



**CITY COUNCIL
WORK SESSION AGENDA
Monday, July 1, 2013
6:00 PM – 6:45 PM
City Hall**

A. Police, Fire, and City Hall Building Renovations Discussion

1. Fire Department & City Hall renovations schedule
2. MAEDA offices
3. Public restrooms
4. Fire Department Apparatus Bay Right of Way vacation
5. State lease
6. Purchase of Flynn Property
7. PA 425 Land Transfer with Marshall Township
8. Marshall Regional Law Enforcement Center(MRLEC)
Architect
9. MRLEC Construction Manager
10. Temporary location
 1. Lease
 2. Temporary Improvements
11. Financing
 1. Cronin Grants
 2. Bonding

B. Other Items

C. Future Work Sessions

None scheduled

D. Future topics

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Marshall, MI 49068

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MARSHALL CITY COUNCIL AGENDA

MONDAY – 7:00 P.M.

July 1, 2013

- 1) **CALL TO ORDER**
- 2) **ROLL CALL**
- 3) **INVOCATION** – Barry Chaffin, Church of Christ
- 4) **PLEDGE OF ALLEGIANCE**
- 5) **APPROVAL OF AGENDA** – Items can be added or deleted from the Agenda by Council action.
- 6) **PUBLIC COMMENT ON AGENDA ITEMS** – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
- 7) **CONSENT AGENDA**
 - A. **City Council Minutes** **P. 4**
 Regular Session..... Monday, June 17, 2013
 - B. **City Bills** **P. 14**
 Regular Purchases \$ 694,532.68
 Weekly Purchases –6/14/13..... \$ 17,471.40
 Weekly Purchases –6/21/13..... \$ 147,832.01
Total..... \$ 859,836.09
- 8) **PRESENTATIONS AND RECOGNITIONS**
- 9) **INFORMATIONAL ITEMS**
 - A. **North Drive Paving**
 Director of Public Services Carl Fedders will update the Council regarding asphalt failures on the North Drive Paving project.
- 10) **PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION**
 - A. **Public Hearing – J & L Manufacturing IFT** **P. 19**
 City Council will hear public comment on the proposed application for an Industrial Facilities Tax Exemption Certificate for J & L Manufacturing.
 - B. **Public Hearing – Progressive Dynamics, Inc. IFT Application** **P. 24**
 City Council will hear public comment on the proposed application for an Industrial Facilities Tax Exemption Certificate for Progressive Dynamics, Inc.
 - C. **Public Hearing – Biennial Filing** **P. 29**
 City Council will hear public comment on the proposed Renewable Energy Plan – Biennial Filing
- 11) **OLD BUSINESS**
- 12) **REPORTS AND RECOMMENDATIONS**

Mayor:

James Dyer

Council Members:

Ward 1 - David Revore

Ward 2 - Nick Metzger

Ward 3 - Brent Williams

Ward 4 - Jack Reed

Ward 5 - Jody Mankerian

At-Large - Kathy Miller



13) APPOINTMENTS / ELECTIONS

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz". The signature is written in a cursive style with a large, looping initial "T".

Tom Tarkiewicz
City Manager

CALL TO ORDER

IN REGULAR SESSION Monday, June 17, 2013 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Dyer.

ROLL CALL

Roll was called:

Present: Council Members: Mayor Dyer, Mankerian, Reed, Revore, and Williams.

Also Present: City Manager Tarkiewicz.

Absent: Council Members Metzger and Miller.

Moved Williams, supported Revore, to excuse the absence of Council Members Metzger and Miller. On a voice vote – **MOTION CARRIED.**

INVOCATION/PLEDGE OF ALLEGIANCE

Dennis Croy of Marshall Wesleyan Church gave the invocation and Mayor Dyer led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Williams, supported Reed, to approve the agenda with the addition of item 9B – Event Report-Cruise to the Fountain and the MSCPA invoice in the amount of \$789,738.84. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Reed, supported Mankerian, to approve the Consent Agenda:

- A. Schedule a public hearing for Monday, July 1, 2013 to hear public comment on the proposed application for an Industrial Facilities Tax Exemption Certificate for J & L Manufacturing;
- B. Schedule a public hearing for July 1, 2013 to hear public comment on the proposed application for an Industrial Facilities Tax Exemption Certificate for Progressive Dynamics, Inc.;
- C. Schedule a public hearing for July 1, 2013 to hear public comment on the proposed Renewable Energy Plan – Biennial Filing;
- D. Receive the FY 2014 Administrative Chain of Command Appointments;
- E. Approve minutes of the City Council Regular Session held on Monday, June 3, 2013;
- F. Approve city bills in the amount of \$ 1,160,346.32.

