

CALL TO ORDER

IN REGULAR SESSION Monday, June 3, 2013 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Pro-Tem Williams.

ROLL CALL

Roll was called:

Present: Council Members: Mankerian, Metzger, Miller, Reed, and Williams.

Also Present: City Manager Tarkiewicz.

Absent: Mayor Dyer and Council Member Revore.

Moved Mankerian, supported Reed, to excuse the absence of Mayor Dyer and Council Member Revore. On a voice vote – **MOTION CARRIED.**

INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Williams led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Miller, supported Metzger, to approve the agenda as presented. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Metzger, supported Mankerian, to approve the Consent Agenda:

- A. Authorized the Clerk to sign the agreement with the Michigan Department of Transportation for the AWOS replacement project at Brooks Field;
- B. Approve the resolution authorizing staff to execute a purchase order with Lawson Fisher Associates, PC for \$20,500 for the 2013 Nuisance plant monitoring for the Marshall Hydroelectric project;
- C. Approve the resolution authorizing staff to execute a purchase order with Civil Engineers, Inc. for the \$19,700 for the Hughes Street Rehabilitation project design engineering services;
- D. Approve minutes of the City Council Regular Session held on Monday, May 20, 2013;
- E. Approve city bills in the amount of \$ 553,821.25.

On a roll call vote – ayes: Mankerian, Metzger, Miller, Reed, and Williams; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITIONS

None.

INFORMATIONAL ITEMS

None.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

None.

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. FY 2013 Year-End Budget Amendments:

Moved Metzger, supported Mankerian, to adopt the resolution to amend the FY 2013 Adopted Budget. On a roll call vote – ayes: Miller, Reed, Williams, Mankerian, and Metzger; nays: none. **MOTION CARRIED.**

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2013-26
THE CITY OF MARSHALL
AMENDED GENERAL APPROPRIATION ACT RESOLUTION
July 1, 2012 – June 30, 2013

THE CITY OF MARSHALL RESOLVES that the revenues and expenditures for the fiscal year, commencing July 1, 2012, and ending June 30, 2013, are hereby amended on a departmental and fund total basis as follows:

<u>General Fund Revenues</u>	<u>Adopted</u>	<u>Amended Mid-Year</u>	<u>Amended June, 2013</u>	<u>Change</u>
Taxes	3,102,960	3,102,960	3,164,160	61,200
Licenses and Permits	33,600	33,600	38,200	4,600
Intergovernmental Revenues	759,729	759,729	795,029	35,300
Charges for Services	63,800	63,800	67,800	4,000
Fines and Forfeits	63,320	63,320	88,320	25,000
Interest	10,000	10,000	10,000	
Miscellaneous	278,843	278,843	349,843	71,000
Other Financing Sources	1,108,644	1,108,644	1,108,644	
Total Revenues	5,420,896	5,420,896	5,621,996	201,100

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General Fund Expenditures				
City Council	3,777	3,757	3,757	
City Manager	120,350	120,287	120,287	
Assessor	77,528	77,279	77,279	
Attorney	55,000	55,000	60,000	5,000
Human Resources	62,535	62,477	62,477	
Clerk-Treasurer	292,532	292,377	292,377	
City Hall	85,526	85,136	85,136	
Chapel	2,850	2,850	2,850	
Other City Property	41,350	41,350	47,050	5,700
Cemetery	187,884	186,451	200,951	14,500
Non-Departmental	690,746	619,644	673,744	54,100
Police	1,493,600	1,489,267	1,489,267	
Crossing Guards	12,053	15,539	15,539	
Dispatch	201,934	201,934	201,934	
Fire	785,470	779,637	809,637	30,000
Inspection	90,163	89,657	84,657	-5,000
Planning/Zoning	92,261	92,192	87,692	-4,500
Streets	688,352	766,434	825,434	59,000
Engineering	19,776	19,196	19,196	
Public Svcs. Build Operations	108,976	108,746	108,746	
Community Development	14,556	14,556	14,556	
	Adopted	Amended Mid-Year	Amended June, 2013	Change
Parks	90,221	87,472	84,472	-3,000
Capital Improvements	193,758	193,758	253,758	60,000
Total Expenditures	5,411,198	5,404,996	5,620,796	215,800
GF Net Surplus/(Deficit)	9,698	15,900	1,200	-14,700

