



MARSHALL CITY COUNCIL AGENDA

MONDAY – 7:00 P.M.

April 7, 2014

- 1) **CALL TO ORDER**
- 2) **ROLL CALL**
- 3) **INVOCATION-** Jeremy Young, Marshall Church of Christ
- 4) **PLEDGE OF ALLEGIANCE**
- 5) **APPROVAL OF AGENDA** – Items can be added or deleted from the Agenda by Council action.
- 6) **PUBLIC COMMENT ON AGENDA ITEMS** – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
- 7) **CONSENT AGENDA**
 - A. **Schedule Public Hearing - Electric Rate Ordinance Amendment** P. 4
City Council will consider the recommendation to schedule a public hearing for April 21, 2014 to hear public comment on the proposed amendment to the Electric Rate Ordinance.
 - B. **Façade Guidelines** P. 7
City Council will consider the recommendation to approve the Marshall Downtown Development Authority – Marshall Main Street Façade Improvement Program Guidelines.
 - C. **FY 2015 Compost Center Agreement** P. 24
City Council will consider the recommendation to approve the Community Compost Center Agreement including the proposed fees with Calhoun County.
 - D. **MDOT Agreement – Hughes Street Rehabilitation** P. 29
City Council will consider the recommendation to approve the resolution authorizing the Clerk to sign the contract with the Michigan Department of Transportation for the Rehabilitation of Hughes Street from S. Kalamazoo Avenue to S. Marshall Avenue.
 - E. **Prescription Reimbursement** P. 31
City Council will consider the recommendation to approve HR Policy #14.01 regarding Rx Prescription Reimbursement.
 - F. **MDOT Local Bridge Program Grant** P. 33
City Council will consider the recommendation to adopt the resolutions in support of the submittal of a grant from the Michigan Department of Transportation Local Bridge Program for the Monroe Street Bridge over Rice Creek and Marshall Avenue Bridge over the Kalamazoo River.
 - G. **Lions Club White Cane Sale** P. 36
City Council will consider the request from the Marshall Lions Club to hold their Annual White Cane Sales on Friday, May 2 and Saturday, May 3, 2014.

Mayor:

James Dyer

Council Members:

Ward 1 - David Revore

Ward 2 - Nick Metzger

Ward 3 - Brent Williams

Ward 4 - Jack Reed

Ward 5 - Jody Mankerian

At-Large - Kathy Miller



H.	<u>City Council Minutes</u>	P. 37
	Work Session.....	Monday, March 3, 2014
	Work Session.....	Monday, March 24, 2014
	Regular Session.....	Monday, March 3, 2014
I.	<u>City Bills</u>	P. 44
	Regular Purchases	\$327,101.28
	Regular Purchases	\$187,103.16
	Purchased Power.....	\$750,149.15
	Weekly Purchases -2/28/14.....	\$1,249,906.48
	Weekly Purchases -3/7/14	\$44,956.54
	Weekly Purchases -3/14/14.....	\$ 322,124.61
	Weekly Purchases -3/21/14.....	\$ 22,392.18
	Weekly Purchases -3/28/14.....	\$31,270.95
	Total	\$ 2,935,004.35

8) PRESENTATIONS AND RECOGNITIONS

9) INFORMATIONAL ITEMS

- A. Event Report – Hospitality Classic P. 56**
- B. Event Report – 1918 American LaFrance Fire Apparatus Delivery P. 57**

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

- A. Marshall Area Farmers’ Market P. 58**
 City Council will consider the request from Jane Dadow for the use of the Brooks Parking Lot on South Hamilton Street for the Marshall Area Farmers’ Market on Saturday mornings from 8 to noon beginning May 17, 2014 through October 25, 2014.
- B. Schedule FY 15 Budget Work Session P. 59**
 City Council will consider the recommendation to schedule a Budget Work Session to review and discuss the FY 2015 Proposed Budget.

13) APPOINTMENTS / ELECTIONS

- A. Appointments to Zoning Board of Appeals**
 City Council will consider the recommendation to reappoint Kelly Feneley and Dave DeGraw to the Zoning Board of Appeals with terms expiring March 10, 2017.
- B. Appointment to Library Board**
 City Council will consider the recommendation to reappoint Donna Daines to the Library Board with a term expiring March 31, 2017.
- C. Planning Commission Appointment**
- D. Library Board Appointment**



14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager



ADMINISTRATIVE REPORT
April 7, 2014 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Carl Fedders, Director of Public Services
Ken Swisher, Finance Director
Tom Tarkiewicz, City Manager

SUBJECT: Electric Rate Ordinance Amendment - Establishment of a Public Hearing

BACKGROUND: The City of Marshall has recently contracted with Municipal Analytics who has completed an analysis on the electric rates. As a result of that analysis the following changes to the rates are being suggested to be effective on May 1, 2014.

The proposed rate ordinance is attached. It is requested that City Council schedule a public hearing for April 21, 2014 to hear public comments on the proposed amendments.

The average residential, commercial, and industrial customer will receive the following monthly change:

Electric	
Residential (600 kWh per month)	\$5.11
Secondary Commercial (2,500 kWh)	\$14.04
Primary Commercial (40 kW & 15,000 kWh per month)	\$122.16
Industrial	\$0

Electric Rates have not been adjusted since May of 2011.

RECOMMENDATION: It is recommended that the City Council establish a public hearing for April 21, 2014 to hear public comment on the proposed amendment to the Electric Rate Ordinance.

FISCAL EFFECTS: The proposed electric rate adjustment will generate an additional \$600,000 FY 2015.

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

Carl Fedders
Director of Public Services

Ken Swisher
Finance Director

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.
Marshall, MI 49068
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f 269.781.3835
cityofmarshall.com

CITY OF MARSHALL, MICHIGAN
ORDINANCE 2014-_____

AN ORDINANCE TO AMEND CITY OF MARSHALL CODE §53 RATES OF THE MARSHALL CITY CODE OF ORDINANCES.

THE CITY OF MARSHALL ORDAINS:

Section 1. That the Marshall City Code §53 be amended as follows:

§ 53.03 ELECTRIC RATES.

(A) Residential Service Rate "A"

- (1) Service Charge: \$7.25 per customer per month, plus,
- (2) Energy Charge: \$0.1141 per kWh plus Power Supply Cost Adjustment

(B) Residential Rate "A-1"

- (1) Service Charge: \$7.25 per customer per month, plus
- (2) Energy Charge:
 - Winter: \$0.1141 per kWh plus Power Supply Cost Adjustment for the first 600 kWh (October through May)
\$0.0741 per kWh plus Power Supply Cost Adjustment for all over 600 kWh per month (October through May)
 - Summer: \$0.1141 per kWh plus Power Supply Cost Adjustment for all kWh (June through September)

(C) Residential Rate-Life Support "LS"

- (1) Service Charge: \$4.25 per customer per month, plus,
- (2) Energy Charge: \$0.1041 per kWh plus Power Supply Cost Adjustment

(D) Commercial/Industrial Secondary Service "B"

- (1) Service Charge: \$ 15.50 per customer per month, plus
- (2) Energy Charge: \$ 0.1124 per kWh plus Power Supply Cost Adjustment for all kWh used per month

(E) Commercial/Industrial Secondary Service "B1"

- (1) Service Charge: \$ 15.50 per customer per month, plus
- (2) Energy Charge:
 - Winter: \$ 0.0724 per kWh plus Power Supply Cost Adjustment
 - Summer: \$ 0.1124 per kWh plus Power Supply Cost Adjustment

(F) Commercial/Industrial Secondary Service "C"

- (1) Service Charge: \$ 15.50 per customer per month, plus
- (2) Capacity Charge: \$10.87 per kW for all billing demand per month, plus
- (3) Energy Charge: \$0.0706 per kWh plus Power Supply Cost Adjustment

(G) Industrial Primary Service "D"

- (1) Service Charge: \$ 100.00 per customer per month, plus
- (2) Capacity Charge: \$9.15 per kW for all billing demand per month (Minimum 25 kW), plus
- (3) Energy Charge: \$0.076 per kWh plus Power Supply Cost Adjustment

(H) Industrial Primary Service Rate "D-2"

- (1) Service Charge: \$ 100.00 per customer per month, plus
- (2) Capacity Charge: \$ 9.15 per kW for all billing demand per month (Minimum 1000 kW), plus
- (3) Energy Charge: \$0.076 per kWh plus Power Supply Cost Adjustment

(I) Economic Development Rate "E"

- (1) Capacity Charge: To be determined under special contract.
- (2) Energy Charge: To be determined under special contract.

Section 2. This Ordinance [or a summary thereof as permitted by MCL 125.3401] shall be published in the Marshall Chronicle, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signatures of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately on the 1st day of May, 2014.

James Dyer, MAYOR

Trisha Nelson, City Clerk

CERTIFICATE

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on April 21, 2014, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, City Clerk



ADMINISTRATIVE REPORT
April 7, 2014 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Karen Hagerty, Marshall Main Street Retail Commercial
Manager, MAEDA
Tom Tarkiewicz, City Manager

SUBJECT: Façade Improvement Program Guidelines

BACKGROUND: The Main Street Design Committee has revised the Marshall Downtown Development Authority – Marshall Main Street Façade Improvement Program Guidelines. The DDA budget allocates \$10,000 for façade improvements. The DDA Board approved the revised guidelines.

RECOMMENDATION: It is recommended that the City Council approve the Marshall Downtown Development Authority – Marshall Main Street Façade Improvement Program Guidelines.

FISCAL EFFECT: None at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Karen Hagerty
Marshall Main Street Retail Commercial
Manager, MAEDA Director of Public Services

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

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Marshall Downtown Development Authority
Marshall Main Street
Façade Improvement Program Guidelines

I. Program Goals

The goals of the Façade Improvement Program (FIP/program) shall be as follows:

1. To improve the physical appearance and promote the positive image of Marshall's DDA District:
 - a. To encourage preservation for historically significant structures (structures which are significant to the town's historic, architectural and cultural values) through restoration of the building facade to maintain or return the appearance to that of an earlier time period in its history.
 - b. To facilitate the renovation of structures to respect the original character of buildings through the financing of improvements which are sensitive to historic details and materials.
2. To provide an incentive to fill vacant buildings, especially with quality retail operations in street-level space and residential and office use of upper-floor space.
3. To support and expand the tax base in the DDA District. The program is intended to strengthen the economic viability of Marshall's DDA District by providing financing incentives for improvement of the exterior appearance of buildings. The program will assist in preserving the vitality of DDA District buildings by recognizing that the design of buildings reflects their period of construction, and that this design reflects the Marshall community's individuality, identity, character and heritage.

It is the intent of Marshall DDA/Main Street Board to work closely with any successful applicant in obtaining necessary permits and/or approvals required through the City of Marshall.

II. Source of Program Funding

The funding for the Marshall Main Street Façade Improvement Program is part of the annual DDA budget (July-June). All grants must be approved by the Marshall DDA/Main Street Board after review and recommendation by the Design Committee.

III. Program Eligibility

- A property must be located within the Marshall Downtown Development Authority (DDA) District. Maps of the district are available in the Marshall Main Street office, located at City Hall.
- Owners of buildings and tenants (with owner's permission) are eligible to apply.
- Applicant must attend a Main Street "Design 101" workshop or webinar.
- Applicant must complete a Design Assistance application through Michigan Main Street / OR Use services of an approved architect with historic preservation experience and submit renderings of proposed work.
- All property taxes on a building must be paid in full at the time of application.
- No outstanding blight or ordinance violations exist for the property.
- There shall be a minimum matching requirement of 50 percent per project.

IV. Type of Financial Assistance

Financial Assistance through the program will be in the form of a grant to assist in the completion of approved façade project.

V. Limits On Assistance and Matching Requirement

There shall be a limit of \$10,000.00 (maximum) in program funds per project property. There shall be a minimum matching requirement of 50 percent per project. In other words, matching funds must equal at least the amount of the program funds being provided.

The Marshall DDA/Main Street Board reserves the right to award grants up to the amount requested and may award less than the amount requested.

An owner of multiple, eligible properties may apply for assistance for more than one project for separate properties during a five-year period. In cases where properties having the same owner adjoin each other or share a common contiguous facade, the Marshall DDA/Main Street Board reserves the right to accept or reject multiple applications for program assistance.

VI. Eligible Uses of Program Funds

Front, rear and side facade projects are eligible for program assistance. The following expenses are eligible when included within the scope of an overall facade improvement project:

- Painting, when in conjunction with other work.
- Removal of non-historic facades.
- Fees paid to Engineers and Architects (up to 50% of cost or \$500.00, whichever is less)
- Signage and/or Awnings (not to exceed 50% of cost or \$500.00, whichever is less), when in conjunction with other work
- Facade cleaning, tuck pointing
- Exterior lighting
- Doors/Entryways
- Second floor entryways/exits and exterior stairs for residences
- Window repair/replacement
- Exterior storefront rehabilitation/renovation
- Carpentry
- Handicap accessibility
- Cornice repair or replacement

It is not the intent or purpose of the program to subsidize routine building maintenance projects such as painting and stand alone improvements such as awnings or sign installation. Rather, the purpose of program assistance is to alter and improve the overall appearance of a building's facade. A copy of the Illustrated Guidelines for Rehabilitating Historic Buildings, based on the Secretary of Interior's Standards for Rehabilitation, is available for review in the Marshall Main Street office or online at <http://www.nps.gov/tps/standards/rehabilitation/rehab/index.htm> For paint recommendations contact Main Street Manager and select from historic exterior palettes by companies such as Benjamin Moore or Sherwin Williams.

VII. Ineligible Uses of Program Funds

The following expenses are explicitly **ineligible** for program assistance:

- Expenses incurred prior to application or payment of previous debt
- Property acquisition
- Any interior improvements
- Mortgage or land contract refinancing
- Site plan, building and sign permit fees
- New building construction
- Appraiser and attorney fees
- Wages paid to applicant or relatives of applicant

- Purchase of personal property such as furnishings in a store
- Site improvements
- Payment of taxes of any kind
- Any roof work
- No use of funds for payment of contractors in merchandise or services by the applicant
- Routine facade maintenance
- Any facade treatment that would accelerate the deterioration of the existing structure or result in a non-durable/high maintenance façade will be deemed an ineligible use.