On a roll call vote – ayes: Mankerian, Reed, Revore, Williams, and Dyer; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITIONS

None.

INFORMATIONAL ITEMS

Event Reports were provided for Home Tour and Cruise to the Fountain.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. Rental Rehabilitation Grant:

Natalie Huestis, Director of Community Services, provided background on the City's application for the MSHDA Rental Rehabilitation grant.

Bruce Johnston, Third Party Administrator from Revitalize LLC, spoke regarding the Rental Rehabilitation program and its success. The program is one of MSHDA's most successful endeavors in the creation of new viable rental units in traditional downtown settings. Mark Stuart, 121 ½ W. Michigan Avenue, is the first applicant seeking the Rental Rehabilitation grant funds. The project will take space that has been vacant for decades and turn it into viable rental units for housing which will benefit people with low and moderate incomes.

Mayor Dyer opened the public hearing to hear public comment on the proposed application for the Rental Rehabilitation Grant.

Hearing no comment, the hearing was closed.

Moved Reed, supported Williams, to approve the application for the Rental Rehabilitation Grant through MSHDA and the recommendation to adopt the Fair Housing Policy, Program Guidelines, Section 3 Policy and appoint Revitalize LLC as Section 3 coordinators as required by MSHDA. On a roll call vote – ayes: Revore, Williams, Mayor Dyer, Mankerian, and Reed; nays: none. **MOTION CARRIED.**

B. Proposed Text Changes to §156.231: Wireless Communications Facilities and Services:

Natalie Huestis, Director of Community Services, provided an overview of the proposed changes to the ordinance.

Mayor Dyer opened the public hearing to hear public comment on the proposed changes to §156.231.

Hearing no comment, the hearing was closed.

Moved Williams, supported Mankerian, to approve the proposed text changes to §156.231: Wireless Communications Facilities and Services Ordinance. On a roll call vote – ayes: Reed, Revore, Williams, Mayor Dyer, and Mankerian; nays: none. **MOTION CARRIED.**

**CITY OF MARSHALL
ORDINANCE #2013-04**

AN ORDINANCE TO AMEND CITY OF MARSHALL CODE, CHAPTER AND SECTION 156.231 SUB-LETTER (B) SUB-SECTION (1): WIRELESS COMMUNICATION FACILITIES AND SERVICES: PRINCIPAL PERMITTED USES.

THE CITY OF MARSHALL ORDAINS:

Section 1. That section **§156.231 (B)(1) Wireless Communication Facilities and Services: Principal Permitted Uses** of the Marshall City Code, is hereby amended to read:

(1) Attached wireless communication facilities in all districts at locations where a wireless communication facility currently exists, provided that the existing structure or facility shall not:

- a. increase in height by more than 20 feet or 10% of its original height, whichever is greater.**
- b. increase in width by more than the minimum necessary to permit collocation.**
- c. existing equipment area compound will not increase by more than 2,500 square feet.**

Section 2. This Ordinance [or a summary thereof as permitted by MCL 125.3401] shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signatures of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this 17th day of June, 2013.

James L. Dyer, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on June 17, 2013, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK

C. Shearman Park Rezoning:

Natalie Huestis, Director of Community Services, provided background on rezoning request #RZ13.01 for 624 W. Mansion Street and the Planning Commission's recommendations.

Mayor Dyer opened the public hearing to hear public comment on rezoning request #RZ13.01 for 624 W. Mansion Street.

Hearing no comment, the hearing was closed.

