



MARSHALL CITY COUNCIL AGENDA

FRIDAY – 5:30 P.M.

February 20, 2015

- 1) CALL TO ORDER
2) ROLL CALL
3) INVOCATION
4) PLEDGE OF ALLEGIANCE
5) APPROVAL OF AGENDA – Items can be added or deleted from the Agenda by Council action.
6) PUBLIC COMMENT ON AGENDA ITEMS – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
7) CONSENT AGENDA

A. Chain of Command Appointments P. 3

City Council will receive the FY 2015/2016 Administrative Chain of Command Appointments.

B. City Council Minutes P. 4

Regular Session.....Monday, February 2, 2015

C. City Bills P. 7

Regular Purchases\$ 70,570.44

Weekly Purchases –1/30/15.....\$ 123,057.69

Weekly Purchases –2/6/15\$ 716,446.25

Total.....\$ 910,074.38

8) PRESENTATIONS AND RECOGNITIONS

MSCPA

810,704.05

9) INFORMATIONAL ITEMS

\$1,720,778.43

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. Mor-Dall Enterprises IFT Application P. 11

City Council will hear public comment on the proposed Industrial Facilities Tax Exemption Certificate for Mor-Dall Enterprises, 511 S. Kalamazoo.

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. Application for MEDC Blight Elimination Grant and MSHDA Rental Rehabilitation Grant P. 16

City Council will consider the recommendation to approve the request for staff to apply for the combined MEDC Blight Elimination Grant and MSHDA Rental Rehabilitation Grant to assist in the Cronin Project.

B. Schedule Public Hearing – Blight and Rental Rehabilitation Grants P. 18

City Council will consider the recommendation to schedule a public hearing for March 16, 2015 to disseminate information on Blight and Rental Rehabilitation grants as required by MEDC and MSHDA.

Mayor:

Jack Reed

Council Members:

Ward 1 - Kari Schurig

Ward 2 - Nick Metzger

Ward 3 - Brent Williams

Ward 4 - Michael McNeil

Ward 5 - Joe Caron

At-Large - Kathy Miller



C. Appoint Certifying Officer for MEDC Blight Grant

P. 19

City Council will consider the recommendation to approve the resolution to appoint City Manager, Tom Tarkiewicz, as Certifying Officer to sign MEDC forms on behalf of the City.

D. Purchase of 2015 Dump Truck

P. 21

City Council will consider the recommendation to approve the purchase of a 2015 dump truck from Gorno Ford of Woodhaven, MI in the amount of \$44,850.

13) APPOINTMENTS / ELECTIONS

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager



ADMINISTRATIVE REPORT
February 20, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager

SUBJECT: Chain of Command Appointments

BACKGROUND: Article III, Section 3.03 (a) of the City Charter requires the City Manager to file with the City Clerk a list, by name and title, of three qualified city administrative officials to exercise the powers and perform duties in his absence. The city administrative officials must be listed in order by which each shall be designated to temporarily assume the City Manager's duties. This list has been updated annually.

For the 2015/2016 Fiscal Year, here is the list of administrative officials in the chain of command in ranking order:

- Jim Schwartz, Director of Public Safety
- Natalie Huestis, Director of Community Services
- Ken Swisher, Director of Finance
- Ed Rice, Director of Electric Utility

RECOMMENDATION: This is an informational report and no action is necessary.

FISCAL EFFECTS: None

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

CALL TO ORDER

IN REGULAR SESSION Monday, February 2, 2015 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Reed.

ROLL CALL

Roll was called:

Present: Council Members: Caron, McNeil, Metzger, Mayor Reed, Schurig, and Williams.

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: Council Member Miller.

Moved Williams, supported Metzger, to excuse Council Member Miller. On a voice vote – **MOTION CARRIED.**

INVOCATION/PLEDGE OF ALLEGIANCE

Zack Langford of Marshall Wesleyan Church gave the Invocation and Mayor Reed led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Caron, supported Metzger to approve the agenda as presented. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Williams, supported Caron, to approve the Consent Agenda:

- A. Scheduled a public hearing for Tuesday, February 17, 2015 at 7:00 p.m. to hear public comment on the proposed Industrial Facilities Tax Exemption Certificate for Mor-Dall Enterprises, 511 S. Kalamazoo;
- B. Approve a resolution appointing Ed Rice as the Michigan South Central Power Agency Alternate Commissioner;
- C. Minutes of the City Council Regular session held on Tuesday, January 20, 2015;
- D. Approve city bills in the amount of \$ 2,249,470.42.

On a roll call vote – ayes: Caron, McNeil, Metzger, Mayor Reed, Schurig, and Williams; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITIONS

A. Meritorious Service Awards:

Public Safety Director James Schwartz presented Meritorious Service Awards to Sergeant Chris Ambrose and Officer Tony Philpott.

INFORMATIONAL ITEMS

A. Event Report – 2nd Annual Reuben Race:

City Manager Tarkiewicz provided an event report for the 2nd Annual Reuben Race.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

None.

