128.00
10261	RADIO COMMUNICATIONS	2016 FORD INTERCEPTOR VEHICLE CHANGE OV	2016.036	392.12
150592	RATHCO SAFETY SUPPLY	DRUMS		365.00
340533	ROE-COMM., INC	CALL ALARM/INFORMER	2016.062	3,700.00
340535	ROE-COMM., INC	CALL ALARM/INFORMER	2016.062	1,757.00
70564024	ROSE PEST SOLUTIONS	MARSHALL HOUSE SERVICE		56.00
18904	RS TECHNICAL SERVICE	KIT, VALVE, PVC		314.04
8376	SIGNWORLD CONCEPTS	PSB SIGNAGE		35.00
15503	STANDARD PRINTING & O	WALL SIGN		15.90
15589	STANDARD PRINTING & O	TOWN CRIER		325.23
15611-1	STANDARD PRINTING & O	BROTHER THERMAL PAPER		65.59
190448	STANLEY LAWN & GARDEN	UNIVERSAL SPEED HEAD		34.48
MU 379567	STATE OF MICHIGAN - M	DOWNTOWN MARSHALL SIGNS INSTALLED ON EX		5,650.00
WA 379201	STATE OF MICHIGAN - M	AIRPORT WEATHER OBS DATA SYS		801.19
266585	STEENSMA	SWITCH, BLADE		190.00
280302	STEENSMA	EXTENSION SPRING		32.89
S009027032.001	STUART C IRBY CO	SWITCHGEAR BOX PAD	2016.369	788.00
SI1407138	TASER INTERNATIONAL	BATTERY PK		138.81
IN20932	WELLS EQUIPMENT	HINGES, PINS		92.89
				214,960.54

APPROVAL LISTING FOR CITY OF MARSHALL
 EXP CHECK RUN DATES 07/31/2015 - 07/31/2015
 UNJOURNALIZED OPEN
 BANK CODE: MAIN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
072515	BALLARD, FRANK R	INSPECTOR COMMISSION		2,532.41
072815	CALHOUN COUNTY TREASU	P/N 53-001-798-00 RETURNED SPEC ASSMNT		469.90
205097396539	CONSUMERS ENERGY	1000 0033 5602		327.12
072815	ESTERLINE, ELEANOR	REFUND SECURITY DEPOSIT AND ACCT BALANC		440.00
072515	GROSS, JOHN	INSPECTOR COMMISSION		728.51
16947683	GUARDIAN ALARM	CITY HALL SECURITY SYSTEM/ 2 MONTHS MON	2015.297	36.31
17025792	GUARDIAN ALARM	MARSHALL HOUSE ALARMS MONITORING		36.70
16873420	GUARDIAN ALARM	MARSHALL HOUSE ALARM MONITORING		36.31
99007320387-0715	LOWE'S	ACCT 9900 732038 7		7.38
72315	MARSHALL AREA COMMUNI	REFUND SECURITY DEPOSIT - MARK LAWRENCE		51.00
5550390-15	MICHIGAN MUNICIPAL LE	WORKERS' COMPENSATION INSURANCE COVERAG	2016.051	82,422.00
072915	MIRATECH	30% OF EQUIPMENT VALUE TO RELEASE INTO	2016.054	23,976.30
072515	NICHOLS, JEFFREY S	INSPECTOR COMMISSION		500.00
072715	NISSIN TRAVEL SERVICE	2015 SISTER CITY TRIP - KATHY MILLER		1,401.72
072715	SEVEN SEASONS LAWN &	REFUND DEPOSIT, LESS WATER & HYDRANT FE		60.00
072915	STATE OF MICHIGAN	CHAD HAZEL--WASTEWATER OPERATOR CERTIFI		70.00
072215	STOFFER, DEANN	504 REQUEST FOR REIMBURSEMENT OF EXPENS		169.99
072315	WINTERSTEEN, DONNA	REFUND DEPOSIT AND BALANCE OF ACCT		361.00
10040269-0715	WOW! BUSINESS	ACCT #010040269		306.00
				113,932.65