Moved Reed, supported Mankerian, to approve rezoning request #RZ13.01 for 624 W. Mansion Street – former Shearman School to be rezoned from Planned Unit Development (PUD) to Public/Semi Public (PSP). On a roll call vote – ayes: Williams, Mayor Dyer, Mankerian, Reed, and Revore; nays: none. **MOTION CARRIED.**

**CITY OF MARSHALL
ORDINANCE NO. 2013-05**

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF MARSHALL SO AS TO CHANGE THE ZONING OF CERTAIN PARCEL OF REAL PROPERTY COMMONLY KNOWN AS 624 W. MANSION (aka. 643 W. MANSION), PARCEL #13-53-000-236-00 FROM THE ZONING DISTRICT OF PLANNED UNIT DEVELOPMENT (PUD) TO PUBLIC/SEMI-PUBLIC (PSP).

THE CITY OF MARSHALL, MICHIGAN ORDAINS:

Section 1. Pursuant to the authority granted in Sections 156.021 and 156.030 of the Marshall City Code, the Zoning Map of the City of Marshall is hereby amended so as to change the zoning district for the below described property from to Planned Unit Development (PUD) to Public/Semi-Public (PSP).

Property Description

Marshall City, lower village lots 1, 2, 6, & 7 BLK 7. (Shearman School)

Common Address

624 W. MANSION STREET (PARCEL #13-53-000-236-00)

Section 2. This Ordinance or a summary thereof shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices, within ten (10) days after its adoption. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signature of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this 17th day of June, 2013.

James L. Dyer, MAYOR

Trisha Nelson, CITY CLERK

D. Shearman Park Designation:

Carl Fedders, Director of Public Services, provided an overview of the proposed changes to Chapter 91 Parks and Recreation Ordinance and the formation of a steering committee for Shearman Park.

Mayor Dyer opened the public hearing to hear public comment on the proposed changes.

Hearing no comment, the hearing was closed.

Moved Reed, supported Williams, to approve the proposed changes to the City of Marshall – Code of Ordinances; Chapter 91 Parks and Recreation. On a roll call vote – ayes: Mankerian, Reed, Revore, Williams, and Mayor Dyer; nays: none.
MOTION CARRIED.

**CITY OF MARSHALL, MICHIGAN
ORDINANCE #2013-06**

CHAPTER 91: PARKS AND RECREATION

- 91.01 Establishment of city parks
- 91.02 Park Hours
- 91.03 Regulation of parks
- 91.04 Usage of parks
- 91.05 Weapons and firearms
- 91.06 Alcoholic beverages
- 91.07 Animals - pets, dogs, cats
- 91.08 Penalty

THE CITY OF MARSHALL ORDAINS:

§ 91.01 ESTABLISHMENT OF CITY PARKS.

The following properties owned by the city are hereby designated as city parks:

- (A) Carver Park, located near the intersection of East Michigan Avenue and Exchange Street;
- (B) Brooks Memorial Fountain Park, located in the center of the traffic circle at West Michigan Avenue and Kalamazoo Avenue;
- (C) Marshall Athletic Fields, located on West Michigan Avenue near the east end of the city;
- (D) Ketchum Park, located on the north and south sides of Rice Creek, from South Marshall to eastern city limits;
- (E) Stuart Landing and Millpond Park, located on the south side of the Kalamazoo River, near Homer Road; and
- (F) The Brooks Nature Area, located along the shore of both Upper and Lower Brace (Stuart) Lake.
- (G) Shearman Park, located along N. Linden Street between W. Mansion Street and W. Prospect Street.

§ 91.02 PARK HOURS

Ketchum, Carver, Stuart Landing and Millpond Parks, the Brooks Nature Area, and Shearman Park shall be open to the public daily between the hours of 7:00 a.m. and 10:00 p.m. of any one day. Marshall Athletic Fields shall be open to the public daily between the hours of 7:00 a.m. and 10:00 p.m., or ½ hour after the conclusion of any city-sanctioned event, whichever is later. It shall be unlawful for any person other than city personnel conducting city business therein to occupy or be present in the park during any hours in which the park is not open to the public.

§ 91.03 REGULATION OF PARKS.

In addition to those provided for in this chapter, the Parks, Recreation, and Cemetery Board shall propose rules, regulations, hours of operation, and fees necessary for the enjoyment of the city parks and recreational programs for adoption by the City Council.

