



MARSHALL CITY COUNCIL AGENDA

MONDAY – 7:00 P.M.

October 7, 2013

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) INVOCATION- David Good, First Baptist Church
- 4) PLEDGE OF ALLEGIANCE
- 5) APPROVAL OF AGENDA – Items can be added or deleted from the Agenda by Council action.
- 6) PUBLIC COMMENT ON AGENDA ITEMS – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
- 7) CONSENT AGENDA

- A. **Set Public Hearing – Rezoning Request #JPCRZ13.01 for PA 425** P. 4
Parcel #13-16-241-003-00
 City Council will consider the recommendation to schedule a public hearing for November 4, 2013 to hear comments regarding rezoning request for Parcel #13-16-241-003-00, the "Flynn Property", from the Township zoning of Low Density Residential to City zoning of Public/Semi-Public.
- B. **Set Public Hearing – Michigan Kitchen Distributors IFT Application** P. 9
 City Council will consider the recommendation to schedule a public hearing for October 21, 2013 to hear public comments on the proposed Industrial Facilities Tax Exemption Certificate for Michigan Kitchen Distributors, 106 E. Oliver Street.
- C. **Set Public Hearing – Tenneco IFT Application** P. 17
 City Council will consider the recommendation to schedule a public hearing for October 21, 2013 to hear public comments on the proposed Industrial Facilities Tax Exemption Certificate for Tenneco.
- D. **Set Public Hearing – Proposed Changes to §50.02 Garbage and Rubbish** P. 18
 City Council will consider the recommendation to schedule a public hearing for November 4, 2013 to hear comments on the proposed addition of language to §50.02 Garbage and Rubbish: Use of Containers on Private Property.
- E. **Set Public Hearing – Proposed Changes to §152 APPENDIX A** P. 20
 City Council will consider the recommendation to schedule a public hearing for November 4, 2013 to hear comments on the proposed addition of Off-Premises signs to §152 APPENDIX A: TYPE AND LOCATION OF SIGNS: PROHIBITED SIGNS, SECTION (B): SIGNS PROHIBITED IN ALL DISTRICTS.
- F. **City Council Minutes** P. 22
 Regular Session..... Tuesday, September 3, 2013

Mayor:

James Dyer

Council Members:

Ward 1 - David Revore

Ward 2 - Nick Metzger

Ward 3 - Brent Williams

Ward 4 - Jack Reed

Ward 5 - Jody Mankerian

At-Large - Kathy Miller



G. <u>City Bills</u>	P. 38
Regular Purchases	\$ 743,883.76
Purchased Power.....	\$ 893,258.25
Weekly Purchases –8/30/13.....	\$ 492,906.38
Weekly Purchases –9/6/13	\$ 29,445.92
Weekly Purchases –9/13/13.....	\$ 976,136.35
Weekly Purchases –9/19/13.....	\$ 342,161.24
Weekly Purchases –9/20/13.....	\$ 152,386.91
Weekly Purchases –9/27/13.....	\$24,518.86
Total	\$ 3,654,697.67

8) PRESENTATIONS AND RECOGNITIONS

9) INFORMATIONAL ITEMS

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

11) OLD BUSINESS

A. <u>Cronin Building Agreement for Purchase of Real Estate</u>	P. 50
City Council will consider the recommendation to approve the Purchase Agreement for the Cronin Building.	

12) REPORTS AND RECOMMENDATIONS

A. <u>MERS Defined Contribution Plan</u>	P. 58
City Council will consider the recommendation to approve the MERS Defined Contribution Plan Adoption Agreement.	
B. <u>Police Vehicle Purchase</u>	P. 63
City Council will consider the recommendation to purchase a 2014 Ford Police Interceptor Utility Vehicle from Boshears Ford in the amount not to exceed \$26,895.	

13) APPOINTMENTS / ELECTIONS

A. <u>Property Maintenance Board of Appeals And Construction Board of Appeals Appointments</u>	P. 64
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City Council will consider the recommendation to appoint the following individuals to serve on the Property Maintenance Board of Appeals and the Construction Board of Appeals:

Members:

Casey Hall, Master Electrician	10/7/2013 through 10/6/2015
Barry Goodwin, Master Plumber	10/7/2013 through 10/6/2014
Ralph Wharry, PE, Structural Engineer	10/7/2013 through 10/6/2015

Alternates:

Larry Rizer, Architect	10/7/2013 through 10/6/2014
Brent Bidwell, Builder	10/7/2013 through 10/6/2015

B. <u>Airport Board</u>	
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City Council will consider the recommendation to reappoint Steve Buller to the Airport Board with a term expiring October 1, 2015 and Scott Southwell and David Mead with terms expiring October 1, 2016.

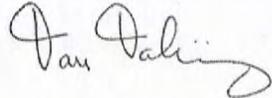
14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

Respectfully submitted,



Tom Tarkiewicz
City Manager





ADMINISTRATIVE REPORT
OCTOBER 7, 2013 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Natalie Huestis, Director of Community Services
Tom Tarkiewicz, City Manager

SUBJECT: Set public hearing for November 4, 2013 for Rezoning Request #JPCRZ13.01 for PA 425 Parcel #13-16-241-003-00 (aka. "Flynn Property") from Township zoning of Low Density Residential (RA) to City zoning of Public/Semi-Public District (PSP)

BACKGROUND: The City of Marshall has purchased parcel #13-16-241-003-00 on Old US Highway 27 North. The property is part of a PA 425 Conditional Land Transfer agreement. The City has acquired this property to be the new home for the Marshall Regional Law Enforcement Center housing the State Police as well as the Marshall City Police Department. As the applicant, the City is requesting that the parcel be rezoned to a Public/Semi Public (PSP) zone. According to §156.171 of the City Zoning Ordinance, under Principal Permitted Uses in the PSP district, this zoning designation allows for "Public and Municipal uses, including but not limited to municipal and municipal owned buildings, uses, and offices; courthouses; public off-street parking facilities; public safety facilities; and civic centers."

The Joint Planning Commission held a public hearing on September 17, 2013 to hear comments on the rezoning. Several members of the public spoke:

Fran Rauth, 372 Westbrook Court, stated she would like to know more about the rezoning process and if there are any advantages for the township on rezoning the property to City zoning. Ms. Rauth also wanted to know who paid for the land and what uses are allowed in the PSP district.

Staff stated that the PSP district was established for the purpose of accommodating public areas and land uses available to the residents and business of the city. She stated that municipal uses, courthouses, public safety and offices are most common in the PSP district.

Jim Schwartz, Director of Public Safety, stated that the city paid \$325,000.00 for the 10 acre property and the agreement was made between the city attorney and Mrs. Flynn's attorney. Mr. Schwartz went on to discuss the property boundaries, buffers and the proximity of where the building will be built.

Chairman Davis stated that tonight's meeting is just to rezone the property, there will be more information available during site plan review for the buffers, building location and parking areas.

Randy Davis, 576 Orchard Rd., asked Commissioners if drainage and access to the building will also be discussed during site plan review. Commissioners stated yes, city staff does the initial site plan review and their engineer makes

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sure all drainage issues are taken care of before the site plan gets to the JPC.

Fran Rauth asked when construction would start and what would happen if the State of Michigan doesn't come up with their part of the money. Mr. Schwartz stated that he doesn't have an exact date for the start of construction, but it will take approximately 2 years to build.

After hearing public comment, the Joint Planning Commission worked through the rezoning "Finding of Fact" from §156.030 (H):

(1) The proposed zoning district is more appropriate than any other zoning district, or more appropriate than adding the desired use as a special land use in the existing zoning district.

The proposed zoning of PSP is appropriate for the proposed project. Other properties available would not be as strategically appropriate to handle City Police business as well as State Police business.

(2) The property cannot be reasonably used as zoned.

The property is currently zoned residential by Marshall Township and could feasibly be used as residential.

(3) The proposed zone change is supported by and consistent with the goals, policies and future land use map of the adopted city master plan. If conditions have changed since the plan was adopted, as determined by the Planning Commission, the consistency with recent development trends in the area shall be considered.

Marshall Township will be updating their master plan to include commercial uses in this area. The rezoning is supported through the City master plan due to the fact that the PSP zone, like the POSD zone, can be used as "transitional" between commercial and residential areas.

(4) The proposed zone change is compatible with the established land use pattern, surrounding uses, and surrounding zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values, and is consistent with the needs of the community.

A Police facility is an essential, needed, and desirable use in the community. As the City grows to the north, there will be a need for more commercial space.

(5) All the potential uses allowed in the proposed zoning district are compatible with the site's physical, geological, hydrological and other environmental features.

The site would be appropriate for any of the PSP uses.

(6) The change would not severely impact traffic, public facilities, utilities, and the natural characteristics of the area, or significantly change population density, and would not compromise the health, safety, and welfare of the city.

There will be no impacts on safety, health or welfare unless they are to the positive due to having a public safety facility closer. Traffic will be impacted at a minimal level,

especially on Sundays during church times; however, these issues can be solved during the site plan process.

(7) The rezoning would constitute and create an isolated and unplanned district contrary to the city master plan which may grant a special privilege to one landowner not available to others.

This question specifically speaks to the Marshall Township intention of moving this area to largely commercial. The zoning of PSP is not at-odds with either entities master plan so it is not creating an unplanned district.

(8) The change of present district boundaries is consistent in relation to existing uses, and construction on the site will be able to meet the dimensional regulations for the proposed zoning district listed in the schedule of regulations.

This parcel of land will support any use listed in the PSP district.

(9) There was a mistake in the original zoning classification, or a change of conditions in the area supporting the proposed rezoning.

There was no mistake in zoning.

(10) Adequate sites are neither properly zoned nor available elsewhere to accommodate the proposed uses permitted in the requested zoning district.

A police facility would fit in any zoning district in Marshall Township as it is considered an "essential service"; likewise, the City lists PSP as a transitional zone with the ability to fit into many areas. However, there are no other parcels of land so strategically located or large enough to house this joint project.

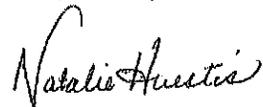
MOTION by Banfield, supported by Kiessling to approve and recommend to City Council the rezoning of parcel #13-16-241-003-00 (also known as "Flynn Property") from the township zoning of Low Density Residential (RA) to the city zoning of Public/Semi-Public (PSP). *On a voice vote; **MOTION CARRIED.***

RECOMMENDATION: The Joint Planning Commission recommends approval of rezoning request #JPCRZ13.01 for Parcel #13-16-241-003-00 (aka. "Flynn Property") from Township zoning of Low Density Residential (RA) to City zoning of Public/Semi-Public District (PSP). According to Section 4.02 of the City Charter states that City Council shall schedule a public hearing, suggested to be held on November 4, 2013, to hear comments regarding this recommendation of rezoning before consideration of final approval.

FISCAL EFFECTS: None at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,



Natalie Huestis
Director of Community Services



Tom Tarkiewicz
City Manager

CITY OF MARSHALL
ORDINANCE NO. 13-##

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF MARSHALL SO AS TO CHANGE THE ZONING OF CERTAIN PARCEL OF REAL PROPERTY ON OLD US HIGHWAY 27 NORTH COMMONLY KNOWN AS PARCEL #13-16-241-003-00 FROM THE MARSHALL TOWNSHIP ZONING OF LOW DENSITY RESIDENTIAL (RA) TO PUBLIC/SEMI-PUBLIC DISTRICT (PSP).

THE CITY OF MARSHALL, MICHIGAN ORDAINS:

Section 1. Pursuant to the authority granted in Chapter and Sections 156.021 and 156.030 of the Marshall City Code, the Zoning Map of the City of Marshall is hereby amended so as to change the zoning district for the below described property from the Marshall Township zoning of Low Density Residential (RA) to the City zoning of Public/ Semi-Public District (PSP).

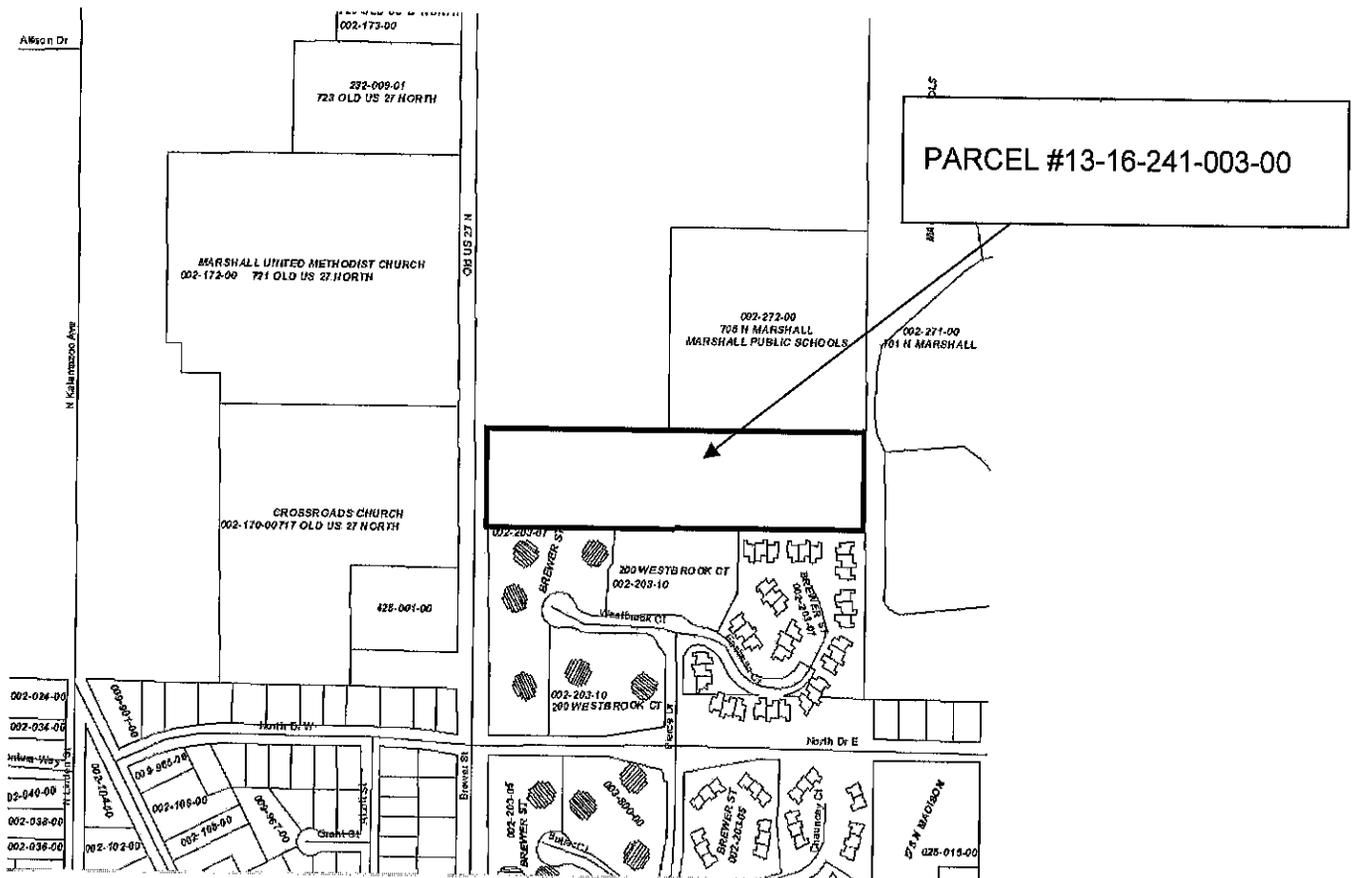
Property Description

BEGINNING AT A POINT ON THE WEST LINE OR SECTION 24, TOWN 2 SOUTH, RANGE 6 WEST, MARSHALL TOWNSHIP, CALHOUN COUNTY, MICHIGAN, DISTANT SOUTH 00° 05' 49" WEST, 1786.00 FEET FROM THE NORTHWEST CORNER OF SAID SECTION 24; THENCE SOUTH 88° 41' 35" EAST, PARALLEL WITH THE NORTH LINE OF SAID SECTION 24, A DISTANCE OF 1329.81 FEET TO THE EAST LINE OF THE WEST ½ OF THE NORTHWEST ¼ OF SAID SECTION 24; THENCE SOUTH 00° 09' 43" EAST ALONG SAID EAST LINE, 332.04 FEET; THENCE NORTH 88° 41' 35" WEST, PARALLEL WITH SAID NORTH SECTION LINE, 13331.31 FEET TO SAID WEST SECTION LINE; THENCE NORTH 00° 05' 49" EAST ALONG SAID WEST SECTION LINE, 332.00 FEET TO THE PLACE OF BEGINNING, CONTAINING 10.14 ACRES OF LAND MORE OR LESS.

Parcel Number

PARCEL #13-16-241-003-00

Map



Section 2. This Ordinance or a summary thereof shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices, within ten (10) days after its adoption. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signature of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this 4th day of November, 2013

James L. Dyer, MAYOR

Trisha Nelson, CLERK



ADMINISTRATIVE REPORT
OCTOBER 7, 2013 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Mike Hindenach, Manager, Marshall Economic Development

SUBJECT: Michigan Kitchen Distributors, 106 E. Oliver Street, Marshall
Industrial Facility Tax Exemption Certificate

BACKGROUND: The City of Marshall received a request from Michigan Kitchen Distributors for an Industrial Facilities Tax Exemption Certificate. The requested abatement is to consider \$246,000 in personal property. Michigan Kitchen Distributors is investing these dollars for new machinery and equipment. Michigan Kitchen Distributors is located in the LDFA district.

RECOMMENDATION: Schedule a Public Hearing for October 21, 2013 as required by the Industrial Facilities Tax Exemption Certificate Application.