INVOICE N#	FR	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
1		AMERICAN FLO BLASTING	BLAST PRIME PAINT		590.00
72915		ANDERSON, HOPE	ENERGY OPTIMIZATION - DEHUMIDIFIER		25.00
072915		BATTLE CREEK CITY OF	PLAYGROUND FIELD TRIP #7		1,064.00
08/03/2015		BILLINGS, TIMOTHY	UB refund for account: 2900760041		37.13
08/03/2015		BOLEN, JULIE	UB REFUND FOR ACCOUNT: 2101330003 DUPLI		110.10
08/03/2015		BOYER, MARTIN	UB refund for account: 3205180028		79.49
080315		CADY, STARR	ENERGY OPTIMIZATION - WASHER & DRYER		50.00
080315		CHAPMAN, MAUREEN	REFUND DEPOSIT		144.00
2550568915-0815		CHEMICAL BANK SOUTH	HSA #2550568915, TRACY HALL		585.00
2551293919-0815		CHEMICAL BANK SOUTH	HSA #2551293919, KRISTIN BAUER		292.50
2550557181-0815		CHEMICAL BANK SOUTH	HSA ACCT #2550557181 TARKIEWICZ, TOM		585.00
08/03/2015		CHURCHHILL, SHARON	UB refund for account: 3005720035		23.38
90410		CITY OF THREE RIVERS	COMPOST EQUIPMENT CONTRIBUTION		2,191.07
073115		DOPP, WILLIAM	TRAVEL EXPENSE REIMBURSEMENT		38.53
17024447		GUARDIAN ALARM	CITY HALL SECURITY SYSTEM/ 2 MONTHS MON	2015.297	120.00
72453		HERMANS MARSHALL HARD	DUSTPAN, BROOM		13.08
2909422		IIX INSURANCE INFORMA	MOTOR VEHICLE REPORTS		30.20
08/04/2015		KATZ COMPUTER CONSULT	UB refund for account: 200170009		46.70
08/03/2015		LAMPERT, CANDACE	UB refund for account: 401260006		36.80
072915		LARRY & SARA PLUSHNIK	ENERGY OPTIMIZATION - LED BULBS		60.00
071515A		LARRY'S FLOOR COVERIN	BALANCE DUE FOR CARPET & INSTALLATION I		1,490.73
821302310590950715		LOWES BUSINESS ACCOUN	ACCT #821 3023 105909 5		1,191.11
9421-0715		MARSHALL COMMUNITY CU	9421 - SEARS		629.63
S3779381.001		MEDLER ELECTRIC COMPA	SURGE SUPPRESSORS	2016.039	3,153.87
S3808962.001		MEDLER ELECTRIC COMPA	ELECTRIC TAPE, COUPLING, CEMENT		124.99
S3808962.002		MEDLER ELECTRIC COMPA	2" EXPANSION COUPLING		98.60
2015		MICHIGAN CHAPTER OF N	THERESA SEARS-- JOINT HOUSING CONFERENC		175.00
525427		OFFICE 360	DESK, CHAIR	2016.053	1,164.24
249-004735423		REPUBLIC SERVICES #24	ACCT #3-0249-1022021		1,350.97
07/30/2015		SMITH, MAURICE	UB refund for account: 3003000008		58.84
072915		THE STORAGE VAULT	ENERGY OPTIMIZATION - OUTDOOR LED LIGHT		518.70
072915		THOMPSON, ROBERT	ENERGY OPTIMIZATION -A/C TUNE-UP		50.00
072915		WILSON, ANGELIA	ENERGY OPTIMIZATION - FURNACE AND A/C		350.00
10058364-0715		WOW! BUSINESS	ACCT #010058364		32.97
10058364-0715		WOW! BUSINESS	ACCT #014226414		92.69
10058364-0615		WOW! BUSINESS	ACCT #014226414		66.90
					16,671.22

EVENT REPORT

EVENT: 52nd Marshall Historical Society's Annual Historic Home Tour and Civil War Ball

EVENT LOCATION: Multiple locations

SPONSOR: Marshall Historical Society and the Marshall Area Historical Re-enactors Society

EVENT DATE: Saturday and Sunday, September 5th and 6th

EVENT TIMEFRAME: see details below

MDOT PERMIT REQUIRED: No

MDOT PERMIT GRANTED: NA

ROAD CLOSURE DETAIL: N. Kalamazoo Avenue from Chemical Bank entrance to Mansion Street.

ROAD CLOSURE TIMEFRAME: Saturday 5:30am to Sunday at 7:00pm

EVENT CLOSURE DETAIL: Closure will be used for passenger loading, pedestrian safety, and the civil war ball

DETOUR DETAIL: No posted detours.

EVENT DETAIL:

Civil War Ball on Saturday Night from 7pm to 10pm

Picnic will follow on Sunday evening in the parking lot next to the Lutheran Church in the 100 Block of W. Green Street.