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Electric Generator #3:

Moved Williams, supported Metzger, to approve retaining Miratech Corp. to perform a \$142,996 turnkey project that would bring generator #3 into compliance with the United States Environmental Protection Agency Reciprocating Internal Combustion Engines National Emission Standards for Air Pollutants Rule and authorize the City Clerk to sign the agreement. On a roll call vote – ayes: McNeil, Metzger, Mayor Reed, Schurig, Williams, and Caron; nays: none. **MOTION CARRIED.**

B. Purchase of 2015 Dump Truck:

Moved Metzger, supported Schurig, to approve the purchase of a 2015 dump truck from Boshears Ford of Marshall in the amount of \$42,812.59. On a roll call vote – ayes: Metzger, Mayor Reed, Schurig, Williams, Caron and McNeil; nays: none. **MOTION CARRIED.**

C. Personnel Policy Revisions:

Moved Metzger, supported Schurig, to approve HR Policies 15.01, 15.02, 15.03, and 15.04. On a voice vote – **MOTION CARRIED.**

D. City Manager Evaluation:

Moved Williams, supported McNeil, to appoint Council Members Caron and Williams to conduct the City Manager performance evaluation. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON NON-AGENDA ITEMS

Jim Rudolph of 737 W. Green spoke regarding the need for a new high speed internet in the City to attract businesses and jobs.

Sheriff Matt Saxton thanked Council for the collaboration with the Marshall Regional Law Enforcement Center and congratulated Officer Philpott and Sergeant Ambrose on the Meritorious Service Awards.

COUNCIL AND MANAGER COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 7:55 p.m.

Jack Reed, Mayor

Trisha Nelson, City Clerk

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
SIS 10027574	ALEXANDER CHEMICAL CO	CHLORINE & SULFUR DIOXIDE BLANKET PO FO	2015.015	
324506	ALL PRO SOUND SALES	ORDER #01147197 (4 - ATLAS 30" HORN SP	2015.197	1,083.00
324135	ALL PRO SOUND SALES	ORDER #01147197 (4 - ATLAS 30" HORN SP	2015.197	463.56
150110519	AMBS CALL CENTER	ANSWERING SERVICE		154.52
13-631230	ARROW UNIFORM	CUST #010198-06		225.72
13-631243	ARROW UNIFORM	CUST #010198-05		6.40
13-631234	ARROW UNIFORM	CUST #010198-01		20.00
13-631240	ARROW UNIFORM	CUST #010198-04		27.32
13-631241	ARROW UNIFORM	CUST #010198-03		50.54
13-631239	ARROW UNIFORM	CUST #010198-02		121.24
13-638764	ARROW UNIFORM	CUST #010198-04		56.09
13-638767	ARROW UNIFORM	CUST #010198-05		50.54
13-638754	ARROW UNIFORM	CUST #010198-06		20.00
13-638759	ARROW UNIFORM	CUST #010198-01		6.40
13-638765	ARROW UNIFORM	CUST #010198-03		27.32
13-638763	ARROW UNIFORM	CUST #010198-02		121.24
388-177569	AUSTIN-BATTERIES PLUS	BUILDING LIGHTS		56.09
225-365720	AUTO VALUE MARSHALL	WIPER BLADES, BRAKE CLEANER, SILICONE,		171.75
225-365527	AUTO VALUE MARSHALL	WESTERN ANGLE CYL		37.94
225-365570	AUTO VALUE MARSHALL	FRIGED BLUE OIL - PLOW		179.99
020115	BIOCLEAN TEAM INC	BED BUG CLEANUP		16.18
SR FAIR	CALHOUN COUNTY SENIOR	SR FAIR - MARSHALL HOUSE APTS		422.50
31456/1	CEM SUPPLY INC	CUTOFF BLADE, HARDWARE		40.00
15-0172962	CITY OF ALBION	INTERNET		42.50
STREETS-2015-C0000	CITY OF BATTLE CREEK	QUARTERLY TRAFFIC SIGNAL		127.49
IN53897	CORNERSTONE OFFICE SY	COPIER MAINT - PSB		88.88
IN53898	CORNERSTONE OFFICE SY	CITY HALL COPIER MAINT		202.15
IN54160	CORNERSTONE OFFICE SY	MX500NT K - SHIPPING CHG		315.97
9943	COURTNEY & ASSOCIATES	MONTHLY RETAINER		9.50
1131693	CRAFT PHOTOGRAPHY	BUSINESS EVENT SESSION		250.00
87361	CRT, INC	CLOUD STORAGE MONTHLY BILLING		1,405.00
87344	CRT, INC	PRO612, PRINTER, OFFICE 2013		582.50
87099	CRT, INC	CLOUD STORAGE		1,223.00
125904	D & D MAINTENANCE SUP	JANITORIAL SUPPLIES		612.41
460809	DARLING ACE HARDWARE	LP GAS		580.32
460375	DARLING ACE HARDWARE	PLUG GROUND PVC		50.98
460826	DARLING ACE HARDWARE	GUIDE SLIDE TOP, BRACKET PVT WRDRB DR T		3.49
RPI/61001394	DEZURIK INC	2" SEAT, COVER GASKET, NEEDLE, BUMPER A		7.48
RPI/61001672	DEZURIK INC	8" MG-1012-HD8 FUV BRS F10		121.00
35545	DOUGLASS SAFETY SYSTE	SEAT, BALL CELCON		520.00
259	DR LAB SERVICES	LAB EQUIPMENT PREVENTIVE MAINTNANCE	2015.195	129.91
82	EAGLE TREE SERVICE	TREE REMOVAL ON 318 FERGUSON ROAD	2015.206	1,120.00
743467	ENVIRONMENTAL RESOURC	QUALITY ASSURANCE TEST SUPPLIES		1,800.00
MIMA157345	FASTENAL COMPANY	SUPPLIES		569.85
MIMA157357	FASTENAL COMPANY	BLUE WIRE TWIST		45.35
MIMA157314	FASTENAL COMPANY	CABLE TIES		1.43
212708	FIRE EXTINGUISHER SER	EXTINGUISHER SERVICE		6.11
15-151	FIRST DUE	ADJUSTABLE HYDRANT WRENCH		79.00
14-1244	FIRST DUE	30" LEATHERHEAD BAR		64.77
14-1102	FIRST DUE	TURNOUT GEAR		220.00
4288678-01	FLUID PROCESS EQUIPME	BEARING KIT, LANTERN RNG HLF	2015.207	9,563.96
4288678-00	FLUID PROCESS EQUIPME	MOYNO DRIVE		275.53
4840	FUG	VEHICLE MAGNETS		737.87
9651093255	GRAINGER	PISTON DRUM PUMP		136.00
9650915219	GRAINGER	SWIVEL FLANGE		229.25
9651093248	GRAINGER	GLOVE DISPENSERS		24.61
16418343A	GUARDIAN ALARM	DECEMBER, JANUARY & FEBRUARY SERVICE		78.00
74672	HERMANS MARSHALL HARD	NAILS, PIVOT GUIDE, SPACKLING		108.93
74645	HERMANS MARSHALL HARD	MEAN GREEN		27.56
74673	HERMANS MARSHALL HARD	PAINT, CUPS, ROLLERS		12.79
74653	HERMANS MARSHALL HARD	50# CALCIUM CHLORIDE		31.44
74663	HERMANS MARSHALL HARD	MOP STICK, HEAD, PICK SET, SCREW DRIVER		21.99
74632	HERMANS MARSHALL HARD	CONTACT CEMENT		42.48
74731	HERMANS MARSHALL HARD	SPRAY PAINT		6.49
74733	HERMANS MARSHALL HARD	SUMP PUMP, BUSHING, PIPE THREAD ADPTR		12.58
59406	HUNTER PRELL COMPANY	INSPECTION ON BUILDING		109.27
2804914	IIX INSURANCE INFORMA	MOTOR VEHICLE REPORTS		250.00
2813525	IIX INSURANCE INFORMA	MOTOR VEHICLE REPORTS		18.85
359181	ITRON INC	METER READING SOFTWARE		75.60
93964	J & K PLUMBING SUPPLY	4" VENT 90		608.38
5625	JS BUXTON	LIME		7.64
012815	K-MART	JANUARY CHARGES	2015.014	1,098.23
500260	KAR LABORATORIES INC	MERCURY ANALYSIS		111.33
500261	KAR LABORATORIES INC	CYANIDE ANALYSIS		260.00
28025	LAKELAND ASPHALT CORP	COLD PATCH		100.00
6251	LAUTENSLAGER-LIPSEY	REF COMPACT		79.12
1033708	LEGG LUMBER	1 X 6 POPLAR WOOD TRIM		299.00
1033709	LEGG LUMBER	1 X 6 POPLAR CREDIT, 1 X 6 PINE		75.04
1033637	LEGG LUMBER	TREATED 2 X 4-14', 3" EXT SCR TAN		(30.52)
				27.97

