



MARSHALL CITY COUNCIL AGENDA

MONDAY – 7:00 P.M.

April 6, 2015

- 1) **CALL TO ORDER**
- 2) **ROLL CALL**
- 3) **INVOCATION** – Gail Monsma, First Presbyterian Church
- 4) **PLEDGE OF ALLEGIANCE**
- 5) **APPROVAL OF AGENDA** – Items can be added or deleted from the Agenda by Council action.
- 6) **PUBLIC COMMENT ON AGENDA ITEMS** – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
- 7) **CONSENT AGENDA**

- A. **Compost Agreement** **P. 4**
 City Council will consider the recommendation to authorize the City Clerk to execute the Community Compost Center Agreement including proposed fees with Calhoun County.
- B. **Obsolete Property Rehabilitation District- Set Public Hearing** **P. 10**
 City Council will consider the recommendation to schedule a public hearing for Monday, April 20, 2015 to establish an Obsolete Property Rehabilitation District at 101 W. Michigan Avenue.
- C. **Poppy Sales** **P. 13**
 City Council will consider the recommendation to approve the request by the American Legion to conduct their Annual Poppy Sales on May 15 and 16, 2015.
- D. **City Council Minutes** **P. 14**
 Work Session..... Monday, March 16, 2015
 Regular Session..... Monday, March 16, 2015
- E. **City Bills** **P. 21**
 Regular Purchases\$ 240,188.63
 Purchased Power.....\$763,389.75
 Weekly Purchases –3/13/15.....\$ 46,519.51
 Weekly Purchases –3/20/15.....\$ 33,737.95
 Weekly Purchases –3/27/15.....\$ 45,795.60
 Total.....\$ **1,129,631.44**

Mayor:

Jack Reed

Council Members:

- Ward 1 - Kari Schurig
- Ward 2 - Nick Metzger
- Ward 3 - Brent Williams
- Ward 4 - Michael McNeil
- Ward 5 - Joe Caron
- At-Large - Kathy Miller

8) PRESENTATIONS AND RECOGNITIONS

9) INFORMATIONAL ITEMS

- A. **Event Report - Hospitality Classic** **P. 28**



- B. DDA Annual Report P. 33**
City Council will consider the recommendation to accept and authorize the publication of the FY 2014 DDA Annual Report.
- C. LDFA Annual Report P. 35**
City Council will consider the recommendation to accept and authorize the publication of the FY 2014 LDFA Annual Report.

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

- A. Proposed Traffic Control Order 96 P. 37**
City Council will consider the recommendation to approve Traffic Control Order 96 to change the speed limit on Hanover Street between Dobbins Street and West Drive to a 35 MPH zone.
- B. Proposed Traffic Control Order 97 P. 39**
City Council will consider the recommendation to approve Traffic Control Order 97 to remove the NO PARKING signs on the north side of W. Hanover Street between West Drive and Fountain Street.
- C. Audit Services P. 41**
City Council will consider the recommendation to accept the audit services proposal from Gabridge & Co. for the amount of \$29,140 for FY 2016 and accept the contract for a term of six years (low bid total \$181,640) for the audit periods ending June 30, 2015 through June 30, 2020.
- D. Sidewalk Use License P. 42**
City Council will consider the recommendation to approve the annual sidewalk use license for Schuler's Restaurant.
- E. Budget Work Session P. 47**
City Council will consider the recommendation to schedule a work session to review and discuss the FY 2016 Proposed Budget.
- F. Fund Balance/Net Position Policy P. 48**
City Council will consider the recommendation to approve the revised City of Marshall Fund Balance/Net Position Policy as presented.
- G. Riverwalk Lighting Replacement P. 52**
City Council will consider the recommendation to approve the purchase of 80 LED street lights from General Electric Lighting for \$20,312.
- H. Ketchum Park Restrooms P. 53**
City Council will consider the recommendation to accept the low bid from Stetler Construction of Battle Creek in the amount of \$94,885.56 and allocate \$20,000 from the General Fund reserves.
- I. 2015 Goals Adoption P. 54**
City Council will consider the recommendation to adopt the 2015 Goals.

April 6, 2015

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13) APPOINTMENTS / ELECTIONS

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) CLOSED SESSION

City Council will be requested to convene into Closed Session to discuss labor negotiations.

17) ADJOURNMENT

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager



ADMINISTRATIVE REPORT
April 6, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council
FROM: Michael Hackworth, DPW Superintendent
Tom Tarkiewicz, City Manager
SUBJECT: FY 2016 Compost Center Agreement

BACKGROUND: The City of Marshall, in cooperation with the Calhoun County Solid Waste Management Planning Committee (SWMPC), has been operating a Compost Center on property owned by the Calhoun County Road Department to the benefit of the residents of Calhoun County and the City of Marshall. The attached agreement represents the terms agreed upon to fund the operation with a contribution of \$12,000 from the SWMPC for FY 2016. The County contribution is expected to pay approximately 20% of the Compost operation expenditures, including but not limited to, wages, supplies, contracted services, equipment maintenance and allocated motor pool charges. The remaining portion of the \$60,000 budget will be covered by miscellaneous revenue.

The City and the Calhoun County Health Department have been meeting to discuss the future operation of the compost center along with some other opportunities to work together.

RECOMMENDATION: Staff recommends that Council authorize the City Clerk to enter into and execute on behalf of the City of Marshall the attached Community Compost Center Agreement including proposed fees with Calhoun County.

FISCAL EFFECT: To include \$48,000 in the FY 2015 budget for the Compost Fund - Contributions from Local Units 225-000-588.00 revenue budget line item for the proposed Community Compost Center Agreement.

ALTERNATIVES: As suggested by Council.

Respectfully Submitted,

Mike Hackworth
Superintendent, DPW

Tom Tarkiewicz,
City Manager

323 W. Michigan Ave.
Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

COMMUNITY COMPOST CENTER AGREEMENT

THIS AGREEMENT, made this 14th day of April , 2015, between Calhoun County, whose address is 315 West Green Street, Marshall, MI 49068, a Michigan municipal corporation, and the City of Marshall whose address is 323 W. Michigan Avenue, Marshall, MI 49068, a Michigan municipal corporation, for a period of one year from the date of execution of the agreement.

WHEREAS, Calhoun County (“County”), and the City of Marshall (“City”) are authorized to enter into intergovernmental agreements pursuant to MCL §124.2;

WHEREAS, this agreement constitutes a working cooperative between the County and City;

WHEREAS, the City and the County have agreed to continue to provide financial support to support a Compost Center (“the Center”) open to all Calhoun County citizens;

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. **Address.** The Center is located at the following location: 19646 Division Drive, Marshall, MI 49068. This property is currently owned by County.
2. **Method of Financing.** The County (using its Solid Waste Management Fund) agrees to contribute a maximum amount of Twelve Thousand and 00/100 dollars (\$12,000.00) for the operation of the composting center, which shall be retained in a separate account (the account) by the City. All interest earned will be deposited into the account for the operation of the Center.
3. **Conditions of Payment.** Payment is made by the County upon the condition that the money be expended for the sole purpose of operating the Center. The City agrees to provide reports, at the written request of the County, regarding the use of the funds as set forth in this agreement. At the end of this agreement, all remaining funds in the account shall immediately be returned to the County.
4. **Term.** The agreement shall have an effective date of April 14, 2015 and shall end on March 31, 2016. The agreement will automatically renew on April 1, 2016, for an additional one year period, ending on March 31, 2017, unless either party gives written notice of termination at least one hundred eighty (180) days prior to March 31, 2016. Either party may terminate the agreement upon sixty (60) days written notice and as of the effective date of termination, City will return to County any unspent funds contributed by the County pursuant to this Agreement. If the current permit is not renewed and compost operations cease at the Center, the City and County shall share equally in the planning, execution, and cost of removing remaining compost material (compost material being screened compost, windrowed

compost, unprocessed leaves and brush, and wood chips). The obligation to remove the composted materials shall survive the termination of this Agreement.

- 5. Operation.** The Center shall be staffed by one seasonal employee from the City. That employee shall be supervised and paid from the account by the City and shall be subject to only those conditions and benefits afforded to a City seasonal employee. The Center shall open in the spring when weather permits and close the day after the 3rd Saturday in November. The Center shall be closed on established City holidays. For the purposes of this agreement, the following days and times are suggested and may be modified to accommodate the public, staffing, and budget constraints:

The center shall be open Mondays from 9:00 a.m. to 12:00 p.m. and 2:00 p.m. to 5:00 p.m.; Tuesdays and Thursdays from 1:00 p.m. to 5:00 p.m.; Wednesday from 9:00 a.m. to Noon, closed on Fridays and Sundays and open Saturdays 8:00 a.m. to 3:00 p.m.

At a minimum, the employee will track residency, type of material, commercial and/or residential use of the Center. City shall relay such information to County not less than quarterly.

In addition, the City of Marshall shall be responsible for tracking and reporting information to the Department of Environmental Quality, as required by law.

The center is to be used for dumping compostable yard waste only. No plastic bags allowed. The Center shall only be used during established hours. No keys shall be given out during off hours, unless authorized by the parties. The City of Marshall shall be responsible for all utilities.

- 6. Fee Schedule.** Fees shall be charged in accordance with Schedule A of this document. Fees may be modified to accommodate the public, staffing and budget constraints as deemed necessary for the financial stability of the Center. During the term of this Agreement, no resident of Calhoun County will be charged a fee for dropping off compostable yard waste of 5 yards or less.

However, in recognition of the parties' desire to successfully initiate and continue the Center for the benefit of all county citizens, all parties to this agreement will conscientiously pursue alternative methods of financing in an effort to reduce the financial burden currently assumed by the City and the County. The parties agree to actively investigate options available to make the Center financially and environmentally sustainable during the term of this agreement. All revenue received from the sale of materials from the compost center, or any fees that may be implemented, shall be deposited into the account.

- 7. Equipment.** The parties agree that neither party shall purchase equipment with funds from the Account unless previously agreed in writing. The City may enter into an agreement that is the same term as this agreement or shorter to lease equipment

necessary to carry out the operation of the Center. All costs of said lease will come out of the funds in the account.

8. **Applicable Laws.** The parties agree to abide by all applicable federal, state, and local laws, rules, and regulations in the implementation and operation of the center. The parties agree that the County may, during the term of the agreement, at its cost, drill wells and/or take samples to determine the level of ground water in and around the Center site. The County agrees to coordinate any such testing activities so as to minimize the impacts to the operation of the Center.
9. **Hold Harmless and Indemnification.** The City agrees, to the extent allowed by law, to indemnify, hold harmless, and exempt County, from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, and expenses, and attorney fees incident to the implementation and operations of the center.
10. **Waiver.** A waiver of any breach to this agreement does not operate as a waiver of any subsequent breach.
11. **Severability.** If any provisions of this agreement are determined to be illegal or unenforceable, the remaining provisions shall nevertheless be binding with the same force and effect as if the illegal or unenforceable parts were deleted.
12. **Modification.** This Agreement may only be modified upon written agreement properly executed by both parties.
13. **Effective Date.** This Agreement shall only become effective upon execution.
14. **Authority.** By signing this Agreement, the parties represent that they have obtained the lawful authority of their respective Boards to enter into this Agreement.

15. **Entire Agreement.** This Agreement constitutes the entire Agreement between the Parties with respect to the subject matter identified in the Agreement, and no modification or revision to the Agreement shall have any force and effect unless it complies with the provisions of Paragraph heading Amendments of this Agreement. The failure of any Party to insist on the strict performance of any condition, promise, agreement, or undertaking set forth herein shall not be construed as a waiver or relinquishment of the right to insist upon strict performance of the same condition, promise, agreement or undertaking at a future time.

Dated this 14th day of April, 2015.

Calhoun County

By: _____ Dated: _____
Derek King
Its: Board Chair

City of Marshall

By: _____ Dated: _____
Trisha Nelson
Its: Clerk

Schedule A

FOR ALL RESIDENTS (including the City of Marshall)

Drop Off: Greater than Five Yards \$25.00 per load (No exemptions)

Price Listing for Purchase of Material

Compost (unscreened)

- \$1.00 per container such as a 20 gallon trash can or smaller container
- \$5.00 Approximately one loader scoop
- (½ Cubic Yard, includes loading)
- \$10.00 per cubic yard

Compost (Screened)

- \$2.00 per container such as a 20 gallon trash can or smaller container
- \$7.00 Approximately one loader scoop
- (½ Cubic Yard, includes loading)
- \$14.00 per cubic yard

Wood Chips

Less than a yard
(Including trash cans self-loaded)

\$2.00 per load (City of Marshall residents exempt)

One to Five Yards
(Including Pick up load – 1-Ton Dump)

\$10.00 (City of Marshall residents exempt)

Greater than Five Yards

\$50.00 per load (no exemptions)

Not accepting any concrete or tree stumps.



ADMINISTRATIVE REPORT
April 6, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members
FROM: Ken Swisher, Finance Director
Tom Tarkiewicz, City Manager
SUBJECT: Obsolete Property Rehabilitation District

BACKGROUND: As part of the City's sale of the Cronin Building, it was agreed that the City would pursue the establishment of an Obsolete Property Rehabilitation District for that location.

A community essentially freezes the existing taxable value on a designated facility for up to 12 years. By freezing the taxable value, it provides an incentive for the developer to make significant improvements to a building without increasing the property taxes on the building.

Public Act 146 of 2000 allows that: "A qualified local governmental unit, by resolution of its legislative body, establish 1 or more obsolete property rehabilitation districts that may consist of 1 or more parcels or tracts of land or a portion of a parcel or tract of land, if at the time the resolution is adopted, the parcel or tract of land or portion of a parcel or tract of land within the district is either of the following:

(a) Obsolete property in an area characterized by obsolete commercial property or commercial housing property.

(b) Commercial property that is obsolete property that was owned by a qualified local governmental unity on the effective date of this act, and subsequently conveyed to a private owner."

An Eligible Distressed Areas report, updated May 22, 2014, indicated that "Section 11 of Public Act 346 of 1966 defines an 'eligible distress area' as a Neighborhood Enterprise Zone Qualified Community. This criteria include all county seats." The City of Marshall is specifically listed on this report, implying it is a qualified local governmental unit.

RECOMMENDATION: It is recommended a public hearing be set for Monday, April 20, 2015 to adopt the attached resolution to establish an obsolete property rehabilitation district at 101 W. Michigan Avenue. A subsequent request and public hearing to establish an exemption for the property as a result of this action will be likely.

