MARSHALL CITY COUNCIL AGENDA

TUESDAY – 7:00 P.M.

September 3, 2013

1) **CALL TO ORDER**

2) **ROLL CALL**

3) **INVOCATION**

4) **PLEDGE OF ALLEGIANCE**

5) **APPROVAL OF AGENDA** – Items can be added or deleted from the Agenda by Council action.

6) **PUBLIC COMMENT ON AGENDA ITEMS** – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.

7) **CONSENT AGENDA**

A. **City Council Minutes** P. 3

Regular Session.....Monday, August 19, 2013

B. **City Bills** P. 6

Regular Purchases	$ 231,295.57
Weekly Purchases –8/16/13	$ 38,944.87
Weekly Purchases –8/23/13	$479,597.53
Total	**$ 749,837.97**

8) **PRESENTATIONS AND RECOGNITIONS**

A. **Calhoun County Consolidated Dispatch Authority Presentation**

Director Jeff Troyer will address the Council.

B. **Proclamation honoring 100th Anniversary of Starr Commonwealth** P. 11

9) **INFORMATIONAL ITEMS**

10) **PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION**

11) **OLD BUSINESS**

A. **Hospital Campus Overlay District Ordinance** P. 12

City Council will discuss and take action on the Hospital Campus Overlay District (HCOD) Ordinance and HCOD boundary map.

12) **REPORTS AND RECOMMENDATIONS**

A. **Switchgear Expansion Project** P. 24

City Council will consider the recommendation to accept the low bid from Pederson Power Products for the amount of $83,597 for the Switchgear Expansion Project.

B. **Power House Roof Repairs** P. 25

City Council will consider the recommendation to accept the low bid from Hoekstra Roofing Company for the amount of $51,016 for the Power House Roof Repairs.

Mayor:

James Dyer

Council Members:

Ward 1 - David Revore

Ward 2 - Nick Metzger

Ward 3 - Brent Williams

Ward 4 - Jack Reed

Ward 5 - Jody Mankerian

At-Large - Kathy Miller

C. **Pearl Street Transformer and Load Tap Changer Maintenance** P. 26

City Council will consider the recommendation to accept the low bid from Solomon Corporation for $28,250 for the Pearl Street Transformer and Load Tap Changer Maintenance.

13) APPOINTMENTS / ELECTIONS

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

Respectfully submitted,

Tom Tarkiewicz
City Manager

CALL TO ORDER

IN REGULAR SESSION Monday, August 19, 2013 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Dyer.

ROLL CALL

Roll was called:

Present:	Council Members: Mayor Dyer, Mankerian, Metzger, Miller, and Reed.
Also Present:	City Manager Tarkiewicz.
Absent:	Council Members Revore and Williams.

Moved Metzger, supported Reed, to excuse the absence of Council Members Revore and Williams.

INVOCATION/PLEDGE OF ALLEGIANCE

Kris Tarkiewicz of Family Bible Church gave the invocation and Mayor Dyer led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Metzger, supported Reed, to approve the agenda with the addition item 9A – Block Party Event Report and the MSCPA invoice in the amount of $903,407.87. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

Ginger Williams spoke regarding the history of the HCOD and the process it has gone through.

Marty Overhiser spoke on behalf of the Marshall Neighborhood Association to support the changes for the HCOD Ordinance.

Glenda Jackson spoke regarding the DDA appointment and the HCOD ordinance.

CONSENT AGENDA

Moved Reed, supported Metzger, to approve the Consent Agenda:

A. Approve minutes of the City Council Work Session and Regular Session held on Monday, August 5, 2013;
B. Approve city bills in the amount of $ 1,241,123.31.

On a roll call vote – ayes: Mankerian, Metzger, Miller, Reed, and Mayor Dyer; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITIONS

None.

INFORMATIONAL ITEMS

City Manager Tarkiewicz provided an Event Report for a Neighborhood Block Party.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

None.

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Land Purchase by Mor-Dall:

Moved Miller, supported Mankerian, to authorize the City Attorney to formulate all necessary documents and authorize the City Clerk to sign the documents for the land sale to Mor-Dall. On a roll call vote – ayes: Metzger, Miller, Reed, Mayor Dyer, and Mankerian; nays: none. **MOTION CARRIED.**

B. Receive Planning Commission Recommendation on Hospital Campus Overlay District (HCOD) Ordinance and Set Public Hearing for September 16, 2013:

Moved Metzger, supported Miller, to accept the Planning Commission recommendation on the Hospital Campus Overlay District ordinance for subsequent Council action. On a voice vote – **MOTION CARRIED**.

Moved Miller, supported Metzger, to schedule a public hearing for September 16, 2013 to hear public comment on the proposed Hospital Campus Overlay District ordinance. On a voice vote – **MOTION DEFEATED.**

Moved Miller, supported Metzger, to not refer the wording proposed by the Marshall Neighborhood Association and Oaklawn Hospital for §156.184 (F)(3) back to the Planning Commission and set for further Council action at the September 3, 2013 Council Meeting. On a voice vote – **MOTION CARRIED**.

C. 2013 Marshall House Apartment Renovations – Bid Award:

Moved Mankerian, supported Reed, to accept the low bid for $179,200 from First Contracting, Inc. of Ovid, MI for the 2013 Apartment Renovation Project. On a roll

call vote – ayes: Reed, Mayor Dyer, Mankerian, Metzger, and Miller; nays: none. **MOTION CARRIED.**

D. Electric System Study with 5 Year Master Plan:

Moved Miller, supported Mankerian, to approve an agreement with Spectrum Engineering for $98,874.20 for the Electric System Study with 5 Year Master Plan. On a roll call vote – ayes: Mankerian, Metzger, Miller, Reed, and Mayor Dyer; nays: none. **MOTION CARRIED.**

APPOINTMENTS / ELECTIONS

A. Downtown Development Authority – Main Street Board Appointment:

Moved Metzger, supported Mankerian, to approve the appointment of Mike Beck to the DDA/Main Street Board with a term expiring on December 31, 2017. On a voice vote – **MOTION CARRIED**.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

COUNCIL AND MANAGER COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 8:26 p.m.

