

CALL TO ORDER

IN REGULAR SESSION Monday, June 15, 2015 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Reed.

ROLL CALL

Roll was called:

Present: Council Members: McNeil, Metzger, Miller, Mayor Reed, Schurig, and Williams.

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: None.

INVOCATION/PLEDGE OF ALLEGIANCE

Richard Gerten of Family Bible Church gave the invocation and Mayor Reed led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Metzger, supported Schurig, to approve the agenda as presented. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

Eldon Vincent, owner of 105 W. Michigan Avenue, expressed concerns with the parking on Michigan Avenue and the dedicated parking spaces. He asked Council to reconsider their decision and look for other alternatives.

CONSENT AGENDA

Moved Williams, supported Metzger, to approve the Consent Agenda:

- A. Offered opportunity for public comment on the Renewable Energy Plan – 2014 Biennial Filing;
- B. Minutes of the City Council Regular Session held on Monday, June 1, 2015;
- C. Approve city bills in the amount of \$ 474,520.90.

On a roll call vote – ayes: McNeil, Metzger, Miller, Mayor Reed, Schurig, and Williams; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITIONS

- A. Introduction of New Patrol Officer:

Chief Jim Schwartz introduced new Patrol Officer Phillip Goodrich and administered the Oath of Honor.

B. Girl Scout Gold Awards:

Mayor Jack Reed presented resolutions of public appreciation to Alena Buczynski and Nicole Stanley on the occasion of earning the Girl Scout Gold Award.

**CITY OF MARSHALL
COUNTY OF CALHOUN, STATE OF MICHIGAN
RESOLUTION # 2015-22**

**A RESOLUTION TO EXPRESS CONGRATULATIONS
AND PUBLIC APPRECIATION TO **ALENA BUCZYNSKI** ON THE
OCCASION OF EARNING THE GIRL SCOUT GOLD AWARD, AND FOR
HER GOLD AWARD PROJECT OF SUSTAINING A TRAP SHOOTING
CLUB AT MARSHALL HIGH SCHOOL.**

WHEREAS, the City Council of the City of Marshall is aware that Alena Buczynski has earned the Girl Scout Gold Award by completing all requirements of that award, and was recognized in a court of honor held on May 3rd, 2015; and

WHEREAS, Alena Buczynski has distinguished herself by earning the Gold Award, the highest level of achievement in the Girl Scouts of the USA, which is earned by only 5.4% of eligible Girls in GSUSA; and

WHEREAS, Alena Buczynski has also provided Marshall High School, through her Gold Award Project, all students, even students with disabilities, an opportunity to earn a Varsity Athletic Award, and

WHEREAS, Girl Scout Troop 89812, of Marshall, MI, and Alena Buczynski most particularly, embody the spirit of Scouting in America.

NOW, THEREFORE LET IT BE RESOLVED that the City Council of the City of Marshall hereby recognizes and congratulates Alena Buczynski on her significant life achievement, to thank her for her time and effort spent to better herself and those with whom she is acquainted and wishes her well on all of her future endeavors.

BE IT FURTHER RESOLVED that the City Council of the City of Marshall encourages its citizens to consider Alena Buczynski as an example of one of Marshall's finest community-minded and goal-oriented young women.

This Resolution shall take effect upon adoption.

Date

Jack Reed, Mayor

**CITY OF MARSHALL
COUNTY OF CALHOUN, STATE OF MICHIGAN
RESOLUTION # 2015-23**

A RESOLUTION TO EXPRESS CONGRATULATIONS
AND PUBLIC APPRECIATION TO **NICOLE STANLEY** ON THE
OCCASION OF EARNING THE GIRL SCOUT GOLD AWARD, AND FOR
HER GOLD AWARD PROJECT TITLED "SAFER BARRIER, SAFER
RACING" WHICH INCREASED SAFETY FOR DRIVERS OF RACE CARS
ON A LANSING TRACK.