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
1033678	LEGG LUMBER	2X4-12' TREATED, LAG SCREWS		16.67
1033642	LEGG LUMBER	2X10-8' TREATED		11.99
7422	LOUIE'S BAKERY	DONUTS		26.40
S3715212.001	MEDLER ELECTRIC COMPA	EMERGI LITE 2		55.56
93467	MICHIGAN METER TECHNO	ECODER WATER METERS	2015.180	13,820.00
2015	MICHIGAN MUNICIPAL LE	MEMBERSHIP 04/01/15 - 03/31/16		4,398.00
C20350855	MSC INDUSTRIAL SUPPLY	HARD HAT, SAFETY GLASSES, VESTS		275.06
1503013	MUNIMETRIX SYSTEMS CO	CLERKS INDEX SOFTWARE SUPPORT 03/01/15-		499.00
5004893	MY ALARM CENTER	ALARM MONITORING 02/01/15 - 04/30/15		126.00
471913	NYE UNIFORM COMPANY	POLO SHIRT		54.88
65071	O'LEARY WATER CONDITI	WATER DELIVERED		54.00
65067	O'LEARY WATER CONDITI	COOLER RENTAL, WATER DELIVERED		28.50
5897399	POWER LINE SUPPLY	3/8" GUY WIRE		102.28
5897396	POWER LINE SUPPLY	15KV PIN INSULATOR		96.60
5897394	POWER LINE SUPPLY	SHORT STRAIN		38.08
5897395	POWER LINE SUPPLY	INSULATOR PIN		261.65
5895927	POWER LINE SUPPLY	MATERIALS FOR MONROE ST POLE REPLACEMEN	2015.175	2,122.48
5897398	POWER LINE SUPPLY	METER- FOCUS CL200 AIRPOINT MODULE HP 0	2015.149	2,688.00
193440	PVS TECHNOLOGIES	FERRIC CHLORIDE	2015.013	4,252.73
6628	QUALITY ENGRAVING SER	NAMEPLATE FOR MICHAEL MCNEIL		15.00
6633	QUALITY ENGRAVING SER	WASTEWATER DEDICATION PLAQUE		85.00
70546899	ROSE PEST SOLUTIONS	BEDBUGS - CANINE SERVICE		375.00
70545365	ROSE PEST SOLUTIONS	PEST CONTROL @ MH		56.00
70549010	ROSE PEST SOLUTIONS	2 9" TWIN MATTRESS COVERS		98.00
18610	RS TECHNICAL SERVICE	SERVICE TRIP - 500K ELEVATED TANK		216.56
65858328	SAFETY-KLEEN	PARTS WASHER SOLVENT		183.89
1628197	SANTANDER LEASING LLC	LEASE D.A.R.T. BUS FOR ALBION TRIPS	2015.151	1,665.00
15-006	SCHWEITZER	TRUSS REPAIR AT 111 E MICHIGAN AVE	2015.183	6,576.00
1182	SOUTHWEST MICHIGAN FI	CATALYST UNIVERSITY 2015		900.00
2344	SPEX CRIMINALISTICS	LABELS, GLOVES, NIK TEST, CYANOACRYLATE		274.97
1742-C3545	SPEX CRIMINALISTICS	EVIDENCE SLIDE BOX, TUBING, LONG GUN ST		180.95
33790	STANDARD PRINTING & O	DELIVERY CHARGE		7.00
33695	STANDARD PRINTING & O	BUSINESS CARDS - EGNATUK		59.96
8032907866	STAPLES ADVANTAGE	COFFEE & HANDSOAP		314.85
7001612845	STAPLES CONTRACT & CO	PAPER, TONER, TISSUES		453.59
15576-2015	STATE OF MICHIGAN	FACILITY # 00015576 UNDERGROUND STORAGE		100.00
WA 373719	STATE OF MICHIGAN - M	AIRPORT WEATHER OBS DATA SYS		938.56
020913	THE GUN RACK	INSPECT, INSTALL SIGHT		273.00
86744	TRI AIR TESTING INC	NFPA 1989 2013 EDITION AIR ANALYSIS		157.00
237961	TUFFY AUTO SERVICE	2001 DODGE RAM 2500		651.71
64828380	ULINE	HAND SANITIZER AND REFILL		104.12
540969	USA BLUEBOOK	3/8' TUBE X 1/2' NPT		19.58
				70,570.44