James L. Dyer, Mayor

Trisha Nelson, City Clerk

EXP CHECK RUN DATES 04/01/2013 - 09/06/2013
UNJOURNALIZED
OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BANK CODE: MAIN			
6100458-000-0813	AD-VISOR & CHRONICLE	ACCT #06100458-000	1,047.08
123621A	ADVANTAGE SECURITY SY	UPDATE SECURITY AND VIDEO SYSTEM	3,588.67
AA-50013	AIM ASPHALT, INC	MILL AND PAVE HANDICAP RAMP ON MICHIGAN	1,854.00
9018638655	AIRGAS USA LLC	CTNG ATCHMNT	126.26
9912016305	AIRGAS USA LLC	CYLINDER RENTAL	100.30
9018503295	AIRGAS USA LLC	ACETYLENE, INM 25%	189.41
213070106	ALERT-ALL CORP	STICKERS	396.00
SCL 10001737	ALEXANDER CHEMICAL CO	DEPOSIT REFUND	(1,200.00)
SCL 10001738	ALEXANDER CHEMICAL CO	DEPOSIT REFUND	(500.00)
496152	APPLIED IMAGING	LEXMARK CONTRACT	106.96
25861	ARISTO CHEM, INC	JANITORIAL SUPPLIES	268.01
12-562562	ARROW UNIFORM	CUST #010198-03	147.46
12-562560	ARROW UNIFORM	CUST #010198-02	54.56
12-555004	ARROW UNIFORM	CUST #010198-03	147.46
12-555002	ARROW UNIFORM	CUST #010198-02	54.56
12-562556	ARROW UNIFORM	CUST #010198-01	26.37
12-554998	ARROW UNIFORM	CUST #010198-01	81.37
12-555003	ARROW UNIFORM	CUST #010198-04	62.30
12-555006	ARROW UNIFORM	CUST #010198-05	20.00
12-562561	ARROW UNIFORM	CUST #010198-04	62.30
12-562564	ARROW UNIFORM	CUST #010198-05	20.00
12-570152	ARROW UNIFORM	CUST #010198-04	62.30
12-570155	ARROW UNIFORM	CUST #010198-05	20.00
12-570153A	ARROW UNIFORM	CUST #010198-03	147.46
12-570146	ARROW UNIFORM	CUST #010198-01	37.37
12-570151	ARROW UNIFORM	CUST #010198-02	54.56
388-157082	AUSTIN-BATTERIES PLUS	BATTERY	115.50
388-156776	AUSTIN-BATTERIES PLUS	BATTERY	33.95
225-330288	AUTO VALUE MARSHALL	FILTER, DUCT TAPE	23.15
225-330580	AUTO VALUE MARSHALL	EMPTY DRUMS	40.18
225-331094	AUTO VALUE MARSHALL	DRL BIT SHARPENER	179.95
225-331276	AUTO VALUE MARSHALL	OIL FILTER	10.36
225-331302	AUTO VALUE MARSHALL	CLR MKR LAMP	6.35
225-331278	AUTO VALUE MARSHALL	PLUGS	8.52
82413	BAKER TOOL RENTAL & S	BLADE	10.64
082413	BAKER TOOL RENTAL & S	FLOOR STRIPPER RENTAL	35.00
199230-IN	BEAVER RESEARCH CO	URINAL MATS	48.00
199921-IN	BEAVER RESEARCH CO	KLEEN & GLOW	94.75
080613	BERON'S TREE SERVICE	TREE FELLED @ 850 E GREEN	450.00
19490	BIOCARE, INC.	RESP SURVLLNCE, MASK TESTING	540.00
67433	BOSHEARS FORD SALES I	2010 CHEVY G4500	193.24
67010	BOSHEARS FORD SALES I	2010 CROWN VIC	118.69
67254	BOSHEARS FORD SALES I	2010 CROWN VIC	95.70
67707	BOSHEARS FORD SALES I	2008 CROWN VIC	809.62
100346	BUD'S WRECKER SERVICE	M6 TOWED	45.00
100458	BUD'S WRECKER SERVICE	4300 INTERNATIONAL TOWED	241.50
12495	C & C LANDFILL	DISPOSAL FEES	217.87
56632	C2AE	MARSHALL FIRE STATION	18,483.43
081313	CALHOUN COUNTY CLERK	8/6/13 SPECIAL ELECTION COSTS	909.85
081613	CALHOUN COUNTY FIRE C	BRADLEY HAWLEY--CLASSES	400.00
081913	CARL COMMUNICATIONS	FIRE CHIEF'S OFFICE	100.00
75189	CARON CHEVROLET OLDSM	PIPE ASM-AUX1	104.67
13-2500	CB HALL ELECTRIC COMP	WELL #2 STARTER	110.00
13-2519	CB HALL ELECTRIC COMP	ELECTRICAL WORK ON TEMP POLICE BUILDING	5,000.00
171698-171670-1716	CITY OF ALBION	3 MONTHS INTERNET	382.47
STREETS-2014-00006	CITY OF BATTLE CREEK	YEARLY SIGNAL MAINT	260.19
130602-2	CIVIL ENGINEERS INC	HUGHES STREET REHAB	3,853.75
130602-3	CIVIL ENGINEERS INC	HUGHES STREET REHAB	5,107.50
500323	CLARK EQUIPMENT CO	30C AUGER DRIVE UNIT QUOTE CMS-20900	2,752.91
6648	COBAN TECHNOLOGIES	REPAIR PARTS	271.00
53255	COGITATE INC	SOFTWARE MAINTENANCE - SEP	155.00
5002593	COLE CHRYSLER DODGE J	SENSOR	111.65
661863004	CRYSTAL FLASH ENERGY	FUEL	778.61
661863003	CRYSTAL FLASH ENERGY	DIESEL FUEL	1,479.10
661865005	CRYSTAL FLASH ENERGY	DIESEL FUEL	225.63
115988	D & D MAINTENANCE SUP	JANITORIAL SUPPLIES	577.10
68239	DADOW POWER EQUIPMENT	SPINDLE	335.25
67870	DADOW POWER EQUIPMENT	BLADE KIT	84.10
68199	DADOW POWER EQUIPMENT	CAP SCREWS	8.84
434006	DARLING ACE HARDWARE	SLEDGE 2 FACE 8#, BELT	67.98
433876	DARLING ACE HARDWARE	ELASTOSTART	19.49
433735	DARLING ACE HARDWARE	GENESIS EP-310 LP BLACK	650.00
432746	DARLING ACE HARDWARE	DUCT TAPE	6.49
433241	DARLING ACE HARDWARE	MISC SUPPLIES	36.23
433223	DARLING ACE HARDWARE	TUB STOPPER, TOILET TISSUE	39.21
432884	DARLING ACE HARDWARE	MAINT SUPPLIES	64.42