PARKING PROHIBITION: Mansion Street from Sycamore Street to Kalamazoo Avenue and in front of and across from each home that is on the tour

COUNCIL NOTIFICATION DATE: August 17th, 2015

EVENT REPORT

EVENT: Neighborhood Block Party

EVENT LOCATION: N. Mulberry between Prospect and Union Streets

REQUEST: Ingrid Ault

EVENT DATE: Saturday, September 19, 2015

EVENT TIMEFRAME: 3:00p – 6:00p

MDOT PERMIT REQUIRED: No

MDOT PERMIT GRANTED: NA

ROAD CLOSURE DETAIL: Close N. Mulberry between Prospect Street and Union Street

ROAD CLOSURE TIMEFRAME: 2:00p – 7:00p

EVENT CLOSURE DETAIL: The roadway will be closed and barricaded off on Mulberry from Prospect Street to the south and ending at Union Street to the north.

DETOUR DETAIL: Traffic will be diverted to the adjacent local streets.

EVENT DETAIL:

Mrs. Ault is requesting that the block stated above be closed for a neighborhood party. The street will be blocked off to accommodate kid activities, table set up and barbequing. Although the party is from 3p – 6p, they are requesting additional time for set up and tear down.

COUNCIL NOTIFICATION DATE: August 17, 2015.



ADMINISTRATIVE REPORT
AUGUST 17, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Natalie Dean, Assistant City Manager and Director of
Community Services
Tom Tarkiewicz, City Manager

SUBJECT: Public hearing to consider Zoning Amendment
Application #RZ15.01 for 309 W. Hanover and 318 S.
Grand, rezone from MFRD (Multiple Family Residential)
to PSP (Public/Semi-Public)

BACKGROUND: On July 8, 2015, the Planning Commission held a public hearing on a rezoning request from the County, the current owner of 309 W. Hanover Street and 318 S. Grand Street. The property at 309 W. Hanover was formerly the site of a home that went into foreclosure and disrepair. Once the County owned it, it was demolished. 318 S. Grand is a large parking lot that was used primarily when the jail was being used.

The County has combined the two parcels and would like them rezoned from MFRD (Multiple Family Residential) to PSP (Public/Semi-Public). Currently, the Planning Commission is working with the County on a site plan for a storage building to be placed in the southern-most end of the parking lot. For that use, as well as the existing uses of the County, the PSP district is appropriate. The permitted uses in the PSP district include:

§ 156.171 PRINCIPAL PERMITTED USES.

In the PSP District, no building, structure or land shall be used in whole or in part, except for one or more of the following specified uses, unless otherwise provided in this chapter.

- (A) Public and municipal uses, including but not limited to municipal and municipal-owned buildings, uses, and offices; courthouses; public off-street parking facilities; public safety facilities; and civic centers.
- (B) Private off-street parking facilities accessory to a principal use permitted in an adjoining zoning district.
- (C) Institutional uses, subject to the standards of § 156.193.
- (D) Open space, wetlands, woodlands, drains, and greenbelt areas dedicated to the public, and public owned or operated pedestrian malls, parks, trails, playgrounds, and playfields.
- (E) Accessory buildings and uses customarily incidental to the above permitted uses.

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

At the public hearing, the following comments were heard:

Jill Koyl, 303 S. Grand and 339 S. Grand, questioned the county's intentions of using the area for a recycling center. If so, she stated that she was against it.

Dave Stevenson, 313 S. Grand and 403 S. Kalamazoo and 802 W. Michigan, urged against the rezoning as he feels that the current residential zoning protects businesses and homeowners.

Barb Ramirez, 325 S. Kalamazoo, stated that her property abuts the parking lot now. She questioned the county's ability to put a recycling center on the lot and feels that she deals with enough right now from the cars the county currently keeps in the parking lot.

Richard Lindsey, Calhoun County representative, stated that with the jail coming down, the county absolutely needs the space for records and equipment that are currently kept in the jail space. The county has a records retention policy that requires boxes of records to be kept. He also stated that this site was one of twenty sites being discussed for the recycle center and nothing had been decided.

Barb Ramirez, 325 S. Kalamazoo, spoke again and asked the Planning Commission if there was any way to zone the land so that a recycle center could not be placed in the lot.

Jill Koyl, 303 S. Grand and 339 S. Grand, asked the county why they couldn't rebuild where the jail is now, once it comes down.

