

MARSHALL CITY COUNCIL AGENDA

MONDAY – 7:00 P.M.

December 15, 2014



- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) INVOCATION- Scott Loughrige, Cross Roads Church & Ministries
- 4) PLEDGE OF ALLEGIANCE
- 5) APPROVAL OF AGENDA – Items can be added or deleted from the Agenda by Council action.
- 6) PUBLIC COMMENT ON AGENDA ITEMS – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
- 7) CONSENT AGENDA

A. Schedule Public Hearing – Adoption of the July 1, 2015 – June 30, 2021 Capital Improvement Program P. 3

City Council will consider the recommendation to schedule a public hearing for Tuesday, January 20, 2015 to hear public comment on the proposed July 1, 2015 through June 30, 2021 Capital Improvement Program.

B. 2015 City Council Meetings P. 15

City Council will receive the dates of the 2015 City Council Meetings.

C. 2015 Boards and Commissions P. 17

City Council will receive the listing of the Board and Commission positions that are scheduled to expire and the term of office.

D. City Council Minutes P. 19

Work Session..... Monday, November 17, 2014

Regular Session..... Monday, November 17, 2014

E. City Bills P. 25

Regular Purchases\$ 162,783.98

Regular Purchases\$ 144,323.92

Weekly Purchases –11/14/14.....\$ 1,099,625.58

Weekly Purchases –11/21/14.....\$ 155,926.98

Weekly Purchases –11/26/14.....\$ 48,302.22

Weekly Purchases –12/5/14.....\$ 304,447.81

Total.....\$ 1,915,410.49

8) PRESENTATIONS AND RECOGNITIONS

A. Certificates of Appreciation

City Council will present Certificates of Appreciation to past Boards and Commissions members.

Mayor:

James Dyer

Council Members:

Ward 1 - David Revore

Ward 2 - Nick Metzger

Ward 3 - Brent Williams

Ward 4 - Jack Reed

Ward 5 - Jody Mankerian

At-Large - Kathy Miller



B. Presentation of the Audited Financial Statements for the Fiscal Year Ended June 30, 2014

Mark Kettner of Rehmann Robson will give a presentation on the Fiscal Year 2014 Audit for the City of Marshall.

9) INFORMATIONAL ITEMS

A. Marshall Farmer's Market Advisory Board P. 34

City Council will receive the proposed By-Laws of the Marshall Farmer's Market Advisory Board.

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. P.A. 425 Land Transfer with Marshall Township P. 39

City Council will receive public comment regarding a P.A. 425 Land Transfer with Marshall Township for 15998 West Michigan Avenue.

B. Revision to Chapter 98: Airport and Aircraft Ordinance P. 45

City Council will receive public comment on the text changes to Chapter 98: Airport and Aircraft of the City of Marshall Code of Ordinances.

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. Information technology infrastructure for New Fire Station and Marshall Regional Law Enforcement Center P. 50

City Council will consider the recommendation to approve the resolution authorizing staff to execute a purchase order with Computer Resources Training Inc. for an amount not to exceed \$67,000 for building connectivity to the new Fire Station and Marshall Regional Law Enforcement Center and coordinating setup of new network equipment.

B. Fiber optic installation to New Fire Station and Marshall Regional Law Enforcement Center P. 52

City Council will consider the recommendation to approve the resolution authorizing staff to execute a purchase order with Midwest Communication Services, Inc. for an amount not to exceed \$67,110 for the installation of fiber optic cable to the new Fire Station and Marshall Regional Law Enforcement Center.

13) APPOINTMENTS / ELECTIONS

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

Respectfully submitted,

Tom Tarkiewicz
City Manager

December 15, 2014



ADMINISTRATIVE REPORT
December 15, 2014 – City Council Meeting

TO: Honorable Mayor and City Council Members

FROM: Ken Swisher, Finance Director
Tom Tarkiewicz, City Manager

SUBJECT: Schedule a Public Hearing for Adoption of the
July 1, 2015 – June 30, 2021 Capital Improvement Program

BACKGROUND: Each year the City of Marshall must prepare a six-year capital program that is formally adopted by City Council. This six-year capital improvement program, commonly referred to as the CIP, is the guide for future capital needs and resource allocation for the City of Marshall.

Beginning in September, staff update the previous CIP to address the changes impacting the six-year plan and add the latest fiscal year, 2020-21. The Finance Director assembles the data and analyzes the needs and the potential revenue resources.

The Marshall City Planning Commission held a public hearing at its December 10, 2014 regular meeting. The Planning Commission's role is to review the CIP to make certain it addresses any priorities included in the Master Plan for Future Land Use. There was no public present and no public comments were heard on the CIP. The Planning Commission accepted and recommended Council approval of the CIP.

Council shall conduct a public hearing to receive comments on the proposed Capital Improvement Program. Following the public hearing, Council will be asked to adopt the CIP as presented or with any changes Council deems appropriate.

RECOMMENDATION: Set a public hearing for Tuesday, January 20, 2015 at 7:00 p.m. for discussion and public comment regarding the proposed July 1, 2015 through June 30, 2021 Capital Improvement Program.

FISCAL EFFECTS: None.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Ken Swisher
Finance Director

Tom Tarkiewicz
City Manager

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| Record # | Department (sort with filter) | Project Title | Priority Ranking | Estimated Useful Life | Source of Funding | Project Narrative/Purpose | 2015-2016 Expenditure | 2016-2017 Expenditure | 2017-2018 Expenditure | 2018-2019 Expenditure | 2019-2020 Expenditure | 2020-2021 Expenditure | Trade in or Grant Share | Total Expenditure | Impact on Operating Budget |
|----------|--------------------------------|---|------------------|-----------------------|---|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-------------------|---|
| 1 | Airport | Pavement Marking and Crack Sealing | 2 | 10 | General Fund 5%, FAA Allocation 90%, State 5% | Replacement of pavement markings and crack sealing as necessary | \$1,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$28,500 | \$30,000 | None |
| 2 | Airport | Snow Removal Equipment | 2 | 30 | General Fund 5%, FAA Allocation 90%, State 5% | Purchase snow removal equipment for the airport. The airport does not have any dedicated equipment on site for snow removal. This equipment will help airport personnel keep pavements clear of snow and better serve the airport users. | \$0 | \$0 | \$0 | \$8,333 | \$0 | \$0 | \$158,333 | \$166,666 | None. |
| 3 | Airport | Land Acquisition | 2 | 30 | General Fund 5%, FAA Allocation 90%, State 5% | This project is to acquire approximately 29 acres of property in easement. The property is located at the approach end of runway 28 and is needed for approach protection and future development of the RPZ control. | \$0 | \$0 | \$0 | \$0 | \$7,500 | \$0 | \$142,500 | \$150,000 | None. |
| 4 | Airport | Design Terminal Building | 2 | 30 | General Fund 5%, FAA Allocation 90%, State 5% | In order to maintain the use of the existing terminal building, improvements to the building are required. | \$0 | \$2,250 | \$0 | \$0 | \$0 | \$0 | \$42,750 | \$45,000 | Reduction in maintenance expenses. |
| 5 | Airport | Terminal Building Construction | 2 | 30 | General Fund 5%, FAA Allocation 90%, State 5% | In order to maintain the use of the existing terminal building, improvements to the building are required. | \$0 | \$0 | \$21,677 | \$0 | \$0 | \$0 | \$411,861 | \$433,538 | Reduction in maintenance expenses. |
| 6 | Cemetery | Cemetery Water Distribution System | 2 | 20 | Cemetery Trust Fund | Replacing the current water distribution system will eliminate line breaks which will result in reduced water usage as a result of the leaks. | \$45,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$45,000 | Reduction in maintenance and water loss |
| 7 | Cemetery | Cemetery Road Paving Project | 2 | 20 | Cemetery Trust Fund | Finishing the drives in the cemetery will provide a clean and solid surface during inclement weather for those visiting their loved ones during a funeral service. | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$0 | \$60,000 | Reduction in maintenance |
| 8 | Cemetery | Cemetery Expansion to Meet Future Demand | 2 | 150 | Cemetery Trust Fund | Cemetery has four sections left holding 600 spaces for purchase. The number available will shrink exponentially as families begin having trouble finding blocks of spaces available for family plots. This will drive many to seek alternate locations. | \$0 | \$0 | \$0 | \$100,000 | \$0 | \$0 | \$0 | \$100,000 | Additional maintenance and increase in potential revenue. |
| 9 | City Hall | Exterior Restoration | 3 | 30 | General Fund | Project will replace loose stones and joints on the facade of City Hall. It will be sealed appropriately to keep building viable. | \$0 | \$95,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$95,000 | Decrease maintenance and energy efficient. |
| 10 | City Hall | Interior Restoration, Painting & Flooring | 3 | 15 | General Fund | Interior has cracks in plaster and peeling paint. Areas of floor need repair and replacement. Restoration is to keep building viable for office space. | \$35,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$35,000 | Maintenance. |
| 11 | City Hall | Roof repairs | 1 | 25 | General Fund | Replace shingles and stop roof leaks | \$3,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,500 | Maintenance. |
| 12 | City Hall | Interior Council Chambers Painting | 1 | 15 | General Fund | Council Chambers has not been painted in over 20 years. | \$3,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,500 | Maintenance. |
| 13 | City Hall | Interior Finance Office Painting | 1 | 15 | General Fund | Walls were poorly painted at last painting. Needs to be redone. | \$4,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$4,500 | Maintenance. |
| 14 | Dart | Bus Replacement | 4 | 7 | 100% Fed/State Grant | Replacement of busses for local transportation services. Replacement criteria based on age/mileage of vehicle | \$130,000 | \$134,000 | \$69,000 | \$0 | \$0 | \$0 | \$0 | \$333,000 | Vehicle maintenance costs increase with age and usage. |
| 15 | Downtown Development Authority | Wayfaring signage | 4 | 25 | DDA Fund & grants | Installation of directional signs in the downtown | \$0 | \$0 | \$50,000 | \$0 | \$0 | \$0 | \$0 | \$50,000 | Future replacement costs |
| 16 | Downtown Development Authority | Parking lot lights | 3 | 15 | 50% DDA & 50% Electric Funds | Replacement of 47 parking lot poles and lights with 70 LED lights and poles | \$12,500 | \$12,500 | \$12,500 | \$12,500 | \$12,500 | \$0 | \$0 | \$62,500 | Reduction in energy use and maintenance |
| 17 | Downtown Development Authority | Market Study | 2 | 25 | DDA Fund 25%, General Fund 37.5%, Grant 37.5% | Market Study Update for the City of Marshall - including all commercial districts and corridors into the city. This study is an important tool for recruiting new businesses, and providing information to existing businesses for marketing, promotions and business expansion ideas. | \$3,125 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,875 | \$5,000 | None. |
| 18 | Downtown Development Authority | Farmers Market Pavilion | 4 | 20 | DDA 10%, Grant 90% | Construction of a pavilion to provide minimal shelter for Farmers' Market and other community activities. As the demand for "farm to food" and "buying local produce" continues, federal tax dollars are being earmarked for Farmers' Market projects. Staff will monitor the availability of grants for this project, and research potential location(s). | \$0 | \$0 | \$35,000 | \$0 | \$0 | \$0 | \$315,000 | \$350,000 | None. |
| 19 | Downtown Development Authority | Splash Pad | 1 | 5 | 100% Grant | Construction of a splash pad on the small lot where Roma's Café was located. | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$120,000 | \$120,000 | Unknown |
| 20 | Electric | Repair Brick (re-tuck joints & seal) | 2 | 50 | Electric Fund | General maintenance of brick structures as detailed in the facilities management plan | \$0 | \$0 | \$40,000 | \$40,000 | \$0 | \$0 | \$0 | \$80,000 | \$0 |
| 21 | Electric | Replace Windows | 3 | 50 | Electric Fund | Existing windows are the original single pane steel framed and not energy efficient at all. Many of the window sills and frames are deteriorated to the point that water is coming in and further damaging the building. | \$0 | \$0 | \$95,334 | \$95,334 | \$95,334 | \$0 | \$0 | \$286,002 | \$6k/yr deprec |

CAPITAL IMPROVEMENT PLAN FY2015-FY2021

| Record # | Department (sort with filter) | Project Title | Priority Ranking | Estimated Useful Life | Source of Funding | Project Narrative/Purpose | 2015-2016 Expenditure | 2016-2017 Expenditure | 2017-2018 Expenditure | 2018-2019 Expenditure | 2019-2020 Expenditure | 2020-2021 Expenditure | Trade In or Grant Share | Total Expenditure | Impact on Operating Budget |
|----------|-------------------------------|--|------------------|-----------------------|------------------------------|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-------------------|---|
| 22 | Electric | Tree Removal/Replacement Program | 2 | 50 | Electric Fund | Removal and replacement of trees that need to be trimmed from overhead lines to the extent that they are structurally, physical unsound, unhealthy and unsightly. The tree will be completely removed and resplanted with a lower growing species. | \$5,000 | \$5,000 | \$5,000 | \$5,000 | \$5,000 | \$5,000 | \$0 | \$30,000 | \$0 |
| 23 | Electric | Recondition #1 Hydro | 3 | 30 | Electric Fund | Improve the efficiency of the hydro power supply generated by the river flow. | \$0 | \$0 | \$0 | \$75,000 | \$0 | \$0 | \$0 | \$75,000 | \$2.5k/yr depreciation |
| 24 | Electric | Recondition #3 Hydro | 3 | 30 | Electric Fund | Improve the efficiency of the hydro power supply generated by the river flow. | \$0 | \$75,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$75,000 | \$2.5k/yr depreciation |
| 25 | Electric | Retrofit Breakers in Plant #1 Switchgear | 2 | 30 | Electric Fund | Switchgear is 1950's vintage that tests okay now but will need replacement in the future. Retrofitting of modern breakers in place of original is deemed to be the most cost effective way of bringing old gear up to date. | \$150,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$150,000 | \$5k/yr depreciation. |
| 26 | Electric | Parking lot lights | 2 | 25 | 50% DDA & 50% Electric Funds | Replacement of 47 parking lot poles and lights with 70 LED lights nad poles | \$12,500 | \$12,500 | \$12,500 | \$12,500 | \$12,500 | \$0 | \$0 | \$62,500 | Reduction in energy use and maintenance |
| 27 | Electric | Engine #3 & #6 gauge panel replacement | 2 | 20 | Electric Fund | One panel replacement each year will modernize control packages for engine control of the city's two newest, largest and most economical engines most requested to run by MSCPA. It will incorporate PLC control and graphic units using touch screen display, a data highway suitable for SCADA interface, one touch start/stop sequence, critical alarm and shutdown inputs, vibration monitoring and fuel/air ratio. | \$40,000 | \$40,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$80,000 | \$4,000/yr depreciation |
| 28 | Electric | Regulators | 1 | 25 | Electric Fund | To maintain the voltage at the customer's service within the acceptable range, electrical distribution utilities use regulating equipment at electrical substations or along the distribution line. At a substation, the step-down transformer will have an automatic on-load tap changer, allowing the ratio between transmission voltage and distribution voltage to be adjusted in steps. For long distribution circuits, automatic voltage regulators may be mounted on poles of the distribution line. These are autotransformers again with on-load tap changers to adjust the ratio depending on the observed voltage changes. At each customer's service, the step-down transformer has up to five taps to allow some range of adjustment, usually ±5% of the nominal voltage. Since these taps are not automatically controlled, they are only used to adjust the long-term average voltage at the service and do not regulate the voltage seen by the utility customer. | \$55,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$55,000 | \$2.2k/yr dep |
| 29 | Electric | Automated Meter Information Project | 3 | 20 | Electric Fund - Bond | This system will automate the collection of meter readings and data from a centrally located facility eliminating the need for door to door readings, reduce or eliminate inaccurate readings and flag problems or tampering with a meter. This system will also provide us with an Outage Management System (OMS), pinpointing back to what device (Breaker, Recloser, Fuse) the outage originates from therefore reducing outage response time. The system will be fully functional within existing ESRI map framework and be ready for immediate integration with the proposed "mPower Innovations" AMI/OMS software. The system will be capable of using future relevant data sources. | \$0 | \$625,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$625,000 | \$31k/yr depreciation |
| 30 | Electric | Substation Relay Replacement | 1 | 30 | Electric Fund | Outdated Substation Relay Replacement with new microprocessor based relays. Brings system protection schemes to modern day technology. | \$130,000 | \$80,000 | \$30,000 | \$0 | \$0 | \$0 | \$0 | \$240,000 | \$8k/yr depreciation |
| 31 | Electric | South Substation Transformer Protection | 1 | 40 | Electric Fund | Replace Secondary Fuse with High Side Electrical Protection. The existing low side protection is non standard and puts the transformer at greater risk of failure along with risking other system components. | \$230,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$230,000 | \$3k/yr depreciation. |
| 32 | Electric | Tenneco Reliability | 1 | 30 | Electric Fund | Install Reclosure on North Ckt - Past Tenneco to provide greater reliability of electric service by isolating Tenneco from downstream line failures. | \$51,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$51,000 | \$1k/yr depreciation |

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|----------|-------------------------------|---|------------------|-----------------------|------------------------|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-------------------|--------------------------------|
| 33 | Electric | Circuit Upgrade | 2 | 50 | Bonding | Partial Conversion of 4kv System to 12kv. This will relieve the heavily loaded 4kv system and reduce line losses. | \$0 | \$200,000 | \$800,000 | \$850,000 | \$0 | \$0 | \$0 | \$1,850,000 | \$37k/yr depreciation |
| 34 | Electric | Circuit Upgrade | 3 | 30 | Electric Fund | Revise and recondition 4kv circuits to provide for a more balanced and reliable system. | \$0 | \$135,000 | \$135,000 | \$0 | \$0 | \$0 | \$0 | \$270,000 | \$0 |
| 35 | Electric | Circuit Upgrade | 3 | 50 | Electric Fund | Revise and recondition 12kv circuits to provide for a more balanced and reliable system. | \$0 | \$0 | \$165,000 | \$113,000 | \$0 | \$0 | \$0 | \$278,000 | \$0 |
| 36 | Electric | Relocation of Overhead Electric in South Alley between Jefferson Street and Madison Street and Eagle Street to Grand Street to Underground. | 3 | 35 | Electric Fund/DDA | The relocation of the overhead power lines in the South Alley between Jefferson and Hamilton and Grand and Eagle will complete the project that was started in 2007. This relocation will aid in fire responses and also help to clean up the rear facades of the business downtown. | \$400,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$400,000 | \$11.5k/yr dep. |
| 37 | Electric | Embankment Project | 2 | 50 | Electric Fund - Bond | The FERC is requesting that all trees, stumps and root system systems be removed from the earthen embankment between the spillway's. This will require a geotechnical investigation be completed to determine to what extent the embankment must be excavated and replaced. This budgetary number was created assuming the entire embankment would need to be removed and reconstructed. | \$0 | \$805,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$805,000 | \$16k/yr depreciation |
| 38 | Electric | Sherman Drive/Wright Lane Upgrade | 3 | 30 | Electric Fund - Bond | The underground electric in this neighborhood originated in the mid 1960's. Generally speaking underground electric becomes unreliable after 20 years and reaches the end of its life at approximately 25 - 35 years. Due to the age of the infrastructure, we recommend replacing existing primary and secondary lines. | \$200,000 | \$2,800,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,000,000 | \$100k/yr depreciation |
| 39 | Electric | Circuit Upgrade | 3 | 50 | Electric Fund - Bond | New poles and reconductor 3 phase from corner of High St & E Prospect east to N Liberty, north on Liberty to Forest, west on Forest to N Marshall, north on N Marshall to North Drive, west on North Drive to dead-end pole. High St from E Prospect north to Forest currently only single phase. | \$0 | \$0 | \$1,000,000 | \$0 | \$0 | \$0 | \$0 | \$1,000,000 | \$20k/yr depreciation |
| 40 | Electric | W. Mich. Ave Overhead to Underground Conversion Aesthetic Improvement | 4 | 50 | Bonding /Electric Fund | Convert Overhead to Underground Duct system. Removes all of the lines along and crossing West Michigan Ave. | \$0 | \$550,000 | \$1,400,000 | \$1,500,000 | \$1,500,000 | \$1,600,000 | \$0 | \$6,550,000 | \$131k/yr depreciation |
| 41 | Electric | Replacement of major pole mounted with critical circuits leaving the powerhouse substation | 3 | 50 | Electric Fund | Replace of substation exit pole which handles 3 critical circuits on the cities system. Pole is very old, rotting, cracked and bowed. | \$0 | \$0 | \$150,000 | \$0 | \$0 | \$0 | \$0 | \$150,000 | \$3k/yr deprec |
| 42 | Electric | New Circuit | 2 | 50 | Electric Fund-Bonding | Install New Pearl St. 12kv Substation Exit to relieve loading on the North Circuit which will provide increased system load transfer capabilities. Greater reliability for Tenneco and the high school. | \$300,000 | \$203,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$503,000 | \$10k/yr depreciation |
| 43 | Electric | System Upgrade | 2 | 50 | Bonding | New 69kv Substation at Powerhouse and 69kv line from Pearl. Substation will be required for future economic development in the industrial park. | \$0 | \$0 | \$500,000 | \$2,300,000 | \$0 | \$0 | \$0 | \$2,800,000 | \$56k/yr depreciation |
| 44 | Electric | Overhaul West Well pump | 3 | 10 | Electric Fund | Recommended every 10 years by Peerless Midwest. Replace unsatisfactory facilities to maintain the agency program at current level of performance. This is recommended by yearly testing. | \$0 | \$15,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$15,000 | \$1,500 depreciation per year. |
| 45 | Electric | Repair Blockhouse Walls | 2 | 50 | Electric Fund | Concrete block walls are crumbling along roof line and are in need of repair as detailed in the facilities management plan | \$0 | \$6,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,000 | \$0 |