EXP CHECK RUN DATES 04/01/2013 - 09/06/2013
UNJOURNALIZED
OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BANK CODE: MAIN			
432102	DARLING ACE HARDWARE	DUCT TAPE, SHIMS, DOOR STOP	17.43
433931	DARLING ACE HARDWARE	FLEX SEAL, HYD CMNT	24.98
434005	DARLING ACE HARDWARE	HACKSAW, PASTE, NIPPLE, ADPTR	17.75
434242	DARLING ACE HARDWARE	KEY AND PAINT	21.95
434186	DARLING ACE HARDWARE	RAKE	19.99
081913	DEFOREST BROTHERS CON	SIDEWALK REPLACEMENT	2,939.60
3072514	EDWARDS INDUSTRIAL SA	BRASS PLUGS, BUSHINGS, COUPLERS	43.05
252932	ELHORN ENGINEERING CO	CARUS	3,320.00
MIMA147522	FASTENAL COMPANY	RTU SUPPLIES	0.95
MIMA147504	FASTENAL COMPANY	ICE SCOOP	12.26
MIMA147410	FASTENAL COMPANY	RTU SUPPLIES	48.12
MIMA147453	FASTENAL COMPANY	RTU SUPPLIES	11.12
MIMA147699	FASTENAL COMPANY	SUPPLIES	15.45
MIMA147794	FASTENAL COMPANY	THREAD REPAIR KIT	66.98
MIMA147756	FASTENAL COMPANY	HYDRO PROJECT	83.96
MIMA147781	FASTENAL COMPANY	HYDRO PROJECT	18.66
MIMA147907	FASTENAL COMPANY	JANITORIAL SUPPLIES	56.82
MIMA147891	FASTENAL COMPANY	CABLE TIES	8.91
MIMA147737	FASTENAL COMPANY	POCKET POUCH, DRILL BIT, MANGO II SET B	60.54
639337	FIRST ADVANTAGE	CLINIC COLLECTIONS, DRUG TESTS	65.78
073113	FLOWER HAUS	KOLODICA	45.00
1311702	FORUM ARCHITECTS LLC	PHYSICAL NEEDS & 504 REVIEW	1,850.00
105943149	GLOBAL EQUIPMENT COMP	SIDE-BY-SIDE GRILL	649.00
9205870836	GRAINGER	DIFFUSER	56.10
80368	GREAT LAKES ENERGY	APPRENTICE TRAINING	1,975.00
813-0173	HALL'S SAFETY EQUIPME	BOOTS - MORRIS EVANS	222.45
25760/1	HARVESTER FLOWER SHOP	DIBBLE	52.00
I1193	HERITAGE CLEANERS	CLEANING, ALTERATIONS, BAGS	397.75
69494	HERMANS MARSHALL HARD	2 TON A/C	749.00
67647	HERMANS MARSHALL HARD	PAINT & SUPPLIES	116.44
69767	HERMANS MARSHALL HARD	SUPPLIES	4.78
69291	HERMANS MARSHALL HARD	CIRCUIT TESTER	7.19
69397	HERMANS MARSHALL HARD	3 PIN CORD END	14.29
69426	HERMANS MARSHALL HARD	COUPLINGS, NIPPLES, PIPE STRAPS	22.84
69780	HERMANS MARSHALL HARD	SUPPLIES	6.49
69498	HERMANS MARSHALL HARD	U BELTS	11.98
69794	HERMANS MARSHALL HARD	LEAK SEALS	21.98
69309	HERMANS MARSHALL HARD	TAPE, ANCHORS, SCREWS, KNOBS	95.92
69422	HERMANS MARSHALL HARD	FAUCETS	83.27
496664	HUSKIE TOOLS INC	REPAIR	686.80
43641	HYDRO METER SERVICES	2" & 4" METERS	350.00
132756	INDUSTRIAL CHEM LABS	GRANULAR CITRUS ODOR CONTROL	146.71
84755	J & K PLUMBING SUPPLY	COUP PVC 1"	1.12
84504	J & K PLUMBING SUPPLY	COUPLING GALV	2.71
13142	J. ALLEN & COMPANY IN	WEDGING OF RESIDENTIAL DRIVES	400.00
1756177-00	J.O. GALLOUP COMPANY	PLUMBING SUPPLY	53.65
A66296	JACK DOHENY SUPPLIES	RODDER LINE LEAD HOSE GASKET	2,001.15
A66445	JACK DOHENY SUPPLIES	IGNITION SWITCH, SOLENOID VALVE	202.16
073113	JIMMY'S JOHNS	COMPOST CENTER	201.25
136251	KAR LABORATORIES INC	MERCURY ANALYSIS	260.00
136252	KAR LABORATORIES INC	CYANIDE ANALYSIS	100.00
779637	KEN GOODRICH	INSTALL CARPET TILES	875.00
S101813526.001	KENDALL ELECTRIC INCO	LAMPS	26.90
26170	LAKELAND ASPHALT CORP	BITUMINOUS AGGREGATES	216.68
201327.00-2130748	LAWSON-FISHER ASSOCIA	ODSP PREP	484.24
201335.00-2130754	LAWSON-FISHER ASSOCIA	2013 STREAMBANK EROSION SURVEY AND REPO	1,771.03
13	MAGIC MAIDS	AUGUST SERVICES	1,500.00
8762	MARSHALL TIRE CITY	TIRE	33.97
8976	MARSHALL TIRE CITY	TIRE	22.31
S3443557.001	MEDLER ELECTRIC COMPA	#12 WIRE	64.50
S3439674.001	MEDLER ELECTRIC COMPA	2" SPLICING TAPE	407.58
9839	MICHIGAN TASER DISTRI	AIR CARTRIDGE	396.75
1216634	MILLER CANFIELD PADDO	GENERAL EMPLOYMENT MATTERS	27.50
1217135	MILLER CANFIELD PADDO	SERVICES THROUGH 7/31/13	1,500.00
42273324	MSC INDUSTRIAL SUPPLY	SAFETY SUPPLIES	297.84
42711424	MSC INDUSTRIAL SUPPLY	GREEN MARKING PAINT	167.76
355286	NAPA OF MARSHALL	POWER SERVICE DIESEL	45.52
354723	NAPA OF MARSHALL	FHP POWERATED BELTS	21.98
716232	NELSON TREE SERVICE I	TREE TRIMMING	4,359.60
325357	NORTH CENTRAL LABORAT	LABORATORY SUPPLIES	2,842.08
I-502872	NOVOPRINT USA, INC	AD	395.00
13-416	NU-TWIST SCREEN PRINT	T-SHIRTS	96.00
427489	NYE UNIFORM COMPANY	BODY ARMOR VEST	587.37
430248	NYE UNIFORM COMPANY	GLOVE CASE, BATON, SCABBARD	177.00
430247	NYE UNIFORM COMPANY	PANTS	96.50
427487	NYE UNIFORM COMPANY	SCABBARD, BELT,GLV CSE,BATON, NAME BAR	219.37

EXP CHECK RUN DATES 04/01/2013 - 09/06/2013
UNJOURNALIZED
OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BANK CODE: MAIN			
13684	OWENS REFRIGERATION S	SERVICE CALL	251.00
5757069	POWER LINE SUPPLY	UNIV GUY PLATE	530.80
5757068	POWER LINE SUPPLY	GUY MARKER	158.18
5755304	POWER LINE SUPPLY	SKINNING KNIFE	145.40
5755430	POWER LINE SUPPLY	GLOVE DUST	62.28
5755250	POWER LINE SUPPLY	METER SEAL - GREEN	280.00
5755248	POWER LINE SUPPLY	STRAIN INSULATOR	554.70
5755249	POWER LINE SUPPLY	AXS4E-12S METER	722.16
176242	PVS TECHNOLOGIES	FERRIC CHLORIDE	4,126.15
177735	PVS TECHNOLOGIES	FERRIC CHLORIDE BLANKET PO FOR FY2014	4,203.54
13-6118	QUALITY EXCAVATORS, I	REPAIR OF RIVER WALK	5,677.11
447	QUALITY LAWN CARE	AIRPORT LAWN CARE	1,720.00
120706	QUALITY LOGO PRODUCTS	CRIME PREVENTION	2,586.83
8571	RADIO COMMUNICATIONS	SPEAKERS MICHROPHONES	270.81
28822	RADIO SHACK	CRMP TOOL, COAX CBL STRIP, COUPLER	47.46
0819	REDS	WINDSTAR & FOCUS	210.00
RR168191	REHMANN ROBSON PC	FY13 AUDIT PAYMENT #1	15,000.00
072813	RIVERS EDGE DETAILING	INTERIOR DETAILING FOR POLICE CARS	280.00
3727	ROOTERMAN	DRAIN CLEANING	1,085.00
70488920	ROSE PEST SOLUTIONS	PEST CONTROL @ MH	55.00
10174-529211	SCHWEITZER ENGINEERIN	RTU CLOCK	2,999.00
43824	SOIL AND MATERIALS EN	GEOTECHNICAL EVALUATION SERVICES-NEW FI	3,650.00
21063-0813	SPARTAN STORES	JULY CHARGES	233.28
27684	STANDARD PRINTING & O	DRIVER PRE-TRIP INSPECTION LIST	439.48
27694	STANDARD PRINTING & O	DELIVERY CHARGE	7.00
27850	STANDARD PRINTING & O	BUSINESS CARDS - SCHWARTZ, MCDONALD	70.94
178435	STANLEY LAWN & GARDEN	.095 X 1410 FT	107.98
819847	STATE OF MICHIGAN	832 E GREEN, 15300 W MICHIGAN	193.00
LF 355047	STATE OF MICHIGAN - M	AIRPORT LICENSE FEE	50.00
AP 354885	STATE OF MICHIGAN - M	LOCAL PROGRESS BILLINGS	24,030.07
D22748	SURVALENT TECHNOLOGY	RTU SUBSTATION CONTROLLER	20,580.00
D22747	SURVALENT TECHNOLOGY	SCOUT RTU & IO REPLACEMENT TO EXISTING	10,600.00
D22824	SURVALENT TECHNOLOGY	RTU EXTERNAL CLOCK INTERFACE	2,481.00
8165-1	TERRA CONTRACTING LLC	ENVIRONMENTAL RESPONSE	253.20
530341733	UTILITIES INSTRUMENTA	ASST WITH ITC CHANGES	9,729.00
530341732	UTILITIES INSTRUMENTA	PROTECTIVE RELAY	24,260.02
530341773	UTILITIES INSTRUMENTA	INSTALL RTU UPGRADE	6,531.92
070113	WEBERLING SERVICE LLC	TIRE ROTATION ON POLICE VEHICLES	171.85
TOTAL BANK CODE: MAIN			231,295.57
			231,295.57