WHEREAS, the City Council of the City of Marshall is aware that Nicole Stanley has earned the Girl Scout Gold Award by completing all requirements of that award, and was recognized in a court of honor held on May 3rd, 2015; and

WHEREAS, Nicole Stanley has distinguished herself by earning the Gold Award, the highest level of achievement in the Girl Scouts of the USA, which is earned by only 5.4% of eligible Girls in GSUSA; and

WHEREAS, Nicole Stanley has also provided Members of the Capitol Quarter Midgets Association and other drivers of race cars, through her Gold Award Project, safer racing conditions by securing funds to replace old steel guardrail with plastic barrier at a local Lansing racetrack, and

WHEREAS, Girl Scout Troop 80200, of Marshall, MI, and Nicole Stanley most particularly, embody the spirit of Scouting in America.

NOW, THEREFORE LET IT BE RESOLVED that the City Council of the City of Marshall hereby recognizes and congratulates Nicole Stanley on her significant life achievement, to thank her for her time and effort spent to better herself and those with whom she is acquainted and wishes her well on all of her future endeavors.

BE IT FURTHER RESOLVED that the City Council of the City of Marshall encourages its citizens to consider Nicole Stanley as an example of one of Marshall's finest community-minded and goal-oriented young women.

This Resolution shall take effect upon adoption.

Date

Jack Reed, Mayor

INFORMATIONAL ITEMS

Event Reports were provided for the Walk to End Alzheimer's 2015, Bellevue Schools Mud Run, and Chicken BBQ.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

None.

OLD BUSINESS

A. Traffic Control Order #98:

Moved Williams, supported McNeil, to rescind Traffic Control Order #98 and approve Traffic Control Order #99 for the north side of the city parking lot at Grand Street and Michigan Avenue consisting of two parking spaces on Michigan Avenue and authorize the City Manager and City Attorney to negotiate a license agreement for use in the city parking lot at the southeast corner of Grand Street and Michigan Avenue. On a roll call vote – ayes: Metzger, Miller, Mayor Reed, Schurig, Williams, and McNeil; nays: none. **MOTION CARRIED.**

REPORTS AND RECOMMENDATIONS

A. Freedom of Information Act Policy:

Moved McNeil, supported Schurig, to approve the Freedom of Information Act Policy as submitted by the City Attorney. On a voice vote – **MOTION CARRIED.**

B. FY 2015 Year-End Budget Amendments:

Moved Miller, supported Metzger, to adopt the resolution to amend the FY 2015 Budget. On a roll call vote – ayes: Mayor Reed, Schurig, Williams, McNeil, Metzger, and Miller; nays: none. **MOTION CARRIED.**

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2015-24

THE CITY OF MARSHALL
AMENDED GENERAL APPROPRIATION ACT RESOLUTION
July 1, 2014 – June 30, 2015

THE CITY OF MARSHALL RESOLVES that the revenues and expenditures for the fiscal year, commencing July 1, 2014, and ending June 30, 2015, are hereby amended on a departmental and fund total basis as follows:

<u>General Fund Revenues</u>	<u>Adopted</u>	<u>Amended Mid-Year</u>	<u>Amended June, 2015</u>	<u>Change</u>
Taxes	3,430,725	3,430,725	3,400,200	(30,525)
Licenses and Permits	46,200	46,200	59,980	13,780
Intergovernmental Revenues	778,750	778,750	813,780	35,030
Charges for Services	102,000	138,000	95,300	(42,700)

