



MARSHALL CITY COUNCIL AGENDA

MONDAY – 7:00 P.M.

January 5, 2015

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) INVOCATION – Kris Tarkiewicz, Family Bible Church
- 4) PLEDGE OF ALLEGIANCE
- 5) APPROVAL OF AGENDA – Items can be added or deleted from the Agenda by Council action.
- 6) CITY COUNCIL ORGANIZATION
 - A. Election of Mayor Pro-Tem P. 3
 - B. Boards and Commissions Liaison Appointments P. 4
 - C. Firekeeper’s Local Revenue Sharing Board Appointment P. 5
- 7) PUBLIC COMMENT ON AGENDA ITEMS – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
- 8) CONSENT AGENDA
 - A. City Council Minutes P. 8
Regular Session..... Monday, December 15, 2014
 - B. City Bills P. 15

Regular Purchases	\$ 154,635.11
Purchased Power.....	\$ 738,202.39
Weekly Purchases –12/12/14.....	\$ 52,025.17
Weekly Purchases –12/19/14.....	\$ 952,686.03
Weekly Purchases –12/31/14.....	\$ 21,390.82
Total.....	\$ 1,918,939.52
- 9) PRESENTATIONS AND RECOGNITIONS
- 10) INFORMATIONAL ITEMS
- 11) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION
- 12) OLD BUSINESS
- 13) REPORTS AND RECOMMENDATIONS
 - A. Establish Work Session P. 22
City Council will consider the recommendation to schedule a work session for Friday, February 20, 2015 at 5:30 p.m. and Saturday, February 21, 2015 at 8:00 a.m. in the Public Service Building Training Room to accomplish goal setting with Dr. Lew Bender.
 - B. Hybrid Vehicle Purchase P. 28
City Council will consider the recommendation to approve the purchase of two (2), 2015 Ford C-Max Energi Plug in Hybrid vehicles from Gorno Ford, Woodhaven, MI in the amount of \$59,788.

Mayor:

Jack Reed

Council Members:

Ward 1 - Kari Schurig

Ward 2 - Nick Metzger

Ward 3 - Brent Williams

Ward 4 - Vacant

Ward 5 - Joe Caron

At-Large - Kathy Miller



14) APPOINTMENTS / ELECTIONS

15) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

16) COUNCIL AND MANAGER COMMUNICATIONS

17) ADJOURNMENT

Respectfully submitted,

A handwritten signature in black ink, which appears to read "Tom Tarkiewicz". The signature is written in a cursive style with a large, looping initial "T".

Tom Tarkiewicz
City Manager



ADMINISTRATIVE REPORT
January 5, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager

SUBJECT: Election of Mayor Pro-Tem

BACKGROUND: Section 2.07 of the City Charter states:

At the first meeting in January following each regular city election, the council shall elect from among its members a mayor pro-tem who shall act as mayor during the absence or disability of the mayor, and if a vacancy occurs, shall become mayor for the remainder of the unexpired term.

RECOMMENDATION: It is recommended that the Council elect a Mayor Pro-Tem.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com



ADMINISTRATIVE REPORT
January 5, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager

SUBJECT: Board & Commission Liaison Appointments

BACKGROUND: At the first meeting in January after the City elections, the Mayor appoints the Board and Commission liaisons. These liaison appointments are non-voting positions. The Mayor will present his appointments to the following Boards:

- Airport Board
- Ambulance Authority Board
- Calhoun County Consolidated Dispatch Authority
- Chamber of Commerce
- Downtown Development Authority/Local Development Financing Authority
- Farmer's Market Board
- Parks, Recreation and Cemetery Board
- Planning Commission
- Zoning Board of Appeals

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

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ADMINISTRATIVE REPORT
January 5, 2015 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council
FROM: Tom Tarkiewicz, City Manager
SUBJECT: Local Revenue Sharing Board Representative and Alternates

BACKGROUND: In 2011 & 2013, the Council appointed Mayor James L. Dyer to be the City's representative on the Casino Local Revenue Sharing Board and Paul Beardslee & Tom Tarkiewicz as alternates to the Board.

RECOMMENDATION: It is recommended that the Council adopt the attached resolution which appoints the Board representative and alternates.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz", written in a cursive style.

Tom Tarkiewicz
City Manager

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Marshall, MI 49068

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**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2015-**

**RESOLUTION APPOINTING REPRESENTATIVE AND ALTERNATES
TO THE LOCAL REVENUE SHARING BOARD**

WHEREAS, the Urban Cooperation Act of 1967 (MCL 124.501 et seq., as amended: hereinafter the “Urban Cooperation Act”) provides that Public agencies of the State of Michigan and Public agencies of the United States may enter into interlocal agreements to exercise jointly with each other any power, privilege or authority that the agencies share in common and that each may exercise separately; and

WHEREAS, under subsection 2(e) of the Urban Cooperation Act (MCL 124.502(e)), Calhoun County, Emmett Charter Township, the City of Battle Creek, the City of Marshall, and Athens Township are Public agencies of the State of Michigan, each of which have the authority to enter into an interlocal agreement; and

WHEREAS, for purposes of the Urban Cooperation Act, the Nottawaseppi Huron Band of the Potawatomi Indians (hereinafter “the Tribe”) is treated as a Public agency of the United States with the authority to enter into an interlocal agreement; and

WHEREAS, in accordance with the Indian Gaming Regulatory Act (25 U.S.C. 2701 et seq.; hereinafter referred to as “IGRA”), on December 3, 1998 the State of Michigan and the Tribe made and entered into a Compact providing for the conduct of casino gaming, as approved by the U.S. Secretary of the Interior by publication in the Federal Register on February 18, 1999 (64 Fed. Reg. 8111), and as amended on July 23, 2009 in accordance with Section 16 of the Compact and approved by the U.S. Secretary of the Interior by publication in the Federal Register on October 8, 2009, (74 Fed. Reg. 51875) (hereinafter collectively referred to as the “Compact”); and

WHEREAS, the Tribe, a federally-recognized Indian tribe, acting under its governmental authority in accordance with IGRA and the Compact, commenced casino gaming operations on August 1, 2009, at the Firekeepers Casino (hereinafter the “Casino”) on land located in Emmett Township, Michigan that is held in trust for the Nottawaseppi Huron Band by the United States; and

WHEREAS, growth and development on and in the vicinity of the Pine Creek Indian Reservation, which is the governmental and community center of the Tribe, will have impacts on Athens Township, which will be affected by the Tribe’s operation of the Casino; and

WHEREAS, the Compact provides that the local units of government that are in the immediate vicinity or are otherwise directly affected by the Casino, together with the local government(s) affected by growth and development of the Tribe’s governmental and community facilities on and in the immediate vicinity of the Pine Creek Reservation that will result from the operation of the Casino, may, at their option, form a Local Revenue Sharing Board in conjunction with the Tribe for the purpose of receiving and directing the disbursement of

revenue sharing payments required by the Compact; and

WHEREAS, by entering into this interlocal agreement (hereinafter this "Agreement"), the parties hereto seek to create a Local Revenue Sharing Board, consistent with the terms and provisions of the Compact and for the purposes stated therein; and

WHEREAS, the Local revenue Sharing Board bylaws allow appointment of a Board representative and Board alternates.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City of Marshall appoints

Motion by:

AYES, Council members:

NAYES, Council members:

ABSTAIN, Council members:

RESOLUTION DECLARED ADOPTED.

CERTIFICATE

The foregoing is a true and a complete copy of the resolution adopted by the City Council and the City of Marshall at a regular meeting on January 5, 2015. Public notice was given and the meeting was conducted in full compliance with the Michigan Open Meetings Act (PA 267, 1976, as amended). Minutes of the meeting will be available as required by the Act.

City of Marshall

By: Trisha Nelson

Its: Clerk

Date: _____

CALL TO ORDER

IN REGULAR SESSION Monday, December 15, 2014 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Dyer.

ROLL CALL

Roll was called:

Present: Council Members: Mayor Dyer, Mankerian, Metzger, Miller, Reed, Revore, and Williams.

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: None.