VIII. Program Selection Criteria

In the selection of projects for program assistance, the following factors will be considered by the Marshall DDA/Main Street Board after a recommendation from the Design Committee:

- Prominence of building location
- Whether building is currently occupied or facade improvement project guarantees occupancy
- Whether building has historical designation or significance as defined in Program Goals
- Amount of private matching resources leveraged by program funds
- Whether a building is owner-occupied or leased to a tenant
- Timeframe for project completion
- Potential for enhancement of property value
- Front façade versus side or rear façade project
- Project design
- Potential for job creation, if other factors are equal

IX. Design Guidelines

The Design Committee shall use the Secretary of the Interior's Standards for Rehabilitation to assist in evaluating applications. The Standards for Rehabilitation were created by the National Park Service for the purpose of guiding the sometimes delicate and complex process of building renovation. Since many of Marshall's downtown buildings feature unique materials and features, compliance with the Standards for Rehabilitation ensures the continued preservation of these materials and features. A copy of the *Illustrated Guidelines for Rehabilitating Historic Buildings*, based on the Secretary of the Interior's Standards for Rehabilitation, is available for review in the Marshall Main Street office or online (<http://www.nps.gov/tps/standards/rehabilitation/rehab/index.htm>)

X. **Application Requirement**

The following information must be submitted by program applicants:

- Completed Application, including \$35.00 non-refundable application fee
- Legal property description and/or Mortgage Survey
- Description of current use and proposed use of building after completion of project, including color photographs of building before initiation of project
- Project design plans, noting the design firm or professional who prepared plans
- Timeframe for completion of project
- Proof of property & liability insurance
- Proof of property taxes paid current
- Written consent for program participation by property owner, if applicant is a tenant
- Written consent for program participation by land contract holder, if applicable
- Copy of property warranty deed
- Copy of lease, if applicable (application being submitted by tenant)

XI. **Review Process**

The Design Committee shall utilize these guidelines for the operation of the program. The committee shall review all fully completed applications submitted within thirty days. Since this program applies to properties located within a National Historic Landmark District, adherence to the Standards for Rehabilitation will be a requirement for recommendations of approval to the DDA Board.

XII. **Project Approval Process and Payment Procedures**

1. Approval Process:

- a. Applicant submits completed application, design plans, all required additional information and forms to the Marshall DDA Main Street office.
- b. Applicant collects *and submits* all necessary bids prior to application review by the Design Committee.
- c. Application is reviewed by FIP committee within thirty (30) days of receipt of all required documentation.
- d. The Design Committee then recommends the project or projects for final approval by Marshall DDA Main Street board. If application is approved, the DDA will issue a letter of "commitment with contingencies" to applicant.
- e. Upon approval, work must commence within sixty (60) days; and project must be completed within ninety (90) days. The Marshall DDA Main Street Manager may extend the completion date by sixty (60) days if requested in

writing by the owner stating the reasons for the extension before the ninety (90) days expires.

2. Payment Procedures

DDA funds will be disbursed only after proof of payment is provided and contractor waivers of lien are submitted for work completed. Main Street Manager and Design Committee Representative(s) must inspect work completed prior to any disbursement of DDA funds to ensure improvements were made according to approved plans.

XIII. Failure to Maintain Façade Improvements

For a five-year period following the payment of the grant to the building owner, the City of Marshall DDA/Main Street Board may pursue legal action to have DDA funded facade improvements completed, repaired and/or restored if said improvements are unfinished, removed or damaged by the neglect of the building owner(s) or renter(s).

XIV. Rights Reserved

The Design Committee, on behalf of Marshall DDA/Main Street Board, may reject an application up to the time the grant is issued for failure to meet these guidelines. The specific guidelines detailed herein are subject to revision with the review and recommendation of the Design Committee and final approval by Marshall DDA/Main Street Board. This program may be discontinued at any time.

Adopted by DDA/Main Street Board 3.27.14



Façade Improvement Program Application Form

Name _____

Mailing Address _____

Telephone _____ Email _____

Address of Building Considered for Façade Work _____

List Persons with a Legal Interest in this Property _____

Present Building Use (If mixed-use, specify use by floor) _____

Estimated Project Cost _____ (Include copies of contractor bids)

Proposed Start Date _____ Proposed Completion Date _____

Required documentation to be submitted with application (taken from Marshall DDA/MMS Façade Improvement Program Guidelines, XI. Application Requirements:

- Completed application, including \$35.00 non-refundable application fee (check payable to *Marshall Main Street*)
- Legal property description and/or Mortgage Survey
- Description of current use and proposed use of building after completion of project, including color photographs of building before initiation of project
- Project design plans, noting design firm or professional who prepared plans
- Copy of construction bids (1 required, 2 or 3 recommended)
- Timeframe for completion of project
- Proof of property & liability insurance
- Proof of property taxes paid current
- Written consent for program participation by property owner, if applicant is a tenant
- Written consent for program participation by land contract holder, if applicable
- Copy of property warranty deed
- Copy of lease, if applicable (application being submitted by tenant)

Marshall Downtown Development Authority Marshall Main Street Façade Improvement Program Guidelines

I. Program Goals

The goals of the Façade Improvement Program (FIP/program) shall be as follows:

1. To improve the physical appearance and promote the positive image of Marshall's DDA District:
 - a. To encourage ~~historic~~ preservation for historically significant structures (structures which are significant to the town's historic, architectural and cultural values) through restoration of the building facade to maintain or return the appearance to that of an earlier time period in its history.
 - b. To facilitate the renovation of structures to respect the original character of buildings through the financing of improvements which are sensitive to historic details and materials.
 - c. ~~To provide incentive for beautification of private parking lots or structures in order to accomplish a continuity of landscape design for the downtown district.~~
2. To provide an incentive to fill vacant buildings, especially with quality retail operations in street-level space and residential and office use of upper-floor space.
3. To support and expand the tax base in the DDA District. The program is intended to strengthen the economic viability of Marshall's DDA District by providing financing incentives for improvement of the exterior appearance of buildings. The program will assist in preserving the vitality of DDA District buildings by recognizing that the design of buildings reflects their period of construction, and that this design reflects the Marshall community's individuality, identity, character and heritage.

It is the intent of Marshall DDA/Main Street Board ~~and the City of Marshall~~ to work closely with any successful applicant in obtaining ~~any~~ necessary permits and/or approvals required through the City of Marshall.

II. Source of Program Funding

The ~~initial~~ funding source was designated by for the Marshall Main Street Façade Improvement Program is part of the annual DDA budget (July-June). All grants must be approved by the Marshall DDA/Main Street Board after review and recommendation by the Design Committee. ~~is~~

Comment [K1]: The DDA asked that we define historically significant. I took this from the Secretary of Interior's Standards for Rehabilitation. Added a definition (hi-lited)

addition to DDA funds to create a pool of funding. A \$35.00 nonrefundable application fee must be included with the application packet.

III. Program Eligibility

- A property must be located within the Marshall Downtown Development Authority (DDA) District. Maps of the district are available in the Marshall Main Street office, located at City Hall.
- Owners of buildings and tenants (with owner's permission) are eligible to apply.
- Applicant must attend a Main Street "Design 101" workshop or webinar.
- Applicant must complete a Design Assistance application through Michigan Main Street / OR Use services of an approved architect with historic preservation experience and submit renderings of proposed work.
- All property taxes on a building must be paid in full at the time of application.
- No outstanding blight or ordinance violations exist for the property.
- **There shall be a minimum matching requirement of 50 percent per project.**
- ~~Public and Nonprofit owned properties are not eligible for assistance under the program.~~

Comment [K2]: I would like to leave this in because the State said they videotaped and we can access it from their site (although not yet).

Comment [K3]: No outstanding blight would be included in ordinance violation anyway.

IV. Type of Financial Assistance

Financial Assistance through the program will be in the form of ~~an interest free "deferred" loan, forgivable over a five year period. A lien will be placed on the subject property at the time of closing on the deferred loan.~~ **a grant to assist in the completion of approved façade project.**

~~A recipient of program assistance shall retain ownership of the property and remain current on the payment of taxes and any debt service tied to the conventional financing of the project in order to qualify for "forgiveness" of the loan. Improvements to the building must be maintained in good condition for the five years. of the lien. If these requirements are met, a recipient shall receive forgiveness of 20 percent of the total loan each year up to 100 percent forgiveness after a full five year period. If a transfer of ownership of the subject property occurs, the new owner shall assume any outstanding debt obligation incurred under the program or the owner selling the property shall repay to the program any debt outstanding at the time of the sale.~~

~~The administration of program loan proceeds will occur in one of two ways. If program funds are matched by a loan from a financial institution, then project funds will be administered by the institution via standard banking industry loan procedures and requirements. The program will assume a subordinate collateral~~

~~position to a conventional lending source. If program funds are matched by an owners' equity, then the recipient will be required to retain the services of a title company to administer funds and ensure the completion of work on the project. Work lien waivers will be required.~~

V. **Limits On Assistance and Matching Requirement**

There shall be a limit of \$10,000.00 (maximum) in program funds per project property. There shall be a minimum matching requirement of 50 percent per project. In other words, matching funds must equal at least the amount of the program funds being provided.

The ~~Marshall DDA/Main Street Board Façade Improvement Program Committee~~ reserves the right to award ~~funding grants~~ up to the amount requested and may award less than the amount requested.

An owner of multiple, eligible properties may apply for assistance for more than one project for separate properties during a five-year period. In cases where properties having the same owner adjoin each other or share a common contiguous facade, the ~~Marshall DDA/Main Street Board FIP Committee~~ reserves the right to accept or reject multiple applications for program assistance.

VI. Acceptable Forms of Matching Financing

~~To comply with the matching financing requirements of the program, the following documented forms of project support by the applicant are acceptable:~~

- ~~1. Capital provided by owner, tenant or private investor; or~~
- ~~2. A conventional loan~~

~~— **Note:** DDA matching funds cannot be counted for use in multiple projects.~~

~~Owner equity or conventional loan funds must be used first on a project, before program funds may be allocated.~~

VI. **Eligible Uses of Program Funds**

Front, rear and side facade projects are eligible for program assistance, but Front and highly visible rear facades will be considered highest priority. The following expenses are eligible when included within the scope of an overall facade improvement project:

- Painting, when in conjunction with other work.
- Removal of non-historic facades.

Comment [K4]: DDA recommended removing to not prioritize. Tell who is eligible and allow the project's scope to guide the committee's decision. (may get an impressive side or rear application which would make a bigger difference than a front, for example).

- Fees paid to Engineers and Architects (up to 50% of cost or \$500.00, whichever is less)
- Signage and/or Awnings (not to exceed 50% of cost or \$500.00, whichever is less), when in conjunction with other work
- Facade cleaning, tuck pointing
- Exterior lighting
- Doors/Entryways
- Second floor entryways/exits and exterior stairs for residences
- Window repair/replacement
- Exterior storefront rehabilitation/renovation
- Carpentry
- Handicap accessibility
- Cornice repair or replacement

It is not the intent or purpose of the program to subsidize routine building maintenance projects such as painting and stand alone improvements such as awnings or sign installation. Rather, the purpose of program assistance is to alter and improve the overall appearance of a building's facade. **A copy of the Illustrated Guidelines for Rehabilitating Historic Buildings, based on the Secretary of Interior's Standards for Rehabilitation, is available for review in the Marshall Main Street office or online (<http://www.nps.gov/tps/standards/rehabilitation/rehab/index.htm>) For paint recommendations contact Main Street Manager and select from historic exterior palettes by companies such as Benjamin Moore or Sherwin Williams.**

VII. ***Ineligible Uses of Program Funds***

The following expenses are explicitly **ineligible** for program assistance:

- Expenses incurred prior to application or payment of previous debt
- Property acquisition
- Any interior improvements
- Mortgage or land contract refinancing
- ~~Loan fees~~
- Site plan, building and sign permit fees
- New building construction
- Appraiser and attorney fees
- Wages paid to applicant or relatives of applicant
- Purchase of personal property such as furnishings in a store
- Site improvements
- Payment of taxes of any kind
- Any roof work
- No use of funds for payment of contractors in merchandise or services by the applicant

- Routine facade maintenance

“Ineligible” Use

- **Any facade treatment that would accelerate the deterioration of the existing structure or result in a non-durable/high maintenance facade will be deemed an ineligible use.**

VIII. Program Selection Criteria

In the selection of projects for program assistance, the following factors will be considered by the ~~FIP Committee~~ **Marshall DDA/Main Street Board after a recommendation from the Design Committee:**

- Prominence of building location
- Whether building is currently occupied or facade improvement project guarantees occupancy
- Whether building has historical designation or **significance as defined in Program Goals**
- Amount of private matching resources leveraged by program funds
- Whether a building is owner-occupied or leased to a tenant
- Timeframe for project completion
- Potential for enhancement of property value
- ~~Applicant’s creditworthiness~~
- **Applicant’s available collateral**
- Front facade versus side or rear facade project
- Project design
- Potential for job creation, if other factors are equal

Comment [K5]: Added with prior suggestion to define “historically significant.”

Comment [K6]: DDA suggested striking along with the other personal financial “checks.”

IX. Design Guidelines

The building ~~Facade Improvement Program~~ shall be governed by the **The Design Committee shall use the** Secretary of the Interior’s Standards for Rehabilitation to assist in evaluating applications. The Standards for Rehabilitation were created by the National Park Service for the purpose of guiding the sometimes delicate and complex process of building renovation. Since many of Marshall’s downtown buildings feature unique materials and features, compliance with the Standards for Rehabilitation ensures the continued preservation of these materials and features. A copy of the *Illustrated Guidelines for Rehabilitating Historic Buildings*, based on the Secretary of the Interior’s Standards for Rehabilitation, is available for review in the Marshall Main Street office **or online** (<http://www.nps.gov/tps/standards/rehabilitation/rehab/index.htm>) .

X. **Application Requirement**

The following information must be submitted by program applicants:

- Completed Application, including \$35.00 non-refundable application fee
- **Legal property description and/or Mortgage Survey**
- Description of **current use and** proposed use of building after completion of project, **including color photographs of building before initiation of project**
- Project design plans, **noting the design firm or professional who prepared plans**
- Timeframe for completion of project
- Proof of property & liability insurance
- Proof of property taxes paid current
- Written consent for program participation by property owner, if applicant is a tenant
- Written consent for program participation by land contract holder, if applicable
- ~~Proof of sufficient collateral~~
- ~~Personal financial statement, if personal guarantee required on loan by lending institution providing matching funds~~
- Copy of property warranty deed
- Copy of lease, if applicable (application being submitted by tenant)
- ~~Promissory note and/or security agreement~~
- ~~Color photographs of building before initiation of project~~

XI. **Review Process**

The **FIP Design** Committee shall utilize ~~this set of~~ **these** guidelines for the operation of the program. The committee shall review all fully completed applications submitted within thirty days. Since this program applies to properties located within a National Historic Landmark District, adherence to the Standards for Rehabilitation will be a ~~strong motivation~~ **major consideration** for recommendations of approval **to the DDA Board**.