FISCAL EFFECTS: If the IFT is granted, Michigan Kitchen Distributors will receive an estimated \$16,600.00 in tax savings over the next 12 years.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Tom Tarkiewicz
City Manager

Michael D. Hindenach
Manager, Marshall Economic Development

323 W. Michigan Ave.

Marshall, MI 49068

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Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	Date received by Local Unit
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Michigan Kitchen Distributors		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 571236	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 106 E Oliver Street, Marshall, MI 49068		1d. City/Township/Village (indicate which) City of Marshall	1e. County Calhoun
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))		3a. School District where facility is located Marshall Public Schools	3b. School Code 13110
		4. Amount of years requested for exemption (1-12 Years) 12	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

Purchase and install new equipment to support growth of the company.

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ <u>\$0.00</u> Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	▶ <u>\$246,000.00</u> Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	▶ <u>\$246,000.00</u> Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>	
Real Property Improvements ▶	<u>1/1/14</u>	<u>12/31/14</u>	▶ <input type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements ▶	<u>1/1/14</u>	<u>12/31/14</u>	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

9. No. of existing jobs at this facility that will be retained as a result of this project. **0**

10. No. of new jobs at this facility expected to create within 2 years of completion. **4**

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land) _____

b. TV of Personal Property (excluding inventory) _____

c. Total TV _____

12a. Check the type of District the facility is located in:
 Industrial Development District Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit)
8/4/92

12c. Is this application for a speculative building (Sec. 3(6))?
 Yes No

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Jack W. Townsend	13b. Telephone Number (269) 781-5131	13c. Fax Number (269) 781-5384	13d. E-mail Address jtownsend@mkdkitchens.com
14a. Name of Contact Person Jack W. Townsend	14b. Telephone Number (269) 781-5131	14c. Fax Number (269) 781-5384	14d. E-mail Address jtownsend@mkdkitchens.com
▶ 15a. Name of Company Officer (No Authorized Agents) Jack W. Townsend			
15b. Signature of Company Officer (No Authorized Agents)		15c. Fax Number (269) 781-5384	15d. Date
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 106 E Oliver Street, Marshall, MI 49068		15f. Telephone Number (269) 781-5131	15g. E-mail Address jtownsend@mkdkitchens.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	16c. LUCI Code
17. Name of Local Government Body City of Marshall	16d. School Code 13110 ▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

18a. Signature of Clerk	18b. Name of Clerk Trisha Nelson	18c. E-mail Address tnelson@cityofmarshall.com
18d. Clerk's Mailing Address (Street, City, State, ZIP Code) 323 W Michigan Avenue, Marshall, MI 49068		
18e. Telephone Number (269) 781-5183	18f. Fax Number (269) 781-3835	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

IFTEC LETTER OF AGREEMENT

DATE: _____

COMPANY NAME: Michigan Kitchen Distributors

FACILITY ADDRESS: 106 East Oliver Street, Marshall MI 49068

City Council
City of Marshall
323 W. Michigan Avenue
Marshall, MI 49068

RE: **Industrial Facilities Tax Exemption Certificate** between:

Michigan Kitchen Distributors and the City of Marshall

Dear Members of Council:

Michigan Kitchen Distributors (the "Company") has submitted the attached Application (the "Application") to you requesting approval of an Industrial Facilities Tax Exemption Certificate ("IFTEC"), pursuant to Michigan Public Act 198 of 1974, as amended, for the property located at 106 East Oliver Street, Marshall, MI 49068 (the "Facility") (Legal Description of the property where the Facility is located is attached).

To encourage approval of the IFTEC and in recognition of the investments the City of Marshall (the "City") will make toward the economic growth of the Company, which will benefit the City, the Company agrees as follows:

1. **General** (Check applicable lines consistent with the Application)
 - a. The Company will make the improvements set forth in the Application within two (2) years of the effective date of the IFTEC (the "Effective Date").
 - b. The Company will purchase and/or lease and install the personal property as set forth in the Application within two (2) years of the Effective Date.
 - c. The Company will create 4 new full-time jobs at the Facility within two (2) years of the Effective Date, and/or the Company will retain 0 existing jobs at the Facility within two (2) years of the Effective Date.
 - d. The Company will comply with the requirements imposed by the City as part of the site review prior to issuance of a Certificate of Occupancy.

2. **Compliance with Laws.** The Company agrees that it will operate the Facility in accordance with all applicable Federal, State, and local laws or regulations, including but not limited to zoning, outside storage, industrial waste disposal, air and water quality, utility, noise control, and other environmental regulations.
3. **Continued Operation of the Facility.** The Company further agrees to continue to operate the Facility within the City for the period of the IFTEC in order to retain the benefits of the IFTEC.
4. **Premature Vacation of the Facility.** If the Company vacates, or intends to vacate, the Facility prior to the end of the term of the IFTEC, the Company shall be responsible for the following:
 - a. If the Company intends to vacate the Facility for which the IFTEC has been approved and issued prior to the end of the term of this agreement, the Company agrees to notify the City Assessor in writing of such intent and the reasons for vacating not less than 60 days prior to vacating the facility.
 - b. The Company agrees to make reasonable provisions satisfactory to the City and in compliance with all applicable laws, codes and ordinances to maximize the likelihood of re-occupancy or re-use of the unoccupied building for productive use within a reasonable time period after the Facility is vacated.
 - c. The Company shall, if requested by the City, deposit an amount equal to the amounts anticipated to be due from the Company under this agreement as a result of the Company vacating the Facility prior to the term for which the IFTEC was approved, including but not limited to any reasonable cleanup or maintenance costs, administrative fees, court costs, and attorney fees incurred.
 - d. The Company shall pay any outstanding taxes and shall repay to all affected municipalities an amount equal to the total tax amount abated by the IFTEC (unless recovery of a lesser amount is requested by the City or other taxing authority) within 30 days of the date of an invoice for such taxes.
 - e. If the Company fails to pay the amount of the invoice for abated taxes within 30 days of the date of the City invoice, the Company shall be responsible for any additional costs incurred by the City in recovery of such taxes, including, but not limited to administrative fees, court costs, and attorney fees incurred.
5. **Notice of Completion and Final Cost Report.** The Company will submit to the City, not later than 90 days after the completion date for each property component for which an IFTEC was granted a Notice of Completion and Final Cost Report in a form requested by the City which includes the actual completion date and final cost of each project component for which an IFTEC was originally granted, and an explanation if the final cost of either the real or personal property listed on the Application was greater than the original estimated amount by more than 10%.

6. **Employment Status Report.** In accordance with the initial letter of intention to apply for an IFTEC, the Company will submit to the City, not later than January 10th of the second year after the effective date and every two years thereafter while the IFTEC is in effect, an Employment Status Report in a form requested by the City, which includes the number of actual full-time jobs created and/or retained as a direct result of the project for which the certificate was granted, and an explanation if the jobs actually created was less than the original estimated amount.
7. **Review and Audit; Payment of Costs.** The Company understands that the City may review and audit the information provided by the Company to determine compliance with this agreement and that any costs for such services will be paid by the Company in accordance with a fee schedule approved by the City Council, which may be adjusted from time to time based upon increases in costs to the City.
8. **Remedies for Default for Failure to Satisfy Representations Made in Application.** The Company understands that the City may pass a resolution requesting that the State Tax Commission reduce the term of the IFTEC or revoke the IFTEC to the extent that the construction or expansion of the Facility has not been completed, expenditures made, or employment reached as represented by the Company in the application, by sending a copy of this Agreement along with a copy of the City Council resolution authorizing such action to the State Tax Commission. In addition, the Company acknowledges that the City may take into account any deficiency in job creation, or real or personal property investment made under this application in a subsequent application for an IFTEC filed by the Company.
9. **Consequences of Unsuccessful real or Personal Property Tax Appeal.** The Company acknowledges that if during the term of this Agreement, the Company appeals any real or personal property assessment to the Michigan Tax Tribunal or other court of competent jurisdiction upon which it does not prevail, that the Company shall pay to the City all reasonable costs, expenses, and attorney fees incurred by the City in defending such appeals within thirty (30) days of the date of receipt of an invoice from the City. The Company also acknowledges that the City may consider such appeals in deciding the term of any subsequent certificates granted to the Company.
10. **Unforeseen Events.** By execution of this agreement, it is understood that the Company's investment in the Facility and the City's investment in the granting of the IFTEC are to encourage economic growth within the City. The City acknowledges that in some instances, economic conditions may prevent the Company from complying fully with this agreement and the terms of the Application. The City will give the Company an opportunity to explain the reasons for any variations from the representations contained in the application and will evaluate the Company's situation prior to taking any action authorized by paragraph 4 and 8 of this agreement.
11. **Entire Agreement.** This is the entire agreement of the parties relating to the matters covered by this Agreement, and no prior or subsequent promises, representations or assurances, whether in any other form, shall be used to modify, vary or contradict any provision of this Agreement, except for any written amendment to this Agreement or separate agreement signed following the date of this Agreement by authorized representatives of all parties to this Agreement.

12. **Severability.** The invalidity of any section, subsection, clause or provision of this Agreement shall not affect the validity of the remaining sections, subsections, clauses or provisions thereof, which shall remain in full force and effect to govern the parties' relationship.
13. **Reimbursement of Attorney Fees for Modification of Standard Agreement.** The Company agrees to reimburse the City within 30 days of the date of a receipt of an invoice from the City for all attorney fees incurred by the City in the negotiation or preparation of changes to the standard IFTEC Letter of Agreement.

ACCEPTED BY: THE COMPANY

NAME: Jack W. Townsend

TITLE: Chief Executive Officer

SIGNATURE: _____

STATE OF MICHIGAN
 COUNTY OF CALHOUN

The forgoing acceptance was acknowledged this _____ day of _____

Jack W. Townsend, CEO on behalf of Michigan Kitchen Distributors
 (Name) (Title) (Company Name)

 Notary Public, _____ County, MI
 My Commission expires: _____

**ACCEPTED BY: THE CITY OF MARSHALL, A
MICHIGAN MUNICIPAL
CORPORATION**

NAME: James L. Dyer
TITLE: Mayor, City of Marshall
SIGNATURE: _____

NAME: Trisha Nelson
TITLE: City Clerk
SIGNATURE: _____

**STATE OF MICHIGAN
COUNTY OF CALHOUN**

The forgoing acceptance was acknowledged this _____ day of _____
by James L. Dyer and Trisha Nelson, Mayor and City Clerk, respectively, on behalf of
the City of Marshall, a Michigan municipal corporation.

Notary Public, _____ County, MI
My Commission expires: _____

When recorded, return to:
City Clerk
City of Marshall
323 W. Michigan Ave.
Marshall, MI 49068

Drafted by:
City of Marshall
323 W. Michigan Ave.
Marshall, MI 49068



ADMINISTRATIVE REPORT
OCTOBER 7, 2013 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Mike Hindenach, Manager, Marshall Economic Development

SUBJECT: Tenneco Automotive, 904 Industrial Road, Marshall
Industrial Facility Exemption Certificate

BACKGROUND: The City of Marshall received a request from Tenneco Automotive for an Industrial Facilities Tax Exemption Certificate. The requested abatement is to consider \$6,831,467 in personal property. Tenneco Automotive is investing these dollars for new machinery and equipment.

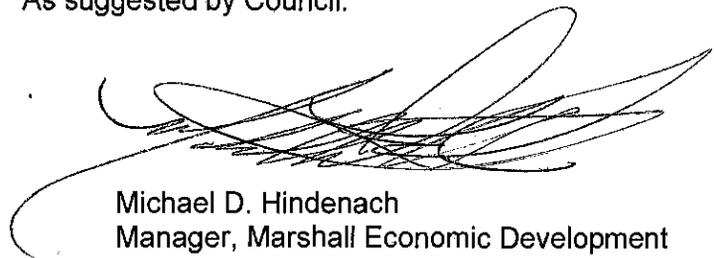
RECOMMENDATION: Schedule a Public Hearing for October 21, 2013 as required by the Industrial Facilities Tax Exemption Certificate Application.

FISCAL EFFECTS: If the IFT is granted, Tenneco Automotive will receive an estimated \$460,000 in tax savings over the next 12 years.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,


Tom Tarkiewicz
City Manager


Michael D. Hindenach
Manager, Marshall Economic Development

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com



ADMINISTRATIVE REPORT
OCTOBER 7, 2013 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Natalie Huestis, Director of Community Services
Tom Tarkiewicz, City Manager

SUBJECT: Set public hearing for November 4, 2013 to hear comments on the proposed addition of language to §50.02 Garbage and Rubbish: Use of Containers on Private Property

BACKGROUND: Staff is recommending that the following language be added to §50.02 Garbage and Rubbish: Use of Containers on Private Property:

Refuse containers primarily used for construction purposes require a zoning permit pursuant to §156.421.

The City currently takes zoning permit applications for construction dumpsters based on §156.421 which states, in summary, that it is unlawful to repair or alter any structure without a zoning permit. Most of the time, construction projects, whether they are commercial or residential, require a dumpster to be placed on the property, in the driveway, or sometimes in the street for a short period of time. The application for a zoning permit allows City staff to review the location of the dumpster and to be aware of the time frame the dumpster will be in its location. Staff is currently seeking to add the aforementioned language to the dumpster section of the ordinance in order to link the two ordinances for clarification purposes.

RECOMMENDATION: Staff recommends that a public hearing be set for November 4, 2013 to hear comments on the proposed addition of language to §50.02 Garbage and Rubbish: Use of Containers on Private Property.

FISCAL EFFECTS: None at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Natalie Huestis
Director of Community Services

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

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cityofmarshall.com

**CITY OF MARSHALL
ORDINANCE #-13**

AN ORDINANCE TO AMEND CITY OF MARSHALL CODE, CHAPTER AND SECTION 50.02: GARBAGE AND RUBBISH; USE OF CONTAINERS ON PRIVATE PROPERTY. THE CITY OF MARSHALL ORDAINS:

Section 1. That chapter and section **50.02 Garbage and Rubbish: Use of Containers on Private Property** of the Marshall City Code, is hereby amended to add the following language:

Refuse containers primarily used for construction purposes require a zoning permit pursuant to §156.421.

Section 2. This Ordinance [or a summary thereof as permitted by MCL 125.3401] shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signatures of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this _____ day of _____, 2013.

James L. Dyer, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on November 4, 2013, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK



ADMINISTRATIVE REPORT
OCTOBER 7, 2013 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Natalie Huestis, Director of Community Services
Tom Tarkiewicz, City Manager

SUBJECT: Set public hearing for November 4, 2013 to hear comments on the proposed changes to §152 APPENDIX A: TYPE AND LOCATION OF SIGNS: PROHIBITED SIGNS, SECTION (B): SIGNS PROHIBITED IN ALL DISTRICTS

BACKGROUND: Planning Commission is recommending that "Off Premises Sign" be added to the "Signs Prohibited" section of the Sign Ordinance (Chapter 152) in Appendix A. Although "Off Premises" signs are not included as allowed in any district, the commission felt that for public clarification reasons, this type of sign should be noted in "Signs Prohibited".

On August 14, 2013, the Planning Commission held a public hearing on this proposed addition to the Sign ordinance to hear public comment. No comments were offered.

MOTION by Banfield, supported by Davis, to recommend to City Council the Addition of "Off-Premises Sign" to Sign Ordinance §152: Appendix A: (B) 6. On a voice vote; ***MOTION CARRIED.***

RECOMMENDATION: The Planning Commission recommends that a public hearing be set for November 4, 2013 to hear comments on the proposed addition of Off-Premises signs to §152 APPENDIX A:TYPE AND LOCATION OF SIGNS: PROHIBITED SIGNS, SECTION (B): SIGNS PROHIBITED IN ALL DISTRICTS.

FISCAL EFFECTS: None at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Natalie Huestis
Director of Community Services

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

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cityofmarshall.com

**CITY OF MARSHALL
ORDINANCE #-13**

AN ORDINANCE TO AMEND CITY OF MARSHALL CODE, CHAPTER 152 APPENDIX A: TYPE AND LOCATION OF SIGNS: PROHIBITED SIGNS, SECTION (B): SIGNS PROHIBITED IN ALL DISTRICTS. THE CITY OF MARSHALL ORDAINS:

Section 1. That chapter **152 Appendix A: Type and Location of Signs; Prohibited Signs: section (B) Signs Prohibited in All Districts** of the Marshall City Code, is hereby amended to add sub-number (6):

(6) Off-Premises.

Section 2. This Ordinance [or a summary thereof as permitted by MCL 125.3401] shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signatures of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this _____ day of _____, 2013.

James L. Dyer, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on November 4, 2013, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK

CALL TO ORDER

IN REGULAR SESSION Tuesday, September 3, 2013 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Dyer.

ROLL CALL

Roll was called:

Present: Council Members: Mayor Dyer, Mankerian, Metzger, Miller, Reed, Revore, and Williams.

Also Present: City Manager Tarkiewicz.

Absent: None.

INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Dyer led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Williams, supported Metzger, to approve the agenda with the addition item 12D – Vehicle Purchases. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

Marty Overhiser commented regarding a wording change for section 156.184 (F)(3).

Ginger Williams agreed with Marty Overhiser recommendation.

CONSENT AGENDA

Moved Miller, supported Reed, to approve the Consent Agenda:

- A. Approve minutes of the City Council Work Session and Regular Session held on Monday, August 19, 2013;
- B. Approve city bills in the amount of \$ 749,837.97.

On a roll call vote – ayes: Mankerian, Metzger, Miller, Reed, Revore, Williams, and Mayor Dyer; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITIONS

A. Calhoun County Consolidated Dispatch Authority Presentation:

Jeff Troyer, Director of the Calhoun County Consolidated Dispatch Authority, addressed the City Council and presented them with a check.