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

Respectfully submitted,

Ken Swisher
Finance Director

Tom Tarkiewicz
City Manager



CITY OF MARSHALL, MICHIGAN
RESOLUTION #2015-

**RESOLUTION TO ESTABLISH AN OBSOLETE PROPERTY
REHABILITATION DISTRICT**

WHEREAS, pursuant to PA 146 of 2000, the City Council has the authority to establish "Obsolete Property Rehabilitation Districts" within the City of Marshall; and

WHEREAS, the City of Marshall has determined to establish an Obsolete Property Rehabilitation District at 101 W. Michigan Avenue located in the City of Marshall hereinafter described; and

WHEREAS, the City Council of the City of Marshall determined that the district meets the requirements set forth in section 3(1) of PA 146 of 2000; and

WHEREAS, 10 day written notice has been given by mail to the owner of the real property located within the proposed district and to the public by newspaper advertisement in the Ad-visor & Chronicle and/or by public posting of the hearing on the establishment of the proposed district; and

WHEREAS, on April 20, 2015, a public hearing was held at 7:00 p.m. at the regular meeting of the City of Marshall City Council meeting, held at City Hall, 323 W. Michigan Avenue, and all residents and taxpayers of the City of Marshall were afforded an opportunity to be heard thereon; and

WHEREAS, the City Council deems it to be in the public interest of the City of Marshall to establish the Obsolete Property Rehabilitation District as proposed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marshall that the following described parcel(s) of land situated in the City of Marshall, Calhoun County, and State of Michigan, to wit:

LOTS 5 AND 6 AND THE NORTH 42 FEET OF LOT 227 OF THE UPPER VILLAGE (NOW CITY) OF MARSHALL, ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER 3 OF PLATS, ON PAGES 12 AND 13, IN THE OFFICE OF THE REGISTER OF DEEDS FOR CALHOUN COUNTY, MICHIGAN.

EXCEPTING THEREFROM THE FOLLOWING DESCRIBED PREMISES AS RECORDED IN LIBER 207, PAGE 371, AND LIBER 247, ON PAGE 543:

COMMENCING ON THE SOUTH LINE OF WEST MICHIGAN AVENUE, FORMERLY STATE STREET, SAID POINT BEGIN FIXED BY NORTHWEST CORNER OF S.E. CRONIN PRESENT BUILDING; THENCE SOUTH 8 RODS TO NORTH LINE OF LOT 227

OF THE UPPER VILLAGE, NOW CITY; THENCE WEST ON THE NORTH LINE OF SAID LOT 227, 52 FEET TO THE EAST LINE OF LOT 6, BLOCK 24, OF THE LOWER VILLAGE, NOW CITY, THENCE NORTH ON THE EAST LINE OF SAID LOT 6, BLOCK 24, TO SOUTH LINE OF WEST MICHIGAN AVENUE, FORMERLY STATE STREET; THENCE EAST PARALLEL WITH THE NORTH LINE OF SAID LOT 227 TO THE PLACE OF BEGINNING, ALL BEING PARTS OF LOTS 5 AND 6 OF THE UPPER VILLAGE, NOW CITY, OF MARSHALL, CALHOUN COUNTY, MICHIGAN.

ALSO EXCEPTING THE FOLLOWING DESCRIBED PREMISES AS RECORDED IN LIBER 656, PAGE 95:

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

COMMENCING AT THE NORTHWEST CORNER OF LOT 227, UPPER VILLAGE PLAT, CITY OF MARSHALL, AS OCCUPIED AND RUNNING THENCE EAST ON THE NORTH LINE OF SAID LOT 227 A DISTANCE OF 52.2 FEET TO THE SOUTHEAST CORNER OF WILLIAM G. THICK PARCEL; THENCE NORTH 6.00 FEET ON TO LOT 6, UPPER VILLAGE PLAT; THENCE DUE EAST PARALLEL WITH THE SOUTH LINE OF SAID LOT 6 A DISTANCE OF 51.0 FEET TO THE WEST LINE OF JEFFERSON STREET, AT A POINT DISTANT 126.2 FEET SOUTH OF THE SOUTH LINE OF MICHIGAN AVENUE; THENCE SOUTH ON THE WEST LINE OF JEFFERSON STREET 20.00 FEET TO A POINT DISTANT 14.0 FEET SOUTH OF THE NORTHEAST CORNER OF LOT 227, THENCE

WEST PARALLEL WITH THE NORTH LINE OF SAID LOT 55.62 FEET TO THE POINT OF CURVATURE OF A 1155.92 FEET RADIUS CURVE TO THE RIGHT; THENCE WESTERLY 47.59 FEET ON SAID 1155.92 FEET RADIUS CURVE TO THE RIGHT, THE CHORD OF WHICH BEARS NORTH 88 DEGREES 50' WEST 47.59 FEET, TO THE WEST LINE OF SAID LOT 227 AT A POINT DISTANT 13.03 FEET SOUTH OF THE NORTHWEST CORNER OF SAID LOT; THENCE NORTH ALONG THE WEST LINE OF SAID LOT 13.03 FEET TO THE PLACE OF BEGINNING.

ALSO EXCEPTING PREMISES DESCRIBED IN LIBER 1307, PAGE 598:

ALL THAT PORTION OF THE FOLLOWING DESCRIBED PREMISES LYING SOUTH OF THE ALLEYWAY DESCRIBED IN THE DEED TO THE CITY OF MARSHALL, RECORDED IN LIBER 656 AT PAGE 95, AS DESCRIBED ABOVE; LOTS 5 AND 6 AND THE NORTH 42 FEET OF LOT 227 OF THE UPPER VILLAGE (NOW CITY) OF MARSHALL, ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER 3 OF PLATS, ON PAGES 12 AND 13, IN THE OFFICE OF THE REGISTER OF DEEDS FOR CALHOUN COUNTY, MICHIGAN.

EXCEPTING SO MUCH AS WAS PREVIOUSLY CONVEYED TO WILLIAM H. ARTHUR BY DEEDS RECORDED IN LIBER 207, PAGE 371, AND LIBER 247, PAGE 543, CALHOUN COUNTY RECORDS, AS DESCRIBED ABOVE.

Commonly known as: 101 W. Michigan Avenue
Tax ID No.: 13-53-001-005-00

be and here is established as an Obsolete Property Rehabilitation District pursuant to the provisions of PA 146 of 2000 to be known as the Cronin Building Obsolete Property Rehabilitation District No.001.

This Resolution shall take immediate effect.

Dated: April 20, 2015

Trisha Nelson, City Clerk

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on April 20, 2015 and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

Trisha Nelson, City Clerk



**Stanley E. Lamb Post 79
American Legion
Marshall, MI**

March 23, 2015

The Honorable Mayor Jack Reed
City of Marshall
323 W. Michigan Ave.
Marshall, MI 49068

Dear Mayor Reed and City Council Members:

The American Legion Marshall Stanley E. Lamb Post 79 is asking approval to conduct their annual Poppy Sale fundraiser at various locations within the City of Marshall on May 15 & 16, 2015.

The American Legion Marshall Stanley E. Lamb Post 79 is a 501(c)(19) tax exempt military veterans' organization under the IRS code.

All profits raised by the poppy sale go toward the assistance of military veterans and present members of the military in need. This assistance includes, but is not limited to, providing access to a Legion service officer to assist with dealing with the bureaucracy of the Veterans Administration. Among the other uses of the proceeds from this sale is the purchase of coupon books to allow patients at the Battle Creek VA hospital to purchase snacks and toiletries (Remember-A-Vet).

Sincerely

Rodney Detty,
Post Commander
1035 Lowe Drive
Marshall, MI 49068
(269) 781-9594

IN A WORK SESSION held Monday, March 2, 2015 at 6:00 P.M. in the Training Room of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order.

Present: Council Members: Caron, McNeil, Metzger, Miller, Mayor Reed, Schurig, and Williams.

Also Present: City Manager Tarkiewicz

Absent: None.

A. Presentation was given by Melanie McCoy, Sebewaing Electric Department Director of the Village of Sebewaing FTTP project.

The meeting was adjourned at 6:50 p.m.

Jack Reed, Mayor

Trisha Nelson, Clerk

CALL TO ORDER

IN REGULAR SESSION Monday, March 16, 2015 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Reed.

ROLL CALL

Roll was called:

Present: Council Members: Caron, McNeil, Metzger, Miller, Mayor Reed, Schurig, and Williams.

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: None.

INVOCATION/PLEDGE OF ALLEGIANCE

Scott Loughrige of Cross Roads Church & Ministries gave the Invocation and Mayor Reed led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Metzger, supported Schurig, to approve the agenda with the addition of item 12C – Zarzuela Sidewalk Café License. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Williams, supported Metzger, to approve the Consent Agenda:

- A. Schedule a public hearing for Monday, April 20, 2015 at 7:00 p.m. to hear public comment on the vacation of 33' section of the east end of Washington Street right of way at Chestnut Street;
- B. Minutes of the City Council Work Session and Regular session held on Monday, March 2, 2015;
- C. Approve city bills in the amount of \$ 1,454,988.48.

On a roll call vote – ayes: Caron, McNeil, Metzger, Miller, Mayor Reed, Schurig, and Williams; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITIONS

None.

INFORMATIONAL ITEMS

- A. **2015 Draft Master Plan Update Submission for Review:**

Moved McNeil, supported Williams, to authorize staff to distribute the 2015 Draft Master Plan Update. On a voice vote – **MOTION CARRIED.**

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. Stelmi America IFT Application:

Jim Robbey, Associate Vice President of MAEDA, provided the background for the Industrial Facilities Tax Exemption Certificate for Stelmi America, 1601 Brooks Drive.

Mayor Reed opened the public hearing to hear public comment on the proposed IFT application for Stelmi America, 1601 Brooks Drive.

Hearing no comment, the hearing was closed.

Moved Williams, supported Miller, to approve the Industrial Facilities Tax Exemption Certificate for Stelmi America, 1601 Brooks Drive. On a roll call vote – ayes: Caron, McNeil, Metzger, Miller, Mayor Reed, Schurig, and Williams; nays: none. **MOTION CARRIED.**

**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2015-09**

Minutes of a regular meeting of the City Council of the City of Marshall held on March 16, 2015, in the Council Chambers of Town Hall located at 323 West Michigan Avenue, Marshall, Michigan.

Present: Caron, McNeil, Metzger, Miller, Mayor Reed, Schurig, and Williams.
Absent: None.

The following preamble and resolution were offered by Council Member Williams supported by Council Member Miller.

**RESOLUTION TO APPROVE APPLICATION OF
Stelmi America
1601 Brooks Drive,
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR
REAL AND PERSONAL PROPERTY - NEW MACHINERY AND EQUIPMENT**

WHEREAS, pursuant to P.A. 198 of 1974, MCL 211.551 et seq., after a duly noticed public hearing held on December 5, 1988, the Council by Resolution established Industrial Development District No. D-19 as requested; and

WHEREAS, Stelmi America, Inc. has filed an application for an Industrial Facilities Exemption Certificate with respect to real and personal property improvements and the acquisition and installation of new machinery and equipment within Industrial Development District D-19; and

WHEREAS, in accordance with Act 334, P.A. 1993 amending Act 198, P.A. 1974, a written agreement shall be executed between the applicant and the City of Marshall allowing, under specific circumstances, the reduction and/or revocation of the certificate and recapture of the taxes abated; and

WHEREAS, before acting on said application, the City of Marshall held a hearing on March 16, 2015 in the Council Chambers of Town Hall,, located at 323 West Michigan Avenue, Marshall, Michigan, at 7:00 p.m. at which hearing the applicant, public, Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, the acquisition and installation of the new equipment, begins March 3, 2015, the date of acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, the acquisition of the new equipment and machinery is calculated to and will, at the time of issuance of the certificate, have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Marshall; and

WHEREAS, the granting of said certificate shall not have the effect of substantially impeding the operation of the City of Marshall, or impairing the financial soundness of a taxing unit which levies ad-valorem property taxes in the City of Marshall; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Marshall, after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of the local unit, plus the SEV of personal and real property thus exempted; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marshall that:

1. The City Council find and determine that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974, shall not have the effect of substantially impeding the operation of the City of Marshall, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Marshall.

2. The application of Stelmi America, Inc., 1601 Brooks Drive, for an Industrial Facilities Exemption Certificate, with respect to real property improvements and personal property improvements described as new machinery and equipment to be acquired and installed within the Industrial Development District No. D-19 is hereby approved.
3. The Industrial Facilities Exemption Certificate, when issued, shall be and remain in force and effect for a period of (12) twelve years under the rules and regulations of Act 198 of Public Acts of 1974, as amended, for the new machinery and equipment from the date of approval by the State Tax Commission.

Trisha Nelson, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Marshall, County of Calhoun, Michigan, at a regular meeting held March 16, 2015.

Trisha Nelson, City Clerk

B. Blight and Rental Rehabilitation Grants:

Director of Community Services Natalie Dean provided background on the Blight Elimination Grant and Rental Rehabilitation Grant that are being sought for the Cronin Building project at 101 W. Michigan Avenue.

The public was informed that the City is seeking to apply for both grants, to be administered through the MEDC in an effort to help rehabilitate the Cronin building. The Cronin is planned to have 7 rehabilitated apartments, created from vacant space on the 2nd and 3rd floors. Staff discussed the structural issues that would be fixed on the building, as well as the highlights of the inspection report for the Cronin. Also, it was discussed that this grant has a job creation component which meets national objectives.

Mayor Reed opened the public hearing to hear public comment on the application for the Blight Elimination and Rental Rehabilitation Grants.

Jerry Clifton of 1001 W. Michigan Avenue stated his concern with how the City is involved with the grant and what the City's obligation is to ensure that the project happens. He expressed concern for the amount the City has invested in the Cronin building for maintenance before it was sold, and asked if the rent charged for the 7 apartments would be enough to maintain the building. He also

questioned where the residents living in this building would park. He then expressed his personal opinion that Marshall does not need another restaurant.

Hearing no further comment, the hearing was closed.

Moved Metzger, supported Williams, to authorize staff to submit the necessary paperwork to the State for the Blight and Rental Rehabilitation Grant being sought for the Cronin Building at 101 W. Michigan Avenue. On a voice vote – **MOTION CARRIED.**

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Montgomery Street Lot Sale:

Moved Metzger, supported Miller, to table the Montgomery Street vacant lot sale until a later date. On a voice vote – **MOTION CARRIED.**

B. Cemetery Rules and Regulations Revisions:

Moved Williams, supported Metzger, to adopt the revised Oakridge Cemetery rules and regulations that would change the dates for placement and removal of cemetery decorations as presented. On a voice vote – **MOTION CARRIED.**

C. Zarzuela Sidewalk Café License:

Moved Miller, supported Schurig, to adopt a resolution in support of the submittal to the Michigan Department of Transportation by Zarzuela LLC for a sidewalk café permit. On a voice vote – **MOTION CARRIED.**

CITY OF MARSHALL, MICHIGAN RESOLUTION #2015-10

RESOLUTION FOR MICHIGAN DEPARTMENT OF TRANSPORTATION SIDEWALK CAFÉ AUTHORIZATION

WHEREAS, Zarzuela LLC is located at 301 East Michigan Avenue within the City of Marshall, and

WHEREAS, Zarzuela has requested a sidewalk café permit from the Michigan Department of Transportation, and

WHEREAS, the City of Marshall is the municipal entity that has jurisdiction

over the site, and

WHEREAS, the City of Marshall has agreed to enforce compliance with the sidewalk café permit, and

WHEREAS, the permit requires a resolution from the City Council,

NOW THEREFORE BE IT RESOLVED, the City Council hereby resolves that the City of Marshall supports the permit submittal to the Michigan Department of Transportation by the Zarzuela LLC.