GF - Recreation				
Revenues	381,133	381,133	385,533	4,400
Expenditures	410,630	408,497	410,247	1,750
Net Surplus/(Deficit)	-29,497	-27,364	-24,714	2,650

GF - Composting				
Revenues	24,200	24,200	20,450	-3,750
Expenditures	58,504	57,714	67,714	10,000
Net Surplus/(Deficit)	-34,304	-33,514	-47,264	-13,750

GF - Airport				
Revenues	165,028	165,028	175,028	10,000
Expenditures	165,028	164,481	175,028	10,547
Net Surplus/(Deficit)	0	547	0	-547

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<u>MVH-Major & Trunkline</u>				
Revenues	1,953,400	1,953,400	2,003,400	50,000
Expenditures	1,701,179	1,700,497	1,705,997	5,500
Net Surplus/(Deficit)	252,221	252,903	297,403	44,500

<u>MVH-Local</u>				
Revenues	1,414,150	1,414,150	1,024,150	-390,000
Expenditures	879,608	879,176	657,176	-222,000
Net Surplus/(Deficit)	534,542	534,974	366,974	-168,000

<u>Drug Law Enforcement</u>				
Revenues			6,590	6,590
Expenditures			6,360	6,360
Net Surplus/(Deficit)	0	0	230	230

<u>Local Develop. Finance Auth.</u>				
Revenues	459,327	459,327	503,827	44,500
Expenditures	372,910	372,910	397,260	24,350
Net Surplus/(Deficit)	86,417	86,417	106,567	20,150

	<u>Adopted</u>	<u>Amended Mid-Year</u>	<u>Amended June, 2013</u>	<u>Change</u>
<u>Downtown Develop. Auth.</u>				
Revenues	263,109	413,109	533,909	120,800
Expenditures	256,565	405,513	526,313	120,800
Net Surplus/(Deficit)	6,544	7,596	7,596	0

<u>MAEDA</u>				
Revenues			115,000	115,000
Expenditures			88,925	88,925
Net Surplus/(Deficit)	0	0	26,075	26,075

<u>Special Projects</u>				
Revenues	20,373	20,373	108,845	88,472
Expenditures	17,873	17,873	107,313	89,440
Net Surplus/(Deficit)	2,500	2,500	1,532	-968

<u>Marshall House</u>				
Revenues	594,500	594,500	566,000	-28,500
Expenditures	670,172	668,338	585,538	-82,800
Net Surplus/(Deficit)	-75,672	-73,838	-19,538	54,300

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Electric				
Revenues	12,463,000	12,463,000	12,068,500	-394,500
Expenditures	13,705,301	13,902,050	13,866,790	-35,260
Net Surplus/(Deficit)	-1,242,301	-1,439,050	-1,798,290	-359,240

Electric expenditures exclude debt service

Dial-A-Ride				
Revenues	360,489	360,489	361,579	1,090
Expenditures	422,304	421,705	418,950	-2,755
Net Surplus/(Deficit)	-61,815	-61,216	-57,371	3,845

Wastewater				
Revenues	1,540,854	3,740,854	3,798,274	57,420
Expenditures	3,521,084	3,664,544	3,620,394	-44,150
Net Surplus/(Deficit)	-1,980,230	76,310	177,880	101,570

Wastewater expenditures exclude debt service

Water				
Revenues	1,414,534	3,054,534	3,037,844	-16,690
Expenditures	1,844,631	3,583,320	3,104,760	-478,560
Net Surplus/(Deficit)	-430,097	-528,786	-66,916	461,870