B. Proclamation honoring 100th Anniversary of Starr Commonwealth:

Moved Williams, supported Mankerian, to approve the proclamation honoring the 100th Anniversary of Starr Commonwealth. On a voice vote: **MOTION CARRIED.**

**Starr Commonwealth 100th Anniversary
Proclamation**

WHEREAS, the achievements of Starr Commonwealth have brought strength and inspiration to vulnerable children and families in Michigan, across the United States and in over 60 countries around the world. True to its mission 'to create environments where children flourish' this nonprofit, multi-service organization has expanded during its first century to reach over 1.5 million people annually through a combination of direct service programs and the training of an international network of professionals who work with children and families;

WHEREAS, Starr Commonwealth began with the ambition of its founder, Floyd Starr, who believed passionately that 'there is no such thing as a bad child'. Wishing to help children who had been cast aside by society, Starr began Starr Commonwealth School near Albion, Michigan, in 1913. He set out to create constructive change in the behavior of troubled children by instituting a comprehensive approach that involved spiritual development, education, and work. The results were an inspiring success and from that early impact grew a movement that has brought hope to many lives.

WHEREAS, Continuing its mission to create environments where children flourish, Starr Commonwealth operates its programs with a person-centered approach, meeting young people and their families where they are. The organization's programs include residential care, a therapeutic boarding school, community-based and home-based programs, a public access charter school, and an international learning network for professionals working in positive youth development, trauma-informed care and racial healing. Through these programs, Starr Commonwealth supports young children, adolescents, young adults, families and communities with social, psychological and behavioral challenges, as well as people with developmental disabilities, such as Autism Spectrum Disorder.

WHEREAS, The approach to youth development at Starr Commonwealth is underpinned by its Circle of Courage model, which identifies four universal needs that must be met for individuals to develop positively. Each person must have a sense of Belonging and be allowed to develop Mastery, Independence and Generosity. These four pillars are central to Starr Commonwealth's internationally respected work in building resilience in young people and promoting social change.

IN SPECIAL TRIBUTE, therefore, this laudatory document is respectfully offered to herald the myriad contributions of Starr Commonwealth. We wish to transmit copies of

this testament to Starr Commonwealth's president, Dr. Martin L. Mitchell and to the committed board of trustees, officers, directors and staff members of Starr Commonwealth as evidence of the great regard held for them by the Michigan Legislature

IN WITNESS WHEREOF, I, James L. Dyer, Mayor of the City of Marshall have hereunto set by hand and caused the Official Logo of the City of Marshall, Michigan, to be affixed this 3rd day of September 2013.

Mayor James L. Dyer
City of Marshall

INFORMATIONAL ITEMS

None.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

None.

OLD BUSINESS

Council Member Williams is considered recused from voting.

A. Hospital Campus Overlay District Ordinance:

Moved Miller, supported Metzger, to amend section 156.184 (F)(3) of the HCOD ordinance to read as follows: *Any new building constructed within the HCO District that abuts residentially zoned property, north of Prospect Street or west of Madison Street, shall have a minimum step-back requirement of 10 feet for the first story after the first 24 feet of elevation above average grade. This step-back requirement for additional stories shall be 10 feet back for every story, at a maximum of 16 foot in height, measured from roof of the previous story for all sides of the building that directly abut residentially zoned property.* On a roll call vote – ayes: Metzger, Miller, Reed, Revore, Mayor Dyer, and Mankerian; nays: none. **MOTION CARRIED.**

Moved Miller, supported Metzger, to adopt the Hospital Campus Overlay District ordinance and the HCOD boundary map as amended. On a roll call vote – ayes: Reed, Revore, Mayor Dyer, Mankerian, Metzger, and Miller; nays: none. **MOTION CARRIED.**

CITY OF MARSHALL
CALHOUN COUNTY, MICHIGAN

An Ordinance to Amend the City of Marshall Zoning Ordinance

Ordinance No. 2013-08

An ordinance to amend the City of Marshall Zoning Ordinance to add definitions and establish a new Hospital Campus Overlay District.

THE CITY OF MARSHALL, CALHOUN COUNTY, MICHIGAN, ORDAINS:

Section 1.

Amend Section 156.003 Definitions to add the following:

OVERLAY DISTRICT. An overlay zoning district applies to a specific geographic area of the City, as designated on the City's Zoning Map. The requirements of an Overlay District, as set forth by the Zoning Ordinance, apply as additional standards for those parcels within an overlay district's boundaries. Where there is a conflict between the standards in the Overlay District and the underlying Zoning District, the standards in the Overlay District shall be applied. The intent is to address particular issues that span a large geographical area and includes more than one underlying zoning district.

Section 2.

Add a HOSPITAL CAMPUS OVERLAY DISTRICT as follows:

Section 156.184 HCO - HOSPITAL CAMPUS OVERLAY DISTRICT

(A) PURPOSE

The Hospital Campus Overlay (HCO) District is designed to establish and define an overlay district. The HCO District is established for the purpose of accommodating a concentration of health care uses, retail uses associated with principal Hospital uses, and residential dwellings within a campus-like setting. The goal is that expansion of health care services and related structures will take place within the boundary of the HCO District which the Marshall City Council has determined to be appropriate for Hospital expansion. The Marshall City Council desires to, by adoption of this ordinance, encourage growth and viability of the hospital, which is expected to provide related employment, growth and expansion of the tax base, and provision of high quality health care for the residents of the City of Marshall and surrounding areas.

The HCO District is intended to provide a harmonious relationship between residential, health care, cultural and commercial uses. This mixed-use district will complement Downtown Marshall. It is designed to accommodate a lively social, residential and commercial campus-like environment and promote easily accessible health care services in a pedestrian-friendly setting, with convenient parking for those who drive to the District.

Expansion of health care and supporting uses within the HCO District is anticipated as health care services and related uses continue to expand. Street closures may also be a

component of the District, subject to City Council approval. The HCO provides the regulatory framework to permit expansion of health care and supporting uses.

(B) HCO District Definitions

NON-RESIDENTIALLY USED LOT. A lot with a land use other than residential.

RESIDENTIALLY USED LOT. A lot with a land use where one or more persons resides in a building containing one room or a combination of rooms that are used for living, cooking, and sleeping purposes. If a building is vacant, but the residential use has not been abandoned, the lot shall continue to be classified as a Residentially Used Lot.

(C) PRINCIPAL PERMITTED USES IN THE HCO DISTRICT

No building or land shall be used and no buildings shall be erected except for one or more of the principal permitted uses, principal uses subject to special conditions, principal uses subject to special approval, or accessory structures and uses permitted in the underlying zoning district, in accordance with the height, area, and bulk regulations provided therein, except as otherwise provided in this Section; provided, however, that the following uses shall be permitted within the HCO District, in addition to the uses permitted in the underlying district:

1. Medical and health care uses including hospitals, outpatient clinics, continuing/long term care services, hospice services, laboratories, medical research facilities, urgent or emergency medical services, offices of doctors, physical therapists, dentists, home health services, therapy, diagnostic or treatment centers, hospital related services and other health care providers.
2. Nursing homes, retirement homes and other residential uses dependent upon or directly related to medical care such as convalescent care, skilled nursing, group homes for the disabled and overnight accommodations, and licensed daycare facilities.
3. Off-street parking.
4. Accessory structures and uses that are customarily incidental to any principal use permitted by this section.

(D) PERMITTED ACCESSORY USES

Accessory uses that are customarily incidental to any principal use permitted by this section shall be permitted. Accessory uses specifically include restaurants and food service within health care buildings and retail trade, including gift stores, florists, and other retail ancillary to and located within a hospital campus.

(E) LAND USES SUBJECT TO SPECIAL CONDITIONS IN THE HCO DISTRICT

In the HCO District, the following uses shall be considered conditional and shall require special land use approval and shall comply with any applicable special land use permit requirements of §§ 156.340 et seq.

1. Retail Pharmacies
2. Home health services,
3. Home medical equipment facilities

(F) DIMENSIONAL REQUIREMENTS

Dimensional requirement shall be regulated by the underlying district as specified in Sections 156.180 through 156.182; provided, however, that the following requirements shall apply to development within the HCO District:

1. Surface Parking Setbacks

Lots abutting residentially used property:
Minimum yard setbacks

Front: Ten (10) feet
Side: Ten (10) feet
Rear: Ten (10) feet

Lots abutting non-residentially used property:
Minimum yard setbacks

Front: 0 feet
Side: 0 feet
Rear: 0 feet

See Section 156.184(H) DESIGN REGULATIONS FOR HOSPITAL CAMPUS OVERLAY for parking lot screening requirements.

2. Minimum Yard Setbacks (for buildings and structures)

(a) For a non-residentially used lot abutting a residential district, the following minimum setbacks shall apply to all non-residential uses:

Front: 20 feet
Side: 20 feet

Rear: 20 feet

If a zoning lot is separated from a residential district by a street, there shall be a ten (10)-foot minimum setback on the side of the zoning lot facing the residential district.

- (b) For a non-residentially used lot abutting or located within an HCHSD (Health Care and Human Service District), POSD (Professional Office Service), B-2 (Local Business) or B-3 (Neighborhood Commercial), the following setbacks shall apply:

Front	0 feet
Side	0 feet
Rear	0 feet

3. Building Height

Building Height and Grade are defined by §156.003.

Maximum building height for any building constructed within that area of the Hospital Campus Overlay District north of the location of Prospect Street upon the adoption of this section shall be 35 feet.

Maximum building height for any building constructed within that area of the Hospital Campus Overlay District south of Prospect Street shall be sixty-five (65) feet and shall not exceed 5 stories.

At any location within the Hospital Campus Overlay District, an additional building height of no more than fifteen (15) feet may be permitted for mechanical equipment and roof appurtenances. All rooftop mechanical equipment shall be screened from view by a parapet wall or other decorative screening method based on the goal of completely obscuring the view of the rooftop equipment by a 5'10" tall person standing at grade level within 100' of the building.

Any new building constructed within the HCO District that abut residentially zoned property, north of Prospect Street or west of Madison Street, shall have a minimum step-back requirement of 10 feet for the first story after the first 24 feet of elevation above average grade. This step-back requirement for additional stories shall be 10 feet back for every story, at a maximum of 16 foot in height, measured from the roof of the previous story for all sides of the building that directly abut residentially zoned property.

4. Maximum Lot Coverage

Maximum lot coverage shall be regulated by application of required minimum setbacks, not by a specified percentage.

(G) APPLICATION OF REGULATIONS

Land that is located within the HCO District, as reflected on the Zoning Map, is subject to the regulations of the underlying zones unless specifically modified by the provisions of this chapter. In the event of a conflict between the provisions of this chapter, an underlying zone, and any other provisions of the zoning ordinance, the provisions of this chapter apply.

(H) DESIGN REGULATIONS FOR HOSPITAL CAMPUS OVERLAY

1. DEFINITION NOTE: For the purpose of this subsection 156.184 only, the term "abutting" does not apply to property that is across a street, alley or road easement from the subject property, except as otherwise noted below.

2. LANDSCAPING AND BUFFER TREATMENT

The following provides a description and related standards for various landscape and buffer treatment types in the HCO District. Also refer to the HCO District Edge Zones graphic.

- (a) Garden edge/buffer: a garden edge/buffer area shall be provided when a non-residential use abuts a residentially used lot that is not in the HCO District.

- (1) The objective of the garden edge/buffer is to screen hospital structures, noise, and light that emanates from vehicles, buildings and site lighting fixtures, while providing an aesthetically pleasing, diversely vegetated viewscape and safe walking environment for pedestrians.
- (2) Site amenities and landscape features shall be designed to be compatible with abutting neighborhood character.
- (3) Landscaping shall provide tree canopy shading of paved surfaces in accordance with subsection 156.307, supplemented with additional plantings along internal walkways, and landscaping or walls or fence to screen views of driving and parking surfaces in accordance with subsection 156.305.
- (4) A minimum of 1) an evergreen buffer of closely spaced trees, 2) a decorative six-foot (6') high fence or 3) a six-foot (6') high decorative screen wall is required in the HCO District when abutting residentially zoned property. Large canopy deciduous trees spaced a minimum of forty lineal feet, on average, and sized at three-inch caliper or greater shall supplement evergreen and/or wall/fence requirements to provide screening at varying heights. When

abutting a street, the street frontage edge requirements in subsection 156.184,(H)2.(b) shall be met.

- (5) For locations where noise buffering is determined by the Planning Commission to be necessary, the use of a six-foot (6') high decorative screen wall instead of other screening options noted in (4) above shall be provided. The wall shall be supplemented with large canopy deciduous trees (three-inch minimum caliper) planted every forty (40) lineal feet, on average, along the perimeter where the wall is placed to improve the overall appearance and visual height of the screening. The Planning (1) Commission may approve a six-foot (6') high landscaped berm in lieu of a decorative wall when it determines that it would be a more appropriate screening technique directly adjacent to residentially-zoned property. The berm shall also include other plantings to provide an effective visual screen at varying heights.
 - (6) Vehicle and pedestrian wayfinding shall be provided at appropriate locations through signage and other visual cues to facilitate orderly movement to, in, and from the HCO District.
 - (7) Full cut-off lighting at no more than a maximum height of 25 feet shall be used throughout the development site, and house-side shields shall be used to prevent light spillover onto residentially-zoned properties.
 - (8) If used, retaining walls should be designed to reduce their visual impact while maximizing safety elements. Masonry, concrete or other textured material with terracing and landscaping shall be used to reduce the visual impact of retaining walls.
- (b) Street frontage edge. A street frontage edge shall be provided when a non-residential use is located across the street from a residentially used lot that is not in the HCO District. See Section 156.304 Method of Screening for minimum city street right-of-way screening requirements.
- (1) The objective of the street frontage edge is to minimize the visual impact of structures and parking in the HCO District from residential areas located across a street.
 - (2) Site amenities and landscape features shall be designed to be compatible with adjacent neighborhood character.
 - (3) Vehicle and pedestrian wayfinding shall be provided at appropriate locations through signage and other visual cues to facilitate orderly movement to, in, and from the HCO District.

- (4) Exterior lighting, with a maximum height of 25 feet, shall be designed for safety and uniform light distribution, including the use of full cut-off fixtures in all pole and building-mounted lighting.
 - (5) Landscaping and signage are encouraged at HCO District entrances to provide visual emphasis and ease of identification for both drivers and pedestrians.
 - (6) Parking lots and vehicular circulation areas shall be screened by a hedgerow, decorative fence or decorative wall per Section 156.304. The area from the ground to a minimum height of three feet shall be totally obscured from the public street. If a wall or fence is provided, the setback area shall contain a planting strip abutting the wall or decorative fence. Small shrubs, ornamental grasses, and small, flowering plants are appropriate in these locations. Parking spaces directly abutting the perimeter of a street frontage edge shall have landscape islands planted with large (three-inch caliper minimum) deciduous trees. These islands, required by subsection 156.307 (B) (1), should be strategically placed within the parking lot to provide a dual benefit of shading parking spaces and enhancing the perimeter buffer of the HCO District.
- (c) Transition edge. A transition edge shall be provided when a non-residential use is located adjacent to or across the street from a non-residentially used lot.
- (1) The objective of the transitional edge is to allow for minimally screened HCO District structures and parking.
 - (2) Vehicle and pedestrian wayfinding shall be provided at appropriate locations through signage and other visual cues to facilitate orderly movement to, in, and from the HCO District.
 - (3) Exterior lighting, with a maximum height of 25 feet, shall be designed for safety and uniform light distribution, including the use of full cut-off fixtures in all pole and building-mounted lighting.
 - (4) Parking lots and vehicular drives shall be screened from streets in accordance with the hedgerow or decorative wall provisions in subsection 156.304. Alleys are exempt from screening.
- (d) Interior edges. An interior edge shall be provided for all non-residentially used lots on both sides of Madison Street, Prospect Street, Mansion Street, and High Street, south of Mansion, unless such street is closed or vacated. See

Section 156.306 for minimum interior landscaping requirements and Section 156.307 for minimum parking lot landscaping requirements.

- (1) The objective of the interior edge is to provide clear sight lines to publicly accessible spaces in a safe environment.
- (2) Low shrubs and pruned trees shall be utilized to provide high visibility and accessibility near sidewalks, public entrances into buildings and parking areas.
- (3) Parking lots and vehicular drives shall be screened from streets in accordance with the hedgerow or decorative wall provisions in subsection 156.304.
- (4) Vehicle and pedestrian wayfinding shall be provided at appropriate locations through signage and other visual cues to facilitate orderly movement to, in, and from the HCO District.
- (5) Overhead walkways over streets may be permitted to interconnect buildings and parking structures and to enhance pedestrian safety, providing they are a minimum height of 15' clear from the road surface.
- (6) Exterior lighting, with a maximum height of 25 feet, shall be designed for safety and uniform light distribution, including the use of full cut-off fixtures in all pole and building-mounted lighting.

Section 3.
REPEALER

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect, and the City Of Marshall City Code shall remain in full force and effect, amended only as specified above.

Section 4.
SEVERABILITY

If any section, clause or provision of this Ordinance shall be declared to be unconstitutional, void, illegal or ineffective by any Court of competent jurisdiction, such section, clause or provision declared to be unconstitutional, void or illegal shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

Section 5.
SAVINGS

All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force when they were commenced.

Section 6.

EFFECTIVE DATE

The provisions of this Ordinance are hereby ordered to take effect on the date provided by applicable law following publication.

Section 7.

ENACTMENT

This ordinance is declared to have been enacted by the City Council of the City of Marshall at a meeting called and held on the 3rd day of September, 2013, and ordered to be given publication in the manner prescribed by law.

AYES: Reed, Revore, Mayor Dyer, Mankerian, Metzger, and Miller.

NAYES: None.

ABSTENTIONS: Williams.

STATE OF MICHIGAN
COUNTY OF CALHOUN

I, the undersigned, the qualified and acting City Clerk of the City of Marshall, Calhoun County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Marshall at a meeting called and held on the 3rd day of September, 2013, the original of which is on file in my office.