CAPITAL IMPROVEMENT PLAN FY2015-FY2021

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|----------|-------------------------------|---|------------------|-----------------------|-------------------|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-------------------|-----------------------------------|
| 46 | Electric | Breaker Maintenance | 1 | 5 | Electric Fund | Circuit breakers are mechanical devices that require periodic maintenance to ensure proper operation. A popular misconception is that if a circuit breaker has not tripped due to an over current it is in original condition. In fact, a circuit breaker that sits without opening over long periods can have performance issues. The lubrication of the mechanism, which is vital for its proper operation, can degrade or dry over time and affect the circuit breaker's ability to operate properly. A circuit breaker also can be damaged or degraded after interrupting a fault. | \$0 | \$0 | \$0 | \$0 | \$0 | \$25,000 | \$0 | \$25,000 | \$0 |
| 47 | Electric | Meter / Relay Calibration | | | Electric Fund | Regular inspection and maintenance of relays is critical in protecting electrical systems from unscheduled outages. Relays will nuisance trip when set too low or if not coordinated, the wrong relay may trip and bring down a large portion of the system. Many factors can influence the operation of protective relays. These include changes in load, replacement of equipment, dust or dirt from the environment or age. | \$25,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$25,000 | \$0 |
| 48 | Electric | Pole Replacement and Line Reconstruction | | | Electric Fund | Most of the older poles in the City of Marshall are Creosote treated poles and have a life expectancy of 30 - 40 years. However, Creosote, is not environmentally acceptable by today's standards. In most recent history, the City has purchased Penta and CCA treated poles. Many of the poles in the City of Marshall's electric system have aged way beyond 60 years and are in desperate need of replacement. The plan is to replace several poles and conductor (if needed) per year to get the poles in the system more environmentally friendly and safe. | \$80,000 | \$80,000 | \$80,000 | \$80,000 | \$80,000 | \$80,000 | \$0 | \$480,000 | \$9.6k/yr dep |
| 49 | Electric | Circuit Reclosers and SCADA Operated Sectionalizing | 1 | 20 | Electric Fund | Auto-reclosers are used in coordinated protection schemes for overhead line power distribution circuits. Auto-recloser/sectionalizing switches will make several pre-programmed attempts to re-energize the line unlike blown fuses which require manual replacement. Auto-reclosers are made in single-phase and three-phase versions. Controls for the auto-reclosers range from the original electromechanical systems to digital electronics with metering and SCADA functions. | \$50,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$50,000 | \$2.5k/yr deprec. |
| 50 | Electric | Upgrade Plant #1 House Power Panels | 1 | 30 | Electric Fund | Maintain the equipment for safe and efficient operation by upgrading fuse-type panels with newer circuit breaker panels through a 4-year program. Old panels and wiring have been in place for 50+ years and could become a fire hazard. | \$7,500 | \$7,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$15,000 | \$500/yr depreciation. |
| 51 | Electric | Raceway/Dam Maintenance | 2 | 20 | Electric Fund | Maintain the structures for safe & efficient operations to meet FERC mandates/licensing. This is a 5-year maintenance program of the concrete structures. | \$15,000 | \$15,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$30,000 | \$0 |
| 52 | Electric | Pole Inventory and inspection | 1 | 10 | Electric | Project will update the GIS by collecting vital information to improve efficiency of the electric department when responding to routine maintenance and emergency responses. Information collected will include size, type, attachments, and condition. Project will also include photographing the poles and labeling them. | \$20,000 | \$20,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$40,000 | Increase in department efficiency |
| 52-1 | Electric | Pole Replacement and Line Reconstruction | 1 | 50 | Electric Fund | Most of the older poles in the City of Marshall are Creosote treated poles and have a life expectancy of 30 - 40 years. However, Creosote, is not environmentally acceptable by today's standards. In most recent history, the City has purchased Penta and CCA treated poles. Many of the City of Marshall's electric system have aged way beyond 60 years and are in desperate need for replacement. The plan is to replace several poles and conductor (if needed) per year to get the poles in the system more environmentally friendly and safe. | \$80,000 | \$80,000 | \$80,000 | \$80,000 | \$80,000 | \$80,000 | \$0 | \$480,000 | \$9,600/year depreciation |
| 52-2 | Electric | Meter / Relay Calibration | 1 | 3 | Electric Fund | Regular inspection and maintenance of relays is critical in protecting electrical systems from unscheduled outages. Relays will nuisance trip when set too low or if not coordinated, the wrong relay may trip and bring down a large portion of the system. Many factors can influence the operation of protective relays. These include changes in load, replacement of equipment, dust or dirt from the environment or age. | \$25,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$25,000 | |

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|----------|-------------------------------------|--|------------------|-----------------------|--|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-------------------|--|
| 53 | Fire | Structural Fire Fighting Protective Clothing Purchase | 1 | 10 | General Fund or FEMA Grant with a 5% match | With our turn-out gear being quickly outdated and non-compliant, it is imperative to set up a program to not only keep our fire fighters in current gear but to lessen the financial burden of having to make a one time purchase. This CIP should be placed in perpetuity so as to keep up with the ever changing standards and rules for protective clothing. | \$10,500 | \$12,000 | \$12,000 | \$0 | \$0 | \$12,000 | \$0 | \$46,500 | Currently the State of Michigan has mandated that all structural fire fighting protective clothing must meet or exceed the 2000 edition of the National Fire Protection Association's standard for structural fire fighting protective clothing. 24 of our fire fighters have this gear. 10 of our fire fighters are issued the 1997 edition of the N.F.P.A. standard for gear or in a combination thereof. |
| 54 | Fire | Personal Alert Safety System (P.A.S.S. Device) Replacement | 3 | 5 | General Fund | P.A.S.S. devices attached to turn out gear, are a means by which if a fire fighter becomes incapacitated, trapped, or disoriented, the device can activate an audible alarm, either automatically (motionless for 30 seconds) or manually (by the fire fighter), to let others know that the fire fighter is in distress and needs assistance. Our P.A.S.S. devices currently have a time weighted thermal exposure alarm (so many degrees times so many minutes), too. This notifies the fire fighter that they are in an atmosphere that's exceeding the protection limits of their turn out gear. This project is renewed every 5 years to be in compliance with manufacturer's recommendation and MIOSHA standards. | \$0 | \$12,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$12,500 | Our current inventory of P.A.S.S. Devices, purchased in 2004, are quickly reaching their end of life. Grace Industries, the manufacturer of our Super PASS II, lists in their instruction and maintenance guide that the device needs to be retired from service 3-5 years from the date of purchase, depending on use and abuse. This is supported by N.F.P.A 1982, 2007 edition and is adopted by MIOASHO by reference (1998 edition) in Part 74, Standards for Fire Fighting. |
| 55 | Fire | SCBA Masks | 1 | 7 | General Fund | It is the intent of the Marshall Fire Department to provide safety equipment that meets and/or exceeds industry standards. This project will allow the agency to provide SCBA breathing equipment that is fit tested and assigned to each firefighter. Doing so relieves undue hazards and risks to the firefighters and liability to the City of Marshall. | \$6,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,000 | The current condition of the SCBA masks are approximately 14yrs old. Recently all firefighters retrieve a mask that is stored in the fire apparatus. The current protocol has a firefighter retrieve one of those masks from the apparatus. This will allow the department to issue a mask specifically to each firefighter to assure compliance and best practices. We will also have masks available on the apparatus in case of malfunction or other needs. |
| 56 | Fire | Power Tools | 1 | 6 | General Fund | Power saws, chain saws, rescue saws, positive pressure fans. Current equipment equipment does not meet minimum requirements | \$8,000 | \$0 | \$0 | \$0 | \$0 | \$9,000 | \$0 | \$17,000 | Equipment is used for training and fire fighting techniques. Required equipment for life safety. |
| 57 | Fire | SCBA Gear | 2 | 10 | General Fund | Our current self contained breathing apparatus are out of compliance. Parts are no longer available. | \$0 | \$245,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$245,000 | |
| 58 | Fire | Thermal Imaging Camera | 2 | 10 | General Fund | Thermal Imaging Cameras are needed to find possible fire in confined or obstructed areas. This included inside walls, chimney, etc. | \$15,000 | \$15,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$30,000 | Current equipment is beginning to fail and the costs of repairs are not justified. |
| 59 | Fire | Confined Space Rope | 1 | 5 | General Fund | Used to tie off officers during SAR and for hoisting material to other floors in buildings and onto the roofs. | \$7,000 | \$0 | \$0 | \$0 | \$0 | \$7,500 | \$0 | \$14,500 | Currently ALL rope is out dated and had a recent failure during a training exercise. |
| 60 | Fire | Fire Hose | 2 | 20 | General Fund | Current hose is out of date for industry standard. It is currently allowed for 20 years. Our hose will need to be replaced in sections. | \$5,000 | \$5,000 | \$3,000 | \$0 | \$0 | \$0 | \$0 | \$13,000 | We will begin replacing hose to meet the needs for the next 20 years. |
| 61 | Fire | Hose Tester | 3 | 10 | General Fund | Current tester is beginning to need repairs and should be replaced in the next 3 years if possible. | \$0 | \$0 | \$5,100 | \$0 | \$0 | \$0 | \$0 | \$5,100 | needed to test hoses for failure and damage. Life safety issue. |
| 62 | Fire | Hose Washer | 3 | 10 | General Fund | Used to maintain and clean hose after use. This allows the life of the hose to be extended and reduce costs over time | \$0 | \$0 | \$0 | \$14,000 | \$0 | \$0 | \$0 | \$14,000 | Current hose washer is showing signs of repair. |
| 63 | Fire | Portable Radios | 2 | 7 | General Fund | VHF Radios, pagers and base | \$0 | \$5,000 | \$0 | \$0 | \$5,000 | \$5,000 | \$0 | \$15,000 | Replacement for on scene communications |
| 64 | Local Development Finance Authority | Watermain Loop | 3 | 50 | LDFA bond & MEDC Grant | Construction of a 12" water main from Woolley Drive & Kalamazoo Ave southward to the Brooks, then east to the Pratt Avenue cul de sac | | | \$624,000 | | | | | \$624,000 | None |
| 65 | Local Development Finance Authority | Oliver Drive Extension | 3 | 50 | LDFA bond & MEDC Grant | Infrastructure installation to extend Oliver Street to the Uddell property | | \$400,000 | | | | | | \$400,000 | Unknown |
| 66 | Marshall House | Resurface and Seal Parking Lot | 3 | 15 | Marshall House Fund | Remove 1 1/2" of asphalt and pave new 1 1/2" layer of asphalt with 5 year seal coat and striping (43340 sq ft) | \$0 | \$0 | \$0 | \$65,010 | \$0 | \$0 | \$0 | \$65,010 | The minimal maintenance adds to the useful life of the parking lot. |
| 67 | Marshall House | Apartment Remodeling - 100 Units | 1 | 5 | HUD Replacement Reserve | Remove old and replace with new cabinets, countertops and floor coverings with vinyl base. Current items from original construction in 1979. | \$0 | \$178,800 | \$178,800 | \$178,800 | \$178,800 | \$178,800 | \$0 | \$894,000 | Add depreciation expense of \$7,000 annually. |
| 68 | Marshall House | Annual Vacancy Maintenance | 1 | 4 | Marshall House Fund | Carpeting, painting, vinyl and (4) ADA tub replacements when units become vacant. | \$13,250 | \$13,250 | \$13,250 | \$13,250 | \$13,250 | \$13,250 | \$0 | \$79,500 | To provide a clean & healthy unit that meets Fair Housing Requirements |
| 69 | Marshall House | Refurbish Canopy and Balcony | 2 | 4 | Marshall House Fund | *Refeather balcony floor to weeps. Sandblast and paint entrance canopy and balconies | \$30,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$30,000 | To improve on the water infiltration issues on the building structure |
| 70 | Marshall House | Phase 2 of Fire Board and Alarm System. Add Alarm Notifications to each unit | 1 | 10 | Marshall House Fund | Allowance for additional alarms to be installed in each unit to comply with code | \$41,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$41,000 | Continue to bring system up to NFPA code in phases |

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|----------|-------------------------------|--|------------------|-----------------------|---------------------|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-------------------|---|
| 71 | Marshall House | Sidewalk Replacement | 2 | 1 | Marshall House Fund | Allowance for replacement of deteriorated concrete sidewalk (10% replacement) | \$9,800 | \$9,800 | \$9,800 | \$9,800 | \$9,800 | \$9,800 | \$9,800 | \$68,600 | To improve the visible faults in the pavement and walkways and improve the deficiency rating from a Physical Assessment of the building. |
| 72 | Marshall House | Replace Steel Entrance Service Doors | 3 | 1 | Marshall House Fund | They are the original doors of the facility and have long outlived their expected life. | \$0 | \$19,800 | \$0 | \$0 | \$0 | \$0 | \$0 | \$19,800 | Replacement insures safety and security of the building as well as increased energy efficiency. Will improve the deficiency rating on the Physical Assessment of the building. |
| 73 | Marshall House | Exterior Brick Power Cleaned, Joints Re-tucked | 4 | 25 | Marshall House Fund | The re-sealing of the brick is the minimal amount of maintenance required to prevent further water infiltration into interior of apartments causing further damage. | 0 | \$0 | \$39,840 | \$0 | \$0 | \$0 | \$0 | \$39,840 | Preserving brick and health and safety of tenants. |
| 74 | Marshall House | Renovation of Salon | 4 | 25 | Marshall House Fund | The salon and its equipment have long outlived its estimated useful lifespan. | \$0 | \$0 | \$0 | \$6,000 | \$0 | \$0 | \$0 | \$6,000 | Insures a convenient service for tenants with limited mobility, especially during winter months. |
| 75 | Marshall House | Replace Water Softeners | 2 | 20 | Marshall House Fund | The water softeners will be exceeding their useful lifespan in fifteen years and will need to be replaced. | \$0 | \$0 | \$8,600 | \$0 | \$0 | \$0 | \$0 | \$8,600 | Future will increase energy savings and will insure continued efficient operations of boilers and heaters. |
| 76 | Marshall House | Smoke Detector Replacement | 2 | 20 | Marshall House Fund | Replace apartment smoke detectors and install new in bedrooms, interconnected to living area | \$38,760 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$38,760 | Under advisement of the City of Marshall Fire Department, the status of the systems should be upgraded for the health and safety of all tenants. |
| 77 | Marshall House | Parking Lot Lighting | 1 | 40 | Marshall House Fund | Replace parking lot lighting | \$0 | \$13,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$13,500 | Tenants requests for improvement received. Lighting inadequate for the safety of the tenants. |
| 78 | Marshall House | Pole Mounted Lighting | 4 | 25 | Marshall House Fund | Replace pole mounted site lighting for pedestrian walkways | \$0 | \$32,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$32,000 | Tenant requests for improvement received. Lighting inadequate for the safety of the tenants. |
| 79 | Marshall House | Public Restrooms | 2 | 40 | Marshall House Fund | Upgrade the public restrooms to ADA compliant status | \$15,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$15,000 | Per Section 604/ADA Study, not in compliance |
| 80 | Marshall House | Office Remodel | 4 | 25 | Marshall House Fund | Upgrade the office to ADA compliant status | \$40,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$40,000 | Per Section 604/ADA Study, not in compliance |
| 81 | Marshall House | Air Conditioner Sleeves | 4 | 25 | Marshall House Fund | Replace all air conditioning sleeves for each apartment | \$17,415 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$17,415 | Experiencing water leakage issues with air conditioners. Not appropriate drainage provided with original sleeves. Upgrades will eliminate future damage to the building and units. |
| 82 | Marshall House | Window Repair/Water Infiltration | 4 | 40 | Marshall House Fund | Replace and Repair the flashing of nine (9) apartment windows | \$40,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$40,000 | To improve the status of the continual water damage caused by deteriorating flashing around the windows. |
| 83 | Marshall House | Sign Refurbishing | 2 | 20 | Marshall House Fund | Refurbish property sign w/new landscaping and electric for illuminating sign | \$0 | \$32,400 | \$0 | \$0 | \$0 | \$0 | \$0 | \$32,400 | To improve on the marketability of the Marshall House |
| 84 | Marshall House | Curb Replacement | 3 | 10 | Marshall House Fund | Estimate replacing 20% of curbing | \$0 | \$0 | \$0 | \$42,000 | \$0 | \$0 | \$0 | \$42,000 | Original curbs are in fair condition per Physical Assessment of the site. To improve the rating from the assessment. |
| 85 | Marshall House | Gazebo Refurbishing | 2 | 4 | Marshall House Fund | Refurbish gazebo, clean roof & add electric with lighting | \$0 | \$0 | \$0 | \$17,750 | \$0 | \$0 | \$0 | \$17,750 | Tenant request for improvements. |
| 86 | Marshall House | Ceiling Tiles | 4 | 20 | Marshall House Fund | Replace suspended ceiling tiles in common area rooms | \$0 | \$0 | \$0 | \$26,325 | \$0 | \$0 | \$0 | \$26,325 | Improves on the appearance |
| 87 | Marshall House | Intercom Replacement | 2 | 20 | Marshall House Fund | Replace intercom system | \$0 | \$0 | \$27,500 | \$0 | \$0 | \$0 | \$0 | \$27,500 | Tenant requested improvements. |
| 88 | Marshall House | Glass replacement in apartment windows | 1 | 50 | Marshall House Fund | Apartment windows have condensation trapped between the panes of glass | \$4,004 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$4,004 | Improves the integrity of the windows and will insure comfort |
| 89 | Marshall House | Access Panel Purchase and Installation | 2 | 10 | Marshall House Fund | Install panels in corridors to give access to the buildings plumbing system | \$8,113 | \$8,113 | \$0 | \$0 | \$0 | \$0 | \$0 | \$16,226 | No existing access to plumbing issues currently in the building. To rectify the current situation which is costly for repairs, installation of fire rated access panels will allow quick and accurate troubleshooting and reduce the cost repairs |
| 90 | Motor Pool | Roof Replacement and Building Upgrades | 2 | 75 | General Fund | The roof has been inspected to determine the cost to fix the leaks. Because of the style of roof (nails are exposed and fixed so roof cannot expand and contract) repairs would be of little effect. \$10,000 would pay for an architect to inspect the building and form a plan for roof, sidewall repairs, infra-red heating design and insulation. \$200,000 should cover repairs based on a preliminary estimate of \$110,000 to replace the roof. | \$0 | \$10,000 | \$0 | \$200,000 | \$0 | \$0 | \$0 | \$210,000 | Reduction in Maintenance |
| 91 | Motor Pool | 2016 Purchases | 2 | Variable | Motorpool | PSB Van, DPW Salt Truck, Elec Brush Chipper, Police Cruiser | \$256,600 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$256,600 | Reduction in Maintenance |
| 92 | Motor Pool | 2017 Purchases | 2 | Variable | Motorpool | Elec Pickup, DPW Plow Truck, DPW 1-ton dump, 2 police cruisers | \$0 | \$262,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$262,000 | Reduction in Maintenance |

