



**CITY COUNCIL
WORK SESSION AGENDA
Monday, March 16, 2015
5:30 PM – 6:45 PM
City Hall Training Room**

- A. Fiber to the Premise (FTTP) presentation**
Presentation by Melanie McCoy, Sebewaing Electric Department
Director of the Village of Sebewaing FTTP project.

- B. Other items**

- C. Future Work Sessions**
FY 2016 Budget review

- D. Future topics**

323 W. Michigan Ave.

Marshall, MI 49068

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cityofmarshall.com

MARSHALL CITY COUNCIL AGENDA

MONDAY – 7:00 P.M.

March 16, 2015



- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) INVOCATION – Scott Loughrige, Cross Roads Church & Ministries
- 4) PLEDGE OF ALLEGIANCE
- 5) APPROVAL OF AGENDA – Items can be added or deleted from the Agenda by Council action.
- 6) PUBLIC COMMENT ON AGENDA ITEMS – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
- 7) CONSENT AGENDA
 - A. Set Public Hearing – Washington Street Vacation P. 4

City Council will consider the recommendation to schedule a public hearing for Monday, April 20, 2015 at 7:00 p.m. to hear public comment on the vacation of a 33' section of the east end of Washington Street right of way at Chestnut Street.
 - B. City Council Minutes P. 7

Work Session..... Monday, March 2, 2015
Regular Session..... Monday, March 2, 2015
 - C. City Bills P. 12

Regular Purchases\$ 135,204.76
Weekly Purchases –2/27/15.....\$ 31,891.24
Weekly Purchases –3/6/15\$ 1,287,892.48
Total\$ 1,454,988.48
- 8) PRESENTATIONS AND RECOGNITIONS
- 9) INFORMATIONAL ITEMS
 - A. 2015 Draft Master Plan Update Submission for Review P. 17
- 10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION
 - A. Stelmi American IFT Application P. 18

City Council will hear public comment on the proposed Industrial Facilities Tax Exemption Certificate for Stelmi America, 1601 Brooks Drive.
 - B. Blight and Rental Rehabilitation Grants P. 24

City Council will hear public comment on the Blight and Rental Rehabilitation Grant being sought for the Cronin Building at 101 W. Michigan Avenue.

Mayor:

Jack Reed

Council Members:

Ward 1 - Kari Schurig

Ward 2 - Nick Metzger

Ward 3 - Brent Williams

Ward 4 - Michael McNeil

Ward 5 - Joe Caron

At-Large - Kathy Miller



11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. Montgomery Street Lot Sale

P. 25

City Council will consider the recommendation to approve the sale of a vacant parcel on Montgomery Street, Upper Village Lot 681 (13-53-001-681-00), to the Calhoun County Agricultural & Industrial Society for \$1.00.

B. Cemetery Rules and Regulations Revisions

P. 28

City Council will consider the recommendation to adopt the revised Oakridge Cemetery rules and regulations.

13) APPOINTMENTS / ELECTIONS

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) CLOSED SESSION

City Council will be requested to convene into Closed Session to discuss the City Manager's Evaluation.

17) ADJOURNMENT

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager



ADMINISTRATIVE REPORT
March 16, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council
FROM: Tom Tarkiewicz, City Manager
SUBJECT: Vacation of a 33' section of Washington Street right of way to the CCAIS

BACKGROUND: The Calhoun County Agricultural & Industrial Society has requested that the City vacate a section of the Washington Street right of way at the east end. In the past, the City vacated Chestnut Street from Washington Street to Clinton Street. This right of way vacation left a 33' section of Washington Street that would be valuable to the CCAIS for setback reasons for their animal barns. The City Charter Section 2.23, Streets and Alleys empowers the Council to vacate streets.

RECOMMENDATION: It is recommended that the City Council establish a public hearing for 7:00 PM on April 20, 2015 to hear public comment on the vacation of a 33' section of the east end of Washington Street right of way at Chestnut Street (vacated).

FISCAL EFFECTS: None

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

Tom Tarkiewicz
City Manager

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p 269.781.5183

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**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2015-**

RESOLUTION TO VACATE A SECTION OF WASHINGTON STREET

WHEREAS, a request has been received to vacate a portion of the right-of-way of Washington Street at Chestnut Street (vacated) in the plat of the Upper Village, City of Marshall, and

WHEREAS, the City has the authority to vacate streets within the City under Article 7, Section 31 of the Michigan Constitution of 1963, and under Section 4h of Michigan's Home Rule City Act, and Section 2.23 of the City of Marshall Charter, as amended, and

WHEREAS, the City has conducted hearings on vacating the said portion of the said street, and has determined that the police and fire departments believe that the vacation will not adversely affect public safety, and

WHEREAS, Notice of the Public Hearing for vacating a portion of Washington Street at Chestnut Street (vacated) was published by the City of Marshall on March 21, 2015, with a notice of the hearing mailed via first class mail to all property owners of record for any property adjoining the parcel in question; and

WHEREAS, the City has determined that the street right of way recommended for vacation is not needed by the city by Department of Public Services, Department of Public Works, or Public Safety Department.

NOW THEREFORE BE IT RESOLVED, the City of Marshall hereby vacates that portion of Washington Street at Chestnut Street (vacated) and more particularly described as:

A portion of Washington Street (66 feet wide) dedicated to the public and now being vacated and reverted to adjoining land owner, being described more particularly as: The Easterly 33 feet of Washington Street, lying East of the centerline of the vacated Chestnut Street, plat of the City of Marshall, Upper Village, as recorded in plat of Calhoun County Register of Deeds.

BE IT FURTHER RESOLVED, that the vacated right-of-way shall become part of the adjacent property to the East of the centerline of the vacated Chestnut Street; and

BE IT FURTHER RESOLVED, that the city Clerk shall be, and hereby is, authorized for and on behalf of the city to execute and deliver any documents necessary or appropriate.

Dated: April _____, 2015

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed seal of said City of Marshall, this _____ day of April, 2015.

Trisha Nelson, City Clerk



CALHOUN COUNTY AGRICULTURAL & INDUSTRIAL SOCIETY

P.O. Box 311, 720 Fair St. - Marshall, MI 49068 (269) 781-8161 Fax (269) 781-6377
e-mail ccaisoffice@gmail.com - - - - www.calhouncountyfair.org

Mr. Tom Tarkiewicz,

CCAIS is requesting the City of Marshall vacate the intersection of the East ½ of Washington Street and Chestnut Street to the CCAIS.

Additionally, Parcel 001-681-00 located on Montgomery Street and Parcel 001-680-00 of upper village we have acquired from Jeff Begg. CCAIS is requesting that the City of Marshall vacate Parcel 001-681-00 to the CCAIS.

Please contact me with further questions (269) 781-8161.

Megan Harvey

Megan Harvey
CCAIS Executive Director

IN A WORK SESSION held Monday, March 2, 2015 at 6:00 P.M. in the Training Room of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order.

Present: Council Members: Caron, McNeil, Metzger, Mayor Reed, Schurig, and Williams.

Also Present: City Manager Tarkiewicz and Director of Community Services Dean.

Absent: Council Member Miller.

A. Jason Horton, from Lormax Stern Development Company, gave a presentation on the ways we can make our community more attractive for development.

B. Michelle Parkkonen, Jennifer Rigterink, Karen Wieber, and Rosalyn Jones from the MEDC gave a presentation on the RRC Report of Findings.