EXP CHECK RUN DATES 05/01/2013 - 08/16/2013
BOTH JOURNALIZED AND UNJOURNALIZED OPEN
BANK CODE: MAIN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
269781981508-13	A T & T	269 781-9815 267 0	2,142.60
269789280608-13	A T & T	269 789-2806 635 7	65.39
269789463008-13	A T & T	269 789-4630 541 5	332.33
269789467108-13	A T & T	269 789-4671 266 9	201.20
269781444708-13	A T & T	269 781-4447 749 4	134.82
269781907008-13	A T & T	269 781-9070 573 1	44.44
269789261508-13	A T & T	269 789-2615 963 4	72.12
32-052200-17	ALBAITIS, LAURIE	REFUND UTILITY DEPOSIT	80.15
10000330	ALEXANDER CHEMICAL CO	DEPOSIT REFUND	(1,000.00)
SCL10001156	ALEXANDER CHEMICAL CO	CYLINDER DEPOSIT REFUND	(1,400.00)
SCL10001157	ALEXANDER CHEMICAL CO	DEPOSIT REFUND	(700.00)
287238047810X81120	AT&T MOBILITY	ACCT #287238047810	132.52
29-008000-26	BARTHELMES, BRIAN & H	REFUND UTILITY DEPOSIT	22.69
EN2212282-0813	BATTLE CREEK ENQUIRER	ACCT #EN2212282 RENEWAL	166.53
2013-859	CALHOUN COUNTY TREASU	JULY BOARD OF REVIEW 53-002-351-00	47.61
2013-726	CALHOUN COUNTY TREASU	JULY BOARD OF REVIEW 53-002-351-00	6.98
2013-727	CALHOUN COUNTY TREASU	JULY BOARD OF REVIEW 53-009-403-00	7.92
2013-730	CALHOUN COUNTY TREASU	JULY BOARD OF REVIEW 53-004-173-00	13.47
2013-617	CALHOUN COUNTY TREASU	CHARGEBACK 2012 AUCTION	2,044.61
081613	CHEMICAL BANK SOUTH	HSA ACCT #2550766279, HITZ, ROBERT	375.00
20-021900-14	CHERVINSKY, EMMA	REFUND UTILITY DEPOSIT	31.50
611325	COMMERCIAL OFFICE PRO	OFFICE SUPPLIES	7.19
611776	COMMERCIAL OFFICE PRO	TAPE, PAPER, CLIPS, TONER, CHAIRMAT	354.02
610993	COMMERCIAL OFFICE PRO	MARKERS, FLDRS, ENVS, RPRT CVRS	77.06
081313	DEAN TRAILWAYS OF MIC	CHARTER 5792 - MACKINAC ISLAND BUS TRIP	2,520.80
17-008800-24	DUSTIN KILBOURN	REFUND UTILITY DEPOSIT	34.61
7018274-0813	EARTHLINK BUSINESS	ACCT #0007018274	2,209.72
080713	FISHER, CHARLIE	SCHOOL LUNCH	12.98
081313	GRAND HOTEL	2013 MACKINAC ISLAND TRIP	21,659.00
072813	K-MART	JULY CHARGES	109.25
3480CR	KENNEDY INDUSTRIES IN	BRAY	(120.00)
081413	KEYSTONE EVENT MANAGE	ED COSTINE-FIRE INSPCTORS CONFERENCE	325.00
081313	KIDDER HEATING & AIR	PERMIT FEE REFUND	15.00
5-007200-18	KUZARA, DAVID	REFUND UTILITY DEPOSIT	43.27
82130231059095-081	LOWES BUSINESS ACCOUN	ACCT #821 3023 105909 5	127.00
3960-0813	MARSHALL COMMUNITY CU	3960 - SCHWARTZ	98.03
3960-0713	MARSHALL COMMUNITY CU	3960 - SCHWARTZ	821.56
4562-0813	MARSHALL COMMUNITY CU	4562 - HUESTIS	754.86
081013	MATTHEW POTTER	EXPENSE REIMBURSEMENT	799.33
080713	MCKENZIE, CONSTANCE	ENERGY OPTIMIZATION - CENTRAL AIR	150.00
56901780	MCMASTER-CARR	HEX DIE	67.39
M 07-13	MICHIGAN SOUTH CENTRA	JULY NATURAL GAS PURCHASES	1,050.98
7900044055829307-8	NEOFUNDS BY NEOPOST	7900 0440 5582 9307	3,000.00
PAY 7/29	PAUL TEMPLE		140.00
080513	PAUL TEMPLE	3 GAMES SB UMPIRE	60.00
21-001000-25	PITCHER, FRED	REFUND UTILITY DEPOSIT	22.44
249-003869665	REPUBLIC SERVICES #24	ACCT #3-0249-1022021	869.09
14-010600-04	STETLER, BRIAN & JULI	REFUND BUDGET OVERPAYMENT	144.21
080713	TICE, LUCAS	SCHOOL LUNCH	12.98
233253889	U.S. BANK EQUIPMENT F	COPIER CONTRACT 500-0337004-000	63.67
081313	UNITED METHODIST CHUR	ENERGY OPTIMIZATION REFRIGERATOR	25.00
9709190732	VERIZON WIRELESS	ACCT #987146080-00001	76.02
9709355910	VERIZON WIRELESS	ACCT #683169426-00001	88.66
25-014000-00	WAIDELY, EDWARD	REFUND DUPLICATE BUDGET PAYMENT	176.00
15-017800-00	WILLIAM DUNCAN	REFUND BUDGET OVERPAYMENT	96.05
19-017400-05	WILSON, MATTHEW	TAX CERT PAID--REFUND TO TAXPAYER	165.41
14-008800-01	WINKLER, CHRISTOPHER	REFUND BUDGET OVERPAYMENT	66.41
			38,944.87