Marshall City Council, Regular Session
Monday, June 15, 2015

Fines and Forfeits	98,500	98,500	49,300	(49,200)
Rents	35,000	35,000	45,000	10,000
Interest	4000	4000	6,900	2,900
Miscellaneous	199,150	199,150	241,640	42,490
Other Financing Sources	978,000	978,000	1,075,320	97,320
Total Revenues	5,672,325	5,708,325	5,787,420	79,095
General Fund Expenditures				
City Council	3,416	3,376	3,743	(367)
City Manager	129,316	129,458	132,526	(3,068)
Assessor	84,772	149,581	140,797	8,784
Attorney	55,000	55,000	51,262	3,737
Human Resources	63,724	63,784	65,734	(1,950)
Clerk	55,762	55,797	52,697	3,100
Treasurer	226,292	227,849	215,122	12,727
City Hall	70,653	70,714	63,452	7,262
Chapel	2,400	2,400	0	2,400
Other City Property	39,850	39,850	30,550	9,300
Cemetery	172,386	172,893	174,480	(1,587)
Non-Departmental	673,431	677,206	1,056,740	(379,534)
Police	1,553,228	1,552,881	1,555,632	(2,751)
Crossing Guards	11,972	11,842	13,260	(1,418)
Dispatch	108,000	108,000	109,393	(1,393)
Fire	872,334	876,161	838,418	37,743
Inspection	90,830	90,982	99,786	(8,804)
Planning/Zoning	162,484	162,729	157,285	5,444
Streets	856,375	860,425	756,896	103,529
Engineering	15,595	15,565	16,650	(1,085)
Public Svcs. Build Operations	104,960	105,273	101,534	3,739
Community Development	0	0	0	0
	Adopted	Amended Mid-Year	Amended June, 2015	Change
Parks	82,289	81,587	70,338	11,249
Capital Improvements	197,000	374,839	114,900	259,939
Total Expenditures	5,632,069	5,888,192	5,821,285	66,907
GF Net Surplus/(Deficit)	40,256	(179,867)	(33,865)	146,002
GF - Recreation				
Revenues	391,280	391,280	368,838	(22,442)
Expenditures	418,489	420,757	361,000	59,757
Net Surplus/(Deficit)	(27,209)	(29,477)	7,838	37,315

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GF – Farmers Market				
Revenues	0	13,120	24,768	11,648
Expenditures	0	27,080	19,646	7,434
Net Surplus/(Deficit)	0	(13,960)	5,122	19,082

GF - Composting				
Revenues	44,204	44,204	41,940	(2,264)
Expenditures	61,243	61,366	53,217	8,149
Net Surplus/(Deficit)	(17,039)	(17,162)	(11,277)	5,885

Leaf/Brush				
Revenues	96,000	96,000	94,954	(1,046)
Expenditures	95,948	95,448	95,448	0
Net Surplus/(Deficit)	52	552	(494)	(1,046)

MVH-Major & Trunkline				
Revenues	432,900	432,900	491,056	58,156
Expenditures	431,657	449,166	406,411	42,755
Net Surplus/(Deficit)	1,243	(16,266)	84,645	100,911

MVH-Local				
Revenues	230,250	230,250	230,250	0
Expenditures	472,988	471,935	454,493	17,442
Net Surplus/(Deficit)	(242,738)	(241,685)	(224,243)	17,442

Drug Law Enforcement				
Revenues	0	0	0	0
Expenditures	0	0	1,760	(1,760)
Net Surplus/(Deficit)	0	0	(1,760)	(1,760)

Local Develop. Finance Auth.				
Revenues	390,800	390,800	440,300	49,500
Expenditures	387,115	387,115	387,115	0
Net Surplus/(Deficit)	3,685	3,685	53,185	49,500

	<u>Adopted</u>	<u>Amended Mid-Year</u>	<u>Amended June, 2015</u>	<u>Change</u>
Downtown Develop. Auth.				
Revenues	262,000	262,000	227,146	(34,854)
Expenditures	228,796	238,485	500,671	(262,186)
Net Surplus/(Deficit)	33,204	23,515	(273,525)	(297,040)

GF - Airport				
Revenues	172,500	172,500	135,200	(37,300)

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Expenditures	169,059	177,180	130,862	46,318
Net Surplus/(Deficit)	3,441	(4,680)	4,338	9,018

MAEDA				
Revenues	714,750	714,750	723,440	8,690
Expenditures	711,590	710,380	655,100	55,280
Net Surplus/(Deficit)	3,160	4,370	68,340	63,970

Marshall House				
Revenues	618,676	618,676	609,986	(8,690)
Expenditures	755,249	768,340	602,627	165,713
Net Surplus/(Deficit)	(136,573)	(149,664)	7,359	157,023

Electric				
Revenues	13,534,200	13,534,200	13,509,128	(25,072)
Expenditures	14,713,693	14,784,882	14,332,478	452,404
Net Surplus/(Deficit)	(1,179,493)	(1,250,682)	(823,350)	427,332

Dial-A-Ride				
Revenues	354,482	392,642	381,390	(11,252)
Expenditures	431,610	470,467	432,691	37,776
Net Surplus/(Deficit)	(77,128)	(77,825)	(51,301)	26,524