The meeting was adjourned at 6:50 p.m.

Jack Reed, Mayor

Trisha Nelson, Clerk

CALL TO ORDER

IN REGULAR SESSION Monday, March 2, 2015 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Reed.

ROLL CALL

Roll was called:

Present: Council Members: Caron, McNeil, Metzger, Mayor Reed, Schurig, and Williams.

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: Council Member Miller.

Moved Williams, supported Metzger, to excuse Council Member Miller. On a voice vote – **MOTION CARRIED.**

INVOCATION/PLEDGE OF ALLEGIANCE

Kris Tarkiewicz of Family Bible Church gave the Invocation and Mayor Reed led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Metzger, supported Schurig, to approve the agenda with the addition of item 13A – Appointments. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Metzger, supported Schurig, to approve the Consent Agenda:

- A. Approve the Resolution of Intent to authorize the City of Marshall to seek financial assistance from the State of Michigan for DART;
- B. Approve the submittal of a grant application to MDOT for approximately \$15,230 in FY 2016 Federal operating assistance for the continuation of bus service between Marshall and Albion;
- C. Scheduled a public hearing for Monday, March 16, 2015 to hear public comment on the proposed Industrial Facilities Tax Exemption Certificate for Stelmi America, Inc., 1601 Brooks Drive;
- D. Minutes of the City Council Regular session held on Friday, February 20, 2015;
- E. Approve city bills in the amount of \$ 1,167,855.61.

On a roll call vote – ayes: Caron, McNeil, Metzger, Mayor Reed, Schurig, and

Williams; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITIONS

None.

INFORMATIONAL ITEMS

None.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

None.

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Marshall Area Farmer's Market:

Moved Williams, supported McNeil, to approve the Special Land Use permit for the Marshall Area Farmer's Market. On a voice vote – **MOTION CARRIED.**

B. Redevelopment Ready Communities Program:

Moved Metzger, supported McNeil, to approve the resolution to continue working with the Redevelopment Ready Communities Program administered through the MEDC. On a voice vote – **MOTION CARRIED.**

City of Marshall, Michigan
RESOLUTION #2015- 08

City Of Marshall Continuation of Redevelopment Ready Communities Process

WHEREAS, the Michigan Economic Development Corporation (MEDC) selected the City of Marshall as a community to participate in the Redevelopment Ready Communities (RRC) program; and,

WHEREAS, the expectation of the RRC program is complete a comprehensive review of the City of Marshall's development processes as established by the City of Marshall, and to make improvements in transparency and effective communication; and,

WHEREAS, the program includes evaluating the strong partnerships with City boards and commissions related to development, including the Marshall Area Economic Development Alliance (MAEDA), the Planning Commission, Board of Zoning Appeals, and others; and,

NOW, THEREFORE, BE IT RESOLVED that after review of the RRC Community Assessment Report, the City of Marshall is willing to complete the tasks as outlined, which will involve interaction with the aforementioned boards and commissions.

BE IT FURTHER RESOLVED that this resolution shall take effect upon approval by Marshall City Council and that all resolutions and parts of resolutions are, to the extent of any conflict with this resolution, hereby rescinded.

Ayes: Caron, McNeil, Metzger, Mayor Reed, Schurig, and Williams.

Nays: None.

Dated: March 2, 2015

Trisha Nelson, City Clerk

I, Trisha Nelson, hereby certify that the above Resolution No. 2015-08 was adopted by the Marshall City Council at a Regular Meeting of the Council held on March 2, 2015.

Trisha Nelson, City Clerk

C. Third Party Administrator for Michigan Economic Development Corporation (MEDC) Combined Grant:

Moved Williams, supported Metzger, to enter into negotiations with Revitalize, LLC to serve as Third Party Administrator for the combined grant through the Michigan Economic Development Corporation, permit staff to submit the negotiated terms between Revitalize, LLC and the City to the MEDC for approval, and authorize the City Clerk to sign a Third Party Administrator Agreement with Revitalize, LLC upon conclusion of successful negotiations. On a voice vote – **MOTION CARRIED.**

APPOINTMENTS/ELECTIONS

Moved Schurig, supported Caron, to reappoint Russ Byrne and appoint David Revore to the Zoning Board of Appeals with a terms expiring March 10, 2018 and appoint Matt Rodgers to the Planning Commission with a term expiring November 1, 2017. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON NON-AGENDA ITEMS

Catherine Bolen of 619 River Road spoke regarding an issue at her residence with large, aggressive dogs and asked Council to advise her of her course of

action.

COUNCIL AND MANAGER COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 7:37 p.m.