Trisha Nelson, Clerk

Adopted: September 3, 2013

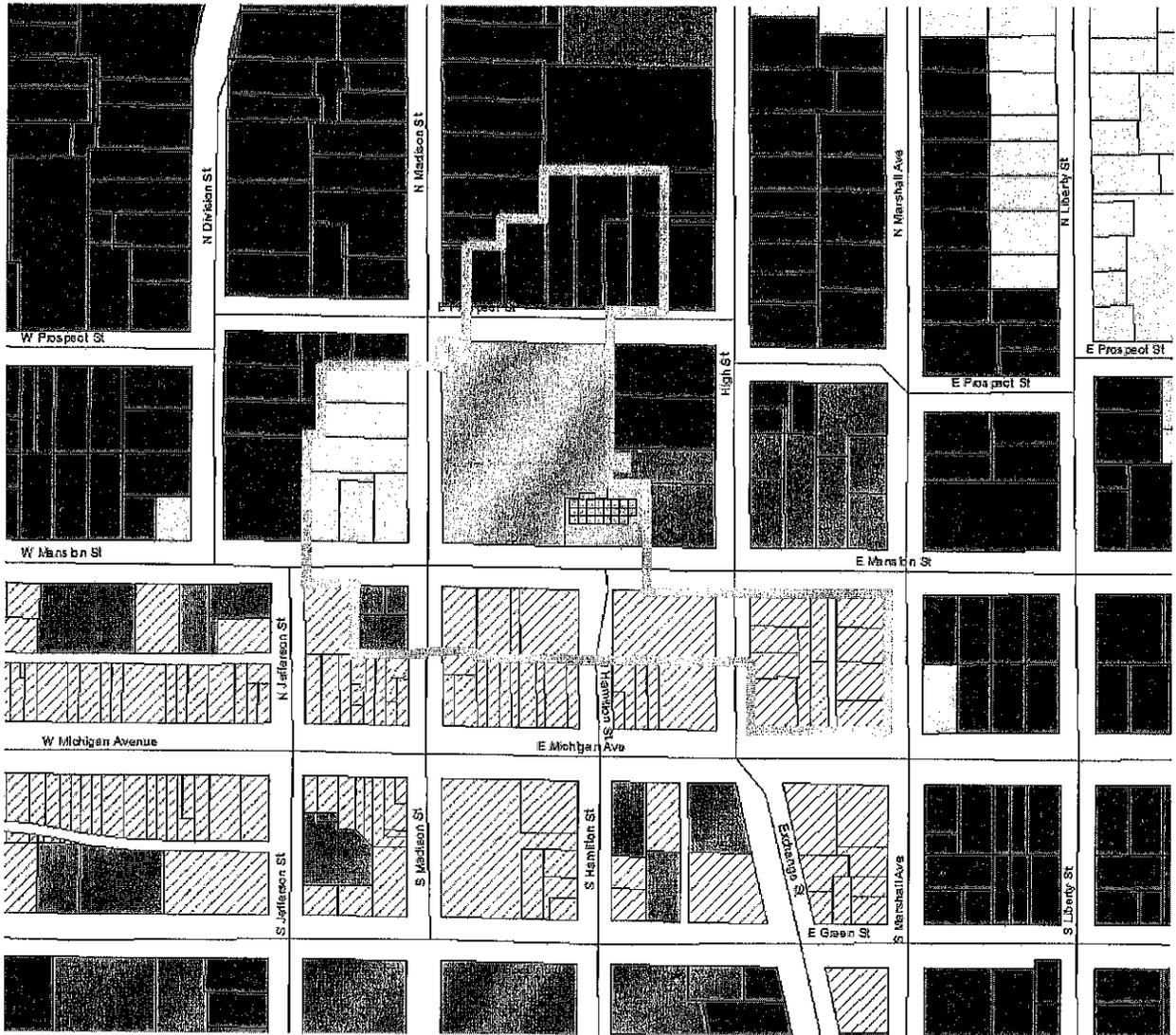
Published: September 7, 2013

**CITY OF MARSHALL
ORDINANCE #2013-09**

A MAP AMENDMENT TO ACCOMPANY THE HOSPITAL CAMPUS OVERLAY DISTRICT (HCOD) ORDINANCE

THE CITY OF MARSHALL ORDAINS:

Section 1. The Zoning Map for the City of Marshall is revised to include the Hospital Campus Overlay District (HCOD) identified by the borders as shown:



Section 2. This Ordinance [or a summary thereof as permitted by MCL 125.3401] shall be published in the *Marshall Advisor Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signatures of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this 3rd day of September, 2013.

James Dyer, MAYOR

Trisha Nelson, CLERK

I, Trisha Nelson, being duly sworn as the Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on September 3, 2013, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CLERK

Moved Miller, supported Metzger, to approve a resolution supporting the area recommended by the Hospital Neighborhood Committee to define the area reasonable for future growth. On a roll call vote – ayes: Revore, Mayor Dyer; Mankerian, Metzger, Miller, and Reed: nays: none. **MOTION CARRIED.**

**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2013-40**

WHEREAS, at a Regular Meeting of the City Council held on Tuesday, September 3, 2013 the City Council adopted the Hospital Campus Overlay District (HCOD) ordinance and HCOD boundary map; and

WHEREAS, Council Member Miller, supported by Council Member Metzger, made a motion to designate the six parcels originally recommended by the Hospital Neighborhood Committee as the area reasonable for future hospital growth; and

WHEREAS, the property numbers for those parcels are as follows: 13-53-002-395-00 (commonly known as 329 E. Prospect Street), 13-53-002-290-00 (commonly known as 302 N. Madison Street), 13-53-002-342-00 (commonly known as 225 High Street), 13-53-002-341-00 (commonly known as 219 High Street), 13-53-002-340-00 (commonly known as 215 High Street), and 13-53-379-00 (commonly known as 311 E. Mansion Street); and

NOW THEREFORE BE IT RESOLVED that based upon the motion made by Miller, and supported by Metzger that these parcels be reflected on record to define such area as recommended by the HNC.

Voting for: Revore, Mayor Dyer, Mankerian, Metzger, Miller, and Reed.

Voting Against: None.

Abstention: Williams.

CERTIFICATION OF CITY CLERK

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 3rd day of September, 2013.

City Clerk

Date

REPORTS AND RECOMMENDATIONS

A. Switchgear Expansion Project:

Moved Williams, supported Reed, to accept the low bid from Pederson Power Products for the amount of \$83,597 for the Switchgear Expansion Project. On a roll call vote – ayes: Mankerian, Metzger, Miller, Reed, Revore, Williams, and Mayor Dyer; nays: none. **MOTION CARRIED.**

B. Power House Roof Repairs:

Moved Miller, supported Mankerian, to accept the low bid from Hoekstra Roofing Company for the amount of \$51,016 for the Power House Roof Repairs. On a roll call vote – ayes: Williams, Mayor Dyer, Mankerian, Metzger, Miller, Reed, and Revore; nays: none. **MOTION CARRIED.**

C. Pearl Street Transformer and Load Tap Changer Maintenance:

Moved Williams, supported Metzger, to accept the low bid for Solomon Corporation for \$28,250 for the Pearl Street Transformer and Load Tap Changer Maintenance. On a roll call vote – ayes: Miller, Reed, Revore, Williams, Mayor Dyer, Mankerian, and Metzger; nays: none. **MOTION CARRIED.**

D. Vehicle Purchases:

Moved Williams, supported Mankerian, to approve the purchase of two 2014 Ford Escapes from Boshear's Ford in the amount of \$46,386. On a roll call vote – ayes: Reed, Revore, Williams, Mayor Dyer, Mankerian, Metzger, and Miller; nays: none. **MOTION CARRIED.**

APPOINTMENTS / ELECTIONS

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

COUNCIL AND MANAGER COMMUNICATIONS

Ginger Williams thanked Council for the work on the Hospital Campus Overlay District Ordinance.

ADJOURNMENT

The meeting was adjourned at 7:50 p.m.

James L. Dyer, Mayor

Trisha Nelson, City Clerk

User: ctanner

DB: Marshall

EXP CHECK RUN DATES 10/10/2013 - 10/10/2013

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BANK CODE: MAIN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
9912750964	AIRGAS USA LLC	CYLINDER RENTAL	70.36
SCL 10002204	ALEXANDER CHEMICAL COR	CYLINDER DEPOSIT REFUND	(900.00)
SLS 10009584	ALEXANDER CHEMICAL COR	CHLORINE & SULFUR DIOXIDE	1,146.00
74077	ALL-TRONICS INC	INSTALLED LOANER NEC TELEPHONE SYS	1,004.50
1170813-4	ALLIANCE ARCHITECTS	MH APARTMENT MODERNIZATION	2,058.34
10022444	AMP INC	AMP/OMEA CONFERENCE--FEDDERS, CARL	240.00
35840	ARROW ENERGY	AVGAS 100LL	34,299.72
12-600535	ARROW UNIFORM	CUST #010198-04	62.30
12-600538	ARROW UNIFORM	CUST #010198-05	20.00
12-600536	ARROW UNIFORM	CUST #010198-03	147.46
12--600529	ARROW UNIFORM	CUST #010198-01	26.37
12-585347	ARROW UNIFORM	CUST #010198-04	62.30
12-585340	ARROW UNIFORM	CUST #010198-01	26.37
12-585350	ARROW UNIFORM	CUST #010198-05	20.00
12-592955	ARROW UNIFORM	CUST #010198-05	20.00
12-592946	ARROW UNIFORM	CUST #010198-01	26.37
12-592952	ARROW UNIFORM	CUST #010198-04	62.30
12-585346	ARROW UNIFORM	CUST #010198-02	54.56
12-585348	ARROW UNIFORM	CUST #010198-03	147.46
12-592951	ARROW UNIFORM	CUST #010198-02	54.56
12-600534	ARROW UNIFORM	CUST #010198-02	54.56
388-104255-01	AUSTIN-BATTERIES PLUS	400 W MH LAMP	383.76
225-333735	AUTO VALUE MARSHALL	OIL DRI	42.45
225-332908	AUTO VALUE MARSHALL	HYD COUPLER	13.98
225-332300	AUTO VALUE MARSHALL	MULTI-PURP GREASE	8.58
225-332727	AUTO VALUE MARSHALL	WIPER BLADES, ROLOC, GR BRIS DISC	238.80
225-332340	AUTO VALUE MARSHALL	GRIT STONE	40.99
092613	BAKER TOOL RENTAL & ST	MINI EX	175.00
2075125900-3	BALKEMA EXCAVATING INC	STORM SEWER IMPROVEMENTS	93,865.95
092013	BATTLE CREEK ASSOC OF	KANOE THE KAZOO--SUPPLIES, MEALS	281.58
67779	BOSHEARS FORD SALES IN	2010 FORD CROWN VIC	166.90
627931	BOSHEARS FORD SALES IN	INDICATOR	8.63
627920	BOSHEARS FORD SALES IN	SWITCH AS	136.62
68156	BOSHEARS FORD SALES IN	2011 FORD E-350	35.43
100824	BUD'S WRECKER SERVICE	BUS #10	45.00
100822	BUD'S WRECKER SERVICE	BUS #10	45.00
13-052	CALHOUN COUNTY CONS	DISPAYMENT FOR DISPATCH SERVICES 3RD QTR	26,720.00
6004300499005848-91	CAPITAL ONE COMMERCIAL	ACCT #6004-3004-9900-5848	473.54
092013	CARL COMMUNICATIONS	INSTALLED CELL PHONE BOOSTER	151.00
13-2526	CB HALL ELECTRIC COMP	AIRPLC LIGHT FIXTURES, ADD WELDING RECEPTS	483.10
171761	CITY OF ALBION	WOW/BROADSTREE	127.49
71578	COASTAL FACILITY PRODU	COMPOSTER FRESH	166.99
53415	COGITATE INC	MMS STATE TRUNKLINE SUPPORT--OCTOBER	155.00
6005538/1	COLE CHRYSLER DODGE	JEI2002 DODGE RAM 2500	875.00
614304	COMMERCIAL OFFICE PRO	DCTDGE, TONER	122.39
615684	COMMERCIAL OFFICE PRO	D LABEL, DRY-ERASE MARKERS	28.72
106963	CONSUMERS CONCRETE	PROJSOUTH GORDON	115.50
104707	CONSUMERS CONCRETE	PROBLUE SPEEDCRETE 50# PAILS	78.83
96233	CONSUMERS CONCRETE	PROPALLET RETURN	(10.00)
8901	CROSSTOWN COMMUNICATIO	ADVERTISING	500.00
83388	CRT, INC	SYMANTEC 3 YR SUPPORT	1,014.00
83296	CRT, INC	BACKUP DR APPLIANCE SERVICE	339.00
83447	CRT, INC	SMARTNET 1 YEAR	48.00
83448	CRT, INC	SMARTNET 1 YEAR	40.00
83483	CRT, INC		2,450.00
83481	CRT, INC	WEBSENCE WEB FILTER - 3 YR RENEWAL	7,500.00
661905007	CRYSTAL FLASH ENERGY	DYED DIESEL	322.08
661905006	CRYSTAL FLASH ENERGY	GAS	757.67
661905005	CRYSTAL FLASH ENERGY	FUEL	1,583.26
89928CR	CUMMINS BRIDGEWAY	CREDIT FOR SERVICE CHARGE	(1,115.53)
116629	D & D MAINTENANCE SUPP	JANITORIAL SUPPLIES	175.84
68652	DADOW POWER EQUIPMENT	SPINDLE	175.40
68737	DADOW POWER EQUIPMENT	V-BELT	88.35
435189	DARLING ACE HARDWARE	POOL CHLOR TABS	64.99
435179	DARLING ACE HARDWARE	PADLOCK, WIRE CONN	12.97
435339	DARLING ACE HARDWARE	NUTS, BOLTS, FASTENERS	1.30
435078	DARLING ACE HARDWARE	.105 TRIMMER LINE	32.95
435383	DARLING ACE HARDWARE	ROLLER TRAY JUMBO 18"	21.98
435029	DARLING ACE HARDWARE	NOZZLE	22.98
435578	DARLING ACE HARDWARE	KEYS	5.48
432110	DARLING ACE HARDWARE	CUP HOOKS, FASTENERS	13.57
432233	DARLING ACE HARDWARE	BALLAST ELEC, CONN WIRE	34.98
435672	DARLING ACE HARDWARE	TAPE	4.98
434942	DARLING ACE HARDWARE	LAMP CORD, CLAMP BEAM	6.57
20751079058	DAVIS CONSTRUCTION INC	2012 WASTEWATER SYSTEM IMPROVEMENTS	132,940.42
9800	DEFOREST BROTHERS CONS	CONCRETE SIDEWALK & HANDICAP PAD	750.00
INV12816	DORNBOS SIGN & SAFETY	COMPOSITE MARKERS	105.72