User: ctanner

EXP CHECK RUN DATES 01/01/2015 - 01/30/2015

DB: Marshall

UNJOURNALIZED OPEN

BANK CODE: MAIN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
012515	BALLARD, FRANK R	INSPECTORS COMMISSION		2,086.15
JAN2015	CALHOUN COUNTY TREASU	JANUARY TRAILER FEES		80.00
012715	CALHOUN COUNTY TREASU	2014 SUMMER DIST IFT - FINAL		28,217.26
012715	CALHOUN INTERMEDIATE	2014 SUMMER DIST IFT - FINAL		483.02
2550996785	CHEMICAL BANK SOUTH	HSA ACCT #2550996785, DAVID JOHNSON		937.50
011215	CITY OF MARSHALL	PETTY CASH REIMBURSEMENT DRAWER #2		11.92
205720129190	CONSUMERS ENERGY	1000 0916 3971		3,616.00
20474196367	CONSUMERS ENERGY	1000 6710 1772		93.90
201359433788	CONSUMERS ENERGY	1000 0033 5602		4,517.35
205631128645	CONSUMERS ENERGY	1030 1352 1119		15.53
203584278019	CONSUMERS ENERGY	1030 0915 7670		58.54
206165085493	CONSUMERS ENERGY	1000 0759 4680		495.44
205720129188	CONSUMERS ENERGY	1000 0916 3435		1,865.49
205720129189	CONSUMERS ENERGY	1000 0916 3708		504.23
205720129187	CONSUMERS ENERGY	1000 0916 3203		562.79
202071368254	CONSUMERS ENERGY	1000 5741 9077 CORRECTED FINAL BILL		1,492.89
601007440022	CONSUMERS ENERGY	1000 7224 3312		559.15
012415	DELAPAS, JOE	MEAL		10.00
1/0900693-00195	DEPARTMENT OF HUMAN S	REFUND OF PAYMENT B004341761		72.95
012515	DEVENEY, JAMES R	INSPECTION COMMISSIONS		217.50
012315	EGNATUK, ALEC	TRAVEL EXPENSE REIMBURSEMENT		134.51
2-914-30370	FEDEX	ACCT #2470-0609-5		38.30
012015	FISHER, CHARLIE	SCHOOL LUNCH		18.76
012015	FREDS, MATT	SCHOOL LUNCH		17.16
012515	GANO, DARYL	INSPECTION COMMISSION		370.00
1211860	GRIFFIN PEST SOLUTION	323 W MICHIGAN AVE		33.00
1211861	GRIFFIN PEST SOLUTION	2014 PEST CONTROL FOR PUBLIC SERVICES 2014.233		46.00
012515	GROSS, JOHN	INSPECTION COMMISSION		461.00
012715	HICKS, PATRICK & LORR	ENERGY OPTIMIZATION - FURNACE & THERMOS		165.00
012715	KELLOGG COMMUNITY COL	2014 SUMMER DIST IFT - FINAL		9,480.26
01/26/2015	M.J. VANDAMME TRUCKIN	UB refund for account: 3003350025		54.23
012715	MANZO, KATHLEEN	ENERGY OPTIMIZATION - FURNACE		150.00
5165	MARSHALL COMMUNITY CU	5165 - TRUDEAU		803.76
1773-0115	MARSHALL COMMUNITY CU	1773 - MCCOMB		296.17
3507-0115	MARSHALL COMMUNITY CU	3507 - MCDONALD		395.85
012715	MARSHALL DISTRICT LIB	2014 SUMMER DIST IFT - FINAL		8,767.75
012715	MARSHALL PUBLIC SCHOO	2014 SUMMER DIST IFT - FINAL		15,150.52
012815	MSHDA	MSHDA - RENTAL REHAB TRAINING		15.00
400240	NAPA OF MARSHALL	OIL FILTER		44.26
400138	NAPA OF MARSHALL	RAPID FIX		21.55
400139	NAPA OF MARSHALL	FUSES		3.38
401319	NAPA OF MARSHALL	FUSE ATC 25		3.38
01/29/2015	NEELEY, ROBIN	UB refund for account: 301870050		82.94
2015	OAKLAWN HOSPITAL	PARKING STRUCTURE RENTAL 2015		13,875.00
01/26/2015	PERDUE, JANET L	UB refund for account: 2600780002		270.26
012715	PETROFF, KEVIN	ENERGY OPTIMIZATION - FURNACE		150.00
012715	PHILLIPS, CARROLL	ENERGY OPTIMIZATION - FURNACE & THERMOS		165.00
683	QUALITY LAWN CARE	LAWN CARE AT STATE FARM BLDG		1,189.75
660	QUALITY LAWN CARE	LAWN CARE AT STATE FARM BLDG		920.00