Dated: March 16, 2015_____

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed seal of said City of Marshall, this the 16th day of March A.D., 2015.

Trisha Nelson, City Clerk

APPOINTMENTS/ELECTIONS

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

COUNCIL AND MANAGER COMMUNICATIONS

CLOSED SESSION

Moved Williams, supported Miller, to enter into closed session under section 8(a) of the Michigan Open Meetings Act to discuss the periodic performance evaluation of the City Manager. On a roll call vote – ayes: McNeil, Metzger, Miller, Mayor Reed, Schurig, Williams, and Caron; nays: none. **MOTION CARRIED.**

Enter into closed session at 7:50 p.m.

Return to open session at 8:50 p.m.

ADJOURNMENT

The meeting was adjourned at 8:50 p.m.

Jack Reed, Mayor

Trisha Nelson, City Clerk

APPROVAL LISTING FOR CITY OF MARSHALL
 EXP CHECK RUN DATES 03/27/2015 - 04/23/2015
 UNJOURNALIZED
 OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
9925762046	AIRGAS USA LLC	CYLINDER RENTAL		87.30
215030018	ALERT-ALL CORP	STADIUM CUPS		770.00
SLS 10C29721	ALEXANDER CHEMICAL CO	CHLORINE & SULFUR DIOXIDE BLANKET PO FO	2015.015	1,287.00
6753	ALL RAILROAD SERVICES	2015 ELECTRIC LINE CLEARANCE. 3 PERSON	2015.264	6,556.72
6752	ALL RAILROAD SERVICES	2015 ELECTRIC LINE CLEARANCE. 3 PERSON	2015.264	3,504.96
95066	ALL-TRONICS INC	SEMI-ANNUAL MONITORING - CITY HALL		120.00
5180483	ALTEC INDUSTRIES INC	5 YEAR CABLE MAINTENANCE ON BOOM TRUCK	2015.260	5,474.36
735179	APWA	JOB POSTING	2015.250	590.00
032015	APWA	MEMBERSHIP - MIKE HACKWORTH		350.00
13-676642	ARROW UNIFORM	CUST #010198-04		50.54
13-676631	ARROW UNIFORM	CUST #010198-06		31.23
13-676635	ARROW UNIFORM	CUST #010198-01		27.32
13-676645	ARROW UNIFORM	CUST #010198-05		20.00
13-684246	ARROW UNIFORM	CUST #010198-01		27.32
13-684258	ARROW UNIFORM	CUST #010198-05		20.00
13-684257	ARROW UNIFORM	CUST #010198-06		31.23
13-684254	ARROW UNIFORM	CUST #010198-04		50.54
13-684255	ARROW UNIFORM	CUST #13-684255		123.70
13-684253	ARROW UNIFORM	CUST #010198-02		47.83
13-676641	ARROW UNIFORM	CUST #010198-02		47.83
13-676643	ARROW UNIFORM	CUST #010198-03		123.70
13-691829	ARROW UNIFORM	CUST #010198-04		50.54
13-691823	ARROW UNIFORM	CUST #010198-01		27.32
13-691833	ARROW UNIFORM	CUST #010198-05		20.00
13-691832	ARROW UNIFORM	CUST #010198-06		31.23
13-691830	ARROW UNIFORM	CUST #010198-03		123.70
13-691828	ARROW UNIFORM	CUST #010198-02		47.83
388-105550-02	AUSTIN-BATTERIES PLUS	100W HPS LAMP		129.96
388-105550-01	AUSTIN-BATTERIES PLUS	100W HPS LAMP		259.92
388-105549-01	AUSTIN-BATTERIES PLUS	35W HPS & 175W MH LAMPS		623.64
225-362272	AUTO VALUE MARSHALL	SQUEEGEES, HANDLE, WINDSHIELD SYNT TANK		88.69
225-368141	AUTO VALUE MARSHALL	DUST CAP		5.56
225-368100	AUTO VALUE MARSHALL	PLUG, SAFETY TRIANGLE		18.36
225-367556	AUTO VALUE MARSHALL	SAFETY TRIANGLES		24.76
2265149610	AUTO ZONE INC	WIPER BLADE		13.29
100190	B S & A SOFTWARE	FA II TRAINING - CASSANDRA HEITFELD		205.00
100188	B S & A SOFTWARE	FA II TRAINING - JOHN BARTLETT		205.00
032715	BAKER TOOL RENTAL & S	MINI EX		175.00
225386-IN	BEAVER RESEARCH CO	BLUE MAGIC, HAND CLEANER		188.80
76805	BOSHEARS FORD SALES I	08 CHEVY G3500		32.68
76635	BOSHEARS FORD SALES I	09 FORD BUS		105.22
76620	BOSHEARS FORD SALES I	10 CHEVY G4500		32.68
76820	BOSHEARS FORD SALES I	2010 CHEVY G4500		838.47
96724138	BSN SPORTS	HOCKEY PUCKS		57.65
111173	BUD'S WRECKER SERVICE	POLICE CRUISER		45.00
67768	BUDGET DRAIN CLEANING	JET OUT ALL ROOF VENTS		425.00
67767	BUDGET DRAIN CLEANING	ROD LAUNDRY ROOM LINES		150.00
67766	BUDGET DRAIN CLEANING	JET OUT HALLWAY AND FROM MANHOLE		190.00
59700	C2AE	MARSHALL PARKING LOT	2015.210	6,777.18
30215	CARL COMMUNICATIONS	REROUTED FAX #, PLACED JUMPER & MOVED F		100.00
2976	CB HALL ELECTRIC COMP	RPLC TIME CLOCK, RPR HEAT STRIPS IN LIG		270.00
15-0172977	CITY OF ALBION	INTERNET		127.49
2015-099	CLEARZONING	CITY OF MARSHALL MASTER PLAN UPDATE	2015.087	4,850.00
55814	COGITATE INC	MMS STATE TRUNKLINE SUPPORT		155.00
654134	COMMERCIAL OFFICE PRO	STORAGE FILES, MARKERS		159.99
658625	COMMERCIAL OFFICE PRO	FOLDERS		13.99
IN56624	CORNERSTONE OFFICE SY	COPIER REPAIR		127.92
343656	COURY, JAMES	WELDED WIRE CAGING FOR TREES		63.59
87564	CRT, INC	CLOUD STORAGE		566.07
21615COM	CRT, INC	T BRICKS FOR FIRE DEPT & POLICE DEPT	2015.190	27,000.00
87701	CRT, INC	MRLEC AND FIRE STATION - INFORMATION T	2015.190	7,146.00
664446003	CRYSTAL FLASH ENERGY	DYED DIESEL		1,428.84
127039	D & D MAINTENANCE SUP	JANITORIAL SUPPLIES		258.40
77426	DADOW POWER EQUIPMENT	PLUG		2.01
77504	DADOW POWER EQUIPMENT	WHEELS		53.84
77505	DADOW POWER EQUIPMENT	GREEN SPRAY PAINT		18.98
77425	DADOW POWER EQUIPMENT	WHEELS		53.84
463012	DARLING ACE HARDWARE	BULB 100W ROUGH SERVICE		8.98
462675	DARLING ACE HARDWARE	HAND-TRUCK D HANDLE 800#		59.99
462910	DARLING ACE HARDWARE	WASHERS		8.49
462771	DARLING ACE HARDWARE	LP GAS		44.16
462945	DARLING ACE HARDWARE	NUTS, BOLTS, FASTENERS		1.46
463444	DARLING ACE HARDWARE	BRUSH, HANDLE		20.98
462949	DARLING ACE HARDWARE	BRACKETS, GUIDE SLIDE TOP, EXIT SIGN		61.46
463403	DARLING ACE HARDWARE	KEYS		3.98
463298	DARLING ACE HARDWARE	NUTS		5.94
463342	DARLING ACE HARDWARE	STIHL PARTS, LOCK NUT		1.98
463401	DARLING ACE HARDWARE	EXTRA HD 24.9" BLACK, PLIER 6"		18.48
30666	DEAN LLOYD ENTERPRISE	GROUND THAWING BLANKET	2015.213	218.00

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
23301	DIAMOND MANUFACTURING	CABINET LOCK		139.50
3131554	EDWARDS INDUSTRIAL SA	PULLEY BUSHING		45.96
3130186	EDWARDS INDUSTRIAL SA	FINISHED BORE SPROCKET		10.03
327-15	ELM TRAINING LLC	QTRLY SAFETY MEETING		180.00
86278	ERIC DALE HEATING & A	HEATER REPAIR		508.00
MIMA158352	FASTENAL COMPANY	MAINTENANCE SUPPLIES		13.32
MIMA158408	FASTENAL COMPANY	JOBBER & SCREWS		9.53
MIMA158364	FASTENAL COMPANY	DIES, SPP TAP		69.81
MIMA158138	FASTENAL COMPANY	SAE THRU-HARD		59.34
MIMA158364CR	FASTENAL COMPANY	RETURNED ROUND ADJ HSS DIES		(44.82)
MIMA158086	FASTENAL COMPANY	SUPPLIES		350.19
MIMA158032	FASTENAL COMPANY	SAE THRU-HARD		11.87
MIMA158224	FASTENAL COMPANY	SUPPLIES		40.52
MIMA158328	FASTENAL COMPANY	SUPPLIES		2.74
MIMA158207	FASTENAL COMPANY	SUPPLIES		208.54
MIMA158266	FASTENAL COMPANY	SUPPLIES		93.09
MIMA157870	FASTENAL COMPANY	ROLL TOWEL		92.38
MIMA158412	FASTENAL COMPANY	ADJ DIE		44.82
MIMA158391	FASTENAL COMPANY	TCP LK 1-8 GR C Z		15.48
2502571502	FIRST ADVANTAGE LNS O	DRUG TEST, CLINIC COLLECTION		68.00
15-248	FIRST DUE	HEM PATCH ELIZONDO		56.93
3946	FREDS AUTOMOTIVE REPA	2011 CHEVROLET TAHOE		366.42
412352	GABRIEL, ROEDER, SMIT	MEDICARE PART D ATTESTATION		2,500.00
TRP/100066746	GLOCK PROFESSIONAL IN	ARMORER'S COURSE - GARRETT MOORE		250.00
Q.1109	GORNO FORD	2015 F550 FORD DUMP TRUCK-- MIDEAL #395	2015.242	44,850.00
9689472240	GRAINGER	EMBOSSED NUMBERS		44.49
9693037401	GRAINGER	BRUSH HANDLES		86.10
9690412540	GRAINGER	SAMPLER TUBING		203.40
20150147	GRP ENGINEERING INC	SERVICES FROM 2/2/15 THRU 03/01/15		1,350.27
9268120	HACH COMPANY	COLORIMETER CALIBRATION SN#080250C52570	2015.224	555.20
32386/1	HARVESTER FLOWER SHOP	CHARLES SEARS		54.45
INV13834	HASSELBRING CLARK	TOS/407CS COPIER LEASE		229.39
100243-0315	HERITAGE CLEANERS	FEBRUARY SERVICES		116.05
74968	HERMANS MARSHALL HARD	MULTI-SURGE STRIP		22.49
74760	HERMANS MARSHALL HARD	MOP HEADS		40.46
74996	HERMANS MARSHALL HARD	DUCT TAPE, 18V DEWALT		132.98
74976	HERMANS MARSHALL HARD	CAR WASH, BRUSHES		20.68
71030	HERMANS MARSHALL HARD	TOOL BOX		13.49
71020	HERMANS MARSHALL HARD	RAPID LINK		3.29
71036	HERMANS MARSHALL HARD	KEYS		24.90
1/H33470	HI-LINE	CANT HOOKS		175.47
6014	HURLEY AND STEWART	STORMWATER MANAGEMENT REVIEW	2015.169	3,900.00
1901802009224	INTERSTATE ALL BATTER	REBUILD/REPAIR		119.97
94741	J & K PLUMBING SUPPLY	TEES, BRASS NIPPLES, SLEEVES		17.09
94684	J & K PLUMBING SUPPLY	SUPPLIES		51.33
PC01264430:001	JACKSON TRUCK SERVICE	NEW 160 AMP ALTERNATOR		184.53
65463	JONES & HENRY ENGINEE	ADDITIONAL PROFESSIONAL SERVICES - JEFF	2015.173	1,114.00
501771	KAR LABORATORIES INC	CYANIDE ANALYSIS		100.00
501772	KAR LABORATORIES INC	MERCURY ANALYSIS		260.00
6930	KELLOGG'S REPAIR	PARTS FOR GRASSHOPPER ZERO TURN		302.50
6906	KELLOGG'S REPAIR	PTO BELTS, HARNESS		46.75
29536	KENT POWER INC	MONROE STREET POLE REPLACEMENT - LABOR	2015.179	15,656.00
29537	KENT POWER INC	ANCHOR EXTENSIONS - MONROE ST POLE RPLC		254.58
751846	KIESLER'S POLICE SUPP	FEDERAL AE 223 REM, FEDERAL TCTL 223 62		484.04
28088	LAKELAND ASPHALT CORP	COLD PATCH		671.60
28110	LAKELAND ASPHALT CORP	COLD PATCH		123.28
28061	LAKELAND ASPHALT CORP	COLD PATCH		151.34
28068	LAKELAND ASPHALT CORP	COLD PATCH		134.32
28078	LAKELAND ASPHALT CORP	COLD PATCH		212.52
381534A	LANDFALL	MUSTANG ICE RESCUE SUIT		724.95
1033972	LEGG LUMBER	2X4X8 PREMIUM, 2X10X8 #1 SYP, 3" EXT SC		79.31
10346	LEWEY'S SHOE REPAIR	NAME ON COAT - ELIZONDO		8.00
43	MAGIC MAIDS	APRIL SERVICES		1,400.00
30145	MAIL MANAGEMENT INC	INK CARTRIDGE		223.53
N5216571	MAILFINANCE INC	POSTAGE MACHINE LEASE 01/12/15 - 04/11/		638.49
10252	MARSHALL TIRE CITY	TURF MASTER 4PLY		84.00
6969	MARSHALL WELDING & FA	3/8 PLATE 14 X 24 - FOR DAM REPAIR		50.34
IN43746	MESSICK'S	FREIGHT CHARGES		183.46
93866	MICHIGAN METER TECHNO	W3-WIRE		282.52
163212	MICHIGAN POLICE EQUIP	TRAINING AMMUNITION AND MAGAZINES	2015.234	618.00
MCINV-019239	MIRATECH HOLDINGS, LL	PROP GL-11-1313 R3 / ELECTRIC GENERATOR	2015.231	26,520.00
T15-0078	MRWA	JOE DELAPAS - WATER REVIEW		245.00
10435	MWEA	LYNN COOK MEMBERSHIP DUES		65.00
404681	NAPA OF MARSHALL	UNIV ADJ SIDE STEPS		98.99
404700	NAPA OF MARSHALL	OIL FILTER		17.55
405353	NAPA OF MARSHALL	AIR FILTER		20.99
498617	NYE UNIFORM COMPANY	MK-9 FOGGER		108.83
495344	NYE UNIFORM COMPANY	MEDAL OF MERIT		148.29
497715	NYE UNIFORM COMPANY	MOCK TURTLENECK DICKIE		324.08