Comment [K7]: DDA recommended changing to "required" due to our previous statement in IX Design Guidelines above saying "compliance" with the Standards for Rehabilitation

XII. **Project Approval Process and Payment Procedures**

1. Approval Process:
 - a. Applicant submits completed application, design plans, all required additional information and forms to the Marshall DDA Main Street office.
 - b. Applicant collects *and submits* all necessary bids prior to application review by the **Design Committee**.
 - c. Application is reviewed by FIP committee within thirty (30) days of receipt of all required documentation.

- d. The ~~FIP Committee~~ **Design Committee** then recommends the project or projects for final approval by Marshall DDA Main Street board. If application is approved, the DDA will issue a letter of “commitment with contingencies” to applicant.
- e. Upon approval, work must commence within sixty (60) days; and project must be completed within ninety (90) days. ~~A request for extension of time to complete project must be submitted in writing to~~ The Marshall DDA Main Street Manager **may extend the completion date by sixty (60) days if requested in writing by the owner stating the reasons for the extension** before the ninety (90) days expires.

2. Payment Procedures

DDA funds will be disbursed only after proof of payment is provided and contractor waivers of lien are submitted for work completed. Main Street Manager and Design Committee Representative(s) must inspect work completed prior to any disbursement of DDA funds to ensure improvements were made according to approved plans.

- a. ~~If conventional debt financing is involved in the project:~~
 - ~~Applicant provides FIP Committee with documentation of approved loan~~
 - ~~Program funds may be disbursed for approved expenses subject to supervision by lending institution or agent of same (Title Company)~~
 - ~~Work on project is completed~~
 - ~~Review panel inspects completed work~~
 - ~~Any remaining payments are made, up to total amount of approved funding assistance for eligible expenses~~

~~**Note:** loan funds/owner equity must be used first in the project, then FIP funds.~~

- b. ~~If owner's equity is involved as matching financing for the project:~~
 - ~~Applicant will submit contractor waivers of lien on property and proof of payment upon completion of entire project.~~
 - ~~Review panel inspects completed work.~~
 - ~~Grant funds are then disbursed by DDA Main Street Manager.~~

XIII. Default and Remedy-Failure to Maintain Façade Improvements

For a five-year period following the payment of the grant to the building owner, the City of Marshall DDA/Main Street Board may pursue legal action to have DDA funded facade improvements completed, repaired and/or restored if said improvements are unfinished, removed or damaged by the neglect of the building owner(s) or renter(s).

The following shall constitute an event of default and the entire principal amount outstanding on a deferred loan awarded through this program shall become due and payable at once at the option of the DDA as promissory note holder, if:

- ~~The borrower fails to pay, when due, any property taxes or special assessments on the subject property; or~~
- ~~The borrower expends note holder's funds for uses inconsistent with eligible program uses or items not specified in borrower's loan application to the FIP Committee; or~~
- ~~The borrower changes plans and uses funds for changes not approved by the FIP committee; or~~
- ~~The borrower transfers ownership to subject property to another party, unless transferee agrees to assume any outstanding debt to note holder~~

*A letter of commitment and contingencies will always state any and all changes made to original plans submitted to the committee must come back to the committee to be reviewed and approved once again, when changes to the original architectural design or plans are made.

XIV. **Rights Reserved**

The ~~FIP Committee~~ **Design Committee**, on behalf of Marshall DDA/Main Street **Board**, reserves the right to may reject an application up to the time the ~~loan grant is issued~~ **for failure to meet these guidelines**. The specific guidelines detailed herein are subject to revision with the **review and recommendation of the Design Committee** approval of the ~~FIP Committee~~ and final approval by Marshall DDA/Main Street Board. This program may be discontinued at any time. ~~subject to any prior loan agreements.~~

Adopted by DDA/Main Street Board _____



ADMINISTRATIVE REPORT
April 7, 2014 City Council Meeting

REPORT TO: Honorable Mayor and City Council

FROM: Carl Fedders, Director of Public Services
Tom Tarkiewicz, City Manager

SUBJECT: FY 2015 Compost Center Agreement

BACKGROUND: The City of Marshall, in cooperation with the Calhoun County Solid Waste Management Planning Committee (SWMPC), has been operating a Compost Center on property owned by the Calhoun County Road Department to the benefit of the residents of Calhoun County and the City of Marshall. The attached agreement represents the terms agreed upon to fund the operation with a contribution of \$40,000 from the SWMPC for FY 2015. The County contribution is expected to pay approximately 70% of the Compost operation expenditures, including but not limited to, wages, supplies, contracted services, equipment maintenance and allocated motor pool charges. The remaining portion of the budget will be covered by the compost fund balance and miscellaneous revenue.

The City and the Calhoun County Health Department have been meeting to discuss the future operation of the compost center along with some other opportunities to work together.

RECOMMENDATION: Staff recommends that Council authorize the City Clerk to enter into and execute on behalf of the City of Marshall the attached Community Compost Center Agreement including proposed fees with Calhoun County.

FISCAL EFFECT: To include \$40,000 in the FY 2015 budget for the Compost Fund - Contributions from Local Units 225-000-588.00 revenue budget line item for the proposed Community Compost Center Agreement.

ALTERNATIVES: As suggested by Council.

Respectfully Submitted,

Carl Fedders,
Director of Public Services

Tom Tarkiewicz,
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

COMMUNITY COMPOST CENTER AGREEMENT

THIS AGREEMENT, made this ____ day of April 15, 2014, between Calhoun County, whose address is 315 West Green Street, Marshall, MI 49068, a Michigan municipal corporation, and the City of Marshall whose address is 323 W. Michigan Avenue, Marshall, MI 49068, a Michigan municipal corporation, for a period of one year from the date of execution of the agreement.

WHEREAS, Calhoun County ("County"), and the City of Marshall ("City") are authorized to enter into intergovernmental agreements pursuant to MCL §124.2;

WHEREAS, this agreement constitutes a working cooperative between the County and City;

WHEREAS, the City and the County have agreed to continue to provide financial support to support a Compost Center (the Center) open to all Calhoun County citizens;

THE PARTIES AGREE AS FOLLOWS:

1. **Address.** The Center is located at the following location: 19646 Division Drive, Marshall, MI 49068. This property is currently owned by County.
2. **Method of Financing.** The County (using its Solid Waste Management Fund) agrees to contribute a maximum amount of Forty Thousand and 00/100 dollars (\$40,000.00) for the operation of the composting center, which shall be retained in a separate account (the account) by the City. All interest earned will be deposited into the account for the operation of the Center.
3. **Conditions of Payment.** Payment is made by the County upon the condition that the money be expended for the sole purpose of operating the Center. The City agrees to provide reports, at the written request of the County, regarding the use of the funds as set forth in this agreement. At the end of this agreement, all remaining funds in the account shall immediately be returned to the County.
4. **Term.** The agreement shall have an effective date of April 15, 2014 and shall end on March 31, 2015. Either party may terminate the agreement upon sixty (60) days written notice and as of the effective date of termination, City will return to County any unspent funds contributed by the County pursuant to this Agreement.
5. **Operation.** The Center shall be staffed by one seasonal employee from the City. That employee shall be supervised and paid from the account by the City and shall be subject to only those conditions and benefits afforded to a City seasonal employee. The Center shall open in the spring when weather permits and close the day after the 3rd Saturday in November. The Center shall be closed on established City holidays.

For the purposes of this agreement, the following days and times are suggested and may be modified to accommodate the public, staffing, and budget constraints:

The center shall be open Mondays from 9:00 a.m. to 12:00 p.m. and 2:00 p.m. to 5:00 p.m.; Tuesdays and Thursdays from 1:00 p.m. to 5:00 p.m.; Wednesday from 9:00 a.m. to Noon, closed on Fridays and Sundays and open Saturdays 8:00 a.m. to 3:00 p.m.

At a minimum, the employee will track residency, type of material, commercial and/or residential use of the Center. City shall relay such information to County not less than quarterly.

In addition, the City of Marshall shall be responsible for tracking and reporting information to the Department of Environmental Quality, as required by law.

The center is to be used for dumping compostable yard waste only. No plastic bags allowed. The Center shall only be used during established hours. No keys shall be given out during off hours, unless authorized by the parties. The City of Marshall shall be responsible for all utilities.

6. **Fee Schedule.** Fees shall be charged in accordance with Schedule A of this document. Fees may be modified to accommodate the public, staffing and budget constraints as deemed necessary for the financial stability of the Center. During the term of this Agreement, no resident of Calhoun County will be charged a fee for dropping off compostable yard waste of 5 yards or less.

However, in recognition of the parties' desire to successfully initiate and continue the Center for the benefit of all county citizens, all parties to this agreement will conscientiously pursue alternative methods of financing in an effort to reduce the financial burden currently assumed by the City and the County. The parties agree to actively investigate options available to make the Center financially and environmentally sustainable during the term of this agreement. All revenue received from the sale of materials from the compost center, or any fees that may be implemented, shall be deposited into the account.

7. **Equipment.** The parties agree that neither party shall purchase equipment with funds from the Account unless previously agreed in writing. The City may enter into an agreement that is the same term as this agreement or shorter to lease equipment necessary to carry out the operation of the Center. All costs of said lease will come out of the funds in the account.
8. **Applicable Laws.** The parties agree to abide by all applicable federal, state, and local laws, rules, and regulations in the implementation and operation of the center.
9. **Hold Harmless and Indemnification.** The City agrees, to the extent allowed by law, to indemnify, hold harmless, and exempt County, from and against any and all suits,

actions, legal proceedings, claims, demands, damages, costs, and expenses, and attorney fees incident to the implementation and operations of the center.

10. **Waiver.** A waiver of any breach to this agreement does not operate as a waiver of any subsequent breach.
11. **Severability.** If any provisions of this agreement are determined to be illegal or unenforceable, the remaining provisions shall nevertheless be binding with the same force and effect as if the illegal or unenforceable parts were deleted.
12. **Modification.** This Agreement may only be modified upon written agreement properly executed by both parties.
13. **Effective Date.** This Agreement shall only become effective upon execution.
14. **Authority.** By signing this Agreement, the parties represent that they have obtained the lawful authority of their respective Boards to enter into this Agreement.
15. **Entire Agreement.** This Agreement constitutes the entire Agreement between the Parties with respect to the subject matter identified in the Agreement, and no modification or revision to the Agreement shall have any force and effect unless it complies with the provisions of Paragraph heading Amendments of this Agreement. The failure of any Party to insist on the strict performance of any condition, promise, agreement, or undertaking set forth herein shall not be construed as a waiver or relinquishment of the right to insist upon strict performance of the same condition, promise, agreement or undertaking at a future time.

Dated this _____ day of April, 2014.

Calhoun County

By: _____ Dated: _____
Art Kale
Its: Board Chair

City of Marshall

By: _____ Dated: _____
Its:

Schedule A

**FOR ALL RESIDENTS (including the City of Marshall)
Drop Off: Greater than Five Yards \$25.00 per load (No exemptions)**

**Price Listing for Purchase of Material
Compost (unscreened)**

- \$1.00 per container such as a 20 gallon trash can or smaller container
- \$5.00 Approximately one loader scoop
- (½ Cubic Yard, includes loading)
- \$10.00 per cubic yard

Compost (Screened)

- \$2.00 per container such as a 20 gallon trash can or smaller container
- \$7.00 Approximately one loader scoop
- (½ Cubic Yard, includes loading)
- \$14.00 per cubic yard

Wood Chips

Less than a yard \$2.00 per load (City of Marshall residents exempt)
(Including trash cans self-loaded)

One to Five Yards \$10.00 (City of Marshall residents exempt)
(Including Pick up load – 1-Ton Dump)

Greater than Five Yards \$50.00 per load (no exemptions)

Not accepting any concrete or tree stumps.



ADMINISTRATIVE REPORT
April 7, 2014 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Carl Fedders, Director of Public Services
Tom Tarkiewicz, City Manager

SUBJECT: Michigan Department of Transportation Agreement –
Hughes Street

BACKGROUND: The City has received a grant through the Michigan Department of Transportation Small Urban Program for the rehabilitation of Hughes Street from S. Kalamazoo Avenue to S. Marshall Avenue. The funding is divided between the State of Michigan (80%) and the City of Marshall (20%). City of Marshall will be responsible for an estimated \$40,000 in construction costs. To precede with the project the attached resolution authorizing the Clerk to sign contracts must be approved. Since the documents are lengthy, they have been made available for review at the office of the Director of Public Services.

The project will begin construction after school has been dismissed for summer.

RECOMMENDATION: It is recommended that the City Council approve the attached resolution authorizing the Clerk to sign the contract with the Michigan Department of Transportation for the Rehabilitation of Hughes Street from S. Kalamazoo Avenue to S. Marshall Avenue.

FISCAL EFFECTS: To appropriate \$40,000 from the MVH Major Streets Capital Outlay expenditure budget line item 202-900-970 with a funding source of bond revenues.

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

Carl Fedders
Director of Public Services

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

**CITY OF MARSHALL, MICHIGAN
RESOLUTION 2014-_____**

WHEREAS, the City Council of the City of Marshall has reviewed attached Contract 13-5510 for federal project STP 1313(385) for job number 120461 with the Michigan Department of Transportation for the rehabilitation of Hughes Street from S. Kalamazoo Avenue to S. Marshall Avenue.

WHEREAS, the City Council agrees to utilize the combination of federal, state and local funding to cause paving and other related improvements as stated within contract 13-5510 to be performed; and

WHEREAS, the estimated expense of the project is \$200,000 and the Michigan Department of Transportation is willing to provide a maximum of \$160,000, or 81.85% of the overall project, whichever sum is less; and

WHEREAS, the City will be responsible for a match estimated at \$40,000 of the project; and

WHEREAS, the City Council understands and agrees to the contract and its attached conditions.

NOW THEREFORE BE IT RESOLVED that based upon a motion made by _____, and supported by _____ that the Clerk be authorized to sign contract 13-5510 for federal project STP 1313(385).

Voting for: _____

Voting Against: _____

Absent: _____

CERTIFICATION OF CITY CLERK

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 7th day of April, 2014.

City Clerk

Date



ADMINISTRATIVE REPORT
April 7, 2014 CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Tracy Hall, HR Coordinator

SUBJECT: HR Policy – Rx Prescription Reimbursement

BACKGROUND: Administration would like to propose an amendment to the City of Marshall Personnel Policy Manual. Changes to the Personnel Policy Manual are dealt with in Section 1.05 *"These policies are subject to change upon approval by City Council."*

Currently, the employee cost for generic Rx Prescriptions is \$15 at the pharmacy, and the City will give an internal reimbursement of \$5.

The Union Agreement for the Department of Public Services ended the internal reimbursement in January 2013. We are proposing the internal reimbursement for non-bargaining unit employees and City retirees ends May 31, 2014 (the end of our plan year).

RECOMMENDATION: We respectfully request that Council approve HR Policy #14.01 (copy attached).

ALTERNATIVES: As suggested by Council.