Kathy Johnson, 317 W. Hanover, spoke against the county building in the parking lot because she is trying to fix up a house and the neighborhood is trying to clean itself up. She asked the county to build where the jail is now.

Linda Nielson, 323 W. Hanover, stated that she is currently remodeling and improving a house in the neighborhood and is worried about property values.

Richard Lindsey, Calhoun County representative, spoke again and stated that he is a member of the LDFA and DDA and feels that the county has been a good neighbor. Aside from the build, they will repave the parking lot and plan to make the space where the jail comes down into entirely handicapped parking. He also stated that the county will be auctioning the cars in the parking lot and that there will be new landscaping and new parking available. The major goal was/is beautification of the area.

Planning Commissioners questioned the ability to keep equipment and files in the same storage area and asked if there would be any odors that would affect neighbors. Mr. Lindsey stated that there would be a firewall between the two uses inside the storage building and that the odors would be contained inside the building with no effect to the neighbors.

Afterwards, the Planning Commission worked through a Zoning Amendment worksheet which addressed the following criteria:

(1) The proposed zoning district is more appropriate than any other zoning district, or more appropriate than adding the desired use as a special land use in the existing zoning district.

Comments: PSP is the most appropriate district and offers some level of protection to bordering residential because uses in the PSP are limited.

(2) The property cannot be reasonably used as zoned.

Comments: The property could "reasonably" used, by different owners. It's not developable by the County at its current zoning.

(3) The proposed zone change is supported by and consistent with the goals, policies and future land use map of the adopted city master plan. If conditions have changed since the plan was adopted, as determined by the Planning Commission, the consistency with recent development trends in the area shall be considered.

Comments: The Master Plan indicates that the property could be high density residential; however, an apartment complex which could be placed in this zone, has the potential to have greater impact on the neighborhood than storage and parking.

(4) The proposed zone change is compatible with the established land use pattern, surrounding uses, and surrounding zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values, and is consistent with the needs of the community.

Comments: The proposed change is compatible with the established uses and surrounding businesses. The further south, the more the area transitions to office and commercial uses.

(5) All the potential uses allowed in the proposed zoning district are compatible with the site's physical, geological, hydrological and other environmental features.

Comments: Yes. This is not a highly sensitive property.

(6) The change would not severely impact traffic, public facilities, utilities, and the natural characteristics of the area, or significantly change population density, and would not compromise the health, safety, and welfare of the city.

Comments: The zoning change would not affect the neighborhood characteristics because PSP uses are compatible.

(7) The rezoning would constitute and create an isolated and unplanned district contrary to the city master plan which may grant a special privilege to one landowner not available to others.

Comments: Argumentatively, it may be isolated but not unplanned. This area will continue to be governmental use.

(8) The change of present district boundaries is consistent in relation to existing uses, and construction on the site will be able to meet the dimensional regulations for the proposed zoning district listed in the schedule of regulations.

Comments: Yes, the site plan is produced and has been reviewed.

(9) There was a mistake in the original zoning classification, or a change of conditions in the area supporting the proposed rezoning.

Comments: Yes. It should be POSD or PSP.

(10) Adequate sites are neither properly zoned nor available elsewhere to accommodate the proposed uses permitted in the requested zoning district.

Comments: Correct. There are no other adequate sites within the vicinity of the County Building.

MOTION by Banfield , supported by Burke Smith, to recommend that City Council approve Zoning Amendment Application #RZ15.01 for 309 W. Hanover and 318 S. Grand to rezone the parcels from MFRD (Multiple Family Residential) to PSP (Public/Semi-Public).

On a roll-call vote –ayes: Banfield, Burke Smith, Collins, Mankerian, McNiff, Meservey, Zuck, and Davis; nays: None. **MOTION CARRIED.**

RECOMMENDATION: After hearing public comment on Zoning Amendment Application #RZ15.01, for 309 W. Hanover and 318 S. Grand to rezone the parcels from MFRD (Multiple Family Residential) to PSP (Public/Semi-Public), Planning Commission recommends Council approve the request.

FISCAL EFFECTS: None at this time.