CAPITAL IMPROVEMENT PLAN FY2015-FY2021

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|----------|-------------------------------|---|------------------|-----------------------|---|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-------------------|---|
| 93 | Motor Pool | 2018 Purchases | 2 | Variable | Motorpool | WW Pickup, DPW Pickup, DPW 1-ton Dump, REC Mower, CEM 4 mowers, Police Cruiser, Elec Digger Truck, DPW Tree Truck, DPW Plow Truck, DPW Vacator Truck, DPW Loader | \$0 | \$0 | \$1,204,000 | \$0 | \$0 | \$0 | \$0 | \$1,204,000 | Reduction in Maintenance |
| 94 | Motor Pool | 2019 Purchases | 2 | Variable | Motorpool | MP Pickup, REC tractor, Police 2 Cruisers, DPW 2 mowers, PH Mower | \$0 | \$0 | \$0 | \$151,000 | \$0 | \$0 | \$0 | \$151,000 | Reduction in Maintenance |
| 95 | Motor Pool | 2020 Purchases | 2 | Variable | Motorpool | Equipment Replacement TBD | \$0 | \$0 | \$0 | \$0 | \$150,000 | \$0 | \$0 | \$150,000 | Reduction in Maintenance |
| 96 | Motor Pool | 2021 Purchases | 2 | Variable | Motorpool | Equipment Replacement TBD | \$0 | \$0 | \$0 | \$0 | \$0 | \$150,000 | \$0 | \$150,000 | Reduction in Maintenance |
| 97 | Parks | Brooks Nature Park 16 x 20 Shelter | 2 | 20 | Special Projects Fund-Brooks Nature Project Fund Balance from 100% DNRE Grant | This will be an area for those using the park to take refuge during adverse weather conditions. It will be open on three sides. One side will be closed to help block the wind or rain from those occupying the structure. The ceiling area will be enclosed to keep wild life from using the trusses as a nesting area. | \$0 | \$0 | \$0 | \$0 | \$10,000 | \$0 | \$0 | \$10,000 | Increase in maintenance costs. |
| 98 | Parks | Playground Ground Cover replacement | 3 | 20 | General Fund | As suggested by the recent playground inspection new mulch should be install in all play structures throughout the city. Mulch needs to be replaced every 5 years. | \$8,000 | \$0 | \$0 | \$0 | \$0 | \$8,000 | \$0 | \$16,000 | Potential reduction in accident liability |
| 99 | Parks | Poured in Place Rubber Surface | 3 | 20 | General Fund, possibly DNR grants, local Foundations | The existing rubber flooring inside Kids Kingdom is original to the construction and is missing in many areas. | \$25,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$25,000 | Potential reduction in accident liability |
| 100 | Parks | South Ketchum Ground Levelling | 3 | 30 | General Fund, possibly DNR grants, local Foundations | The area behind Kids Kingdom needs to be leveled, top-soled, and seeded so it can be maintained with a finish mower. | \$15,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$15,000 | Increase in maintenance costs. |
| 101 | Parks | Rice Creek Final Weir Adjustment | 3 | 15 | General Fund | When the Rice Creek Dams were removed the final weir placement was delayed until the culvert into N. Ketchum Parks was replaced. The culvert was replaced in FY14 and a permit was issued for the adjustment which expires in 12/18 | \$0 | \$20,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$20,000 | None |
| 102 | Parks | Riverwalk tree clearance | 2 | 10 | General Fund | Riverwalk has been experiencing some damage due to trees for the past few years. Project will safely remove any tree that may damage the riverwalk and raise the category. | \$10,000 | \$10,000 | \$10,000 | \$0 | \$0 | \$0 | \$0 | \$30,000 | Reduction in repair cost. |
| 103 | Parks | City entry sign repainting | 2 | 15 | General Fund | Decorative signs along the major entry routes into the city are in need of being repainted | \$0 | \$0 | \$0 | \$25,000 | \$0 | \$0 | \$0 | \$25,000 | None |
| 104 | Parks | Skate Park Relocation | 2 | 15 | General Fund | Current location of skateboard park presents challenges with oversight and enforcement. New location will be highly visible and easily enforceable. Community group will be responsible for relocating equipment and installing new concrete pad and the City of Marshall will purchase the land. | \$0 | \$0 | \$0 | \$55,000 | \$0 | \$0 | \$0 | \$55,000 | Reduction in maintenance of N. Ketchum Park |
| 105 | Parks | Shearman Park Development | 3 | 50 | General Fund/ Misc Grants | The City acquired the land where the Shearman School once stood from Marshall Public Schools. A steering committee was formed to help identify the needs of the city and desires of the neighborhood. The park development will help to further the needs of the community, one of which is the proper spacing of parks. | \$0 | \$145,700 | \$0 | \$0 | \$0 | \$0 | \$300,000 | \$445,700 | Increase in maintenance costs. |
| 106 | Parks | Phase V Riverwalk Design / Construction | 2 | 50 | General Fund 25%, Local Grant 75% | Design and construction of the next phase of Kalamazoo Riverwalk extending from Kalamazoo Ave. westerly to Pearl St. sub-station area. | \$0 | \$0 | \$0 | \$0 | \$37,500 | \$375,000 | \$1,237,500 | \$1,650,000 | Increase in maintenance costs. |
| 107 | Parks | South Ketchum Parking Lot Expansion | 1 | 10 | General Fund | With the addition of the Kids Kingdom current and future uses of the park area, additional parking is needed. The City could need to purchase additional property and then install storm sewer. | \$0 | \$0 | \$52,000 | \$0 | \$0 | \$0 | \$0 | \$52,000 | Increase in maintenance costs. |
| 108 | Parks | Improve Park Signage | 2 | 10 | General Fund, possibly DNR grants, local Foundations | Improve/Replace park signage | \$0 | \$15,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$15,000 | None |
| 109 | Planning & Zoning | Master Plan and Zoning Ordinance Update | 1 | 5-10 years | General Fund | Consultant hired to update Master Plan and Zoning/Sign ordinances. Include HCOD and other updates necessary. | 40,000 | 0 | 0 | 0 | 0 | 0 | 0 | \$40,000 | Maintenance. MP and ordinances are necessary for proper administration of the City. |
| 110 | Planning & Zoning | Non-Motorized Plan | 1 | 5-10 years | General Fund | Consultant will assist City in adding an additional chapter to the Master Plan for a Non-Motorized Plan. | 5,000 | 0 | 0 | 0 | 0 | 0 | 0 | \$5,000 | The addition of this plan will allow for mandatory MDOT sidewalk replacement in project areas and open the City to new grant possibilities. |
| 111 | Police | Protective Vests | 1 | 5 | General Fund or Grant | Protective armor vests are worn by all personnel wearing a uniform. It is a contractual agreement that the City of Marshall provide the vests. It is also an industry standard to provide and wear the protective armor. | \$5,000 | \$0 | \$0 | \$0 | \$5,000 | \$5,000 | \$9,500 | \$24,500 | This is an officer safety issue and one that has proven to reduce or eliminate injuries and also saved lives. This has significant savings should a catastrophic event occur. |
| 112 | Police | Police Vehicle Change-over | 1 | 4 | General Fund | To purchase all new equipment other than radios for the new vehicles beginning in 2011. This is due to the crown Victoris no longer be produced, therefore a new design vehicle will be utilized. This will not allow the current equipment to change-over to the new design. | \$6,300 | \$13,000 | \$6,300 | \$6,500 | \$6,500 | \$6,500 | \$0 | \$45,100 | Provide safety equipment and emergency equipment to all new vehicles. |

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|----------|-------------------------------|--|------------------|-----------------------|--|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-------------------|---|
| 113 | Police | Police Vehicle Video Equipment | 1 | 5 | General Fund | Patrol car cameras are used daily by this agency. We utilize the cameras to document crimes, actions by offenders, and officers. The Marshall Police Department has a Policy and Procedure stating that while on patrol the car video has to be on and functioning. The audio must be engaged whenever contact with the public is made. The cameras are an asset to the City of Marshall as it reduces liability and also aids in conviction of crimes. | \$5,500 | \$0 | \$0 | \$6,000 | \$6,000 | \$6,000 | \$4,000 | \$27,500 | The cameras provide crucial documentation of police practices public contacts. They are an industry standard and are useful in court presentations, training issues, and reduction liability. |
| 114 | Police | Toughbook H2 Tablet | 1 | 5 | General Fund | Patrol car computers are used daily by this agency. We utilize the computers to document crimes, actions by offenders, officers, dispatch communications, GPS functions and officer safety. The Marshall Police Dept has a policy and procedure stating that while on patrol the computer has to be on and functioning. The computers are an asset to the City of Marshall as it reduces liability ad also aids in patrol operations. | \$5,500 | \$0 | \$5,800 | \$5,800 | \$0 | \$0 | \$1,000 | \$18,100 | The computers provide crucial documentation of police reports, dispatch complaints, report writing, GPS functions etc for police operations while in the vehicle. |
| 115 | Police | Tasers | 1 | 7 | General Fund | Current Tasers are no longer manufactured and replacement will be required within 2 years. | \$0 | \$8,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$8,500 | this is an officer safety equipment |
| 116 | PSB Operations | Exterior Maintenance | 2 | 30 | Department Cost Allocation - 55% Electric, 28% GF, 9% DART, 8% Water | PSB exterior needs to be washed and sealed to keep the concrete aesthetically pleasing. | \$7,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$7,000 | None |
| 117 | PSB Operations | PSB Mill and Pave Asphalt Parking Lot. Add Electronic Gate to North Entrance | 3 | 30 | Department Cost Allocation - 55% Electric, 28% GF, 9% DART, 8% Water | Parking lot is deteriorating due to heavy vehicles (garbage trucks, line trucks, delivery trucks, etc.) using the main parking lot to access the delivery doors and refuse sites. The parking lot was not designed for this kind of use. After paving, heavy traffic will be re-routed to the north side of the building. | \$0 | \$0 | \$0 | \$140,000 | \$0 | \$0 | \$0 | \$140,000 | Reduced maintenace expenses |
| 118 | PSB Operations | Remove and Replace Floor Covering | 2 | 20 | Department Cost Allocation - 55% Electric, 28% GF, 9% DART, 8% Water | Carpet is showing wear throughout the office portion of the Public Service Building. | \$0 | \$0 | \$140,000 | \$0 | \$0 | \$0 | \$0 | \$140,000 | None |
| 119 | Recreation | Replacement of Athletic Field Light System | 4 | 30 | General Fund Transfer to Electric Fund - Bond | The current lights on diamond #1 & #2 are approaching the end of their expected life. The entire system should be replaced. | \$0 | \$0 | \$300,000 | \$0 | \$0 | \$0 | \$0 | \$300,000 | May be a slight decrease in utilities due to more efficient system. |
| 120 | Recreation | Dug Outs | 4 | 25 | General Fund | To complete recent renovations to Athletic Field, dug outs for diamonds #1 & #2 can provide additional safety and protection to players, add a professional element to the facility and will be visually pleasing which may help expand programming. Postpone from FY18 to FY 21. | \$0 | \$0 | \$0 | \$0 | \$0 | \$25,088 | \$0 | \$25,088 | Potential increased revenue by attracting additional tournaments. |
| 121 | Recreation | Painting & Repairs on Athletic Field Concession/Restroom Building. | 3 | 5 | General Fund | Painting is considered routine maintenance. Small repairs are also needed on porlions of the siding and columns in the covered picnic area. | \$10,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$10,000 | Maintenance |
| 122 | Recreation | Seal Coating Athletic Field Parking Lot & Pathways. Striping of Parking Lot | 4 | 3-5 | General Fund | Seal Coating Athletic Field Parking Lot & Pathways is considered routine maintenance. Seal Coated Sept. 2013. | \$0 | \$8,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$8,500 | Maintenance |
| 123 | Recreation | Sand Volleyball Court Renovations | 4 | 25 | General Fund | Old volleyball court posts will be removed and replaced by posts that can be easily removed for the winter. Purchase new net system. This will allow program expansion for this area. Fence repairs & fence painting also needed. | \$0 | \$9,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$9,000 | Potential increased revenue by expanding programming opportunities. |
| 124 | Recreation | Additional Pavilion at the Athletic Fields | 3 | 10 | General Fund | The Athletic Fields are used not only by Department sponsored activities but rentals and community use as well. A pavilion in-between the outfields of diamond #3 & #4 would provide an additional picnic area. | \$0 | \$0 | \$0 | \$8,500 | \$0 | \$0 | \$0 | \$8,500 | No effect on operational revenues and expenditures anticipated. |
| 125 | Recreation | Recrown Diamonds #1, #2, #3, #4 | 3 | 10+ | General Fund | LASER RECROWN, NEW BATTERS BOX, NEW PITCHING MOUNDS ON ALL FOUR DIAMONDS. CONSIDERED A VITAL PRESERVATION | \$9,700 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$9,700 | Considered Vital/Routine Maintenance |
| 126 | Recreation | Replace Retaining Wall Diamond #3 | 3 | 20+ | General Fund | REPLACE RETAINING WALL ON DIAMOND #3 LOCATED BEHIND THE BACKSTOP. CURRENT WALL IS IN DISREPAIR AND CAN BE CONSIDERED A SAFETY CONCERN. NEW WALL WILL BE DESIGNED TO ACCOMMODATE A 6-8' PATHWAY BEHIND BACKSTOP ALLOWING ACCESSIBILITY TO THE THIRD BASE BENCH AREA. | \$14,700 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$14,700 | No effect on operational revenues and expenditures anticipated.. |
| 127 | Recreation | Replace Backstop DiamondA #3 | 2 | 3-5 | General Fund | REPLACE CURRENT BACKSTOP ON DIAMOND #3. AFTER REPAIR ATTEMPTS BACKSTOP CONTINUES TO BE UNSATISFACTORY AND AT TIMES INTERFERES WITH PLAY. | 0 | \$7,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$7,000 | No effect on operational revenues and expenditures anticipated.. |
| 128 | Recreation | Asphalt Pathway | 4 | 20+ | General Fund | CONSTRUCT ASPHALT WALKING PATHWAY BEHIND BACKSTOP OF DIAMOND #3 CONNECTING TO PATHWAY ON THE SOUTH, ALONG FIRST BASE SIDE OF FIELD. | 0 | \$0 | \$0 | \$0 | \$4,000 | \$0 | \$0 | \$4,000 | No effect on operational revenues and expenditures anticipated. May increase potential for future funding. |

CAPITAL IMPROVEMENT PLAN FY2015-FY2021

| Record # | Department (sort with filter) | Project Title | Priority Ranking | Estimated Useful Life | Source of Funding | Project Narrative/Purpose | 2015-2016 Expenditure | 2016-2017 Expenditure | 2017-2018 Expenditure | 2018-2019 Expenditure | 2019-2020 Expenditure | 2020-2021 Expenditure | Trade in or Grant Share | Total Expenditure | Impact on Operating Budget |
|----------|-------------------------------|---|------------------|-----------------------|-------------------------------------|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-------------------|--|
| 129 | Recreation | Dug-Outs, Diamond #3 & #4 | 4 | 3-5 | General Fund | Dug-outs for diamonds #3 & #4 can provide additional safety and protection to players while separating from spectators which is desired for tournament/league play. This will add a professional element to the facility and may help to expand programming/rentals. POSTPONE PROJECT FROM FY 16 & FY 17 TO FY 19 & FY 20 | \$0 | \$0 | \$0 | \$12,544 | \$12,544 | \$0 | \$0 | \$25,088 | Dug-outs will have low maintenance. This extra amenity may help to attract more field rentals. |
| 130 | Recreation | Asphalt Pathway | 3 | 25 | General Fund | CONSTRUCT ASPHALT WALKING PATHWAY FROM SAND VOLLEYBALL COURTS CONNECTING TO CURRENT PATHWAY WEST OF DIAMOND #2 | \$0 | \$7,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$7,500 | No effect on operational revenues and expenditures anticipated. May increase potential for future funding. |
| 131 | Recreation | Construct retaining wall & asphalt pathway | 2 | 5 | General Fund | CONSTRUCT A RETAINING WALL JUST SOUTH OF DIAMOND #2 ALONG FIRST BASE SIDE OF FIELD. NEW RETAINING WALL WILL BE DESIGNED TO ACCOMMODATE A 6-8' PATHWAY IN SAME AREA. CONSTRUCT PATHWAY. | \$0 | \$0 | \$25,000 | \$0 | \$0 | \$0 | \$0 | \$25,000 | No effect on operational revenues and expenditures anticipated. May increase potential for future funding. |
| 132 | Recreation | Asphalt Pathway | 2 | 25 | General Fund | CONSTRUCT ASPHALT WALKING PATHWAY FROM PARKING LOT SOUTH, INBETWEEN DIAMOND #1 & #2. CONSTRUCT ASPHALT WALKING PATHWAY BEHIND SCORESHED OF DIAMOND #2 CONNECTING TO PATHWAYS ALREADY IN PLACE. | \$0 | \$0 | \$9,500 | \$0 | \$0 | \$0 | \$0 | \$9,500 | No effect on operational revenues and expenditures anticipated. May increase potential for future funding. |
| 133 | Recreation | Asphalt Pathway | 2 | 15 | General Fund | CONSTRUCT ASPHALT WALKING PATHWAY FROM DIAMOND #1 SOUTH, ALONG 3RD BASE SIDE OF FIELD. CONSTRUCT ASPHALT WALKING PATHWAY BEHIND SCORESHED OF DIAMOND #1. BOTH PROJECTS WILL CONNECT TO PATHWAYS ALREADY IN PLACE | \$0 | \$0 | \$0 | \$8,500 | \$0 | \$0 | \$0 | \$8,500 | No effect on operational revenues and expenditures anticipated. May increase potential for future funding. |
| 134 | Recreation | Feasibility Study | 3 | 10 | General Fund/ Misc Grants | STUDY TO EXPLORE THE FEASIBILITY OF A CITY OWNED/OPERATED RECREATION CENTER. | \$0 | \$0 | \$0 | \$0 | \$50,000 | \$0 | \$0 | \$50,000 | A recreation center could potentially increase revenues and expenditures. |
| 135 | Recreation | Asphalt Pathway | 3 | 10 | General Fund | CONSTRUCT ASPHALT WALKING PATHWAY BEHIND SCORESHED OF DIAMOND #4. THIS WILL CONNECT TO PATHWAY ON THE NORTH, 3RD BASE SIDE OF THE FIELD. | \$0 | \$0 | \$0 | \$0 | \$0 | \$4,000 | \$0 | \$4,000 | No effect on operational revenues and expenditures anticipated. May increase potential for future funding. |
| 136 | Recreation | Purchase Play Equipment | 4 | 10 | General Fund | INSTALL PLAY EQUIPMENT AT THE ATHLETIC FIELD ALONG 3RD BASE SIDE OF DIAMOND #1. | \$0 | \$0 | \$0 | \$0 | \$0 | \$35,000 | \$0 | \$35,000 | No effect on operational revenues and expenditures anticipated.. |
| 137 | Recreation | Roofing - Athletic Field Concession/Restroom Building | 4 | 10 | General Fund | Replacement of shingles on Concession/Restroom Building | \$0 | \$0 | \$0 | \$10,000 | \$0 | \$0 | \$0 | \$10,000 | Maintenance |
| 138 | Recreation | Purchase Copier/Printer | 4 | 20 | General Fund | THE TASKALFA 3007 (COPIER/PRINTER) CURRENTLY IN USE WAS PURCHASED NOV. 2010 WITH A LIFE EXPECTANCY OF 10 YRS. PURCHASE REPLACEMENT. | \$0 | \$0 | \$0 | \$0 | \$0 | \$10,000 | \$0 | \$10,000 | Purchase will allow in-house printing, the most economical for the department. |
| 139 | Streets | Sidewalk Ramp Installation | 2 | 50 | General Fund | Repair of 100 sidewalk ramps at intersections under the City's jurisdiction which do not currently have a handicap accessible ramp. | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$0 | \$60,000 | Increased pedestrian safety. |
| 140 | Streets | Bridge Replacement-Monroe Street @ Rice Creek | 2 | 30 | MVH Major 8% - Bond, MDOT Grant 92% | Replacing of 100 year-old structure utilizing match from MDOT grant. | \$0 | \$159,000 | \$0 | \$0 | \$0 | \$0 | \$1,150,000 | \$1,309,000 | Increase safety and load handling of the bridge. |
| 141 | Streets | Bridge Replacement-Marshall Ave @ Kalamazoo River | 2 | 30 | MVH Major 6% - Bond, MDOT Grant 94% | Replacing of 100 year-old structure utilizing match from MDOT grant. | \$0 | \$305,000 | \$0 | \$0 | \$0 | \$0 | \$2,185,000 | \$2,490,000 | Increase safety and load handling of the bridge. |
| 142 | Streets | Street Sign Replacement | 3 | 25 | MVH Major 35%, MVH Local 65% | Signs will be replaced by City crews one quadrant per year. Street signs will begin to be replaced in the fifth year | \$14,000 | \$14,000 | \$14,000 | \$14,000 | \$14,000 | \$14,000 | \$0 | \$84,000 | None. |
| 143 | Streets | Barricade Replacement | 2 | 15 | General Fund | Replacement of traffic barricades and cones that are used for special events, maintenance, and construction. | \$0 | \$0 | \$5,000 | \$0 | \$0 | \$0 | \$0 | \$5,000 | None. |
| 144 | Streets | MDOT - Small Urban Grant Project 2016 | 2 | 10 | Major Streets | Reconstruction of Monroe Street from S. Marshall Avenue to Locust and North Drive from Kalamazoo Avenue to Brewer Street | \$131,250 | \$0 | \$0 | \$0 | \$0 | \$0 | \$375,000 | \$506,250 | Reduction in Maintenance |
| 145 | Streets | Special Tree Removal | 2 | 20 | General Fund | Some trees slated for removal need to be done by professional tree services due to special circumstances or equipment limitations | \$15,000 | \$15,000 | \$15,000 | \$15,000 | \$15,000 | \$15,000 | \$0 | \$90,000 | Reduction in Maintained |
| 146 | Streets | Local Street Rehabilitation | 2 | 20 | General Fund | FY2016 - Repave W. Green Street from S. Kalamazoo to Dobbins Street and Arms Street from Fountain Street to Mid block. FY 2017 - Repave Gorham Street and Liggett Road and crackfill approximately 7.5 miles of road. FY 2018 - Repave N. Liberty from Michigan Avenue to Forest Street and Locust Street. FY 2019 to 2021 is a \$250k per Road Report. Project locations TBD. | \$265,000 | \$170,000 | \$225,000 | \$250,000 | \$250,000 | \$250,000 | \$0 | \$1,410,000 | Reduction in maintenance cost. |
| 147 | Streets | New Sidewalk Installation | 2 | 30 | General Fund | Sidewalks include Michigan Avenue, North Drive from Madison to Marshall Avenue, Pearl from Kalamazoo to Riverwalk Access, Forest Street, O'Keefe, and Woodruff Drives, Sherman from Pistasanchia to Verona Road, Hobart from Kalamazoo to Brewer East Drive from Forest to Manu, Prospect where missing, Greenfield from Verona to Michigan, Birch and Mulberry where missing. | \$30,000 | \$30,000 | \$30,000 | \$30,000 | \$30,000 | \$30,000 | \$0 | \$180,000 | Increased cost in the form of sidewalk repairs. |