Jack Reed, Mayor

Trisha Nelson, City Clerk

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
29741	AGA	JON BARTLETT, MEMBERSHIP		127.50
SIS 10028724	ALEXANDER CHEMICAL CO	HYDROFLUOSILICIC ACID, CAIROX FF, CHLOR	2015.023	4,896.94
13-661422	ARROW UNIFORM	CUST #010198-06		31.83
13-661433	ARROW UNIFORM	CUST #010198-03		121.70
13-661431	ARROW UNIFORM	CUST #010198-02		47.83
13-661426	ARROW UNIFORM	CUST #010198-01		27.32
13-661432	ARROW UNIFORM	CUST #010198-04		50.54
13-661435	ARROW UNIFORM	CUST #010198-05		20.00
13-669028	ARROW UNIFORM	CUST #010198-06		31.23
13-669033	ARROW UNIFORM	CUST #010198-01		27.32
13-669042	ARROW UNIFORM	CUST #010198-05		20.00
13-669039	ARROW UNIFORM	CUST #010198-04		50.54
13-669040	ARROW UNIFORM	CUST #010198-03		123.70
13-669038	ARROW UNIFORM	CUST #010198-02		47.83
388-178620	AUSTIN-BATTERIES PLUS	6V BATTERY		12.95
388-177678	AUSTIN-BATTERIES PLUS	BATTERIES		57.25
388-105496-01	AUSTIN-BATTERIES PLUS	T5 BULBS		112.25
225-366700	AUTO VALUE MARSHALL	25 SWAB CEMENT		63.19
225-366482	AUTO VALUE MARSHALL	SERVICE GAUGE, INFLATOR GAUGE		71.58
225-366552	AUTO VALUE MARSHALL	MINI LAMPS		11.40
225-367348	AUTO VALUE MARSHALL	PAINT MARKERS		15.16
225-366730	AUTO VALUE MARSHALL	OIL FILTER		6.53
225-366716	AUTO VALUE MARSHALL	OIL FILTER		5.46
225-367260	AUTO VALUE MARSHALL	AIR FILTER		17.26
225-367334	AUTO VALUE MARSHALL	ENGINE BRITE, MOTOR TUNEUP		48.12
225-367109	AUTO VALUE MARSHALL	PROF GREASE GUN		22.49
022015	BAKER TOOL RENTAL & S	UPS CHARGE		125.33
IN0234663	BLACK BOX CORP OF PEN	ETHERNET EXTENDER		299.69
32520524	BLUETARP FINANCIAL IN	OCTO DRUM DOLLY		155.40
96714155	BSN SPORTS	INDOOR SCOREBOARD W/REMOTE		559.97
59528	C2AE	FIRE STATION PROJECT	2015.210	12,847.03
10236-1DEP	CASPER CORPORATION	MARSHALL REGIONAL LAW ENFORCEMENT CENTE	2015.200	59,816.97
5004805 1	COLE CHRYSLER DODGE J	O RING, INDICATOR		16.52
9944	COURTNEY & ASSOCIATES	FEBRUARY RETAINER		250.00
87586	CRT, INC	IT SOLUTIONS FOR MRLEC	2015.256	2,328.00
87462	CRT, INC	V5 ESSENTIALS SUPPORT 3 YEAR		171.00
664422001	CRYSTAL FLASH ENERGY	DEISEL FUEL	2015.243	1,704.82
77287	DADOW POWER EQUIPMENT	STARTER MOTOR ASSY		109.23
77391	DADOW POWER EQUIPMENT	FILTER, HYDRAULIC		49.70
462222	DARLING ACE HARDWARE	SPRAY PAINT		29.95
462210	DARLING ACE HARDWARE	WIRE, RECPT SRFCE MNT, CONNCTR, LAMPHOL		35.86
462219	DARLING ACE HARDWARE	BIT DRILL FORSTNER 2", LOCKNUT CONDUIT		30.87
462433	DARLING ACE HARDWARE	NUT		0.69
462249	DARLING ACE HARDWARE	ACE RSTP SPRAY		26.95
462122	DARLING ACE HARDWARE	KEYS, GLUE, SQUARE		17.94
462072	DARLING ACE HARDWARE	LP GAS		74.58
461973	DARLING ACE HARDWARE	EXT CORD WIRE		7.74
461937	DARLING ACE HARDWARE	WIRE, BULBS		34.69
462016	DARLING ACE HARDWARE	LP GAS, BULBS, DUSTERS		96.78
462133	DARLING ACE HARDWARE	LP GAS		66.77
461743	DARLING ACE HARDWARE	BULBS, COMBO REEL		58.97
461770	DARLING ACE HARDWARE	KEYS		3.98
461391	DARLING ACE HARDWARE	PVC PIPE		2.00
460380	DARLING ACE HARDWARE	CONNECTING WIRE ORANGE		6.99
458290	DARLING ACE HARDWARE	FILLER CAP & LABOR		15.99
462071	DARLING ACE HARDWARE	LED WORKLIGHT W/STAND		99.99
460326	DARLING ACE HARDWARE	SNIP OFFSET, WELDABLE SHEET		29.98
460327	DARLING ACE HARDWARE	GREAT STUFF BIG GAP		5.49
IN15388	DL GALLIVAN INC	KYOCERA CONTRACT		64.43
INV19291	DORNBOS SIGN INC	SCREEN SIGN - NO OVERNIGHT PARKING ALLO		203.25
19868-IN	DREAMSEATS LLC	BARSTOOLS AND TABLES WITH MFD LOGO- QUO	2015.216	1,985.00
3128724	EDWARDS INDUSTRIAL SA	ADAPTER		6.54
86163	ERIC DALE HEATING & A	PSB SERVICE CALL		144.00
85986	ERIC DALE HEATING & A	SERVICE CALL AT WWTP		110.00
54441	F. G. CHENEY LIMESTON	LIMESTONE		44.62
54437	F. G. CHENEY LIMESTON	LIMESTONE		18.52
MIMA157862	FASTENAL COMPANY	MOP HEADS		121.73
MIMA157875	FASTENAL COMPANY	SUPPLIES		1.10
MIMA157671	FASTENAL COMPANY	HARDWARE		29.92
MIMA157612	FASTENAL COMPANY	HARDWARE		29.54
212769	FIRE EXTINGUISHER SER	MH INSPECTION		125.00
3896	FREDS AUTOMOTIVE REPA	2015 FORD EXPLORER VEHICLE INSPECTION		35.00
3866	FREDS AUTOMOTIVE REPA	2014 FORD EXPLORER - OIL CHANGE, TIRE R		56.01
3867	FREDS AUTOMOTIVE REPA	2011 CROWN VIC--OIL CHANGE, TIRE ROTATI		48.95
3868	FREDS AUTOMOTIVE REPA	2015 EXPLORER - OIL CHANGE, TIRE ROTATI		48.95
4601	FUG	PORT AUTHORITY SEATTLE SLICKER		60.00
11-21493	GARAGE DOORS UNLIMITE	PSB - SERVICE CALL		95.00
2609	GOODWIN'S PLUMBING, L	NIPPLE, SUPPLY LINES, NUT		148.83
300200407	GOVERNMENT FINANCE OF	KEN SWISHER - MEMBERSHIP 12/01/14--11/3		170.00