FISCAL EFFECTS: Estimated savings of \$3,000 per fiscal year once the policy is in effect City wide.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

A handwritten signature in cursive script that reads "Tracy Hall".

Tracy Hall
HR Coordinator

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

6.02 - MEDICAL INSURANCE

The City of Marshall currently provides family health, medical and hospitalization insurance. A complete explanation of coverage is available through the Department of Human Resources.

3. Effective June 1, 2014 the employee co-pay for the preferred Rx prescription program shall be \$15 per generic prescription, \$30 per brand name formulary prescription, and \$60 per brand name non-formulary prescription.



ADMINISTRATIVE REPORT
April 7, 2014 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Carl E. Fedders, Director of Public Services
Tom Tarkiewicz, City Manager

SUBJECT: Michigan Department of Transportation Local Bridge Program Grant

BACKGROUND: The Michigan Department of Transportation annually has a call for bridge projects for the local bridge grant program. The grant will pay 95% of the construction cost for the replacement or rehabilitation of bridges. Although the State only requires the City of Marshall to inspect the bridges bi-annually, in 2008 the city changed the required inspections to take place annually due to the deterioration that has been observed. In 2011, the City of Marshall added a review of the load ratings and an additional scour inspection to the bridges which helps to determine if there are any footing issues. The estimated cost of the bridge replacements would be \$1,205,000 for the Monroe Street Bridge over Rice Creek and \$2,300,000 for the Marshall Avenue Bridge over the Kalamazoo River. This will be the ninth time that these bridges have been submitted.

Currently, the city is in possession of plans that are 80% completed for both bridges at an expense of \$52,870.98 which was accomplished in 2009 in an effort to better align these projects with stimulus funds.

The City has placed the Monroe Street Bridge over Rice Creek as the priority bridge due to the condition of the bridge.

RECOMMENDATION: It is recommended that City Council adopt the attached resolutions in support of the submittal of a grant from the Michigan Department of Transportation Local Bridge Program for the Monroe Street Bridge over Rice Creek and Marshall Avenue Bridge over the Kalamazoo River.

FISCAL EFFECTS: None at this time. If the grant is awarded, the City will be responsible for the design engineering cost which is 80% completed to date, 5% of the construction cost (estimated at \$78,250) and the construction engineering. At this time, the source of the City's share is unknown.

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

Carl E. Fedders
Director of Public Services

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2014-

**RESOLUTION FOR MICHIGAN DEPARTMENT OF TRANSPORTATION LOCAL
BRIDGE PROGRAM GRANT FOR MARSHALL AVENUE**

WHEREAS, the City of Marshall is preparing a Local Bridge Program Grant for replacement of the Marshall Avenue Bridge over the Kalamazoo River, and

WHEREAS, the City of Marshall may be eligible for a maximum of up to 95 percent participation from Federal and/or State sources, and

WHEREAS, this project would not take place due to insufficient local funds for several years, and

WHEREAS, the application requires a resolution of support from the City Council,

NOW THEREFORE BE IT RESOLVED, the City Council hereby resolves that the City of Marshall supports the replacement of the Marshall Avenue Bridge over the Kalamazoo River and authorizes the submittal of a Local Bridge Program Application.

Dated: April 7, 2014

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed seal of said City of Marshall, this the 7th day of April A.D., 2014.

Trisha Nelson, Clerk

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2014-

**RESOLUTION FOR MICHIGAN DEPARTMENT OF TRANSPORTATION LOCAL
BRIDGE PROGRAM GRANT FOR MONROE STREET**

WHEREAS, the City of Marshall is preparing a Local Bridge Program Grant for replacement of the Monroe Street Bridge over Rice Creek, and

WHEREAS, the City of Marshall may be eligible for a maximum of up to 95 percent participation from Federal and/or State sources, and

WHEREAS, this project would not take place due to insufficient local funds for several years, and

WHEREAS, the application requires a resolution of support from the City Council,

NOW THEREFORE BE IT RESOLVED, the City Council hereby resolves that the City of Marshall supports the replacement of the Monroe Street Bridge over Rice Creek and authorizes the submittal of a Local Bridge Program Application.

Dated: April 7, 2014

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed seal of said City of Marshall, this the 7th day of April A.D., 2014.

Trisha Nelson, Clerk

WE SERVE
MARSHALL LIONS CLUB
CHARTERED AUG. 20, 1953

City Manager
City Hall
323 West Michigan Avenue
Marshall, MI 49068

To Whom It May Concern:

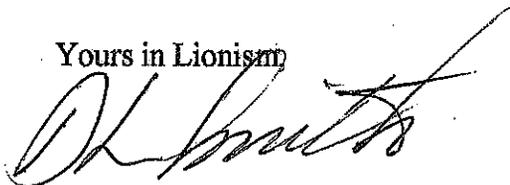
I have been appointed chairperson of White Cane Week for the Marshall Lions Club.

The Lions of Michigan have proclaimed *APR 19th* through *MAY 15th* the year as White Cane Weeks. The Lions of Marshall are planning to hold their White Cane Sale on Friday, *MAY 2nd* and Saturday, *MAY 3rd* 2014. It is my understanding that no other organizations have scheduled a similar event for the above dates.

We are requesting the City of Marshall grant us permission to hold our sale on those dates.

If you have any questions or comments please call me, Doug at 781-3945 or you may call Lion President

Yours in Lionism



Douglas L. Smith

Chairperson's Address: Doug Smith
336 Lyon Lake Rd
Marshall, MI 49068

IN A WORK SESSION held Monday, March 3, 2014 at 6:00 P.M. in the Training Room of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order.

Present: Council Members: Mayor Dyer, Mankerian, Metzger, Miller, Reed, and Williams

Also Present: City Manager Tarkiewicz and Clerk Nelson

Absent: Council Member Revore

A. Marc Gerken of AMP discussed services provided to the City of Marshall.

The meeting was adjourned at 6:53 p.m.

James L. Dyer, Mayor

Trisha Nelson, Clerk

IN A WORK SESSION held Monday, March 24, 2014 at 6:00 P.M. in the Training Room of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order.

Present: Council Members: Mayor Dyer (arrived at 8:00 p.m.), Mankerian, Metzger, Miller, Reed, Revore (arrived at 7:50 p.m.) and Williams.

Also Present: City Manager Tarkiewicz and Clerk Nelson

A. City Council discussed the 2014 City Visioning, Goals, Objectives and Tasks.

The meeting was adjourned at 8:40 p.m.

James L. Dyer, Mayor

Trisha Nelson, Clerk

CALL TO ORDER

IN REGULAR SESSION Monday, March 3, 2014 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Dyer.

ROLL CALL

Roll was called:

Present: Council Members: Mayor Dyer, Mankerian, Metzger, Miller, Reed, and Williams.

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: Council Member Revore.

Moved Miller, supported Williams, to excuse the absence of Council Member Revore. On a voice vote – **MOTION CARRIED.**

INVOCATION/PLEDGE OF ALLEGIANCE

Kris Tarkiewicz of Family Bible Church gave the Invocation and Mayor Dyer led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Metzger, supported Mankerian, to approve the agenda with the addition of item 8C – Life Saving Awards and 12D – City Manager’s Evaluation. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Williams, supported Reed, to approve the Consent Agenda:

- A. Adopt a Resolution of Intent to authorize the City of Marshall to seek financial assistance from the State of Michigan for DART;
- B. Adopt the Title VI Program as required by the Federal Transit Administration in order to continue receiving Federal assistance for DART;
- C. Approve minutes of the City Council Regular held on Tuesday, February 18, 2014;
- D. Approve city bills in the amount of \$ 2,037,210.02.

On a roll call vote – ayes: Mankerian, Metzger, Miller, Reed, Williams, and Mayor Dyer; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITIONS

A. Big Brothers Big Sisters:

Amy Kuchta, Executive Director for Big Brothers Big Sisters, gave a presentation about the program and how to get involved.

B. Police Department Promotion:

Chief Schwartz introduced Josh Lankerd as the newly promoted Lieutenant for the Marshall Police Department.

C. Life Saving Awards:

Chief Schwartz presented Life Saving Awards and Letters of Commendation to members of the Marshall Fire Department and Marshall Fighters Ambulance Authority.

INFORMATIONAL ITEMS

A. Event Report – Rueben Race:

An event report was provided for the Reuben Race being held on Saturday, March 15, 2014.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. Michigan Department of Natural Resources Trust Fund Grant Program:

Carl Fedders provided background on the proposed application to the Michigan Department of Natural Resources Trust Fund Grant Program for the development of Shearman Park.

Mayor Dyer opened the public hearing to hear public comment.

Hearing no comment, the hearing was closed.

Moved Miller, supported Reed, to approve the submittal of the proposed application to the MDNR for the development of Shearman Park. On a roll call vote – ayes: Metzger, Miller, Reed, Williams, Mayor Dyer, and Mankerian; nays: none. **MOTION CARRIED.**

**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2014-03**

**City of Marshall Authorizing Resolution for the
Michigan Natural Resources Trust Fund Grant Application**

Upon motion made by Council member Miller; seconded by Council Member Reed, the following Resolution was adopted:

“RESOLVED, that the City of Marshall, Michigan, does hereby support submittal of an application to the Michigan Department of Natural Resources for a Michigan Natural Resources Trust Fund Grant to be used for the development of Shearman Park in the City of Marshall; and that the City of Marshall does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide One Hundred Forty Five Thousand Seven Hundred (\$145,700) dollars to match the grant if awarded by the Department of Natural Resources.

The following aye votes were recorded: Metzger, Miller, Reed, Williams, Mayor Dyer, and Mankerian.

The following nay votes were recorded: None.

STATE OF MICHIGAN
COUNTY OF CALHOUN

I, Trisha Nelson, Clerk of the City of Marshall, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Michigan Natural Resources Trust Fund Grant Application, which Resolution was adopted by the City Council of the City of Marshall at a meeting held on March 3, 2014.

Signature

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. New Freedom Grant Applications:

Moved Metzger, supported Williams, to support the submittal of grant applications to MDOT for approximately \$21,940 in Federal operating assistance, as well as approximately \$66,000 in Federal and State capital assistance to

purchase a bus. On a roll call vote – ayes: Miller, Reed, Williams, Mayor Dyer, Mankerian, and Metzger; nays: none. **MOTION CARRIED.**

B. Michigan Recreation Passport Grant Program Authorization:

Moved Metzger, supported Reed, to adopt the resolution authorizing the submittal of the grant application for the Sand Volleyball Court renovations through the DNR Recreation Passport Grant Program. On a roll call vote – ayes: Reed, Williams, Mayor Dyer, Mankerian, Metzger, and Miller; nays: none. **MOTION CARRIED.**

**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2014-04**

**City of Marshall Authorization Resolution for the
DNR Recreation Passport Grant Program**

Upon motion made by Council member Metzger; seconded by Council member Reed, the following Resolution was adopted:

WHEREAS, City Council of the City of Marshall supports the submission of an application titled, "Sand Volleyball Courts Renovation" to the Recreation Passport Grant Program for the renovation of the sand volleyball courts located at the Marshall Athletic Field; and,

WHEREAS, the proposed application is supported by the City of Marshall's Capital Improvement Plan 2013-2019; and,

WHEREAS, the City of Marshall has made a financial commitment to the project in the amount of \$4,000 matching funds, in cash and/or force account; and,

NOW THEREFORE, BE IT RESOLVED that City Council of the City of Marshall hereby authorizes submission of a Recreation Passport Grant Program Application for \$16,000, and further resolves to make available its financial obligation amount of \$4,000 (25%) of total \$16,000 project costs, during the 2015-2016 fiscal year.

AYES: Mankerian, Metzger, Miller, Reed, Williams, and Mayor Dyer.

NAYES: None.

ABSENT: Revore.

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by City Council of the City of Marshall at their regular meeting held on March 3, 2014, at 7:00 p.m. in Council Chambers, City Hall, with a quorum present.

Trisha Nelson, City Clerk

Date

C. Goal Setting Work Session:

City Council discussed and will hold a Goal Setting Work Session at 6:00 p.m. on March 24, 2014 in the City Hall Training Room.

D. City Manager Evaluation:

Moved Miller, supported Mankerian, to approve the City Manager's evaluation as presented for the performance period ending February 18, 2014. On a voice vote – **MOTION CARRIED.**

APPOINTMENTS / ELECTIONS

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

COUNCIL AND MANAGER COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 7:53 p.m.

