

IN A WORK SESSION MONDAY, JANUARY 19, 2009 AT 6:00 P.M. in the Training Room at the Public Service Building, 900 S Marshall Ave, Marshall, MI, the Marshall City Council was called to order by Mayor Smith.

Roll was Called:

Present: Council Members: Dyer, Metzger, K. Miller, L. Miller, Mayor Smith, Traver and Williams

Also Present: City Manager Olson, Clerk-Treasurer Hovarter, Director of Utilities & Infrastructure Tarkiewicz, Attorney Beardslee

Absent: None

The purpose of this meeting was to have a general orientation meeting with the present Council members and answer any questions they may have of staff.

City Manager Olson explained the roles and responsibilities of Council according to the City Charter. He also explained the difference between ordinances and resolutions. What staff has to do before the ordinance or resolutions come to Council for an action. Olson explained that the past Councils have given staff rules and regulations to follow for Utilities. He also touched on the City's personnel policies and procedures.

Attorney Beardslee explained any tax tribunal issues that he has been working on. Beardslee also reviewed the revision of the weed ordinance policy. Council was given a handout that explained freedom of information act and the open meetings act. Beardslee also explained what Council's role was with both acts.

There was a general calendar given to Council outlining monthly various events and tasks that city administration will be working on over the course of a year.

The meeting was adjourned at 8:47 p.m

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Bruce Smith, MAYOR

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Tracy Hovarter, CLERK-TREASURER