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
3957364	GREAT AMERICAN BUSINE	TRASH CAN LINERS		30.58
16642983	GUARDIAN ALARM	MONITORING, MAINTENANCE AT MH		36.31
245409	GWIN, DARWIN	SNOW PLOWED AT BROOKS NATURE AREA PARKI		25.00
100243	HERITAGE CLEANERS	JANUARY LAUNDRY SERVICES		155.95
74932	HERMANS MARSHALL HARD	PLUG END RETURNED		(30.62)
74630	HERMANS MARSHALL HARD	WIRE, TAPE		17.77
74821	HERMANS MARSHALL HARD	BROOMS, SQUEEGEE, CORD, NOZZLE, HOSE		185.94
74844	HERMANS MARSHALL HARD	CHAIN, MALE PLUGS, CONNECTERS, HOOKS, B		76.59
74820	HERMANS MARSHALL HARD	BUSHING, BRASS HOSE END		9.28
74859	HERMANS MARSHALL HARD	WEATHERSTRIP		4.29
74861	HERMANS MARSHALL HARD	REDUCER, BRUSH		16.98
74866	HERMANS MARSHALL HARD	FAUCET RPR KIT, JB WELD, NUTS, KEY RING		25.14
74914	HERMANS MARSHALL HARD	TOOL BOX		14.99
74922	HERMANS MARSHALL HARD	EZ POUR		25.58
74928	HERMANS MARSHALL HARD	TAPE		6.99
74864	HERMANS MARSHALL HARD	ZIP TIES		5.38
74826	HERMANS MARSHALL HARD	FITTING, DRILL PUMP, HOSE		25.47
74915	HERMANS MARSHALL HARD	ROLLER COVERS		15.98
I/H00380	HI-LINE	CANT HOOK HANDLE		92.49
RMS000753	INTERACT	RMS MAINTENANCE MAY 2015		1,000.00
94466	J & K PLUMBING SUPPLY	PEX		48.00
94487	J & K PLUMBING SUPPLY	PLASTIC SLEEVES		1.38
94379	J & K PLUMBING SUPPLY	COMP BR SLEEVE 3/8		1.38
5658	JS BUXTON	BULK LIME	2015.014	1,125.55
501334	KAR LABORATORIES INC	CYANIDE ANALYSIS		100.00
500967	KAR LABORATORIES INC	CYANIDE ANALYSIS		100.00
500968	KAR LABORATORIES INC	MERCURY ANALYSIS		260.00
242754	KCI	ASSESSMENT CHANGE NOTICE PRINTING AND M	2015.257	1,738.70
242817	KCI	ASSESSMENT CHANGE NOTICE PRINTING AND M	2015.257	1,869.95
559639	KENNEDY INDUSTRIES IN	BRAY, ADAPTER BUSHING		26.38
65410	KIDDER HEATING & AIR	PRIMARY CIRCUIT BOARD, SERVICE CHG		624.00
28353	LAKELAND ASPHALT CORP	COLD PATCH		102.12
7063	LAUTENSLAGER-LIPSEY	DOOR GASKET		56.80
1033282	LEGG LUMBER	LUMBER, SCREWS		186.27
1033854	LEGG LUMBER	ARMSTRONG CEILING TILE		5.99
2202115	LEWIS G BENDER, PH.D.	STRATEGIC PLANNING SERVICES	2015.259	4,300.00
23778	MARSHALL CUTTING EDGE	SNOW REMOVAL	2015.255	2,133.00
20330	MARSHALL MEDICAL ASSO	BAIER, JESSICA & KNOLL, CATHLEEN		112.00
021315	MARSHALL PUBLIC SCHOO	GYM USE FALL 2014		1,479.68
020415	MARSHALL PUBLIC SCHOO	ALARM RESPONSE CHARGE		75.00
030215	MARSHALL PUBLIC SCHOO	02/14/15 ALARM RESPONSE CHARGE		75.00
10099	MARSHALL TIRE CITY	INSTALL 2 TIRES - 1996 FORD ESCORT		109.98
6966	MARSHALL WELDING & FA	PUNCH HOLES IN BARS		50.00
S3732756.001	MEDLER ELECTRIC COMPA	LED LIGHT		28.01
S3727788.002	MEDLER ELECTRIC COMPA	LAMPS		699.60
S3727788.001	MEDLER ELECTRIC COMPA	PHIL F32T8/TL850/ALTO 30 PK		155.12
R105001711:01	MIDWEST TRANSIT EQUIP	D.A.R.T. 2010 CHEVY REPAIR		409.11
404455	NAPA OF MARSHALL	PULLER		30.51
404361	NAPA OF MARSHALL	OIL FILTER		5.42
404265	NAPA OF MARSHALL	BLADES		19.98
352230	NORTH CENTRAL LABORAT	LAB SUPPLIES	2015.012	207.78
351076	NORTH CENTRAL LABORAT	LAB SUPPLIES	2015.012	597.15
23910	NORTHROP GRUMMAN	VERSAPROBE WITH BLUETOOTH AND INTERNAL	2015.209	6,288.00
497719	NYE UNIFORM COMPANY	SHIRTS		120.79
65564	O'LEARY WATER CONDITI	SALT DELIVERED		330.00
4788-107325	O'REILLY AUTO PARTS	7 WAY ADAPTER		19.99
4788-106680	O'REILLY AUTO PARTS	MINI BULB		4.93
7088	POLICE TECHNICAL	SCOTT MCDONALD - LEADERSHIP & TECHNOLOG		350.00
5904401	POWER LINE SUPPLY	UNLINES LEATHER GLOVES		96.60
5904283	POWER LINE SUPPLY	INSULATOR GUY STRAIN		122.50
25440	R & M LOCK SHOP	7 CYLINDERS MASTERED		378.60
9886	RADIO COMMUNICATIONS	SERVICE M-3 UNIT		136.50
I1502057747	REALPAGE INC	ANNUAL FEE 04/01/15 THRU 03/31/16		756.00
70548390	ROSE PEST SOLUTIONS	PEST CONTROL AT MH		56.00
70546930	ROSE PEST SOLUTIONS	BEDBUGS - HEAT TREATMENT		1,200.00
1640903	SANTANDER LEASING LLC	LEASE D.A.R.T. BUS FOR ALBION TRIPS	2015.151	1,665.00
021715	SCHLATTER DESIGN	KETCHEM PARK ADVISORY COMMITTEE LOGO		190.00
89010	SMORACY LLC	BEAST CUTTING TEETH	2015.254	2,066.57
34178	STANDARD PRINTING & O	DATE STAMP		55.25
34064	STANDARD PRINTING & O	DELIVERY CHARGE		7.00
7001674993	STAPLES CONTRACT & CO	SUPPLIES		130.99
551-437622	STATE OF MICHIGAN	ADVANCED REID, SEAN BROWN		190.00
56560	STATE OF MICHIGAN	02/11/15 INV# WLW15-383 CALIBRATION		145.00
551-432626	STATE OF MICHIGAN	REGISTRATION FEE - SEAN BROWN		360.00
905657	STATE OF MICHIGAN	ANNUAL STORM WATER PERMIT FEE		260.00
131297	SUBURBAN MECHANICAL C	START MAKEUP AIR UNITS AND CHECK OPERAT		277.00
133829	SUBURBAN MECHANICAL C	SERVICE CALL AT PSB		1,181.47
INV02242015-KRMY	SWIFT FUELS LLC	PREMIUM ETHANOL-FREE GASOLINE	2015.241	7,500.00
021115	TED'S APPLIANCE, LLC	DRIP PANS		65.33

03/11/2015 10:29 AM
User: ctanner
DB: Marshall

APPROVAL LISTING FOR CITY OF MARSHALL
EXP CHECK RUN DATES 02/19/2015 - 04/02/2015
UNJOURNALIZED OPEN
BANK CODE: MAIN

Page: 3/3

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
3012	THOMPSON'S BRAKE SERV	1980 IHC TRUCK SCOUT REPAIR		642.80
2134099	TNEMEC COMPANY INC	PAINT		983.80
571917	USA BLUEBOOK	FLOAT SWITCHES		155.31
403053	VAN BELKUM	TRANSCRIPT OF AUDIO FILES		69.32
486886	WALTERS-DIMMICK PETRO	#2 GREASE, WASHER FLUID		793.43
488220	WALTERS-DIMMICK PETRO	5W40 SYNTHETIC		1,290.25
25593	WORKHEALTH	SEAN BROWN		148.20
				135,204.76

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
74868	ALL-TRONICS INC	PHONES AND INSTALLATION - 50% DEPOSIT	2015.245	3,600.00
022515	BALLARD, FRANK R	INSPECTION COMMISSION		347.50
022015	BEARDSLEE LAW OFFICES	FEBRUARY SERVICES		1,512.00
02/26/2015	BOSTIK FINDLEY INC	UB refund for account: 2801380000		899.10
022415	CAROL MACKENZIE	ENERGY OPTIMIZATION - FURNACE		150.00
2550998211-0215	CHEMICAL BANK SOUTH	HSA ACCT #2550998211 TERI TRUDEAU		1,755.00
2551020619-0215	CHEMICAL BANK SOUTH	HSA ACCT #2551020619 KRIS AMBROSE		1,755.00
660458	COMMERCIAL OFFICE PRO	SHEET PROTECTORS		14.67
660366	COMMERCIAL OFFICE PRO	PAPER		39.93
206520973547	CONSUMERS ENERGY	1000 0916 3435		1,551.10
203406338009	CONSUMERS ENERGY	1000 7224 3312		456.79
206520973546	CONSUMERS ENERGY	1000 0916 3203		516.40
206520973548	CONSUMERS ENERGY	1000 0916 3708		455.45
206520973549	CONSUMERS ENERGY	1000 0916 3971		3,390.74
206165128727	CONSUMERS ENERGY	1030 1580 0248		62.71
203317333350	CONSUMERS ENERGY	1030 1352 1119		15.48
202160404021	CONSUMERS ENERGY	1030 0915 7670		57.97
207143517349	CONSUMERS ENERGY	1000 0759 4680		445.06
205542182712	CONSUMERS ENERGY	1000 6710 1772		87.56
22015COM	CRT, INC	T-BRICKS	2015.240	11,000.00
02/26/2015	DAY, TONY	UB refund for account: 2705680009		85.23
022515	DEVENEY, JAMES R	INSPECTION COMMISSION		200.00
5596-2015	FBI-LEEDA	MEMBERSHIP - JAMES SCHWARTZ		50.00
022515	GANO, DARYL	INSPECTOR COMMISSION		385.00
022415	GEIGER, MATTHEW	ENERGY OPTIMIZATION - LED LIGHTING		349.49
1218782	GRIFFIN PEST SOLUTION	2015 PEST CONTROL FOR PUBLIC SERVICES B	2015.237	46.00
022515	GROSS, JOHN	INSPECTION COMMISSION		160.00
02/26/2015	KHAN, BILAL	UB refund for account: 2900210035		34.28
9421-0215	MARSHALL COMMUNITY CU	9421 - SEARS		541.69
5165-0215	MARSHALL COMMUNITY CU	5165 - TRUDEAU		440.72
022615	MMEA	MAY 2015 MEMBERSHIP MTG - TOM TARKIEWIC		75.00
022615	MORRIS, RICKY	ENERGY OPTIMIZATION - FURNACE & THERMOS		165.00
403263	NAPA OF MARSHALL	BATTERY		87.49
402463	NAPA OF MARSHALL	LAMP		1.89
022615	STATE OF MICHIGAN	WASTEWATER OPERATOR CERTIFICATION EXAM		210.00
022415	SULLIVAN, ERIC	ENERGY OPTIMIZATION - DISHWASHER		25.00
894800000150208	TELNET WORLDWIDE	ACCT # CORP-008948		921.99
				31,891.24