User: ctanner

DB: Marshall

EXP CHECK RUN DATES 10/10/2013 - 10/10/2013

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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
32954	DOUGLASS SAFETY SYSTEM	VISORS, COATED, DOUBLE CURVE	745.38
3075579	EDWARDS INDUSTRIAL	SALHI-MAX OFFSET LINKS	28.31
3073595	EDWARDS INDUSTRIAL	SALMALE PIPE RIGID	26.00
3644674	EJ USA INC	ST LOUIS WTR METER CV	129.39
14-70261	EMPLOYEE DATA FORMS OF	EMPLOYEE DATA CALENDARS	27.25
6001616501	ENDRESS+HAUSER	PRESSURE TRANSDUCERS FOR WATER TREATMENT	1,818.00
MIMA148165	FASTENAL COMPANY	FOAM CUPS	29.60
MIMA148260	FASTENAL COMPANY	JANITORIAL SUPPLIES	553.55
MIMA148371	FASTENAL COMPANY	SOCKET SET	62.17
MIMA148259	FASTENAL COMPANY	MOP HDL, 32OZ LOOPEND MOP H	49.10
MIMA148304	FASTENAL COMPANY	OFFSET LINK #100	26.07
MIMA148395	FASTENAL COMPANY	SCREWDRIVERS	13.83
209050	FIRE EXTINGUISHER SERV	ANNUAL EXTINGUISHER INSPECTION	39.90
1311703	FORUM ARCHITECTS LLC	PHYSICAL NEEDS & 504 REVIEW	1,350.00
11-16180	GARAGE DOORS UNLIMITED	PSB GARAGE DOOR REPAIRS	1,510.50
1702	GOODWIN'S PLUMBING,	LLORPLCD VALVE IN STOOL, RPR SINK	480.90
1744	GOODWIN'S PLUMBING,	LLPLUMBING FOR TEMP POLICE BUILDING	3,474.79
9236094620	GRAINGER	VACUUM PUMPS FOR SMITH AND LOVELESS STAT	528.50
9236042835	GRAINGER	VACUUM PUMPS FOR SMITH AND LOVELESS STAT	528.50
9236094638	GRAINGER	VACUUM PUMPS FOR SMITH AND LOVELESS STAT	1,057.00
9234298488	GRAINGER	HYDRANT WRENCH	27.45
9239047237	GRAINGER	GATED WYE VALVE	255.25
9246280805	GRAINGER	FIRE HOSE NOZZLE	84.10
6282	GREATER ALBION CHAMBER	KANOE THE KAZOO	123.00
9124448902	HD SUPPLY FACILITIES	M:SHOWER SYSTEM, DOOR ALARM, SUPPLIES	431.19
9124602478	HD SUPPLY FACILITIES	M:SUPPLIES	133.40
9124602483	HD SUPPLY FACILITIES	M:FRAGRANCE	10.99
I1203	HERITAGE CLEANERS	CLEANING & REPAIRS	178.00
3399	HERITAGE CLEANERS	BLACK JACKET CLEANED	22.33
69300	HERMANS MARSHALL	HARDW:SMOKE ALARMS	500.40
70072	HERMANS MARSHALL	HARDW:DRILL BITS, PADLOCKS	31.86
70049	HERMANS MARSHALL	HARDW:FLOOR PAINT	179.96
70062	HERMANS MARSHALL	HARDW:SLATE GRAY	134.97
69993	HERMANS MARSHALL	HARDW:36" CLAW	9.99
69957	HERMANS MARSHALL	HARDW:GRASS SEED	149.99
69379	HERMANS MARSHALL	HARDW:30 AMP PLUG	21.99
69864	HERMANS MARSHALL	HARDW:CAULK, ANCHORS, ROLLERS, NAILS	33.76
70006	HERMANS MARSHALL	HARDW:REPAIR SUPPLIES FOR FOUNTAIN	24.57
70000	HERMANS MARSHALL	HARDW:POLE REPAIR SUPPLIES	21.48
70037	HERMANS MARSHALL	HARDW:TAPE MEASURE	11.79
70016	HERMANS MARSHALL	HARDW:BUCKET	4.99
69987	HERMANS MARSHALL	HARDW:CONCRETE PATCH	15.99
69983	HERMANS MARSHALL	HARDW:CONCRETE PATCH	18.99
70007	HERMANS MARSHALL	HARDW:BUCKET, MIXER	11.48
69939	HERMANS MARSHALL	HARDW:BROOM	22.49
69818	HERMANS MARSHALL	HARDW:PAINT, ROLLERS, TRAYS	68.15
1	HUNTER PRELL COMPANY	DVISION STREET IMPROVMENTS	207,531.00
1-A	HUNTER PRELL COMPANY	UNANTICIPATED CONCRETE REMOVAL, REPLACEM	18,455.00
RMS000395	INTERACT	RMS MAINTENANCE NOVEMBER	1,000.00
83983	J & K PLUMBING SUPPLY	TANK TO BOWL KIT	10.45
83984	J & K PLUMBING SUPPLY	TOILET SEAT	45.48
85148	J & K PLUMBING SUPPLY	SUPPLIES	22.21
84450	J & K PLUMBING SUPPLY	EXT TUBE, P TRAP, CONNECTOR	35.40
84418	J & K PLUMBING SUPPLY	TAPE, GRAB BAR FOR SHOWER	128.77
85214	J & K PLUMBING SUPPLY	LIFT CHAIN	3.94
84288	J & K PLUMBING SUPPLY	SUPPLIES	96.18
S101936497.001	J.O. GALLOUP COMPANY	REPAIR PARTS FOR SM&H	213.79
S101936497.003	J.O. GALLOUP COMPANY	REPAIR PARTS FOR SM&H	131.23
A66999	JACK DOHENY SUPPLIES	SOLENOID VALVE AIR	202.58
090113	JIMMY'S JOHNS	KETCHUM PARK	111.25
090113-COMPOST	JIMMY'S JOHNS	COMPOST CENTER	201.25
5305	JS BUXTON	BULK LIME PO FOR FY2014	1,125.49
137121	KAR LABORATORIES INC	CYANIDE ANALYSIS	100.00
137122	KAR LABORATORIES INC	MERCURY ANALYSIS	260.00
137120	KAR LABORATORIES INC	SLUDGE ANALYSIS	305.00
215762SR	KELLOGG COMMUNITY COLL	ANTHONY MERRINGER - CLASS	100.00
215761SR	KELLOGG COMMUNITY COLL	ANTHONY MERRINGER - CLASS	50.00
5580	KELLOGG'S REPAIR	GARAGIBELT	59.55
26277	LAKELAND ASPHALT CORP	BITUMINOUS AGGREGATES	81.32
102786	LARRY'S FLOOR COVERING	COVERS, FRAME	32.97
201335.00-2130846	LAWSON-FISHER ASSOCIAT	M)2013 STREAMBANK EROSION SURVEY AND REPOR	639.49
1028098	LEGG LUMBER	ROOF CEMENT, SCRAPER	18.17
1026668	LEGG LUMBER	MORTAR MIX	19.96
1027974	LEGG LUMBER	MDF SHELF	23.99
1028235	LEGG LUMBER	WOOD STAKES	8.99
1028211	LEGG LUMBER	SPF, EXT SCR STAR DR	67.79
1028095	LEGG LUMBER	ROOF CEMENT	4.98

User: ctanner

DB: Marshall

EXP CHECK RUN DATES 10/10/2013 ~ 10/10/2013

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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
8613	LEWEY'S SHOE REPAIR	KIP SUNDBERG	195.00
716738	LEXISNEXIS OCC HEALTH	DRUG TEST	46.00
092013	MARSHALL AREA FIRE FIGMFR CLASS	TEXTBOOKS	157.26
092013A	MARSHALL AREA FIRE FIGMFR CLASS	TEXTBOOK	78.63
296628	MARSHALL FEED & GRAIN (TORDON & LAWN SEED		75.50
15350	MARSHALL MEDICAL ASSOC:LIGGETT		130.00
9512	MARSHALL TIRE CITY	TIRES	672.60
9511	MARSHALL TIRE CITY	TIRES	1,097.40
9228	MARSHALL TIRE CITY	TIRES	890.48
9330	MARSHALL TIRE CITY	TIRES	132.00
6352	MARSHALL WELDING & FABIFABRICATED	PRINTER MOUNTS	130.35
6293	MARSHALL WELDING & FABIFABRICATE & PAINT	AIR CONDITIONER BOX	219.39
11366	MCW INDUSTRIAL TRANSP02 USED LEAF LOADERS		1,250.00
89926	MICHIGAN METER TECHNOLREPAIR OF METER GUN		283.58
8834	MICHIGAN MUNICIPAL LEA(FINANCE DIRECTOR AD		83.40
1000621113	MLIVE MEDIA GROUP	FINANCE DIRECTOR AD	559.95
MI05-587553	MOTION INDUSTRIES INC	SILICONE	79.92
49641153	MSC INDUSTRIAL SUPPLY (SWEAT BANDS		149.76
C52319433	MSC INDUSTRIAL SUPPLY (HARD HAT		36.86
1309-103	MULDER'S RED CARPET	PICKUP AT STATE FARM IN KALAMAZOO	640.00
516	MUNEMETRIX LLC	EVIP CATEGORY 1 COMPLIANCE OPTION PKG	998.00
357852	NAPA OF MARSHALL	CONNECTOR	11.99
717494	NELSON TREE SERVICE IN(TREE TRIMMING		5,167.20
717423	NELSON TREE SERVICE IN(TREE TRIMMING		4,101.24
431928	NYE UNIFORM COMPANY	PANTS	73.50
431925	NYE UNIFORM COMPANY	PANTS, SHIRTS, BELT	255.60
431912	NYE UNIFORM COMPANY	PANTS	80.85
433870	NYE UNIFORM COMPANY	COLLAR BRASS	46.21
424935	NYE UNIFORM COMPANY	EMBOSSSED STAR	19.00
431926	NYE UNIFORM COMPANY	PANTS, SHIRTS	365.22
424937	NYE UNIFORM COMPANY	BADGE	113.85
431927	NYE UNIFORM COMPANY	PANTS, SHIRTS	422.48
433867	NYE UNIFORM COMPANY	SHIRTS, BELT, COAT, TIE	251.58
434472	NYE UNIFORM COMEANY	PANTS	230.85
55842	O'LEARY WATER CONDITIO	WATER DELIVERED	36.00
091013	OMEGA DRYWALL & PAINT	PAINT APT 304	150.00
2075121202-10	PARRISH EXCAVATING	MANSION STREET WATER MAIN CONSTRUCTION	11,716.75
2075121202-10A	PARRISH EXCAVATING	2012 WATER MAIN IMPROVEMENTS	20,550.45
5762140	POWER LINE SUPPLY	1/4" GALV GUY GRIP	85.68
8764062	POWER LINE SUPPLY	LEATHER GLOVE	91.44
5763933	POWER LINE SUPPLY	4/0 XHHW WIRE	2,020.00
5765832	POWER LINE SUPPLY	TOOL BELT	375.00
5765834	POWER LINE SUPPLY	TOOL BAG	75.00
5765866	POWER LINE SUPPLY	GRAY SPOOL	54.74
5765865	POWER LINE SUPPLY	GUY STRAIN	375.30
5765864	POWER LINE SUPPLY	PHOTO EYES	448.50
5765863	POWER LINE SUPPLY	3/4" X 12" M BOLTS	108.08
5765833	POWER LINE SUPPLY	RODDER REPAIR PARTS	24.27
5762142	POWER LINE SUPPLY	SM BOLTED DEADEND	155.25
5762141	POWER LINE SUPPLY	336 ALUM JUMPER SLEEVE	130.75
5762163	POWER LINE SUPPLY	CLIMBING PADS	121.85
462	QUALITY LAWN CARE	AIRPORT MOWING (AUGUST)	2,940.00
24931	R & M LOCK SHOP	LOCK PURCHASE AND SET UP TEMP POLICE DEP	966.10
12458	R W MERCER COMPANY	SERVICE CALL	570.58
8647	RADIO COMMUNICATIONS	RELOCATE AMPLIFIER & ANTENNA SYSTEM	1,360.00
8615	RADIO COMMUNICATIONS	SERVICE CALL	67.50
14389	RADIO SHACK	GIGAWARE PC TO TV CABLE	34.99
RR168192	REHMANN ROBSON PC	PAYMENT #2 FOR AUDIT	15,000.00
RR174796	REHMANN ROBSON PC	AUDIT PREP ASSISTANCE	5,624.54
917-13	RONALD COOK	TRAINING FOR LINEMEN	180.00
70492258	ROSE PEST SOLUTIONS	PEST CONTROL @ MH	55.00
70490225	ROSE PEST SOLUTIONS	APPL - COMMERCIAL	150.00
61788796	SAFETY-KLEEN	PARTS WASHER SOLVENT	166.00
346421	SCOTT, BILL	POWER WASH SERVICE BAY	250.00
4322	SHERMAN + REILLY	STRINGING BLOCKS	255.18
5642-1	SHERWIN-WILLIAMS	PAINT	933.19
5749-4	SHERWIN-WILLIAMS	PAINT	216.58
5947-4	SHERWIN-WILLIAMS	EPOXY FOR SERVICE BAY FLOOR/STRIPING PAI	2,514.86
7797	SIGNWORLD CONCEPTS	SIGNS FOR TEMP POLICE DEPT	350.00
91641	SMITH & LOVELESS	CHECK VALVES, GASKET FLG & VOLUTE	1,727.90
83049	SMORACY LLC	TEETH, NUTS, RAKER-STANDARD, BOLTS	2,583.31
IN00557648	SPARTAN CHASSIS, INC.	HARNNESS SHOULDER	136.94
17041	SPECTRUM ENGINEERING	C(ELECTRIC SYSTEM STUDY	2,634.27
28278	STANDARD PRINTING & OF	DOOR HANGERS	42.77
28089	STANDARD PRINTING & OF	TOWN CRIER	324.97
179011	STANLEY LAWN & GARDEN	AIR FILTERS, .095 X 1410'	65.37
179012	STANLEY LAWN & GARDEN	RPLCMNT CARB KIT	72.42

EXP CHECK RUN DATES 10/10/2013 - 10/10/2013
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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
725726	STANTEC CONSULTING	MICRICE CREEK CULVERT REPLACEMENT	
725725	STANTEC CONSULTING	MICISTORM IMPROVEMENTS CONSTRUCTION	7,119.68
725724	STANTEC CONSULTING	MICICONSTRUCTION ENGINEERING SERVICES (ROAD)	4,200.15
725724A	STANTEC CONSULTING	MICIMANSION STREET CLOSE OUT	11,301.84
7000839665	STAPLES CONTRACT & COM	BLACK TONER	2,698.16
7000836955	STAPLES CONTRACT & COM	PAPER, PHOTOCONDUCTOR, SORTKWIK	127.49
7000729074	STAPLES CONTRACT & COM	OFFICE SUPPLIES	204.56
7000836956	STAPLES CONTRACT & COM	LABEL MANAGER	419.63
7000771126	STAPLES CONTRACT & COM	COPIY PAPER	99.99
7000756632	STAPLES CONTRACT & COM	CYAN TONER REFUND	201.54
700042322	STAPLES CONTRACT & COM	CYAN TONER	(79.89)
7000740098	STAPLES CONTRACT & COM	CYAN & MAGENTA TONER	62.04
7000740046	STAPLES CONTRACT & COM	CYAN & MAGENTA TONER	380.78
7000735114	STAPLES CONTRACT & COM	STAPLES	328.91
7000729075	STAPLES CONTRACT & COM	TONER CARTDG	25.58
7000748030	STAPLES CONTRACT & COM	TONER	107.09
823062	STATE OF MICHIGAN	15250 N OLD US 27	216.72
AP 360521	STATE OF MICHIGAN - MD	MANSION ST CONSTRUCTION	175.00
23325	SUMMIT POINTE	MOWING	31,386.74
2014.027	SUMMIT POINTE	CONTRACT MOWING	580.00
D22945	SURVALENT TECHNOLOGY	CRTU SUBSTATION CONTROLLER	580.00
6281	TOM'S BODY SHOP	REPAIR OF 2010 CHEVY EXPRESS G3500	14,500.00
98966	VALIDITY SCREENING SOLI	CREDIT REPORT	13,392.50
19127	WEST SHORE SERVICES	WEATHRER SIREN UPDATE	13.00
10040764-0913	WOW! BUSINESS	ACCT #010040764	2,025.00
			1,359.80
			743,883.76



MICHIGAN SOUTH CENTRAL POWER AGENCY

720 HERRING ROAD • LITCHFIELD, MICHIGAN 49252
 PHONE (517) 542-2346 • FAX (517) 542-3049
 www.msopa.net

ORIGINAL INVOICE

MARSHALL CITY ELECTRIC DEPARTMENT
 323 WEST MICHIGAN AVENUE
 MARSHALL, MICHIGAN 49068
 Attn: Mr. Tom Tarkiewicz

Invoice Date: 16-Sep-13
 Due Date: 30-Sep-13
 Service From: 01-Aug-13
 To: 31-Aug-13

Peak Demand 22,039 kw

Total Energy Received 10,425,627 kWh
 Hydro Generation 85,671 kWh
 Net Billing kWh's 10,339,956 kWh

Area	Entitlement %	Operating and Maintenance Costs	Debt Service Costs and Capacity Credits	Total
PROJECT 1-ENDICOTT	24.0%	494,147.82	-	494,147.82
PROJECT 2	24.0%	-	-	-
PRAIRIE STATE	16.7%	36,055.16	51,588.49	87,643.65
MENOMINEE HYDRO	24.0%	29,165.91	-	29,165.91
AFEC	12.3%	123,605.63	29,837.25	153,442.88
AMP CONTRACTS	11.6%	134,628.09	-	134,628.09
CVEC	0.0%	-	-	-
MISO PURCHASES	9.5%	38,958.45	-	38,958.45
MISO SALES	8.6%	(76,441.71)	-	(76,441.71)
TRANSMISSION	34.6%	(17,461.38)	-	(17,461.38)
MISO	18.9%	8,626.81	-	8,626.81
SUBSTATION	34.4%	14,792.01	-	14,792.01
ADMINISTRATION	18.9%	25,377.63	-	25,377.63
MEMBER	12.3%	1,659.32	-	1,659.32
MEMBER HYDRO	0.0%	-	-	-
CAPACITY	12.3%	-	-	-
RATE STABILIZATION		-	-	-
TOTAL COST				
	\$	813,113.74	81,425.74	894,539.48
	\$/kWh	0.07864	0.00787	0.08651
CREDITS				
	\$	(1,281.23)	-	(1,281.23)
	\$/kWh	(0.00012)	0.00000	(0.00012)
NET COST				
	\$	811,832.51	81,425.74	893,258.25
	\$/kWh	0.07851	0.00787	0.08639

Pay this amount \$ 893,258.25

Any amounts due and not paid by the due date shall bear interest at the rate of 1% per month until paid.