INVOCATION/PLEDGE OF ALLEGIANCE

Scott Loughrige of Cross Roads Church and Ministries gave the Invocation and Mayor Dyer led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Miller, supported Reed, to approve the agenda with the removal of item 10A – P.A. 425 Land Transfer with Marshall Township and postpone to a later date. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Williams, supported Mankerian, to approve the Consent Agenda:

- A. Schedule a public hearing for Tuesday, January 20, 2105 to hear public comment on Proposed July 1, 2015 – June 30, 2021 Capital Improvement Program;
- B. Approve the 2015 City Council Meeting Schedule;
- C. Approve the 2015 Boards and Commissions listing for the positions that are scheduled to expire and the term of office;
- D. Approve minutes of the City Council Regular session and Work Session held on Monday, November 17, 2014;
- E. Approve city bills in the amount of \$ 1,915,410.49.

On a roll call vote – ayes: Mankerian, Metzger, Miller, Reed, Revore, Williams, and Mayor Dyer; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITIONS

- A. **Certificates of Appreciation:**

Mayor Dyer presented Certificates of Appreciation to past Boards and Commissions members.

B. Presentation of the Audited Financial Statements for the Fiscal Year Ended June 30, 2014:

Mark Kettner of Rehmann Robson presented his findings of the Audited Financial Statements for the Fiscal Year 2014.

INFORMATIONAL ITEMS

A. Marshall Farmer's Market Advisory Board:

City Council received the proposed By-Laws of the Marshall Farmer's Market Advisory Board.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

B. Revision to Chapter 98: Airport and Aircraft Ordinance:

Mayor Dyer opened the public hearing to hear public comment on the text changes to Chapter 98: Airport and Aircraft of the City of Marshall Code of Ordinances.

Carl Fedders, Director of Public Services, provided an overview of the text changes made to Chapter 98.

Hearing no comment, the hearing was closed.

Moved Miller, supported Metzger, to approve the text changes to Chapter 98: Airport and Aircraft of the City of Marshall Code of Ordinances.

**CITY OF MARSHALL
ORDINANCE #2014-06**

AN ORDINANCE TO AMEND CITY OF MARSHALL CODE, CHAPTER 98 AIRPORT AND AIRCRAFT. THE CITY OF MARSHALL ORDAINS:

§ 98.02 COMPOSITION; APPOINTMENT.

- (A) The Airport Board shall consist of five members.
- (C) The Mayor shall appoint members with Council approval. Of the initial members, two shall serve a three year term, two shall serve a two year term and one shall serve a one year term. Then, when the initial terms expire their successors shall be appointed to terms of three years.

§ 98.03 TERMS.

- (A) After the initial appointments, all appointments to the Airport Board shall be made for terms of three years, except when the appointment shall be made to fill an unexpired term.
- (B) The Airport Board shall be considered to have taken office on October 1, 1976.
- (C) After original appointment, the City Council shall, prior to October 1 of each year, appoint two members to take office on October 1 for a period of three years.

§ 98.05 REMOVAL OF MEMBERS.

Any member of the Airport Board may be removed by the City Council upon the affirmative vote of three fifths of the Council members elect.

§ 98.07 MEETINGS.

- (A) The Airport Board shall meet not less frequently than quarterly; provided, however, that, the Chairperson may call a special meeting and the Mayor shall have the power to call a special meeting of the entire Board.
- (B) Complete minutes shall be kept of all business transacted at any meeting.

§ 98.12 REPORTS.

The Airport Board shall submit to the City Manager its proposed budget annually. In addition, the Board shall submit to the City Council an annual report.

§ 98.28 COMPLIANCE WITH CIVIL AIR REGULATIONS.

Nothing in this subchapter shall excuse the pilot from conforming to applicable State or Federal Regulations.

Section 2. This Ordinance [or a summary thereof as permitted by MCL 125.3401] shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signatures of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this 15th day of December, 2014.

James L. Dyer, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on December 15, 2014, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Information technology infrastructure for New Fire Station and Marshall Regional Law Enforcement Center:

Moved Williams, supported Metzger, to approve the resolution authorizing staff to execute a purchase order with Computer Resources Training Inc. for an amount not to exceed \$67,000 for building connectivity to the new Fire Station and Marshall Regional Law Enforcement Center and coordinating setup of new network equipment. On a roll call vote – ayes: Miller, Reed, Revore, Williams, Mayor Dyer, Mankerian, and Metzger; nays: none. **MOTION CARRIED.**

**CITY OF MARSHALL, MICHIGAN
RESOLUTION 2014-26**

WHEREAS, the City of Marshall has begun construction of a new Fire Station and Marshall Regional Law Enforcement Center; and

WHEREAS, each building will require connectivity with information technology equipment located at City Hall; and

WHEREAS, the project was not formally bid as required by the City of Marshall's Code of Ordinance, chapter 32.03; and

WHEREAS, Computer Resource Training Inc. (CRT) submitted a proposal with an amount not to exceed \$67,000; and

WHEREAS, CRT maintains the existing City of Marshall information technology equipment; and

WHEREAS, the City of Marshall's Code of Ordinance chapter 32.07 allows exceptions to the formal competitive bid process when no advantage to the city would result; and

NOW THEREFORE BE IT RESOLVED that based upon a motion made by Council Member Williams, and supported by Council Member Metzger that the purchasing agent may execute a purchase order to Computer Resource Training Inc. for an amount not to exceed \$67,000 for equipment and installation of new information technology devices at the new Fire Station and Marshall Regional Law Enforcement Center.

Voting for: Mayor Dyer, Mankerian, Metzger, Miller, Reed, Revore, and Williams.

Voting Against: None.

Absent: None.

CERTIFICATION OF CITY CLERK/TREASURER

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 15th day of December, 2014.

City Clerk

Date

B. Fiber Optic Installation to New Fire Station and Marshall Regional Law Enforcement Center:

Moved Williams, supported Metzger, to approve the resolution authorizing staff to execute a purchase order with Midwest Communication Services, Inc. for an amount not to exceed \$67,110 for the installation of fiber optic cable to the new Fire Station and Marshall Regional Law Enforcement Center and approve a Indefeasible Right to Use Agreement subject to approval by the City Attorney. On a roll call vote – ayes: Reed, Revore, Williams, Mayor Dyer, Mankerian, Metzger, and Miller; nays: none. **MOTION CARRIED.**

**CITY OF MARSHALL, MICHIGAN
RESOLUTION 2014-25**

WHEREAS, the City of Marshall has begun construction of a new Fire Station and Marshall Regional Law Enforcement Center; and

WHEREAS, each building will require dedicated fiber optic cable connections with

equipment located at City Hall; and

WHEREAS, the project was not formally bid as required by the City of Marshall's Code of Ordinance, chapter 32.03; and

WHEREAS, Midwest Communication Services Inc. (MCS) submitted a proposal with an amount not to exceed \$67,110; and

WHEREAS, MCS maintains the existing City of Marshall Fiber network along with other fiber networks located in town through an agreement; and

WHEREAS, the City of Marshall's Code of Ordinance chapter 32.07 allows exceptions to the formal competitive bid process when no advantage to the city would result; and

NOW THEREFORE BE IT RESOLVED that based upon a motion made by Council member Williams, and supported by Council member Metzger that the purchasing agent may execute a purchase order to Midwest Communication Services Inc. for an amount not to exceed \$67,110 for the installation of fiber optic cable to the New Fire Station and Marshall Regional Law Enforcement Center and approve a Indefeasible Right to Use Agreement subject to approval by the City Attorney.

Voting for: Mayor Dyer, Mankerian, Metzger, Miller, Reed, Revore, and Williams.

Voting Against: None.

Absent: None.

CERTIFICATION OF CITY CLERK/TREASURER

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 15th day of December, 2014.

City Clerk

Date

APPOINTMENTS / ELECTIONS

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Ken Swisher thanked the outgoing Council Members for their service.

COUNCIL AND MANAGER COMMUNICATIONS

Marshall City Council, Regular Session
Monday, December 15, 2014
Unofficial

City Council presented plaques to the Mayor and Council Members for their dedicated service.

ADJOURNMENT

The meeting was adjourned at 7:55 p.m.