User: ctanner

EXP CHECK RUN DATES 02/20/2015 - 03/06/2015

DB: Marshall

UNJOURNALIZED OPEN

BANK CODE: MAIN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
030515	BARNES, PAUL	REIMBURSEMENT OF GAS - PUMP MALFUNCTION		10.92
2014 WTR #3	CALHOUN COUNTY TREASU	2014 WINTER AD VALOREM DIST #3 02/01/15		86,308.65
030315	CALHOUN COUNTY TREASU	COUNTY PORTION OF MARATHON RUN		1,100.00
022815	CALHOUN COUNTY TREASU	FEBRUARY TRAILER FEES		80.00
2014 WTR #3	CALHOUN INTERMEDIATE	2014 WINTER AD VALOREM DIST #3 02/01/15		242,814.85
2551023654-030315	CHEMICAL BANK SOUTH	HSA ACCT #2551023654 ANTHONY PHILPOTT		1,755.00
2550998476-022415	CHEMICAL BANK SOUTH	HSA ACCT #2550998476 CHRISTY RAMEY		1,755.00
1500006774	CITY OF NOVI TREASURE	MRPA CONFERENCE J. MILLER PORTION OF HO		261.00
660830	COMMERCIAL OFFICE PRO	CLIPBRD, STAMP, MOUSEPAD/WRISTSUP, FLAS		76.34
201270510008	CONSUMERS ENERGY	1000 0033 5602		4,041.28
03/05/2015	DELIEFDE, JAMES	UB refund for account: 3005540035		48.11
030215	DOBBERTIEN, GARRY	ENERGY OPTIMIZATION - WASHER & DRYER		50.00
03/03/2015	DOBBINS, JAMES	UB refund for account: 601260000		232.14
03/03/2015	EATON CORP	UB refund for account: 2804540000		20.00
030315	FISHER, CHARLIE	SCHOOL LUNCH		14.23
03/05/2015	FLORA, JAMES	UB refund for account: 2901330010		66.74
030315	FREDS, MATT	SCHOOL LUNCH		11.25
030215	GEIGER, MATTHEW	ENERGY OPTIMIZATION - LED LIGHTING		120.00
022715	HACKER, JOHN	UPDATED DRIVERS LICENSE WITH CDL A		18.00
73033	HUB INTERNATIONAL MID	P&C INSURANCE FOR THE POLICY YEAR 11/1	2015.152	10,076.05
64060	HUB INTERNATIONAL MID	P&C INSURANCE FOR THE POLICY YEAR 11/1	2015.152	4,657.00
48123	HUB INTERNATIONAL MID	P&C INSURANCE FOR THE POLICY YEAR 11/1	2015.152	44,241.25
2014 WTR #3	KELLOGG COMMUNITY COL	2014 WINTER AD VALOREM DIST #3 02/01/15		142,637.89
215003	LEID PRODUCTS	BIOMETRIC EVIDENCE LOCKERS - 50%	2015.246	54,655.00
99007320387-020215	LOWE'S	9900 732038 7		1,041.46
2014 WTR #3	MARSHALL AREA FIRE FI	2014 WINTER AD VALOREM DIST #3 02/01/15		39,471.33
2014 WTR #3	MARSHALL DISTRICT LIB	2014 WINTER AD VALOREM DIST #3 02/01/15		31,576.46
2014 WTR #3	MARSHALL PUBLIC SCHOO	2014 WINTER AD VALOREM DIST #3 02/01/15		609,131.46
21756	MICHIGAN ASSOC OF PLA	DUES & SITE PLAN REVIEW-HUEPENBECKER, L		155.00
2014 LEASE	OAKLAWN HOSPITAL	2014 LEASE - PARKING STRUCTURE		9,394.42
03/03/2015	PHILLIPS, JONNI	UB refund for account: 401380003		29.03
03/03/2015	PLATEK, KATIE	UB refund for account: 2900200021		53.64
03/03/2015	RANDALL, ALEX	UB refund for account: 3005960027		36.27
03/03/2015	ROMBAUGH, ALLYSON	UB refund for account: 3004170021		29.64
022615	SALSBURY INDUSTRIES	MAILBOXES, RACK LADDERS, MAIL DROP RECE		1,223.16
18630 DIST CERT	STATE OF MICHIGAN	JOE DELAPAS APP FOR DISTRIBUTION CERTIF		70.00
18630 LTD TRMNT CE	STATE OF MICHIGAN	JOE DELAPAS APP FOR LIMITED TREATMENT C		70.00
9872 LTD TRMNT CE	STATE OF MICHIGAN	DAVID JOHNSON APP FOR LIMITED TREATMENT		70.00
030415	SUNDBERG, KIP	SCHOOL LUNCH		14.23
03/03/2015	TEACHOUT, AMY	UB refund for account: 1900170003		4.78
03/03/2015	WALDEN PONDS	UB refund for account: 3003210037		43.87
03/03/2015	WALDON PONDS APTS	UB refund for account: 3003170024		3.56
030215	WARNER, HARRY	ENERGY OPTIMIZATION - FURNACE & A/C		365.00
03/05/2015	ZUREK, CRYSTAL & ZACH	UB refund for account: 1701780011		58.47
				1,287,892.48



ADMINISTRATIVE REPORT
MARCH 16, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Natalie Dean, Director of Community Services
Tom Tarkiewicz, City Manager

SUBJECT: 2015 Draft Master Plan Update Submission for Review, Comment and Permission to Distribute

BACKGROUND: Under the guidance of the City's consultant, Clearzoning, the Planning Commission has been working on the update of the draft Master Plan since June 11, 2014. At the February 11, 2015 meeting, the Planning Commission completed discussion on the draft and recommended the draft Master Plan update be submitted to Council for approval of distribution in accordance with the Michigan Planning Enabling Act (2008, Sec. 41).