CAPITAL IMPROVEMENT PLAN FY2015-FY2021

| Record # | Department (sort with filter) | Project Title | Priority Ranking | Estimated Useful Life | Source of Funding | Project Narrative/Purpose | 2015-2016 Expenditure | 2016-2017 Expenditure | 2017-2018 Expenditure | 2018-2019 Expenditure | 2019-2020 Expenditure | 2020-2021 Expenditure | Trade In or Grant Share | Total Expenditure | Impact on Operating Budget |
|----------|-------------------------------|--|------------------|-----------------------|---|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-------------------|--|
| 148 | Wastewater | I & I Study (Inflow and Infiltration) | 2 | 15 | Wastewater Fund | An I & I Study will determine where the infiltration and inflow areas are in the City's Sewer System. This will allow us to budget in the future the repairs of the City's sewers. | \$0 | \$0 | \$65,000 | \$0 | \$0 | \$0 | \$0 | \$65,000 | Reduction in Plant expenses and increase in capital outlay. |
| 149 | Wastewater | Septage Receiving Station | 4 | 20 | Wastewater Fund - Bond | This project will provide a place for dumping septage in Calhoun County. State laws require septage to be dumped at an approved receiving station if within a 25 miles radius of such a station. Currently there is no such facility in Calhoun County. This is an investment in the environmental health of Calhoun County. | \$0 | \$0 | \$0 | \$1,000,000 | \$0 | \$0 | \$0 | \$1,000,000 | Increase in revenue and offsetting increase in expenditures. |
| 150 | Wastewater | Automated Meter Information Project | 2 | 20 | Wastewater Fund - Bond or Installment Purchase Contract | This system will automate the collection of meter readings and data from a centrally located facility eliminating the need for door to door readings, reduce or eliminate inaccurate readings and flag problems or tampering with a meter. This system will also provide us with an Outage Management System (OMS), pinpointing back to what device (Breaker, Recloser, Fuse) the outage originates from therefore reducing outage response time. The system will be fully functional within existing ESRI map framework and be ready for immediate integration with the proposed "mPower Innovations" AMI/OMS software. The system will be scalable and capable of pulling in all other available and future layers and data sources. | \$525,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$525,000 | Reduction in meter reading cost. |
| 151 | Wastewater | Door and Window Replacement | 2 | 25 | Wastewater Fund | This project will entail replacing a number of exterior doors and windows in the various buildings at the Wastewater Plant. Some of these doors have been damaged by the naturally corrosive atmosphere present. Others need replacing due to age. The windows needing replacement are due to age and deterioration. | \$25,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$25,000 | Reduction in utility cost. |
| 152 | Wastewater | South Marshall & Hughes Lift Station Replacement | 2 | 25 | Wastewater Fund | Due to the age (20 yrs) and on-going maintenance to the lift station replacement is recommended. The new station will be relocated as it is currently in the green space between the curb and sidewalk. A new location will increase employee safety. | \$0 | \$300,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$300,000 | New station will save on maintenance costs. |
| 153 | Wastewater | Partello Road Lift Station Replacement | 2 | 25 | Wastewater Fund | Due to the age (20 yrs) and on-going maintenance to the lift station replacement is recommended. The new station will be relocated as it is currently in the green space between the curb and sidewalk. A new location will increase employee safety. | \$0 | \$300,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$300,000 | Reduction in maintenance cost. |
| 154 | Wastewater | New Sludge Thickening/Dewatering Process | 2 | 20 | Wastewater Fund | The current equipment will be 20 years old and the polymer (thickening agent) used in the process is no longer produced. A suitable replacement is not expected. We have enough polymer to last about 4 years at our current rate. With a new system, Class A biosolids may be achieved. | \$0 | \$0 | \$500,000 | \$0 | \$0 | \$0 | \$0 | \$500,000 | Increase in revenue from possible sale of biosolids. |
| 155 | Wastewater | Grit Removal System | 3 | 20 | Wastewater Fund | A grit removal system installed at the headworks will reduce wear on the pumps and piping in the plant. | \$0 | \$0 | \$0 | \$0 | \$500,000 | \$0 | \$0 | \$500,000 | Reduction in maintenance cost. |
| 156 | Wastewater | New Raw Sewage Pump VFDs | 2 | 10 | Wastewater Fund | Current VFDs need to be replaced due to age. Adding a third VFD to our third pump will allow us to rotate the pumps and increase the useful life of all three raw sewage pumps. | \$0 | \$0 | \$0 | \$25,000 | \$0 | \$0 | \$0 | \$25,000 | Reduction in maintenance cost. |
| 157 | Wastewater | Channel Monster Cartridge Replacement | 1 | 5 | Wastewater Fund | It is recommended by the manufacturer to replace the cutter cartridge in the Channel Monster every five years. | \$30,000 | \$0 | \$0 | \$0 | \$0 | \$35,000 | \$0 | \$65,000 | Reduction in maintenance cost. |
| 158 | Wastewater | Muffin Monster cartridge replacement | 2 | 5 | Wastewater Fund | It is recommended by the manufacturer to replace the cutter cartridge in the in-line Muffin Monster every five years. We have three of these units. | \$0 | \$0 | \$25,000 | \$0 | \$0 | \$0 | \$0 | \$25,000 | Reduction in maintenance cost. |
| 159 | Wastewater | Lyon Lake Pump Replacement | 1 | 20 | Wastewater Fund | DUE TO THE AGE (20+YRS) OF THE ORIGINAL PUMPS, AND THE FACT THAT THEY HAVE BEEN REBUILT NUMEROUS TIMES, PUMP REPLACEMENT IS RECOMMENDED. REPLACEMENT WILL BE WITH FLYGT BRAND TO ACHIEVE CONSISTANCY WITH OUR NEWER PUMP STATIONS. FOUR PUMPS WILL BE REPLACED IN FY14/15 AND FY15/16 | \$25,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$25,000 | Reduction in maintenance cost. |
| 160 | Wastewater | Concrete Tank Repairs | 3 | 30 | Wastewater Fund | REPAIRS TO THE AGING CONCRETE TANKS (CIRCA 1955 AND 1975) ARE RECOMMENDED TO EXTEND THE LIFE OF THE FACILITIES | \$0 | \$0 | \$0 | \$0 | \$0 | \$75,000 | \$0 | \$75,000 | none. |
| 161 | Wastewater | UV Disinfection system | 4 | 25 | Wastewater Fund | REPLACE CURRENT CHLORINE DISINFECTION WITH UV LIGHT DISINFECTION | \$0 | \$0 | \$0 | \$0 | \$0 | \$500,000 | \$0 | \$500,000 | Reduction in chemical cost. Possible increase in utility cost. |
| 162 | Wastewater | Sewer Lining | 1 | 30 | Wastewater Fund | Project will line sewers which have experienced failure and root penetration. FY 16 - Forest Street and North Drive. FY 18 - TBD. FY 20 - TBD | \$60,000 | \$0 | \$60,000 | \$0 | \$60,000 | \$0 | \$0 | \$180,000 | Reduction in maintenance and repair |
| 163 | Wastewater | Asset Management Program | 1 | 10 | Wastewater Fund | An asset management program is anticipated as a condition of our NPDES permit renewal next year. | \$75,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$75,000 | none. |
| 164 | Wastewater | Asset Management Program | 2 | 15 | Wastewater Fund | Replacement of aging automatic sampling equipment at the Plant. | \$0 | \$25,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$25,000 | Reduction in maintenance cost. |

CAPITAL IMPROVEMENT PLAN FY2015-FY2021

| Record # | Department (sort with filter) | Project Title | Priority Ranking | Estimated Useful Life | Source of Funding | Project Narrative/Purpose | 2015-2016 Expenditure | 2016-2017 Expenditure | 2017-2018 Expenditure | 2018-2019 Expenditure | 2019-2020 Expenditure | 2020-2021 Expenditure | Trade In or Grant Share | Total Expenditure | Impact on Operating Budget |
|----------|-------------------------------|--|------------------|-----------------------|--|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-------------------|---|
| 165 | Wastewater | Asset Management Program | 2 | 15 | Wastewater Fund | Replacement of total phosphorus test equipment and adoption of newer EPA approved technique. | \$0 | \$10,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$10,000 | Reduction in labor costs. |
| 166 | Water | Replace Chlorine Gas with Sodium Hypochlorite | 4 | 20 | Water Fund | Replace chlorine gas used for disinfecting the water with sodium hypochlorite. This is for safety reason. Presently the City is in compliance with MDEQ but regulations could change. | \$0 | \$0 | \$0 | \$0 | \$0 | \$100,000 | \$0 | \$100,000 | Increase in operational costs because sodium hypochlorite is a more expensive alternative. |
| 167 | Water | Replace Water Main on S. Marshall | 2 | 30 | Water Fund - Bond | Replace aging 6" water main on S. Marshall from Michigan Ave. to Raymond Rd. with 8" Ductile Iron. As recommended in the 2008 Master Plan. | \$0 | \$0 | \$0 | \$0 | \$705,500 | \$0 | \$0 | \$705,500 | Reduction in maintenance to structure, increase water quality and flow. |
| 168 | Water | Replace Existing 4" Water Main on S. Eagle and Brewer | 2 | 30 | Water Fund - Bond | Replace existing 4" cast iron water main in two locations. Upgrade to Ductile Iron pipe. As recommended in the 2008 Master Plan. | \$0 | \$0 | \$0 | \$0 | \$425,000 | \$0 | \$0 | \$425,000 | Reduction in maintenance to structure, increase in water quality and flow. |
| 169 | Water | New Garage at Water Treatment Plant | 2 | 30 | Water Fund | Build pole style building for trucks and storage at the Water Treatment Plant. As suggested by the operational study in 2010. | \$0 | \$150,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$150,000 | Save time money and eliminate using space at the Public Services Building. |
| 170 | Water | Automated Meter Information Project | 2 | 20 | Water Fund - Bond or Installment Purchase Contract | This system will automate the collection of meter readings and data from a centrally located facility eliminating the need for door to door readings, reduce or eliminate inaccurate readings and flag problems or tampering with a meter. This system will also provide us with an Outage Management System (OMS), pinpointing back to what device (Breaker, Reducer, Fuse) the outage originates from therefore reducing outage response time. The system will be fully functional within existing ESRI map framework and be ready for immediate integration with the proposed "mPower Innovations" AMI/OMS software. The system will be scalable and capable of pulling in all other available and future layers and data sources. | \$525,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$525,000 | Increase on meter reading efficiency |
| 171 | Water | Install VFD's to well #3 at the Water Treatment Plant. | 4 | 50 | Water Fund | Installing VFD's to the well pump will allow us to operate the pumps at a lesser rate and still maintain system pressure and volume at a lower cost. | \$34,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$34,000 | Decrease electric use at the Treatment Plant, extend the life of the well pumps and lessen the down time for the pumps. |
| 172 | Water | Paint 500,000 Water Tower | 2 | 30 | Water Fund - Cell Phone Fund | Paint and repair 500,000 gallon water tower as recommended by Inspection Report from Dixon Engineering November 2008 | \$200,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$200,000 | Reduction in maintenance cost and lengthen life of structure |
| 173 | Water | Jefferson Street and Eagle Street water main | 2 | 10 | Water Fund | Replace 4 and 6 inch water main while street is being reconstructed | \$0 | \$0 | \$0 | \$0 | \$100,000 | \$0 | \$0 | \$100,000 | Reduction in maintenance to structure, increase in water quality and flow. |
| 174 | Water | Replace 6" Water main on Leggitt with 8" Ductile Iron Pipe | 2 | 30 | Water Fund | Install 8" water main to replace aging 6" Cast Water Main on Leggitt at time of road work | \$0 | \$70,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$70,000 | Reduction in maintenance to structure and increase water quality |
| 175 | Water | Replace aging 6" water main on W. Prospect | 2 | 30 | Water Fund - Bond | Install 8" Ductile Iron Water Main from Verona to Linden on W. Prospect | \$0 | \$0 | \$0 | \$0 | \$70,000 | \$0 | \$0 | \$70,000 | Reduction in maintenance to structure and increase water quality |
| 176 | Water | Install 16" EZ Valve at Water Plant | 2 | 30 | Water Fund | Install 16" EZ Valve outside Water Plant as suggested by DEQ | \$0 | \$15,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$15,000 | Reduction in maintenance to structure and increase control of water plant for future emergencies |
| 177 | Water | Build New Treatment Plant at Well #5 Site. S. Kalamazoo behind Moonraker | 1 | 30 | Water Fund - Bond | Install water main and build water treatment plant at #5 well site. This would add a backup in case of contamination to other four wells on Green St. | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,000,000 | \$0 | \$1,000,000 | Increase utility use and chemical inventory |



ADMINISTRATIVE REPORT
December 15, 2014 – CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Trisha Nelson, Clerk
Tom Tarkiewicz, City Manager

SUBJECT: 2015 City Council Meetings

BACKGROUND: According to Marshall City Charter Section 2.15 (a), Council shall meet regularly at least once in every month. As such, the Council has customarily held its meetings on the first and third Monday of the month, unless a holiday falls on a Monday.

Attached is a listing of meeting dates for City Council in the Year 2015. All meetings will be held at 7:00 p.m. in the Council Chambers of Town Hall.

RECOMMENDATION: None. This is an informational report.

FISCAL EFFECT: None.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

A handwritten signature in cursive script that reads "Trisha Nelson".

Trisha Nelson
Clerk

A handwritten signature in cursive script that reads "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

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cityofmarshall.com



CITY OF MARSHALL

PUBLIC NOTICE

THE MARSHALL CITY COUNCIL MAY HOLD WORK SESSIONS PRIOR TO COUNCIL MEETINGS AT 6:00 P.M., AT TOWN HALL IN THE TRAINING ROOM, 323 WEST MICHIGAN AVENUE, MARSHALL, MI 49068.

THE MARSHALL CITY COUNCIL WILL HOLD ITS REGULAR MEETINGS IN THE YEAR 2015 AT 7:00 P.M., AT TOWN HALL IN THE COUNCIL CHAMBERS, 323 WEST MICHIGAN AVENUE, MARSHALL, MI 49068, ON THE FOLLOWING DATES:

| | |
|--|--|
| Monday, January 5 th | <i>Tuesday, January 20th</i> |
| Monday, February 2 nd | <i>Tuesday, February 17th</i> |
| Monday, March 2 nd | Monday, March 16 th |
| Monday, April 6 th | Monday, April 20 st |
| Monday, May 4 th | Monday, May 18 th |
| Monday, June 1 st | Monday, June 15 th |
| Monday, July 6 th | Monday, July 20 th |
| Monday, August 3 rd | Monday, August 17 th |
| <i>Tuesday, September 8th</i> | Monday, September 21 st |
| Monday, October 5 th | Monday, October 19 th |
| Monday, November 2 nd | Monday, November 16 th |
| Monday, December 7 th | Monday, December 21 st |

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Trisha Nelson, Clerk



ADMINISTRATIVE REPORT
December 15, 2014 – CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Trisha Nelson, Clerk
Tom Tarkiewicz, City Manager

SUBJECT: Appointment or Reappointment of Boards and
Commission Members

BACKGROUND: According to Marshall City Charter Section 2.13(d) Council shall, in December of each year, publish a listing of all board or commission positions which are scheduled to expire the following year and the term of office for each. Such notice shall also state how applicants may apply for such vacancies. The notice shall be published in a newspaper of general circulation within the city. Said notice shall also be posted in City Hall.

Attached is a listing of vacancies which will be published in the Advisor Chronicle.

RECOMMENDATION: None. This is an informational report

FISCAL EFFECT: None.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Trisha Nelson
Clerk

Tom Tarkiewicz
City Manager

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CITY OF MARSHALL NOTICE
Boards and Commissions Positions

Section 2.13: Appointment of Boards and Commissions, of the City Charter, requires publication, in December, a listing of all Board and Commission positions which are scheduled to expire the following year and the term of office.

Following is a listing of Boards and Commissions positions whose terms are scheduled to expire in 2015. Interested parties wishing to volunteer their services may apply by filling out an application and submitting a resume to the Mayor, Marshall City Hall, 323 West Michigan Avenue, Marshall, MI 49068. Some expired seats may be filled by the incumbent member.

| Board or Commission | Term of Office |
|--|--------------------------|
| AIRPORT BOARD One position | 10/1/2015 to 9/30/2018 |
| BROOKS NATURE AREA Three positions | 8/15/2015 to 8/14/2018 |
| DISTRICT LIBRARY BOARD One position | 3/31/2015 to 3/30/2018 |
| DOWNTOWN DEVELOPMENT AUTHORITY/ LOCAL DEVELOPMENT FINANCE AUTHORITY One position | 9/15/2015 to 9/14/2019 |
| LOCAL ADVISORY COMMITTEE One position | 2/1/2015 to 1/31/2018 |
| MARSHALL FARMERS MARKET ADVISORY BOARD Three positions | 10/20/2015 to 10/19/2018 |
| PARKS AND RECREATION Two positions | 7/01/2015 to 6/30/2018 |
| PLANNING COMMISSION Four positions | 11/01/2015 to 10/31/2018 |
| ZONING BOARD OF APPEALS Two positions | 3/10/2015 to 3/09/2018 |

Trisha Nelson, Clerk
12/15/2014

IN A WORK SESSION held Monday, November 17, 2014 at 6:00 P.M. in the Training Room of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order.

Present: Council Members: Mayor Dyer, Mankerian, Metzger, Miller, Reed, and Williams.

Also Present: City Manager Tarkiewicz.

Absent: Council Member Revore.

A. Matt Davis, David Cook, and James Dimmer presented options for improved high speed internet for the City.

The meeting was adjourned at 6:50 p.m.

James L. Dyer, Mayor

Trisha Nelson, Clerk

CALL TO ORDER

IN REGULAR SESSION Monday, November 17, 2014 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Dyer.

ROLL CALL

Roll was called:

Present: Council Members: Mayor Dyer, Mankerian, Metzger, Miller, Reed, Revore, and Williams.

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: None.

INVOCATION/PLEDGE OF ALLEGIANCE

Brandon Crawford of Grace Baptist Church gave the Invocation and Mayor Dyer led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Metzger, supported Williams, to approve the agenda as presented. On a voice vote – **MOTION CARRIED.**

Moved Miller, supported Reed, to recuse Mayor Dyer from voting on Agenda item 12A – Bid Award-Liability and Property Insurance. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Miller, supported Mankerian, to approve the Consent Agenda:

- A. Schedule a public hearing for Monday, December 15, 2104 to hear public comment on the text changes to Chapter 98: Airport and Aircraft of the City of Marshall Code of Ordinances;
- B. Schedule a public hearing for Monday, December 15, 2014 to hear public comment regarding a P.A. 425 Land Transfer with Marshall Township for 15998 West Michigan Avenue;
- C. Approve minutes of the City Council Regular session held on Monday, October 20, 2014;
- D. Approve city bills in the amount of \$ 2,343,135.74.

On a roll call vote – ayes: Metzger, Miller, Reed, Revore, Williams, Mayor Dyer; and Mankerian; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITIONS

A. Library Presentation:

Angela Semifero, Marshall District Library Director, updated the Council on activities at the Library.

INFORMATIONAL ITEMS

None.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

None.

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Bid Award – Liability and Property Insurance:

Moved Williams, supported Metzger, to accept the bid from Hub International Midwest Ltd. of Battle Creek, MI in the amount of \$232,644 for a term of three consecutive years beginning with the policy period of November 1, 2014 and ending October 31, 2017, with the option of renewal up to a maximum of three additional years. On a roll call vote – ayes: Miller, Reed, Revore, Williams, Mankerian, and Metzger; nays: none. **MOTION CARRIED.**

B. 1st Quarter Financial Report:

Moved Williams, supported Metzger, to receive and place on file the 1st Quarter Financial Report. On a voice vote – **MOTION CARRIED.**

C. 1st Quarter Investment Portfolio:

Moved Miller, supported Reed, to receive and place on file the 1st Quarter Investment Portfolio. On a voice vote – **MOTION CARRIED.**

D. 1st Quarter Budget Amendments:

Moved Metzger, supported Mankerian, to adopt the resolution to approve the 1st Quarter Budget Amendments for Fiscal Year 2015. On a roll call vote – ayes: Reed, Revore, Williams, Mayor Dyer, Mankerian, Metzger, and Miller; nays: none. **MOTION CARRIED.**

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2014-23

THE CITY OF MARSHALL
AMENDED GENERAL APPROPRIATION ACT RESOLUTION
July 1, 2014 – September 30, 2014

THE CITY OF MARSHALL RESOLVES that the revenues and expenditures for the first quarter of the fiscal year, commencing July 1, 2014, and ending September 30, 2014, are hereby amended on a departmental and fund total basis as follows:

| <u>General Fund Expenditures</u> | <u>Change</u> |
|---|----------------------|
| Encumbrance Carryover | 184,001.47 |
| | |
| <u>MVH-Major & Trunkline</u> | |
| Encumbrance Carryover | 18,642.50 |
| | |
| <u>GF - Airport</u> | |
| Encumbrance Carryover | 8,847.50 |
| | |
| <u>Downtown Develop. Auth.</u> | |
| Encumbrance Carryover | 9,628.75 |
| | |
| <u>Building Authority</u> | |
| Revenues | 11,249,724.84 |
| Expenditures | 11,249,724.84 |
| | |
| <u>Marshall House</u> | |
| Encumbrance Carryover | 12,335.14 |
| | |
| <u>Electric</u> | |
| Encumbrance Carryover | 65,686.35 |
| | |
| <u>Dial-A-Ride</u> | |
| Albion Dial-A-Ride Revenue | 38,160 |
| Albion Dial-A-Ride Expenditures | 38,160 |
| | |
| <u>Wastewater</u> | |
| Encumbrance Carryover | 61,586.86 |

| | |
|--------------------------------|---------------|
| <u>Water</u> | |
| Encumbrance Carryover | 2,305.86 |
| <u>Data Processing</u> | |
| Encumbrance Carryover | 4,609 |
| <u>Motor Pool</u> | |
| Encumbrance Carryover | 39,696 |
| <u>Special Projects</u> | |
| Revenues | 120,000 |
| Expenditures | 142,203 |
| Total Revenue Increase | 11,407,884.84 |
| Total Expenditure Increase | 11,850,057.27 |
| Net Budget Amendment Increase | 442,172.43 |

RESOLVED, the use of prior year's fund balance reserves is not reflected in a Fund's revenue figure above, and that the source of funding for a Fund's Net Loss/(Deficit) shall be the use of prior year's fund balance reserves;

This Resolution shall take effect upon adoption.
Dated November 17, 2014

Trisha Nelson, City Clerk

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on November 17, 2014 and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

Trisha Nelson, City Clerk

APPOINTMENTS / ELECTIONS

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

COUNCIL AND MANAGER COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 7:55 p.m.