(Ord. 07-02, passed 5-7-2007)

§ 91.04 USAGE OF PARKS.

- (A) All persons using park property shall dispose of litter in receptacles provided.
- (B) No persons shall pollute any lake, stream, creek, ditch, drain, or waterway as specified in § 50.04 of Chapter 50 Garbage and Rubbish.
- (C) No person shall build a fire except in an approved appliance and every person shall extinguish all fires prior to leaving the area.
- (D) It shall be unlawful for any person to use any amplified music device while on any park property which may be disruptive to the use of the park.
- (E) All persons shall pay appropriate fees for use of the park as approved by the City Council.
- (F) No person may hunt, trap, feed, or endanger animals or birds in any way except fishing unless authorized by the City Council.
- (G) No camping shall be allowed in any park, unless otherwise authorized by the City Council.
- (H) No person shall operate any recreational vehicles in any park as defined under Chapter 156, Zoning, § 156.003 or prohibited under Chapter 74, Snowmobiles, § 74.04.

§ 91.05 WEAPONS AND FIREARMS.

It shall be unlawful for any person, except authorized peace officers, to possess, display, or use on any land operated under the jurisdiction of City of

Marshall, any gun including shotgun, rifle, pistol, revolver, air or BB gun, sling shot, bow and arrow, switchblade knife with spring loaded blade, throwing knife, tomahawk, or throwing axe, unless specifically authorized by the City Council.

§ 91.06 ALCOHOLIC BEVERAGES.

Per § 137.03 Possession of an/or Consumption of Alcoholic Liquor while in city parks, it shall be unlawful for any person to possess or consume alcoholic beverages on any park property unless prior approval is granted by the City Council and insurance acceptable to the city insurance carrier is provided.

§ 91.07 ANIMALS - PETS, DOGS, CATS.

(A) It shall be unlawful for any person to allow or otherwise permit any pet, dog, or cat, or other domesticated animal to be upon any park property unless leashed or restrained at all times and under the specific physical control of the person who owns or has legal custody of said animal. Leashes must be no longer than ten feet in length. All persons who bring animals, as described above, onto property must have proof that the animal has a current valid rabies inoculation and valid license.

(B) It shall be unlawful for any person to bring or keep a noisy, vicious, or dangerous animal, onto park property and remain thereon after having been asked to leave by a city official, law enforcement officer, or employee.

(C) It shall be unlawful for any person bringing said animal, as heretofore described, not to remove and dispose of its animal waste in proper containers from park premises.

§ 91.08 PENALTY.

Any person who violates those rules and regulations as adopted by the City Council and in conformance with this Code shall be responsible for a municipal civil infraction punishable by a civil fine in such amounts as may from time to time be established pursuant to § 35.10 of the Code. In addition, nothing in this section shall prohibit the city from seeking other remedies pursuant to § 35.12.

This Ordinance shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signatures of the Mayor and the City Clerk.

This Ordinance is declared to be effective immediately upon publication.

James L. Dyer, MAYOR

Trisha Nelson, CITY CLERK

E. Motor Vehicle Code:

Jim Schwartz, Police Chief, provided an overview of the proposed changes to the City of Marshall Traffic Code.

Mayor Dyer opened the public hearing to hear public comment on the proposed changes to the City of Marshall Traffic Code.

Hearing no comment, the hearing was closed.

Moved Williams, supported Mankerian, to approve the proposed changes to the City of Marshall Traffic Code and the recommendation to adopt the Motor Vehicle Code (MVC), Uniform Traffic Code (UTC), Motor Carrier Safety Act (MCSA), and Part 821 of the Natural Resources and Environmental Protection Act. On a roll call vote – ayes: Reed, Revore, Williams, Mayor Dyer, and Mankerian; nays: none. **MOTION CARRIED.**

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Bid Award – Division Street Improvements:

Moved Reed, supported Mankerian, to accept the low bid from Hunter-Prell Co. of Battle Creek, Michigan in the amount of \$206,662 for the Division Street Improvements Project. On a roll call vote – ayes: Revore, Williams, Mayor Dyer, Mankerian, and Reed; nays: none. **MOTION CARRIED.**