CITY GOAL CLASSIFICATION: GOAL AREA I. ECONOMIC DEVELOPMENT

Goal Statement: Sustain and intensify the economic vitality of the Marshall area.
Creative redevelopment of vacant commercial and industrial property.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,



Natalie Dean
Director of Community Services
Assistant City Manager



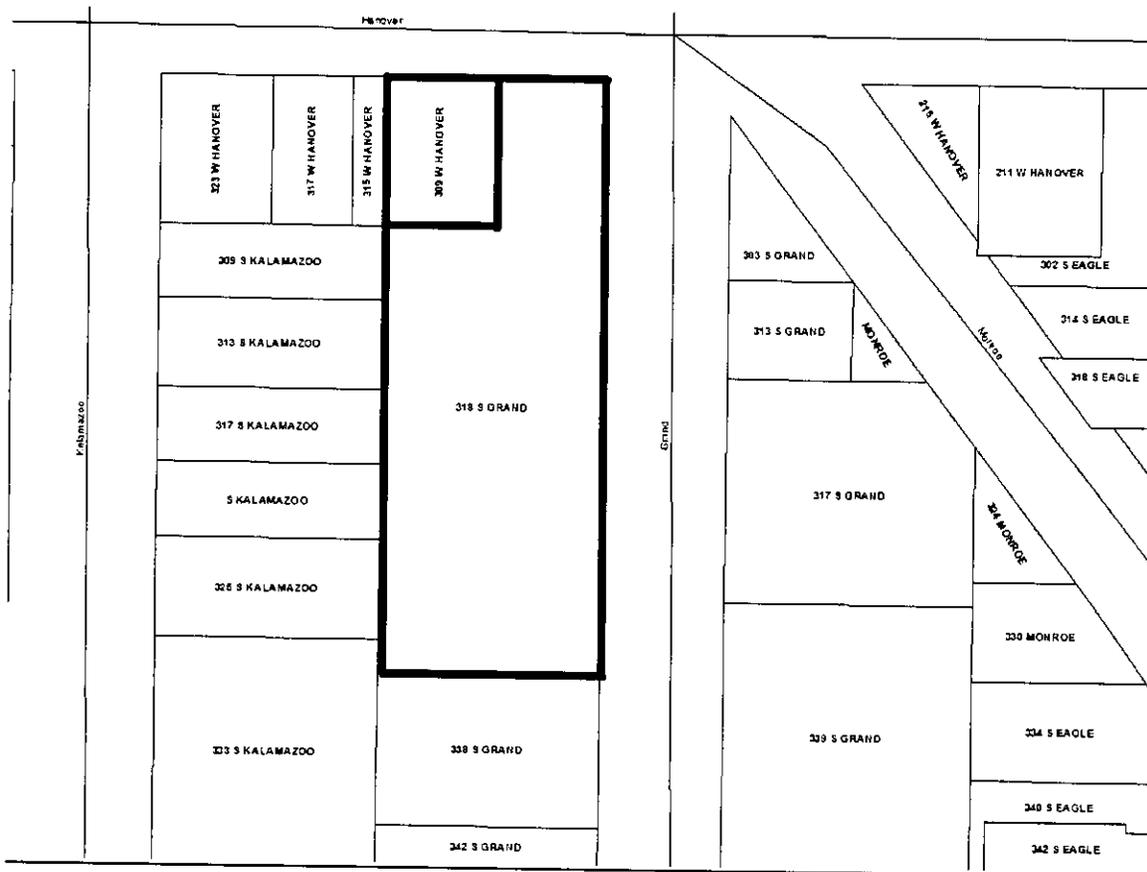
Tom Tarkiewicz
City Manager

**CITY OF MARSHALL
ORDINANCE #-15**

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF MARSHALL SO AS TO CHANGE THE ZONING OF TWO CERTAIN PARCELS OF REAL PROPERTY COMMONLY KNOWN AS 309 W. HANOVER ST., PARCEL #13-53-000-722-00 AND 318 S. GRAND ST., PARCEL #13-53-000-724-00 FROM THE ZONING DISTRICT OF MULTIPLE FAMILY RESIDENTIAL (MFRD) TO PUBLIC/SEMI-PUBLIC (PSP).

THE CITY OF MARSHALL, MICHIGAN ORDAINS:

Section 1. Pursuant to the authority granted in Sections 156.021 and 156.030 of the Marshall City Code, the Zoning Map of the City of Marshall is hereby amended so as to change the zoning district for the below described properties from Multiple Family Residential (MFRD) to Public/Semi-Public (PSP).



Property Descriptions

Marshall City, lower village block 34 east half of lot 2 lots 4, 6 and 8.
Marshall City, lower village west half lot 2 block 34. Commonly known as Hanover West.