EXP CHECK RUN DATES 08/23/2013 - 08/23/2013
UNJOURNALIZED OPEN
BANK CODE: MAIN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
ALLMI550-0913	ALLSTATE WORKPLACE DI	POLICY #ALLMI550	747.00
Z1406436NH	AMERICAN MESSAGING	ACCT #Z1-406436	106.79
081613	AMP INC	AMP CONFERENCE - CARL FEDDERS	240.00
081613	AMPEY, EMMA	REFUND SECURITY DEPOSIT LESS RENT DUE	195.00
7016312/0009-0913	BLUE CROSS BLUE SHIEL	GROUP #007016312710-0009	14,338.39
7016312/0007-0913	BLUE CROSS BLUE SHIEL	GROUP #007016312710-0007	51,803.00
7016312/0005-0913	BLUE CROSS BLUE SHIEL	GROUP #007016312710-0005	1,829.98
7016312/0008-0913	BLUE CROSS BLUE SHIEL	GROUP #007016312710-0008	61,172.28
082013	BOGAR THEATER	PLAYGROUND FIELD TRIP #13	491.75
2550722447	CHEMICAL BANK SOUTH	JOHN HACKER, HSA #2550722447	562.50
2550710632	CHEMICAL BANK SOUTH	COLLEEN WEBB, HSA ACCT# 2550710632	562.50
081213	CLARK, TIM	MEAL	10.00
1686	CLOUGH CONSTRUCTION I	REFUND PAYMENT OF ELEC SRVC @ 14594 WES	2,130.00
13-53-003-605-00	COMMERCIAL BANK	REFUND TAX OVERPAYMENT	196.17
612206	COMMERCIAL OFFICE PRO	LABELS, CRTDGS	120.36
9300275740	CONSUMERS ENERGY	NEW GAS SERVICE @ INDUSTRIAL L.S.	700.00
081913	DEAN TRAILWAYS OF MIC	FINAL PAYMENT FOR DETROIT TIGERS TICKET	743.80
RIS0000373300	DELTA DENTAL PLAN OF	CLIENT #MI022820001	4,978.36
081213	DRUMM, CODY	MEAL	10.00
081513	FEDDERS, CARL	TUITION REIMBURSEMENT	836.12
082413	FISHER, CHARLIE	MEAL	10.00
082213	FLYNN, ELIZABETH H.	PROPERTY PURCHASE AT 714 OLD US27 NORTH	325,000.00
1064141	GRIFFIN PEST SOLUTION	323 W MICHIGAN AVE	32.00
1064142	GRIFFIN PEST SOLUTION	900 S MARSHALL AVE	44.00
082013	GRIGG, MYKEL	FURNACE & THERMOSTAT - ENERGY OPT	165.00
082013	KNOWLES, MILDRED	FURNACE & THERMOSTAT ENERGY OPTIMIZATIO	165.00
081213	LEACH, DOUG	MEAL	10.00
2998-0813	MARSHALL COMMUNITY CU	2998 - DIXON	879.97
4570-0813	MARSHALL COMMUNITY CU	4570 - FEDDERS	1,073.22
2113-0813	MARSHALL COMMUNITY CU	2113 - TRUDEAU	1,595.83
7681-0813	MARSHALL COMMUNITY CU	7681 - TARKIEWICZ	1,243.93
5-004500-01	MASTERS, EDWARD	REFUND UTILITY DEPOSIT	68.59
082013	MCFADDEN, RODNEY	PART FOR LINE TRUCK #301	37.95
081213	MCFADDEN, RODNEY	MEAL	10.00
57386204	MCMASTER-CARR	WRENCH, MISC RTU SUPPLIES	110.37
57922179	MCMASTER-CARR	LOCKS	166.63
082213	METHENY, GARY	TRAINING MATERIALS	131.44
081213	MEYER, STEVE	MEAL	10.00
13-53-009-405-00	MONARCH COMMUNITY BAN	REFUND TAX OVERPAYMENT	200.00
19-017400-05	PEMBERTON, NANCY	REFUND TAX CERTIFICATION PAID BY TENANT	165.41
4683	PRECISION LAWN CARE	MOWING & TRIMMING	750.00
15-023800-05	SHORTSTOP BARBER SHOP	REFUND UTILITY DEPOSIT	19.80
30-051200-38	SIMS, ALICE	REFUND UTILITY DEPOSIT	27.61
081213	TICE, LUCAS	MEAL	10.00
082013A	TRUDEAU, TERI	SUPPLIES REIMBURSEMENT	209.78
082013	WALTERS-DIMMICK PETRO	ENERGY OPTIMIZATION--KITCHEN	3,822.46
082013A	WALTERS-DIMMICK PETRO	ENERGY OPTIMIZATION--KITCHEN, REBATE	1,763.66
13-53-004-908-02	WESTSIDE EQUITIES LLC	REFUND TAX OVERPAYMENT	21.71
10058364-0713	WOW! BUSINESS	ACCT #010058364	32.97
			479,551.33

Prescription reimbursements	46.20
Total Cash Disbursements	$479,597.53

Starr Commonwealth 100th Anniversary
Proclamation

WHEREAS, the achievements of Starr Commonwealth have brought strength and inspiration to vulnerable children and families in Michigan, across the United States and in over 60 countries around the world. True to its mission 'to create environments where children flourish' this nonprofit, multi-service organization has expanded during its first century to reach over 1.5 million people annually through a combination of direct service programs and the training of an international network of professionals who work with children and families;

WHEREAS, Starr Commonwealth began with the ambition of its founder, Floyd Starr, who believed passionately that 'there is no such thing as a bad child'. Wishing to help children who had been cast aside by society, Starr began Starr Commonwealth School near Albion, Michigan, in 1913. He set out to create constructive change in the behavior of troubled children by instituting a comprehensive approach that involved spiritual development, education, and work. The results were an inspiring success and from that early impact grew a movement that has brought hope to many lives.

WHEREAS, Continuing its mission to create environments where children flourish, Starr Commonwealth operates its programs with a person-centered approach, meeting young people and their families where they are. The organization's programs include residential care, a therapeutic boarding school, community-based and home-based programs, a public access charter school, and an international learning network for professionals working in positive youth development, trauma-informed care and racial healing. Through these programs, Starr Commonwealth supports young children, adolescents, young adults, families and communities with social, psychological and behavioral challenges, as well as people with developmental disabilities, such as Autism Spectrum Disorder.

WHEREAS, The approach to youth development at Starr Commonwealth is underpinned by its Circle of Courage model, which identifies four universal needs that must be met for individuals to develop positively. Each person must have a sense of Belonging and be allowed to develop Mastery, Independence and Generosity. These four pillars are central to Starr Commonwealth's internationally respected work in building resilience in young people and promoting social change.

IN SPECIAL TRIBUTE, therefore, this laudatory document is respectfully offered to herald the myriad contributions of Starr Commonwealth. We wish to transmit copies of this testament to Starr Commonwealth's president, Dr. Martin L. Mitchell and to the committed board of trustees, officers, directors and staff members of Starr Commonwealth as evidence of the great regard held for them by the Michigan Legislature

IN WITNESS WHEREOF, I, James L. Dyer, Mayor of the City of Marshall have hereunto set by hand and caused the Official Logo of the City of Marshall, Michigan, to be affixed this 3rd day of September 2013.

_____

Mayor James L. Dyer
City of Marshall

CITY OF Marshall Michigan

ADMINISTRATIVE REPORT
September 3, 2013 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Natalie Huestis, Director of Community Services
Tom Tarkiewicz, City Manager
Paul Beardslee, City Attorney

SUBJECT: Hospital Campus Overlay District (HCOD) Ordinance and HCOD boundary map

BACKGROUND: The Hospital Campus Overlay District ordinance (HCOD) has been in drafting form since the Hospital Neighborhood Committee first met on July 13, 2010. City Council received the first version of the HCOD on May 7, 2012 and it has gone through a number of revisions since that point in time. The Mayor received two prior Planning Commission recommendations on the ordinance on March 13, 2012 and December 3, 2012. Following the recommendations, Council held work sessions and studied the ordinance and then held a public hearing on March 4, 2013. Finally, the ordinance was adopted on April 1, 2013.

By May 20, 2013 a lawsuit and a referendum had both been filed. Due to the finding of a procedural abnormality in the Planning Commission's public hearing, Council rescinded the ordinance and sent it back to the commission to hold a properly noticed public hearing and "*to receive any comment regarding the existing plan that had been adopted in Ordinances 2013-02 and 2013-03, to conduct a public hearing, and hear any public comment or proposed alternatives to that plan.*"

Planning Commission held the required and properly noticed public hearing on July 10, 2013 and then continued that public hearing into their August 14, 2013 meeting. The recommendation received by Council at the meeting on August 19, 2013 was a result of those meetings.

RECOMMENDATION: Staff recommends that City Council discuss and take action on the Hospital Campus Overlay District (HCOD) ordinance and HCOD boundary map.

FISCAL EFFECTS: None at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Natalie Huestis
Director of
Community Services

Tom Tarkiewicz
City Manager

Paul Beardslee
City Attorney

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cityofmarshall.com

CITY OF MARSHALL
CALHOUN COUNTY, MICHIGAN

An Ordinance to Amend the City of Marshall Zoning Ordinance

Ordinance No. _____

An ordinance to amend the City of Marshall Zoning Ordinance to add definitions and establish a new Hospital Campus Overlay District.