James L. Dyer, Mayor

Trisha Nelson, City Clerk

| INVOICE NUMBER | VENDOR NAME | DESCRIPTION | PO NUMBER | AMOUNT |
|-------------------|-----------------------|---|-----------|-----------|
| CRP-14529-1 | A GRAND OCCASION LTD | WATER GOBLET RENTAL FOR MH DINNER | | 102.50 |
| 74735 | ALL-TRONICS INC | D.A.R.T. SERVICE CALL | | 172.00 |
| 141110482 | AMBS CALL CENTER | ANSWERING SERVICE | | 540.90 |
| 52019 | ARROW ENERGY | AVGAS 100LL | 2015.154 | 17,910.84 |
| 13-570563 | ARROW UNIFORM | CUST #010198-05 | | 20.00 |
| 13-570551 | ARROW UNIFORM | CUST #010198-06 | | 20.00 |
| 13-570561 | ARROW UNIFORM | CUST #010198-04 | | 50.54 |
| 13-570555 | ARROW UNIFORM | CUST #010198-01 | | 27.32 |
| 13-570560 | ARROW UNIFORM | CUST #010198-02 | | 56.09 |
| 13-570562 | ARROW UNIFORM | CUST #010198-03 | | 121.24 |
| 13-562959 | ARROW UNIFORM | CUST #010198-06 | | 20.00 |
| 13-562972 | ARROW UNIFORM | CUST #010198-05 | | 20.00 |
| 13-562970 | ARROW UNIFORM | CUST #010198-04 | | 50.54 |
| 13-562964 | ARROW UNIFORM | CUST #010198-01 | | 71.32 |
| 13-562971 | ARROW UNIFORM | CUST #010198-03 | | 121.24 |
| 13-562969 | ARROW UNIFORM | CUST #010198-02 | | 56.09 |
| 225-361333 | AUTO VALUE MARSHALL | ULTRA-BLACK | | 11.98 |
| 225-361170 | AUTO VALUE MARSHALL | 5W20 & 5W30 OIL | | 90.96 |
| 225-360792 | AUTO VALUE MARSHALL | BATTERY | | 124.99 |
| 225-361136 | AUTO VALUE MARSHALL | EXTEND RUST TREAT | | 15.98 |
| 225-361166 | AUTO VALUE MARSHALL | .030 10 LB SPOOL | | 38.49 |
| 225-361607 | AUTO VALUE MARSHALL | RTV CLR SILICONE | | 9.98 |
| 225-361605 | AUTO VALUE MARSHALL | 12 VOLT HEATER | | 27.18 |
| 225-361614 | AUTO VALUE MARSHALL | 12 VOLT HEATER | | 27.18 |
| 225-361739 | AUTO VALUE MARSHALL | SILIC SPRAY | | 18.27 |
| 225-362509 | AUTO VALUE MARSHALL | 12V BT JUNIOR | | 35.99 |
| 42884 | AUTOMOTIVE SERVICE CO | RVC CONNECTION KIT, CABLE | | 80.20 |
| 31841731 | BLUETARP FINANCIAL IN | 507050 70 LB SS WALK BEHIND | | 419.25 |
| 74180 | BOSHEARS FORD SALES I | REPAIR WORK ON 2011 F350 BUS- INVOICE 7 | 2015.159 | 1,821.00 |
| 75323 | BOSHEARS FORD SALES I | 2009 FORD E450 | | 110.17 |
| 700003456-STEWART | BRONSON HEALTHCARE GR | GUARANTOR ACCT #700003456 | | 89.00 |
| L3045A113014 | BRONSON LABORATORY | BRESE | | 20.90 |
| 2015 | CALHOUN COUNTY MUNICI | MEMBERSHIP DUES - TRISHA NELSON, TRACY | | 25.00 |
| M12623 | CANNON TRUCK EQUIPMEN | #307 NON-DESTRUCTIVE TESTING OF AERIAL | | 535.00 |
| 86427 | CARON CHEVROLET | BEZEL-HDLP | | 112.57 |
| 91630 | CARR BROTHERS & SONS | 10 YDS CLASS II SAND SCREENINGS | | 145.60 |
| 2896 | CB HALL ELECTRIC COMP | WATER DEPT - GAS HEATERS | | 580.00 |
| 2897 | CB HALL ELECTRIC COMP | NEW HEATER FOR MEN'S BATHROOM, SECURE H | | 312.00 |
| 2895 | CB HALL ELECTRIC COMP | BALANCE DUE FOR CHANGING LIGHTS AT CITY | | 1,260.00 |
| 2014-457 | CLEARZONING | CITY OF MARSHALL MASTER PLAN UPDATE | 2015.087 | 4,500.00 |
| 9941 | COURTNEY & ASSOCIATES | MONTHLY RETAINER | | 250.00 |
| 120214 | CRAIG KEMPE FUNERAL H | TRINE HEADSTONE REPLACEMENT | | 400.00 |
| 86771 | CRT, INC | PD CLERK MONITORS, 5 NEW COMPUTERS, WAT | 2015.127 | 1,413.00 |
| 111314COM | CRT, INC | T-BRICK H OURS | 2015.126 | 11,000.00 |
| 86484 | CRT, INC | OFFICE 2013 HOME & BUS. PKC | | 390.00 |
| 86772 | CRT, INC | PD CLERK MONITORS, 5 NEW COMPUTERS | 2015.127 | 5,729.00 |
| 458232 | DARLING ACE HARDWARE | 50 LED LIGHTS MULTI | | 23.96 |
| 458001 | DARLING ACE HARDWARE | INWALL SPRNGWND TIMER 60M | | 17.99 |
| 458072 | DARLING ACE HARDWARE | HARDWARE | | 2.80 |
| 457999 | DARLING ACE HARDWARE | CHAIN, CONNECTOR | | 6.48 |
| 457972 | DARLING ACE HARDWARE | ONE-WRAP TIE ROLL | | 9.99 |
| 458002 | DARLING ACE HARDWARE | PROPANE | | 70.96 |
| 457951 | DARLING ACE HARDWARE | OUTLET BOX, NIPPLE, BLANK COVER | | 7.37 |
| 455807 | DARLING ACE HARDWARE | BOLT | | 1.09 |
| 458437 | DARLING ACE HARDWARE | CLOTHESLINE WIRE, NUT, BOLTS | | 13.01 |
| 458359 | DARLING ACE HARDWARE | SPACKLING, DRILL BIT, CLOTHESLINE WIRE, | | 39.61 |
| 458350 | DARLING ACE HARDWARE | GLASS | | 13.79 |
| 458224 | DARLING ACE HARDWARE | CARBIDE FLUSH CUT WHL 3" | | 24.99 |
| 458307 | DARLING ACE HARDWARE | CARBIDE FLUSH CUT WHL RETURN, WIRE 9GA | | (13.00) |
| 458330 | DARLING ACE HARDWARE | SPRAY PAINT | | 12.97 |
| 458517 | DARLING ACE HARDWARE | HOSE, PICKUP BODY, TANK VENT, CHAIN SHR | | 47.47 |
| 458076 | DARLING ACE HARDWARE | TIES MOUNT WHT 8" BG20 | | 3.49 |
| 458333 | DARLING ACE HARDWARE | BOLTS | | 0.56 |
| 457697 | DARLING ACE HARDWARE | PLUG LOCKING | | 13.99 |
| 457822 | DARLING ACE HARDWARE | PLUG LOCKING CREDIT | | (13.99) |
| 458254 | DARLING ACE HARDWARE | DEAD BLOW HAMMER | | 32.99 |
| 456651 | DARLING ACE HARDWARE | LOCKNUTS | | 6.22 |
| 458475 | DARLING ACE HARDWARE | BATTERIES | | 19.98 |
| 35250 | DOUGLASS SAFETY SYSTE | REPAIRS TO VIKING PNEUMATIC HOUSING | | 162.32 |
| 1110-14 | ELM TRAINING LLC | PROVIDE BI-MONTHLY SAFETY MEETINGS | | 180.00 |
| 13527 | ERIC DALE HEATING & A | FURNACE SERVICE CALL | | 69.00 |
| MIMA156593 | FASTENAL COMPANY | SUPPLIES | | 45.35 |
| MIMA156520 | FASTENAL COMPANY | DRILL BIT | | 8.93 |
| MIMA156385 | FASTENAL COMPANY | SHOP TOWELS | | 174.87 |
| MIMA156515 | FASTENAL COMPANY | JANITORIAL SUPPLIES | | 102.00 |
| MIMA156514 | FASTENAL COMPANY | IND BAG 36 X 58 | | 42.65 |
| MIMA156680 | FASTENAL COMPANY | SUPPLIES | | 26.95 |
| 131110100600-2014 | FREDONIA TOWNSHIP | P/N 13-11-101-006-25 2014 WINTER TAXES | | 1,583.92 |
| 3346 | FREDS AUTOMOTIVE REPA | 2015 FORD EXPLORER | | 64.97 |

| INVOICE NUMBER | VENDOR NAME | DESCRIPTION | PO NUMBER | AMOUNT |
|--------------------|-----------------------|---|-----------|----------|
| 4531 | FUG | SERVICE AWARDS | | 450.00 |
| 4510 | FUG | TOKENS FOR ALBION TRIPS | | 405.00 |
| 25047 | GREAT LAKES ENVIRONME | 2014 WET TEST | | 1,400.00 |
| 16418343 | GUARDIAN ALARM | MONITORING SERVICES 12/01/14--11/30/15 | | 435.72 |
| 31359/1 | HARVESTER FLOWER SHOP | CHARLIE CROOKS | | 40.00 |
| 158 | HERITAGE CLEANERS | CLEANING, ALTERATIONS | | 178.80 |
| 70819 | HERMANS MARSHALL HARD | TOGGLE BOLTS, WASHERS, CHAIN, AEROSOL | | 63.95 |
| 70656 | HERMANS MARSHALL HARD | TORCH | | 38.49 |
| 70609 | HERMANS MARSHALL HARD | CFL BULBS | | 17.98 |
| 70639 | HERMANS MARSHALL HARD | NUT, TUBES, SINK TRAP | | 23.04 |
| 70911 | HERMANS MARSHALL HARD | SELF-STICK TAPES | | 2.99 |
| 70817 | HERMANS MARSHALL HARD | SAFETY TREAD | | 15.49 |
| 70858 | HERMANS MARSHALL HARD | SPRAY PAINT & PRIMER | | 19.56 |
| 70826 | HERMANS MARSHALL HARD | LED LIGHT | | 29.99 |
| 70825 | HERMANS MARSHALL HARD | 1 GAL KRUD RUTTER | | 18.99 |
| 70584 | HERMANS MARSHALL HARD | 1/4-20 TAP, #7 BIT | | 12.26 |
| 70658 | HERMANS MARSHALL HARD | CONCRETE | | 11.98 |
| 70681 | HERMANS MARSHALL HARD | STRING | | 2.79 |
| 70685 | HERMANS MARSHALL HARD | BUSHING, TEE NIPPLE, SILICONE, CAULK GU | | 47.83 |
| 57434 | HUNTER PRELL COMPANY | REPAIR 3" COLD WATER LEAK | | 820.25 |
| RMS000678 | INTERACT | RMS MAINTENANCE SUB - JANUARY 2015 | | 1,000.00 |
| 1901801010643 | INTERSTATE ALL BATTER | COMMERCIAL BATTERY | | 114.95 |
| PC01259648:001 | JACKSON TRUCK SERVICE | AIR HORN | | 74.21 |
| PC01260109:001 | JACKSON TRUCK SERVICE | MARKERS | | 73.38 |
| 113014 | JIMMY'S JOHNS | COMPOST CENTER | | 180.00 |
| P05846 | JOHN DEERE FINANCIAL | DRAFT LINK | | 286.87 |
| 408859 | KAR LABORATORIES INC | CYANIDE ANALYSIS | | 100.00 |
| 409274 | KAR LABORATORIES INC | CYANIDE ANALYSIS | | 100.00 |
| 558331 | KENNEDY INDUSTRIES IN | LYON LAKE #1 PUMP REPLACEMENT | 2015.016 | 6,148.00 |
| 558332 | KENNEDY INDUSTRIES IN | LYON LAKE #2 PUMP REPLACEMENT | 2015.025 | 6,148.00 |
| 558333 | KENNEDY INDUSTRIES IN | LYON LAKE #3 PUMP REPLACEMENT | 2015.041 | 4,624.00 |
| 558334 | KENNEDY INDUSTRIES IN | LYON LAKE #4 PUMP REPLACEMENT | 2015.045 | 6,148.00 |
| 106077 | LARRY'S FLOOR COVERIN | APT #427 - KITCHEN VINYL | | 603.83 |
| 105961 | LARRY'S FLOOR COVERIN | REPLACE FLOORING W/APT TURNSOVERS #427 | 2014.148 | 1,740.62 |
| 105976 | LARRY'S FLOOR COVERIN | CARPET REPLACEMENT FOR APARTMENT TUNOV | 2015.128 | 1,740.62 |
| 1531101500-2014W | MARENGO TOWNSHIP | P/N 13-15-311-015-00 2014 WINTER TAXES | | 1,216.55 |
| 19970 | MARSHALL MEDICAL ASSO | FERRY | | 168.00 |
| 8379 | MARSHALL TIRE CITY | TIRES | | 727.82 |
| 8234-2014 | MARSHALL TIRE CITY | WINTER TIRE SWAP | | 40.00 |
| 8306 | MARSHALL TIRE CITY | NEW TIRES | | 907.96 |
| 8246 | MARSHALL TIRE CITY | INSTALL SNOW TIRES | | 40.00 |
| 16-272-012-00 2014 | MARSHALL TOWNSHIP | P/N 13-16-272-012-00 2014 WINTER | | 106.12 |
| 16-360-003-00 2014 | MARSHALL TOWNSHIP | P/N 13-16-360-003-00 2014 WINTER | | 1,169.99 |
| 105221.01.01 | MAXIMUS CONSULTING SE | DEVELOP CENTRAL SERVICES COST ALLOCATIO | 2015.050 | 6,000.00 |
| 120114 | MICHIGAN LOCAL GOVERN | MEMBERSHIP FEE FOR MLGMA | | 110.00 |
| 12569 | MICHIGAN METER TECHNO | WATER METERS | 2015.158 | 1,501.00 |
| C88968285 | MSC INDUSTRIAL SUPPLY | BLUE MARKING PAINT, MOP BUCKET | | 341.96 |
| 63958 | O'LEARY WATER CONDITI | WATER DELIVERED | | 27.00 |
| 63954 | O'LEARY WATER CONDITI | COOLER RENTAL - NOV & DEC | | 20.00 |
| 208 | OERTHERS | FLOWERS AND MULCH FOR AREAS AROUND FOUN | | 376.86 |
| 41095 | PEERLESS MIDWEST INC | ANNUAL WELL & PUMP TESTING | | 590.00 |
| 5881862 | POWER LINE SUPPLY | TESTING OF GLOVES | | 196.00 |
| 5881020 | POWER LINE SUPPLY | BLUE FLAGS | | 202.94 |
| 5880638 | POWER LINE SUPPLY | FR SWEATSHIRT - SANDERS | | 180.00 |
| 5880637 | POWER LINE SUPPLY | FR OVERALLS - SUNDBERG | 2015.078 | 104.00 |
| 5881018 | POWER LINE SUPPLY | RED FLAGS | | 202.94 |
| 5880534 | POWER LINE SUPPLY | ANCHOR ROD | | 38.37 |
| 5880531 | POWER LINE SUPPLY | YC26C26 CONNECTOR | | 57.00 |
| 5880635 | POWER LINE SUPPLY | DIELECTRIC BOOTS | | 570.00 |
| 5880636 | POWER LINE SUPPLY | UNLINED GLOVES | | 278.28 |
| 5883751 | POWER LINE SUPPLY | SUPPORT GRIP | | 179.22 |
| 5883750 | POWER LINE SUPPLY | METER- FOCUS CL200 AIRPOINT MODULE HP 0 | 2015.149 | 1,612.80 |
| 5883749 | POWER LINE SUPPLY | 200 AMP FUSEHOLDER CUTOUT | | 323.20 |
| 5883372 | POWER LINE SUPPLY | 50:5 METERS | | 289.77 |
| 5880533 | POWER LINE SUPPLY | WIRE #2 STRANDED COPPER | | 565.86 |
| 5883752 | POWER LINE SUPPLY | YC26C26 CONNECTOR | | 38.00 |
| 6565 | QUALITY ENGRAVING SER | WATCH, BBQ SET, MANTLE CLOCK | | 402.00 |
| 14-6483 | QUALITY EXCAVATORS, I | MICHIGAN AVE CURB BASIN REPAIR | 2015.157 | 1,785.00 |
| 46902 | R&R FIRE TRUCK REPAIR | PRIMER RESERVOIR TANK | | 129.40 |
| 46889 | R&R FIRE TRUCK REPAIR | FIRE ENGINE PRIMER REPAIR | 2015.155 | 1,855.23 |
| 27604 | RADIO SHACK | COMPUTER SUPPLIES | | 152.93 |
| 17292 | RADIO SHACK | SANDISK CRUZER BLADE 8GB USB | | 15.98 |
| 602983 | ROBINSON, SHARON | 100' ROPE | | 125.00 |
| 1602524 | SANTANDER LEASING LLC | 2 MONTHS LEASE OF D.A.R.T. BUS FOR ALBI | 2015.151 | 3,330.00 |
| 8165 | SIGNWORLD CONCEPTS | SIGN | | 300.00 |
| 8171 | SIGNWORLD CONCEPTS | GARVIN PARK SIGN | | 525.00 |
| 33193 | STANDARD PRINTING & O | TOWN CRIER | | 336.72 |
| 33235 | STANDARD PRINTING & O | METER INSTALLATION ²⁶ WE-15 | | 39.20 |
| 33293 | STANDARD PRINTING & O | "OLIVET" RUBBER STAMP | | 23.50 |

| INVOICE NUMBER | VENDOR NAME | DESCRIPTION | PO NUMBER | AMOUNT |
|-------------------|-----------------------|---|--------------|------------|
| 8032166193 | STAPLES ADVANTAGE | KEY TAGS, COFFEE, SPOONS, FORKS | | 138.54 |
| 7001530132 | STAPLES CONTRACT & CO | MARKERS | | 14.92 |
| 7001530133 | STAPLES CONTRACT & CO | PRINTER CARTRIDGE | | 102.99 |
| 7001519735 | STAPLES CONTRACT & CO | TONER | | 301.73 |
| 7001508629 | STAPLES CONTRACT & CO | YELLOW TONER | | 72.24 |
| 7001511743 | STAPLES CONTRACT & CO | SOU HOLDER | | 19.98 |
| 97052148 | STATE INDUSTRIAL PROD | AEROSOL W/CITRUS | | 182.00 |
| 551-428871 | STATE OF MICHIGAN | SEX OFFENDER REGISTRATION FEE | | 60.00 |
| AP 371947 | STATE OF MICHIGAN-MDO | JOB NUMBER 120461A HUGHES STREET | 2015.066 | 4,232.97 |
| 214830 | STEENSMA | JOHN DEERE 1575 TERRAIN CUT WITH COMFOR | 2015.105 | 38,600.00 |
| 223377 | STEENSMA | RADIO, KIT | | 367.69 |
| 27424 | SUMMIT POINTE | 2014 MOWING | 2014.260 | 130.00 |
| 2817 | THOMPSON'S BRAKE SERV | 1980 IHC TRUCK SCOUT REPAIR | | 1,191.41 |
| 27733437 | TRUGREEN | ICE MELT PELLETS | | 486.08 |
| 530344218 | UTILITIES INSTRUMENTA | SERVICES TO 10/2/2014- SET UP STANDBY U | 2015.150 | 2,448.00 |
| 737229 | WESCO | LIGHTING FOR CITY HALL (UPSTAIRS) | | 333.25 |
| 20672 | WEST SHORE FIRE SERVI | EMERGENCY SIRENS MAINTENANCE | 2015.145 | 2,025.00 |
| | | | | 162,783.98 |