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
4788-109092	O'REILLY AUTO PARTS	WASH BRUSH		14.99
5911465	POWER LINE SUPPLY	LEATHER PROTECTOR		32.00
5911490	POWER LINE SUPPLY	SMALL WEDGE DEADEND		324.00
5911489	POWER LINE SUPPLY	STRAIN INSULATOR		308.16
5911462	POWER LINE SUPPLY	SLEEVES, RUBBER GLOVES		839.50
5911491	POWER LINE SUPPLY	3/4" SQ WASHER		79.00
5906004	POWER LINE SUPPLY	BATTERY LITHIUM ION		219.00
5906029	POWER LINE SUPPLY	15KV PIN INSULATOR		173.88
5906028	POWER LINE SUPPLY	3/8" GUY GRIP		120.75
5906027	POWER LINE SUPPLY	SMALL BOLTED DEADEND		149.50
5906025	POWER LINE SUPPLY	AUTO LINE SPLICE #1		702.90
5906026	POWER LINE SUPPLY	STEEL LINE PIN		189.50
5907906	POWER LINE SUPPLY	INSULATOR SPOOL		57.37
5907905	POWER LINE SUPPLY	3KV ARRESTER		336.07
5907909	POWER LINE SUPPLY	CLEVIS INS		131.25
5907911	POWER LINE SUPPLY	WASHER SQUARE 5/8"		51.75
5907910	POWER LINE SUPPLY	STRAIN INSULATOR 48"		34.24
5907912	POWER LINE SUPPLY	HELIX ANCHOR		93.92
5907913	POWER LINE SUPPLY	EYENUT TWINEYE		43.81
5907907	POWER LINE SUPPLY	BOLT MACHINE 5/8 X 12"		54.63
5907914	POWER LINE SUPPLY	ANCHOR ROD		331.20
5907904	POWER LINE SUPPLY	3/4" X 14 M BOLT		58.11
5907908	POWER LINE SUPPLY	5/8" X 14 M BOLT		74.52
5909753	POWER LINE SUPPLY	TESTING OF RUBBER GOODS		65.50
5909160	POWER LINE SUPPLY	LEATHER PROTECTORS		54.00
5909649	POWER LINE SUPPLY	AUTO LINE SPLICE		7.10
5909646	POWER LINE SUPPLY	INSULATING CAP		336.66
5909648	POWER LINE SUPPLY	BUSHING STANDOFF INS		305.42
7709	R-S TRUCK & DIESEL, I	BELT, KIT PUMP, BRAKE CLEAN, CAP SCREW,		560.56
9937	RADIO COMMUNICATIONS	SERVICE GPS MODULE		90.00
8106	REDSTONE ARCHITECTS I	SERVICES FOR MRLEC	2015.226	11,448.42
603165-00	RESCO	1/0 ACSR CABLE	2015.251	2,976.96
18655	RS TECHNICAL SERVICE	CHLORINE AND SO2 ANNUAL SERVICE	2015.196	3,242.42
8103953845	SCHINDLER ELEVATOR CO	ANNUAL CONTRACT 03/01/15--02/29/16		9,636.17
301448	SHERD CORP	SHREDDING SERVICES		470.00
8247	SIGNWORLD CONCEPTS	DECAL FOR DPS		100.00
34158	STANDARD PRINTING & O	TOWN CRIER		325.23
34257	STANDARD PRINTING & O	BUSINESS CARDS - DUSTY NASH		59.70
33568	STANDARD PRINTING & O	THERMAL PAPER		121.82
34448	STANDARD PRINTING & O	DELIVERY CHARGE		7.00
187781	STANLEY LAWN & GARDEN	BEARINGS		13.54
7001721926	STAPLES CONTRACT & CO	INK CARTRIDGES, LABELS		182.43
7001709372	STAPLES CONTRACT & CO	TONER		323.99
7001709367	STAPLES CONTRACT & CO	LABELS, TONER		109.99
7001699971	STAPLES CONTRACT & CO	TONER		439.97
7001699970	STAPLES CONTRACT & CO	BLACK TONER		111.99
7001687385	STAPLES CONTRACT & CO	TONER, GRIPS FABRIC STRIPS		102.91
7001652990	STAPLES CONTRACT & CO	INK, TONER, TAPE		403.99
7001661779	STAPLES CONTRACT & CO	COLOR INDEX, INK, SHARPIES, RETURNED IN		34.41
7001661804	STAPLES CONTRACT & CO	TONER		120.98
7001699964	STAPLES CONTRACT & CO	TONER		316.68
874402	STATE OF MICHIGAN	DRINKING WATER LAB CERTIFICATION	2015.218	2,581.07
240582	STEENSMA	BLADES		444.60
11398671	UNIVERSAL ADVERTISING	ADVERTISING		83.00
584631	USA BLUEBOOK	CERAMIC WEIGHT		20.59
530345201	UTILITIES INSTRUMENTA	MEDIUM VOLTAGE SWITCHGEAR PREVENTATIVE	2015.270	17,406.00
5868780-00	W.W. WILLIAMS	TRUCK #308 REPAIR		962.50
EO-02-2015	WARREN ENERGY SOLUTIO	DEVLPMNT OF 2014 ANNUAL REPORT		225.00
822132	WESCO	S-L HSS-CLIP ON TO SOCKET		334.12
				240,188.63

+ 13.54
 + 111.09
 + 102.91
 + 403.99
 + 34.41
 + 439.97
 + 120.98
 + 316.68
 + 101.99
 + 323.99
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 + 2,581.07
 + 444.60
 + 83.00
 + 20.59
 + 17,406.00
 + 962.50
 + 225.00
 + 334.12
 + 240,128.64 *

23
 Parking
 Ave
 240188.63



MICHIGAN SOUTH CENTRAL POWER AGENCY

720 HERRING ROAD • LITCHFIELD, MICHIGAN 49252
 PHONE (517) 542-2346 • FAX (517) 542-3049
 www.mscca.net

ORIGINAL INVOICE

MARSHALL CITY ELECTRIC DEPARTMENT
 323 WEST MICHIGAN AVENUE
 MARSHALL, MICHIGAN 49068
 Attn: Mr. Tom Tarkiewicz

Invoice Date: 17-Mar-15
 Due Date: 31-Mar-15
 Service From: 01-Feb-15
 To: 28-Feb-15

Peak Demand 17,417 kw
 Total Energy Received 9,077,675 kWh
 Hydro Generation 46,603 kWh
 Net Billing kWh's 9,031,072 kWh

Area	Entitlement %	Operating and Maintenance Costs	Debt Service Costs and Capacity Credits	Total
SUBSTATION LOAD COST		370,905.15		370,905.15
MARKET RESOURCE VALUE		(512,681.26)		(512,681.26)
PROJECT 1-ENDICOTT	24.0%	415,894.47	-	415,894.47
PROJECT IV	0.0%	-	-	-
PRAIRIE STATE	16.7%	37,430.74	31,853.80	69,284.54
MENOMINEE HYDRO	24.0%	29,648.92	-	29,648.92
OCONTO FALLS HYDRO	24.0%	7,722.88	-	7,722.88
AFEC	12.3%	153,370.99	11,875.55	165,246.55
AMP CONTRACTS	0.0%	-	-	-
CVEC	0.0%	-	-	-
AMPGS	0.0%	-	-	-
TRANSMISSION	21.6%	179,229.21	-	179,229.21
MISO	7.0%	3,148.89	-	3,148.89
SUBSTATION	34.4%	-	-	-
ADMINISTRATION	16.0%	21,367.97	-	21,367.97
MEMBER	84.3%	4,251.37	-	4,251.37
MEMBER HYDRO	59.7%	-	-	-
CAPACITY		-	-	-
RATE STABILIZATION		13,622.44		13,622.44
TOTAL COST	\$	723,911.77	43,729.35	767,641.12
	\$/kWh	0.08016	0.00484	0.08500
CREDITS	\$	(4,251.37)	-	(4,251.37)
	\$/kWh	(0.00047)	0.00000	(0.00047)
NET COST	\$	719,660.40	43,729.35	763,389.75
	\$/kWh	0.07969	0.00484	0.08453
Pay this amount				\$ 763,389.75

Any amounts due and not paid by the due date shall bear interest at the rate of 1% per month until paid.

03/13/2015 09:25 AM
 User: ctanner
 DB: Marshall

APPROVAL LISTING FOR CITY OF MARSHALL
 EXP CHECK RUN DATES 03/12/2015 - 03/13/2015
 UNJOURNALIZED OPEN
 BANK CODE: MAIN

Page: 1/1

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
6100458-000-0315	AD-VISOR & CHRONICLE	ACCT #06100458-000		1,675.92
15-134	CALHOUN COUNTY TREASU	DECEMBER B.O.R. P/N 13-53-000-524-01		13.38
2551178151-031215	CHEMICAL BANK SOUTH	HSA ACCT #2551178151 JOHN HACKER		1,755.00
2550996785-031115	CHEMICAL BANK SOUTH	HSA ACCT #2550996785 DAVE JOHNSON		1,755.00
2550994541-031315	CHEMICAL BANK SOUTH	HSA ACCT #2550994541 DALE HOLMES		585.00
030615	CITY OF MARSHALL	PETTY CASH REIMBURSEMENT		17.00
661478	COMMERCIAL OFFICE PRO	CRTDG, TONER		353.95
661475	COMMERCIAL OFFICE PRO	PAPER		203.15
661476	COMMERCIAL OFFICE PRO	CARTRIDGE, PENS, FLDRS, CALC THRML ROLL		183.97
031015	COOPER, JOSEPH	ENERGY OPTIMIZATION - FURNACE		150.00
022615	K-MART	FEBRUARY CHARGES		111.05
82130231059095-031	LOWES BUSINESS ACCOUN	ACCT #821 3023 105909 5		490.46
03/12/2015	MAPLES, KELLEY	UB refund for account: 3203320023		17.21
24764597	MCMASTER-CARR	PARTS FOR DAM MAINTENANCE		618.01
030615	MICHIGAN CHAPTER OF N	THERESA SEARS & ROBIN WALLING--SPRING C		250.00
790004405582930703	NEOFUNDS BY NEOPOST	7900 0440 5582 9307		3,000.00
249-004558190	REPUBLIC SERVICES #24	ACCT #3-0249-1022021		917.06
21063-0315	SPARTAN STORES	CUST #021063		258.01
38-6004708-0215	STATE OF MICHIGAN	38-6004708 SALES TAX - FEBRUARY		32,167.17
03/12/2015	SWIFT, MANDY VANZANT	UB refund for account: 2900770028		46.31
030515	WALBECK, RICHARD	ENERGY OPTIMIZATION - FURNACE		150.00
10040269-0215	WOW! BUSINESS	ACCT #010040269		399.05
10058364-0215	WOW! INTERNET-CABLE-P	ACCT #010058364		32.97
10040764-0315	WOW! INTERNET-CABLE-P	ACCT #010040764		1,369.84
				46,519.51

User: ctanner
DB: Marshall

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
269781907003-15	A T & T	269 781-9070 573 1		56.77
269781981503-15	A T & T	269 781-9815 267 0		2,268.35
269781444703-15	A T & T	269 781-4447 749 4		190.54
Z1406436PC	AMERICAN MESSAGING	ACCT #21-406436		79.10
287238047810X03111	AT&T MOBILITY	ACCT # 287238047810		57.55
7016312710-0007-04	BLUE CROSS BLUE SHIEL	GROUP #007016312710/0007		2,675.88
031615	CALHOUN COUNTY TREASU	SPECIAL ASSMNT RETURNED IN ERROR 16-446		3,389.42
2550997924	CHEMICAL BANK SOUTH	HSA ACCT #2550997924 BILL DAY		1,147.50
2550994541-0315	CHEMICAL BANK SOUTH	HSA ACCT #2550994541 DALES HOLMES		1,170.00
2551241900-0315	CHEMICAL BANK SOUTH	HSA ACCT #2551241900 CRYSTAL LANE		195.00
662260	COMMERCIAL OFFICE PRO	FLDRS, RBNS, MARKERS, LEGAL PADS, INK RO		159.96
031715	DEREK CHISM	ENERGY OPTIMIZATION - REFRIGERATOR		25.00
7018274-0315	EARTHLINK BUSINESS	ACCT # 0007018274		1,025.46
031715	FISHER, CHARLIE	SCHOOL LUNCH		16.72
031715	FREDS, MATT	SCHOOL LUNCH		11.25
031615	HACKWORTH, MICHAEL	APWA MEMBERSHIP		20.00
031715	MARSHALL AREA CHAMBER	ANNUAL DINNER--TARKIEWICZ, METZGER, DEA		280.00
3225-0315	MARSHALL COMMUNITY CU	3225 - RAMEY		870.62
5157-0315	MARSHALL COMMUNITY CU	5157 - FEDDERS		2,051.57
1773-0315	MARSHALL COMMUNITY CU	1773 - MCCOMB		266.57
7681-0315	MARSHALL COMMUNITY CU	7681 - TARKIEWICZ		1,257.12
4868-0315	MARSHALL COMMUNITY CU	4868 - RICE		35.89
24809589	MCMASTER-CARR	STEEL ENCLOSURE, PANEL		73.80
25503196	MCMASTER-CARR	FINISHED-BORE SPROCKET, REDUCER		277.32
S3738607.001	MEDLER ELECTRIC COMPA	ELECT TAPE		88.13
031615	MICHIGAN ASSOC OF PLA	SPRING INSTITUTE REGSTRN-LISA HUEPENBE		115.00
031615	MICHIGAN MUNICIPAL LE	COMMUNITY ENGAGEMENT - LISA HUEPENBECKE		75.00
M 02-15	MICHIGAN SOUTH CENTRA	NATURAL GAS PURCHASES - FEBRUARY		6,342.34
7001624721	STAPLES CONTRACT & CO	PAPER, DUST DESTROY, MONITOR WIPES		55.95
7001623210	STAPLES CONTRACT & CO	SUPPLIES		61.19
7001623207	STAPLES CONTRACT & CO	OFFICE SUPPLIES		71.99
7001597518	STAPLES CONTRACT & CO	TAPE, SORTKWIK, PAPER, LABELER		82.25
7001593810	STAPLES CONTRACT & CO	HP LASERJET BLACK		89.39
7001593812	STAPLES CONTRACT & CO	LEXMARK TONER		219.98
031715	SUNDBERG, KIP	SCHOOL LUNCH		14.23
894800000150308	TELNET WORLDWIDE	ACCT # CORP-008948		917.46
031815	TOM TARKIEWICZ	WHAT'S BREWING - 3 MEETINGS		21.00
9741553231	VERIZON WIRELESS	ACCT #987146080-00001		745.32
40182156	WEX BANK	ACCT #0470-00-462076-1		7,223.10
031715	ZEBOLSKY, JOEL	SCHOOL LUNCH		14.23
				33,737.95