Common Addresses

318 SOUTH GRAND STREET PARCEL #13-53-000-724-00
309 WEST HANOVER STREET PARCEL #13-53-000-722-00

Section 2. This Ordinance or a summary thereof shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices, within ten (10) days after its adoption. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signature of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this _____ day of _____, 2015.

Jack Reed, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on August 17, 2015, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK



**ADMINISTRATIVE REPORT
AUGUST 17, 2015 - CITY COUNCIL MEETING**

REPORT TO: Honorable Mayor and City Council Members
FROM: Natalie Dean, Director of Community Services/Assistant City Manager
Tom Tarkiewicz, City Manager

SUBJECT: Proposed changes to §97.04 Keeping of Poultry

BACKGROUND: Council held a public hearing on July 20, 2015 to gather public comment on the proposed changes to §97.04 Keeping of Poultry. Residents spoke in favor of owning poultry, as well as against owning poultry for nuisance reasons.

Following the public hearing, Council advised staff to make some minor changes to the current ordinance including: limiting coops to side or rear yards, the restriction of poultry on other properties, a reference to Chapter 92 Health and Sanitation: Nuisances, and a limit on the amount of poultry that can be kept one property. Those requested changes have been made and presented. The ordinance has been reviewed by the City Attorney.

In addition to the proposed changes to §97.04 Keeping of Poultry, Council also requested that Chapter 92 Health and Sanitation: Nuisances, be reviewed and possibly updated to accurately address issues concerning negligent owners of poultry. The City Attorney feels that the current Nuisance ordinance is adequate to provide residents with relief as needed.

RECOMMENDATION: Staff recommends review and approval of the changes to the proposed §97.04 Keeping of Poultry.

FISCAL EFFECTS: None at this time.

CITY GOAL CLASSIFICATION:

GOAL AREA 2. Quality of Life

Goal Statement:

To achieve and sustain a concentrated effort to promote a vibrant community atmosphere in the Marshall area.

ALTERNATIVES: As suggested by Council.

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Respectfully submitted,

Natalie Dean
Director of Community Services
Assistant City Manager

Tom Tarkiewicz
City Manager

**CITY OF MARSHALL
ORDINANCE #2015-**

AN ORDINANCE TO AMEND CITY OF MARSHALL CODE, CHAPTER AND SECTION 97.04 ANIMALS: KEEPING OF POULTRY.

THE CITY OF MARSHALL ORDAINS:

Section 1. That section **§97.04 Keeping of Poultry** of the Marshall City Code, is hereby amended to read:

No person shall keep fowl in any house or yard within 50 feet of the dwelling house of any other person.

- (A) Fowl enclosure shall be placed in a rear or side yard only.
- (B) A household may not keep more than 18 fowl on the premises.
- (B) Fowl shall be maintained in compliance with §92 Health & Sanitation; Nuisances.
- (C) Fowl shall not be permitted onto publicly-owned land or any other property unless permission of the land owner is granted.

Section 2. This Ordinance [or a summary thereof as permitted by MCL 125.3401] shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signatures of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this _____ day of _____, 2015.

Jack Reed, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on August 17, 2015, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK



ADMINISTRATIVE REPORT
August 17, 2015 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council Members
FROM: Kristin Bauer, Director of Public Services
Michael Hackworth, DPW/Motor Pool Superintendent
Christy Ramey, Purchasing Agent
SUBJECT: 2016 33,000 GVW Salt/ Plow truck purchase

BACKGROUND: The City of Marshall solicited formal bids for the purchase of a new 33,000 GVW Salt/ Plow Truck to replace a 1996 Salt/Plow Truck. The City received four bids that met the specifications.

Eastern MI Kenworth	\$157,683
Freightliner of Grand Rapids (B&B equipment)	\$145,371
Freightliner of Grand Rapids (Truck & Trailer equipment)	\$143,182
Freightliner of Grand Rapids (Arista equipment)	\$135,021

The FY 2016 Motor Pool budget allocated \$140,000 for the purchase. The 1996 truck will be sold after the new truck is delivered.

RECOMMENDATION: It is recommended that the Council approve the purchase of a 2016 Freightliner truck equipped with salt box and plows to Freightliner of Grand Rapids in the amount of \$135,021.

FISCAL EFFECTS: Funds are budgeted and available in the Motor Pool Fund, 661-898-970.00 to cover this expenditure.