James L. Dyer, Mayor

Trisha Nelson, City Clerk

User: ctanner

EXP CHECK RUN DATES 01/08/2015 - 01/22/2015

DB: Marshall

UNJOURNALIZED OPEN

BANK CODE: MAIN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
120914	A KEEN KREATION	FLEECE JACKETS		104.00
20140038	AETISTRY TECHNOLOGIES	WEBSITE HOSTING JAN - DEC 2015		600.00
9923628240	AIRGAS USA LLC	CYLINDER RENTAL		92.75
SLS 10026466	ALEXANDER CHEMICAL CO	CHLORINE	2015.015	534.00
SLS 10025893	ALEXANDER CHEMICAL CO	CHLORINE & SULFUR DIOXIDE	2015.015	1,172.00
286691	APEX SOFTWARE	SKETCHING SOFTWARE MAINTENANCE RENEWAL		470.00
13-578276	ARROW UNIFORM	CUST #010198-06		20.00
13-578288	ARROW UNIFORM	CUST #010198-05		20.00
13-578281	ARROW UNIFORM	CUST #010198-01		27.32
13-578286	ARROW UNIFORM	CUST #010198-04		50.54
13-578287	ARROW UNIFORM	CUST #010198-03		121.24
13-578285	ARROW UNIFORM	CUST #010198-02		56.09
13-585853	ARROW UNIFORM	CUST #010198-04		50.54
13-585855	ARROW UNIFORM	CUST #010198-05		20.00
13-585844	ARROW UNIFORM	CUST #010198-06		20.00
13-585848	ARROW UNIFORM	CUST #010198-01		27.32
13-585852	ARROW UNIFORM	CUST #010198-02		56.09
13-585854	ARROW UNIFORM	CUST #010198-03		121.24
13-593341	ARROW UNIFORM	CUST #010198-05		20.00
13-593339	ARROW UNIFORM	CUST #010198-04		50.54
13-593334	ARROW UNIFORM	CUST #010198-01		27.32
CUST#010198-06	ARROW UNIFORM	CUST #010198-06		6.40
13-593340	ARROW UNIFORM	CUST #010198-03		121.24
13-593338	ARROW UNIFORM	CUST #010198-02		56.09
388-176018	AUSTIN-BATTERIES PLUS	LED LIGHTING #6		49.98
388-105273-01	AUSTIN-BATTERIES PLUS	LAMP BOXES		141.00
225-362700	AUTO VALUE MARSHALL	MICRO TOWELS, SUPREME SEAL		23.28
225-362418	AUTO VALUE MARSHALL	SQUEEGEE, WINDSHIELD SLVNT		120.51
225-363198	AUTO VALUE MARSHALL	BLO-GUN		15.69
222389-IN	BEAVER RESEARCH CO	KLEEN & GLOW		79.75
106904	BELL EQUIPMENT COMPAN	SIDE BROOM SET		264.60
75377	BOSHEARS FORD SALES I	2007 FORD F-150		776.11
75493	BOSHEARS FORD SALES I	2008 CHEVY G3500		32.68
109291	BUD'S WRECKER SERVICE	TOWING		45.00
960	BUILDERS' HANDLE AND	SURFACE BOLT 12" ZINC-PLATED		33.38
911-GOVAGENCY20141	CALHOUN COUNTY CONS D	2015 1ST QTR	2015.166	26,946.91
15170	CEREAL CITY WINDOW CL	WINDOW CLEANING		210.00
14-0172853	CITY OF ALBION	INTERNET		127.49
9183	COBAN TECHNOLOGIES	EDGE IN CAR SYSTEM, BACKSEAT IR CAMERA,	2015.168	5,350.00
55560	COGITATE INC	MMS STATE TRUNKLINE SUPPORT		155.00
652113	COMMERCIAL OFFICE PRO	CARDS, EXACT VELLUM BRISTOL, ENV5		107.32
86921	CRT, INC	SMART UPS 3000 2U RACK, CARD UPS MANAGE	2015.162	1,190.00
799210	CRYSTAL FLASH ENERGY	PROPANE CYLINDERS		23.02
661353004	CRYSTAL FLASH ENERGY	DYED DIESEL		838.98
125289	D & D MAINTENANCE SUP	JANITORIAL SUPPLIES		313.35
18017	D. J. LAWN & LANDSCAP	ATHLETIC FIELD UPGRADES	2015.129	9,800.00
458734	DARLING ACE HARDWARE	GLUE		6.49
457533	DARLING ACE HARDWARE	LAV FAUCET		64.99
458962	DARLING ACE HARDWARE	GLUE COVE LATEX		7.98
458795	DARLING ACE HARDWARE	DRAIN OPENER		43.98
458725	DARLING ACE HARDWARE	STIHL		25.49
459034	DARLING ACE HARDWARE	KEY		1.99
459150	DARLING ACE HARDWARE	SUPPLIES		13.99
77	EAGLE TREE SERVICE	REMOVAL OF 3 COTTONWOOD TREES	2015.132	3,500.00
79	EAGLE TREE SERVICE	TREE REMOVAL AND LINE CLEARANCE	2015.174	7,500.00
78	EAGLE TREE SERVICE	COMPLETE REMOVAL OF OAK TREE OVER POWER	2015.132	1,000.00
13842	ERIC DALE HEATING & A	SERVICE CALL AT AIRPORT		132.00
MIMA156821	FASTENAL COMPANY	JANITORIAL SUPPLIES		195.37
MIMA156855	FASTENAL COMPANY	RETURNED SOLDERING GUN, ROPE CUT TIP		(69.51)
MIMA156751	FASTENAL COMPANY	CABLE TIES		10.53
MIMA156780	FASTENAL COMPANY	SOLDERING GUN, ROPE CUT TIP		69.51
MIMA156921	FASTENAL COMPANY	PLTWRP 18 X 1500'		18.30
MIMA156975	FASTENAL COMPANY	SUPPLIES		56.36
MIMA156884	FASTENAL COMPANY	HEX CAP SCREW		9.65
212097	FIRE EXTINGUISHER SER	AIR TANK HYDROSTATIC TEST, EDDY CURRENT		81.00
2502871411	FIRST ADVANTAGE LNS O	RANDOM DRUG SCREEN		22.00
14-900	FIRST DUE	SAM BROWN 6.25 FF SHIELD		45.95
4257288-00	FLUID PROCESS EQUIPME	REPAIR PARTS FOR FILTRATE PUMP	2015.139	2,287.59
3435	FREDS AUTOMOTIVE REPA	2008 CHEVY SILVERADO 1500		1,130.59
3471	FREDS AUTOMOTIVE REPA	2011 FORD CROWN VIC		48.95
3467	FREDS AUTOMOTIVE REPA	2014 FORD EXPLORER		56.01
120214	GAWNE TRUCKING INC	SLUDGE HAULING	2015.102	17,136.00
9613179978	GRAINGER	HARD HAT		26.80
9613266312	GRAINGER	FAN MOTOR		401.25
9618715594	GRAINGER	DRUM DOLLIES, ARROW TAPE		258.95
31362/1	HARVESTER FLOWER SHOP	LLOYD WILSON		32.80
INV07418	HASSELBRING CLARK	CONTRACT ON TOS/407CS		220.50
203	HERITAGE CLEANERS	MPD UNIFORM PANTS 16 SHIRTS, ALTERATIONS		250.65
70704	HERMANS MARSHALL HARD	TRASH CAN		21.49