James L. Dyer, Mayor

Trisha Nelson, City Clerk

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DB: Marshall

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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
4128147	A. RIFKIN CO.	BAGS FOR DART	341.84
M1420	ADVANCED SPECIALTIES	PROJECTION SCREEN BRACKET	17.00
9916939523	AIRGAS USA LLC	CYLINDER RENTAL	77.00
SL8 10016439	ALEXANDER CHEMICAL CO	CHLORINE, HYDROFLOUSILICIC ACID	2,101.00
SL8 10016438	ALEXANDER CHEMICAL CO	CHLORINE & SULFUR DIOXIDE	1,020.00
74356	ALL-TRONICS INC	RPR EMERGENCY/ELEVATOR PHONE LINE	227.00
X026906	ALL-TRONICS INC	MONITORING 04/01/14 THRU 09/30/14	120.00
74369	ALL-TRONICS INC	REVIEW/AUDIT PHN BILLS, PROVIDE SUPPORT	1,000.00
74375	ALL-TRONICS INC	SERVICE CALL	227.00
0-1171213	ALLIANCE ARCHITECTS	2013 APARTMENT MODERNIZATION	1,393.00
140300727	AMBS CALL CENTER	ANSWERING SERVICE	185.40
97714	AMERICAN LEGAL PUBLIS	INTERNET RENEWAL 04/09/14 - 04/09/15	495.00
10024186	AMP INC	LINEMAN RODEO TRAINING TRACK #3	75.00
108266-2014	APWA	RENEWAL FOR 06/01/14 THRU 05/31/16	342.00
12-799566	ARROW UNIFORM	CUST #010198-03	153.20
12-789564	ARROW UNIFORM	CUST #010198-02	56.09
12-782031	ARROW UNIFORM	CUST #010198-02	56.09
12-782033	ARROW UNIFORM	CUST #010198-03	153.20
12-789565	ARROW UNIFORM	CUST #12-789566	50.54
12-789560	ARROW UNIFORM	CUST #12-789560	21.64
12-789567	ARROW UNIFORM	CUST #010198-05	23.52
12-782034	ARROW UNIFORM	CUST #010198-05	23.52
12-782027	ARROW UNIFORM	CUST #010198-01	21.64
12-782032	ARROW UNIFORM	CUST #010198-04	50.54
12-797064	ARROW UNIFORM	CUST 010198-04	50.54
12-797059	ARROW UNIFORM	CUST #010198-01	21.64
12-797066	ARROW UNIFORM	CUST #010198-05	23.52
12-797065	ARROW UNIFORM	CUST #010198-03	177.70
12-797063	ARROW UNIFORM	CUST #010198-02	56.09
225-344223	AUTO VALUE MARSHALL	HALOGEN HEADLAMP	2.29
225-343270	AUTO VALUE MARSHALL	AEROVANTAGE BLADE	7.99
225-345119	AUTO VALUE MARSHALL	FILTERS	83.03
225-345142	AUTO VALUE MARSHALL	GLASS CLEANER	13.17
225-343373	AUTO VALUE MARSHALL	COIL	76.69
225-343706	AUTO VALUE MARSHALL	POWER PULL	41.59
225-343544	AUTO VALUE MARSHALL	HD TOP POST 10CD, GLOSS WHITE	10.37
225-343488	AUTO VALUE MARSHALL	TERMINALS	6.16
225-343780	AUTO VALUE MARSHALL	WIPER BLADE, ECON LAMP KIT	35.12
225-344232	AUTO VALUE MARSHALL	J-B KWIK CARDED	12.38
225-344168	AUTO VALUE MARSHALL	STOP/TAIL/TURN	7.56
225-344215	AUTO VALUE MARSHALL	FILTERS, DIESEL ADD, WIPERS, PEAR 50/50	473.72
225-344227	AUTO VALUE MARSHALL	DOUBLE-FACE LAMP	14.97
225-344191	AUTO VALUE MARSHALL	DBL FACE RED/YEL	14.87
225-344167	AUTO VALUE MARSHALL	STOP/TAIL/TORN	7.56
225-344551	AUTO VALUE MARSHALL	LENS REPAIR TAPE	2.39
225-344910	AUTO VALUE MARSHALL	NEW WATER PUMP	34.09
225-344999	AUTO VALUE MARSHALL	PWR STEER PUMP & PULLEY	117.98
225-343180	AUTO VALUE MARSHALL	MOTOR TUNE-UP	15.58
225-343161	AUTO VALUE MARSHALL	IGNITION COIL, 3L3Z12029BA	143.77
225-343022	AUTO VALUE MARSHALL	20' HOSE, GREASE SWIVEL	146.98
032814	BAKER TOOL RENTAL & S	SCAFFOLD, BOARDS, SAFETY	48.00
70875	BOSHEARS FORD SALES I	2011 FORD CROWN VIC	1,003.37
70391	BOSHEARS FORD SALES I	2011 CROWN VIC	122.00
628487	BOSHEARS FORD SALES I	ALTERNATOR	451.31
628548	BOSHEARS FORD SALES I	WIRE ASSY FOR M-6	28.90
65733	BUDGET DRAIN CLEANING	JET SEWER LINE	190.00
91160VAGENCY2014-2	CALHOUN COUNTY CONS D	DISPATCH PAYMENT	26,946.91
30614	CARL COMMUNICATIONS	REROUTED FAX LINE - INSTALLED NEW FACED	104.00
2688	CB HALL ELECTRIC COMP	FOUNTAIN HEATERS	404.00
14-0171977	CITY OF ALETON	INTERNET	127.49
STREETS-2014-00005	CITY OF BATTLE CREEK	QUARTERLY TRAFFIC SIGNAL MAINT	48.09
53919	COGITATE INC	MMS STATE TRUNKLINE SUPPORT	155.00
IN40857	CORNERSTONE OFFICE SY	STONENET	21.90
9164	CROSTOWN COMMUNICATI	BUS ADVERTISING	250.00
84458	CRT, INC	TOUGH PAD AND OFFICE 2013 CAR COMPUTER	2,473.00
661074001	CRYSTAL FLASH ENERGY	DYED DIESEL FUEL	1,273.36
120121	D & D MAINTENANCE SUP	SERVICE VAC	125.62
443994	DARLING ACE HARDWARE	LAMP/HD INCAN INTER Z50W	2.99
444049	DARLING ACE HARDWARE	SRV CORD, SPRAY PAINT, GROUND CONN	30.86
438517	DARLING ACE HARDWARE	VELCRO STICKY COINS/BLACK	4.49
443973	DARLING ACE HARDWARE	CAULK, WIRE CONN, PUSHBROOM	22.97
443866	DARLING ACE HARDWARE	SLOT ANGLE, TUBING, COM CNNECT, BOLTS	43.33
443840	DARLING ACE HARDWARE	NUTS, BOLTS, FASTENERS	5.10
443887	DARLING ACE HARDWARE	BLDG SUPPLIES	19.24
443616	DARLING ACE HARDWARE	SELYPCT 3/8 X 1/2 X 12SS LL	12.98
444286	DARLING ACE HARDWARE	REFILL MOPDUST	17.98
442655	DARLING ACE HARDWARE	KEYS, ENTRY LEVER SCROLL	40.91
433687	DARLING ACE HARDWARE	TOOL-MULTI CRIMP-CUT-STRIP	6.99
437033	DARLING ACE HARDWARE	KEYS	9.95

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EXP CHECK RUN DATES 04/10/2014 - 04/24/2014

DB: Marshall

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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
441654	DARLING ACE HARDWARE	MOF SWIFFER WET JET	23.99
433180	DARLING ACE HARDWARE	PAINT & SUPPLIES	62.98
433209	DARLING ACE HARDWARE	PAINT & SUPPLIES	180.91
433961	DARLING ACE HARDWARE	HARDWARE	3.87
433999	DARLING ACE HARDWARE	JANITORIAL SUPPLIES	17.46
433975	DARLING ACE HARDWARE	PAINT & SUPPLIES	70.46
434156	DARLING ACE HARDWARE	PAINT & SUPPLIES	60.47
435171	DARLING ACE HARDWARE	SHLEF BRACKETS, FASTENERS	26.45
443743	DARLING ACE HARDWARE	KEY	2.99
36342	DETROIT SALT COMPANY	ROAD SALT	4,220.21
36480	DETROIT SALT COMPANY	ROAD SALT	2,200.00
36809	DETROIT SALT COMPANY	ROAD SALT	4,188.24
36977	DETROIT SALT COMPANY	ROAD SALT	2,290.60
38109	DETROIT SALT COMPANY	ROAD SALT	6,497.46
36669	DETROIT SALT COMPANY	ROAD SALT	4,226.68
872484	DEVON TITLE AGENCY	INDUSTRIAL ROAD - VACANT LAND	324.25
C46960	DITCH WITCH SALES OF	LOCK KEYS & PINS FOR DITCHWITCH	25.34
23549	DL GALLIVAN INC	INK	194.70
23904	DL GALLIVAN INC	KYOCERA COPIER CONTRACT	310.50
INV14706	DORNBOS SIGN INC	TELESPAR 1.751014	56.80
3697243	EJ USA INC	HYDRANT REPAIR PARTS	333.14
255238	ELHORN ENGINEERING CO	CARUS 4500	3,320.00
317-14	ELM TRAINING LLC	PROVIDE BY-MONTHLY SAFETY MEETINGS	180.00
11646	ERIC DALE HEATING & A	DIAGNOSTIC, MINOR REPAIR	146.00
MIMA151430	FASTENAL COMPANY	CHAIN LUBE	107.42
MIMA151430CR	FASTENAL COMPANY	CHAIN LUBE RETURN	(51.37)
MIMA151468	FASTENAL COMPANY	CHAIN LUBE	51.37
MIMA151743	FASTENAL COMPANY	SUPPLIES	78.34
MIMA151585	FASTENAL COMPANY	SUPPLIES	27.09
MIMA151410	FASTENAL COMPANY	JANITORIAL SUPPLIES	223.00
210284	FIRE EXTINGUISHER SER	ANNUAL EXTINGUISHER INSPCTN	83.00
14-188	FIRST DUE FIRE SUPPLY	GLOBE SUPRALITE 14" PULL-ON	370.00
14-294	FIRST DUE FIRE SUPPLY	HELMET	280.00
1590	FREDS AUTOMOTIVE REPA	2011 CHEVY TAHOE	59.66
1599	FREDS AUTOMOTIVE REPA	2011 FORD CROWN VIC	58.01
1595	FREDS AUTOMOTIVE REPA	2011 FORD CROWN VIC - OIL CHANGE	48.95
1454	FREDS AUTOMOTIVE REPA	2011 CHEVY CAPRICE - OIL CHANGE	60.91
3105	FUG	JACKET	99.00
11-19895	GARAGE DOORS UNLIMITE	SERVICE CALL	190.00
9383800837	GRAINGER	DUST PLUG	3.20
944309	GREG CRULL CONSTRUCTI	INSTALL ENCLOSED BLIND ON DOOR	625.00
26505	HASSELBRING CLARK	TOSHIBA ESTUDIO 402CS COPIER FOR CITY H	3,777.00
11259	HERITAGE CLEANERS	LAUNDRY	136.25
73255	HERMANS MARSHALL HARD	SILICONE	4.79
73278	HERMANS MARSHALL HARD	PAINT	17.79
72676	HERMANS MARSHALL HARD	MAIL TUBES	29.90
73003	HERMANS MARSHALL HARD	BRUSH	2.99
73272	HERMANS MARSHALL HARD	SWITCH PLATE	1.79
73005	HERMANS MARSHALL HARD	LOCKNUTS, BOLTS, LINKS	10.17
72733	HERMANS MARSHALL HARD	DEGREASER	18.99
73002	HERMANS MARSHALL HARD	ANGLE BRACES	1.58
73034	HERMANS MARSHALL HARD	FLAGS & TAGS	8.29
73271	HERMANS MARSHALL HARD	1" PAINTERS TAPE	9.98
73028	HERMANS MARSHALL HARD	RAKE HANDLE	7.29
73027	HERMANS MARSHALL HARD	GRINDING WHL, SHARPIE, MEASURE WHEEL	64.47
73018	HERMANS MARSHALL HARD	STAPLE GUN, STAPLES	32.28
79847	HOLLAND BUS COMPANY	ASSY-CHAIN-MECHANISM	106.87
395559	HUB INTERNATIONAL MID	POLICY #S1805444	48,501.00
RMS000484	INTERACT	ANNUAL RMB MAINTENANCE SUB	1,000.00
033114	ISAAC & SONS	CARPET - APT 116 8 MH	70.00
88259	J & K PLUMBING SUPPLY	HACKSAW FRAME PVC 18"	25.33
88212	J & K PLUMBING SUPPLY	TUB STOP, BALLCOCK	37.49
88074	J & K PLUMBING SUPPLY	BUSH HLK 1/2 X 1/4	5.96
PC01247859:001	JACKSON TRUCK SERVICE	LED STROBE, FLOOD LAMPS, CABLE, BATTERY	670.04
033114	K-MART	MARCH CHARGES	68.75
401663	KAR LABORATORIES INC	CYANIDE ANALYSIS	109.00
401185	KAR LABORATORIES INC	BIO-SOLIDS ANALYSIS	305.00
401355	KAR LABORATORIES INC	MERCURY ANALYSIS	260.00
401353	KAR LABORATORIES INC	CYANIDE ANALYSIS	100.00
26604	LAKELAND ASPHALT CORP	COLD PATCH	562.12
26643	LAKELAND ASPHALT CORP	COLD PATCH	552.00
26621	LAKELAND ASPHALT CORP	COLD PATCH	585.12
26636	LAKELAND ASPHALT CORP	COLD PATCH	576.84
26669	LAKELAND ASPHALT CORP	COLD PATCH	563.96
26679	LAKELAND ASPHALT CORP	COLD PATCH	575.92
4249	LAUTENSLAGER-LIPSEY	SERVICE CALL ON OVEN VENT	75.00
4161	LAUTENSLAGER-LIPSEY	REFRIGERATOR & MICROWAVE	814.00
1029725	LEGG LUMBER	4 X 4 - 8 TREATED	7.99
9206	LEWEY'S SHOE REPAIR	HOLMES, DALE - BOOT ABLWANCE	240.00