MOTION by Banfield, supported by McNiff, to request authorization from City Council to distribute the Master Plan draft as presented. On a voice vote; **MOTION CARRIED.**

After distribution, Planning Commission will wait at least 42 days to receive additional comments and suggestions on the plan from all entities, including, but not limited to, City Council, the Advisor/Chronicle, local boards, neighboring townships, township boards, and the county. Upon completion of this time period, the Planning Commission will hold a public hearing on the draft Master Plan update and move for final approval.

Keep in mind, although this is the last time the draft Master Plan update will be placed on the Council's agenda, it is not the last chance for Council to recommend changes to the draft. This can be done at any of the Planning Commission meetings or at the final public hearing, expected to be scheduled for June 10, 2015. If there are changes suggested to the draft at this meeting, Council may still authorize the draft for distribution with the knowledge that the changes suggested will be addressed by Planning Commission before the draft is finalized.

RECOMMENDATION: The Planning Commission recommends that after review and comment, City Council approve the immediate distribution of the draft Master Plan update.

FISCAL EFFECTS: None at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Natalie Dean
Director of Community Services

Tom Tarkiewicz
City Manager

23 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com



ADMINISTRATIVE REPORT
March 16, 2015 – City Council Meeting

REPORT TO: Honorable Mayor and Council Members

FROM: Tom Tarkiewicz, City Manager
Jim Robey, Associate Vice President, MAEDA

SUBJECT: Stelmi America 1601 Brooks Drive
Industrial Facilities Tax Exemption

BACKGROUND: The City of Marshall has received a request from Stelmi America, for an Industrial Facilities Tax Exemption Certificate. The requested abatement is to consider a \$1,530,000 investment in real property and equipment.

RECOMMENDATION: After hearing comments at the Public Hearing as required by the Industrial Facilities Tax Exemption Certificate Application, it is recommended that the City Council approve the IFT Certificate for Stelmi America.

FISCAL EFFECTS: If the IFT is granted, the City will forego an estimated \$190,671 in taxes over the next 12 years. The company will receive an estimated \$597,140.72 in tax savings over the next 12 years. This assumes that personal property will remain taxable.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

A handwritten signature in blue ink, appearing to read "Jim Robey".

Jim Robey
Associate Vice President, MAEDA

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form, call (517) 373-3302.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	▶ Date Received by Local Unit
STC Use Only	
▶ Application Number	▶ Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

▶ 1a. Company Name (Applicant must be the occupant/operator of the facility) Stelmi America, Inc.		▶ 1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3328	
▶ 1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 1601 Brooks Drive Marshall, MI 49068		▶ 1d. City/Township/Village (indicate which) City	▶ 1e. County Calhoun
▶ 2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Transfer <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Research and Development (Sec. 2(10)) <input type="checkbox"/> Increase/Amendment		▶ 3a. School District where facility is located Marshall	▶ 3b. School Code 13110
		▶ 4. Amount of years requested for exemption (1-12 Years) 12 years	
▶ 5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed. Stelmi America grinds, hardens, and chrome plates steel bars. We are adding another polishing machine, overhead cranes, another plating machine, and material handling carts and tables.			
6a. Cost of land and building improvements (excluding cost of land)		▶ \$135,000.00	
* Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.		Real Property Costs	
6b. Cost of machinery, equipment, furniture and fixtures		▶ \$1,395,000.00	
* Attach itemized listing with month, day and year of beginning of installation, plus total		Personal Property Costs	
6c. Total Project Costs		▶ \$1,530,000.00	
* Round Costs to Nearest Dollar		Total of Real & Personal Costs	
▶ 7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.			
	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>	
Real Property Improvements	▶ <u>3/2/15</u>	<u>6/30/15</u>	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	▶ <u>3/2/15</u>	<u>9/30/15</u>	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
▶ 8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
▶ 9. No. of existing jobs at this facility that will be retained as a result of this project. 19		▶ 10. No. of new jobs at this facility expected to create within 2 years of completion. 3	
▶ 11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.			
a. TV of Real Property (excluding land)			
b. TV of Personal Property (excluding inventory)			
c. Total TV			
▶ 12a. Check the type of District the facility is located in: <input checked="" type="checkbox"/> Industrial Development District <input type="checkbox"/> Plant Rehabilitation District			
▶ 12b. Date district was established by local government unit (contact local unit) 12/5/88		▶ 12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Steven F. Dodge	13b. Telephone Number 269-781-6222	13c. Fax Number 269-781-7723	13d. E-mail Address s.dodge@stelmiamerica.com
14a. Name of Contact Person Steven F. Dodge	14b. Telephone Number 269-781-6222	14c. Fax Number 269-781-7723	14d. E-mail Address s.dodge@stelmiamerica.com
▶ 15a. Name of Company Officer (No Authorized Agents) Steven F. Dodge			
15b. Signature of Company Officer (No Authorized Agents) <i>Steven F. Dodge</i>		15c. Fax Number 269-781-7723	15d. Date 2/17/15
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 1601 Brooks Drive Marshall, MI 49068		15f. Telephone Number 269-781-6222	15g. E-mail Address s.dodge@stelmiamerica.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	16c. LUCI Code
17. Name of Local Government Body CITY OF MARSHALL	16d. School Code 13110 ▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

Michigan Department of Treasury
State Tax Commission
PO Box 30471
Lansing, MI 48909

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal



® 1601 Brooks Drive
Marshall, Michigan 49068

(269) 781-6222
(269) 781-7723 Fax
www.stelmiamerica.com

2015 Capacity Expansion

Building Improvements:

Two new overhead cranes with runway	\$90,000.00
Floor finishing and sealing	\$25,000.00
Additional truck door with apron	\$20,000.00
Total Building Improvements:	\$135,000.00

Machinery and Equipment (with installation):

Stelmi chrome plating machine	\$720,000.00
Air scrubber	\$90,000.00
Acme bar grinding system	\$550,000.00
Material transfer cars	\$20,000.00
Atmospheric test cabinet	\$15,000.00
Total Machinery and Equipment:	\$1,395,000.00

**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2015-**

Minutes of a regular meeting of the City Council of the City of Marshall held on March 16, 2015, in the Council Chambers of Town Hall located at 323 West Michigan Avenue, Marshall, Michigan.

Present:
Absent:

The following preamble and resolution were offered by Council Member _____ supported by Council Member _____.

**RESOLUTION TO APPROVE APPLICATION OF
Stelmi America
1601 Brooks Drive,
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR
REAL AND PERSONAL PROPERTY - NEW MACHINERY AND EQUIPMENT**

WHEREAS, pursuant to P.A. 198 of 1974, MCL 211.551 et seq., after a duly noticed public hearing held on December 5, 1988, the Council by Resolution established Industrial Development District No. D-19 as requested; and

WHEREAS, Stelmi America, Inc. has filed an application for an Industrial Facilities Exemption Certificate with respect to real and personal property improvements and the acquisition and installation of new machinery and equipment within Industrial Development District D-19; and

WHEREAS, in accordance with Act 334, P.A. 1993 amending Act 198, P.A. 1974, a written agreement shall be executed between the applicant and the City of Marshall allowing, under specific circumstances, the reduction and/or revocation of the certificate and recapture of the taxes abated; and

WHEREAS, before acting on said application, the City of Marshall held a hearing on March 16, 2015 in the Council Chambers of Town Hall,, located at 323 West Michigan Avenue, Marshall, Michigan, at 7:00 p.m. at which hearing the applicant, public, Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, the acquisition and installation of the new equipment, begins March 3, 2015, the date of acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, the acquisition of the new equipment and machinery is calculated to and will, at the time of issuance of the certificate, have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Marshall; and

WHEREAS, the granting of said certificate shall not have the effect of substantially impeding the operation of the City of Marshall, or impairing the financial soundness of a taxing unit which levies ad-valorem property taxes in the City of Marshall; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Marshall, after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of the local unit, plus the SEV of personal and real property thus exempted; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marshall that:

1. The City Council find and determine that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974, shall not have the effect of substantially impeding the operation of the City of Marshall, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Marshall.
2. The application of Stelmi America, Inc., 1601 Brooks Drive, for an Industrial Facilities Exemption Certificate, with respect to real property improvements and personal property improvements described as new machinery and equipment to be acquired and installed within the Industrial Development District No. D-19 is hereby approved.
3. The Industrial Facilities Exemption Certificate, when issued, shall be and remain in force and effect for a period of (12) twelve years under the rules and regulations of Act 198 of Public Acts of 1974, as amended, for the new machinery and equipment from the date of approval by the State Tax Commission.