01/26/2015	SCHADLER, LAURA & KEI	UB refund for account: 2002040006		169.22
012715	SCHOENMEYER, JAMES	ENERGY OPTIMIZATION - WASHER & DRYER		50.00
012715	STATE OF MICHIGAN	2014 SUMMER DIST IFT - FINAL		23,501.64
010615	SUNDBERG, KIP	SCHOOL LUNCH		11.72
012015	SUNDBERG, KIP	SCHOOL LUNCH		18.76
01/26/2015	WALDEN PONDS	UB refund for account: 3003210037		39.11
01/26/2015	WALDEN PONDS	UB refund for account: 3003390032		2.00
01/26/2015	WALDON PONDS	UB refund for account: 3002790023		3.57
01/26/2015	WALDON PONDS	UB refund for account: 3002810014		2.86
01/26/2015	WALDON PONDS	UB refund for account: 3002850030		44.24
01/26/2015	WALDON PONDS	UB refund for account: 3002880033		3.21
01/26/2015	WALDON PONDS	UB refund for account: 3002890037		105.84
01/26/2015	WALDON PONDS APTS	UB refund for account: 3003170024		67.79
012015	ZEBOLSKY, JOEL	SCHOOL LUNCH		17.33
				123,057.69

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
13-555349 A	ARROW UNIFORM	CODY DRUM'S UNIFORMS ACCT #010198-03		564.00
012315	BEARDSLEE LAW OFFICES	JANUARY SERVICES		2,504.25
012915	BRYANT, TIMOTHY	ENERGY OPTIMIZATION - FURNACE & THERMOS		165.00
013115	CAIN-DEROUIN, JULIE	TRAVEL EXPENSE REIMBURSEMENT		135.40
2015	CALHOUN COUNTY SENIOR	2015 SENIOR FAIR - MARSHALL POLICE DEPT		40.00
012915	CALHOUN COUNTY TREASU	2014 WINTER LAND BANK 12/01/14 - 01/30/		680.58
012915	CALHOUN INTERMEDIATE	2014 WINTER LAND BANK 12/01/14 - 01/30/		130.56
2551002260	CHEMICAL BANK SOUTH	HSA ACCT #2551002260, TIM CLARK		674.76
2550997320	CHEMICAL BANK SOUTH	HSA ACCT #2550997320, STEVE WASHBURN		411.00
2551002427	CHEMICAL BANK SOUTH	HSA ACCT #2551002427 RON GOODWIN		585.00
19356	CLARK CONSTRUCTION CO	CONSTRUCTION MANAGER SERVICES-POLICE DE	2014.152	706,446.02
0202015	CRAPO, DAVID & GWYNET	ENERGY OPTIMIZATION - FURNACE, A/C & TH		365.00
020315	CRUM, PENNY	CLEANING SUPPLIES		39.21
020415	DELAPAS, JOE	PARKING FEE		6.00
020215	DEMOTT, SABRINA	ENERGY OPTIMIZATION - FURNACE & THERMOS		165.00
02/03/2015	DEY, JOEL	UB refund for account: 2900910025		17.44
013115	DOPP, WILLIAM	TRAVEL EXPENSE REIMBURSEMENT		33.35
02/05/2015	HOUSTON, MARK	UB refund for account: 2900470024		62.37
012915	KELLOGG COMMUNITY COL	2014 WINTER LAND BANK 12/01/14 - 01/30/		76.69
013115	KNOLL, CATHERINE	REIMBURSEMENT FOR TRAINING EXPENSES		216.82
99007320387-0115	LOWE'S	ACCT #9900 732038 7		2,041.55
012915	MARSHALL AREA FIRE FI	2014 WINTER LAND BANK 12/01/14 - 01/30/		21.22
012915	MARSHALL DISTRICT LIB	2014 WINTER LAND BANK 12/01/14 - 01/30/		16.98
012915	MARSHALL PUBLIC SCHOO	2014 WINTER LAND BANK 12/01/14 - 01/30/		342.29
2015	MICHIGAN ASSOCIATION	JACK REED - 2015 MEMBERSHIP DUES		85.00
02/03/2015	MIKE WILLS EXCAVATING	UB refund for account: 3003230029		138.41
020615	MILLER, PAMELA & RAYM	BANK FEE REIMBURSEMENT		25.00
020415	RIVERSIDE INTEGRATED	PERMIT FEE REFUND		25.00
10040269-0115	WOW! BUSINESS	ACCT #010040269		399.05
13934621-0115	WOW! BUSINESS	ACCT #013934621		33.30
				716,446.25