User: ctanner

EXP CHECK RUN DATES 01/08/2015 - 01/22/2015

DB: Marshall

UNJOURNALIZED OPEN

BANK CODE: MAIN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
70714	HERMANS MARSHALL HARD	S HOOKS		2.60
70895	HERMANS MARSHALL HARD	SHELF, SCREWS, TOOL BOX, BRACKETS		41.94
70635	HERMANS MARSHALL HARD	SUPPLIES		5.98
70636	HERMANS MARSHALL HARD	DRIVEWAY MARKERS		17.94
70708	HERMANS MARSHALL HARD	CLIPS		6.58
70715	HERMANS MARSHALL HARD	SCREWS, TAPE, BLADE, BATTERY		37.57
70735	HERMANS MARSHALL HARD	BULBS		44.98
70968	HERMANS MARSHALL HARD	HALOGEN BULBS		26.49
70744	HERMANS MARSHALL HARD	LEVEL		51.99
70977	HERMANS MARSHALL HARD	BOLTS, NUTS, SCREWS, WEATHER STRIP		5.99
70966	HERMANS MARSHALL HARD	WEATHER STRIP		26.74
70736	HERMANS MARSHALL HARD	LIGHT BULB		22.49
283959588	IDEXX DISTRIBUTION CO	BACTI BOTTLES		268.44
RMS000694	INTERACT	RMS MAINTENANCE SUBSCRIPTION		1,000.00
93243	J & K PLUMBING SUPPLY	GASKETS, SPOUTS		29.54
93169	J & K PLUMBING SUPPLY	SUPPLIES		16.65
9100440777	J. J. KELLER & ASSOCI	COMPLIANCE MANUAL		40.00
S103270899.001	J.O. GALLOUP COMPANY	PIPE FITTINGS - BIO-BUILDING		239.93
S103270899.002	J.O. GALLOUP COMPANY	PIPE FITTING BIO-BUILDING		777.12
S103255363.001	J.O. GALLOUP COMPANY	PIPE FITTINGS - BIO-BUILDING		121.04
S103270899.003	J.O. GALLOUP COMPANY	PIPE FITTING		39.49
S103245800.002	J.O. GALLOUP COMPANY	PIPE FITTINGS		13.53
S103245800.001	J.O. GALLOUP COMPANY	PLUMBING FITTINGS		382.89
T737271	JANSON EQUIPMENT COMP	BOOT, CABLE, SLEEVE, SPRING, PIN, NUTS,		226.04
T737446	JANSON EQUIPMENT COMP	GLASS, TUBE		615.05
141215	JETCO SIGNS	NO SMOKING ON PREMISES SIGN		180.00
108	JOHN D BRUNDAGE & JOH	OCTOBER SERVICES		2,320.00
65191	JONES & HENRY ENGINEE	N. MADISON AND S. JEFFERSON DESIGN	2015.018	1,940.00
5579	JS BUXTON	BULK LIME	2015.014	1,107.51
213	K.I. STATION MASTER	KISM ANNUAL WATER TREATMENT SERVICE AGR		173.00
409648	KAR LABORATORIES INC	CYANIDE ANALYSIS		100.00
408860	KAR LABORATORIES INC	BIOSOLIDS ANALYSIS		305.00
406100	KAR LABORATORIES INC	CYANIDE ANALYSIS		100.00
406102	KAR LABORATORIES INC	FUEL ANALYSIS		146.25
409058	KAR LABORATORIES INC	MERCURY ANALYSIS		260.00
200026.10-2140806	LAWSON-FISHER ASSOCIA	ENVIRONMENTAL CONSULTING SERVICES/LICEN	2014.192	10,109.74
10083	LEWEY'S SHOE REPAIR	ED MILLER'S BOOT ALLOWANCE		155.00
7718	LOU'S GLOVES INC	RUBBER GLOVES		172.00
N5054994	MAILFINANCE INC	LEASE 10/12/14 TO 01/11/15		638.49
23694	MARSHALL CUTTING EDGE	SNOW REMOVAL, SALT TRUCK		1,509.00
311425	MARSHALL FEED & GRAIN	GIANT DESTROYER		11.00
20010	MARSHALL MEDICAL ASSO	MORAN, DOPP		76.00
6882	MARSHALL WELDING & FA	FABRICATE AND PAINT CHIPPER HOOD FOR F-	2015.120	2,796.00
6883	MARSHALL WELDING & FA	REPAIR BELLY BLADE FOR 304	2015.165	2,981.60
6884	MARSHALL WELDING & FA	REPAIR HAND RAIL ON UNIT #11		70.00
IN32412A	MESSICK'S	V-BELT CLUTCH		190.73
2015-DOPP	MICHIGAN ASSESSORS AS	MEMBERSHIP - WILLIAM DOPP III		75.00
R105001480:01	MIDWEST TRANSIT EQUIP	SERVICE 1990 PIERCE TRUCK		278.37
R105001465:01	MIDWEST TRANSIT EQUIP	SERVICE 2010 SPARTAN FIRETRUCK		378.62
201503861	MISS DIG SYSTEM INC	ANNUAL MEMBERSHIP FEE 2015		1,259.33
2015	MMTA	2015 MMTA DUES - JON BARTLETT		50.00
C93986754	MSC INDUSTRIAL SUPPLY	REFLECTIVE LETTERS, GREEN MARKING PAINT		168.30
71154	NEAL'S TRUCK PARTS	STARTER CORE CREDIT		(225.00)
348343	NORTH CENTRAL LABORAT	LAB SUPPLIES	2015.012	1,898.90
482134	NYE UNIFORM COMPANY	GH BODY ARMOR		707.53
482497	NYE UNIFORM COMPANY	PANTS, SGT STRIPES, JACKET, SHIRTS		997.45
482136	NYE UNIFORM COMPANY	GH BODY ARMOR		733.45
482131	NYE UNIFORM COMPANY	GH BODY ARMOR		695.00
482142	NYE UNIFORM COMPANY	GH BODY ARMOR		695.00
482132	NYE UNIFORM COMPANY	GH BODY ARMOR		695.00
482133	NYE UNIFORM COMPANY	GH BODY ARMOR		695.00
482143	NYE UNIFORM COMPANY	GH BODY ARMOR		695.00
482139	NYE UNIFORM COMPANY	GH BODY ARMOR		695.00
482145	NYE UNIFORM COMPANY	GH BODY ARMOR		695.00
482129	NYE UNIFORM COMPANY	GH BODY ARMOR		695.00
487046	NYE UNIFORM COMPANY	DUTY BELT		49.50
487048	NYE UNIFORM COMPANY	JACKETS, SHIRTS, TIE, PANTS, BELT KEEPE		895.06
4788-103171	O'REILLY AUTO PARTS	WIPER BLADES		49.98
5886824	POWER LINE SUPPLY	CONNECTORS & DIE		481.35
5884347	POWER LINE SUPPLY	PRESSURE RING		58.83
5884570	POWER LINE SUPPLY	COPPER GROUND ROD		42.01
5886029	POWER LINE SUPPLY	DIELECTRIC BOOTS		95.00
5886028	POWER LINE SUPPLY	WORK GLOVES		48.00
5889273	POWER LINE SUPPLY	ATB2 LED MULTI VOLT ROADWAY FIXTURES (2015.118	2,791.50
5888027	POWER LINE SUPPLY	POWER GRIP CONNECTORS		459.60
5888026	POWER LINE SUPPLY	WR159 CONNECTOR		37.95
5888028	POWER LINE SUPPLY	METERS		653.16
5888163	POWER LINE SUPPLY	LEATHER GLOVES		120.00
5889345	POWER LINE SUPPLY	RUBBER GOODS FOR POWERHOUSE		612.00

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
1604	QUALITY CYLINDER SERV	NEW HYDRAULIC LINES		851.75
6586	QUALITY ENGRAVING SER	2014 FIREFIGHTER OF THE YEAR PLAQUE		78.00
6584	QUALITY ENGRAVING SER	PLAQUES FOR OUTGOING COUNCIL MEMBERS &		190.00
6592	QUALITY ENGRAVING SER	NAME PLATES		45.00
46913	R&R FIRE TRUCK REPAIR	2010 SMEAL SERVICE		492.00
9714	RADIO COMMUNICATIONS	SIREN NOT WORKING		46.95
9648	RADIO COMMUNICATIONS	M-3/M-5/M-6 COMPUTER AND PRINTER MOUNTS	2015.163	1,763.18
9721	RADIO COMMUNICATIONS	REMOVAL OF GEN II UNIT, INSTALL EDGE UN		350.00
9727	RADIO COMMUNICATIONS	INSTALL PRINTER WITH MOUNT		75.00
17686	RADIO SHACK	TOSHIBA CANVIO 1TB 3.0 PORTABLE		64.99
70539853	ROSE PEST SOLUTIONS	PEST CONTROL		56.00
7150256386	SCHINDLER ELEVATOR CO	SERVICE CALL AT MH		996.00
99687	SMITH & LOVELESS	REPAIR PARTS FOR SM&H LIFT STATION	2015.121	3,888.67
33286	STANDARD PRINTING & O	BUSINESS CARDS - COSTINE, HAWLEY & PARK		158.10
33080	STANDARD PRINTING & O	PARKING PERMITS		259.06
186676	STANLEY LAWN & GARDEN	SHEAR BOLT		11.80
860423	STANTEC CONSULTING MI	AIR PERMIT ASSISTANCE	2015.074	419.97
8032250672	STAPLES ADVANTAGE	HANDSOAP		137.98
7001543548	STAPLES CONTRACT & CO	STAPLER		13.79
897201	STATE OF MICHIGAN	NPDES ANNUAL FEE	2015.164	5,500.00
898052	STATE OF MICHIGAN	NPDES ANNUAL PERMIT FEE - POWER PLANT		400.00
MIDEAL-289 2015	STATE OF MICHIGAN	MIDEAL 2015 MEMBERSHIP		180.00
SE 372637	STATE OF MICHIGAN - M	SIGNAL ENERGY 07/01/14--09/30/14		308.40
223865	STEENSMA	BRUSHES		660.39
2014-10	TENTH DISTRICT COURT	STATE OF MI UNIFORM LAW CITATIONS		1,402.00
103133	TOTAL CARE CLEANING L	FLOOR CARE		675.00
17226	UNITED PETROLEUM EQUI	SERVICE CALL FOR FUEL PUMP		785.62
501389	USA BLUEBOOK	POLYMER PUMP VALVE		91.18
530344454	UTILITIES INSTRUMENTA	SERVICES RENDERED AT PEARL STREET TO 11	2015.170	1,656.00
743463	WESCO	STORAGE CASES FOR HASTINGS STICKS		303.64
				154,635.11