User: ctanner

EXP CHECK RUN DATES 11/27/2014 - 12/31/2014

DB: Marshall

UNJOURNALIZED

OPEN

| INVOICE NUMBER | VENDOR NAME | DESCRIPTION | PO NUMBER | AMOUNT |
|--------------------|-----------------------|---|-----------|----------|
| 111214 | A KEEN KREATION | FLEECE JACKETS | | 264.00 |
| 9922888781 | AIRGAS USA LLC | CYLINDER RENTAL | | 111.08 |
| 9033112795 | AIRGAS USA LLC | AR CD25300 | | 107.18 |
| SLS 10020940 | ALEXANDER CHEMICAL CO | CHLORINE, SULFUR DIOXIDE | 2015.015 | 1,198.00 |
| 13-555346 | ARROW UNIFORM | CUST #010198-03 | | 133.12 |
| 13-555349 | ARROW UNIFORM | CUST #010198-03 | | 56.09 |
| 13-555347 | ARROW UNIFORM | CUST #010198-04 | | 50.54 |
| 13-555338 | ARROW UNIFORM | CUST #010198-06 | | 20.00 |
| 13-555350 | ARROW UNIFORM | CUST #010198-05 | | 20.00 |
| 13-555342 | ARROW UNIFORM | CUST #010198-01 | | 26.37 |
| 13-547738 | ARROW UNIFORM | CUST #010198-04 | | 50.54 |
| 13-547733 | ARROW UNIFORM | CUST #010198-01 | | 26.37 |
| 13-547741 | ARROW UNIFORM | CUST #010198-05 | | 20.00 |
| 13-547728 | ARROW UNIFORM | CUST #010198-06 | | 20.00 |
| 13-547740 | ARROW UNIFORM | CUST #010198-03 | | 133.12 |
| 13-547737 | ARROW UNIFORM | CUST #010198-02 | | 56.09 |
| 388-105213-01 | AUSTIN-BATTERIES PLUS | LIGHT BULBS | | 139.90 |
| 225-360884 | AUTO VALUE MARSHALL | NASONPT EQUIP, ECONO FAST, F/B MED REDU | | 37.57 |
| 225-360986 | AUTO VALUE MARSHALL | U-NUTS | | 4.69 |
| 225-361565 | AUTO VALUE MARSHALL | BOSS SHOE, WIPER BLADES | | 81.76 |
| 225-361391 | AUTO VALUE MARSHALL | FAN BELT | | 6.19 |
| 98669 | B S & A SOFTWARE | BS&A SERVICE/SUPPORT FEES | 2015.142 | 4,310.00 |
| 220707-IN | BEAVER RESEARCH CO | BLUE MAGIC | | 67.80 |
| P06408 | BOBCAT OF LANSING | COUPLING KIT | | 91.08 |
| 74959 | BOSHEARS FORD SALES I | LUBE, OIL, FILTER | | 32.68 |
| 74808 | BOSHEARS FORD SALES I | 2008 CROWN VIC | | 309.67 |
| 75000 | BOSHEARS FORD SALES I | 2011 FORD CROWN VIC | | 485.00 |
| 700003456-1114 | BRONSON HEALTHCARE GR | ACCT #700003456 ZEBOLSKY, HACKER, STEWA | | 267.00 |
| 111914 | CALHOUN COUNTY MUNICI | CLOSE OF REGISTRATION NOTICE, NOTICE OF | | 136.77 |
| STREETS-2015-00000 | CITY OF BATTLE CREEK | QUARTERLY TRAFFIC SIGNAL MAINT | | 201.39 |
| FIRE-2015-00000002 | CITY OF BATTLE CREEK | COMPANY OFFICER I & II SERIES - MATT PA | | 500.00 |
| 55499 | COGITATE INC | MMS STATE TRUNKLINE SUPPORT | | 155.00 |
| 651459 | COMMERCIAL OFFICE PRO | CRTDGE, TONER | | 239.58 |
| 86702 | CRT, INC | SERVER BACKUP SYSTEM | 2015.107 | 4,888.00 |
| 457826 | DARLING ACE HARDWARE | SHOVELS | | 48.98 |
| 457815 | DARLING ACE HARDWARE | PLUG TURNLK 3W 30A 125V | | 21.99 |
| 457435 | DARLING ACE HARDWARE | BOX HANDY, COVER BOX, GRND RCPTCLE, WIR | | 50.66 |
| 457769 | DARLING ACE HARDWARE | GRND RCPTCLE, COVER, COVER BOX | | 3.67 |
| 457567 | DARLING ACE HARDWARE | SUPPLIES | | 4.68 |
| 457646 | DARLING ACE HARDWARE | SPONGE MOP, EXTN CORD | | 21.98 |
| 457291 | DARLING ACE HARDWARE | KNIFE SNAPBLADE | | 1.98 |
| 457179 | DARLING ACE HARDWARE | PAINT | | 4.99 |
| 457362 | DARLING ACE HARDWARE | PAISL | | 6.98 |
| 457238 | DARLING ACE HARDWARE | KEYS | | 9.95 |
| 457154 | DARLING ACE HARDWARE | FLOOR FLANGE | | 8.99 |
| 457262 | DARLING ACE HARDWARE | BOLTS | | 16.12 |
| 456389 | DARLING ACE HARDWARE | SPRAY PAINT | | 9.98 |
| 456757 | DARLING ACE HARDWARE | FLAPPERS, BELT CLIP, SCREWDRIVER | | 25.95 |
| 83407 | DEFOREST BROTHERS CON | REPLACE SIDEWALK | 2015.137 | 3,213.20 |
| IN13170 | DL GALLIVAN INC | KYOCERA CONTRACT | | 564.68 |
| INV18144 | DORNBOSS SIGN INC | SIGNS, POSTS, HARDWARE | | 1,439.20 |
| 35205 | DOUGLASS SAFETY SYSTE | SCBA ANNUAL MAINTENANCE | 2015.148 | 2,441.00 |
| 13508 | ERIC DALE HEATING & A | SERVICE CALL AT POWER HOUSE | | 883.50 |
| I10232014 | ERIC DALE HEATING & A | AIRPORT HEATER | 2015.113 | 3,450.00 |
| MIMA156392 | FASTENAL COMPANY | TYVEK | | 26.68 |
| MIMA156426 | FASTENAL COMPANY | SUPPLIES | | 151.48 |
| MIMA156306 | FASTENAL COMPANY | SUPPLIES | | 30.12 |
| MIMA156253 | FASTENAL COMPANY | 3 X 42" UNIVABSRBNTSOC | | 25.20 |
| MIMA156304 | FASTENAL COMPANY | WIPES & OIL DRY | | 58.06 |
| MIMA156436 | FASTENAL COMPANY | SCREWS & WASHERS | | 5.32 |
| 877818 | FIRST ADVANTAGE | OCTOBER SERVICES | | 55.00 |
| 2503301410 | FIRST ADVANTAGE LNS O | CLINIC COLLECTION, DRUG TEST | | 99.11 |
| 14-1101 | FIRST DUE | GLOVES, LIFE LINER HOODS | | 224.98 |
| 10974 | FREDRICKSON SUPPLY | TR3000-TRACTOR, WHEELED REPAIR | 2015.146 | 2,124.32 |
| 10973 | FREDRICKSON SUPPLY | REPAIR PE2600 CAMERA | | 1,300.95 |
| 3212 | FREDS AUTOMOTIVE REPA | 2011 FORD CROWN VIC | | 30.18 |
| 4135 | FUG | KRAZY FOR THE KAZOO 4 X 3 BANNER | | 60.00 |
| 4136 | FUG | KRAZY FOR THE KAZOO YARD SIGNS | | 119.00 |
| 11-20423 | GARAGE DOORS UNLIMITE | SERVICE CALL AT PSB | | 587.50 |
| 1062 | GLGC PLUMBING COMPANY | RPR HOT WATER LINE | | 114.96 |
| 9585865315 | GRAINGER | 18V DRILL BATTERY | | 99.00 |
| 9586716228 | GRAINGER | VALVE & HOSE | | 651.15 |
| 3920687 | GREAT AMERICAN BUSINE | TRASH CAN LINERS | | 47.97 |
| 30973/1 | HARVESTER FLOWER SHOP | DAVID ADAMS | | 40.00 |
| 70885 | HERMANS MARSHALL HARD | 2 PK LIGHT BULBS | | 2.49 |
| 70878 | HERMANS MARSHALL HARD | BALLAST | | 31.99 |
| 70857 | HERMANS MARSHALL HARD | PELADON | | 99.95 |
| 70856 | HERMANS MARSHALL HARD | SCREWS | 28 | 3.69 |
| 70924 | HERMANS MARSHALL HARD | 100# SPREADER | | 149.99 |

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EXP CHECK RUN DATES 11/27/2014 - 12/31/2014

DB: Marshall

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OPEN

| INVOICE NUMBER | VENDOR NAME | DESCRIPTION | PO NUMBER | AMOUNT |
|----------------|-----------------------|---|-----------|------------|
| 70898 | HERMANS MARSHALL HARD | GLOVE SET | | 33.99 |
| 70886 | HERMANS MARSHALL HARD | COTTER PIN, CLIPS | | 1.48 |
| 70915 | HERMANS MARSHALL HARD | SQUEEGEE | | 24.99 |
| 70859 | HERMANS MARSHALL HARD | SUPPLIES | | 1.75 |
| 70848 | HERMANS MARSHALL HARD | LARGE MAILBOX | | 46.49 |
| 70808 | HERMANS MARSHALL HARD | ANTI-FREEZE | | 9.98 |
| 101114 | INTERSTATE ALL BATTER | CREDIT PER STATEMENT - DUPLICATE PAYMEN | | (14.82) |
| 111214 | ISAAC & SONS | CLEANING OF UPHOLSTERED CHAIRS | 2015.135 | 1,910.00 |
| 103114 | JIMMY'S JOHNS | COMPOST | | 90.00 |
| 65084 | JONES & HENRY ENGINEE | N. MADISON AND S. JEFFERSON DESIGN | 2015.018 | 4,850.00 |
| 6520A | KELLOGG'S REPAIR | HALF SHAFT-S | | 169.45 |
| 6704 | KELLOGG'S REPAIR | PINION, HOSE, PUMP ASSY | | 213.78 |
| 557986 | KENNEDY INDUSTRIES IN | PUMP #2 SERVICE CALL | | 660.00 |
| 64136 | KIDDER HEATING & AIR | INSTALLATION OF 2 HEATERS | 2015.133 | 5,985.00 |
| 105802 | LARRY'S FLOOR COVERIN | REPLACE FLOORING W/APT TURNSOVERS - APT | 2014.148 | 1,740.62 |
| 9302871917 | LAWSON PRODUCTS | SEALBUTT CONN | | 122.99 |
| 1032894 | LEGG LUMBER | 1 X 12 PINE CONST BRD | | 3.34 |
| 1032914 | LEGG LUMBER | GRAVEL MIX, 2 X 4 X 8 PREMIUM | | 22.34 |
| 9623 | LEWEY'S SHOE REPAIR | KRIS AMBROSE - BOOT ALLOWANCE | | 80.00 |
| 9622 | LEWEY'S SHOE REPAIR | TONY PHILPOTT - BOOT ALLOWANCE | | 80.00 |
| 37 | MAGIC MAIDS | DECEMBER SERVICES | | 1,400.00 |
| 336 | MAGIC MAIDS | CLEAN APTS #418 & #427 | | 200.00 |
| 7929 | MARSHALL TIRE CITY | BLUESTAR TRAILER | | 73.10 |
| 8111 | MARSHALL TIRE CITY | NEW INSTALL - 1 TIRE | | 135.93 |
| 6847 | MARSHALL WELDING & FA | REBUILD SALT SPREADER FOR TRUCK 308 | 2015.136 | 4,730.50 |
| 15834056 | MCMASTER-CARR | #6 LIGHTING, SAFETY | | 373.43 |
| 415 | MEL RIPLEY | RPLC LOCK APT #415 | | 65.00 |
| 2015 | MICHIGAN ASSESSORS AS | JULIE CAIN-DEROUIN | | 75.00 |
| 92998 | MICHIGAN METER TECHNO | LARGE METER TESTING | 2015.134 | 7,301.59 |
| 93033 | MICHIGAN METER TECHNO | 3" ECODER WATER METER FOR NEW POLICE CO | 2015.130 | 2,131.61 |
| 10942 | MICHIGAN MUNICIPAL LE | CDL CONSORTIUM DRIVERS FEE | | 1,890.00 |
| 7122386 | MLIVE MEDIA GROUP | SR LINEMAN AD | | 959.40 |
| INV68310 | MUNICIPAL SUPPLY CO. | 26" VALVE BOX TOP SECTION | | 420.50 |
| 395062 | NAPA OF MARSHALL | HALOGEN LAMP BULBS | | 37.00 |
| 6295615Y | NFPA | FIRE & LIFE SAFETY INSPECTION | | 84.51 |
| 482505 | NYE UNIFORM COMPANY | JACKETS, NAME BAR | | 379.50 |
| 482513 | NYE UNIFORM COMPANY | ADD STRIPES | | 304.72 |
| 482504 | NYE UNIFORM COMPANY | SAFARILAND DOUBLE AMMO POUCH | | 52.39 |
| 480888 | NYE UNIFORM COMPANY | PANTS, SHIRTS | | 412.19 |
| 480861 | NYE UNIFORM COMPANY | SHIRTS, PANTS, BELT | | 375.00 |
| 484774 | NYE UNIFORM COMPANY | BADGE WALLET | | 30.59 |
| 1-11228 | OAKLAWN HOSPITAL | DRUG SCREEN - HAAN | | 25.00 |
| 205 | PALM TEES | T-SHIRTS | | 318.00 |
| 2141813 | PATTEN'S MICHIGAN MON | MT. BRNZ CEM - JOHN BARRY III | | 140.00 |
| 45369 | PCS MOBILE | PANASONIC TOUGHBOOK TABLET I5-4310U; WI | 2015.084 | 4,990.00 |
| 5878517 | POWER LINE SUPPLY | ER SWEATSHIRT | | 154.00 |
| 5878519 | POWER LINE SUPPLY | V-WATCH PERSONAL VOLTAGE DETECTORS | 2015.116 | 2,700.00 |
| 5878622 | POWER LINE SUPPLY | RISER U-GUARD MOLDING | | 448.35 |
| 5878623 | POWER LINE SUPPLY | 1/O CU SPLIT BOLT | | 148.93 |
| 5878624 | POWER LINE SUPPLY | ROD ANCHOR | | 47.04 |
| 5878625 | POWER LINE SUPPLY | #4 SOLID RAP WIRE - COPPER | | 502.30 |
| 87857 | PRINTING SYSTEMS | W2, 1099, W3, 1096 FORMS | | 383.43 |
| 6557 | QUALITY ENGRAVING SER | NAME PLATE - WILLIAM DOPP | | 10.00 |
| 655 | QUALITY LAWN CARE | LAWN CARE AT MH | | 625.00 |
| 665 | QUALITY LAWN CARE | 2014 LAWN MOWING AT BROOKS AIRFIELD | 2014.264 | 97.50 |
| 46840 | R&R FIRE TRUCK REPAIR | ANNUAL EQUIPMENT MAINTENANCE - MAKO/BAM | | 528.85 |
| 8075 | REDSTONE ARCHITECTS I | ARCHITECT FEES MRLEC BUILDING--ADDENDUM | 2015.047 | 24,000.17 |
| 8065 | REDSTONE ARCHITECTS I | ARCHITECT FEES MRLEC BUILDING--ADDENDUM | 2015.047 | 13,918.56 |
| 18494 | RS TECHNICAL SERVICE | VALVE KIT | | 310.86 |
| 65123563 | SAFETY-KLEEN | PARTS WASHER SOLVENT | | 174.30 |
| 99494 | SMITH & LOVELESS | HDW SEAL SPARE B SHAFT | | 165.56 |
| 10349179 | STANDARD & POOR'S | ANALYTICAL SERVICES--2014 BUILDING AUTH | 2015.141 | 11,500.00 |
| 32966 | STANDARD PRINTING & O | TOWN CRIER | | 336.72 |
| 849926 | STANTEC CONSULTING MI | WATER RELIABILITY STUDY UPDATE | 2015.027 | 3,638.00 |
| 7001495504 | STAPLES CONTRACT & CO | CLIPBOARDS, AIR FRESHENERS | | 26.70 |
| 7001495500 | STAPLES CONTRACT & CO | LETTER TRAY, PENS | | 36.11 |
| 15-000252 | STATE OF MICHIGAN | 800 RADIO SUBSCRIPTION | 2015.144 | 7,000.00 |
| 27247 | SUMMIT POINTE | 2014 MOWING | 2014.260 | 290.00 |
| 15-16 | THE FORUM OF GREATER | TMDL ADMINISTRATION FEE | | 500.00 |
| 127260-110714 | THOMAS NEIDLINGER MD | MAIN & TRUDEAU | | 170.00 |
| 129160-110714 | THOMAS NEIDLINGER MD | HAAN | | 85.00 |
| 080414 | TIGERS TOWING | 95 GMC STEP VAN | | 540.00 |
| 721382 | WESCO | 1/O MOLE CONNECTOR | | 106.05 |
| 33881 | WEST MICHIGAN LAWN SE | SPRINKLER SERVICE CONTRACT, MAINTENANCE | 2014.253 | 330.00 |
| | | | | 144,323.92 |

| INVOICE NUMBER | VENDOR NAME | DESCRIPTION | PO NUMBER | AMOUNT |
|--------------------|-----------------------|---|-----------|--------------|
| 269781907011-14 | A T & T | 269 781-9070 573 1 | | 56.65 |
| 269781981511-14 | A T & T | 269 781 9815 267 0 | | 1,899.08 |
| 269781444711-14 | A T & T | 269 781-4447 749 4 | | 164.22 |
| 269781516311-14 | A T & T | 269 781-5163 140 5 | | 299.83 |
| 287238047810X11111 | AT&T MOBILITY | ACCT #287238047810 | | 42.35 |
| 22-042200-14 | AUSABLE 413 PROPETIE | REFUND UTILITY OVERPAYMENT | | 84.37 |
| 111014 | BARTLETT, KEVIN | ENERGY OPTIMIZATION - FURNACE & THERMOS | | 165.00 |
| 1110012-000-1014 | BATTLE CREEK SHOPPER | ACCT #01110012-000 | | 156.72 |
| 19223 | CLARK CONSTRUCTION CO | CONSTRUCTION MANAGER SERVICES-FIRE DEPA | 2014.153 | 460,378.13 |
| 19222 | CLARK CONSTRUCTION CO | CONSTRUCTION MANAGER SERVICES-POLICE DE | 2014.152 | 623,169.22 |
| 651638 | COMMERCIAL OFFICE PRO | LABELMAKER, LABELS, CRTDGS, PENS, MARKE | | 421.50 |
| 111114 | DAMRON, SUE | GIFT CARD REIMBURSEMENTS FOR HINDENACH | | 100.00 |
| 111114 | FREDS, MATT | SCHOOL LUNCH | | 17.16 |
| 1195012 | GRIFFIN PEST SOLUTION | 2014 PEST CONTROL FOR PUBLIC SERVICES | 2014.233 | 46.00 |
| 1195011 | GRIFFIN PEST SOLUTION | 2014 PEST CONTROL FOR CITY HALL | 2014.242 | 33.00 |
| 25-027600-12 | HAMAKER, KARISSA | REFUND UTILITY DEPOSIT | | 32.53 |
| 111014 | HAROFF, THOMAS & TRAC | ENERGY OPTIMIZATION - (2) FURNACE & THE | | 330.00 |
| 110414 | KEMP, MARJORIE T | REFUND SECURITY DEPOSIT | | 221.00 |
| 102014 | MARSHALL CARRIAGE CO | GIFT CERTIFICATE FOR DREAM DOLLARS | | 30.00 |
| M 10-14 | MICHIGAN SOUTH CENTRA | NATURAL GAS - OCTOBER | | 703.29 |
| 33248 | MORNING STAR | AD - GIRLS NIGHT OUT | | 100.00 |
| 394711 | NAPA OF MARSHALL | ALARM | | 31.35 |
| 790004405582930711 | NEOFUNDS BY NEOPOST | 7900 0440 5582 9307 | | 3,000.00 |
| 5606 | PRECISION LAWN CARE | MOW & TRIM AT INDUSTRIAL PARK | | 150.00 |
| 617 | QUALITY LAWN CARE | LAWN CARE AT STATE FARM | | 920.00 |
| 110614 | SANDERS, TIM | REIMBURSEMENT FOR SAFETY GLASSES | | 34.00 |
| 13-021200-05 | SHEAR, KAREN | REFUND UTILITY DEPOSIT | | 50.15 |
| 4725 | SIMS ELECTRIC | 50% OF PROPOSAL 4725 FOR INSTALLATION O | 2015.131 | 1,877.50 |
| 21317-1114 | SPARTAN STORES | CUST # 021317 | | 24.17 |
| R-8509 | STATE OF MICHIGAN | RENEWAL - JULIE CAIN-DEROUIN | | 175.00 |
| 111114 | SUNDBERG, KIP | SCHOOL LUNCH | | 18.76 |
| 264552340 | U.S. BANK EQUIPMENT F | LEXMARK CONTRACT | | 58.56 |
| 9734742308 | VERIZON WIRELESS | ACCT #987146080-00001 | | 643.84 |
| 111014 | WHITE, BEVERLY | REFUND PET DEPOSIT | | 300.00 |
| 110314 | WILSON'S TANNENBAUM F | GREENERY ROPING | 2015.080 | 2,487.10 |
| 10040764-1114 | WOW! BUSINESS | ACCT #010040764 | | 1,359.85 |
| 13934621-1014 | WOW! BUSINESS | ACCT #013934621 | | 29.17 |
| 111114 | ZEBOLSKY, JOEL | SCHOOL LUNCH | | 16.08 |
| | | | | 1,099,625.58 |