Water expenditures exclude debt service

	Adopted	Amended Mid-Year	Amended June, 2013	Change
Data Processing				
Revenues	139,752	139,752	145,152	5,400
Expenditures	164,751	164,605	170,005	5,400
Net Surplus/(Deficit)	-24,999	-24,853	-24,853	0

Motorpool				
Revenues	691,700	691,700	664,025	-27,675
Expenditures	1,002,521	893,698	815,998	-77,700
Net Surplus/(Deficit)	-310,821	-201,998	-151,973	50,025

Safety				
Revenues	600	600	600	0
Expenditures	3,472	3,472	3,472	0
Net Surplus/(Deficit)	-2,872	-2,872	-2,872	0

RESOLVED, the use of prior year's fund balance reserves is not reflected in a Fund's revenue figure above, and that the source of funding for a Fund's Net Loss/(Deficit) shall be the use of prior year's fund balance reserves;

This Resolution shall take effect upon adoption.
Dated June 3, 2013

Trisha Nelson, City Clerk

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on June 3, 2013 and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

Trisha Nelson, City Clerk

B. Resolution Supporting the Application for a D.O.J. Byrne Grant to Support a School Resource Officer:

Moved Miller, supported Reed, to approve the resolution supporting the application for a D.O.J. Byrne Grant to support a School Resource Officer. On a roll call vote – ayes: Metzger, Miller, Reed, Williams, and Mankerian; nays: none.
MOTION CARRIED.

**CITY OF MARSHALL, MICHIGAN
RESOLUTION NO. 2013-25**

**RESOLUTION FOR SUPPORT TO APPLY FOR FUNDS UNDER THE
UNITED STATES DEPARTMENT OF JUSTICE COPS BYRNE GRANT**

WHEREAS, the City of Marshall Police Department has the responsibility to identify, protect, and respond to calls for service at the Marshall Public Schools; and

WHEREAS, the City of Marshall Police Department has limited funds and ability to provide a police officer to the Marshall Public Schools; and

WHEREAS, it is the desire of the City of Marshall to pursue funding under the Department of Justice Community Policing Byrne Justice Grant; and

WHEREAS, the Marshall City Council supports the purpose of the grant to promote cooperation between the Marshall Public Schools and to facilitate a safe environment for students and faculty to promote education, officer/student relationships and community support;

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NOW THEREFORE, BE IT RESOLVED, that the Marshall City Council hereby resolves and authorizes the City Clerk to sign all contracts associated with this grant and the City Manager to sign the grant application(s).

AYES, Council members: Mankerian, Metzger, Miller, Reed, and Williams

NAYES, Council members: None.

ABSTAIN, Council members: None.

RESOLUTION DECLARED ADOPTED.

CERTIFICATE

The foregoing is a true and a complete copy of the resolution adopted by the City Council and the City of Marshall at a regular meeting on June 3, 2013. Public notice was given and the meeting was conducted in full compliance with the Michigan Open Meetings Act (PA 267, 1976, as amended). Minutes of the meeting will be available as required by the Act.

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed seal of said City of Marshall, this 3rd day of June A.D.2013

Trisha Nelson, CLERK

APPOINTMENTS / ELECTIONS

A. Parks and Recreation Board:

Moved Miller, supported Mankerian, to approve the reappointment of Mark Gilbert and Lisa Sands to the Parks and Recreation Board with terms expiring July 1, 2016. On a voice vote – **MOTION CARRIED.**

B. Brooks Nature Area Advisory Board:

Moved Reed, supported Metzger, to approve reappointment of Ben Lark and Vicki Knickerbocker to the Brooks Nature Area Advisory Board with terms expiring August 15, 2016. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

COUNCIL AND MANAGER COMMUNICATIONS

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City Council discussed the tax foreclosure on the Golden Rule LLC Property.

ADJOURNMENT

The meeting was adjourned at 7:35 p.m.

James L. Dyer, Mayor

Trisha Nelson, City Clerk