MICHIGAN SOUTH CENTRAL POWER AGENCY

720 HERRING ROAD • LITCHFIELD, MICHIGAN 49252
 PHONE (517) 542-2346 • FAX (517) 542-3049
 www.mscca.net

ORIGINAL INVOICE

MARSHALL CITY ELECTRIC DEPARTMENT
 323 WEST MICHIGAN AVENUE
 MARSHALL, MICHIGAN 49068
 Attn: Mr. Tom Tarkiewicz

Invoice Date: 15-Dec-14
 Due Date: 31-Dec-14
 Service From: 01-Nov-14
 To: 30-Nov-14

Peak Demand 16,399 kw
 Total Energy Received 8,745,975 kWh
 Hydro Generation 61,241 kWh
 Net Billing kWh's 8,684,734 kWh

Area	Entitlement %	Operating and Maintenance Costs	Debt Service Costs and Capacity Credits	Total
SUBSTATION LOAD COST		341,225.16		341,225.16
MARKET RESOURCE VALUE		(400,442.11)		(400,442.11)
PROJECT 1-ENDICOTT	24.0%	446,165.18	-	446,165.18
PROJECT IV	0.0%	-	-	-
PRAIRIE STATE	16.7%	56,337.00	41,633.22	97,970.22
MENOMINEE HYDRO	24.0%	17,686.83	-	17,686.83
OCONTO FALLS HYDRO	24.0%	18,738.77	-	18,738.77
AFEC	12.3%	113,429.36	10,172.81	123,602.17
AMP CONTRACTS	11.6%	89,300.51		89,300.51
CVEC	0.0%	-		-
AMPGS	0.0%	-		-
TRANSMISSION	41.1%	33,698.86	-	33,698.86
MISO	6.4%	3,012.77		3,012.77
SUBSTATION	34.4%	4,878.12	-	4,878.12
ADMINISTRATION	14.4%	19,793.07		19,793.07
MEMBER	0.0%	-		-
MEMBER HYDRO	41.3%	-		-
CAPACITY		-		-
RATE STABILIZATION		(57,427.16)		(57,427.16)
TOTAL COST	\$	686,396.36	51,806.03	738,202.39
	\$/kWh	0.07903	0.00597	0.08500
CREDITS	\$	-	-	-
	\$/kWh	0.00000	0.00000	0.00000
NET COST	\$	686,396.36	51,806.03	738,202.39
	\$/kWh	0.07903	0.00597	0.08500

Pay this amount \$ 738,202.39

Any amounts due and not paid by the due date shall bear interest at the rate of 1% per month until paid.

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EXP CHECK RUN DATES 12/12/2014 - 12/12/2014

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BANK CODE: MAIN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
6100458-000-1214	AD-VISOR & CHRONICLE	ACCT #6100458-000 NOVEMBER		482.61
120914	ADAM OTTJEPKA	BOOT ALLOWANCE		232.09
120414	APPLEGATE INC	PERMIT FEE REFUND		25.00
1110012-000-1114	BATTLE CREEK SHOPPER	NOVEMBER RECREATION SUPV AD		103.83
121014	BOCHENEK, ROBERT	ENERGY OPTIMIZATION - LIGHTING		58.99
59054	C2AE	SERVICES FOR MARSHALL FIRE STATION CONS	2015.160	8,361.63
120914	CAIN-DEROUIN, JULIE	DONUTS FOR B.O.R.		17.30
121014	CARVER, ROY & SHIRLEY	ENERGY OPTIMIZATION - WASHER & DRYER		50.00
120314	CLARK, DANNY	ENERGY OPTIMIZATION - DISHWASHER & BULB		54.88
22-009800-05	CULP, SHAUN & LISA	REFUND UTILITY OVERPAYMENT		490.11
13-53-008-107-00	CULP, SHAUN & LISA	REFUND OVERPAYMENT		1,008.04
13-53-024-040-01	DOGAN, TRACI	DEC B.O.R. GRANTED SUMMER 100% PRE		393.60
13-53-006-333-00	DRUMM, AMANDA	DEC B.O.R. GRANTED 100% P.R.E.		44.32
13-53-024-051-01	FTACEK, MARTIN & CHRI	DEC B.O.R. TV CHANGE		186.41
13-53-300-011-29	H GREGORY INC	DEC B.O.R. TV CHANGE		160.03
13-53-300-204-00	H GREGORY INC	DEC B.O.R. TV CHANGE		84.47
13-53-008-044-00W	HARRELL ET AL, GEORGE	DEC B.O.R. GRANTED 100% PRE - WINTER 20		705.38
13-53-008-044-00S	HARRELL ET AL, GEORGE	DEC B.O.R. GRANTED 100% PRE - SUMMER 20		705.38
13-53-300-010-53	HEARTLAND FOOD PRODUC	DEC B.O.R. TV CHANGE		40.01
135300109901	HOWLAND, BROCK	DEC B.O.R. GRANTED VETERANS		2,124.89
120414	HUNTER PRELL COMPANY	PERMIT FEE REFUND		30.00
S103252456.001	J.O. GALLOUP COMPANY	PIPE FITTINGS		26.52
601600002	JOHNSON, CHARLENE	REFUND UTILITY OVERPAYMENT		9.86
120414	K & S PLUMBING	PERMIT FEE REFUND		30.00
120814	K-MART	CHARGES THRU 12/08/14		306.50
2-017200-08	KITCHEN ENTERPRISES	REFUND UTILITY OVERPAYMENT		7.54
9794-10072	LEWEY'S SHOE REPAIR	ZEBOLSKY \$10 BOOT ALLOWANCE, MERRINGER		110.00
120814	LIVINGSTON, DANIEL	ENERGY OPTIMIZATION - LIGHTING		260.00
30-032100-36	M.J. VANDAMME TRUCKIN	REFUND UTILITY OVERPAYMENT		45.75
30-030300-23	M.J. VANDAMME TRUCKIN	REFUND UTILITY DEPOSIT		9.77
18402311	MCMASTER-CARR	BREAKING VALVE		91.68
M 11-14	MICHIGAN SOUTH CENTRA	NATURAL GAS PURCHASES - NOVEMBER		1,818.94
58938	MODERNISTIC	RESTROOM RENOVATION @ CITY HALL		360.00
13-53-008-917-00	MORRIS, DAVID & EVA &	DEC B.O.R. TV CHANGE - HARDSHIP		288.41
13-53-300-350-95	MUZAK LLC	DEC B.O.R. TV CHANGE		31.10
790004405582930712	NEOFUNDS BY NEOPOST	7900 0440 5582 9307		3,000.00
13-53-001-143-00	NEWSOME, ROCKY & CYNT	DEC B.O.R. TV CHANGE		459.21
120814	ONKKA, JEFFREY	ENERGY OPTIMIZATION - ENERGY STAR TV		50.00
120514	PHILPOTT, ANTHONY	TRAVEL EXPENSE REIMBURSEMENT		56.09
120414	PLEUNE SERVICE COMPAN	REFUND PERMIT FEE		30.00
5-020100-18	POTTER, MARIAH	REFUND UTILITY DEPOSIT		11.44
29-003200-27	PRESLEY, WILLIAM	REFUND UTILITY OVERPAYMENT		5.96
8075R	REDSTONE ARCHITECTS I	ARCHITECT FEES MRLEC BUILDING--ADDENDUM	2015.047	25,580.42
MAR RR-2013-05	REVITALIZE LLC	MARK STUART 121 1/2 RENTAL REHAB	2014.259	250.00
120514	SIMS ELECTRIC SERVICE	PERMIT FEE REFUND		10.00
13-53-006-88300	THICK JR, WILLIAM F	DEC B.O.R. GRANTED VETERANS EXEMPTION		1,788.54
13-53-313-064-00	TYCO INTEGRATED SECUR	DEC B.O.R. TV CHANGE, SMALL PP EXEMPTIO		4.40
13-53-313-064-01	TYCO INTEGRATED SECUR	DEC B.O.R. TV CHANGE, SMALL PP EXEMPTIO		22.99
120414	UNION ELECTRIC INC	PERMIT FEE REFUND		30.00
31-002200-04	WARMAN'S PARTY STORE	REFUND DUPLICATE PAYMENT		1,200.00
13-53-312-295-00	WELLS FARGO	DEC B.O.R. TV CHANGE, SMALL PP EXEMPTIO		288.90
13-53-300-006-02	WELLS FARGO	DEC B.O.R. TV CHANGE, SMALL PP EXEMPTIO		84.40
13-53-300-005-60	WELLS FARGO	DEC B.O.R. TV CHANGE, SMALL PP EXEMPTIO		133.58
13-53-313-065-00	WELLS FARGO	DEC B.O.R. TV CHANGE, SMALL PP EXEMPTIO		84.40
120414	WIRGAU, BRIAN & CHRIS	ENERGY OPTIMIZATION - DISHWSHR, REFRIGR		179.80
				52,025.17