User: ctanner
DB: Marshall

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
032015	AARON AMBLER	TRAVEL EXPENSE REIMBURSEMENT		330.27
032515	BALLARD, FRANK R	INSPECTION COMMISSION		1,812.89
2984	CB HALL ELECTRIC COMP	PARKING GARAGE EGRESS LIGHTS	2015.268	3,670.00
2550995183	CHEMICAL BANK SOUTH	HSA ACCT #2550995183 GREG MCCOME		1,755.00
2551002377	CHEMICAL BANK SOUTH	HSA ACCT #2551002377 JAMES SCHWARTZ		585.00
663017	COMMERCIAL OFFICE PRO	OFFICE FURNITURE FOR FIRE STATION	2015.272	21,404.00
202160445920	CONSUMERS ENERGY	1030 1352 1119		15.43
203228386356	CONSUMERS ENERGY	1030 0915 7670		56.77
203228386015	CONSUMERS ENERGY	1000 6710 1772		84.18
207054793823	CONSUMERS ENERGY	1000 0759 4680		555.23
206254152969	CONSUMERS ENERGY	1000 7224 3312		588.87
201626468304	CONSUMERS ENERGY	1000 0916 3435		1,289.08
201626468303	CONSUMERS ENERGY	1000 0916 3203		498.91
201626468305	CONSUMERS ENERGY	1000 0916 3708		385.54
201626468306	CONSUMERS ENERGY	1000 0916 3971		2,968.13
205275229415	CONSUMERS ENERGY	1030 1580 0248		711.42
03/25/2015	COURTLAND, THOMAS	UB refund for account: 2900310019		79.36
032515	DEVENEY, JAMES R	INSPECTION COMMISSION		253.75
032515	GANO, DARYL	INSPECTOR COMMISSION		162.50
1225324	GRIFFIN PEST SOLUTION	2015 PEST CONTROL FOR PUBLIC SERVICES B	2015.237	46.00
1225323	GRIFFIN PEST SOLUTION	2015 PEST CONTROL AT CITY HALL; 323 W M	2015.238	33.00
032515	GROSS, JOHN	INSPECTION COMMISSION		98.00
CS22188	LARK, BEN	CLOVER SEED - BROOKS NATURE AREA		143.80
3507-0315	MARSHALL COMMUNITY CU	3507 - MCDONALD		832.71
3960-0315	MARSHALL COMMUNITY CU	MIN CHG DUE ON JAMES SCHWARTZ'S ACCOUNT		50.00
031015	MCDONALD, SCOTT	TRAVEL EXPENSE REIMBURSEMENT		11.63
S3724355.001	MEDLER ELECTRIC COMPA	STERNBERG 20" CLEAR SANDBLASTED REPLACE	2015.229	1,922.05
S3738776.001	MEDLER ELECTRIC COMPA	INT-MAT ET90215CR 30A SPDT TIME SW - UN		(461.79)
S3731836.001	MEDLER ELECTRIC COMPA	LAMP F-BAY		77.84
S3732754.001	MEDLER ELECTRIC COMPA	EMERGI LITE CREDIT		(27.01)
S3725232.001	MEDLER ELECTRIC COMPA	STERNBERG BALLAST KITS- 35 WATT AND 150	2015.230	2,761.36
18553-2015	MICHIGAN ASSOCIATION	PROF DEVLPMNT CONFRNCE - JAMES SCHWARTZ		235.00
27344-2015	MICHIGAN ASSOCIATION	PROF DEVLPMNT CONFRNCE - SCOTT MCDONALD		235.00
90163335	NORFOLK SOUTHERN CORP	MAINT & OPRTN OF FLASHERS AT LINDEN ST		750.00
032015	SIGNWORLD CONCEPTS	50% FIRE DEPARTMENT 72" CLOUD TYPE SIG	2015.265	1,770.00
032515	TOM TARKIEWICZ	PARKING FOR MML CONFERENCE		12.00
031015	TROY DEKRYGER	TRAVEL EXPENSE REIMBURSEMENT		7.82
272957473	U.S. BANK EQUIPMENT F	LEXMARK SX463 COPIER LEASE		58.56
13934621-0215	WOW! BUSINESS	ACCT #013934621		33.30
				45,795.60

EVENT REPORT

EVENT: 32nd Annual Oaklawn Hospitality Classic/Health Fair 2015

EVENT LOCATION: 100 Block of N. Kalamazoo

SPONSOR: Oaklawn Hospital

EVENT DATE: Saturday, May 16, 2015

EVENT TIMEFRAME: 7:00a – 3:00p

MDOT PERMIT REQUIRED: No

MDOT PERMIT GRANTED: NA

ROAD CLOSURE DETAIL: Close 100 Block N. Kalamazoo between Michigan Ave and Mansion Street.

ROAD CLOSURE TIMEFRAME: 7:00a – 3:00p

EVENT CLOSURE DETAIL: The roadway will be closed and barricaded off on Kalamazoo between Mansion and Michigan Ave. The block will remain closed while the health fair is taking place in the fountain circle until 3:00p.

DETOUR DETAIL: Traffic will be diverted to the adjacent local streets.

EVENT DETAIL:

Oaklawn Hospital will be having their 32nd Annual Hospitality Classic at the above stated location. Runners and walkers will be going eastbound on Michigan Ave to East St. Runners will go westbound on Mansion to West Drive. Runners go north on West to F Dr. They then go north on Walters Dr. to 16 1/2 Mile Rd. They then go south on Kalamazoo and return to the starting point.

The 32nd Annual Oaklawn Holiday Classic is for a non-profit event. There are other volunteers throughout the course to provide safety and direction for the runners.

COUNCIL NOTIFICATION DATE: April 6, 2015.



200 N. Madison
Marshall, MI 49068
(269) 789-4271
oaklawnhospital.org

March 20, 2015

Chief James Schwartz
Director of Public Safety
620 Homer Road
Marshall, MI 49068

Dear Chief Schwartz:

This year, the Oaklawn Hospital Hospitality Classic will mark its 32nd year of bringing the health and enjoyment of running and walking to Marshall. As we have done every year for decades, we again seek your assistance in garnering the support of the Marshall City Council.

As you probably know, we like to hold the race on the first Saturday of Michigan Week, which this year falls on Saturday, May 16. We hope for another record-breaking turnout of runners and walkers as well as their families, all enjoying Marshall's springtime beauty.

The Hospitality Classic unifies the community in an atmosphere of fun and fitness, with participation available at all ages and fitness levels. Our events include a 10K and 5K race, a one-mile fun run and a non-competitive walk. The first race will start at 7:30 a.m. and the awards ceremony should be over by 11 a.m. This year we would like to add a Health Fair on the fountain lawn to the fun and festivities. With your approval we hope to have approximately 30 sponsors/vendors promoting health in our communities. All tents and all litter should be cleared off all properties by 3 p.m.

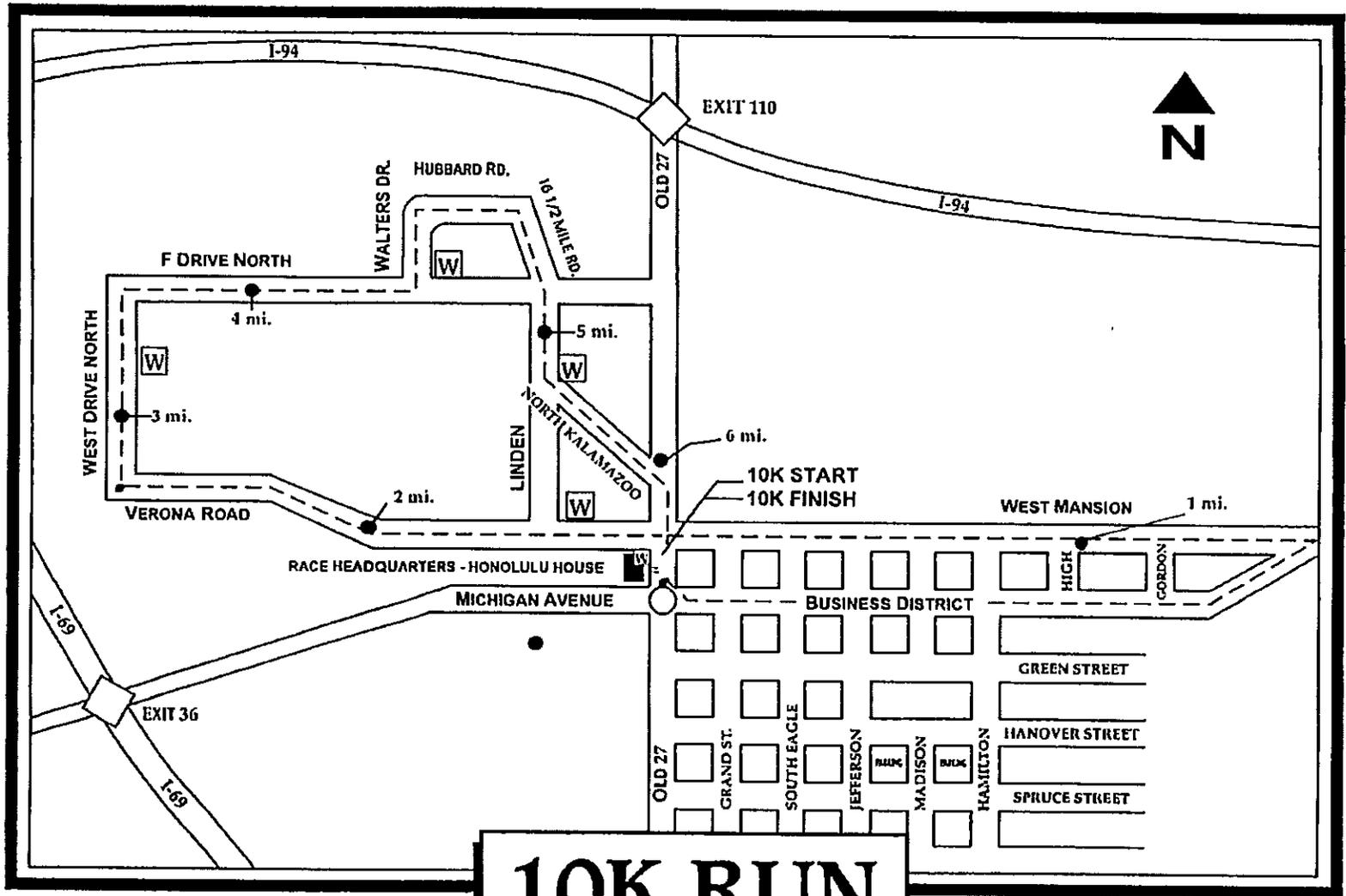
Also, if you have any other questions or concerns, please feel free to contact me.

Many thanks for your consideration and assistance!