THE CITY OF MARSHALL, CALHOUN COUNTY, MICHIGAN, ORDAINS:

Section 1.
Amend Section 156.003 Definitions to add the following:

OVERLAY DISTRICT. An overlay zoning district applies to a specific geographic area of the City, as designated on the City's Zoning Map. The requirements of an Overlay District, as set forth by the Zoning Ordinance, apply as additional standards for those parcels within an overlay district's boundaries. Where there is a conflict between the standards in the Overlay District and the underlying Zoning District, the standards in the Overlay District shall be applied. The intent is to address particular issues that span a large geographical area and includes more than one underlying zoning district.

Section 2.
Add a HOSPITAL CAMPUS OVERLAY DISTRICT as follows:

Section 156.184 HCO - HOSPITAL CAMPUS OVERLAY DISTRICT

(A) PURPOSE

The Hospital Campus Overlay (HCO) District is designed to establish and define an overlay district. The HCO District is established for the purpose of accommodating a concentration of health care uses, retail uses associated with principal Hospital uses, and residential dwellings within a campus-like setting. The goal is that expansion of health care services and related structures will take place within the boundary of the HCO District which the Marshall City Council has determined to be appropriate for Hospital expansion. The Marshall City Council desires to, by adoption of this ordinance, encourage growth and viability of the hospital, which is expected to provide related employment, growth and expansion of the tax base, and provision of high quality health care for the residents of the City of Marshall and surrounding areas.

The HCO District is intended to provide a harmonious relationship between residential, health care, cultural and commercial uses. This mixed-use district will complement Downtown Marshall. It is designed to accommodate a lively social, residential and commercial campus-like environment and promote easily accessible health care services in a pedestrian-friendly setting, with convenient parking for those who drive to the District.

Expansion of health care and supporting uses within the HCO District is anticipated as health care services and related uses continue to expand. Street closures may also be a component of the District, subject to City Council approval. The HCO provides the regulatory framework to permit expansion of health care and supporting uses.

(B) HCO District Definitions

NON-RESIDENTIALLY USED LOT. A lot with a land use other than residential.

RESIDENTIALLY USED LOT. A lot with a land use where one or more persons resides in a building containing one room or a combination of rooms that are used for living, cooking, and sleeping purposes. If a building is vacant, but the residential use has not been abandoned, the lot shall continue to be classified as a Residentially Used Lot.

(C) PRINCIPAL PERMITTED USES IN THE HCO DISTRICT

No building or land shall be used and no buildings shall be erected except for one or more of the principal permitted uses, principal uses subject to special conditions, principal uses subject to special approval, or accessory structures and uses permitted in the underlying zoning district, in accordance with the height, area, and bulk regulations provided therein, except as otherwise provided in this Section; provided, however, that the following uses shall be permitted within the HCO District, in addition to the uses permitted in the underlying district:

1. Medical and health care uses including hospitals, outpatient clinics, continuing/long term care services, hospice services, laboratories, medical research facilities, urgent or emergency medical services, offices of doctors, physical therapists, dentists, home health services, therapy, diagnostic or treatment centers, hospital related services and other health care providers.

2. Nursing homes, retirement homes and other residential uses dependent upon or directly related to medical care such as convalescent care, skilled nursing, group homes for the disabled and overnight accommodations, and licensed daycare facilities.

3. Off-street parking.

4. Accessory structures and uses that are customarily incidental to any principal use permitted by this section.

(D) PERMITTED ACCESSORY USES

Accessory uses that are customarily incidental to any principal use permitted by this section shall be permitted. Accessory uses specifically include restaurants and food service within health care buildings and retail trade, including gift stores, florists, and other retail ancillary to and located within a hospital campus.

(E) LAND USES SUBJECT TO SPECIAL CONDITIONS IN THE HCO DISTRICT

In the HCO District, the following uses shall be considered conditional and shall require special land use approval and shall comply with any applicable special land use permit requirements of §§ 156.340 et seq.

1. Retail Pharmacies

2. Home health services,

3. Home medical equipment facilities

(F) DIMENSIONAL REQUIREMENTS

Dimensional requirement shall be regulated by the underlying district as specified in Sections 156.180 through 156.182; provided, however, that the following requirements shall apply to development within the HCO District:

1. Surface Parking Setbacks

Lots abutting residentially used property:
Minimum yard setbacks

Front: Ten (10) feet
Side: Ten (10) feet
Rear: Ten (10) feet

Lots abutting non-residentially used property:
Minimum yard setbacks

Front: 0 feet
Side: 0 feet
Rear: 0 feet

See Section 156.184(H) DESIGN REGULATIONS FOR HOSPITAL CAMPUS OVERLAY for parking lot screening requirements.

2. Minimum Yard Setbacks (for buildings and structures)

(a) For a non-residentially used lot abutting a residential district, the following minimum setbacks shall apply to all non-residential uses:

Front:	20 feet
Side:	20 feet
Rear:	20 feet

If a zoning lot is separated from a residential district by a street, there shall be a ten (10)-foot minimum setback on the side of the zoning lot facing the residential district.

(b) For a non-residentially used lot abutting or located within an HCHSD (Health Care and Human Service District), POSD (Professional Office Service), B-2 (Local Business) or B-3 (Neighborhood Commercial), the following setbacks shall apply:

Front	0 feet
Side	0 feet
Rear	0 feet

3. Building Height

Building Height and Grade are defined by §156.003.

Maximum building height for any building constructed within that area of the Hospital Campus Overlay District north of the location of Prospect Street upon the adoption of this section shall be 35 feet.

Maximum building height for any building constructed within that area of the Hospital Campus Overlay District south of Prospect Street shall be sixty-five (65) feet and shall not exceed 5 stories.

At any location within the Hospital Campus Overlay District, an additional building height of no more than fifteen (15) feet may be permitted for mechanical equipment and roof appurtenances. All rooftop mechanical equipment shall be screened from view by a parapet wall or other decorative screening method based on the goal of completely obscuring the view of the rooftop equipment by a 5'10" tall person standing at grade level within 100' of the building.

Any new building constructed within the HCO District that abut residentially zoned property, north of Prospect Street or west of Madison Street, shall have a minimum step-back requirement of 10 feet after the first 24 feet of elevation above average grade. This

step-back requirement for additional floors shall be 10 feet back for every floor, at a maximum of16 foot in height, measured from the roof of the previous floor.

4. Maximum Lot Coverage

Maximum lot coverage shall be regulated by application of required minimum setbacks, not by a specified percentage.

(G) APPLICATION OF REGULATIONS

Land that is located within the HCO District, as reflected on the Zoning Map, is subject to the regulations of the underlying zones unless specifically modified by the provisions of this chapter. In the event of a conflict between the provisions of this chapter, an underlying zone, and any other provisions of the zoning ordinance, the provisions of this chapter apply.

(H) DESIGN REGULATIONS FOR HOSPITAL CAMPUS OVERLAY

1. DEFINITION NOTE: For the purpose of this subsection 156.184 only, the term "abutting" does not apply to property that is across a street, alley or road easement from the subject property, except as otherwise noted below.

2. LANDSCAPING AND BUFFER TREATMENT

The following provides a description and related standards for various landscape and buffer treatment types in the HCO District. Also refer to the HCO District Edge Zones graphic.

(a) Garden edge/buffer: a garden edge/buffer area shall be provided when a non-residential use abuts a residentially used lot that is not in the HCO District.

(1) The objective of the garden edge/buffer is to screen hospital structures, noise, and light that emanates from vehicles, buildings and site lighting fixtures, while providing an aesthetically pleasing, diversely vegetated viewscape and safe walking environment for pedestrians.

(2) Site amenities and landscape features shall be designed to be compatible with abutting neighborhood character.

(3) Landscaping shall provide tree canopy shading of paved surfaces in accordance with subsection 156.307, supplemented with additional plantings along internal walkways, and landscaping or walls or fence to

screen views of driving and parking surfaces in accordance with subsection 156.305.