ADMINISTRATIVE REPORT
February 20, 2015 – City Council Meeting

REPORT TO: Honorable Mayor and Council Members

FROM: Tom Tarkiewicz, City Manager
Jim Robey, Associate Vice President, MAEDA

SUBJECT: Mor-Dall Enterprises, LLC, 511 S Kalamazoo Ave,
Industrial Facilities Tax Exemption

BACKGROUND: The City of Marshall has received a request from Mor-Dall Enterprises, LLC, for an Industrial Facilities Tax Exemption Certificate. The requested abatement is to consider a \$334,246 investment in equipment.

RECOMMENDATION: After receiving public comments, it is recommended that Council approve the application for an Industrial Facilities Tax Exemption Certificate for Mor-Dall Enterprises.

FISCAL EFFECTS: The City will forego an estimated \$8,739 in taxes over the next 12 years. The company will receive an estimated \$22,582 in tax savings over the next 12 years. This assumes that personal property will remain taxable.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

A handwritten signature in blue ink, appearing to read "Jim Robey".

Jim Robey
Associate Vice President, MAEDA

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2015-**

Minutes of a regular meeting of the City Council of the City of Marshall held on February 20, 2015, in the Training Room of the Public Service Building, located at 900 South Marshall Avenue, Marshall, Michigan.

Present:

Absent:

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____

**RESOLUTION TO APPROVE APPLICATION OF
MOR-DALL ENTERPRISES
511 S. KALAMAZOO,
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR
REAL AND PERSONAL PROPERTY - NEW MACHINERY AND EQUIPMENT**

WHEREAS, pursuant to P.A. 198 of 1974, MCL 211.551 et seq., after a duly noticed public hearing held on August 16, 2010, the Council by Resolution established Industrial Development District No. D-31 as requested; and

WHEREAS, Mor-Dall Enterprises has filed an application for an Industrial Facilities Exemption Certificate with respect to real and personal property improvements and the acquisition and installation of new machinery and equipment within Industrial Development District D-31; and

WHEREAS, in accordance with Act 334, P.A. 1993 amending Act 198, P.A. 1974, a written agreement shall be executed between the applicant and the City of Marshall allowing, under specific circumstances, the reduction and/or revocation of the certificate and recapture of the taxes abated; and

WHEREAS, before acting on said application, the City of Marshall held a hearing on February 20, 2015 in the Training Room of the Public Service Building, located at 900 S. Marshall Avenue, Marshall, Michigan, at 5:30 p.m. at which hearing the applicant, public, Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, the acquisition and installation of the new equipment, had begun earlier than six (6) months before January 28, 2015, the date of acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, the acquisition of the new equipment and machinery is calculated to and will, at the time of issuance of the certificate, have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Marshall; and

WHEREAS, the granting of said certificate shall not have the effect of substantially impeding the operation of the City of Marshall, or impairing the financial soundness of a taxing unit which levies ad-valorem property taxes in the City of Marshall; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Marshall, after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of the local unit, plus the SEV of personal and real property thus exempted; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marshall that:

1. The City Council find and determine that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974, shall not have the effect of substantially impeding the operation of the City of Marshall, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Marshall.
2. The application of Mor-Dall Enterprises, 511 S. Kalamazoo, for an Industrial Facilities Exemption Certificate, with respect to real property improvements and personal property improvements described as new machinery and equipment to be acquired and installed within the Industrial Development District No. D-31 is hereby approved.
3. The Industrial Facilities Exemption Certificate, when issued, shall be and remain in force and effect for a period of (12) twelve years under the rules and regulations of Act 198 of Public Acts of 1974, as amended, for the new machinery and equipment from the date of approval by the State Tax Commission.

AYES:

NAYS:

Trisha Nelson, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Marshall, County of Calhoun, Michigan, at a regular meeting held February 20, 2015.

Trisha Nelson, City Clerk

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	▶ Date received by Local Unit
STC Use Only	
▶ Application Number	▶ Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

▶ 1a. Company Name (Applicant must be the occupant/operator of the facility) Mor-Dall Enterprises LLC		▶ 1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 2082	
▶ 1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 511 S. Kalamazoo Ave, Marshall, MI 49068		▶ 1d. City/Township/Village (indicate which) City	▶ 1e. County Calhoun
▶ 2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))		▶ 3a. School District where facility is located Marshall Public Schools	▶ 3b. School Code 13110
		4. Amount of years requested for exemption (1-12 Years) 12	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

Chiller and solar array project to enhance production capabilities.