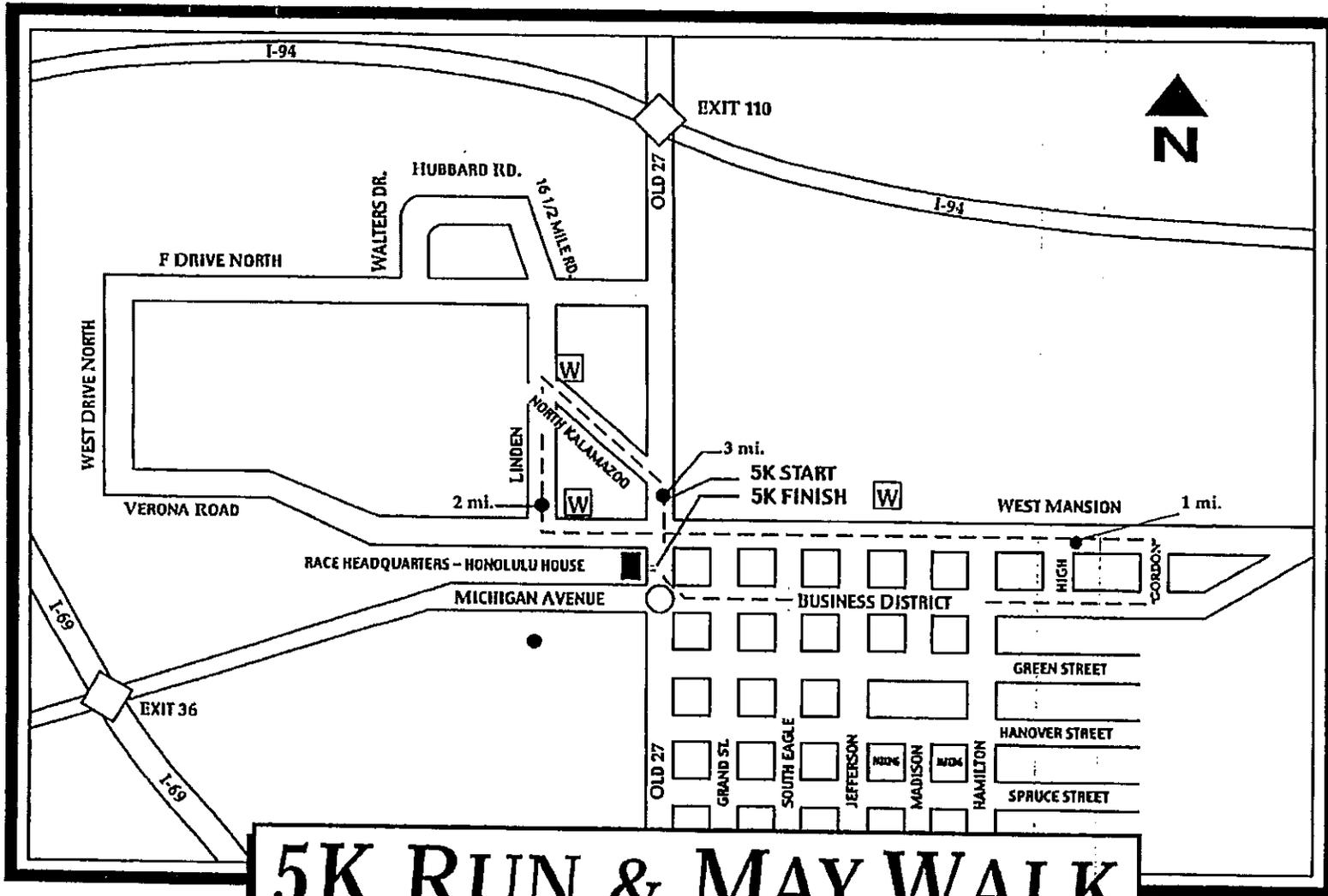
Sincerely,

E. Michael Beck
Executive Director of Development, Marketing, and Public Relations

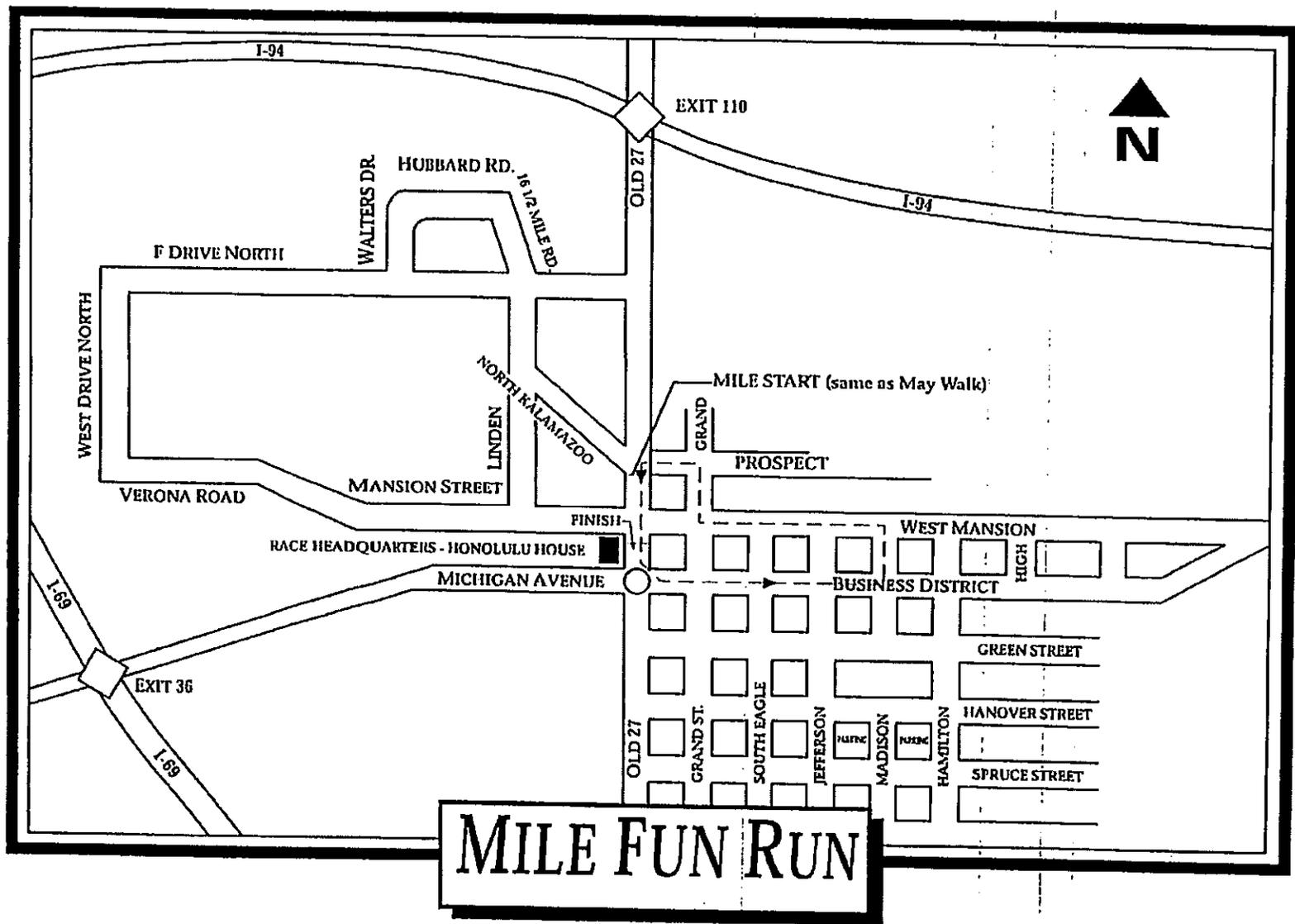




10K RUN



5K RUN & MAY WALK



MILE FUN RUN



ADMINISTRATIVE REPORT
April 6, 2015 – City Council Meeting

TO: Honorable Mayor and Council Members

FROM: Tom Tarkiewicz, City Manager
Ken Swisher, Finance Director
Jon B. Bartlett, Treasurer

SUBJECT: DDA Annual Report

BACKGROUND: Pursuant to MCL 125.1665(3), the DDA shall annually submit to the governing body (City Council) and the Michigan Tax Commission a report on the status of its tax increment financing activity and publish the report in a newspaper of general circulation. MCL 125.1665(3) outlines specifically what the report must contain but does not specify format. We have polled various municipalities that have Downtown Development Authorities and the attached report format was the most common since the report must be published in its entirety.

RECOMMENDATION: The City Council accept and authorize the publication of the FY14 DDA Annual Report.

ALTERNATIVES: None.

FISCAL EFFECTS: None.

Respectfully submitted,

Tom Tarkiewicz
City Manager

Ken Swisher
Finance Director

Jon Bartlett
Treasurer

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

**CITY OF MARSHALL
DDA
ANNUAL REPORT
YEAR ENDING 6/30/2014**

A. Revenue:			
Property Taxes Captured	\$	210,389.70	
Property Taxes Direct Levy	\$	16,375.82	
Delinquent Property Taxes and Interest	\$	294.80	
Donations	\$	48,665.43	
DDA Main Street - Contract Revenue	\$	45,000.00	
Interest	\$	578.89	
	Total	\$	321,304.64
B. Bond Reserve		\$	-
C. Expenditures			
Wages & Fringes	\$	18,991.36	
Supplies	\$	5,431.67	
Audit	\$	755.81	
Administrative Costs	\$	1,442.03	
Date Processing & Communications	\$	2,475.91	
Parking Structure Lease & Rental	\$	30,612.00	
Michigan Ave - Tree Replacement	\$	9,628.75	
Contracted Services	\$	6,493.00	
Parking Structure and Street Maint.	\$	11,319.33	
General government	\$	65,424.51	
Local Façade Grant	\$	5,500.00	
Community Promotions	\$	40,000.00	
Debt Service			
Principal	\$	55,000.00	
Interest	\$	28,127.63	
Bond Agent	\$	232.50	
	Total	\$	281,434.50
D. Outstanding bonded indebtedness			
Principal	\$	460,000.00	
Interest	\$	129,535.00	
	Total	\$	589,535.00
E. Initial Taxable Value			
Ad valorem Real	\$	3,156,680	
Ad valorem Personal	\$	839,430	
IFT Real	\$	-	
IFT Personal	\$	245,921	
	Total	\$	4,242,031
F. Captured Value			
Ad valorem Real	\$	5,234,678	
Ad valorem Personal	\$	1,521,470	
IFT Real	\$	-	
IFT Personal	\$	(245,921)	
	Total	\$	6,510,227
G. Tax Increment Revenues Received			
From Marshall Schools	\$	-	
From ISD	\$	-	
From SET	\$	-	
From County	\$	42,919.82	
From Library	\$	13,707.71	
From City	\$	126,601.35	
From Marshall Ambulance	\$	3,194.36	
From KCC	\$	23,966.46	
			210,389.70

H. The DDA continues to focus on creating a dynamic and vibrant downtown. There are over 65 businesses operating within the Downtown Development Authority. In addition to a multitude of variations of vendor types, the DDA area businesses staff over 350 full and part-time positions.



ADMINISTRATIVE REPORT
April 6, 2015 – City Council Meeting

TO: Honorable Mayor and Council Members

FROM: Tom Tarkiewicz, City Manager
Ken Swisher, Finance Director
Jon B. Bartlett, Treasurer

SUBJECT: LDFA Annual Report

BACKGROUND: Pursuant to MCL 125.2163(3), the LDFA shall annually submit to the governing body (City Council) and the Michigan Tax Commission a report on the status of its tax increment financing activity. MCL 125.2163(3) outlines specifically what the report must contain but does not specify format. We have polled various municipalities that have Local Development Financing Authorities and the attached report format was the most common. Although the LDFA is not required to publish the report, it may want to consider publishing the report anyway.

RECOMMENDATION: The City Council accept and authorize the publication of the FY14 LDFA Annual Report.

ALTERNATIVES: None.

FISCAL EFFECTS: None.

Respectfully submitted,

Tom Tarkiewicz
City Manager

Ken Swisher
Finance Director

Jon Bartlett
Treasurer

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

**CITY OF MARSHALL
LDFA
ANNUAL REPORT
YEAR ENDING 6/30/2014**

A. Revenue:

Property Taxes Captured	\$	383,879.70
Miscellaneous Revenue	\$	1,650.00
Interest	\$	<u>6,894.85</u>
Total	\$	392,424.55

B. Bond Reserve

\$ -

C. Expenditures

General government	\$	213,775.00
MAEDA	\$	18,776.00
Audit	\$	755.81
Data Processing	\$	2,018.64
Property Taxes	\$	5,931.48
Property Maintenance	\$	5,880.00
Miscellaneous Expenditures	\$	<u>1,249.52</u>
Debt Service		
Principal	\$	85,000.00
Interest	\$	45,030.00
Bond Agent	\$	<u>262.50</u>
Total	\$	378,678.95

D. Outstanding bonded indebtedness

Principal	\$	1,005,000.00
Interest	\$	<u>259,575.00</u>
Total	\$	1,264,575.00

E. Initial Taxable Value

Ad valorem Real	\$	1,284,100
Ad valorem Personal	\$	1,454,950
IFT Real	\$	2,292,100
IFT Personal	\$	<u>3,235,450</u>
Total	\$	8,266,600

F. Captured Value

Ad valorem Real	\$	7,067,747
Ad valorem Personal	\$	6,287,550
IFT Real	\$	(360,600)
IFT Personal	\$	<u>(1,482,150)</u>
Total	\$	11,512,547

G. General and Employment Information

The Local Development Finance Authority (LDFA) consists of over 25 firms or companies operating within the Authority. These firms employ over 700 full-time equivalents (FTE's). The LDFA Board meets regularly to consider items that are vital to the success of those within the LDFA. Current focus is on continued economic expansion of LDFA businesses, as well as seeking out and promoting new development.



ADMINISTRATIVE REPORT
April 6, 2015 – City Council Meeting

TO: Honorable Mayor and City Council Members

FROM: James M. Schwartz, Police Chief
Tom Tarkiewicz, City Manager

SUBJECT: Proposed Traffic Control Order 96

BACKGROUND: The Marshall Police Department has received several complaints reference the current posted speed limits on Hanover Street between Dobbins Street and West Drive. The current posted speed is 25 MPH. This was due to an industrial operation on Hanover Street many years prior. Currently the operations have ceased and the building has been removed.

Marshall Police Department has conducted a speed study in that location. As a result the speed study shows that the average speed, (85%) is 34 MPH and therefore the speed should be posted at rounded at 35 MPH. These are the current standards used by the State of Michigan for determining speeds.

The Marshall Police Department continues to evaluate the safety of vehicular and pedestrian traffic within the City of Marshall

RECOMMENDATION: As the Police Chief I recommend that the posted speed on Hanover Street between Dobbins Street and West Drive be posted as a 35 MPH zone.

FISCAL EFFECTS: The costs for these changes will be the cost of sign purchases to the Major Street Fund.

Respectfully submitted,

James M. Schwartz
Police Chief

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

**City of Marshall, Michigan
Traffic Control Order**

Order Number: 96 Effective Date: 04-07-2015

In according with the Uniform Traffic Code, as amended, adopted by the Marshall City Commission, April 13, 1959, as set forth under Section 2.53 thereof, it is hereby directed:

AMENDED:

Erect **35 MPH** signs for W. Hanover Street in both directions between Dobbins Street and West Drive. This will allow for traffic to flow at a more normal and safe speed in this area. The purpose of this change is to address traffic speeds on W. Hanover between Dobbins Street and West Drive. The requested speed change is due to the 85% speed on Hanover Street is 34 MPH therefore requiring a posted speed of 35MPH. This will not cause undue restrictions to motorists utilizing W. Hanover Street. It is recommended that **35 MPH** signs be placed on W. Hanover Street all locations where there are currently 25 MPH signs within the change area. Michigan State Police has been consulted on this change.

Permanent Order

City Traffic Engineer
James M. Schwartz

Date: _____

Date: _____
Adopted by the Marshall City Council

pc: Street Superintendent
City Manager's Office

Temporary Order

City Traffic Engineer
James M. Schwartz

Date: April 07, 2015



ADMINISTRATIVE REPORT
April 6, 2015 – City Council Meeting

TO: Honorable Mayor and City Council Members

FROM: James M. Schwartz, Police Chief
Tom Tarkiewicz, City Manager

SUBJECT: Proposed Traffic Control Order 97

BACKGROUND: The Marshall Police Department has received a request from the Marshall Recreation Department to remove the “NO PARKING” signs on the north side of W. Hanover Street between West Dr. and Fountain Street.

The original NO PARKING signs were erected because of industrial businesses in the immediate area. Since that time the business has closed and the buildings have been demolished. The Marshall Recreation Department has installed sand volleyball courts in that area and is in need of the parking spaces on the street. This will not create any undo hardships or any foreseeable concerns.

The Marshall Police Department continues to evaluate the safety of vehicular parking with regards to pedestrian traffic within the City of Marshall.

RECOMMENDATION: As the Police Chief I recommend that the NO PARKING signs on the north side of W. Hanover Street between West Drive and Fountain Street be removed.

FISCAL EFFECTS: The costs for these changes will be the cost of sign removal to the Major Street Fund.