Trisha Nelson, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Marshall, County of Calhoun, Michigan, at a regular meeting held March 16, 2015.

Trisha Nelson, City Clerk



ADMINISTRATIVE REPORT
MARCH 16, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members
FROM: Natalie Dean, Director of Community Services
Tom Tarkiewicz, City Manager
SUBJECT: Public hearing to Disseminate Information on Blight and Rental Rehabilitation Grants as required by MEDC and MSHDA

BACKGROUND: Pertaining to the combined Blight and Rental Rehabilitation Grant being sought for the Cronin Building at 101 W. Michigan Avenue, MEDC and MSHDA require that the City legislative body hold a public hearing on proposed activities to fulfill Public Participation requirements.

During the public hearing, staff and the third party administrator will describe the proposed activities, how the grant will be funded, the date the application will be submitted and the requested amount of funds. Also according to MSHDA requirements, staff will discuss how the proposed activity will benefit people with low and moderate income renting at 101 W. Michigan Avenue, and the general nature of the activities associated with these grants.

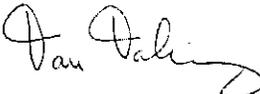
RECOMMENDATION: No motion required. Informational only.

FISCAL EFFECTS: None at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,


Natalie Dean
Director of Community Services


Tom Tarkiewicz
City Manager

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com



ADMINISTRATIVE REPORT
MARCH 16, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager

SUBJECT: Montgomery Street Lot sale to CCAIS

BACKGROUND: The Calhoun County Agricultural & Industrial Society has requested that the City sell a vacant parcel on Montgomery Street, Upper Village Lot 681. The City has owned this parcel for decades. We have tried to sell it before with no success. The CCAIS owns the adjacent lots to the east. It is recommended that the CCAIS be responsible for all costs for the land transfer. The City Charter Section 2.20 empowers the Council to sell real property.

RECOMMENDATION: It is recommended that the City Council approve the sale of a vacant parcel (13-53-001-681-00) on Montgomery Street, Upper Village Lot 681 to the Calhoun County Agricultural & Industrial Society for \$1.00.

FISCAL EFFECTS: None

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2015-_____

City of Marshall Resolution
To Sell Montgomery Street Real Property

WHEREAS, the City of Marshall's Charter Section 2.20 requires that City Council shall sell real property by resolution; and

WHEREAS, the City owns land bearing parcel number 13-53-001-681-00, vacant real property south of Montgomery Street, Lot 681 Upper Village, between Maple Street and Cedar Street; and

WHEREAS, the City has received a request from the Calhoun County Agricultural & Industrial Society in purchasing said real property;

THEREFORE, BE IT RESOLVED, that the City of Marshall shall convey parcel number 13-53-001-681-00 to Calhoun County Agricultural & Industrial Society by warranty deed, in its "as is" condition, upon receipt of \$1.00 consideration, plus the cost of land survey, warranty deed and title search.

Trisha Nelson, City Clerk

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on March 16, 2015 and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

Trisha Nelson, City Clerk



CALHOUN COUNTY AGRICULTURAL & INDUSTRIAL SOCIETY

P.O. Box 311, 720 Fair St. - Marshall, MI 49068 (269) 781-8161 Fax (269) 781-6377
e-mail ccaioffice@gmail.com - - - - www.calhouncountyfair.org

Mr. Tom Tarkiewicz,

CCAIS is requesting the City of Marshall vacate the intersection of the East ½ of Washington Street and Chestnut Street to the CCAIS.

Additionally, Parcel 001-681-00 located on Montgomery Street and Parcel 001-680-00 of upper village we have acquired from Jeff Begg. CCAIS is requesting that the City of Marshall vacate Parcel 001-681-00 to the CCAIS.

Please contact me with further questions (269) 781-8161.

Megan Harvey

Megan Harvey
CCAIS Executive Director



ADMINISTRATIVE REPORT
March 16, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Mike Hackworth, Superintendent DPW
Tom Tarkiewicz, City Manager

SUBJECT: Cemetery Rules and Regulations Revisions

BACKGROUND: Staff presented draft language to the Parks, Recreation, and Cemetery Board that would allow the city to change the dates for placement and removal of cemetery decorations.

Current language contains hard dates that do not correspond well from year to year. We are also finding the spring decoration date is too early causing staff to push the spring date out in conflict with our posted cemetery rules. The proposed changes are as follows.

IV. LOTCARE B. Decorations

- 3. Winter grave decorations are permitted beginning ~~October 3 through March 15~~ **the first Monday in October**. Decorations not removed by ~~March 15~~ **the last Monday in March** shall be considered abandoned and will be disposed of by the management.
- 4. Spring grave decorations are permitted beginning ~~March 25 through September 23~~ **the first Monday in April through the last Monday in September**. Decorations not removed by ~~September 23~~ **the last Monday in September** shall be considered abandoned and will be disposed of by the management.

RECOMMENDATION: It is recommended that the City Council adopt the revised Oakridge Cemetery rules and regulations.

FISCAL EFFECTS: None.

ALTERNATIVES: As suggested by Council

Respectfully submitted,

Michael Hackworth
Superintendent, Department of Public Works

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.
Marshall, MI 49068
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Rules and Regulations Oakridge Cemetery Marshall, Michigan

PREFACE

It is the goal of the cemetery management to maintain Oakridge Cemetery as a quiet and beautiful resting place for the deceased. There is no attempt to interfere with individual tastes. Rather, these rules and regulations are set forth for the benefit and protection of all lot owners and for the maintenance of the grounds.

I. GENERAL REGULATIONS

A. Ownership and Management:

1. Oakridge Cemetery is owned by the City of Marshall under the management of the Department of Public Works.
2. The cemetery office is located in the Public Service Building, 900 S. Marshall Avenue. This office is open Monday through Friday from 7:30 a.m. until 4:00 p.m. All questions concerning cemetery records, purchasing procedure, interment arrangements, perpetual care and other services may be directed to this office. Telephone (269)781-7895. The City of Marshall is in no way responsible for damage or loss to any lot, including markers, monuments, urns, or grave decorations.

B. Services to be provided by cemetery management only:

1. Interments: permit required.
2. Disinterment: permit required if transferring to another cemetery.
3. Installation of marker, monument and urn foundations.
4. Perpetual care of all lots purchased with this provision to include mowing of the grounds at reasonable intervals, the seasonal removal of leaves and other debris, the trimming of grass around markers and monuments and the repair of sunken graves.