(4) ~~A tiered height screening approach shall be provided on the side of a lot within the HCO District facing residential property located outside of the HCO District.~~ A minimum of 1) an evergreen buffer of closely spaced trees, 2) a decorative six-foot (6') high fence or 3) a six-foot (6') high decorative screen wall is required in the HCO District when abutting residentially zoned property. Large canopy deciduous trees spaced a minimum of forty lineal feet, on average, and sized at three-inch caliper or greater shall supplement evergreen and/or wall/fence requirements to provide screening at varying heights. When abutting a street, the street frontage edge requirements in subsection 156.184,(H)2.(b) shall be met.

(5) For locations where noise buffering is determined by the Planning Commission to be necessary, the use of a six-foot (6') high decorative screen wall instead of other screening options noted in (4) above shall be provided. The wall shall be supplemented with large canopy deciduous trees (three-inch minimum caliper) planted every forty (40) lineal feet, on average, along the perimeter where the wall is placed to improve the overall appearance and visual height of the screening. The Planning (1) Commission may approve a six-foot (6') high landscaped berm in lieu of a decorative wall when it determines that it would be a more appropriate screening technique directly adjacent to residentially-zoned property. The berm shall also include other plantings to provide an effective visual screen at varying heights.

(6) Vehicle and pedestrian wayfinding shall be provided at appropriate locations through signage and other visual cues to facilitate orderly movement to, in, and from the HCO District.

(7) Full cut-off lighting at no more than a maximum height of 25 feet shall be used throughout the development site, and house-side shields shall be used to prevent light spillover onto residentially-zoned properties.

(8) If used, retaining walls should be designed to reduce their visual impact while maximizing safety elements. Masonry, concrete or other textured material with terracing and landscaping shall be used to reduce the visual impact of retaining walls.

(b) Street frontage edge. A street frontage edge shall be provided when a non-residential use is located across the street from a residentially used lot that is not in the HCO District. See Section 156.304 Method of Screening for minimum city street right-of-way screening requirements.

(1) The objective of the street frontage edge is to minimize the visual impact of structures and parking in the HCO District from residential areas located across a street.

(2) Site amenities and landscape features shall be designed to be compatible with adjacent neighborhood character.

(3) Vehicle and pedestrian wayfinding shall be provided at appropriate locations through signage and other visual cues to facilitate orderly movement to, in, and from the HCO District.

(4) Exterior lighting, with a maximum height of 25 feet, shall be designed for safety and uniform light distribution, including the use of full cut-off fixtures in all pole and building-mounted lighting.

(5) Landscaping and signage are encouraged at HCO District entrances to provide visual emphasis and ease of identification for both drivers and pedestrians.

(6) Parking lots and vehicular circulation areas shall be screened by a hedgerow, decorative fence or decorative wall per Section 156.304. The area from the ground to a minimum height of three feet shall be totally obscured from the public street. If a wall or fence is provided, the setback area shall contain a planting strip abutting the wall or decorative fence. Small shrubs, ornamental grasses, and small, flowering plants are appropriate in these locations. Parking spaces directly abutting the perimeter of a street frontage edge shall have landscape islands planted with large (three-inch caliper minimum) deciduous trees. These islands, required by subsection 156.307 (B) (1), should be strategically placed within the parking lot to provide a dual benefit of shading parking spaces and enhancing the perimeter buffer of the HCO District.

(c) Transition edge. A transition edge shall be provided when a non-residential use is located adjacent to or across the street from a non-residentially used lot.

(1) The objective of the transitional edge is to allow for minimally screened HCO District structures and parking.
(2) Vehicle and pedestrian wayfinding shall be provided at appropriate locations through signage and other visual cues to facilitate orderly movement to, in, and from the HCO District.

(3) Exterior lighting, with a maximum height of 25 feet, shall be designed for safety and uniform light distribution, including the use of full cut-off fixtures in all pole and building-mounted lighting.

(4) Parking lots and vehicular drives shall be screened from streets in accordance with the hedgerow or decorative wall provisions in subsection 156.304. Alleys are exempt from screening.

(d) Interior edges. An interior edge shall be provided for all non-residentially used lots on both sides of Madison Street, Prospect Street, Mansion Street, and High Street, south of Mansion, unless such street is closed or vacated. See Section 156.306 for minimum interior landscaping requirements and Section 156.307 for minimum parking lot landscaping requirements.

(1) The objective of the interior edge is to provide clear sight lines to publicly accessible spaces in a safe environment.

(2) Low shrubs and pruned trees shall be utilized to provide high visibility and accessibility near sidewalks, public entrances into buildings and parking areas.

(3) Parking lots and vehicular drives shall be screened from streets in accordance with the hedgerow or decorative wall provisions in subsection 156.304.

(4) Vehicle and pedestrian wayfinding shall be provided at appropriate locations through signage and other visual cues to facilitate orderly movement to, in, and from the HCO District.

(5) Overhead walkways over streets may be permitted to interconnect buildings and parking structures and to enhance pedestrian safety, providing they are a minimum height of 15' clear from the road surface.

(6) Exterior lighting, with a maximum height of 25 feet, shall be designed for safety and uniform light distribution, including the use of full cut-off fixtures in all pole and building-mounted lighting.

Section 3.
REPEALER
All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect, and the City Of Marshall City Code shall remain in full force and effect, amended only as specified above.

Section 4.

SEVERABILITY
If any section, clause or provision of this Ordinance shall be declared to be unconstitutional, void, illegal or ineffective by any Court of competent jurisdiction, such section, clause or provision declared to be unconstitutional, void or illegal shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

Section 5.
SAVINGS
All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force when they were commenced.

Section 6.
EFFECTIVE DATE
The provisions of this Ordinance are hereby ordered to take effect on the date provided by applicable law following publication.

Section 7.
ENACTMENT
This ordinance is declared to have been enacted by the City Council of the City of Marshall at a meeting called and held on the ___ day of _____, 2013, and ordered to be given publication in the manner prescribed by law.

AYES:

NAYES:

ABSTENTIONS:

STATE OF MICHIGAN
COUNTY OF CALHOUN

I, the undersigned, the qualified and acting City Clerk of the City of Marshall, Calhoun County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Marshall at a meeting called and held on the ___ day of _____, 2013, the original of which is on file in my office.