CITY GOAL CLASSIFICATION:

GOAL AREA 4. INFRASTRUCTURE

Goal Statement: Preserve, rehabilitate, maintain and expand city infrastructure and assets.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

		
Kristin Bauer Director of Public Services	Michael Hackworth DPW Superintendent	Christy Ramey Purchasing Agent

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ADMINISTRATIVE REPORT
AUGUST 17, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and Council Members
FROM: Ed Rice, Director of Electric Utilities
Tom Tarkiewicz, City Manager
SUBJECT: Generator #6 Busbar Replacement

BACKGROUND: The #6 Powerhouse 12,500 volt insulated bus and switch gear was installed in 1977. This equipment is a critical component of the Marshall electric system as it is the connection point for the #6 5.8 megawatt electric generator, the tie line to Pearl St. Substation and the feed source to the Powerhouse 4200 volt bus. On February 28, 2015 the bus was inspected and cleaned for the first time since its installation. This operation was performed by the Utilities Instrumentation Service Company (UIS) who is Marshall's long standing professional consultant for substation technical support and equipment maintenance. The inspection revealed significant deterioration of the insulation on the electric bus do to electric voltage stressing. The resulting conclusion is a catastrophic bus failure is imminent which could cause millions of dollars in damage and the condition is a personnel safety hazard. The access to the switchgear area has been locked down and is in a "limited access" status. UIS was requested to provide an expedited cost quote for the replacement of the bus which was received on July 30, 2015 in a lump sum amount of \$56,671.

RECOMMENDATION: It is recommended that the City Council approve retaining UIS for the #6 Bus Replacement Project in the lump sum amount of \$56,671.

FISCAL EFFECTS: This emergency expenditure will be allocated from the Electric Capital Outlay Fund 582-900-970.00 which will cause other scheduled capital work in the fund to be delayed into the next fiscal year.

ALTERNATIVES: No viable alternatives.

CITY GOAL CLASSIFICATION:

GOAL AREA 4. INFRASTRUCTURE

Goal Statement: Preserve, rehabilitate, maintain and expand city infrastructure and assets.

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Respectfully Submitted,

Edward E. Rice, P.E. T
Electric Utilities Director

Tom Tarkiewicz
City Manager



ADMINISTRATIVE REPORT
AUGUST 17, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and Council Members

FROM: Ed Rice, Director of Electric Utilities
Tom Tarkiewicz, City Manager

SUBJECT: New City of Marshall Brewer St. Electric Substation

BACKGROUND: There are several single contingency (N-1) outage conditions on the electric system that would cause the city to be in a "black light" (total loss of electric power) condition. This condition would exist until the City's internal electric generation could be brought on line (2-3 hrs) and would only be able to provide electricity to 50% of the load. A presentation was made to the City Council during a work session on October 6, 2014 covering the findings and recommendations of an independent consultant (Spectrum Engineering) to remedy some of the conditions. The remedies were only focused on the City owned electric system and did not include the impact of a catastrophic event on the International Transmission Company (ITC) owned double circuit 138,000 volt single pole line that supplies all of the electricity to the City from the City's various contracted generation sources. Several of the Spectrum recommendations are included in the Electric Dept.'s 2015-2021 Capital Improvement Plan.

In early 2015 an internal review (in conjunction with ITC) of the total system was initiated to determine if there were additional reliability improvement solutions that would remedy the Spectrum findings along with the ITC transmission risk. The result of that review was to provide a recommendation to the City Council to construct a new distribution substation in the I-94/Brewer St. area which would be supplied from a different and nearby ITC 138,000 volt line and transfer some of the existing Marshall electric load to the new substation. This eliminates the overload condition of existing City of Marshall electrical facilities and provides increased redundancy and reliability to recover from ITC and Marshall electric system outages. The project has the additional benefit of providing for future electric load growth in the I-94/Brewer St. area. The cost of the new substation project is anticipated to be less than the projects identified in the Spectrum report for remediation of the overload condition on the existing Marshall system. Marshall has not constructed a new substation since 1980 and the electric load on the system has since doubled causing several overload conditions in conjunction with a very limited ability to transfer load during emergency conditions.

