

City of Marshall Utility Service Application

Service Address _____ Mailing Address _____
Email Address _____ Paperless Billing Yes No
Required Deposit \$ _____ Deposit Paid \$ _____ Affidavit Filed Yes No Verified _____
Set-up Service Date _____ Account # _____

Primary

Co-Applicant

Name _____ Name _____
Phone # _____ Phone # _____
SSN _____ DOB _____ SSN _____ DOB _____
Driver's License # _____ Driver's License # _____
Employer _____ Employer _____
Work Phone# _____ Work Phone # _____
Relationship to Primary Applicant _____

I/we, agree to pay my/our required deposit, all my/our current bills and my/our final billing. A general copy of the City of Marshall's utility policies and offerings will be available upon request.

I release the City of Marshall from any and all damages and claims that I may incur should my service be disconnected due to my failure to pay as I have agreed herein. If there is failure of payment, I/we will be responsible for all costs associated therewith, including reasonable attorney fees and expenses.

Primary Signature _____ Date _____

Co-Applicant Signature _____ Date _____

I/we, have paid the City of Marshall a deposit in the amount of \$ _____.

Primary Signature _____ Date _____

Co-Applicant Signature _____ Date _____

General City of Marshall Utility Policy

1. Each customer will pay a security deposit with the City of Marshall. The status of the applicant and where they are living will determine the amount of the deposit. **Any deposit not paid in full by the due date of the first billing may result in service disconnection (turn off).**
2. Due dates are approximately 21 days from when the bill is processed.
3. 5% penalty is applied on any current unpaid balance two days after the due date. A notice of disconnection is mailed seven days after the penalty is applied. Shut-off of service will take place ten days after the notice is processed and mailed.
4. Arrangements can be made at City Hall if payment cannot be made in a timely manner. **Failure to keep an arrangement may result in service disconnection.**
5. Delinquent utilities become a lien on the property and may be put on the tax bill.
6. Further information may be obtained at City Hall.

The City of Marshall currently offers Direct Payment. Call 269-781-3967 to sign up!