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EXP CHECK RUN DATES 12/12/2014 - 12/19/2014

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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
269781981512-14	A T & T	269 781-9815 267 0		1,899.08
269781907012-14	A T & T	269 781-9070 573 1		56.65
269781444712-14	A T & T	269 781-4447 749 4		164.07
214064360L	AMERICAN MESSAGING	ACCT #Z1-460436		15.91
287238047810X12111	AT&T MOBILITY	ACCT #287238047810		63.35
121514	BARTLETT, KEVIN	DECEMBER B.O.R.		100.00
7016312/0009-0115	BLUE CROSS BLUE SHIEL	PPO GROUP #007016312/0009 JANUARY 2015		12,448.41
7016312710/0012-01	BLUE CROSS BLUE SHIEL	GROUP # 007016312710/0012 JANUARY 2015		35,275.12
7016312710/0007-01	BLUE CROSS BLUE SHIEL	GROUP #007016312/0007 JANUARY 2015		2,674.37
121614	BOCHENEK, ROBERT	ENERGY OPTIMIZATION - CHRISTMAS LIGHTS		17.00
121214	BRIGGS, GLORIA	ENERGY OPTIMIZATION - DISHWASHER		25.00
121214	BURGHODORF, CODY	BOOT ALLOWANCE		127.18
121714	CALHOUN COUNTY TREASU	2014 SUMMER DIST #5 10/01/14--11/30/14		8,193.72
121714LB	CALHOUN COUNTY TREASU	2014 SUMMER DIST #1 LAND BANK		2,399.01
121714	CALHOUN INTERMEDIATE	2014 SUMMER DIST #5 10/01/14--11/30/14		4,359.42
121714LB	CALHOUN INTERMEDIATE	2014 SUMMER DIST #1 LAND BANK		132.86
121914	CHEMICAL BANK SOUTH	HSA CONTRIBUTIONS FOR WM DOPP & TRAVIS		375.00
2551100072	CHEMICAL BANK SOUTH	HSA ACCT# 2551100072, CAIN-DEROUIN, JUL		1,500.00
19270	CLARK CONSTRUCTION CO	CONSTRUCTION MANAGER SERVICES-POLICE DE	2014.152	853,387.91
654657	COMMERCIAL OFFICE PRO	BINDERS, SCISSORS, HOOK, TAPE, FLGAS, N		82.32
654864	COMMERCIAL OFFICE PRO	FILE FOLDERS		13.71
7018274-1214	EARTHLINK BUSINESS	ACCT #0007018274		1,006.78
120914	FISHER, CHARLIE	SCHOOL LUNCH		17.33
121614	FOCUS	MENTAL HEALTH FIRST AID		450.00
121114	GILGER, DAVID	REFUND PET DEPOSIT		13.00
1200321	GRIFFIN PEST SOLUTION	2014 PEST CONTROL FOR PUBLIC SERVICES	2014.233	46.00
1200320	GRIFFIN PEST SOLUTION	2014 PEST CONTROL FOR CITY HALL	2014.242	33.00
121214	HOMER WILLERICK	ENERGY OPTIMIZATION - WASHER & DRYER		50.00
121514	HUEPENBECKER, LISA	MILEAGE FOR JURY DUTY		2.80
DEC B.O.R.	JULIE STAAB	DECEMBER B.O.R.		100.00
113014	KELLOGG COMMUNITY COL	2014 SUMMER DIST #5 10/01/14--11/30/14		554.62
121714	KELLOGG COMMUNITY COL	2014 SUMMER DIST #1 LAND BANK		76.69
1773-1214	MARSHALL COMMUNITY CU	1773 - MCCOMB		339.65
5157-1214	MARSHALL COMMUNITY CU	5157 - FEDDERS		313.18
7681-1214	MARSHALL COMMUNITY CU	7681 - TARKIEWICZ		578.98
9421-1214	MARSHALL COMMUNITY CU	9421 - SEARS		470.53
4562	MARSHALL COMMUNITY CU	4562 - DEAN		103.65
3225-1214	MARSHALL COMMUNITY CU	3225 - RAMEY		493.73
3217-1214	MARSHALL COMMUNITY CU	3217 - SWISHER		50.00
113014	MARSHALL DISTRICT LIB	2014 SUMMER DIST #5 10/01/14--11/30/14		1,041.31
121714	MARSHALL DISTRICT LIB	2014 SUMMER DIST #1 LAND BANK		70.93
113014	MARSHALL PUBLIC SCHOO	2014 SUMMER DIST #5 10/01/14--11/30/14		8,732.02
121714	MARSHALL PUBLIC SCHOO	2014 SUMMER DIST #1 LAND BANK		342.29
S3695307.001	MEDLER ELECTRIC COMPA	T8 BULBS		208.48
121014	MITCHELL, RONALD	2 GALLONS OF FUEL - PUMP MALFUNCTION		9.50
121114	MOR-DALL ENTERPRISES	ENERGY OPTIMIZATION - OUTDOOR LIGHTING		1,270.50
121114	RAGAN, MARGARET	REFUND PET DEPOSIT		300.00
121214	RAMEY, CHRISTY	PARKING REIMBURSEMENT FOR PROCUREMENT C		4.75
121514	SHERIDAN, DENNIS	DECEMBER B.O.R.		100.00
135331306400	TYCO INTEGRATED SECUR	DEC B.O.R. CHANGED TV TO \$0		1.37
135331306401	TYCO INTEGRATED SECUR	DEC. B.O.R. CHANGED TV TO \$0		6.95
9736449328	VERIZON WIRELESS	ACCT #987146080-00001		744.15
120414	VOSBURG, CHERYL	TRAVEL EXPENSE REIMBURSEMENT		78.40
39131203	WEX BANK	ACCT #0470-00-462076-1		10,355.20
10058364-1114	WOW! BUSINESS	ACCT #010058364		32.97
10040764-1214	WOW! INTERNET-CABLE-P	ACCT #010040764		1,359.85
120914	ZEBOLSKY, JOEL	SCHOOL LUNCH		17.33
				952,686.03

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EXP CHECK RUN DATES 12/31/2014 - 12/31/2014