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
9173	LEWEY'S SHOE REPAIR	CINDY UPRIGHT'S BOOT ALLOWANCE	216.50
22	MAGIC MAIDS	APTS 426 & 101	125.00
21	MAGIC MAIDS	MARCH SERVICES	1,400.00
2701	MARSHALL TIRE CITY	DISMOUNT & MOUNT 2 TIRES	49.84
011014	MARSHALL TIRE CITY	INSTALL 4 NEW TIRES	536.76
6591	MARSHALL WELDING & FA	FABRICATE 2 TANKS FOR PATCHING SHOVELS	180.54
6509	MARSHALL WELDING & FA	MATERIAL FOR SNOW PLOW REPAIR	53.82
6505	MARSHALL WELDING & FA	CUT TREAD PLATE FOR PIT COVER	30.00
PD3904554	MICHIGAN CAT	SEAL O RINGS	19.70
PD3906119	MICHIGAN CAT	ELBOW	53.07
20141127	MISS DLG SYSTEM INC	ADDITIONAL DATA PROCESSING CODES	640.00
335200	NORTH CENTRAL LABORAT	LAB SUPPLIES	433.38
449038	NYE UNIFORM COMPANY	NAMEDAR, BADGES	342.39
454224	NYE UNIFORM COMPANY	COAT, SHIRT, HASHMARK, ADD STRIPES	397.60
59517	O'LEARY WATER CONDITI	COOLER RENTAL, WATER	29.00
5812221	POWER LINE SUPPLY	POLE WRAP	148.00
5812610	POWER LINE SUPPLY	200 AME METER SOCKET	432.00
5802633	POWER LINE SUPPLY	GLOVE BAG	16.00
5808944	POWER LINE SUPPLY	UNLINED GLOVES	69.57
5806898	POWER LINE SUPPLY	320V METER	243.58
5808897	POWER LINE SUPPLY	WR399 H-TAP CONNECTOR	36.23
5808899	POWER LINE SUPPLY	BULLETS - SCREW LAG	63.25
5807748	POWER LINE SUPPLY	GLOVES	115.95
184299	PVS TECHNOLOGIES	FERRIC CHLORIDE BLANKET PO FOR FY2014	4,308.80
6235	QUALITY ENGRAVING SER	UPS SHIPPING CHGS	293.55
6216	QUALITY ENGRAVING SER	UPS SHIPPING TO COBAN TECH	68.99
6215	QUALITY ENGRAVING SER	UPS CHARGES	143.48
56509	QUALITY FIRST AID & S	BATHROOM/ELEVATOR SIGNS	46.69
308953	R W MERCER COMPANY	SERVICE CALL	1,030.00
9077	RADIO COMMUNICATIONS	SERVICE CALL	90.00
031714	REDMOND, KEVIN	MAINTENANCE SERVICE	120.00
032114	REDMOND, KEVIN	MAINTENANCE SERVICE	15.00
031114	REDMOND, KEVIN	MAINTENANCE SERVICE	75.00
031814	REDMOND, KEVIN	MAINTENANCE SERVICE	120.00
022614	REDMOND, KEVIN	MAINTENANCE SERVICE	33.75
8033	REDSTONE ARCHITECTS I	ARCHITECTURAL & DESIGN SRVCS FOR REGION	156,814.81
74794	ROOT SPRING SCRAPER C	SHEAR PINS	390.61
70510688	ROSE PEST SOLUTIONS	PEST CONTROL	55.00
3815	SHERMAN + REILLY	STRINGING BLOCK & RUNNING BOARDS	2,419.06
3815A	SHERMAN + REILLY	STRINGING BLOCKS AND SWIVELS	4,735.14
27832	SLC METER LLC	REPAIR CLAMPS	819.44
27940	SLC METER LLC	REPAIR CLAMP	147.14
17285	SPECTRUM ENGINEERING	SWGR REPLCMT TESTING & COMMISSIONING	1,297.50
17271	SPECTRUM ENGINEERING	POWER FACTOR CORRECTIVE SOLUTIONS	3,381.00
17270	SPECTRUM ENGINEERING	ELECTRIC SYSTEM STUDY	3,330.00
17293	SPECTRUM ENGINEERING	ELECTRIC SYSTEM STUDY	3,015.00
30200	STANDARD PRINTING & O	PURCHASE ORDERS	138.96
30080	STANDARD PRINTING & O	TOWN CRIER	336.72
30199	STANDARD PRINTING & O	DELIVERY CHARGE	7.00
30216	STANDARD PRINTING & O	ASTROPARCHE 60# PAPER	30.02
30271	STANDARD PRINTING & O	BUSINESS CARDS - NATALIE DEAN	40.77
7001125372	STAPLES CONTRACT & CO	TONER, PENS, SOAP, PAPER PLATES	84.80
7001103578	STAPLES CONTRACT & CO	GIFT CARD - SEE CREDIT INVOICE 70011230	21.99
7001123019	STAPLES CONTRACT & CO	REFUND	(40.00)
7001123021	STAPLES CONTRACT & CO	REFUND	(2.00)
7001123020	STAPLES CONTRACT & CO	REFUND	(2.00)
7001091465	STAPLES CONTRACT & CO	COLOR TONE	115.89
7001103688	STAPLES CONTRACT & CO	DRY ERASE SET, TONER, INK, BASEL, PAD R	408.85
7001103877	STAPLES CONTRACT & CO	INK	87.54
7001091458	STAPLES CONTRACT & CO	INDEX MAKER, BINDER	108.66
7001081988	STAPLES CONTRACT & CO	TONER, INK	420.15
7001081986	STAPLES CONTRACT & CO	TONER	87.54
7001144274	STAPLES CONTRACT & CO	USB DR, TONER	220.27
7001144276	STAPLES CONTRACT & CO	TONER	447.89
7001111389	STAPLES CONTRACT & CO	DRY ERASE SET, YELLOW TONER	79.73
7001117389	STAPLES CONTRACT & CO	ABC DURA-RITE BOARD	339.99
291280	USA BLUEBOOK	FLOW SWITCH	159.18
P32122	VERMEER OF MICHIGAN,	CHAINSAW LANYARDS	70.08
446661	WESCO	MH LAMP	264.70
106	WHEELER, WILLIAM R	OWNER'S REPRESENTATIVE FOR FIRE STATION	171.20
			327,101.28

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EXP CHECK RUN DATES 03/20/2014 - 03/20/2014

DB: Marshall

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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
COMO30414	ENCORP LLC	2014 MAINTENANCE AND SUPPORT AGREEMENT	6,500.00
46924	A - Z KEY SHOP	REKEY LOCK CYL, LATCH & INSTALL	98.29
29260	ABLE HEATING & COOLIN	MEDIA FILTERS	180.00
SCM 10001245	ALEXANDER CHEMICAL CO	CREDIT FOR CHLORINE	(89.00)
10186326	ALTEC INDUSTRIES INC	THROTTLE ACTUATOR	281.87
140210729	AMBS CALL CENTER	ANSWERING SERVICE	151.20
12-774539	ARROW UNIFORM	CUST #010198-04	50.54
12-774541	ARROW UNIFORM	12-010198-05	23.52
12-774534	ARROW UNIFORM	CUST #010198-01	21.64
12-767075	ARROW UNIFORM	CUST #010198-05	23.52
12-767073	ARROW UNIFORM	CUST #010198-04	50.54
12-767068	ARROW UNIFORM	CUST #010198-01	21.64
12-774540	ARROW UNIFORM	CUST #010198-03	153.20
12-774538	ARROW UNIFORM	CUST #010198-02	56.09
12-714561A	ARROW UNIFORM	CUST #010198-01	39.00
12-767072	ARROW UNIFORM	CUST #010198-02	56.09
388-164864	AUSTIN-BATTERIES PLUS	6V HI CAP NICD	26.99
388-164815	AUSTIN-BATTERIES PLUS	150W HPS LAMP	716.43
225-343916	AUTO VALUE MARSHALL	MC BATT 385 CCA	123.09
225-343917	AUTO VALUE MARSHALL	MOTORCYCLE CORE	(3.00)
225-343197	AUTO VALUE MARSHALL	INFLATOR GAUGE	50.79
021514	BAKER TOOL RENTAL & S	MINI EX	225.00
57542	C2AE	ARCHITECTURAL SERVICES FOR FIRE STATION	53,487.34
022814	CALHOUN COUNTY SENIOR	SENIOR FAIR REGISTRATION	30.00
2677	CB HALL ELECTRIC COMP	PHONE SYSTEM RECEPTACLES	656.63
2678	CB HALL ELECTRIC COMP	MOVE ELECTRIC WALL HEATERS AT ST GARAGE	120.00
7662	COBAN TECHNOLOGIES	BOARD, OEM HDD-30G HITACHI, SERVICE-NON	658.00
IN39783	CORNERSTONE OFFICE SY	STONENET	21.90
9311	COURTNEY & ASSOCIATES	MONTHLY RETAINER SERVICE	250.00
12-767074	CRT, INC	CUST #010198-03	153.20
119638	D & D MAINTENANCE SUP	JANITORIAL SUPPLIES	37.60
439587	DARLING ACE HARDWARE	HARDWARE, KEYS	41.52
439769	DARLING ACE HARDWARE	CM NUT DRIVER, EXT BIT SET	20.48
441205	DARLING ACE HARDWARE	KEYS	15.92
435679	DARLING ACE HARDWARE	PAINT SUPPLIES	21.98
441999	DARLING ACE HARDWARE	BOX JUNCTION FOR SIGN TRAILER	14.99
443045	DARLING ACE HARDWARE	BATTERY	5.99
442439	DARLING ACE HARDWARE	MENDER HOSE 5/8	4.49
436022	DARLING ACE HARDWARE	PAINT SUPPLIES	27.97
437131	DARLING ACE HARDWARE	KEYS, STENCIL NUMBERS & LETTERS	12.95
434036	DARLING ACE HARDWARE	SCRUB BRUSHES	12.47
438352	DARLING ACE HARDWARE	SPRAY PAINT	26.97
443562	DARLING ACE HARDWARE	HINGS, NUTS, BOLTS, LP GAS	112.84
433987	DARLING ACE HARDWARE	NUTS, BOLTS	3.72
441423	DARLING ACE HARDWARE	KEYS - MAILBOX	9.95
436952	DARLING ACE HARDWARE	HITCH BALL	9.99
436883	DARLING ACE HARDWARE	BRUSH DESK SCRUB	9.99
436190	DARLING ACE HARDWARE	NUTS, BOLTS, FASTENERS	0.27
436185	DARLING ACE HARDWARE	NUTS, BOLTS, FASTENERS	1.02
436176	DARLING ACE HARDWARE	CAP 2" SLIP SCH 40	4.47
442887	DARLING ACE HARDWARE	SCREWS FOR MAYORS' PICTURES	8.98
436847	DARLING ACE HARDWARE	PVC CEMENT, CAP 1.25 SLIP SCH40	9.81
443697	DARLING ACE HARDWARE	TORCH TRIGGER START PROPAN	26.99
443495	DARLING ACE HARDWARE	LP GAS	85.89
443434	DARLING ACE HARDWARE	BOLT EYE, STRAPS, NUTS, BOLTS, BIT ZIP	37.19
443195	DARLING ACE HARDWARE	WIRE, PLUG GROUND PVC	37.25
441701	DARLING ACE HARDWARE	MOTOMIX HIGH PERFORMANCE FUEL	31.96
441380	DARLING ACE HARDWARE	NUTS, BOLTS, FASTENERS	0.84
441376	DARLING ACE HARDWARE	NUTS, BOLTS, FASTENERS	1.61
433867	DARLING ACE HARDWARE	KEY, SPRAY PAINT	6.98
438000	DARLING ACE HARDWARE	SPRAY PAINT	5.99
435757	DARLING ACE HARDWARE	PLUMBING FITTINGS	34.08
434972	DARLING ACE HARDWARE	SWITCH BOX	0.99
434280	DARLING ACE HARDWARE	ELECTRIC SWITCH	4.99
433805	DARLING ACE HARDWARE	STRAP RIGID	7.90
442901	DARLING ACE HARDWARE	SPRAY PAINT	11.97
442937	DARLING ACE HARDWARE	BATTERY	19.96
443352	DARLING ACE HARDWARE	SUPPLIES FOR ELECTRIC SAFETY BOARD	34.35
443476	DARLING ACE HARDWARE	POLYMER FEE HOSE	7.90
443113	DARLING ACE HARDWARE	CUT GLASS FOR POWERHOUSE	21.63
443319	DARLING ACE HARDWARE	LP GAS	19.31
443142	DARLING ACE HARDWARE	CRACK FILLER FOR POWERHOUSE	16.37
EXECUIN9011	DIGITAL HIGHWAY INC	ANTENNAS, MODEM, TESTING	1,038.50
INV14650	DORNBOS SIGN INC	SIGN TRAILER SUPPLIES	1,420.20
INV14684	DORNBOS SIGN INC	NO PARKING SIGNS	72.25
2905-01	EATON CORP - OMAHA PO	SWITCHGEAR	83,597.00
3093405	EDWARDS INDUSTRIAL SA	AIR COMPRESSOR PARTS & HOSE	341.00
6001647171	ENDRESS+HAUSER	CEREBAR M PMC51	983.38
4696	ENVIRONMENTAL SAMPLIN	TESTING	400.00

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EXP CHECK RUN DATES 03/20/2014 - 03/20/2014

DB: Marshall

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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
MIMA151255	FASTENAL COMPANY	SUPPLIES	132.37
MIMA151255CR	FASTENAL COMPANY	SAW BLADES RETURNED	(123.78)
MIMA151257	FASTENAL COMPANY	SCREWS & WASHERS	0.23
MIMA151204	FASTENAL COMPANY	JANITORIAL SUPPLIES	24.40
MIMA151173	FASTENAL COMPANY	JANITORIAL SUPPLIES	47.55
MIMA151291	FASTENAL COMPANY	MACHINE SCREWS	3.92
MIMA151174	FASTENAL COMPANY	3E10DPNY CAM & GROOVE	41.10
MIMA151555	FASTENAL COMPANY	CLAMPS, MACHINE SCREWS, LOCKWASHERS, CA	21.90
209997	FIRE EXTINGUISHER SER	ANNUAL EXTINGUISHER INSPECTION	687.00
R002041851:01	FREIGHTLINER OF KALAM	ENGINE REPAIR TRUCK 322 FORD F750	2,173.49
11-15215	GARAGE DOORS UNLIMITE	SERVICE CALL	474.90
2071	GOODWIN'S PLUMBING, L	SUPPLIES	292.96
9370587066	GRAINGER	HYDRANT ADAPTER	110.90
9374471226	GRAINGER	POLYMER MIXER SWITCH	6.90
I1249	HERITAGE CLEANERS	UNIFORM SHIRTS AND PANTS	140.25
72655	HERMANS MARSHALL HARD	LIGHT BULBS	17.56
72737	HERMANS MARSHALL HARD	BITS	8.99
72978	HERMANS MARSHALL HARD	TOTES	39.44
72974	HERMANS MARSHALL HARD	PLEXIGLASS	30.00
72670	HERMANS MARSHALL HARD	PLEXIGLASS FOR SIGN TRAILER	85.60
55045	HUNTER PRELL COMPANY	FROZEN SERVICES	1,514.00
2679718	IIX INSURANCE INFORMA	MOTOR VEHICLE REPORT	18.85
RMS000463	INTERACT	RMS MAINT - APRIL	1,000.00
87914	J & K PLUMBING SUPPLY	SUPPLIES	12.23
87874	J & K PLUMBING SUPPLY	RECIPROCATING BLADES	83.00
88050	J & K PLUMBING SUPPLY	ELBOW, COUPLING, TUBING	21.33
S1023936374.001	J.O. GALLOUP COMPANY	PLUMBING REPAIR	173.01
S102398417.001	J.O. GALLOUP COMPANY	PIPE FITTINGS	6.23
100	JOHN D BRUNDAGE & JOH	JANUARY SERVICES	2,950.00
5359	JS BUXTON	BULK LIME	1,089.24
401079	KAR LABORATORIES INC	MERCURY ANALYSIS	260.00
401080	KAR LABORATORIES INC	CYANIDE ANALYSIS	100.00
401186	KAR LABORATORIES INC	ARSENIC, PREP	22.50
S101753953.002	KENDALL ELECTRIC INCO	AUX CONTACT RETURNED	(90.90)
26534	LAKELAND ASPHALT CORP	COLD PATCH	468.28
26556	LAKELAND ASPHALT CORP	COLD PATCH	1,207.04
26546	LAKELAND ASPHALT CORP	COLD PATCH	2,374.52
030314	LANSING BOARD OF WATE	ELECTRICAL SAFETY BOARD/	350.00
1029669	LEGG LUMBER	TREATED 2 X 6 - 10'	15.14
1528265-20131231	LEXISNEXIS RISK DATA	ACCT #1528265 DECEMBER	148.05
17400	MARSHALL MEDICAL ASSO	HACKWORTH	110.00
1971	MARSHALL TIRE CITY	PARTS	119.65
030314	MEL RIPLEY	SERVICE CALL APT #318	65.00
SCHWARTZ	MICHIGAN ASSOCIATION	ANNUAL TRAINING - JAMES SCHWARTZ	235.00
S MCDONALD	MICHIGAN ASSOCIATION	ANNUAL TRAINING - SCOTT MCDONALD	235.00
91089	MICHIGAN METER TECHN	METER- 2HP TRU/FLO E-CODER C/F PIT WITH	2,148.00
1240187	MILLER CANFIELD PADDO	GENERAL EMPLOYMENT MATTERS	962.50
5700747	MTM RECOGNITION CORPO	FIRE DEPT COIN	865.00
14-009	MUNICIPAL ANALYTICS L	INCOME TAX FEASIBILITY STUDY	5,000.00
9234	MWEA	LYNN COOK - MEMBERSHIP DUES	62.00
454228	NYE UNIFORM COMPANY	PANTS, ADD STRIPES, COLLAR BRASS	321.50
454218	NYE UNIFORM COMPANY	COAT, PANTS, ADD STRIPES, BLAZER,	405.26
454209	NYE UNIFORM COMPANY	FLASHLIGHT	231.89
453750	NYE UNIFORM COMPANY	PANTS, SHIRTS	345.39
58990	O'LEARY WATER CONDITI	WATER DELIVERED	27.00
231011	ORION	30 MIN SPIKELESS 1/4 GR	259.47
5805122	POWER LINE SUPPLY	9KV ARRESTER	166.35
5805119	POWER LINE SUPPLY	LED LANTERN LITEBOX	304.00
5806982	POWER LINE SUPPLY	WR159 CONNECTOR	37.95
5807195	POWER LINE SUPPLY	MITTENS & PROTECTOR	199.00
5805121	POWER LINE SUPPLY	GROUND RODS	294.75
5805123	POWER LINE SUPPLY	3 WIRE RACK	192.90
5804513	POWER LINE SUPPLY	UNLINED GLOVES	342.12
140059	PUBLIC SAFETY SPECIAL	AWARD BARS	258.10
13-6241	QUALITY EXCAVATORS, I	TRIAXLE TRUCK	180.00
18735	R.W. MERCER	FUEL PUMP SERVICE	739.70
9026	RADIO COMMUNICATIONS	SPEAKER MODULE	145.00
I1402051890	REALPAGE INC	ANNUAL FEES FOR MH	763.20
62964251	SAFETY-KLEEN	PARTS WASHER - SOLVENT	174.30
4749	SHOULDRICE BROTHERS	REPAIR LIGHT FIXTURE IN BATHROOM APT #4	130.00
7921	SIGNWORLD CONCEPTS	BATHROOM SIGNS	36.00
29983	STANDARD PRINTING & O	DELIVERY CHARGE	7.00
29915	STANDARD PRINTING & O	BUSINESS CARDS - JOSH LANKERD	110.84
50090	STATE OF MICHIGAN 38-	WEIGHTS & MEASURES INVOICE #WLW14-152	145.00
120919	SUBURBAN MECHANICAL C	SERVICE CALL	1,017.81
P020004654	TELEDYNE ISCO, INC	SERVICE CALL ON SAMPLER	456.35
780686CR	USA BLUEBOOK	RETURN 48	(228.00)
273496	USA BLUEBOOK	STATIC MIXER ELEMENT, ABS ROBUSTA	430.49
413895	WESCO DISTRIBUTION IN	SWITCHGEAR #2 NEW CIRCUIT CIP PROJECT	232.06