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DB: Marshall

EXP CHECK RUN DATES 04/01/2013 - 08/31/2013

UNJOURNALIZED OPEN

BANK CODE: MAIN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
082513	BALLARD, FRANK R	BUILDING INSPECTOR PAY	2,565.20
082213	BEARDSLEE LAW OFFICES	SERVICES THRU 08/22/13	2,409.75
081513	CALHOUN COUNTY TREASU	08/01/13--08/15/13 SUMMER 2013 AD VALOR	204,330.32
083113	CALHOUN COUNTY TREASU	AUGUST TRAILER FEES	80.00
081513	CALHOUN INTERMEDIATE	08/01/13--08/15/13 SUMMER 2013 AD VALOR	57,715.04
201180684809	CONSUMERS ENERGY	1000 0033 5602	324.68
072913	DALE HOLMES	BOOT ALLOWANCE	105.99
082313	FISHER, CHARLIE	MILEAGE REIMBURSEMENT	17.50
20-003600-00	FOUR WINDS CHRISTIAN	REFUND DUPLICATE BUDGET PAYMENT	253.00
20-003400-01	FOUR WINDS CHRISTIAN	REFUND DUPLICATE BUDGET PAYMENT	135.00
20-001400-01	FOUR WINDS CHRISTIAN	REFUND DUPLICATE BUDGET PAYMENT	355.00
082513	GANO, DARYL	ELECTRICAL INSPECTOR PAY	477.50
082513	GROSS, JOHN	INSPECTOR COMMISSION	200.00
080913	HCB MARSHALL BANKING	FACADE REIMBURSEMENT	4,000.00
080513	JEFFERY, LARRY	REFUND MACKINAC ISLAND TRIP	1,182.00
081513	KELLOGG COMMUNITY COL	08/01/13--08/15/13 SUMMER 2013 AD VALOR	31,506.49
082313	MARSHALL CIVIC PLAYER	JR YOUTH THEATRE--PLAYGROUND TRIP #9	165.00
3507-0813	MARSHALL COMMUNITY CU	3507 - MCDONALD	975.40
081513	MARSHALL DISTRICT LIB	08/01/13--08/15/13 SUMMER 2013 AD VALOR	29,140.03
081513	MARSHALL PUBLIC SCHOO	08/01/13--08/15/13 SUMMER 2013 AD VALOR	148,593.58
19-008900-33	MAYNARD, CARL	REFUND UTILITY DEPOSIT	55.57
082513	MCAULIFFE, JOHN	ELECTRICAL INSPECTOR PAY	80.00
082913	MIKE COLE BUILDER	POLICE DPT RENOVATION	8,200.00
29-003600-31	MORARIU, MONICA	REFUND UTILITY DEPOSIT	5.04
082813	MYERS, ALICE	PRESCRIPTION REIMBURSEMENT	15.00
082613	RANDI JONES	REFUND - SOFTBALL	11.00
17-019800-09	THOMPSON, JORDAN	REFUND UTILITY DEPOSIT	8.29
			492,906.38

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EXP CHECK RUN DATES 09/06/2013 - 09/07/2013
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: MAIN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
SEP 2013	BATTLE CREEK UNLIMITE	SEPTEMBER SERVICES	2,083.33
SEP 2013	CALHOON COUNTY EQUALI	ASSESSING SERVICES - SEPTEMBER	2,298.00
9/6 HSA	CHEMICAL BANK SOUTH	JOEL ZEBOLSKY 2550787499	187.50
REFUND	CHICAGO TITLE INSURAN	13-53-007-816-01	1,510.27
38939906	CITGO	FLEET #132271610	10,999.50
613644	COMMERCIAL OFFICE PRO	CRTDGS, EXPANDING FOLDERS	361.81
201625627256	CONSUMERS ENERGY	1000 0916 3435	35.86
204829490119	CONSUMERS ENERGY	1000 0759 4680	18.50
204740498310	CONSUMERS ENERGY	1000 6710 1772	15.35
201625627255	CONSUMERS ENERGY	1000 0916 3203	13.76
203138559848	CONSUMERS ENERGY	1000 0916 3708	11.65
601004979503	CONSUMERS ENERGY	1000 5741 9077	86.46
201625627257	CONSUMERS ENERGY	1000 0916 3971	32.84
REFUND	CORELOGIC REAL ESTATE	OVERPAYMENT 13-53-004-167-00 13-53-000-	4,871.83
9/6/13	HAGAMAN, CAROL	REIMBURSEMENT PRESCRIPTION	10.00
29-010300-03	HOSEK, DIEDRA	REFUND UTILITY DEPOSIT	92.45
REGISTRATION	IMEA	RODNEY MCFADDEN & LUCAS TICE	350.00
OVERPAYMENT	MARSHALL COMMUNITY CU	REFUND 13-53-020-009-00	2,449.51
082913	PERKINS, MARTHA	FURNACE & THERMOSTAT	165.00
249-003905325	REPUBLIC SERVICES #24	ACCT #3-0249-1022021	642.74
082913	WALTERS-DIMMICK PETRO	LIGHTING, KITCHEN & CUSTOM	2,836.74
010040269 9/6	WOW! BUSINESS	SERVICE	372.82
			29,445.92

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EXP CHECK RUN DATES 09/13/2013 - 09/13/2013

UNJOURNALIZED OPEN

BANK CODE: MAIN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
269789463009-13	A T & T	269 789-4630 541 5	332.33
269789467109-13	A T & T	269 789-4671 266 9	201.20
269789261509-13	A T & T	269 789-2615 963 4	71.96
2697892880609-13	A T & T	269 789-2806 635 7	65.22
269781981509-13	A T & T	269 781-9815 267 0	2,116.04
269781907009-13	A T & T	269 781-9070 573 1	44.44
269781444709-13	A T & T	269 781-4447 749 4	136.40
090113	AD-VISOR & CHRONICLE	AUGUST ADS	882.80
AA-49313	AIM ASPHALT, INC	SEALCOAT ATHLETIC FIELD PARKING AND PAT	8,595.00
2900800026	BARTHELMES, BRIAN & H	REFUND UTILITY DEPOSIT	22.69
19-006500-35	BLAIR-SHARRAR, CINDY	REFUND UTILITY DEPOSIT	24.88
090613	BROWN, HARDIN A	FURNACE & THERMOSTAT - ENERGY OPTIMIZAT	165.00
083113-TAXES	CALHOUN COUNTY TREASU	08/16/13--08/31/13 2013 SUMMER AD VALOR	393,351.22
083113	CALHOUN INTERMEDIATE	08/16/13--08/31/13 2013 SUMMER AD VALOR	118,892.53
090913	CONTRACTOR'S SOLUTION	REFUND PERMIT FEE	110.00
090513	DAMON, PHIL	BOOT ALLOWANCE	105.99
090913	DELTA TOWNSHIP FIRE D	WILL NASH, NFPA FIRE INSPCTR 1 CERT CLA	700.00
27-004000-01	DEVINE, DOUG	REFUND UTILITY OVERPAYMENT	83.28
090613	FEDDERS, CARL	HOTEL FOR MIKE HACKWORTH, @ APWA	926.48
082813	FEDDERS, CARL	TRAVEL EXPENSE REIMBURSEMENT	40.83
091213	FISHER, CHARLIE	SCHOOL LUNCH	13.53
091013	FREDS, MATT	SCHOOL LUNCH	16.98
090913	HACKWORTH, MICHAEL	TRAVEL EXPENSE REIMBURSEMENT	235.14
26006/1	HARVESTER FLOWER SHOP	CARMELA CROOKS	40.00
7101844-000-0913	HASTINGS REMINDER	FINANCE DIRECTOR AD	59.29
083113	HERMANS MARSHALL HARD	ELECT REIMBURSEMENT FOR CLOCK USAGE	541.55
391480	HUB INTERNATIONAL MID	POLICY S1805444	351.00
391887	HUB INTERNATIONAL MID	POLICY 4692583	320.00
391482	HUB INTERNATIONAL MID	POLICY S1805444	(337.00)
391479	HUB INTERNATIONAL MID	POLICY S1805444	(342.00)
391905	HUB INTERNATIONAL MID	POLICY S1805444	26.00
391889	HUB INTERNATIONAL MID	POLICY G24726745	2,684.00
390945	HUB INTERNATIONAL MID	POLICY 61746631N	55.00
390944	HUB INTERNATIONAL MID	POLICY 61746645N	55.00
091013	JOE DELAPAS	BOOT ALLOWANCE	122.83
090313	JOSH LANKERD	EXPENSE REIMBURSEMENT	57.25
083113	KELLOGG COMMUNITY COL	08/16/13-08/31/13 2013 SUMMER AD VALORE	59,195.27
091113	LAKE MICHIGAN MAILERS	POSTAGE - ACCT #M323	500.00
083113	MARSHALL DISTRICT LIB	08/16/13--08/31/13 2013 SUMMER AD VALOR	54,748.78
083113	MARSHALL PUBLIC SCHOO	08/16/13-08/31/13 2013 SUMMER AD VALORE	302,580.14
090913	MARSHALL UNITED METHO	LED LAMPS - ENERGY OPTIMIZATION	210.00
13-152	MASA	MASA FALL TEAM REGISTRATION	441.00
3-018400-34	MCFADDEN, BEN	REFUND UTILITY DEPOSIT	95.66
M 08-13	MICHIGAN SOUTH CENTRA	AUGUST NATURAL GAS PURCHASES	452.69
27006	MMEA	TOM TARKIEWICZ, CARL FEDDERS--2 DAY CON	500.00
30-059200-28	NAZARIAN, ALEX & EDWA	REFUND UTILITY DEPOSIT	53.11
790004405582930709	NEOFUNDS BY NEOPOST	7900 0440 5582 9307	3,000.00
135300054401	NGUYEN, ANTHONY & HUE	REFUND OVERPAYMENT ON P/N 13-53-000-544	10.55
13-53-001-102-00	STAR PROPERTIES	REFUND OVERPAYMENT P/N 13-53-001-102-00	130.55
38-6004708-0813	STATE OF MICHIGAN	FIN#38-6004708, AUG 2013, SALES TAX	23,039.12
091213	TICE, LUCAS	SCHOOL LUNCH	10.60
235319357	U.S. BANK EQUIPMENT F	COPIER CONTRACT	154.66
15-019200-18	VAXTER, JOHN	REFUND UTILITY DEPOSIT	26.57
9710861377	VERIZON WIRELESS	ACCT #987146080-00001	76.04
091113	ZIENERT, SHERI	ROLLS & COOKIES FOR MUTUAL AID	47.05
			976,038.65

Prescription reimbursements 97.70

Total Cash Disbursements \$976,136.35

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EXP CHECK RUN DATES 09/19/2013 - 09/19/2013

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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
20130043	AETISTRY TECHNOLOGIES	RENEWAL OF DOMAIN NAME FOR 5 YRS	60.00
74025	ALL-TRONICS INC	CONNECTED APT 108 TO DOOR ENTRY SYSTEM	172.00
10108759	ALTEC INDUSTRIES INC	BALL LOCK PINS	54.45
130810695	AMBS CALL CENTER	ANSWERING SERVICES	399.60
12-577749	ARROW UNIFORM	CUST #12-577749	26.37
12-577755	ARROW UNIFORM	CUST #010198-04	62.30
12-577758	ARROW UNIFORM	CUST #010198-05	20.00
12-577756	ARROW UNIFORM	CUST #010198-03	147.46
12-577754	ARROW UNIFORM	CUST #010198-02	54.56
388-158020	AUSTIN-BATTERIES PLUS	BATTERY	23.95
388-157798	AUSTIN-BATTERIES PLUS	BATTERIES	532.50
225-332519	AUTO VALUE MARSHALL	SMART STRAW, TERM	37.65
225-332061	AUTO VALUE MARSHALL	MARINE TERMINALS	6.57
225-331793	AUTO VALUE MARSHALL	FILTER, DEXRON VI	55.22
225-332065	AUTO VALUE MARSHALL	WIRE STRIPPER	20.79
200044-IN	BEAVER RESEARCH CO	SIPHON PUMP	25.00
19439	BIOCARE, INC.	RESPIRATORY SURVEILLANCE	2,385.00
082613	BOOTH'S FLOOR COVERIN	FLOOR COVERING FOR THE POLICE TEMP BUIL	1,866.00
67942	BOSHEARS FORD SALES I	2009 FORD E450	100.00
95518401	BSN SPORTS	WHITE FIELD STRIPING	299.98
64234	BUDGET DRAIN CLEANING	MH SERVICE CALL	190.00
6438	CAMPBELL SPECIALTY CO	SHEAVE	67.59
01 539633	CARGO HEAVY DUTY PART	FLASHING, CHROME TRIM	278.22
083013	CARL COMMUNICATIONS	DATA AND PHONE INSTALLATION @ POLICE BL	1,672.06
86580	CARR BROTHERS & SONS	SCREENER RENTAL	3,000.00
38245	CITY OF COLDWATER	LOCATE FAULT	362.30
613027	COMMERCIAL OFFICE PRO	LABELS	6.40
613031	COMMERCIAL OFFICE PRO	CRTDGS	57.98
613174	COMMERCIAL OFFICE PRO	OFFICE SUPPLIES	57.19
85450	COMPLETE ELECTRIC	REPLC MOTOR IN EXHAUST FAN	556.85
IN32481	CORNERSTONE OFFICE SY	COPIER REPAIR	144.46
8711	COURTNEY & ASSOCIATES	MONTHLY RETAINER - AUGUST	250.00
83172	CRT, INC	CABLE, SWITCH 5PT GIGABIT	73.00
83171	CRT, INC	LASERJET PRO100	312.00
83259	CRT, INC	PRINTER	405.00
610887001	CRYSTAL FLASH ENERGY	FUEL	986.71
433195	DARLING ACE HARDWARE	STIHL HP ULTRA, KEYS, PADLOCK	183.85
434964	DARLING ACE HARDWARE	ELECTRICAL REPAIR SUPPLIES	28.45
434782	DARLING ACE HARDWARE	BRACKETS, GARMENT HOOKS	30.90
434751	DARLING ACE HARDWARE	NUTS, BOLTS, FASTENERS	13.20
434582	DARLING ACE HARDWARE	FUSE, BULB, KILZ UPSHOT PRIMER	21.97
434223	DARLING ACE HARDWARE	CONNECTORS, NOZZLE GUN	27.46
434458	DARLING ACE HARDWARE	KEYS	29.85
434503	DARLING ACE HARDWARE	PADLOCKS	12.98
434215	DARLING ACE HARDWARE	GLASS, RYL INT SG LTX	38.41
434263	DARLING ACE HARDWARE	PAINT & SUPPLIES	31.98
434216	DARLING ACE HARDWARE	PAINT BRUSHES	14.98
434679	DARLING ACE HARDWARE	PAINT, NUTS & BOLTS	40.46
434539	DARLING ACE HARDWARE	GROUND CLEAR CONC GAL, TRIM LINE	35.98
434129	DARLING ACE HARDWARE	PAINT	60.98
434052	DARLING ACE HARDWARE	PAINT & SUPPLIES	15.48
434591	DARLING ACE HARDWARE	RAID, CLOROX	20.96
434022	DARLING ACE HARDWARE	HAMMER SLEDGE & RETURNED SLEDGE	9.00
434238	DARLING ACE HARDWARE	DRIVE GUIDE, WEATHERSTRIP, POWER BIT	23.97
434724	DARLING ACE HARDWARE	ROPE	16.99
434236	DARLING ACE HARDWARE	PROPANE, LEVER	12.48
434959	DARLING ACE HARDWARE	BATTERY	6.49
434944	DARLING ACE HARDWARE	CLOSET ROD, NUTS, BOLTS & FASTENERS	23.35
7	DAVIS CONSTRUCTION IN	2012 WASTEWATER SYSTEM IMPROVEMENTS	155,074.35
082213	DEFOREST BROTHERS CON	CONCRETE SIDEWALK	2,443.40
082913	DEFOREST BROTHERS CON	SIDEWALK REPLACEMENT	1,768.75
082213	DLZ	2013-2014 BRIDGE SAFETY INSPECTIONS	2,927.75
3636685	EJ USA INC	1000Z FRAME 7", 1000A CV	650.52
10190	ERIC DALE HEATING & A	BREAKROOM/CONF ROOM A/C	299.00
10229	ERIC DALE HEATING & A	CONFERENCE ROOM DAMPER	279.00
MIMA147909	FASTENAL COMPANY	LENOX LAZERS	69.61
204349	FIRE EXTINGUISHER SER	EXTINGUISHER RECHARGE	48.00
738963	FIRST ADVANTAGE	HOWELL (?) AND SCHMIED (?)	27.50
13-2879	FIRST DUE FIRE SUPPLY	RESCUE AIR BAGS AND HOSES	7,600.00
082713	FIVE STAR UNDERGROUND	SERVICE CALL IN FRONT OF MCDONALDS	150.00
082713A	FIVE STAR UNDERGROUND	SERVICE CALL AT FOUNTAIN	380.00
1297837-00	FLODRUAULIC GROUP INC	FILTER BAGS FOR FOUNTAIN	239.40
804945673	GRAINGER	LED SPOTLIGHT	32.20
9224128851	GRAINGER	FLEXIBLE TUBING	187.80
082313	HARPER CREEK COMMUNIT	BUILDING USE, LIFEGUARDS	487.50
69790	HERMANS MARSHALL HARD	PAINT, TAPE, COVERS	99.46
69946	HERMANS MARSHALL HARD	SHELF BRACKETS, SCREWS, ANCHORS	24.26