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The new substation project was planned to be presented in the 2016-2017 Capital Plan (replacing some of the Spectrum projects) but ITC has just recently informed Marshall of their intent to rebuild one (1) of the two 138,000 volt feeds (34.5 miles) into the City commencing this September. This would cause Marshall to be dependent on one (1) ITC transmission connection for 6-8 months during winter months. If there was a failure of that single connection (approx. 12 miles of 138,000 volt line through rural Emmett and Marshall Townships) the City would have about 50% electric service provided by its internal generation during a period of up to five (5) days while repairs were made to the damaged ITC transmission line. The City Manager and the Electric Utilities Director believe this risk to be unacceptable for city residents and commercial/industrial electric customers.

The Marshall City Manager and Electric Utilities Director have been in negotiations with ITC with a request for them to delay their project until the new proposed Marshall substation could be constructed and put into service in 2017. ITC is adamant that their project must be completed in 2016 but they have agreed to construct temporary facilities to keep the second 138,000 volt transmission line in service (most of the time) to Marshall while they constructed their project. This would reduce the single 138,000 volt line exposure to one month. ITC would also delay the last 2 miles of their project to late 2016 if Marshall agreed to expedite its new substation project. ITC presented an overview of their project along with efforts to mitigate the length of time that Marshall would be served from a single 138,000 volt line to the City Council on August 3, 2015. The ITC proposal is a reasonable solution but remains somewhat risky to Marshall. Both parties have agreed to the solution but for Marshall pending City Council approval. The total cost of the Marshall Substation project is expected to be \$3.5 million.

To expedite the Marshall Substation project for a YE 2016 completion will require the waiving of competitive bidding for the engineering, design and the material procurement processes by assigning those activities to GRP Engineering, an experienced electric utility engineering firm out of Grand Rapids/Petoskey. Materials, land acquisition and construction labor would be competitively sought/bid and presented to the City Council for approval.

RECOMMENDATION: It is recommended by staff that the City Council approve the expediting of the new Marshall Substation project and waive the competitive bid policy by retaining GRP Engineering Co. on a lump sum basis not to exceed \$275,000 for engineering services related to the new substation project. The competitive bid policy will be adhered to for material acquisition, land acquisition and contract construction labor activities for the majority (92%) of the project.

FISCAL EFFECTS: Due to the projected \$3.5 million expenditure required for this project, funds will be acquired through the most beneficial arrangement of bonds, commercial loans or inter-fund loans. It is expected that the annual cost for funding the project will not cause an increase in customer electricity costs, and will be covered from the Electric Fund operating budget.

ALTERNATIVES: The following alternatives were analyzed and rejected (1 and 2 only):

1. Reimburse ITC for the installation and removal of a one mile temporary tie line to an alternate source to maintain the second 138,000 volt source into Marshall at a cost of \$1.0 million.
2. Lease 12 megawatts of natural gas fired temporary electric generation installed at the powerhouse at a cost of \$500,000.
3. Others as suggested by the City Council.

Both alternatives 1 and 2 would still require the \$3.5 million substation project expenditure in 2016-17.

CITY GOAL CLASSIFICATION:

GOAL AREA 4. INFRASTRUCTURE

Goal Statement: Preserve, rehabilitate, maintain and expand city infrastructure and assets.

Respectfully Submitted,



Edward E. Rice, P.E.
Electric Utilities Director



Tom Tarkiewicz
City Manager



ADMINISTRATIVE REPORT
August 17, 2015 – City Council Meeting

TO: Honorable Mayor and City Council
FROM: Tom Tarkiewicz, City Manager
SUBJECT: Calhoun County Foreclosure Acquisition

BACKGROUND: At the June 15, 2015 meeting, the Council adopted a Public Use Plan for the property at 228 West Michigan Avenue. The City has received a \$3,976.35 invoice from the Calhoun County Treasurer to finalize the sale.

There is no specific plan for the development of the parcel. The Public Works Department would remove the two remaining walls and the concrete floor. Initially grass would be planted and maintained until a development plan is devised. The Council will determine the ultimate final use of the parcel.

RECOMMENDATION: It is recommended that the City Council authorize City staff to pay Calhoun County, \$3,976.35 for the property at 228 West Michigan Avenue.

FISCAL EFFECTS: Minimal fiscal effect. Funds are available within the appropriate accounts.

CITY GOAL CLASSIFICATION:

GOAL AREA 2. QUALITY OF LIFE

Goal Statement: To achieve and sustain a concentrated effort to promote a vibrant community atmosphere in the Marshall area.

Vibrant Downtown.

ALTERNATIVES: The Council could determine not to acquire the parcel and the County Treasurer would place the parcel in the County Land Bank.

Respectfully submitted,

Tom Tarkiewicz
City Manager

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