03/12/2014 10:58 AM
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DB: Marshall

(LAST USED) APPROVAL LISTING FOR CITY OF MARSHALL
EXP CHECK RUN DATES 03/20/2014 - 03/20/2014
UNJOURNALIZED OPEN
BANK CODE: MAIN

Page: 3/3

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
410399	WESCO DISTRIBUTION IN	SWITCHGEAR #2 NEW CIRCUIT CIP PROJECT	37.22
104	WHEELER, WILLIAM R	OWNER'S REPRESENTATIVE FOR FIRE STATION	475.20
105	WHEELER, WILLIAM R	OWNER'S REPRESENTATIVE FOR FIRE STATION	309.60
			187,103.16



MICHIGAN SOUTH CENTRAL POWER AGENCY

720 HBRRING ROAD • LITCHFIELD, MICHIGAN 49252
 PHONE (517) 542-2346 • FAX (517) 542-3049
 www.msopa.net

ORIGINAL INVOICE

MARSHALL CITY ELECTRIC DEPARTMENT
 323 WEST MICHIGAN AVENUE
 MARSHALL, MICHIGAN 49068
 Attn: Mr. Tom Tarkiewicz

Invoice Date: 17-Mar-14
 Due Date: 31-Mar-14
 Service From: 01-Feb-14
 To: 28-Feb-14

Peak Demand 17,009 kw
 Total Energy Received 8,906,428 kWh
 Hydro Generation 81,184 kWh
 Net Billing kWh's 8,825,244 kWh

Debt Service
 Costs
 and Capacity
 Credits

Area	Entitlement %	Operating and Maintenance Costs	Debt Service Costs and Capacity Credits	Total
PROJECT 1-ENDICOTT	24.0%	573,573.87	-	573,573.87
PROJECT 2	24.0%	-	-	-
PRAIRIE STATE	16.7%	42,874.50	37,958.30	80,832.80
MENOMINEE HYDRO	24.0%	36,103.07	-	36,103.07
OCONTO FALLS HYDRO	24.0%	10,335.89	-	10,335.89
AFEC	12.3%	177,016.70	30,361.48	207,378.17
AMP CONTRACTS	11.4%	111,990.06		111,990.06
CVEC	0.0%	-		-
MISO PURCHASES	6.3%	2,254.23		2,254.23
MISO SALES	15.1%	(294,837.05)		(294,837.05)
TRANSMISSION	25.3%	(102,382.89)	-	(102,382.89)
MISO	17.1%	6,512.15		6,512.15
SUBSTATION	34.4%	-	-	-
ADMINISTRATION	17.1%	17,799.42		17,799.42
MEMBER	12.3%	246.06		246.06
MEMBER HYDRO	0.0%	-		-
CAPACITY	12.3%	-		-
RATE STABILIZATION		-		-
TOTAL COST		\$ 581,486.01	68,319.78	649,805.78
		\$/kWh 0.06589	0.00774	0.07363
CREDITS		\$ 100,343.37	-	100,343.37
		\$/kWh 0.01137	0.00000	0.01137
NET COST		\$ 681,829.38	68,319.78	750,149.15
		\$/kWh 0.07726	0.00774	0.08500

Pay this amount \$ 750,149.15

Any amounts due and not paid by the due date shall bear interest at the rate of 1% per month until paid.

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EXP CHECK RUN DATES 02/28/2014 - 02/28/2014

DB: Marshall

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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
74329	ALL-TRONICS INC	NEC TELEPHONE SYSTEM - CHANGE ORDER #1	1,925.00
74328	ALL-TRONICS INC	NEC TELEPHONE SYSTEM	26,966.40
022514	BALLARD, FRANK R	INSPECTION COMMISSION	3,251.30
022114	BEARDSLEE LAW OFFICES	SERVICES THRU 02/21/14	2,477.25
022414	BENJAMIN, LARRY	REFUND DUE TO FUEL PUMP MALFUNCTION	5.70
021414	CALHOON COUNTY TREASU	02/01/14--02/14/14 2013 WINTER AD VALOR	84,176.18
021414	CALHOON INTERMEDIATE	02/01/14--02/14/14 2013 WINTER AD VALOR	236,816.45
206520512016	CONSUMERS ENERGY	1000 0916 3435	2,286.19
202337843657	CONSUMERS ENERGY	1000 6710 1772	75.82
206876483656	CONSUMERS ENERGY	1000 0759 4680	591.09
601005798125	CONSUMERS ENERGY	1000 5741 9077	899.24
202337844577	CONSUMERS ENERGY	1000 0915 7670	58.60
206520512018	CONSUMERS ENERGY	1000 0916 3971	4,802.59
206520512017	CONSUMERS ENERGY	1000 0916 3708	764.49
206520512015	CONSUMERS ENERGY	1000 0916 3203	682.29
6-014000-30	CROWE, BRENDA	REFUND UTILITY DEPOSIT	25.07
021914	DELAPAS, JOE	MEAL	10.00
022214	DELAPAS, JOE	MEAL	10.00
RI80000483687	DELTA DENTAL PLAN OF	CLIENT #MI022820001	5,039.12
022514	DEVENEY, JAMES R	INSPECTION COMMISSION	246.25
022514	GANO, DARYL	INSPECTION COMMISSION	253.12
5-024400-05	GOEDERT REAL ESTATE	REFUND UTILITY SECURITY DEPOSIT	50.00
022714	GREG MCCOMB	COFFEE CUPS, LAUNDRY DETERGENT, KLEENEX	113.03
022514	GROSS, JOHN	INSPECTION COMMISSION	202.25
021814	HUEPENBECKER, JOHN	MEAL	10.00
9-011000-07	JASON CORTRIGHT	REFUND UTILITY OVERPAYMENT	2.40
012614A	K-MART	JANUARY CHARGES	113.79
021414	KELLOGG COMMUNITY COL	02/01/14--02/14/14 2013 WINTER AD VALOR	139,114.29
022014	LABELLE-STEFFEY, LORN	ENERGY OPTIMIZATION - FURNACE & THERMOS	165.00
2104220012	LOGAN, KRISTEN	REFUND UTILITY OVERPAYMENT	55.70
022014	LONS, GEORGIA	ENERGY OPTIMIZATION - FURNACE	150.00
022614	LUIB, EARL	MILEAGE FOR JURY DUTY	14.10
021414	MARSHALL DISTRICT LIB	02/01/14--02/14/14 2013 WINTER AD VALOR	30,485.79
021414	MARSHALL FIREFIGHTER	02/01/14--02/14/14 2013 WINTER AD VALOR	37,099.53
021414	MARSHALL PUBLIC SCHOO	02/01/14--02/14/14 2013 WINTER AD VALOR	634,152.72
M 01-14	MICHIGAN SOUTH CENTRA	NATURAL GAS - JANUARY	18,902.29
31-080500-03	PENNINGTON, JOSEPH	REFUND UTILITY OVERPAYMENT	46.64
21-019000-04	REMAX ADVANTAGE	REFUND UTILITY OVERPAYMENT	70.89
19-021600-05	RODGERS, LINDSEY	REFUND UTILITY OVERPAYMENT	0.59
022114	SCHIPPER, CLINT	EXCHANGE NAME ON TURNOUT COAT	10.00
BLR354407	STATE OF MICHIGAN	SPECIAL INSPECTION FOR VIOLATION OR FOL	58.40
26-003400-00	WESTON, PETER	REFUND UTILITY OVERPAYMENT	63.31
35794875	WEX BANK	JANARY CHARGES	17,635.61
29-001300-33	YAZZIE, MYRON & VICKI	REFUND UTILITY OVERPAYMENT	28.00
			1,249,906.48

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EXP CHECK RUN DATES 03/07/2014 - 03/07/2014

DB: Marshall

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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
030314	CALHOUN COUNTY SENIOR	REGISTRATION FOR 2014 SR FAIR	30.00
022814	CALHOUN COUNTY TREASU	TRAILER FEES FOR FEBRUARY	80.00
022814-2	CALHOUN COUNTY TREASU	01/01/14--02/28/14 2013 SMR & WTR LAND	1,785.33
022814	CALHOUN INTERMEDIATE	01/01/14--02/28/14 2013 SMR & WTR LAND	196.26
40562429	CITGO	FLEET #132271610	186.74
629608	COMMERCIAL OFFICE PRO	INDEX, PAPER, SHARPENER	348.48
201358926195	CONSUMERS ENERGY	1000 0033 5602	6,229.71
32-030000-29	COOK III, JAMES	REFUND UTILITY DEPOSIT	146.75
8-009500-24	CUPP, DOUGLAS	REFUND UTILITY DEPOSIT	35.78
030414	FISHER, CHARLIE	SCHOOL LUNCH	17.70
030414	FREDS, MATT	SCHOOL LUNCH	17.48
021814	FREDS, MATT	SCHOOL LUNCH	17.70
022814	KELLOGG COMMUNITY COL	01/01/14--02/28/14 2013 SMR & WTR LAND	114.76
022814	MARSHALL DISTRICT LIB	01/01/14--02/28/14 2013 SMR & WTR LAND	46.55
022814	MARSHALL FIREFIGHTER	01/01/14--02/28/14 2013 SMR & WTR LAND	22.50
022814	MARSHALL PUBLIC SCHOO	01/01/14--02/28/14 2013 SMR & WTR LAND	600.29
030314	MARSHALL SCHOOL FOOD	COOKIES FOR MOM/SON NIGHT	48.75
2-008400-15	MATHIS, DANIEL & JESS	REFUND UTILITY DEPOSIT	126.20
022714	MCFADDEN, RODNEY	TRUCK SIDE MIRROR #301	99.60
S3521656.001	MEDLER ELECTRIC COMPA	REPLACEMENT GLOBES	1,292.95
S3542267.001	MEDLER ELECTRIC COMPA	ELECT TAP	71.96
1400-FEB2014	NAPA OF MARSHALL	FEBRUARY CHARGES	243.10
022214	NOWLIN, JAMES	MEAL	10.00
022814	RAMEY, CHRISTY	PARKING FOR PROCUREMENT CLASSES	4.75
13-53-002-377-21-W	REFUGE OFFICE LLC	REFUND TAX OVERPAYMENT WINTER TAXES	1,230.92
13-53-002-377-21	REFUGE OFFICE LLC	REFUND TAX OVERPAYMENT ON P/N 13-53-002	471.96
022814	SEARS, THERESA	PETTY CASH REIMBURSEMENT	75.10
38-6004708-FEB14	STATE OF MICHIGAN	38-6004708 #160 SALES TAX, FEB 2014	30,938.60
030314	TICE, LUCAS	SUPPLIES FOR ELECTRIC DEMO BOARD	38.34
030414	TICE, LUCAS	SCHOOL LUNCH	17.70
030314	TRUDEAU, TERI	SUPPLY REIMBURSEMENT	19.68
247818941	U.S. BANK EQUIPMENT F	LEXMARK COPIER	58.56
1241430-CR	U.S. BANK EQUIPMENT F	OVERPAYMENT ON JANUARY STATEMENT	(70.94)
10040269-0214	WOW! BUSINESS	ACCT #010040269	373.92
13934621-214	WOW! BUSINESS	ACCT #013934621	29.36
			44,956.54