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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
122514	BALLARD, FRANK R	INSPECTOR PAY		3,373.11
121914	BEARDSLEE LAW OFFICES	SERVICES THRU 12/18/14		2,538.00
123014	BOYDA, CHARLES & TERR	ENERGY OPTIMIZATION - LIGHTING		103.87
121814	CAIN-DEROUIN, JULIE	MILEAGE REIMBURSEMENT		111.89
122914	CALHOUN COUNTY ROAD C	2015 ANNUAL PERMIT		330.00
123114	CALHOUN COUNTY TREASU	TRAILER FEES - DECEMBER		80.00
1267	CALHOUN COUNTY TREASU	JULY B.O.R. 13-53-000-725-00		4.57
123014	CLARK, DANNY	ENERGY OPTIMIZATION - LIGHTING		23.97
655187	COMMERCIAL OFFICE PRO	CALENDARS		20.76
655184	COMMERCIAL OFFICE PRO	BINDERS		49.20
655170	COMMERCIAL OFFICE PRO	BINDERS		54.15
207143484396	CONSUMERS ENERGY	1000 0759 4680		336.30
205275106252	CONSUMERS ENERGY	1000 5741 9077		16.89
204830154723	CONSUMERS ENERGY	1000 6710 1772		59.64
207054730335	CONSUMERS ENERGY	1030 0915 7670		48.89
201804331828	CONSUMERS ENERGY	1030 1352 1119		13.89
201982319138	CONSUMERS ENERGY	1000 0916 3971		2,245.19
201092440784	CONSUMERS ENERGY	1000 0033 5602		2,828.60
201982319137	CONSUMERS ENERGY	1000 0916 3435		1,176.71
201982319136	CONSUMERS ENERGY	1000 0916 3203		349.06
13-53-006-337-00	CORELOGIC REAL ESTATE	OVERPAYMENT - WIN P.R.E.		277.06
123014	COSTA, ROBERT	ENERGY OPTIMIZATION - LED BULBS		57.16
122214	COURY, JAMES	WIRE CAGING FOR BROOKS NATURE AREA		59.99
122214	DAMON, DONALD	BOOT ALLOWANCE REMAINING		40.60
100233362	DEPARTMENT OF HUMAN S	REFUND PAYMENT FOR CASE 100233362, DOMI		167.37
122514	DEVENEY, JAMES R	INSPECTOR PAY COMMISSION		210.00
123014	FEDAK, TONY	ENERGY OPTIMIZATION - DISHWASHER		25.00
135300390020	FOUST, NANCY	REFUND TAX OVERPAYMENT		472.98
122514	GANO, DARYL	INSPECTOR PAY		536.25
123014	GEIGER, MATTHEW	ENERGY OPTIMIZATION - LIGHTING & TELEVI		74.50
122514	GROSS, JOHN	INSPECTOR PAY COMMISSION		990.00
121814	HACKER, JOHN	CASH ADVANCE FOR CDL TESTING		150.00
123014	LANGFORD, ZACHARY	ENERGY OPTIMIZATION - FURNACE		165.00
99007320387-1214	LOWE'S	ACCT #9900 732038 7		552.19
123014	MARQUARDT, PATRICE	ENERGY OPTIMIZATION - WASHER/DRYER		50.00
5165-1214	MARSHALL COMMUNITY CU	5165 - TRUDEAU		51.98
3507-1214	MARSHALL COMMUNITY CU	3507 - MCDONALD		39.91
19726597	MCMASTER-CARR	INTERIOR DOOR, JACK CHAIN, S-HOOKS, FLA		316.87
30-029300-28	MIKE WILLS EXCAVATING	REFUND UTILITY OVERPAYMENT		16.00
30-032500-26	MIKE WILLS EXCAVATING	REFUND UTILITY OVERPAYMENT		6.67
122914	MOORE, GARRETT	MAGNETIC MIC HOLDER FOR M3		39.94
123014	SNODGRASS, MELANIE	ENERGY OPTIMIZATION - REFRIGERATOR & DI		50.00
408903	THE KITCHEN SHOP	CITY HALL RESTROOMS RENOVATION-LABOR	2015.067	2,590.00
13-53-006-883-00	WELLS FARGO	VETERANS EXEMPTION		471.64
123014	WILSON, ANGELA	ENERGY OPTIMIZATION - TELEVISION		50.00
121814	WIRTH, DOUGLAS	ENERGY OPTIMIZATION - FURNACE		165.00
				21,390.82



ADMINISTRATIVE REPORT
January 5, 2015 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council
FROM: Tom Tarkiewicz, City Manager
SUBJECT: Establishment of a Work Session date

BACKGROUND: City staff would like to hold a work session with the Council at 5:30 PM on Friday February 20, 2015 and at 8:00 AM on Saturday February 21, 2015 to accomplish goal setting with Dr. Lew Bender. The work session will be held at the Public Services Building Training Room. Dr. Bender's proposal is attached.

RECOMMENDATION: It is recommended that the City Council schedule a work session at 5:30 PM on Friday February 20, 2015 and at 8:00 AM on Saturday February 21, 2015 to accomplish goal setting with Dr. Lew Bender at the Public Services Building Training Room.

FISCAL EFFECTS: Dr. Bender's fee is \$4,300.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

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***A Proposal for Facilitation
Strategic Planning Process for the City of Marshall***

Lewis G. Bender

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lewbender@aol.com
www.lewbender.com

Purpose of a facilitated process

The purpose of this process is three fold:

1. Assist the Mayor, City Council, City Manager and Department Heads in their efforts to establish strategic direction and goals for the City of Marshall.
2. Create a facilitated environment which allows participants to explore and discuss ideas in a task-oriented, fair, respectful and balanced manner.
3. Present documentation which adequately reflects the major deliberations and decisions of the planning group.

Tasks to be completed

The facilitator will complete the following tasks:

1. Consult with the City Manager and involved persons regarding the specific purposes and agenda of the two day process.
2. Facilitate the meeting in a manner which permits the Mayor and City Manager to be free of the responsibilities of running the meeting and which encourages the positive and creative exchange of ideas.
3. Offer advice regarding processes and methodologies to the participants.
4. Move the process forward in an efficient and effective manner.
5. Provide an outline of the major points of the proceedings.

Proposed Dates

Friday, February 13 and Saturday February 14, 2015 or Friday, February 20 and Saturday February 2015.

Cost

The total cost for facilitation services involving pre-consultations, up to two days of on-site facilitation and preparation of meeting notes is \$4300. This amount includes expenses associated with travel from Luther Michigan. The cost of an optional follow-up day is \$2000 plus travel expenses.

Proposed format

It is recommended that the planning retreat utilize the following format:

Friday	5:00 PM – 9:00 PM Participants: Mayor and Members of City Council, City Manager and Senior Staff	<i>Focus:</i> <ul style="list-style-type: none"> • Review the state of the City-Major Trends • Create a shared vision statement for the City of Marshall that permits the creation of Strategic Goals for the Board and Staff
Saturday	8:00 AM – 12:00 PM Participants: Mayor, City Council Members and City Manager and Senior Staff	<i>Focus:</i> <ul style="list-style-type: none"> • Share and discuss the strategic vision and major goals with Department Heads • Identify/Develop strategic goal areas based on the Board’s Strategic Vision • Identify key objectives and guidelines for each goal area: Identify the calendar for completing the strategic plan.
Date to be determined	This second meeting may or may not be facilitated depending on the needs of the City	<i>Focus – Completing the Strategic Plan</i> This usually involves the City Manager and staff creating an action plan: <ol style="list-style-type: none"> 1) Completing proposed goal statements 2) Focused objectives and tasks for each goal 3) Dates and budgets related to achievement of objectives and goals 4) Submission of the proposed strategic plan to the Board for discussion, revision and adoption.

Facilitator

Dr. Lewis Bender will serve as facilitator of this process. He has a long history of work with municipal and other local governments. He has conducted numerous strategic planning processes and teaches a graduate level class on the subject.

He is Professor Emeritus of Public Administration at Southern Illinois University at Edwardsville (SIUE). He taught a variety classes in supervision and leadership for the Department of Public Administration and Policy Analysis.

Previously at SIUE, he was the Director of Regional Research and Development Services, which was responsible for university community and public service outreach and applied research endeavors. Throughout his career, Professor Bender has been deeply involved in community-based applied research, organizational goal setting and planning, and approaches to organizational development.