Respectfully submitted,

James M. Schwartz
Police Chief

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

**City of Marshall, Michigan
Traffic Control Order**

Order Number: 97 Effective Date: 04-07-2015

In according with the Uniform Traffic Code, as amended, adopted by the Marshall City Commission, April 13, 1959, as set forth under Section 2.53 thereof, it is hereby directed:

AMENDED:

Remove the current NO PARKING signs located on the north side of West Hanover Street between West Drive and Fountain Street. The purpose of this change is to address parking deficiencies in the proposed area. This will allow for persons wanting to use the park facilities in the area to park their vehicles in a safe manner. The industrial business that once occupied space in the area has since closed and the building has been demolished. Removing the NO PARKING signs will provide safe parking with any unforeseen consequences.

Permanent Order

City Traffic Engineer
James M. Schwartz

Date: _____

Date: _____

Adopted by the Marshall City Council

pc: Street Superintendent
City Manager's Office

Temporary Order

City Traffic Engineer
James M. Schwartz

Date: April 07, 2015



ADMINISTRATIVE REPORT
April 6, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council
FROM: Ken Swisher, Finance Director
Tom Tarkiewicz, City Manager
SUBJECT: Bid Award- Audit Services

BACKGROUND: The City's current Auditor has performed audits for the City of Marshall since 2008. For due diligence reasons, the City solicited bids for Audit Services, for the fiscal year ending June 30, 2015. The contract is for six years with an option for five additional years. Six firms submitted responses to the City's Request for Proposal (RFP). All vendors included price increases beyond the first year. The base first year price proposals were as follows.

Abraham & Gaffney	East Lansing	\$28,000
Gabridge & Co.	Grand Rapids	\$29,140
Rehmann	Jackson	\$32,750
Yeo & Yeo	Kalamazoo	\$33,500
Stewart, Beauvais & Whipple	Port Huron	\$35,400
BDO Seidman	Kalamazoo	\$48,000

A review of the responses from these vendors was performed independently by the City's Purchasing Agent, Treasurer and Finance Director. Evaluating a combination of completeness of response, firm capability, audit approach and pricing, all three reviewers selected Gabridge & Co. as the most responsive vendor for the City's audit needs. The six year Gabridge & Co. proposal is the lowest total cost.

RECOMMENDATION: It is recommended that City Council accept the proposal from Gabridge & Co. for the amount of \$29,140 for FY 2016, and accept the contract for a term of six (6) years (low bid total \$181,640) for the audit periods ending June 30, 2015 through June 30, 2020. This contract also has the option of renewal up to a maximum of 5 additional years, if mutually agreeable.

FISCAL EFFECTS: The FY 2016 budget includes allocations to the various funds and departments in their respective accounts. No budget amendment is required.

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

Ken Swisher
Finance Director

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com



ADMINISTRATIVE REPORT
April 6, 2015 – CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Trisha Nelson, Clerk
Tom Tarkiewicz, City Manager

SUBJECT: Sidewalk Use License

BACKGROUND: In 1993 Schuler's Incorporated signed a Sidewalk Use Agreement specifying the license fee of \$100 which may be renewed annually after paying the fee, submitting an application and providing a certificate of insurance in a minimum of \$500,000.

In accordance with Section 90-16(C) of the Marshall City Code, City Council may license an outdoor restaurant, café and other public/private sidewalk uses under such terms and conditions as the Council may determine upon submittal of a sidewalk use application. Schuler's Restaurant has submitted their application, certificate of insurance and paid the proper fee.

RECOMMENDATION: Approve the annual license for Schuler's Restaurant.

FISCAL EFFECT: \$100 license fee.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Trisha Nelson
Clerk

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

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March 31, 2015
Our 106th Year

Mr. Tom Tarkiewicz
City Manager
City of Marshall
323 W. Michigan Ave.
Marshall, MI 49068

Dear Tom:

Please find enclosed our application and certificate of liability insurance for outdoor seating for the 2015 season.

Our outdoor dining has been very well received over the years, and we are interested in continuing to improve the set up and delivery of great food and service in our downtown setting. Enclosed are some drawings of improvements that we would like to make. The suggested improvements would require a little additional space to be used.

Jim Lough, Facilities Manager, and I would be available to attend the City Council meeting on Monday, April 6 to discuss and answer any questions you or the City Council might have.

Please accept this letter as a formal request for approval of this project.

Sincerely,

A handwritten signature in black ink that reads "Sue Damron". The signature is fluid and cursive.

Sue Damron
President and Managing Partner
Office: 269-781-6629

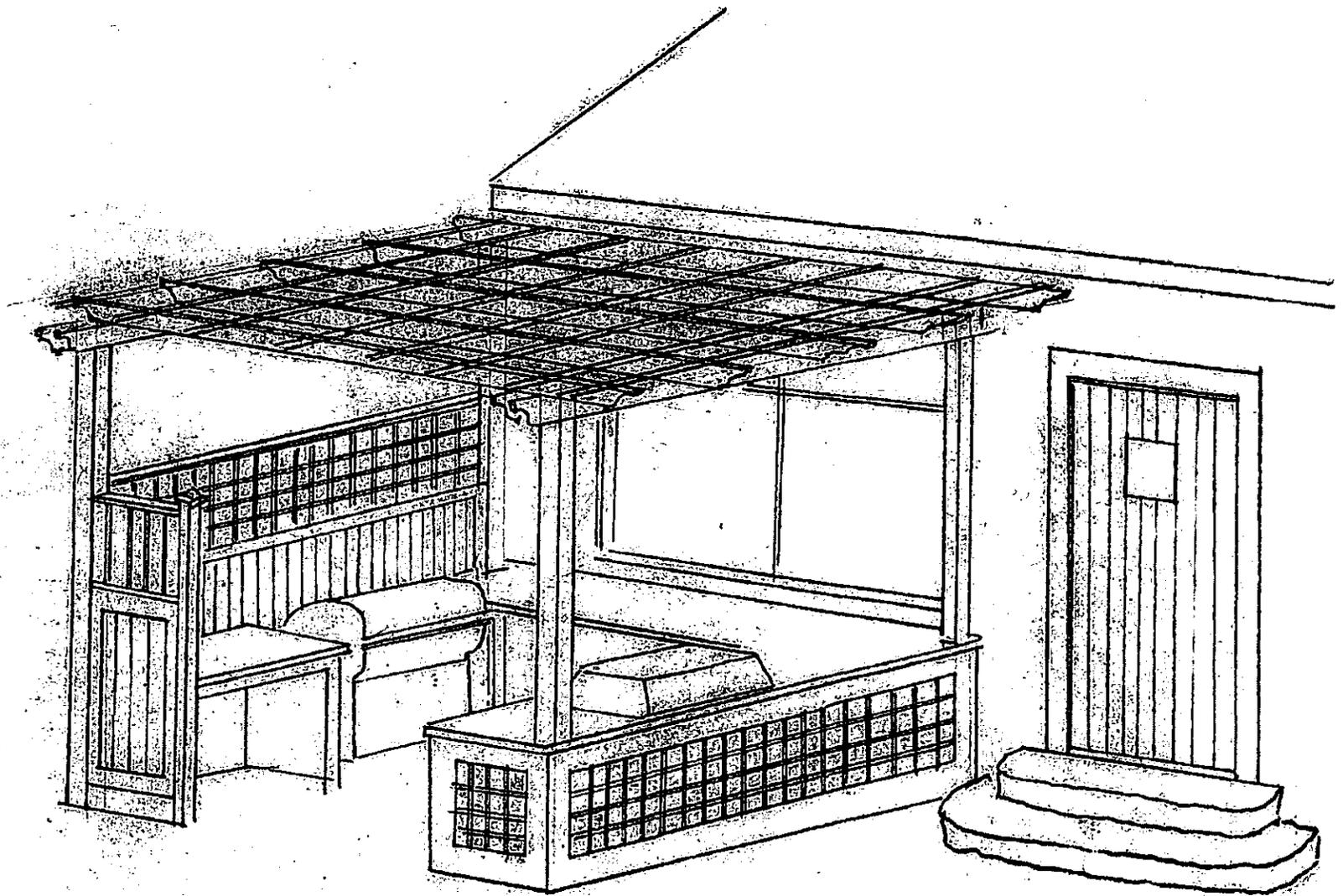
Enclosures:

- Application
- Certificate of Liability Insurance
- Check for fee
- Sketches (2)

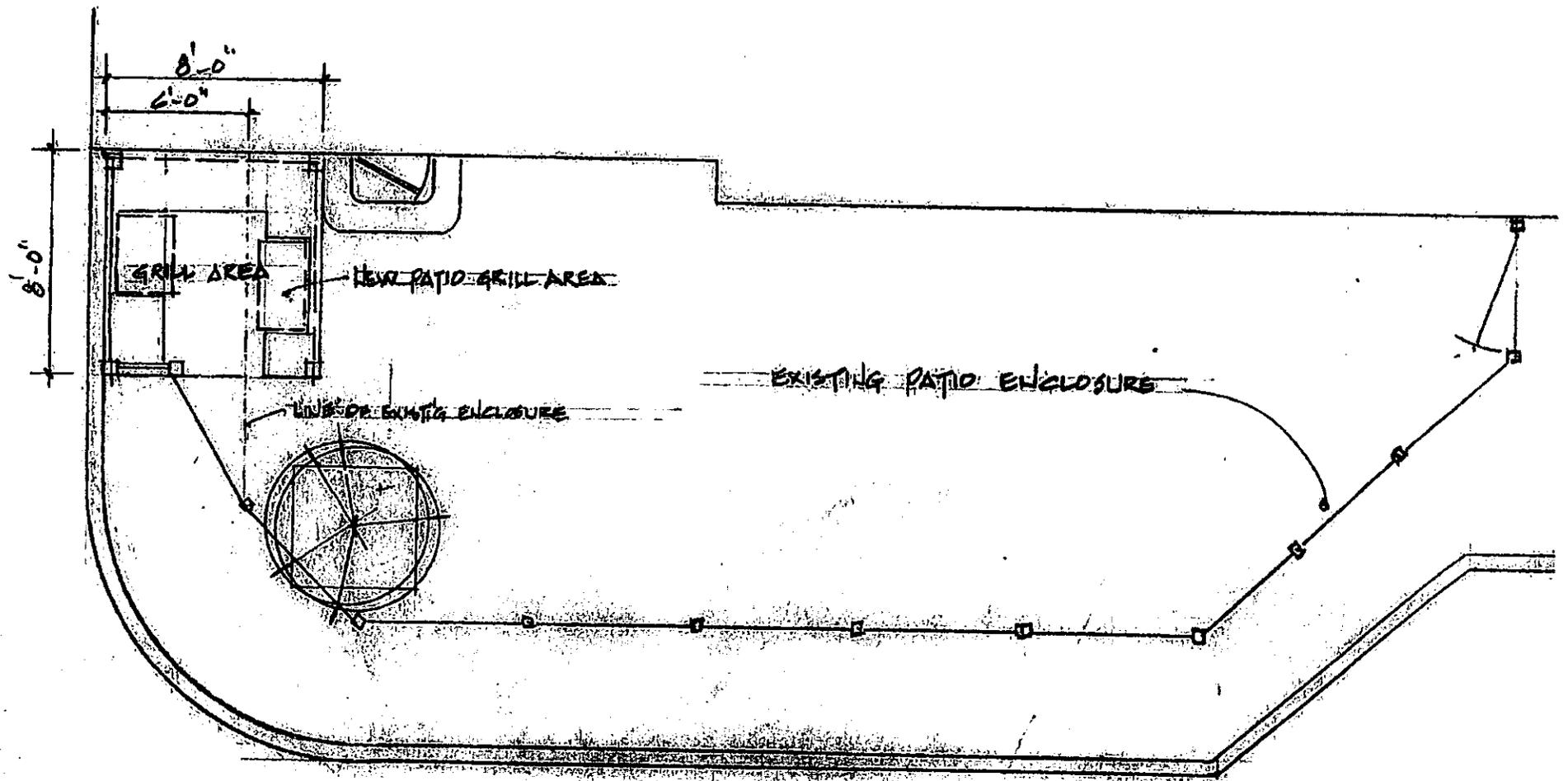
CITY OF MARSHALL
APPLICATION FOR A SIDEWALK USE LICENSE

Schuler's Restaurant located at **115 South Eagle Street** in the City of Marshall, hereby make application for a sidewalk use license to operate an outdoor restaurant/café in accordance with Section 90-16(c) of the Marshall City Code, at the above address for a period of one year beginning May 1, 2015 and ending April 30, 2016.





SCHULER'S GRILL AREA



PROPOSED SCHULER'S GRILL AREA

3/16" = 1'-0"



ADMINISTRATIVE REPORT
April 6, 2015 – CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Ken Swisher, Finance Director
Tom Tarkiewicz, City Manager

SUBJECT: FY 2016 Proposed Budget - Schedule a Council Work Session

BACKGROUND: At the April 6, 2015 Regular Council meeting, the FY 2016 Proposed Budget (including the FY 2017 Fiscal Plan) is to be distributed to the Mayor and Council Members. On April 7, the Proposed Budget will be available for public view on the City website home page. Council will be asked to concur with the scheduling of a Council work session, tentatively planned for Monday, April 20, 2015, prior to and possibly after the regular Council meeting. If you have any questions prior to the work session, please feel free to contact the City Manager.

RECOMMENDATION: Schedule a Council work session for review and discussion of the FY 2016 Proposed Budget.

FISCAL EFFECT: None at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Ken Swisher
Finance Director

Tom Tarkiewicz
City Manager

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ADMINISTRATIVE REPORT
April 6, 2015 – CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Ken Swisher, Finance Director
Tom Tarkiewicz, City Manager

SUBJECT: City of Marshall Fund Balance/Net Position Policy

BACKGROUND: In 2012, the credit rating agency Standard and Poor's recommended the Council adopt financial policies to demonstrate to rating agencies, investment bankers, creditors, and taxpayers that City officials are following a prescribed financial plan. By having adopted financial policies in place, the City could potentially enhance its bond rating status so borrowing costs are minimized and access to credit is preserved. These policies were last reviewed and approved by Council in early 2014. It is recommended that, from time to time, the City should review all financial policies and update as needed.

Attached for your review and approval is a revised Fund Balance Policy that includes "Net Position" as part of the Policy. The Governmental Accounting Standards Board (GASB) issued Pronouncements 34 and 63 that established the use of "Net Position", in financial reporting primarily for enterprise based funds. The changes to the City's Fund Balance Policy reflect this change and modify certain other Fund Balance Policy parameters.

RECOMMENDATION: To approve the City of Marshall revised Fund Balance/Net Position Policy in the form presented.