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
6100458-000-214	AD-VISOR & CHRONICLE	ACCT #06100458-000 FEBRUARY CHARGES	761.80
74346	ALL-TRONICS INC	NEC TELEPHONE SYSTEM	6,741.60
26884	ALL-TRONICS INC	PANIC BUTTON INSTALLATION	2,379.00
Z1406436OC	AMERICAN MESSAGING	ACCT #Z1-406436	97.99
13-233-3	BECKERING CONSTRUCTIO	CITY HALL RENOVATIONS PROJECT	103,339.80
7016312710/0009-04	BLUE CROSS BLUE SHIEL	GROUP 007016312710/0009 APRIL	9,469.52
7016312710/0008-04	BLUE CROSS BLUE SHIEL	GROUP 007016312710/0008 APRIL	62,246.67
7016312710/0005-04	BLUE CROSS BLUE SHIEL	GROUP 7016312710/0005 APRIL	1,694.05
7016312710/0007-04	BLUE CROSS BLUE SHIEL	GROUP 007016312710/0007 APRIL	56,805.92
EQUAL-2014-0000000	CALHOUN COUNTY TREASU	ASSESSMENT SERVICES - MARCH	2,298.00
630212	COMMERCIAL OFFICE PRO	PAPER, ENVELOPES, LABELS, MARKERS, TAPE	460.19
630431	COMMERCIAL OFFICE PRO	PAPER	54.28
RIS0000502894	DELTA DENTAL PLAN OF	CLIENT #MI022820001 APRIL	4,470.11
022814	K-MART	FEBRUARY CHARGES	223.76
82130231059095-031	LOWES BUSINESS ACCOUN	821 3023 105909 5	113.05
030514	LUIB, EARL	WORK BOOT ALLOWANCE	79.49
030614	LUIB, EARL	ICE CLEATS FOR WORK BOOTS	31.79
27-078600-02	MARSH, JOHN	REFUND 11/12 OF ADJUSTMENT TO UTILITY A	269.55
3507-0214	MARSHALL COMMUNITY CU	3507 - MCDONALD	39.95
3960-0214	MARSHALL COMMUNITY CU	3960 - SCHWARTZ	620.40
022814	MCCOMB, GREG	TRAVEL EXPENSE REIMBURSEMENT	297.93
031014	MICHIGAN SOUTH CENTRA	FEBRUARY NATURAL GAS	11,709.64
2013	OAKLAWN HOSPITAL	PARKING STRUCTURE - 2013 LEASE	16,737.00
2050	PARRISH EXCAVATING	WMB @ MICHIGAN AND MULBERRY	2,983.14
030614	RAYMOND DAVIS	ENERGY OPTIMIZATION - WASHER	25.00
031114	SIGNWORLD CONCEPTS	50% DUE - SIGNAGE FOR CITY HALL	578.00
21063-0314	SPARTAN STORES	CUST #021063 FEBRUARY CHARGES	89.10
16-023600-18	STRAUB, RICHARD & KAT	REFUND UTILITY DEPOSIT	67.54
031014	U S POSTMASTER	POSTAGE FOR DIRECT MAILING OF E.O. POST	675.38
36116986	WEX BANK	ACCT #0470-00-462076-1	13,749.49
107234	WORKSQUARED	OFFICE FURNITURE FOR MAEDA/CHAMBER	21,420.55
10040764-0314	WOW! BUSINESS	ACCT #010040764	1,360.90
10058364-0214	WOW! BUSINESS	ACCT #010058364	32.97
			321,923.56

Prescription reimbursements 201.05

Total Cash Disbursements \$322,124.61

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
21981503-14	A T & T	269 781-9815 267 0	
269781444703-14	A T & T	269 781-4447 749 4	3,511.20
269781907003-14	A T & T	269 781-9070 573 1	153.33
74361	ALL-TRONICS INC	ADDITIONAL PHONES AND ADAPTER PURCHASE	48.25
287238047810X03111	AT&T MOBILITY-ROC	ACCT #287238047810	1,229.00
65279	BUDGET DRAIN CLEANING	MH LAUNDRY ROOM FLOOR DRAINS	48.32
65259	BUDGET DRAIN CLEANING	APTS 421 & 318	217.50
21814	CALHOON COUNTY TREASU	F/N 13-53-022-025-00 FRIDLEY	181.25
631397	COMMERCIAL OFFICE PRO	CHAIRMATS	37.30
630940	COMMERCIAL OFFICE PRO	BREWER, FILES, WASTE BASKETS, COFFEE &	799.31
631280	COMMERCIAL OFFICE PRO	RETURN OF ORGANIZER	1,322.26
03-89928	CUMMINS BRIDGEWAY	REIMBURSED FOR DUP PAYMENT W/CK ON 3/10	(96.90)
RIS0000506655	DELTA DENTAL PLAN OF	CLIENT MIO77752068	1,115.53
7018274-0314	EARTHLINK BUSINESS	ACCT #0007018274	199.12
53-312-297-00	ELAVON	REFUND SUMMER TAX OVERPAYMENT	2,197.16
031814	FISHER, CHARLIE	SCHOOL LUNCH	5.70
031814	FREDS, MATT	SCHOOL LUNCH	16.71
25171	GREG ALLEN INSURANCE	R & M LOCK SHOP INVOICE FOR GOLDEN RULE	17.48
1124654	GRIFFIN PEST SOLUTION	2014 PEST CONTROL FOR PUBLIC SERVICES	100.00
1124653	GRIFFIN PEST SOLUTION	2014 PEST CONTROL FOR CITY HALL	46.00
032014	HAGERTY, KAREN	DONUTS FOR MEETING	33.00
9214	LEWY'S SHOE REPAIR	ANTHONY MERRINGER'S BOOT ALLOWANCE	13.20
7681-0314	MARSHALL COMMUNITY CU	7681 - TARKIEWICZ	100.00
2998-0314	MARSHALL COMMUNITY CU	2998 - DIXON	105.55
5157-0314	MARSHALL COMMUNITY CU	5157 - FEDDERS	1,432.71
1773-0314	MARSHALL COMMUNITY CU	1773 - MCCOMB	302.55
3507-0314	MARSHALL COMMUNITY CU	3507 - MCDONALD	200.00
3960-0314	MARSHALL COMMUNITY CU	3960 - SCHWARZE	955.72
8143-0314	MARSHALL COMMUNITY CU	8143 - ANDERSON	965.16
2014	MICHIGAN CHAPTER OF N	MI NAHRO CONFERENCE--THERESA SEARS	979.89
82315	MICHIGAN METER TECHNO	SPACER KIT	200.00
3886-AMSLER	MICHIGAN SECTION,AWWA	2014 SPRING REGIONAL MEETING	(140.00)
2014	MMEA	MAY 2014 MEETING - FEDDERS & TARKIEWICZ	95.00
790004405582930703	NEOFUNDS BY NEOPOST	7900 0440 5582 9307	60.00
6300	QUALITY ENGRAVING SER	MAPLE WOOD COASTERS	3,169.16
1	RED ARROW MANAGEMENT	BILLBOARD S/S I-94 - APRIL 2014	38.00
287004124677	REPUBLIC SERVICES #24	ACCT 3-0249-1022021	390.00
88519-SBA	SBAM PLAN	GROUP SUFFIX 88519-SBA APRIL	728.28
031814	STATE OF MICHIGAN	INSPECTION # T9381-315404160	391.55
9721075961	VERIZON WIRELESS	ACCT #987146080-00001	720.00
			731.31
			21,618.60

Prescription Reimbursements
Kansas City

30.

742.58

\$ 2,392.18

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
32-001800-03	ASHGROVE APTS	REFUND UTILITY OVERPAYMENT #B 1 2	387.98
032514	BALLARD, FRANK R	INSPECTION COMMISSION	2,012.06
032414	BEARDSLEE LAW OFFICES	SERVICES THRU 03/24/14	2,288.25
HSA 2ND QTR 2014	CHEMICAL BANK SOUTH	HSA ACCOUNTS 2ND QTR 2014	7,593.75
032414	CITY OF MARSHALL	PETTY CASH REIMBURSEMENT	13.88
631851	COMMERCIAL OFFICE PRO	FLAGS, PRCT SHTS, INK, MAT, CLIPS	124.38
601005973445	CONSUMERS ENERGY	1000 5741 9077	829.44
205363761815	CONSUMERS ENERGY	1000 0916 3708	804.81
205363761816	CONSUMERS ENERGY	1000 0916 3971	5,800.13
204829782332	CONSUMERS ENERGY	1000 0915 7670	59.07
203405866055	CONSUMERS ENERGY	1000 6710 1772	114.37
205363761813	CONSUMERS ENERGY	1000 0916 3203	809.10
205897728715	CONSUMERS ENERGY	1000 0759 4680	839.17
205363761814	CONSUMERS ENERGY	1000 0916 3435	3,089.15
032414	CRITCHLOW ALLIGATOR S	ANIMAL PRESENTATION - TRIP #9	169.00
032514	DENNIS, DONNA	ENERGY OPTIMIZATION - DISHWASHER	25.00
032114	DESIGN STUDIO EAST	FACADE IMPROVEMENT GRANT	1,500.00
032514	GANO, DARYL	INSPECTOR COMMISSION	1,016.00
032514	GROSS, JOHN	INSPECTION COMMISSION	1,192.50
031214	LEE FRIEND	TRAVEL EXPENSE REIMBURSEMENT	98.10
9165	LEWEY'S SHOE REPAIR	S. MCDONALD - BOOT ALLOWANCE	159.95
032114	LUCAS, BEVERLY	ENERGY OPTIMIZATION - REFRIGERATOR, DIS	350.00
N4531351	MAILFINANCE INC	LEASE PAYMENT 01/12/14 -- 04/11/14	608.97
5165-0314	MARSHALL COMMUNITY CU	5165 - TRUDEAU	543.22
032514	MCAULIFFE, JOHN	INSPECTOR COMMISSION	135.00
032114	MORRISON, JACKIE	ENERGY OPTIMIZATION - DISHWASHER	25.00
032014	RAMEY, CHRISTY	PARKING FOR PROCUREMENT CLASS	4.75
032514	RAMEY, JAMES	ENERGY OPTIMIZATION-DSHWSHR, FRIG, LGHTNG	80.00
30-041000-09	SHERIDAN APARTMENTS	REFUND OVERPAYMENT 1150 ARMS #1B	9.92
031114 BAL	SIGNWORLD CONCEPTS	BALANCE DUE - SIGNAGE FOR CITY HALL	578.00
			31,260.95
		Prescription reimbursement	10.00
		Total Cash Disbursement	31,270.95

EVENT REPORT

EVENT: HOSPITALITY CLASSIC

EVENT LOCATION: MICHIGAN AVENUE, MANSION STREET, NORTH LINDEN STREET, VERONA ROAD, WEST DRIVE, F DRIVE NORTH & NORTH KALAMAZOO AVENUE

SPONSOR: OAKLAWN HOSPITAL

EVENT DATE: SATURDAY, MAY 17, 2014

EVENT TIMEFRAME: 7:30 AM – 11:00 PM

MDOT PERMIT REQUIRED: YES NO

MDOT PERMIT GRANTED: YES NO

LANE CLOSURE TIMEFRAME: 7:00 AM – 11:00 AM

EVENT STREETS AFFECTED: Michigan Avenue from Kalamazoo Avenue to Liberty Street, Mansion Street, Verona Road from Mansion Street to West Drive, West Drive from Verona Road to F Drive North, F Drive North from West Drive to Kalamazoo Avenue and Kalamazoo Avenue from F Drive North to Michigan Avenue. (INTERMITTENT LANE CLOSURES)

DETOUR DETAIL: Eastbound Michigan Avenue lanes will not be detoured or closed. Westbound Michigan Avenue will have intermittent lane closures with a signed detour as follows: South on Lincoln Street to Green Street to Sycamore Street to Michigan Avenue.

EVENT DETAIL: Police escort for runners, with assistance from cyclist club. Race route starts on North Kalamazoo Avenue between Michigan Avenue and Prospect Street, then east on Michigan Avenue to Mansion Street, then west to Verona Road to West Drive, then north on West Drive to F Drive North, then east to North Kalamazoo Avenue, then south to the start in front of the Honolulu House. Some of the shorter legs turn from Mansion Street north onto Linden Street, then south on Kalamazoo Avenue to the finish line.

COUNCIL NOTIFICATION DATE: April 7, 2014

EVENT REPORT

EVENT: 1918 American LaFrance Fire Apparatus Delivery

EVENT LOCATION: 100 Block of S. Eagle Street

SPONSOR: Marshall Firefighters Association

EVENT DATE: Thursday, MAY 15, 2014

EVENT TIMEFRAME: 4:30 PM – 6:00 PM Hrs

MDOT PERMIT REQUIRED: YES NO

MDOT PERMIT GRANTED: YES NO

LANE CLOSURE TIMEFRAME: 4:00 PM – 6:30 PM

EVENT STREETS AFFECTED: 100 block of S. Eagle St. between Michigan Ave. and Green St.

DETOUR DETAIL: Southbound and Northbound traffic between Michigan Ave. and Green St. will be detoured to use either Grand St. or Jefferson St.

EVENT DETAIL: The Marshall Firefighter's Association intends to welcome home the 1918 LaFrance Fire Apparatus in front of Schuler's on the above listed date and time. This is to officially accept the truck back to the City of Marshall at the same time on the same date 95 years prior. Schuler's has been contacted and agreed to participate in this event. Schuler's will provide baked goods and lemonade to the community that attends.

COUNCIL NOTIFICATION DATE: April 7, 2014

Date: March 20, 2014

To: The Honorable James Dyer, Mayor, City of Marshall ✓
And Marshall City Council Members

From: Jane Dadow, Marshall Area Farmers' Market Coordinator

Re: Use of City Parking Lot for Marshall Area Farmers' Market

This is our annual request for the use of the city parking lot west of the Brooks Building/Oaklawn Dialysis Center to hold the Marshall Area Farmers' Market on Saturday mornings from 8 to noon beginning May 17, 2014 through October 25, 2014.

The City of Marshall has allowed a group of area growers and producers to offer locally grown agricultural products for the last ten years. Some of the items featured last year at the market included fresh fruits, vegetables, flowers, shrubs, herbs, eggs, honey, baked goods, nuts, dog treats and frozen meats. The only market rule was that all items offered must be raised or produced in Michigan by the vendor or vendor's family and all products must be agricultural or agriculturally related. This allowed the market to be local and focused.

We greatly appreciate your support and that of the many area residents who turn out on Saturdays to purchase items from our vendors.

Thank you for your time and consideration.



Jane Dadow
Marshall Area Farmers' Market Coordinator
Ph# 269-209-7088
janedadow@aol.com
20491 19 1/2 Mile Rd.
Marshall, MI 49068-9332



ADMINISTRATIVE REPORT
April 7, 2014 – CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Ken Swisher, Finance Director
Tom Tarkiewicz, City Manager

SUBJECT: FY 2015 Proposed Budget - Schedule a Council Work Session

BACKGROUND: At the April 7, 2014 Regular Council meeting, the FY 2015 Proposed Budget (including the FY 2016 Fiscal Plan) is to be distributed to the Mayor and Council Members. On April 8, the Proposed Budget will be available for public view on the City website home page. Council will be asked to bring their calendars and schedule a Council work session. If you have any questions prior to the work session, please feel free to contact the City Manager.

RECOMMENDATION: Schedule a Council work session for review and discussion of the FY 2015 Proposed Budget.

FISCAL EFFECT: None at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Ken Swisher
Finance Director

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

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