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EXP CHECK RUN DATES 11/14/2014 - 11/21/2014

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| INVOICE NUMBER | VENDOR NAME | DESCRIPTION | PO NUMBER | AMOUNT |
|--------------------|-----------------------|---|--------------|------------|
| Z1406436OK | AMERICAN MESSAGING | ACCT #Z1-406436 | | 162.12 |
| 7016312710/0009-12 | BLUE CROSS BLUE SHIEL | GROUP #007016312710/0009 | | 70,870.36 |
| 7016312710/0008-12 | BLUE CROSS BLUE SHIEL | GROUP #007016312710/0008 | | 11,036.96 |
| 7016312710/0007-12 | BLUE CROSS BLUE SHIEL | GROUP #007016312710/0007 | | 2,700.87 |
| 7016312710/0005-12 | BLUE CROSS BLUE SHIEL | GROUP #007016312710/0005 | | 1,913.83 |
| 7016312710/0012-12 | BLUE CROSS BLUE SHIEL | GROUP #007016312710/0012 | | 37,069.64 |
| 7016312710/0011-12 | BLUE CROSS BLUE SHIEL | GROUP #007016312710/0011 | | 2,190.76 |
| 7016312710/0010-12 | BLUE CROSS BLUE SHIEL | GROUP #007016312710/0010 | | 1,199.19 |
| 111914 | BOCHENEK, ROBERT | ENERGY OPTIMIZATION - LED LIGHTS | | 69.97 |
| 111914 | BOYDA, CHARLES & TERR | ENERGY OPTIMIZATION - LED BULBS | | 93.88 |
| 14-018800-05 | BROWN, RACHAEL | REFUND UTILITY DEPOSIT | | 41.87 |
| 1211 | CALHOUN COUNTY TREASU | JULY 2014 BOR 2013 TAXES P/N 13-53-002- | | 334.37 |
| 111714 | CITY OF MARSHALL | PETTY CASH REIMBURSEMENT - DRAWER #2 | | 26.29 |
| 652119 | COMMERCIAL OFFICE PRO | PAPER | | 30.85 |
| 652118 | COMMERCIAL OFFICE PRO | SURGE PROTECTOR, PENS, MARKERS | | 46.48 |
| 111414 | DAMON, PHIL | BOOT ALLOWANCE | | 137.79 |
| RIS0000661091 | DELTA DENTAL PLAN OF | CLIENT # MIC22820001 | | 5,049.66 |
| 7018274-1114 | EARTHLINK BUSINESS | ACCT #0007018274 | | 1,023.70 |
| 15-20415 | EMPLOYEE DATA FORMS O | EMPLOYEE DATA CALENDARS | | 27.25 |
| 2026 | FUTURE ENVIRONMENTAL | REFUND HYDRANT DEPOSIT BALANCE | | 218.00 |
| 111814 | HITACHI CONSULTING | ENERGY OPTIMIZATION-VFD INSTALLED FOR A | | 600.00 |
| ERUMI550-1214 | KANSAS CITY LIFE INSU | GROUP #ERUMI550 | | 1,156.43 |
| 111414 | LARRY'S FLOOR COVERIN | 50% PURCHASE & INSTALLATION WINDOW BLIN | | 291.75 |
| 5546 | LOUIE'S BAKERY | 1/2 SHEET CAKE | | 35.00 |
| 3225-1114 | MARSHALL COMMUNITY CU | 3225 - RAMEY | | 741.00 |
| 3217-1114 | MARSHALL COMMUNITY CU | 3217 - SWISHER | | 103.91 |
| 4562-1114 | MARSHALL COMMUNITY CU | 4562 - DEAN | | 608.98 |
| 5157-1114 | MARSHALL COMMUNITY CU | 5157 - FEDDERS | | 1,189.80 |
| 7681-1114 | MARSHALL COMMUNITY CU | 7681 - TARKIEWICZ | | 179.51 |
| 5165-1114 | MARSHALL COMMUNITY CU | 5165 - TRUDEAU | | 1,412.82 |
| 111114 | MCCONNELL, SHIRLEY | REFUND SECURITY DEPOSIT LESS RENT & DAM | | 148.00 |
| 17023319 | MCMASTER-CARR | SPACERS/#6 LIGHTING | | 33.45 |
| S3675093.001 | MEDLER ELECTRIC COMPA | PVC COUPLING | | 37.78 |
| S3674340.003 | MEDLER ELECTRIC COMPA | PVC CAP 4" | | 13.39 |
| S3676843.001 | MEDLER ELECTRIC COMPA | FLAG POLE LIGHT | | 258.37 |
| 111814 | RAMEY, CHRISTY | PARKING REIMBURSEMENT - PROCUREMENT CLA | | 4.75 |
| 111714 | RANVILLE, PAUL | ENERGY OPTIMIZATION - FURNACE | | 150.00 |
| 111414 | RICE, EDWARD | RELOCATION EXPENSES | | 3,000.00 |
| 8948000000141108 | TELNET WORLDWIDE | ACCT # CORP-008948 | | 900.28 |
| 30-058000-21 | TRAVELERS HAVEN LLC | REFUND UTILITY DEPOSIT | | 55.48 |
| 22-039400-08 | TURK, OMAR | REFUND UTILITY DEPOSIT | | 25.68 |
| 111414 | WEBB, STUART | ENERGY OPTIMIZATION - LIGHTING | | 135.00 |
| 38795038 | WEX BANK | ACCT #0470-00-462076-1 | | 10,601.76 |
| | | | | 155,926.98 |

| INVOICE NUMBER | VENDOR NAME | DESCRIPTION | PO NUMBER | AMOUNT |
|----------------|-----------------------|---|-----------|-----------|
| 112514 | BALLARD, FRANK R | INSPECTOR COMMISSION | | 1,679.50 |
| 112114 | BEARDSLEE LAW OFFICES | NOVEMBER SERVICES | | 3,044.25 |
| 112514 | BURGDORF, CODY | RATCHET STRAP FOR RUDOLPH | | 7.46 |
| 12711 | BURGDORF, CODY | BOOT ALLOWANCE | | 84.79 |
| NOV 2014 | CAIN-DEROUIN, JULIE | MILEAGE REIMBURSEMENT | | 101.92 |
| 1212 | CALHOUN COUNTY TREASU | JULY B.O.R. P/N 13-53-008-059-01 | | 127.77 |
| 112114 | CHEMICAL BANK SOUTH | HSA CONTRIBUTION #2551021104 MOORE, GAR | | 1,125.00 |
| 653084 | COMMERCIAL OFFICE PRO | PADS, CLIP, PAPER, POLISH | | 364.31 |
| 652947 | COMMERCIAL OFFICE PRO | CALCULATORS, STAPLER, TAG | | 221.31 |
| 205364073968 | CONSUMERS ENERGY | 1000 0916 3435 | | 918.49 |
| 205898044724 | CONSUMERS ENERGY | 1000 0759 4680 | | 189.46 |
| 205542063527 | CONSUMERS ENERGY | 1000 5741 9077 | | 18.56 |
| 203495191141 | CONSUMERS ENERGY | 1000 6710 1772 | | 32.93 |
| 204385143841 | CONSUMERS ENERGY | 1030 1352 1119 | | 14.69 |
| 205364073969 | CONSUMERS ENERGY | 1000 0916 3971 | | 1,585.48 |
| 205364073967 | CONSUMERS ENERGY | 1000 0916 3203 | | 177.31 |
| 601007232187 | CONSUMERS ENERGY | 1000 0916 3708 | | 257.10 |
| 601007235639 | CONSUMERS ENERGY | 1030 0915 7670 | | 20.98 |
| 111514 | DELAPAS, JOE | MEAL | | 10.00 |
| 111714 | DELAPAS, JOE | MEAL | | 10.00 |
| 112114 | DELAPAS, JOE | BOOT ALLOWANCE | | 20.27 |
| 112514 | DEVENEY, JAMES R | INSPECTOR COMMISSION | | 170.00 |
| 112114 | ELDRIDGE, BARBARA | ENERGY OPTIMIZATION - FURNACE | | 150.00 |
| 111114 | FISHER, CHARLIE | SCHOOL LUNCH | | 17.70 |
| 112214 | FREDS, MATT | MEAL | | 10.00 |
| 112514 | GANO, DARYL | INSPECTOR COMMISSION | | 543.75 |
| 112514 | GROSS, JOHN | INSPECTOR COMMISSION | | 625.00 |
| 112414 | HARAN, JAMES | ENERGY OPTIMIZATION - LED TELEVISION | | 50.00 |
| 111514 | HUEPENBECKER, JOHN | MEAL | | 10.00 |
| 6-016000-02 | JOHNSON, CHARLENE | REFUND UTILITY DEPOSIT | | 40.14 |
| 111714 | JOHNSON, DAVE | MEAL | | 10.00 |
| 111514 | JOHNSON, DAVE | MEAL | | 10.00 |
| 112214 | LEACH, DOUG | MEAL | | 10.00 |
| 111714 | LUIB, EARL | REMAINING BOOT ALLOWANCE | | 35.03 |
| 4868-1114 | MARSHALL COMMUNITY CU | 4868 - RICE | | 1,376.24 |
| 3431-1114 | MARSHALL COMMUNITY CU | 3431 - CAIN-DEROUIN | | 198.44 |
| 5 | MICHIGAN BUILDING & R | MARK STUART 121 1/2 RENTAL REHAB | 2014.261 | 35,010.00 |
| 27-081600-05 | SHAUGHNESSY, ANGELA | REFUND UTILITY DEPOSIT | | 24.34 |
| | | | | 48,302.22 |

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EXP CHECK RUN DATES 11/26/2014 - 12/05/2014

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| INVOICE NUMBER | VENDOR NAME | DESCRIPTION | PO NUMBER | AMOUNT |
|-----------------|-----------------------|---|---------------|------------|
| 120214 | APWA-SOUTHWEST BRANCH | GENERAL MEMBERSHIP MEETING | | 60.00 |
| 112513-2 | BALLARD, FRANK R | INSPECTORS COMMISSION - BALANCE DUE THR | | 272.50 |
| 112514 | BOONE, PHILLIP | ENERGY OPTIMIZATION - FURNACE AND A/C | | 350.00 |
| 113014 | CALHOUN COUNTY TREASU | TRAILER FEES | | 80.00 |
| 120314 | CHARLIE'S GRILL & BBQ | EMPLOYEE APPRECIATION LUNCHEON AT PSB | | 1,342.32 |
| 19271 | CLARK CONSTRUCTION CO | CONSTRUCTION MANAGER SERVICES-FIRE DEPA | 2014.153 | 193,396.99 |
| 201092391813 | CONSUMERS ENERGY | 1000 0033 5602 | | 3,150.26 |
| 9303519122 | CONSUMERS ENERGY | GAS CIAC METER CONNECTION FEE | | 200.00 |
| 120114 | FAMILY BIBLE CHURCH | ENERGY OPTIMIZATION - LIGHTING | | 320.00 |
| 120514 | FULLER, BRENTON | BALLROOM DANCING - MARSHALL HOUSE | | 50.00 |
| 112514 | HAAN, STEVEN | CDL LICENSE | | 65.00 |
| 120514 | HOLLEY, REKA | BALLROOM DANCING - MARSHALL HOUSE | | 50.00 |
| 48461 | HUB INTERNATIONAL MID | P&C INSURANCE FOR THE POLICY YEAR | 11/1 2015.152 | 3,200.00 |
| 399496 | HUB INTERNATIONAL MID | P&C INSURANCE FOR THE POLICY YEAR | 11/1 2015.152 | 124.00 |
| 48122 | HUB INTERNATIONAL MID | P&C INSURANCE FOR THE POLICY YEAR | 11/1 2015.152 | 44,241.25 |
| 48483 | HUB INTERNATIONAL MID | P&C INSURANCE FOR THE POLICY YEAR | 11/1 2015.152 | 663.00 |
| 399497 | HUB INTERNATIONAL MID | P&C INSURANCE FOR THE POLICY YEAR | 11/1 2015.152 | 86.00 |
| 399498 | HUB INTERNATIONAL MID | P&C INSURANCE FOR THE POLICY YEAR | 11/1 2015.152 | 40.00 |
| 48472 | HUB INTERNATIONAL MID | P&C INSURANCE FOR THE POLICY YEAR | 11/1 2015.152 | 26,396.00 |
| 120214 | JOHNSTON, CHARLES | ENERGY OPTIMIZATION - WASHER | | 25.00 |
| 112614 | KELLEY, DEE | REFUND SECURITY DEPOSIT AND OVERPAYMENT | | 185.00 |
| 1773-1114 | MARSHALL COMMUNITY CU | 1773 - MCCOMB | | 524.09 |
| 3507-1114 | MARSHALL COMMUNITY CU | 3507 - MCDONALD | | 99.95 |
| 9421-1114 | MARSHALL COMMUNITY CU | 9421 - SEARS | | 324.55 |
| 120314 | MCDONALD, SCOTT | MEAL FOR STATE POLICE/CCSD BLDG MEETING | | 27.56 |
| 395510 | NAPA OF MARSHALL | FRACTIONAL STUD REMOVER | | 39.19 |
| 396527 | NAPA OF MARSHALL | USB PWR OUTL | | 19.59 |
| 396558 | NAPA OF MARSHALL | TERMINAL BOLT | | 3.22 |
| 391007 | NAPA OF MARSHALL | REFLECTORS | | 19.74 |
| 120214 | NAVA, MARGARITA | REFUND SECURITY DEPOSIT | | 93.00 |
| 120514 | PENDILL, GEORGE | GEORGE PENDILL BAND - MARSHALL HOUSE | | 250.00 |
| 249-004454455 | REPUBLIC SERVICES #24 | ACCT #3-0249-1022021 | | 445.88 |
| 120114 | SEARS, THERESA | REIMBURSEMENT OF SPECIAL PROJECT EXPENS | | 180.13 |
| 38-6004708-1114 | STATE OF MICHIGAN | 38-6004708 NOV 2014, SALES TAX, FORM #1 | | 27,394.86 |
| 266686120 | U.S. BANK EQUIPMENT F | LEXMARK COPIER CONTRACT | | 58.56 |
| 112514 | WASHBURN, EARLINE | ENERGY OPTIMIZATION - WASHER & DRYER | | 50.00 |
| 112614 | WILTFONG, SUSAN | REFUND SECURITY DEPOSIT AND OVERPAYMENT | | 204.00 |
| 13934621-1114 | WOW! BUSINESS | ACCT #013934621 | | 28.81 |
| 10040269-1114 | WOW! BUSINESS | ACCT # 010040269 | | 387.36 |
| | | | | 304,447.81 |

Bylaws: Marshall Farmers' Market Advisory Board

Article 1 Enabling Authority

The City of Marshall Charter, Article 2, Section 2.13, provides that the City Council may create a Board or Commission. The Farmers' Market Advisory Board was established by resolution by the City of Marshall Council on October 20, 2014.

Article 2: Purpose and Powers

Section 2.1: Name

The name of the Board shall be Marshall Farmers' Market Advisory Board established by the city council of Marshall, Michigan, herein after called the Board.

Section 2.2: Object

The object of this Board shall be to provide for the management and promotion of the Marshall Area Farmers' Market for which the city provides a venue from which local growers, food processors, and artisans can offer their products to the public; with secondary goals to educate the public about agricultural products and concerns; to study the needs of the vendors and promote the general welfare of the market, and to do all things legally necessary and proper to the conduct and furtherance of the business of the Farmers Market. The Market is committed to an agriculturally based market and, as such, strives to maintain a majority presence of farmers.

The guiding principles of the Board are as follows:

1. To establish priorities in all decision-making, the interests of local, sustainable agriculture.
2. To provide an accessible, profitable venue for small-scale businesses which produce and distribute their products in our community and its surrounding area.
3. To present a diversity of high quality local vendors and handmade products in a vibrant marketplace.
4. To encourage environmentally, economically, and socially sustainable practices in organizational and vendor operations.
5. To foster member involvement in the organization.
6. To create an environment for our community to gather and participate in local culture and commerce.

Section 2.3: Mission Statement.

"The Farmers' Market Board cultivates a commitment to offer quality goods in a friendly, easily accessible location. This will enrich our community through diverse product choices, social gathering and economic growth."

Section 2.4: Government

The government and the management of the funds, properties and affairs of the Board shall be vested in the Board on behalf of the City of Marshall.

Article 3: Membership

Section 3.1: Board Number, Tenure

The Farmers' Market Board shall consist of not less than seven and not more than eleven voting members, and not more than three (3) ex-officio (non-voting) members. Voting members shall be appointed for a term of three years, except that the members first appointed shall be staggered to result in a mixture of members appointed for one, two and three year terms.

Section 3.2: Term.

Terms shall begin on October 20 of each year. The Board member shall hold office until his/her successor is appointed and assumes office unless the member resigns or is removed from office.

Section 3.3: Selection of Board Members

The Marshall City Council with the advice of the Board shall approve the members of the Farmers' Market Advisory Board. The Board shall elect their own officers and shall oversee the process by which new and incumbent Board members are recommended to the City Council. At a minimum, the Board shall consist of at least two active vendors in good standing of the Marshall Area Farmers' Market.

Section 3.4 Member Classifications

The members of the Board are classified as follows:

- A. Advisory Board Members with voting privileges
- B. General Members without voting privileges
 - i. The Market Manager of the Marshall Area Farmers' Market
 - ii. The City of Marshall Council Liaison
 - iii. The City of Marshall City Manager or his/her designee

Section 3.5 Disclosure of Interests and Code of Ethics

The city declares that elected and appointed public office and public employment is a public trust and any effort to realize personal gain through official conduct is a violation of that trust. An Advisory Board Member who has a direct interest in any matter before the Board shall disclose that interest prior to Board action; said disclosure shall be included in the written record of the Board deliberations. In the event of such disclosure, the Board shall make a determination of whether the Board Member is qualified to vote on the issue.

Section 3.6: Suspension or Termination

As established in Section 2.13 (c) of the Charter of the City of Marshall and its related entries may, by majority vote, remove members of the Board. Of importance is the member's responsibility to attend

and contribute to meetings and activities of the Board; should the member fail to meet these requirements, it may be at the discretion of the city council to replace the member.

Article 4: Meetings

Section 4.1: Annual Meeting

The annual meeting of the Board shall be held on the regular meeting in November of each year, at the hour and place the Board shall determine.

Section 4.2: Regular Meetings

Regular meetings of the Board shall be held monthly at a time and place the Board shall determine. Meetings of the Board may be cancelled by the Chairperson for good cause such as lack of pending business.

Section 4.3: Special Meetings

Special meetings of the Board may be called by the Chairperson, Vice Chair in the absence of the Chairperson, by any four members of the Board, or by the Marshall City Council, by giving a twenty-four (24) hours notice of the time, date and place of the meeting and stating the purpose of the meeting, and by posting said notice eighteen (18) hours prior to the meeting at city hall.

Section 4.4: Emergency Meetings. If the Council shall reschedule a meeting under the provisions of Rule 4.2 or call a special meeting under Rule 4.3, the Secretary shall post a notice of such a change immediately, and no meeting except an emergency meeting shall be held until the notice shall have been posted 18 hours. An emergency meeting shall be held only upon the consent of 2/3 of the members and only if a delay would threaten severe and imminent danger to the health, safety and welfare of the public.

Section 4.5: Notice of Meetings

Written, e-mail, or printed notice of every regular, emergency, and special meeting of the Board shall be transmitted to the last recorded address and shall be deemed delivered when deposited in the U.S. Mail of each board member or transmitted by e-mail, not less than five (5) working days before such meeting. Such notice shall include the agenda or objects thereof and the time and place of the meeting. No business shall be transacted at special meetings other than that referred to in the meeting notice. Any person shall have the privilege of attending the meetings of the Board.

Meetings of the Board shall be preceded by public notice in accordance with the Open Meetings Act.

Section 4.6: Voting Members

All Board members shall be entitled to a vote at any annual, regular, emergency, or special meeting of the Board. Proxies will not be recognized at any meeting of the Board. A simple majority vote will decide all actions.

Section 4.7: Quorum

A majority of the voting members shall constitute a quorum for the conduct of business. Except as provided in these bylaws, a simple majority of those voting shall affirm Board actions. In the event that any member or members are disqualified from voting under the provisions of Article 3 Section 3.5, the

remaining members shall constitute a quorum for that issue alone, and a majority of the quorum shall then be required to affirm action.

Section 4.8 Voting

Voting shall be voice and a show of hands. If the vote is not unaniuous a roll call vote shall be taken and recorded in the minutes.

Section 4.9 Voting by Conference Call

Voting may be conducted by conference call or Skype™, or its counterpart, providing all board members have access to the necessary equipment for participation in the call. The chair shall develop the time frame for the call. A minimum of 24 hours notice shall be provided to all participants via e-mail, or telephone by the secretary. Such notice shall include the motion and supporting documentation for the vote. Procedures for voting as outlined in Roberts Rules of Order Revised shall be followed.