6a. Cost of land and building improvements (excluding cost of land)..... * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ <u>\$0.00</u> Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures..... * Attach itemized listing with month, day and year of beginning of installation, plus total	▶ <u>\$334,246.00</u> Personal Property Costs
6c. Total Project Costs..... * Round Costs to Nearest Dollar	▶ <u>\$334,246.00</u> Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>	
Real Property Improvements ▶	_____	_____	▶ <input type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements ▶	7/1/14	9/30/14	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

▶ 8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

▶ 9. No. of existing jobs at this facility that will be retained as a result of this project. 11	▶ 10. No. of new jobs at this facility expected to create within 2 years of completion. 5
--	---

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	_____
b. TV of Personal Property (excluding inventory)	_____
c. Total TV	_____

▶ 12a. Check the type of District the facility is located in:
 Industrial Development District Plant Rehabilitation District

▶ 12b. Date district was established by local government unit (contact local unit) 8/16/10	▶ 12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Pat Craddock	13b. Telephone Number (269) 558-4915	13c. Fax Number (269) 781-8261	13d. E-mail Address pat@darkhorsebrewery.co
14a. Name of Contact Person Pat Craddock	14b. Telephone Number (269) 558-4915	14c. Fax Number (269) 781-8261	14d. E-mail Address pat@darkhorsebrewery.com
▶ 15a. Name of Company Officer (No Authorized Agents) Pat Craddock			
15b. Signature of Company Officer (No Authorized Agents)		15c. Fax Number (269) 781-8261	15d. Date
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 511 S Kalamazoo, Marshall, MI 49068		15f. Telephone Number (269) 558-4915	15g. E-mail Address pat@darkhorsebrewery.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code	16d. School Code 13110
17. Name of Local Government Body City of Marshall	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk Trisha Nelson	19c. E-mail Address tnelson@cityofmarshall.com
19d. Clerk's Mailing Address (Street, City, State, ZIP Code) 323 W Michigan Ave, Marshall, MI 49068		
19e. Telephone Number (269) 781-5183	19f. Fax Number (269) 781-3835	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal



ADMINISTRATIVE REPORT
FEBRUARY 20, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Natalie Dean, Director of Community Services
Tom Tarkiewicz, City Manager

SUBJECT: Request to apply for combined MEDC Blight Elimination Grant and MSHDA Rental Rehabilitation Grant for the Cronin Project

BACKGROUND: Urban Concepts is ready to move forward with the rehabilitation of the Cronin building at 101 W. Michigan Avenue. The project will require an application for a Blight Elimination Grant through the Michigan Economic Development Corporation (MEDC) in the amount of \$361,000, as well as a Rental Rehabilitation Grant through the Michigan State Housing Development Authority (MSHDA) in the amount of \$280,000. Under state direction, the individual grants are being awarded as one grant and administered through the MEDC.

For the Rental Rehabilitation portion, Urban Concepts has proposed seven units be completely rehabilitated on the 2nd and 3rd floors of the Cronin Building to become affordable housing apartments within the downtown district. If approved, these combined grants will supply up to \$641,000, to match Urban Concepts funds, to complete a project in excess of \$1.3 million. The City, with the help of a third party administrator, will apply for and administer these grants for use at this address.

For the Blight Elimination portion, the foundation of the Cronin Building will be re-stabilized, cornices and windows will be replaced, and the building's structure will be restored. All projects will be coordinated with the State Historic Preservation Office (SHPO) to insure that all improvements meet historic guidelines.

RECOMMENDATION: It is recommended that City Council approve the request for staff to apply for the combined MEDC Blight Elimination Grant and MSHDA Rental Rehabilitation Grant to assist in the Cronin Project.

FISCAL EFFECTS: None at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Natalie Dean
Director of Community Services

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2015-**

Approval of Submittal of Combined MEDC and MSHDA Grant Applications for the Cronin Building at 101 W.
Michigan Avenue

WHEREAS, the City of Marshall states that safe and affordable rental housing is a definite need in the City; and,

WHEREAS, the City of Marshall desires to improve its employment, tax base and the overall quality of lives of its residents; and,

WHEREAS, the second, third, and fourth floors of the buildings located in the downtown are currently being underutilized, and there is a definite need to preserve valuable historic downtown structures; and,

WHEREAS, the City of Marshall will be submitting a combined Community Development Block Grant (CDBG) application in the amount of \$361,000 for the Blight Elimination Program from the Michigan Economic Development Corporation and a Rental Rehabilitation Grant in the amount of \$280,000 from the Michigan State Housing Development Authority; and,

WHEREAS, the proposed project involves the rehabilitation of a blighted property located at 101 W. Michigan Avenue in the City of Marshall;

WHEREAS, at least 51% of the beneficiaries of the proposed Rental Rehabilitation portion of the project will be low-moderate income persons; and,

WHEREAS, no CDBG project costs will be incurred prior to a formal grant award, completion of the environmental review procedures and formal, written authorization to incur costs as been provided by the MEDC Project Manager; and,

NOW, THEREFORE, BE IT RESOLVED that Tom Tarkiewicz, the Certifying Officer and the City Manager, shall execute the grant application including Part 2 Application, Rental Rehabilitation Application and all necessary documents in preparation for the submittal of said application and sign the grant agreement; and,

BE IT FURTHER RESOLVED that the City Council of the City of Marshall hereby approves the submission of the grant applications to the Michigan Economic Development Corporation and the Michigan State Housing Development Authority.