User: ctanner

DB: Marshall

EXP CHECK RUN DATES 09/19/2013 - 09/19/2013

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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
69830	HERMANS MARSHALL HARD	PIPE TAPE	21.99
69882	HERMANS MARSHALL HARD	PAINT SUPPLIES	50.99
69876	HERMANS MARSHALL HARD	SCREWS, HOOKS, ANCHORS	10.57
69868	HERMANS MARSHALL HARD	BIT, TAPE, SCREWS	13.28
69915	HERMANS MARSHALL HARD	WIRE BRUSH, RAGS	31.47
69891	HERMANS MARSHALL HARD	BATTERIES	11.49
74258	HOLLAND BUS COMPANY	DRIVES	266.94
43644	HYDRO METER SERVICES	METER TESTS	1,010.00
RMS000303	INTERACT	AUGUST SUBSCRIPTION	1,000.00
84745	J & K PLUMBING SUPPLY	SUPPLIES RETURNED	(4.89)
84741	J & K PLUMBING SUPPLY	SUPPLIES	43.86
A66554	JACK DOHENY SUPPLIES	EGG NOZZLE, FINNED PIPE WELD	83.31
A66555	JACK DOHENY SUPPLIES	TWISTER NOZZLE	588.08
96	JOHN D BRUNDAGE &	ORDINANCE PROSECUTION	4,860.00
091013	JUDY'S CATERING	MUTUAL AID MEETING	504.00
136739	KAR LABORATORIES INC.	CYANIDE ANALYSIS	100.00
51872	KEBS INC	ALTA SURVEY	2,940.00
52195	KEBS INC	2012 LOCAL ROAD RESURFACING	4,163.75
26229	LAKELAND ASPHALT CORP	BITUMINOUS AGGREGATES	224.17
1027825	LEGG LUMBER	PLYWOOD	14.99
1027907	LEGG LUMBER	OSB	41.96
1027956	LEGG LUMBER	CEDAR POST	49.98
167879-IN	LIFELOC TECHNOLOGIES	MOUTHPIECE	66.00
296158	MARSHALL FEED & GRAIN	PRAMITOL	38.50
081613	MARSHALL PUBLIC SCHOO	TRIP #13	84.26
081413	MARSHALL PUBLIC SCHOO	TRIP #12	121.50
81513	MARSHALL PUBLIC SCHOO	TRIP #10	269.86
082313	MARSHALL PUBLIC SCHOO	TRIP #9	51.21
82313	MARSHALL PUBLIC SCHOO	TRIP #8	171.62
082313A	MARSHALL PUBLIC SCHOO	TRIP #7	177.38
082313B	MARSHALL PUBLIC SCHOO	TRIP #7	36.69
082313C	MARSHALL PUBLIC SCHOO	TRIP #6	186.92
082313D	MARSHALL PUBLIC SCHOO	TRIP #5	424.84
082313E	MARSHALL PUBLIC SCHOO	TRIP #4	143.24
8418	MARSHALL TIRE CITY	TRAILER TIRES	167.72
6326	MARSHALL WELDING & FA	HYDRO GATE REPAIR	4,343.00
89657	MICHIGAN METER TECHN	2" E-CODER REGISTER	160.00
SV9185-13	MICHIGAN RURAL WATER	ANNUAL MEMBERSHIP DUES	434.00
1218149	MILLER CANFIELD PADD	AUGUST SERVICES--HCOD ORD CHANGE	300.00
683396	MODERNISTIC	WATER EXTRACTION	182.85
516	MUNETRIX LLC	EVIP CATEGORY 1 COMPLIANCE PACKAGE	998.00
716600	NELSON TREE SERVICE I	TREE TRIMMING	4,133.76
716398	NELSON TREE SERVICE I	TREE TRIMMING	4,392.12
716948	NELSON TREE SERVICE I	TREE TRIMMING	5,167.20
37148	PEERLESS MIDWEST INC	OVERHAUL #3 RAW WATER PUMP	10,144.00
37147	PEERLESS MIDWEST INC	OVERHAUL WELL #2 PUMP	13,865.50
5758810	POWER LINE SUPPLY	AERIAL SPACER	1,445.50
5758808	POWER LINE SUPPLY	3KV ARRESTER	507.43
5759416	POWER LINE SUPPLY	CT'S	318.87
5757271	POWER LINE SUPPLY	RUBBER TESTING	823.00
120988	QUALITY LOGO PRODUCTS	CRIME PREVENTION	220.33
8577	RADIO COMMUNICATIONS	SERVICE ON CAMERA SYSTEM	112.50
7989	REDSTONE ARCHITECTS I	SCHEMATIC DESIGN POLICE FACILITY 10%	8,348.51
H-138-13	ROTO-ROOTER	SERVICE AT 116 N MARSHALL	318.50
244553	SOLOMON CORPORATION	25 KVA TRANSFORMER	5,275.00
244550	SOLOMON CORPORATION	10 KVA TRANSFORMER	4,760.00
244552	SOLOMON CORPORATION	25 KVA TRANSFORMER	3,165.00
244551	SOLOMON CORPORATION	15 KVA TRANSFORMER	2,295.00
21063-0913	SPARTAN STORES	AUGUST CHARGES	318.95
27042	STANDARD PRINTING & O	YARD STICKS	564.00
28048	STANDARD PRINTING & O	SIGNATURE STAMP, PAPER	109.83
178943	STANLEY LAWN & GARDEN	PARTS FOR WATER PUMP	127.50
717564	STANTEC CONSULTING MI	CONSTRUCTION ENGINEERING SERVICES	14,276.50
7162222	STANTEC CONSULTING MI	STORM IMPROVEMENTS CONSTRUCTION	13,777.25
719242	STANTEC CONSULTING MI	MANSION STREET RECONSTRUCTION - ADDITIO	14,996.43
716219	STANTEC CONSULTING MI	MANSION ST RECONSTRUCTION	5,285.95
719244	STANTEC CONSULTING MI	CONSTRUCTION ENGINEERING SERVICES (ROAD	1,427.15
719245	STANTEC CONSULTING MI	CONSTRUCTION ENGINEERING SERVICES (ROAD	3,536.00
91084291	STATE OF MICHIGAN	TANK CERTIFICATION	246.00
23114	SUMMIT POINTE	CONTRACT MOWING	870.00
102791	TOTAL CARE CLEANING L	FLOOR CARE AT MH	675.00
203138	UNDERWRITERS LABORATO	GROSS ALPHA/DW/FS	65.00
49333UFS	UTILITY FINANCIAL SOL	STANDBY RATE STUDY	7,810.00
28187	WEST MICHIGAN LAWN SE	SPRINKLER SERVICE CONTRACT AND REPAIRS	142.10
			342,161.24

User: ctanner

DB: Marshall

EXP CHECK RUN DATES 11/30/2012 - 09/21/2013

UNJOURNALIZED OPEN

BANK CODE: MAIN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
31-010800-23	AARON AMBLER	REFUND UTILITY OVERPAYMENT	4.18
Z1406436NI	AMERICAN MESSAGING	ACCT #Z1-406436	109.85
287238047810X09111	AT&T MOBILITY	ACCT #287238047810	49.92
7016312/0009-1013	BLUE CROSS BLUE SHIEL	GROUP #007016312/0009 OCTOBER	15,334.11
7016312/0007-1013	BLUE CROSS BLUE SHIEL	GROUP #007016312710-0007 OCTOBER	50,279.81
7016312710/0008-10	BLUE CROSS BLUE SHIEL	GROUP #007016312710/0008 OCTOBER	58,296.66
7016312710/0005-10	BLUE CROSS BLUE SHIEL	GROUP #007016312710/0005 OCTOBER	1,804.41
OPTICAL	CHERYL VOSBURG	OPTICAL REIMBURSEMENT	20.00
091913-1	CITY OF MARSHALL	PETTY CASH REIMBURSEMENT DRAWER #1	10.00
080613	CITY OF MARSHALL	PETTY CASH REIMBURSEMENT DRAWER #2	16.80
615007	COMMERCIAL OFFICE PRO	FLDRS,PENS,PAPER,LABELS, APPT BOOK, FIL	135.33
91713COM	CRT, INC	T-BRICKS	11,000.00
2-802700-00	CSM GROUP	REFUND UTILITY OVERPAYMENT	1.98
7018274-0913	EARTHLINK BUSINESS	ACCT #7018274	2,455.01
091613	FEDDERS, CARL	WHAT'S BREWING MARSHALL	7.00
13091692912273	FEDDERS, CARL	DEQ JOINT PERMIT FEE	102.00
2-021700-32	GERALD & BRIAN HICE	REFUND UTILITY OVERPAYMENT	49.21
091613	GRAND HOTEL	BOX LUNCHES FOR RIDE HOME	644.00
091813	HACKWORTH, MICHAEL	DONUTS FOR TRAINING	23.80
20-013600-06	HUD C/O SIGMA SERVICE	REFUND UTILITY OVERPAYMENT	9.54
091113	JOE DELAPAS	MEAL	10.00
092113	JOHN HACKER	MEAL	10.00
083113	K-MART	JULY & AUGUST CHARGES	108.38
30-056800-27	KING VENTURE INC	REFUND UTILITY DEPOSIT	20.70
8-028200-00	L & F REALTY	REFUND UTILITY OVERPAYMENT	16.43
N4195252	MAILFINANCE INC	07/12/13 THRU 10/11/13 LEASE PAYMENT	608.97
0665+0913	MARSHALL COMMUNITY CU	2998 - DIXON	781.38
4562-0913	MARSHALL COMMUNITY CU	4562 - HUESTIS	904.29
3507-0913	MARSHALL COMMUNITY CU	3507 - MCDONALD	19.95
4570-0913	MARSHALL COMMUNITY CU	4570 - FEDDERS	1,776.85
7681-0913	MARSHALL COMMUNITY CU	7681 - TARKIEWICZ	21.36
9421-0813	MARSHALL COMMUNITY CU	9421 - SEARS	290.90
3648-0913	MARSHALL COMMUNITY CU	3648 - KIESSLING	416.61
091813	MARSHALL PUBLIC SCHOO	WALTERS-GYM HIGH BAY REMODEL, ENERGY OP	1,742.00
091813A	MARSHALL PUBLIC SCHOO	WALTERS-HALLWAY LIGHTS, ENERGY OPTIMIZA	1,350.00
091713A	MATTHEW POTTER	MEAL REIMBURSEMENT	149.23
S3456445.001	MEDLER ELECTRIC COMPA	CODING TAPE	45.62
S3437867.001	MEDLER ELECTRIC COMPA	FLUORESCENT TUBE	207.89
357149	NAPA OF MARSHALL	AIR HOSE	30.86
13-53-007-819-00	RAYNER, TODD & BETH	REFUND TAX OVERPAYMENT	35.17
32-051600-30	ROSE, MARLENE	REFUND UTILITY OVERPAYMENT	16.75
091913	SABRETECH	FURNACE - ENERGY OPTIMIZATION	150.00
30-051200-38A	SIMS, ALICE	REFUND UTILITY OVERPAYMENT	56.43
18-003800-01	STONE, ROBERT	REFUND UTILITY OVERPAYMENT	327.74
091613	SWISHER, KEN	MGFOA MEMBERSHIP & ADV CASH MGMNT CLASS	200.00
091913	TRIANGLE PLUMBING	REFUND PERMIT OVERPAYMENT	15.00
091613	TRUDEAU, TERI	TRAVEL TIPS FOR DRIVERS, ETC	305.00
9711026605	VERIZON WIRELESS	ACCT #683169426-00001	88.51
091213	WALTERS-DIMMICK PETRO	9016 17 MILE RD - REVISED	1,120.00
091213A	WALTERS-DIMMICK PETRO	1041 WINSTON DR - REVISED	1,200.00
300950021	YOUNG, ELIZABETH	REFUND UTILITY OVERPAYMENT	7.28
			152,386.91

User: ctanner

DB: Marshall

EXP CHECK RUN DATES 09/27/2013 - 09/28/2013

JOURNALIZED OPEN

BANK CODE: MAIN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
ALLMI550-1013	ALLSTATE WORKPLACE DI	GROUP #ALLMI550 OCTOBER	694.09
1412489	ANDREW GROENEVELD	BOOT ALLOWANCE	174.99
092513	BALLARD, FRANK R	INSPECTOR COMMISSION	1,529.33
092013	BEARDSLEE LAW OFFICES	CHARGES THRU 09/20/13	1,235.25
092113	BURGHORF, CODY	BOOT ALLOWANCE	79.50
092513	CALHOUN COUNTY REGIST	TRANSFER TAX FOR FLYNN PROPERTY SALE	2,795.00
093013	CALHOUN COUNTY TREASU	SEPTEMBER TRAILER FEES	80.00
30-055400-33	CHAPPLE, WILLIAM & BO	REFUND UTILITY DEPOSIT	14.90
100113 HSA	CHEMICAL BANK SOUTH	HSA ACCOUNT DEPOSITS - 4TH QTR	6,468.75
092413	COMFORT SUITES	HOTEL FOR ICUEE-DOUG LEACH	331.24
092413A	COMFORT SUITES	HOTEL FOR ICUEE-LUCAS TICE	331.24
206698295805	CONSUMERS ENERGY	1000 0916 3708	11.65
207054194672	CONSUMERS ENERGY	1000 0759 4680	27.50
204028563062	CONSUMERS ENERGY	1000 0916 3435	43.38
204028563061	CONSUMERS ENERGY	1000 0916 3203	13.71
204028563063	CONSUMERS ENERGY	1000 0916 3971	30.71
203583588684	CONSUMERS ENERGY	1000 6710 1772	15.85
207054195724	CONSUMERS ENERGY	1000 5741 9077	20.86
091913	DAMON, DONALD	PRESCRIPTION REIMBURSEMENT	18.60
RIS0000396087	DELTA DENTAL PLAN OF	CUST #MIO22820001	4,730.84
092513	DEVENEY, JAMES R	INSPECTOR COMMISSION	467.50
4-010400-04	EVERHOME MORTGAGE	REFUND UTILITY OVERPAYMENT	150.58
092513	GANO, DARYL	INSPECTOR COMMISSION	377.50
1073843	GRIFFIN PEST SOLUTION	323 W MICHIGAN AVE	33.00
1073844	GRIFFIN PEST SOLUTION	900 S MARSHALL	46.00
092513	GROSS, JOHN	INSPECTOR COMMISSION	472.50
092013	HACKWORTH, MICHAEL	DONUTS FOR TRAINING, NUTS & WASHERS	26.23
13-53-300-011-75	HERTZ RENTAL - GRAND	REFUND TAX OVERPAYMENT 13-53-300-011-75	2.45
091313	HITZ, ROBERT M	EXPENSE REIMBURSEMENT	287.05
092013	JOSH LANKERD	EXPENSE REIMBURSEMENT	18.10
092413	LEACH, DOUG	CASH ADVANCE FOR ICUEE SHOW	350.00
3960-0913	MARSHALL COMMUNITY CU	3960 - SCHWARTZ	813.37
092513	MATTHEW POTTER	EXPENSE REIMBURSEMENT	252.78
092513	MCAULIFFE, JOHN	ELECTRICAL INSPECTOR PAY	40.00
S3459190.001	MEDLER ELECTRIC COMPA	BRUSHED SS EXL XL-SB 110/120V	883.28
RINV02510779	MY ALARM CENTER	ALARM MONITORING	78.00
2187	NORTH EASTERN UNIFORM	GREG MCCOMB'S BOOTS	159.99
092413	SEARS, THERESA	EXPENSE REIMBURSEMENT - WAGONS	113.96
082313	SEARS, THERESA	TRAVEL EXPENSE REIMBURSEMENT	76.46
091313	SEARS, THERESA	TRAVEL EXPENSE REIMBURSEMENT	275.79
32-047200-32	SMITH, CATHERINE & BE	REFUND UTILITY DEPOSIT	9.18
224843832-088	SPRINT	ACCT #224843832	393.18
224843832-089	SPRINT	ACCT #224843832	394.57
092413	TICE, LUCAS	CASH ADVANCE FOR ICUEE	150.00
			24,518.86



ADMINISTRATIVE REPORT
OCTOBER 7, 2013 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Mike Hindenach, Manager, Marshall Economic Development

SUBJECT: Cronin Building Agreement for Purchase of Real Estate.
101 West Michigan Avenue, Marshall, MI 49068

BACKGROUND: The City of Marshall began a Request for Proposal process to develop the Cronin Building (101 West Michigan Avenue). The only official proposal received was submitted by Urban Concepts, Inc. The council appointed a committee to assist in the development of the purchase agreement. The purchase agreement has been reviewed and shaped by the committee and is recommended to council for passage.

RECOMMENDATION: Enter into the agreement as written.

FISCAL EFFECTS: If the city enters into this agreement, the city will be providing an estimated \$150,000 to needed city infrastructure improvements to Jefferson Street. Additionally, there will be a substantial amount of staff time used to assist the project to secure grants (for needed infrastructure and façade improvements) and incentives.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

A large, stylized handwritten signature in cursive script, appearing to read "Michael D. Hindenach".

Michael D. Hindenach
Manager, Marshall Economic Development

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

AGREEMENT FOR PURCHASE OF REAL ESTATE

This Agreement is made this _____ day of _____, 2013, between the City of Marshall, a Michigan municipal corporation, of 323 W. Michigan Avenue, Marshall, Michigan, 49068, ("the City"), and URBAN CONCEPTS, INC, a Michigan corporation of 100 Evening Star Lane, Okemos, Michigan 48864 ("the Buyer").

The City owns a commercial building and the real estate where the commercial building is located and subject to easements and restrictions of record. This real estate, hereinafter "the Real Property," is located at 101 W. Michigan Avenue, Marshall, Michigan, and described as follows on the attached "Exhibit A" which is incorporated into this Agreement. The Buyer has submitted a proposal to the City dated June 25, 2013 by which the Buyer will redevelop the Real Property.

Consequently, the parties agree as follows:

1. Buyer's Purchase from City. Within 30 days following the execution of this Agreement by the parties, the Buyer shall purchase the Real Property from the City for the sum of \$1,000.00. The City shall provide an appropriate Warranty Deed to the Buyer at closing. All Real Property taxes and costs of Casualty Insurance on the Real Property shall be prorated to the date of closing. The Real Property will be conveyed to the Buyer for the purpose of the re-development of the Real Property in the general manner set forth in the Buyer's proposal dated June 25, 2013 which is incorporated herein by reference.

2. City's Obligation to Make Infrastructure Available. Within 180 days following the notification of adequate Community Development Block Grant (CDBG) funding as

addressed below, the City shall at no additional cost to the Buyer, provide the following infrastructure improvements to the Real Property:

- a. 6" PVC sewer line
- b. 4" fire-suppression water line
- c. 3/4" restaurant water line
- d. 2" residential water line with 8 meters
- e. 400 amp, 3 phase electrical service for restaurant
- f. 1,000 amp, single phase electrical service for residences
- g. Reconstruct patio/sidewalk/railing along Jefferson Street as illustrated in Cronin Building Redevelopment & Restoration drawings dated May 4th, 2011 and incorporated herein by reference.

3. City's Obligation to Apply for and Obtain MEDC/CDBG Façade Grant. Within 1 year of the date title is transferred to Buyer, the City shall apply for and receive a Façade Improvement Grant from the Michigan Economic Development Corporation in cooperation with the federal Community Development Block Grant (CDBG) program prior to its obligation under paragraph 3.g., above, and will make available to the Buyer up to \$75,000.00 for improvements to the Real Property, subject to CDBG grant requirements.

4. City's Obligations Regarding Environmental Issues. City will reimburse up to one-half of the Buyer's cost of new Phase I Environmental Assessment and a Baseline Environmental Assessment as referenced in a proposal to Buyer from Tri-Terra dated September 13, 2013. The City's contribution shall not exceed \$2,150. Except as otherwise contained in this agreement, Buyer is buying the property in its "As Is" condition with no warranties from the City.

5. Buyer's Obligations Regarding Development. Within 1 year of the date title is transferred to it the Buyer shall:

- a. Apply for and have been granted a Rental Rehabilitation Grant in the amount of not less than \$210,000.00 through the Michigan State Housing Development Authority (MSHDA). The City agrees to reasonably support the grant application and to appropriately administer the grant proceeds as required by MSHDA.
- b. File an application for and receive an Obsolete Property Rehabilitation Act (OPRA) certificate from the office of the City Clerk. The City agrees to establish an Obsolete Property Rehabilitation District encompassing the Real Property and to promptly act on the Buyer's application.