Includes Albion Connector (New Freedom Grant)

Wastewater				
Revenues	1,543,000	1,543,000	1,570,920	27,920
Expenditures	1,690,494	1,751,600	1,698,630	52,970
Net Surplus/(Deficit)	(147,494)	(208,600)	(127,710)	80,890

Water				
Revenues	1,595,000	1,595,000	1,563,540	(31,460)
Expenditures	1,518,447	1,522,504	1,522,504	0
Net Surplus/(Deficit)	76,553	72,496	41,036	(31,460)

	Adopted	Amended Mid-Year	Amended June, 2015	Change
Data Processing				
Revenues	154,387	154,387	162,238	7,851

Expenditures	154,164	158,787	190,247	(31,460)
Net Surplus/(Deficit)	223	(4,400)	(28,009)	(23,609)

Motorpool				
Revenues	730,650	730,650	746,000	15,350
Expenditures	1,075,129	1,114,008	1,062,719	51,289
Net Surplus/(Deficit)	(344,479)	(383,358)	(316,719)	66,639

RESOLVED, the use of prior year's fund balance/net position reserves is not reflected in a Fund's revenue figure above, and that the source of funding for a Fund's Net Loss/(Deficit) shall be the use of prior year's fund balance/net position reserves;

This Resolution shall take effect upon adoption.
 Dated June 15, 2015

 Trisha Nelson, City Clerk

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on June 15, 2015 and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

 Trisha Nelson, City Clerk

C. Calhoun County Foreclosure:

Moved Williams, supported Schurig, to adopt the resolution authorizing City staff to submit a Public Use plan to the County Treasurer for the property at 228 West Michigan Avenue. On a roll call vote – ayes: McNeil, Metzger, Miller, Mayor Reed, Schurig, and Williams; nays: none. **MOTION CARRIED.**

CITY OF MARSHALL, MICHIGAN
 RESOLUTION #2015-25

City of Marshall Resolution

To Purchase Real Property from Calhoun County Tax Foreclosure

WHEREAS, the City of Marshall's Charter Section 2.21 allows the City Council to acquire real property; and

WHEREAS, the City has been notified by the Calhoun County Treasurer of a possible tax foreclosure of a possible sale of a property at 228 West Michigan Avenue bearing parcel number 53-000-396-02; and

WHEREAS, the County has established procedures for the acquisition of said real property;

THEREFORE, BE IT RESOLVED, that the City of Marshall shall submit a Public Use Plan for parcel number 53-000-396-02 to the Calhoun County Treasurer for possible acquisition of the real property on West Michigan Avenue. The consideration is unknown at this time but may include the cost of land survey, warranty deed and title search, subject to the terms and conditions contained within the County Policy.

Trisha Nelson, City Clerk

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on June 15, 2015 and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

Trisha Nelson, City Clerk

D. Construction Engineering Services for Jefferson and Madison Streets:

Moved McNeil, supported Schurig, to approve the proposal from Civil Engineers, Inc. of Battle Creek, MI in an amount not to exceed \$25,000. On a roll call vote – ayes: Schurig, Williams, McNeil, Metzger, Miller, and Mayor Reed; nays: none. **MOTION CARRIED.**

E. City Manager Salary:

Moved Miller, supported Williams, to approve a 3% salary increase for the City Manager effective July 1, 2015 based on his annual performance evaluation. On a roll call vote – ayes: Williams, McNeil, Metzger, Miller, Mayor Reed, and Schurig; nays: none. **MOTION CARRIED**

APPOINTMENTS/ELECTIONS

A. Brooks Nature Area Board:

Moved Metzger, supported Schurig, to approve the reappointment of David Phaner, Patti Hoch-Melluish, and James Coury to the Brooks Nature Area Board

with terms expiring July 1, 2018. On a voice vote – MOTION CARRIED.

B. Parks and Recreation Board:

Moved Miller, supported Metzger, to approve the reappointment of David Fhaner and Theresa Chaney-Huggett to the Parks and Recreation Board with terms expiring July 1, 2018. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

COUNCIL AND MANAGER COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 8:57 p.m.

Jack Reed, Mayor

Trisha Nelson, City Clerk