Ayes _____

Nays _____

Dated _____

Trisha Nelson, City Clerk

I, Trisha Nelson, hereby certify that the above Resolution No. ~~##-##~~ was adopted by the Marshall City Council at a Regular Meeting of the Council held on February 20, 2015.

Trisha Nelson, City Clerk



ADMINISTRATIVE REPORT
FEBRUARY 20, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members
FROM: Natalie Dean, Director of Community Services
Tom Tarkiewicz, City Manager
SUBJECT: Set public hearing for March 16, 2015 to Disseminate Information on Blight and Rental Rehabilitation Grants as required by MEDC and MSHDA

BACKGROUND: Pertaining to the Blight and Rental Rehabilitation Grant being sought for the Cronin Building at 101 W. Michigan Avenue, MEDC and MSHDA require that the City legislative body hold a public hearing on proposed activities. During the public hearing, staff and the third party administrator will describe the proposed activities, how the grant will be funded, the date the application will be submitted and the requested amount of funds. Also according to MSHDA requirements, staff will discuss how the proposed activity will benefit people with low and moderate income renting at 101 W. Michigan Avenue, and the general nature of the activities associated with these grants.

RECOMMENDATION: Staff recommends that City Council set a public hearing for March 16, 2015 to hear public comment and staff discussion on the Blight and Rental Rehabilitation grants as required by MEDC and MSHDA.

FISCAL EFFECTS: None at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Natalie Dean
Director of Community Services

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com



ADMINISTRATIVE REPORT
FEBRUARY 20, 2015 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Natalie Dean, Director of Community Services
Tom Tarkiewicz, City Manager

SUBJECT: Appoint Certifying Officer for MEDC Blight Grant

BACKGROUND: Urban Concepts, LLC, through the City of Marshall, is applying for a Grant through the Michigan Economic Development Corporation (MEDC) to rehabilitate portions of the Cronin Building at 101 West Michigan Ave. The MEDC requires the City, as the grantee, to appoint a Certifying Officer to sign official documents during the life of the grant.

RECOMMENDATION: City staff is recommending City Council sign the resolution to appoint City Manager, Tom Tarkiewicz, as Certifying Officer to sign MEDC forms on behalf of the City.

FISCAL EFFECTS: None.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Tom Tarkiewicz
City Manager

Natalie Dean
Director of Community Services

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

CITY OF MARSHALL, MIICHIGAN

Resolution #2015-

WHEREAS, Urban Concepts, LLC, through the City has Marshall, is applying for a Grant through the Michigan Economic Development Corporation (MEDC) to rehabilitate portions of the Cronin Building;

WHEREAS, the MEDC requires that the City designate as the Certifying Officer either a City Official by formal resolution or the Chief Elected Official to ensure compliance with the National Environmental Policy Act (NEPA) and the related provisions in 24 CFR Part 58, including Federal laws and authorities cited at 58.5 through the life of the grant;

NOW, THEREFORE, BE IT RESOLVED that the Marshall City Council authorizes the City Manager, Tom Tarkiewicz, to be appointed as Certifying Officer to sign official MEDC documents as a representative of the City of Marshall.

Ayes:

Nays:

Dated: February 20, 2015

Trisha Nelson, City Clerk

I, Trisha Nelson, hereby certify that the above Resolution No. 2015- was adopted by the Marshall City Council at a meeting held on February 20, 2015.

Trisha Nelson, City Clerk



ADMINISTRATIVE REPORT
February 20, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Carl Fedders, Director of Public Services
Tom Tarkiewicz, City Manager

SUBJECT: Purchase of a 2015 Dump Truck

BACKGROUND: At the February 2nd City Council meeting authorization was given to staff to purchase a 2015 dump truck from Boshears Ford in Marshall. Below is the information presented at that meeting:

<u>Dealer Name</u>	<u>Location</u>	<u>Cost</u>
Boshears Ford	Marshall	\$42,812.59
Henkel Chrysler	Battle Creek	\$45,862.20 (2014 model)
Henkel Chrysler	Battle Creek	\$48,742.20

After approaching Boshears it was determined that they would not be able to fill the order due to Ford no longer producing the 2015 model and the required delivery before June 30th.

Staff engaged the authorized MIDEAL vendor for this style of vehicle and determined that a fully outfitted truck was available for immediate delivery which is slightly above our current specifications. The vehicle was quoted at \$44,850 which is below Henkel Chrysler's bid.

RECOMMENDATION: It is recommended City Council approve the purchase 2015 dump truck from Gorno Ford; Woodhaven, MI in the amount of \$44,850.

FISCAL EFFECT: To appropriate \$44,850 from the Motor Pool Capital Outlay expenditure budget line item 661-898-970.

GOALS: Preserve, rehabilitate, maintain, and expand all city infrastructure and assets.

ALTERNATIVES: As suggested by Council.

Respectfully Submitted,

Carl Fedders
Director of Public Services

Tom Tarkiewicz,
City Manager

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Marshall, MI 49068
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f 269.781.3835
cityofmarshall.com