5. General maintenance such as tree work, road work, snow removal, upkeep of water lines, trash removal, etc., shall be performed as necessary.

C. Conduct in the Cemetery shall be in accordance with all City of Marshall Ordinances such as but not limited to:

No person shall:

1. Throw rubbish or debris on any part of the cemetery grounds.
2. Pick or mutilate any flower or disturb any tree, shrub or other plant material.
3. Consume alcoholic beverages on the premises.
4. Permit any domestic animal to enter the cemetery unleashed.
5. Discharge a firearm in the cemetery unless as part of an authorized volley at burial or memorial services.
6. Damage any monument, marker, urn, vault or other structures on cemetery property.
7. Use any form of advertising on the premises.
8. Drive in excess of 10 mph.
9. Violate any City of Marshall traffic code.
10. Drive off established roads without permission of the management.
11. Use the cemetery as a public thoroughfare.
12. Gain entrance to the cemetery except via established entry points.
13. Gain entrance to the cemetery before dawn or after 9:00 p.m.
14. Use motorized pleasure vehicles such as snowmobiles, go-carts, etc., within the cemetery.

D. Operational Policies

Staff may from time-to-time establish and implement policies to improve cemetery operations which shall include but not limited to; regulating foundation size, maintenance policies, dress codes, to name a few.

II. BURIAL LOTS

A. Purchase

1. All cemetery lots are to be purchased for the interment of human remains.
2. No cemetery lots shall be purchased for speculative purposes.
3. All lots are to be sold with the provision for perpetual care.
4. Upon complete lot payment, a deed shall be issued by the City Clerk-Treasurer. If purchased by more than one person, each person's interest shall be specified. The term "deed" shall be interpreted as meaning having burial rights only.
5. A time payment plan may be arranged with the office of the City Clerk- Treasurer. Twenty-five percent (25%) of the purchase price must be initially deposited, followed by five-percent (5%) of the unpaid balance each month until the lot is paid in full. No urn, marker or monument may be installed until full payment is received. No burial is permitted until the grave space to be used is paid in full.
6. All lots are purchased subject to rules and regulations now in force and to those that may be adopted in the future.
7. Cemetery lots are exempt from property taxes and cannot be seized on execution. No mortgage or other encumbrance can be given on any burial space.
8. A lot may be reserved for 30 Days at which time if the individual requesting the lot does not proceed to make payments, the City will remove the name from the lot and make the lot available to the next individual requesting the same.
9. The City does not purchase back cemetery lots. An owner wishing to sell a lot may send a letter with contact information to the City stating that they would like to sell their lot and should someone wish to purchase the lot staff will give the purchaser the contact information.

III. FUNERALS

A. Requirements

1. No interment shall take place until the grave space is paid in full with the exception of indigent cases.
2. No interment shall take place without a burial permit.
3. All burials must be made in a durable, non-deteriorating burial vault.
4. If the deceased is not the lot owner or a member of the lot owner's immediate family, written permission acceptable to the City, by the lot owner or agent may be requested before interment will be permitted.
5. Funeral directors making arrangements for burials shall be responsible for all charges not paid by the lot owner.
6. One adult or child interment shall be permitted per grave space. Except as allowed for under Section 8A.
7. Openings requested by funeral directors shall be construed as requested by the lot owner. The cemetery management shall not be responsible for errors in openings if given incorrect information.
8. Cremains may be buried above another grave; not more than two cremains per lot.

Oakridge Cemetery does not inter on Sundays, Thanksgiving Day, Christmas Day, New Year's Day, Memorial Day, July 4, or Labor Day. On other City of Marshall holidays (Presidents' Day, the day after Thanksgiving, or Good Friday) interments will be scheduled with the 50% overtime fee in effect.

B. Services

1. All funeral processions within the cemetery shall be under the direction of the management.
2. Workers shall suspend their labors near graveside services.
3. Funeral designs and floral pieces shall be removed by the management when they become unsightly.

4. Graves shall be opened by City of Marshall employees or their agent.

IV. LOTCARE

A. Monuments, markers, and foundations.

1. Family Plot consisting of 3 or more lots may have a monument identifying the family name placed upon a lot within the plot. The City shall decide where the monument is to be placed. Markers identifying the person buried on the lot shall be flush or slant markers.

2. For single lots, one marker is permitted per grave space. If cremains are placed above a burial on the same lot, then the second marker shall be a flush marker.

3. All monuments and markers are to be constructed of durable granite, cut stone from recognized quarries, standard bronze, quality marble, or standard metal as used by veterans' organizations.

4. All monuments and markers shall be installed upon a foundation constructed by City of Marshall Employees or designated agent at the lot owner's expense in accordance with City policy.

5. All monuments and markers placed upon the foundation shall be installed by the lot owner or agent with prior permission by the cemetery management. The cemetery shall be responsible for installing government markers.

a. Those persons engaged in placing monuments or markers shall provide adequate planking to protect the turf.

b. The site shall be left in a clean and orderly condition.

B. Decorations

Decorations shall be defined as anything natural or artificial such as but not limited to figurines, flowers, stuffed animals, ornaments, wrought iron, urns, photographs and the like.

1. Not more than two urns shall be permitted per lot on each side of a single marker or family monument.

2. In addition to any urn(s), a lot owner may decorate a grave site with artificial or natural flowers which shall be placed in a metal or plastic container suitable for display. Glass containers or decorations shall be prohibited. Artificial decoration stuck in the ground will be removed. There may be no more than two Shepard's hooks installed next to and overhanging a marker or monument. Military flag holder(s) and flags for those that served in the military are exempt from these regulations as well as those by recognized

organizations such as Rotary. Stuffed animals shall be prohibited except those placed during the initial internment. Decorations that staff deems to be excessive shall be removed by the management.

3. Winter grave decorations are permitted beginning ~~October 3 through March 15~~ **the first Monday in October**. Decorations not removed by ~~March 15~~ **the last Monday in March** shall be considered abandoned and will be disposed of by the management.
4. Spring grave decorations are permitted beginning ~~March 25 through September 23~~ **the first Monday in April through the last Monday in September**. Decorations not removed by ~~September 23~~ **the last Monday in September** shall be considered abandoned and will be disposed of by the management.
5. Copings, fences, curbs, hedges, mounds, and structures of wood, or equally perishable material are prohibited. Structures or enclosures established on any lot prior to the addition of these regulations, which have in the judgment of the management, become unsightly, shall be removed.
6. The planting of flowers, perennials and shrubs on a lot shall not be permitted.
7. No tree or shrub shall be pruned or removed without the consent of the management.
8. Planting of trees will be done by cemetery personnel and only at location approved by and maintained by City Staff. No tree shall be planted within 100 feet of an existing tree.
9. Hanging decoration on any tree, shrub, and/or other structure in the cemetery is prohibited.

V. POTTERS FIELD

A. Resolution

1. "Be it resolved by the City Commission of the City of Marshall, Calhoun County, Michigan, in its regular session this nineteenth day of December A.D. 1949, that from and after the date hereof, there shall be no burials in Potters' Field in Oakridge Cemetery unless the deceased person is a legal resident of the City of Marshall, or unless said death shall occur within the corporate limit of the said City of Marshall and the deceased person so dying in said City shall have no legal residence."

2. A flush marker is permitted if the grave space is paid in full. The price of the grave will be the difference between the cost of a lot as established by the City Council and the amount paid by any other governmental agency or non-profit organization for the burial.