_____

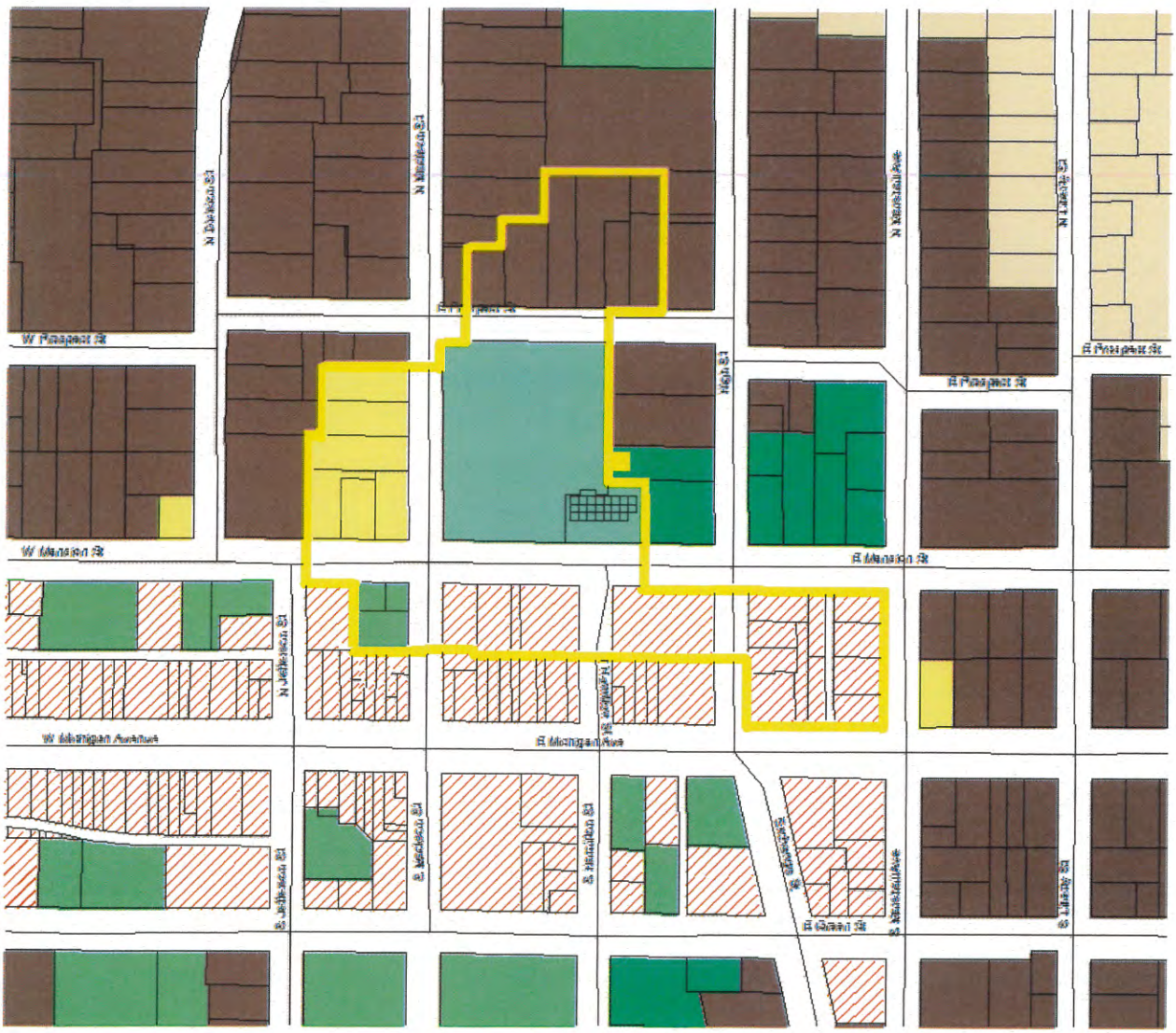
Adopted:
Published:

CITY OF MARSHALL
ORDINANCE ##-13

A MAP AMENDMENT TO ACCOMPANY THE HOSPITAL CAMPUS OVERLAY DISTRICT (HCOD) ORDINANCE

THE CITY OF MARSHALL ORDAINS:

Section 1. The Zoning Map for the City of Marshall is revised to include the Hospital Campus Overlay District (HCOD) identified by the borders as shown:



Section 2. This Ordinance [or a summary thereof as permitted by MCL 125.3401] shall be published in the *Marshall Advisor Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signatures of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this _____ day of _____, 2013.

_____ _____

James Dyer, MAYOR Trisha Nelson, CLERK

I, Trisha Nelson, being duly sworn as the Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on _____, 2013, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

_____

Trisha Nelson, CLERK

CITY OF Marshall Michigan

ADMINISTRATIVE REPORT
September 3, 2013 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Carl Fedders, Director of Public Services
Dennis Dixon, Electric Superintendent
Tom Tarkiewicz, City Manager

SUBJECT: Switchgear Expansion Project

BACKGROUND: Staff has received a bid from Pederson Power Products in connection with the request for proposal to provide 1 - 15kV Indoor Metal-Clad Switchgear for the switchgear expansion project for the Powerhouse in the amount of $83,597.00. This switchgear expansion is for the additional feeder that has been built and completed to the Industrial Park for system upgrades related to overall system reliability and continued load growth.

Pederson Power Products will install the proposed switchgear and material for the expansion. Three bids were received for the proposed switchgear expansion and Pederson Power Products was the lowest and best bid. The project is included in the current budget with an estimate of $75,000.

Pederson Power Products	$83,597.00
Powercom Corp.	$114,100.00
MYERS Controlled Power, LLC	$117,205.00

RECOMMENDATION: It is recommended that City Council accept the low bid from Pederson Power Products for the amount of $83,597.00 for the Switchgear Expansion Project.

FISCAL EFFECTS: To appropriate $83,597.00 from the FY 2014 Electric Capital expenditure budget line item 582-900-970.00 for Pederson Power Products to install the additional switchgear and materials needed for the expansion.

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

Carl Fedders
Director of Public Services

Dennis Dixon
Electric Superintendent

Tom Tarkiewicz
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CITY OF Marshall Michigan

ADMINISTRATIVE REPORT
September 3, 2013 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Carl Fedders, Director of Public Services
Dennis Dixon, Electric Superintendent
Tom Tarkiewicz, City Manager

SUBJECT: Power House Roof Repairs

BACKGROUND: Staff has received a bid from Hoekstra Roofing Company in connection with the request for proposal to provide repairs of various roofs at the Powerhouse for the amount of $51,016.00. This is for permanent repairs to the Powerhouse roofs which have developed leaks and temporarily repaired over the years. The leaks are occurring over vital equipment such as breakers, relays and electronics in the Powerhouse which could cause catastrophic damage if not repaired.

Hoekstra Roofing Company will include, but not limited to: preparation, site clearing, disposal, materials, labor, execution, installation, and cleanup of various roofs at the Powerhouse. Two bids were received for the proposed Power House Roof Repairs and Hoekstra Roofing Company was the lowest and best bid. The project is included in the current budget with an estimate of $55,000.

Hoekstra Roofing Company	$51,016.00
Tichener, Inc.	$54,860.00

RECOMMENDATION: It is recommended that City Council accept the low bid from Hoekstra Roofing Company for the amount of $51,016.00 for the Power House Roof Repairs.

FISCAL EFFECTS: To appropriate $51,016.00 from the FY 2014 Electric Capital expenditure budget line item 582-900-970.00 for Hoekstra Roofing Company for preparation, site clearing, disposal, materials, labor, execution, installation, and cleanup of various roofs at the Powerhouse

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

Carl Fedders
Director of Public Services

Dennis Dixon
Electric Superintendent

Tom Tarkiewicz
City Manager

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CITY OF Marshall Michigan

ADMINISTRATIVE REPORT
September 3, 2013 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Carl Fedders, Director of Public Services
Dennis Dixon, Electric Superintendent
Tom Tarkiewicz, City Manager

SUBJECT: Pearl Street Transformer and Load Tap Changer Maintenance

BACKGROUND: Staff has received a bid from Solomon Corporation in connection with the request for proposal to provide Transformer and Load Tap Changer maintenance in the Pearl Street Substation for the amount of $28,250.00. This maintenance has been recommended by S.D. Myers due to the deteriorating oil test results from oil samples taken annually from the transformers.

Solomon Corporation will provide a Turnkey project including, but not limited to: preparation, oil, materials, labor, execution, per diem for transformers and LTC at the Pearl Street Substation. Three bids were received for the proposed Pearl Street Transformer and Load Tap Changer Maintenance and Solomon Corporation is the lowest and best bid. The project is included in the current budgeted amount of $40,000 for Maintenance of Electrical Apparatus.

Solomon Corporation	$28,250.00
Dymax	$46,902.00
SD Myers	$49,450.00

Solomon Corporation has performed transformer maintenance / repairs in the past for the Powerhouse and Electric Department and is currently supplying our distribution transformers we use in the field and keep in stock.

RECOMMENDATION: It is recommended that City Council approve the low bid from Solomon Corporation for $28,250.00 for the Pearl Street Transformer and Load Tap Changer Maintenance.

FISCAL EFFECTS: To appropriate $28,250.00 from the FY 2014 Electric Expense expenditure budget line item 582-543-780.04 for Solomon Corporation to perform the Transformer and Load Tap Changer Maintenance.

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

Carl Fedders
Director of Public Services

Dennis Dixon
Electric Superintendent

Tom Tarkiewicz
City Manager

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