His educational background includes BS in History from Grand Valley State University, Allendale, Michigan (1971); Masters Degree in Political Science, Wayne State University, Detroit, Michigan (1973) and Ph.D. in Political Science, University of Georgia, Athens, Georgia. (1977)

A specialist in training and organizational development for business and government, he conducts seminars and workshops for management, supervisors support staff and customer service employees – anyone who needs to be effective in communicating. Dr. Bender is well known for his candid approach and casual style. He has worked with organizations across the U.S. and Canada.

Prior to his appointment to SIUE, Dr. Bender served as the Director of the Center for Governmental Research at Central Michigan University.

Recent strategic plan references

**Mr. George Phifer, Deputy Director
Huron-Clinton Metroparks Authority
(248) 404-5526**

**Ms. Kate Pohjola Andrade, Director
Woodlands Library Cooperative
(586) 801-0725**

**Ms. Susan Osbourne, Mayor
City of Fenton, Michigan
(810) 922-8477**

**Mr. James T. Wickman III, Township Manager
Charter Township of Hartland, Michigan
(810) 632-7498 ext. 260**

Additional Strategic Planning Experience

- Summer 2014, Woodlands Library Cooperative, Albien, Michigan
- Winter 2014 Antrim County Road Commission, Michigan
- Winter 2014 Engineering Enterprises Incorporated, Chicago, Illinois
- Spring 2014 City of Portage, Michigan
- Winter 2013 Dewitt Charter Township, Michigan
- Spring 2013 Van Buren County Board, Michigan
- Spring 2013 Kalamazoo County Board, Michigan
- Spring 2013 Clinton County Board, Michigan
- Summer 2013 Village of Plainfield, Illinois
- Summer 2013 City of O'Fallon, Illinois
- Fall 2013 County Road Association Self Insurance Fund, Michigan
- Spring 2012 City of Fenton, Michigan
- Spring 2012 Michigan Chapter, American Public Works Association
- Fall 2012 City of Grand Blanc, Michigan
- Fall, 2012, Michigan Government Finance Officers Association
- Spring 2011 Cascade Charter Township, Michigan
- Spring 2011 City of Marshall, Michigan
- Spring 2011 City of Cedar Springs, Michigan
- Summer 2011 Village of Geneva, Illinois
- Fall 2011 Gaines Charter Township, Michigan
- Winter 2010, Spring 2014-Grand Valley Metropolitan Council, Grand Rapids, Michigan
- Winter 2010-City of Walker Michigan, Walker, Michigan
- Spring 2010-Oakway Fire Consortium, Birmingham, Michigan
- Summer 2010, Summer 2013-Michigan Municipal Treasurers Association
- November 2009-Southern Illinois Law Enforcement Commission, Belleville, Illinois
- Fall 2009-Barrington Area Council of Government, Barrington, Illinois
- Fall 2009-Michigan Chapter of the American Public Works Association, Mt. Pleasant, Michigan
- Fall 2009, Fall 2012-Village of Wauconda, Wauconda, Illinois
- Summer 2009-Michigan Association of Municipal Clerks
- April 2009-City of Midland, Midland, Michigan
- January 2008-City of Fenton, Fenton, Michigan
- August 2008-City of Fenton Downtown Development Authority, Fenton, Michigan
- Fall 2007-Hartland Township, Hartland, Michigan
- Summer 2007-Village of Barrington, Barrington, Illinois
- Summer 2007-City of Cadillac Management Team, Cadillac, Michigan
- Summer 2007-Homeland Security Region III, Bay City, Michigan
- Summer 2007-Homeland Security Region I, Lansing Michigan
- Spring 2007-Mid Michigan Community College Board of Trustees, Harrison, Michigan
- Winter 2005 – City of Alma, Michigan
- Winter 2004, 2005, 2006, 2009 – Summit Pointe Community Mental Health System, Battle Creek, Michigan

- Winter-Spring 2006-Alumni Association of Southern Illinois University, Carbondale, Illinois
- Winter 2006 – City of Maplewood, Missouri
- Fall 2005 – Chamber of Commerce of Maplewood, Missouri
- Fall 2005 – Illinois Network of Child Care and Resource Referral Association, Bloomington, Illinois
- Spring 2004 – Big Brothers and Big sisters of Sangamon county, Springfield, Illinois
- Winter 2006 – Board of Trustees, Mid Michigan Community College, Harrison, Michigan
- Winter 2006 – Village of Vernon Hills Police Department, Vernon Hills, Illinois
- Spring-Summer 2000 – Winter 2004 Michigan Commission on Law Enforcement Standards Board, Staff Strategic Plan Facilitation, Lansing, Michigan
- Winter 2002/Spring 2004 Strategic Planning and Team Development for Iroquois Memorial Hospital, Watseka, Illinois
- February 14, 2002, Strategic Planning and Team Development for Iroquois Memorial Hospital, Watseka, Illinois
- Fall 2000/2001 Cadillac Police Department Strategic Goals Workshop, Cadillac, Michigan
- Spring 2001, Council-Manager Planning Workshop, City of Mt. Pleasant, Michigan
- Fall 2000, City of Sandusky, Council Manager Retreat
- Summer 2000, Riverside Memorial Hospital, Board Strategic Planning Retreat, Door County, Wisconsin
- Spring 2000, American Public Works Association, Illinois Chapter Board Strategic Planning Working, Springfield, Illinois
- Spring – Fall 2000/Fall 2001, Bay County Management Information System Strategic Plan, Bay County, Michigan
- Spring 2000, Iroquois Memorial Hospital Board Strategic Planning Retreat, Chicago, Illinois
- Spring 2000, Police Corps of Western Illinois University, facilitation of input from affected communities
- Winter 2000, Southern Illinois Law Enforcement Commission, Strategic Direction for Officer Training, Belleville, Illinois
- Winter 2000/Winter2001, Madison County Community Development “Continuum of Care 2000” – Homeless Strategy for Madison County, Illinois
- Spring 1999, Library of Michigan Technical Services Division Strategic Plan for Customer Service, Lansing, Michigan
- Spring 1999, Eden Village – Assisted Living Development Strategic Plan and Research Support (Focus groups, data capture with Rhonda Penelton, Glen Carbon, Illinois)
- Spring 1999, LINC – Assisted Living Center, Strategic Plan, Belleville, Illinois
- Spring 1999, Winder Housing Authority – HUD Drug Elimination Grant, Winder, Georgia



ADMINISTRATIVE REPORT
January 5, 2015 City Council Meeting

REPORT TO: Honorable Mayor and City Council

FROM: Carl Fedders, Director of Public Services
Tom Tarkiewicz, City Manager

SUBJECT: Purchase of two (2) Hybrid Vehicles

BACKGROUND: The City of Marshall was awarded a grant from the Michigan Department of Transportation (MDOT) to purchase two hybrid vehicles through the Congestion Mitigation and Air Quality (CMAQ) program. The CMAQ program funds transportation projects or programs that will contribute to the attainment or maintenance of the National Ambient Air Quality Standards (NAAQS) for ozone, carbon monoxide (CO), or particulate matter (PM). The grant will pay for the difference in cost associated with purchasing of a standard gasoline engine vehicle and a hybrid version.

In order to streamline the purchase and reimbursement from the program the MIDEAL Extended Purchase Program will be used. Boshear's Ford is not equipped to sell this style of vehicle. Staff is recommending the 2015 Ford C-Max for purchase at a cost of \$29,894 per vehicle for a total of \$59,788. The CMAQ program will reimburse the city approximately \$21,330.

In 2017 the City of Marshall will utilize the program to fund 80% of a new plow truck.

RECOMMENDATION: It is recommended City Council approve the purchase of two (2), 2015 Ford C-Max Energi Plug in Hybrid vehicles from Gorno Ford; Woodhaven, MI in the amount of \$59,788.

FISCAL EFFECT: To appropriate \$59,788 from the Motor Pool Capital Outlay expenditure budget line item 661-898-970. \$68,000 was budgeted for the two vehicle purchase.

ALTERNATIVES: As suggested by Council.

Respectfully Submitted,

Carl Fedders
Director of Public Services

Tom Tarkiewicz,
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

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