Section 4.10: Order of Business

The order of business for meetings shall be as follows:

- Call to Order
- Roll Call
- Approval of Agenda
- Approval of Minutes of last meeting
- Public comments on agenda items
- Financial Report
- Market Manager's Report
- Sub-Committee Reports
- Old Business
- New Business
- Public comments items not on agenda
- Board and Market Manager Communications
- Adjournment

The order of business may be altered or suspended at any meeting by a majority vote of the members present. The usual parliamentary rules shall govern all debates, when not in conflict with these bylaws using Robert's Rules of Order Revised.

Section 4.11: Public Participation. Members of the public, both residents of the City of Marshall and others, are invited to address the Board during two portions of the regular Board agenda. Prior to the Board discussion of regular agenda items, members of the public are invited to provide comment upon those agenda items. Comments related to any other matters will be welcomed during a second "public comment" time noted later on the agenda. The Chair will first recognize any member of the public wishing to address the Board. Individuals will state their name and address and limit their comments to a total of five (5) minutes during each of these "public comment" times. Members of the public will not routinely be involved in Council discussion or deliberation upon agenda items unless called upon by the Chair.

Section 4.12 Minutes of Meetings

Minutes of Board shall be taken and available to all Board members at least five days before the next regularly scheduled the meeting.

Article 5: Officers and Duties

Section 5.1. Officers

The officers of the Board shall be a Chairperson, Vice Chairperson, and Secretary.

Section 5.2 Election, Term of Office, Duties

Officers of the Board shall be elected annually. Each officer shall hold the office until his/her successor is confirmed and installed. An officer may hold his/her position for no more than two consecutive one-year terms and may be reappointed after one year. To qualify for the chairperson, the individual must be a current voting member in good standing, have served at least one full year on the Board except in the case of the first slate of the Board.

The Chairperson shall preside at all meetings of the Board and shall discharge the duties of the presiding officer. He/she shall be the spokesperson to the Marshall City Council, the public and the news media.

The Vice Chairperson shall discharge the duties of the Chairperson in his/her absence or inability to serve. When so serving, the Vice Chairperson shall have the powers and be subject to the restrictions imposed on the Chairperson. The Vice Chairperson shall perform such other duties as may be assigned by the chairperson from time to time.

The Secretary shall maintain custody of the official records, books, documents and other records of the Board. The Secretary shall attend meetings of the Board, keep a record of its proceedings, notify members of meetings, and shall perform such other duties as delegated by the Board.

Section 5.3 Compensation and Expenses of Advisory Board Members

Board members shall serve without compensation but may be reimbursed for expenses incurred in the course of their service as authorized by the Board and approved by the City.

Article 6: Management of Business

Section 6.1: Management

The Board shall have general supervision and control of the business and the affairs of the Marshall Area Farmers' Market and shall make all rules and regulations consistent with law, the city, or with these bylaws for the management of the business and the guidance of the vendors' participation in the Market. Individual vendors are solely responsible for the operation of their own businesses including meeting the applicable Michigan regulatory requirements. The duties and responsibilities of the Board are:

- To interview and recommend to the city council an individual as the Market Manager
- To apply for grants and sponsorships to support the Market.



**ADMINISTRATIVE REPORT
DECEMBER 15, 2014 - CITY COUNCIL MEETING**

REPORT TO: Honorable Mayor and City Council
FROM: Tom Tarkiewicz, City Manager
SUBJECT: Public Hearing for a P.A. 425 Conditional Land Transfer Agreement with Marshall Township

BACKGROUND: The City and Marshall Township have received a request from the property owner of the Burger King building (15998 West Michigan Avenue) at the southwest corner of West Michigan Avenue and West Drive to enter into a Public Act 425 Land Transfer. A PA 425 agreement brings a property into the City to receive City services but gives a portion of the new taxes collected to the Township. The current building has City sanitary sewer service but they desire City water service.

In 2006, the City and Marshall Township entered into a Master 425 Development Agreement. The Master Agreement was extended to 2026, a few months ago.

PA 425 requires the adoption of a resolution and a public hearing by both governmental bodies. The proposed resolution and contract are attached.

RECOMMENDATION: It is recommended, after hearing comments at the public hearing, that the City Council adopt the contract with Marshall Township for a P.A. 425 Conditional Land Transfer for 15998 West Michigan Avenue.

FISCAL EFFECTS: The property will be taxed at the City rate and 3 mills will be given to Marshall Township.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

(for property south of I-94 and east of I-69)

**CITY OF MARSHALL – TOWNSHIP OF MARSHALL
CONTRACT FOR CONDITIONAL TRANSFER OF PROPERTY**

This Agreement made on the _____ day of November, 2014, between the CITY OF MARSHALL, a Michigan municipal corporation, having offices at 323 West Michigan Avenue, Marshall, Michigan 49068 (the “City”) and the TOWNSHIP OF MARSHALL, a Township duly organized under the laws of the State of Michigan, and existing in Calhoun County, Michigan, having offices at 13551 Myron Avery Drive, Marshall, Michigan 49068 (the “Township”).

WHEREAS, the City and the Township have adopted a Master 425 Agreement dated February 27, 2006 for the purpose of providing sewer and water services which are available in the City to Township properties upon the request of a Township property owner, and

WHEREAS, Marshall Interchange Investments, LLC, the owner of the property described on Schedule 1 attached hereto (“Property”) has requested that the City extend sewer and water services to the Property, and

WHEREAS, the provision of municipal services by the City to the Property would further the economic well-being of both the City and the Township and increase the probability of additional development of the Property, and

WHEREAS, the City has available sewer and water capacity to service the Property, and

WHEREAS, the parties have each conducted a public hearing to receive input on the proposed transfer of property.

NOW, THEREFORE, by authority of Act 425 of the Public Acts of 1984 and pursuant to the Master 425 Agreement entered into between the City and the Township and in consideration of the mutual promises herein set forth, BE IT AGREED AS FOLLOWS:

1. The Township consents to the transfer to the City of the Property.
2. The City agrees to accept the transfer of the Property for all purposes allowed under Public Act 425 of 1984, as amended, to make available municipal services to the Property provided that the Property owner and other users of the utilities extended from the City to the Property shall pay for the cost of the extension.
3. The transfer of the Property contemplated by this agreement shall occur at midnight on June 1, 2015.

4. Following transfer, and during the term of this Agreement, the City shall have full jurisdiction over the Property subject to the following limitations:

Land usages shall be subject to the Joint Municipal Planning Commission pursuant to the provisions of the Master 425 Agreement.

5. The City and Township agree that the City shall have the authority to assess and collect ad valorem taxes, real and personal, on the Property and any improvements thereon during 2015 and for the remainder of the term of this Agreement. The Township shall have the authority to assess and collect ad valorem taxes, real and personal, on the Property and any improvements thereon through calendar year 2014.

The City and Township further agree that commencing in the year 2015 and continuing through the fiftieth (50th) full calendar year following the issuance of a Certificate of Occupancy for the first use on the Property, all such taxes which the City collects for its own general operating fund purposes only, and which are attributable to the Property for the term of this Agreement shall be shared between the City and the Township as follows:

A. The Township shall receive the equivalent of 3 mill levied on the taxable value of the Property for the taxable year as established by the City subject to any subsequent adjustments resulting from tax appeals. The City shall transmit the Township's share of such revenues annually on or before 30 days after receipt.

B. Thereafter, all tax revenues from the Property shall be collected and retained by the City.

6. Except as provided in paragraph 7, upon termination, expiration or non-renewal of this Agreement, jurisdiction of the Property shall pass to the City and the Township shall have no further rights or interests in the Property.

7. In the event that the City shall not share tax revenues from the Property as provided in paragraph 5 or shall breach any other provision of this Agreement, the Township shall be entitled to terminate this Agreement, whereupon jurisdiction of the Property shall revert to the Township or the Township may pursue whatever other legal remedies are available to the Township.

8. Any liability the City or the Township incurs to a third party as a result of the performance of duties or the exercise or rights imposed or granted hereunder shall be jointly shared and defended in the same proportion as the taxes are shared as described in paragraph 5.

9. The burden of all tax abatements shall be shared by the City and the Township in the same percentage as the millage is shared. In the event the City reduces its millage, the Township's share of millage shall be proportionately reduced provided no additional taxes are levied by the City to replace the reduction in millage.

10. Sewer and water rates charged to the Property owner shall not be greater than the rates charged in the City for similar users. Property owners shall contribute to repairs and capital improvements to the sewage treatment facilities, water purification plant, well facilities, and distribution systems in the same manner as similar users within the City of Marshall.

11. In the event there is a conflict between this Agreement and the Master 425 Development Agreement, the terms of the Master 425 Development Agreement shall control unless there is a specific reference in the conflicting provision that it is intended to prevail despite the Master 425 Development Agreement.

12. Within fifteen (15) days of execution of this contract, the City Clerk shall file a duplicate original of this contract with the Calhoun County Clerk, the Michigan Secretary of State and the Calhoun County Register of Deeds.

WITNESSES:

CITY OF MARSHALL

By:

Tom Tarkiewicz, City Manager

By:

Trisha Nelson, Clerk

WITNESSES:

MARSHALL TOWNSHIP

By:

Eugene Hamaker, Supervisor

By:

Cynthia Sink, Clerk

Schedule 1

Parcel Number: 16—273—024—01

PROPERTY ADDRESS:
15998 W MICHIGAN AVE
MARSHALL, MI 49068

MARSHALL TWE SEC 27 T25 R6W BEG INT SLY LI MICH AVE WITH W LI WEST DR S
213.32 FT E 15.78 FT S 185.45 FT S 80 DEG 26' 30" W 238.02 FT N 15 DEG 10'
24" W 158.58 FT N 74 DEG 49' 36" E 90 FT N 15 DEG 10' 24" W 208.26 FT N 74
DEG 49' 36" E 230.85 FT TO FOB 2 AC +/-

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2014-

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT
FOR CONDITIONAL TRANSFER OF PROPERTY

WHEREAS, Marshall Interchange Investments, owner of property commonly known as 15998 West Michigan Avenue, have petitioned the City of Marshall and Marshall Township for a Conditional Transfer of their property from Marshall Township into the City of Marshall; and

WHEREAS, on February 25, 2006 the City of Marshall entered into a Master 425 Agreement with the Township of Marshall; and

WHEREAS, on September 15, 2014 the City of Marshall extended this Master 425 Agreement with the Township of Marshall until 2026; and

WHEREAS, the Master 425 Agreement facilitates the provision of City services, including municipal sewer, water, police and fire protection to properties currently within Marshall Township according to terms acceptable to both the Township of Marshall and the City of Marshall,

NOW THEREFORE, BE IT RESOLVED, that the City Manager and the City Clerk are authorized to execute a Contract for Conditional Transfer of Property commonly known at 15998 West Michigan Avenue from the Township of Marshall to the City of Marshall.

IT IS FURTHER RESOLVED, that the Contract for Conditional Transfer shall be in the form of the attached document, subject to changes in form approved by the City Attorney.

As City Clerk I place my seal and sign my name that this is a true and accurate copy of the action taken by the Marshall City Council on _____.

Trisha Nelson, City Clerk
CITY OF MARSHALL

Dated: _____



ADMINISTRATIVE REPORT
December 15, 2014 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Carl Fedders, Director of Public Services
Tom Tarkiewicz, City Manager

SUBJECT: Public Hearing on text change to select section of Chapter 98 Airport and Aircraft of the City of Marshall Code of Ordinances and subsequent council action.

BACKGROUND: Over the past several years, it has become apparent that the portion of the ordinance that deals with the Airport Board needs to be updated to reflect the current practices. Specifically these changes address the board makeup, meeting frequency, and reporting. The changes also address some outdated civil air regulations.

The proposed changes are attached, have been reviewed by the City Attorney, and have been recommended by the Airport Board.

RECOMMENDATION: After hearing public comment, staff recommends approval of the text changes to §98.02, §98.03, §98.05, §98.07, §98.12, and §98.28 of the City of Marshall Code of Ordinances.

FISCAL EFFECTS: None

CITY GOAL CLASSIFICATION:

Infrastructure Goal Statement: Preserve, rehabilitate, maintain and expand all city infrastructure and assets

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

Carl Fedders
Director of Public Services

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

CITY OF MARSHALL
ORDINANCE #-14

AN ORDINANCE TO AMEND CITY OF MARSHALL CODE, CHAPTER 98 AIRPORT AND AIRCRAFT. THE CITY OF MARSHALL ORDAINS:

§ 98.02 COMPOSITION; APPOINTMENT.

- (A) The Airport Board shall consist of five members..
- (C) The Mayor shall appoint members with Council approval. Of the initial members, two shall serve a three year term, two shall serve a two year term and one shall serve a one year term. Then, when the initial terms expire their successors shall be appointed to terms of three years.

§ 98.03 TERMS.

- (A) After the initial appointments, all appointments to the Airport Board shall be made for terms of three years, except when the appointment shall be made to fill an unexpired term.
- (B) The Airport Board shall be considered to have taken office on October 1, 1976.
- (C) After original appointment, the City Council shall, prior to October 1 of each year, appoint two members to take office on October 1 for a period of three years.

§ 98.05 REMOVAL OF MEMBERS.

Any member of the Airport Board may be removed by the City Council upon the affirmative vote of three fifths of the Council members elect.

§ 98.07 MEETINGS.

- (A) The Airport Board shall meet not less frequently than quarterly; provided, however, that, the Chairperson may call a special meeting and the Mayor shall have the power to call a special meeting of the entire Board.
- (B) Complete minutes shall be kept of all business transacted at any meeting.

§ 98.12 REPORTS.

The Airport Board shall submit to the City Manager its proposed budget annually. In addition, the Board shall submit to the City Council an annual report .

§ 98.28 COMPLIANCE WITH CIVIL AIR REGULATIONS.

Nothing in this subchapter shall excuse the pilot from conforming to applicable State or Federal Regulations.

Section 2. This Ordinance [or a summary thereof as permitted by MCL 125.3401] shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signatures of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this _____ day of _____, 2014.

James L. Dyer, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on December 15, 2014, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK

§ 98.02 COMPOSITION; APPOINTMENT.

- (A) The Airport Board shall consist of seven ~~five~~ members, ~~five of whom shall be residents of the city and two who shall be either a resident of the city or of the county.~~
- (B) ~~One of the five city members shall be the City Manager or his or her designate.~~
- (C) The Mayor shall appoint ~~the other six members~~ with Council approval. Of the initial members, two shall serve a three year term, two shall serve a two year term and one shall serve a one year term. Then, when the initial terms expire their successors shall be appointed to terms of three years.

§ 98.03 TERMS.

- (A) After the initial appointments, ~~a~~All appointments to the Airport Board, ~~with the exception of the City Manager or his or her designate,~~ shall be made for terms of three years, except when the appointment shall be made to fill an unexpired term.
- (B) The Airport Board shall be considered to have taken office on October 1, 1976.
- (C) After original appointment, the City Council shall, prior to October 1 of each year, appoint two members to take office on October 1 for a period of three years.

§ 98.05 REMOVAL OF MEMBERS.

Any member of the Airport Board, ~~with the exception of the City Manager or his or her designate,~~ may be removed by the City Council upon the affirmative vote of three fifths of the Council members elect.

§ 98.07 MEETINGS.

- (A) The Airport Board shall meet not less frequently than quarterly; ~~once each month;~~ provided, however, that, the Chairperson may call a special meeting and the Mayor shall have the power to call a special meeting of the entire Board.
- (B) Complete minutes shall be kept of all business transacted at any meeting.

§ 98.12 REPORTS.

The Airport Board shall submit to the City Manager, ~~no later than March 15 of each year,~~ its proposed budget annually. In addition, the Board shall submit to the City Council an annual report ~~before July 10 of each year.~~

§ 98.28 COMPLIANCE WITH CIVIL AIR REGULATIONS.

Nothing in this subchapter shall excuse the pilot from conforming to §§ ~~60.18(a) and 60.18(e)~~ of the Civil Air Regulations, applicable State or Federal Regulations.



ADMINISTRATIVE REPORT
December 15, 2014 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Carl Fedders, Director of Public Services
James Schwartz, Director of Public Safety
Tom Tarkiewicz, City Manager

SUBJECT: Information Technology infrastructure for New Fire Station and Marshall Regional Law Enforcement Center (MRLEC).

BACKGROUND: The City of Marshall currently contracts with Computer Resources Training Inc. (CRT) to perform maintenance and upgrades to the City's computer system. As part of the building projects, CRT will need to provide upgrades and extensions to allow connectivity to the existing network infrastructure and new storage for the police department data systems.

CRT has submitted a proposal for \$44,500 and \$22,500 for the necessary police and fire equipment changes and upgrades respectively.

Due to the maintenance agreement and the relationship and knowledge that CRT has about the City of Marshall's system, this project was not competitively bid.

RECOMMENDATION: It is recommended that City Council approve the attached resolution authorizing staff to execute a purchase order with Computer Resources Training Inc. for an amount not to exceed \$67,000 for building connectivity to the new Fire Station and Marshall Regional Law Enforcement Center and coordinating setup of new network equipment.

FISCAL EFFECTS: Funding for this installation is contained in the "Owner's Cost" and provided for in the bond proceeds for the project. No fiscal impact on the City.

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

Carl Fedders
Director of Public Services

James Schwartz
Director of Public Safety

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

**CITY OF MARSHALL, MICHIGAN
RESOLUTION 2014-_____**

WHEREAS, the City of Marshall has begun construction of a new Fire Station and Marshall Regional Law Enforcement Center; and

WHEREAS, each building will require connectivity with information technology equipment located at City Hall; and

WHEREAS, the project was not formally bid as required by the City of Marshall's Code of Ordinance, chapter 32.03; and

WHEREAS, Computer Resource Training Inc. (CRT) submitted a proposal with an amount not to exceed \$67,000; and

WHEREAS, CRT maintains the existing City of Marshall information technology equipment; and

WHEREAS, the City of Marshall's Code of Ordinance chapter 32.07 allows exceptions to the formal competitive bid process when no advantage to the city would result; and

NOW THEREFORE BE IT RESOLVED that based upon a motion made by _____, and supported by _____ that the purchasing agent may execute a purchase order to Computer Resource Training Inc. for an amount not to exceed \$67,000 for equipment and installation of new information technology devices at the new Fire Station and Marshall Regional Law Enforcement Center.

Voting for: _____

Voting Against: _____

Absent: _____

CERTIFICATION OF CITY CLERK/TREASURER

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 15th day of December, 2014.

City Clerk

Date



ADMINISTRATIVE REPORT
December 15, 2014 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Carl Fedders, Director of Public Services
James Schwartz, Director of Public Safety
Tom Tarkiewicz, City Manager

SUBJECT: Fiber optic installation to New Fire Station and Marshall Regional Law Enforcement Center (MRLEC)

BACKGROUND: The City of Marshall has a small network of fiber optic cable that link city buildings with computer equipment located at City Hall. The system is maintained through an agreement with Midwest Communication Services, Inc. (MCS). MCS also maintains the fiber systems throughout the city for a number of other agencies and nonprofits. This arrangement allows MCS to utilize some infrastructure that was overbuilt in anticipation of being needed.

The project will install a 12 stranded single mode fiber cable to each building. The majority of the construction will utilize existing poles. The City will be responsible for some minor upgrades to maintain compliance.

Due to the maintenance agreement and the relationship and knowledge that MCS has about the City of Marshall's system, this project was not competitively bid. The project is estimated to cost \$67,110.

It is anticipated that a portion of the cost of the MRLEC fiber may be shared as part of the cooperative agreement with Calhoun County and the State of Michigan.

RECOMMENDATION: It is recommended that City Council approve the attached resolution authorizing staff to execute a purchase order with Midwest Communication Services, Inc. not to exceed amount of \$67,110 for the installation of fiber optic cable to the new Fire Station and Marshall Regional Law Enforcement Center.

FISCAL EFFECTS: Funding for this installation is contained in the "Owner's Cost" and provided for in the bond proceeds for the project. No fiscal impact on the City.

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

Carl Fedders
Director of Public Services

James Schwartz
Director of Public Safety

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

**CITY OF MARSHALL, MICHIGAN
RESOLUTION 2014-_____**

WHEREAS, the City of Marshall has begun construction of a new Fire Station and Marshall Regional Law Enforcement Center; and

WHEREAS, each building will require dedicated fiber optic cable connections with equipment located at City Hall; and

WHEREAS, the project was not formally bid as required by the City of Marshall's Code of Ordinance, chapter 32.03; and

WHEREAS, Midwest Communication Services Inc. (MCS) submitted a proposal with an amount not to exceed \$67,110; and

WHEREAS, MCS maintains the existing City of Marshall Fiber network along with other fiber networks located in town through an agreement; and

WHEREAS, the City of Marshall's Code of Ordinance chapter 32.07 allows exceptions to the formal competitive bid process when no advantage to the city would result; and

NOW THEREFORE BE IT RESOLVED that based upon a motion made by _____, and supported by _____ that the purchasing agent may execute a purchase order to Midwest Communication Services Inc. for an amount not to exceed \$67,110 for the installation of fiber optic cable to the New Fire Station and Marshall Regional Law Enforcement Center

Voting for: _____

Voting Against: _____

Absent: _____

CERTIFICATION OF CITY CLERK/TREASURER

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 15th day of December, 2014.

City Clerk

Date