FISCAL EFFECTS: None at this time.

Respectfully Submitted,

Ken Swisher
Finance Director

Tom Tarkiewicz
City Manager

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April 6, 2015

FUND BALANCE and NET POSITION RESERVE POLICY

The City desires to maintain a prudent level of financial resources to guard its citizens against service disruption in the event of unexpected temporary revenue shortfalls or unpredicted one-time expenditures. The Fund Balance, or in the case of Enterprise Funds - Net Position, has been accumulated to meet this purpose, to provide stability and flexibility to respond to unexpected adversity and/or opportunities. The City's goals are to maintain annual expenditure increases at a conservative growth rate, and to limit expenditures to anticipated revenues.

The following fund balance and net position reserve policy should be used to provide the general framework for setting unrestricted fund balance and net position reserve levels and for proposals with intended use of those reserves. City Council recognizes there are no absolute rules or easy formulas that provide fund balance or net position reserve levels. Generally, reserve levels are determined based on a percent of operating expenditures plus debt service ratio. The City recognizes the need to provide a policy which provides the guidelines for the periodic review and discussion of fund balance and net position reserves during the budget development process. Planned use of fund balance and net position reserve decisions should be the result of deliberative consideration of all factors involved.

GENERAL FUND 20-25% Operating Expenditures OR 1.2 Debt Service Ratio

To account for resources traditionally associated with governments, which are not required to be accounted for in another fund. Expenditures from the General Fund go to services such as public safety (police, fire, and emergency management); parks and recreation programs; development and planning; community development services; roads; the City's legal and general government administration; and a variety of other services and programs.

The City Council considers it a good practice to keep 20-25% of annual operating expenditures in unrestricted governmental fund balance OR 1.2 debt service ratio, whichever is greater, to cover unexpected expenses,.

The decision to retain a fund balance of 20-25% of operating expenditures stems from the following considerations:

- This amount, in combination with the Working Capital Reserve, provides adequate funding to cover approximately three months (or 25%) of operating expenses.
- It provides the liquidity necessary to accommodate the City's uneven cash flow, which is inherent in its periodic tax collection schedule.
- It provides the liquidity to respond to contingent liabilities.

Fund balance may be accessed under the following conditions.

- The Fund balance target will be maintained at 20-25% of Operating Expenditures. Surplus Funds may be transferred to Capital Reserve, Long Term Obligation or Debt Service Fund, or may be used to restore the target fund balance.

FUND BALANCE AND NET POSITION RESERVE POLICY

- Except in the event of a declaration of an emergency or in short-term funding situation, as deemed appropriate by the City Council, a minimum Fund Balance equal to 20-25% of operating expenditures will be maintained. A majority of the Council is required to approve use of the Fund Balance such that it falls below the 20% target. The City will identify a plan to restore the General Government Fund Balance to its target amount as part of the budget process.

ENTERPRISE FUNDS 25% Operating Expenditures OR 1.2 Debt Service Ratio

Includes all expenses necessary to operate the funds including, but not limited to, administration, operations, maintenance, financing, billing and collection. The intent is to maintain an unrestricted net position balance that is equal to or greater than 25% of projected operating expenditures unless specified otherwise, OR 1.2 times debt service requirements, whichever is greater.

For Utility net position balance reserves (electric, wastewater and water), the decision to increase or decrease target net position balance reserves will be approved by City Council and supported by the report of cost of service study or review provided by the City's consultant.

Electric System - to account for the provision of electricity of the City and account for the proceeds of bonds and construction of infrastructure related to the City's Electric System.

Waste Water Disposal System - to account for the collection and treatment of the sewage of the City and to account for the proceeds of bonds and construction of infrastructure related to the City's Sewage Disposal System.

Water Supply System - to account for the provision of treated water of the City and account for the proceeds of bonds and construction of infrastructure related to the City's Water Supply System.

Marshall House (15% of Operating Expenditures, OR 1.2 Debt Service Ratio) - to account for the HUD assistance and rental activities of a lower-income senior citizen housing facility.

Dial-A-Ride Transportation (15% of Operating Expenditures OR 1.2 Debt Service Ratio) - to account for the user fees, property taxes and grants related to the operation and maintenance of a local public transportation system.

SPECIAL REVENUE FUNDS 1.2 Debt Service Ratio

To account for the proceeds of specific revenue sources (other than those from expendable trusts or for major capital projects), which are restricted legally to expenditure for specified purposes.

MVH Major and Local Roads - to account for the State-Shared gasoline and weight tax collections to provide for certain maintenance, repair costs and capital improvements of the City's Roads.

FUND BALANCE AND NET POSITION RESERVE POLICY

Leaf, Brush and Trash Removal - to account for the dedicated millage collections to provide for certain maintenance, repair costs and capital improvements of the City's Leaf removal, spring brush removal and spring trash removal services.

INTERNAL SERVICE FUNDS 1.2 Debt Service Ratio

To account for the costs of the various services below, which are billed to the various other funds on the basis of services used. The costs include, but are not limited to, administrative, operation, maintenance and financing costs.

Data Processing - to account for the operation and maintenance of the City's information technology equipment and software.

Motor Pool - to account for the operation and maintenance of the City's motor vehicle fleet and other equipment.

Safety - to account for the operation of the City's safety training program.

Health Reimbursement Arrangement - to account for the City's funding for health insurance HRA and HSA deductibles.

COMPONENT UNITS 1.2 Debt Service Ratio

Legally separate organizations for which the elected officials of the primary government are financially accountable.

Downtown Development Authority - to account for the tax increment revenue that is derived from new construction in the Downtown Development District, which is used to finance various improvements in the downtown area.

Local Development Finance Authority - to account for the monies which provide local financing/partnership for developing and sustaining local industrial business.

CASH & INVESTMENTS

Cash and investments shall be maintained at 25% of projected operating expenditures.



ADMINISTRATIVE REPORT
April 6, 2015 – CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and Council Members

FROM: Ed Rice, Director of Electric Utilities
Christy Ramey, Purchasing Agent
Tom Tarkiewicz, City Manager

SUBJECT: Riverwalk Lighting Replacement

BACKGROUND: The Riverwalk path has 80 High Pressure Sodium lights along its route which are intended to illuminate the walking path for visual enhancement and walker safety. These existing lights are 15 years old and experiencing an increasing failure rate of both the bulbs and ballasts leaving the pathway, at times, poorly illuminated. Replacement ballasts are becoming scarce and expensive (\$275 each). The electric line crews are also being required to allocate more time to repair non-operating lights.

A total replacement program was analyzed and several new LED lights were evaluated that would mount on the existing poles and provide proper walkway lighting patterns. The new lights have a five (5) year warranty period with an expected life of 20 years and use 40% less electricity than the existing lights. The energy savings (\$1,580/year) and the elimination of the ballast/bulb failures (\$1,700/year) result in a 6.2 year payback for the project. Electric Department personnel will perform the actual light replacement.

Bids were solicited for 80 LED street lights from three manufacturers with the following results:

General Electric Lighting	\$20,312.00
Cooper Lighting	\$28,448.00
Lithonia Lighting	\$37,148.00

RECOMMENDATION: It is recommended that the City Council approve the purchase of 80 LED street lights from General Electric Lighting for \$20,312.

FISCAL EFFECTS: The cost of the lights will be split 50% to the Electric Fund and 50% to the General Fund from their capital outlay funds. This project was not budgeted as a line item in either fund but funds from other under budgeted line items are available.

ALTERNATIVES: As suggested by the City Council

Respectfully submitted,

Tom Tarkiewicz
City Manager

Edward Rice, PE
Director of Electric Utilities

Christy Ramey
Purchasing Agent

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com



ADMINISTRATIVE REPORT
April 6, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council
FROM: Michael Hackworth, DPW Superintendent
Christy Ramey, Purchasing Agent
Tom Tarkiewicz, City Manager
SUBJECT: South Ketchum Park Restroom Building

BACKGROUND: The City of Marshall recently solicited bids for the construction of a restroom building at South Ketchum Park. The city has received grants of \$25,000 from the Marshall Community Foundation, \$25,000 from the Cronin Foundation, and \$25,000 from Enbridge. The project was originally bid in the fall of 2014, only receiving two bids that exceeded the \$75,000 cumulative grant.

The City rebid the project in March and received a total of six (6) bids for the project:

Stetler Construction, Battle Creek, MI	\$94,885.56
Roach Home Improvement, Battle Creek, MI	\$98,699.85
Gordon Martin Builders, Albion, MI	\$101,478.00
Quality Excavators, Olivet, MI	\$101,938.00
Cross Renovation, Garden City, MI	\$112,622.00
Hunter Prell, Battle Creek, MI	\$164,978.00

The City is making additional grant requests in the amount of \$20,000 to local granting organizations. The results of those requests will not be known before time expires on the current bid and grants. The City is also contributing approximately \$20,000 in-kind labor and infrastructure for the project.

RECOMMENDATION: It is recommended that the City Council accept the low bid from Stetler Construction of Battle Creek in the amount of \$94,885.56. Staff recommends that Council authorize the allocation of \$20,000 from the General Fund reserves so this project can proceed. Any grant funds received would reduce the amount of reserve usage.

FISCAL EFFECT: To allocate \$20,000 from the general fund reserves and apply it to the restroom building project.

ALTERNATIVES: As suggested by Council.

Respectfully Submitted,

Mike Hackworth
Superintendent, DPW

Tom Tarkiewicz
City Manager

Christy Ramey
Purchasing Agent

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ADMINISTRATIVE REPORT
April 6, 2015 – City Council Meeting

TO: Honorable Mayor and City Council Members
FROM: Tom Tarkiewicz, City Manager
SUBJECT: 2015 Goals Adoption

BACKGROUND: On February 20th and 21st, the City Council and Staff met with Dr. Lew Bender to develop the City's 2015 Goals. Attached is the Final 2015 Goal document. These Goals will be used for Staff evaluations and the budget preparations. It will be planned that the Council and Staff will meet during the first quarter of 2016 to refresh the Goals.

RECOMMENDATION: It is recommended that the Council officially adopt the attached goals for 2015.

FISCAL EFFECTS: None at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Tom Tarkiewicz
City Manager

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2015
CITY VISIONING,
GOALS, AND OBJECTIVES



Adopted by City Council
April 6, 2015



CITY GUIDING PRINCIPLES, GOALS & OBJECTIVES

On February 20 and 21, 2015 the Mayor, Members of the City Council, City Manager and senior staff met to discuss and identify a strategic vision and direction for the City of Marshall. More specifically, the participants created a “vision tour” for the City, major goals and objectives and actions to be taken in the first year of this five year plan.

The following document reflects the essential elements of this two day discussion.

VISION 2020: THE CITY OF MARSHALL MICHIGAN

VISION 2020: THE CITY OF MARSHALL MICHIGAN

A visitor to the City of Marshall in 2020 will be shown the following: (no order of priority):

- *Beautification of West Michigan Avenue corridor*
 - *Pedestrian friendly*
 - *Enhancement of property appearance*
 - *Conversion of overhead line to underground*
- *Vibrant downtown*
 - *Increased residential units*
 - *More retail business*
 - *Fully occupied 2nd and 3rd floors*
 - *Unified shopping hours*
- *Fiber to the premise*
 - *High speed internet*
- *Increased Industrial Park occupancy*
- *More senior living opportunities*
- *Higher education facility*
- *Diverse housing options*
- *Variety of employment opportunities*
- *Balance demographics*
- *City-wide non-motorized amenities*
- *Family oriented parks*

- *Expanded evening and weekend activities*
 - *Safe and healthy environment*
 - *Well maintained and expanded Riverwalk*
 - *Sustainable dog park*
 - *Creative redevelopment of vacant commercial and industrial property*
 - *Viable community solar field*
 - *Quality community hospital*
 - *Top-rated public school system*
 - *Self-sustaining airport*
-

MAJOR GOAL AREAS

In order to fulfill the Vision for 2020 the City of Marshall will focus on the following major goal areas:

I. ECONOMIC DEVELOPMENT

II. QUALITY OF LIFE

III. HOUSING DEVELOPMENT

IV. INFRASTRUCTURE

GOAL AREA I. ECONOMIC DEVELOPMENT

Goal Statement:

Sustain and intensify the economic vitality of the Marshall area.

Objectives:

- *Vibrant downtown*
 - *Increased residential units*
 - *More retail business*
 - *Fully occupied 2nd and 3rd floors*
 - *Unified shopping hours*
 - *Fiber to the Premise*
 - *High speed internet*
 - *Increased Industrial Park occupancy*
 - *Higher education facility*
 - *Variety of employment opportunities*
 - *Creative redevelopment of vacant commercial and industrial property*
 - *Viable community solar field*
 - *Quality community hospital*
-

GOAL AREA II. QUALITY OF LIFE

Goal Statement:

To achieve and sustain a concentrated effort to promote a vibrant community atmosphere in the Marshall area.

Objectives:

- *Beautification of West Michigan Avenue corridor*
 - *Pedestrian friendly*
 - *Enhancement of property appearance*
 - *Conversion of overhead line to underground*
- *Vibrant downtown*
 - *Increased residential units*
 - *More retail business*
 - *Fully occupied 2nd and 3rd floors*
 - *Unified shopping hours*
- *Fiber to the premise*
 - *High speed internet*
- *More senior living opportunities*
- *Higher education facility*
- *Diverse housing options*
- *Balance demographics*
- *City-wide non-motorized amenities*
- *Family oriented parks*
- *Expanded evening and weekend activities*
- *Safe and healthy environment*
- *Well maintained and expanded Riverwalk*
- *Sustainable dog park*
- *Quality community hospital*
- *Top-rated public school system*

GOAL AREA III. HOUSING DEVELOPMENT

Goal Statement:

Provide for progressive, diverse and unique housing opportunities.

Objectives:

- *Vibrant downtown*
 - *Increased residential units*
 - *Fully occupied 2nd and 3rd floors*
 - *Fiber to the Premise*
 - *High speed internet*
 - *More senior living opportunities*
 - *Diverse housing options*
 - *Safe and healthy environment*
 - *Creative redevelopment of vacant commercial and industrial property*
-

GOAL AREA IV – INFRASTRUCTURE

Goal Statement:

Preserve, rehabilitate, maintain and expand city infrastructure and assets.

Objectives:

- *Beautification of West Michigan Avenue corridor*
 - *Pedestrian friendly*
 - *Conversion of overhead lines to underground*
 - *Fiber to the Premise*
 - *High speed internet*
 - *City-wide non-motorized amenities*
 - *Family oriented parks*
 - *Safe and healthy environment*
 - *Well maintained and expanded Riverwalk*
 - *Sustainable dog park*
 - *Viable community solar field*
 - *Self-sustaining airport*
-