6. Liquor License Availability. Within 18 months of the date title is transferred, Buyer shall have applied for and received a liquor license from the State of Michigan, Liquor Control Commission either under Public Act 501 of 2006 or otherwise. The City agrees to reasonably cooperate in the application for said license.

7. Real Property Tax. The Buyer shall be solely responsible for the payment of real property taxes, if any, on the Real Property. The City will consider requests for real property tax abatements under OPRA, under Michigan's Neighborhood Enterprise Zone program or under other applicable programs.

8. Work Standards. The Real Property is located in the National Historic Landmark District in the City of Marshall. In the course of rehabilitation work to the Real Property, the Buyer shall follow, and comply with, work standards for historic preservation as outlined in the Secretary of Interior's Standards and as approved by MiSHPO. Buyer shall also maintain the interior and exterior of the Real Property in a

good and responsible manner, including but not limited to; complying with the applicable construction code, property maintenance code, and applicable ordinances relating to the maintenance of the building and of the sidewalks outside the building.

9. City's Right to Re-purchase. Following the transfer of title from City to the Buyer, the Buyer shall make no material improvements or restoration to the property until funding has been granted through the Michigan State Housing Development Authority (MSHDA) in an amount adequate to fund the construction of 6-8 residential units as contemplated by the Buyer's June 25 proposal. If, prior to the issuance of a certificate of occupancy for the main floor of the premises any of the following occurs: A) The MSHDA funding referred to above is denied; B) The Buyer is unable to obtain a liquor license for less than \$25,000.00 and therefore decides to terminate the project, or; C) the Buyer shall for any other reason determines not to proceed with the development of the Property, then the Buyer shall be deemed to have abandoned the improvements and the City shall have the option to repurchase property for \$1,000.00 or enter into a secondary development agreement with the Buyer. Thereafter, if the Buyer decides to abandon the improvements to the building and seeks to sell the property to a third party, then such a sale shall only take place if the City approves of the sale in writing in advance.

10. Choice of Law and Jurisdiction and Venue. This Agreement shall be interpreted under the laws of the State of Michigan, except for that body of law pertaining to choice of law. Any dispute hereunder shall be adjudicated in courts of the State of Michigan in Calhoun County, Michigan.

11. Entire Agreement. This Agreement contains the entire agreement reached between the parties. It may only be modified in a written document that expressly refers to this Agreement and is signed by representatives of all of the parties.

12. Captions. The paragraph captions contained in this Agreement are for convenience only and shall not be construed to change the meaning of the captioned paragraphs.

IN WITNESS WHEREOF, the duly authorized representatives of the parties set their hands and seals on the day and year first above written.

Signed by: CITY OF MARSHALL

By

Trisha Nelson, Clerk

Urban Concepts, Inc.

By: Steve Eyke

Its:

Drafted by:

Paul K. Beardslee (P42177);
Beardslee Law Office, PLC
Attorney for City
208 W. Michigan Ave
Marshall, MI 49068
269-781-9090

Exhibit A

The following land situated in the City of Marshall, Calhoun County, Michigan, legally described as:

LOTS 5 AND 6 AND THE NORTH 42 FEET OF LOT 227 OF THE UPPER VILLAGE (NOW CITY) OF MARSHALL, ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER 3 OF PLATS, ON PAGES 12 AND 13, IN THE OFFICE OF THE REGISTER OF DEEDS FOR CALHOUN COUNTY, MICHIGAN.

EXCEPTING THEREFROM THE FOLLOWING DESCRIBED PREMISES AS RECORDED IN LIBER 207, PAGE 371, AND LIBER 247, ON PAGE 543:

COMMENCING ON THE SOUTH LINE OF WEST MICHIGAN AVENUE, FORMERLY STATE STREET, SAID POINT BEGIN FIXED BY NORTHWEST CORNER OF S.E. CRONIN PRESENT BUILDING; THENCE SOUTH 8 RODS TO NORTH LINE OF LOT 227 OF THE UPPER VILLAGE, NOW CITY; THENCE WEST ON THE NORTH LINE OF SAID LOT 227, 52 FEET TO THE EAST LINE OF LOT 6, BLOCK 24, OF THE LOWER VILLAGE, NOW CITY, THENCE NORTH ON THE EAST LINE OF SAID LOT 6, BLOCK 24, TO SOUTH LINE OF WEST MICHIGAN AVENUE, FORMERLY STATE STREET; THENCE EAST PARALLEL WITH THE NORTH LINE OF SAID LOT 227 TO THE PLACE OF BEGINNING, ALL BEING PARTS OF LOTS 5 AND 6 OF THE UPPER VILLAGE, NOW CITY, OF MARSHALL, CALHOUN COUNTY, MICHIGAN.

ALSO EXCEPTING THE FOLLOWING DESCRIBED PREMISES AS RECORDED IN LIBER 656, PAGE 95:

COMMENCING AT THE NORTHWEST CORNER OF LOT 227, UPPER VILLAGE PLAT, CITY OF MARSHALL, AS OCCUPIED AND RUNNING THENCE EAST ON THE NORTH LINE OF SAID LOT 227 A DISTANCE OF 52.2 FEET TO THE SOUTHEAST CORNER OF WILLIAM G. THICK PARCEL; THENCE NORTH 6.00 FEET ON TO LOT 6, UPPER VILLAGE PLAT; THENCE DUE EAST PARALLEL WITH THE SOUTH LINE OF SAID LOT 6 A DISTANCE OF 51.0 FEET TO THE WEST LINE OF JEFFERSON STREET, AT A POINT DISTANT 126.2 FEET SOUTH OF THE SOUTH LINE OF MICHIGAN AVENUE; THENCE SOUTH ON THE WEST LINE OF JEFFERSON STREET 20.00 FEET TO A POINT DISTANT 14.0 FEET SOUTH OF THE NORTHEAST CORNER OF LOT 227, THENCE WEST PARALLEL WITH THE NORTH LINE OF SAID LOT 55.62 FEET TO THE POINT OF CURVATURE OF A 1155.92 FEET RADIUS CURVE TO THE RIGHT; THENCE WESTERLY 47.59 FEET ON SAID 1155.92 FEET

RADIUS CURVE TO THE RIGHT, THE CHORD OF WHICH BEARS NORTH 88 DEGREES 50' WEST 47.59 FEET, TO THE WEST LINE OF SAID LOT 227 AT A POINT DISTANT 13.03 FEET SOUTH OF THE NORTHWEST CORNER OF SAID LOT; THENCE NORTH ALONG THE WEST LINE OF SAID LOT 13.03 FEET TO THE PLACE OF BEGINNING.

ALSO EXCEPTING PREMISES DESCRIBED IN LIBER 1307, PAGE 598:

ALL THAT PORTION OF THE FOLLOWING DESCRIBED PREMISES LYING SOUTH OF THE ALLEYWAY DESCRIBED IN THE DEED TO THE CITY OF MARSHALL, RECORDED IN LIBER 656 AT PAGE 95, AS DESCRIBED ABOVE; LOTS 5 AND 6 AND THE NORTH 42 FEET OF LOT 227 OF THE UPPER VILLAGE (NOW CITY) OF MARSHALL, ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER 3 OF PLATS, ON PAGES 12 AND 13, IN THE OFFICE OF THE REGISTER OF DEEDS FOR CALHOUN COUNTY, MICHIGAN.

EXCEPTING SO MUCH AS WAS PREVIOUSLY CONVEYED TO WILLIAM H. ARTHUR BY DEEDS RECORDED IN LIBER 207, PAGE 371, AND LIBER 247, PAGE 543, CALHOUN COUNTY RECORDS, AS DESCRIBED ABOVE.

TAX ROLL NUMBER: 13-53-001-005-00



ADMINISTRATIVE REPORT
October 7, 2013 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Tracy Hall, HR Coordinator
Tom Tarkiewicz, City Manager

SUBJECT: MERS Defined Contribution Plan

BACKGROUND: One of our goals during union negotiations has been to reduce "legacy cost" for the City of Marshall. One way this has been done is in negotiating that all new hires will participate in a Defined Contribution retirement plan. Language was added to the DPS (utilities) contract in 2012, and to the DPW (streets) and General Employees (Dial-A-Ride) contracts in 2013. Also in 2013, City Council approved an amendment to the Personnel Policy Manual which included this provision for non-union employees.

To formally put the plan in place, City Council will need to approve the MERS Defined Contribution Plan Adoption agreement. This agreement sets the details of the plan such as contribution rates and vesting.

RECOMMENDATION: It is recommended that the City Council approve the attached MERS Defined Contribution Plan Adoption Agreement as submitted.

FISCAL EFFECTS: Future savings on retirement costs.

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tracy L. Hall".

Tracy L. Hall
HR Coordinator

A handwritten signature in cursive script that reads "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

MERS Defined Contribution Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9711 www.mersdmich.com

The Employer, a participating municipality or participating court within the state of Michigan that has adopted MERS coverage, hereby establishes the following MERS Defined Contribution Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220 in accordance with the MERS Plan Document.

I. Employer Name City of Marshall **Municipality #:** 1306

If new to MERS, please provide your municipality's fiscal year: _____ through _____.
(Month) (Month)

II. Effective Date

Check one:

A. If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of August, 2013.

<p><input type="checkbox"/> This municipality or division is new to MERS, so vesting credit prior to the initial MERS effective date by each eligible participant shall be credited as follows (choose one):</p> <ul style="list-style-type: none"><input type="checkbox"/> Vesting credit from date of hire<input type="checkbox"/> No vesting credit <p><input checked="" type="checkbox"/> This division is currently in the MERS Defined Benefit Plan or Hybrid Plan and meets the applicable funding level requirements to adopt MERS Defined Contribution, as set forth in Plan Document Section 43C. Unless otherwise specified, the standard transfer/rehire rules will apply.</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> This division is for new hires only<input type="checkbox"/> We elect to offer a one-time conversion from the existing plan into the new MERS Defined Contribution Plan (see attached MERS Defined Contribution Conversion Addendum incorporated herein by reference).

B. If this is an **amendment** of an existing Adoption Agreement (division number _____), the effective date shall be the first day of _____, 20____.

C. If this is to **separate employees** from an existing division (existing division number(s) _____) into a new division, the effective date shall be the first day of _____, 20____.

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Contribution Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

Teamsters DPW, Teamsters DPS, Teamsters General Employees, and non-union employees

MERS Defined Contribution Plan Adoption Agreement

These employees are (check one or both):

- In a collective bargaining unit (attach cover page, retirement section, and signature page)
- Subject to the same personnel policy

To further define eligibility, check all that apply:

- Probationary periods** are allowed in one-month increments, no longer than 12 months. During this introductory period the Employer will not report or make contributions for this period, including retroactively. Service will begin after the probationary period has been satisfied. The probationary period will be _____ months.
- Temporary employees** in a position normally requiring less than a total of 12 whole months of work in the position may be excluded from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership. The temporary exclusion period will be _____ months.

IV. Provisions

1. Vesting (Check one):

- Immediate
- Cliff Vesting (fully vested after below number years of service)
 - 1 year 2 years 3 years 4 years 5 years
- Graded Vesting
 - _____ % after 1 year of service
 - _____ % after 2 years of service
 - _____ % after 3 years of service (min 25%)
 - _____ % after 4 years of service (min 50%)
 - _____ % after 5 years of service (min 75%)
 - _____ % after 6 years of service (min 100%)

In the event of disability or death, a participant's (or his/her beneficiary's) entire employer contribution account shall be 100% vested, to the extent that the balance of such account has not previously been forfeited.

Normal Retirement Age (presumed to be age 60 unless otherwise specified) _____

If an employee is still employed with the municipality at the age specified here, their entire employer contribution will become 100% vested regardless of years of service.

2. Contributions

- a. Will be remitted
 - Weekly Bi-Weekly Monthly
- b. Employee/Employer contribution structure (subject to limitations of Section 415(c) of the Internal Revenue Code)

	Enter % or \$ for contribution amounts					
Employee Contribution	7.7%					
Employer Contribution	10.0%					

- Direct mandatory employee contributions as pre-tax

MERS Defined Contribution Plan Adoption Agreement

- c. Voluntary employee contributions may be made after-tax, subject to the Section 415(c) limitations of the Internal Revenue Code
3. Compensation, for retirement purposes, is defined as W2 wages.
4. Loans permitted under the program:
 Yes (see attached Loan Addendum, which is incorporated herein by reference)
 No
5. Rollovers from qualified plans are permitted and the plan will account separately for pre-tax and post-tax contributions and earnings thereon.

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of the MERS Defined Contribution Adoption Agreement and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event any conflict between MERS Plan Document and the MERS Defined Contribution Plan, the provisions of the Plan Document control.

VI. Modification of the terms of the Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. The Employer acknowledges that employee contributions (if any) and employer contributions must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference;
4. The Employer acknowledges that late or missed contributions will be required to be made up, including any applicable gains, pursuant to the Internal Revenue Code;
5. Should the Employer fail to make its required contribution(s) when due, MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 45A(3), and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.

MERS Defined Contribution Plan Adoption Agreement

6. It is expressly agreed and understood as an integral and non-severable part of this Agreement that Section 43B of the Plan Document shall not apply to this Agreement and its administration or interpretation. In the event any alteration of the terms or conditions of this Agreement is made or occurs, under Section 43B or other plan provision or law, MERS and the Retirement Board, as sole trustee and fiduciary of the MERS plan and its trust reserves, and whose authority is non-delegable, shall have no obligation or duty to administer (or to have administered) the MERS Defined Contribution Plan, to authorize the transfer of any defined benefit assets to the MERS Defined Contribution Plan, or to continue administration by MERS or any third-party administrator of the MERS Defined Contribution Plan.

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by Marshall City Council on
the 7th day of October, 2013.
(Name of Approving Employer)

Authorized signature: _____

Title: City Clerk

Witness signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____
(Authorized MERS Signatory)



ADMINISTRATIVE REPORT
October 7, 2013 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: James M. Schwartz, Police Chief
Tom Tarkiewicz, City Manager

SUBJECT: FY 2014 Police Vehicle Purchase:
New 2014 Ford Interceptor Utility Vehicle All Wheel Drive

BACKGROUND: The City of Marshall has budgeted \$27,000 for the purchase of a new vehicle for Fiscal Year 2013/2014. Looking at the State Bid the current bid for the Ford Police Interceptor Utility Vehicle is \$26,363.00. This vehicle is similar to a Ford Explorer. Boshears Ford was contacted for a competitive price bid. Their price is for the same vehicle, including the required add on and the Wig-Wag assembly, is \$26,895.00.

RECOMMENDATION: To authorize the budgeted purchase of the 2014 Ford Police Interceptor Utility Vehicle from Boshears Ford in the amount not to exceed \$26,895.00. This price is compared to State bid and also includes a Wig-Wag component not included in the State Bid.

FISCAL EFFECTS: Funds to be dispersed from the Motor Pool Fund as budgeted in the amount of \$26,895.00.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "James M. Schwartz".

James M. Schwartz
Police Chief

A handwritten signature in cursive script, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

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ADMINISTRATIVE REPORT
OCTOBER 7, 2013 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Natalie Huestis, Director of Community Services
Tom Tarkiewicz, City Manager

SUBJECT: Appoint members to Property Maintenance Board of Appeals
and Construction Board of Appeals

BACKGROUND: On March 8, 2005, City Council adopted amendments to Chapter 150 Building Regulations; Construction. In §150.087 Creation and Appointment to the Property Maintenance Board, the ordinance states:

There is hereby established, in accordance with the Housing Law of Michigan (Act 167 of 1917, as amended) a Property Maintenance Board of Appeals for the purposes of hearing appeals related to property maintenance issues and dangerous buildings matters except for matters under §§ 110.0, 302.3, 302.4, 302.8 and 305 of the International Property Maintenance Code (IPMC) over which the Board of Appeals shall have no jurisdiction.

This same chapter of the ordinance also states in §150.002 Construction Board of appeals that:

A Construction Board of Appeals shall be created, either individually by the city or through an inter-local agreement, in accordance with § 14(1) of State Construction Code Act, as amended. All appeal notices shall comply with Act 267 of the Public Acts of 1976 as to time, date and place of the meeting.

Clearly, the City's ordinance creates both the Property Maintenance Board of Appeals as well as the Construction Board of Appeals however; neither board has ever had members officially appointed. Staff would like to suggest that the same 5 members be appointed to both boards so that residents can have the option of appealing to the appropriate board, as is their right, when a property maintenance issue or construction code issue arises.

Staff recommends that the make-up of both boards consist of a combination of individuals holding a "Masters" license in one of the following disciplines: building, mechanical, plumbing, or electrical and/or a Michigan licensed architect or engineer. An architect or structural engineer should be considered.

Staff has identified the following local, willing, and experienced parties to serve on the Property Maintenance Board of Appeals under the suggested 2- year, yet staggered terms:

Full Members

Terms

-Casey Hall, Master Electrician	October 7, 2013-October 6, 2015
-Barry Goodwin, Master Plumber	October 7, 2013-October 6, 2014
-Ralph Wharry, PE, Structural Engineer	October 7, 2013-October 6, 2015

Alternate Members

-Larry Rizor, Architect	October 7, 2013-October 6, 2014
-Brent Bidwell, Builder	October 7, 2013-October 6, 2015

RECOMMENDATION: Staff recommends that the Council consider appointing the aforementioned individuals to serve as on the Property Maintenance Board of Appeals and the Construction Board of Appeals in accordance with the International Property Maintenance Code Section 111 and the Stille-Derossett-Hale Sign State Construction Code Act 230 for terms as suggested.

FISCAL EFFECTS: None at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,



Natalie Huestis
Director of Community Services



Tom Tarkiewicz
City Manager