B. Kalamazoo River Watershed Stormwater Project:

Moved Williams, supported Mankerian, to authorize the Clerk to sign the Kalamazoo River Watershed Stormwater Project Partnership Agreement. On a voice vote – **MOTION CARRIED.**

C. Fire Department Building Project – Owner’s Representative Services:

Moved Williams, supported Mankerian, to approve the recommendation to retain William R. Wheeler of Ann Arbor to provide Owner’s Representative services for the Fire Department Building Project. On a roll call vote – ayes: Mankerian, Reed, Revore, Williams, and Mayor Dyer; nays: none. **MOTION CARRIED.**

D. Renewal of Employee Leasing Agreement and Assessing Services Agreement:

Moved Williams, supported Mankerian, to approve the agreements with Calhoun

County for (1) the assessing clerk leasing arrangement and (2) the City assessing services agreement and authorize the Clerk to sign the agreements. On a roll call vote – ayes: Reed, Revore, Williams, Mayor Dyer, and Mankerian; nays: none.
MOTION CARRIED.

APPOINTMENTS / ELECTIONS

A. Downtown Development Authority/Main Street Board Appointment:

Moved Reed, supported Mankerian, to approve the appointment of Jill Koyle to the DDA/Main Street Board with a term expiring December 31, 2016. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

COUNCIL AND MANAGER COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 8:15 p.m.

James L. Dyer, Mayor

Trisha Nelson, City Clerk

User: ctanner

DE: Marshall

EXP CHECK RUN DATES 06/01/2013 - 07/03/2013

UNJOURNALIZED

OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
3319	AHS PROPERTY CARE & L	CRUSHED STONE	390.28
9910539427	AIRGAS USA LLC	CYLINDER RENTAL	91.11
9LS 10005488	ALEXANDER CHEMICAL CO	CHLORINE	945.00
9LS 10005487	ALEXANDER CHEMICAL CO	CHLORINE & SULFUR DIOXIDE	2,423.00
2-1170513	ALLIANCE ARCHITECTS	2013 APARTMENT MODERNIZATION	2,106.88
38235	APOLLO FIRE APPARATUS	SERVICE CALL	734.88
474283	APPLIED IMAGING	CONTRACT FOR LEXMARK/XS463	261.14
11-994181	ARROW UNIFORM	CUST #010198-05	20.00
11-994179	ARROW UNIFORM	CUST #010198-04	62.30
11-986574	ARROW UNIFORM	CUST #010198-01	26.37
11-986591	ARROW UNIFORM	CUST #010198-05	20.00
11-986579	ARROW UNIFORM	CUST #010198-04	62.30
11-994173	ARROW UNIFORM	CUST #010198-01	26.37
11-994180	ARROW UNIFORM	CUST #010198-03	135.58
11-986578	ARROW UNIFORM	CUST #010198-02	54.56
11-986580	ARROW UNIFORM	CUST #010198-03	135.58
11-994177	ARROW UNIFORM	CUST #010198-02	54.56
225-326710	AUTO VALUE MARSHALL	MAFF GAS	27.99
225-326568	AUTO VALUE MARSHALL	HYD FITTINGS, REEL	58.56
225-325719	AUTO VALUE MARSHALL	U-JOINTS	53.97
95385080	BEN SPORTS	CATCHERS MITTS	240.95
100126	BUD'S WRECKER SERVICE	LOAD TRANSFORMER	650.00
96484	BUD'S WRECKER SERVICE	E-350 BACK TO CITY GARAGE	55.00
63885	BUDGET DRAIN CLEANING	SERVICE CALL AT MH	200.00
12140-00	CADILLAC/GRAYLING OCC	SEAN P. BROWN	221.00
051513	CARL COMMUNICATIONS	RPR WIRE TO PILOT LOBBY PHONE	100.00
46027	CARON CHEVROLET OLDSM	SPOT LIGHT	42.50
14546	CEREAL CITY WINDOW CL	WINDOW CLEANING	210.00
130103-4	CIVIL ENGINEERS INC	NORTH AND PIERCE REHABILITATION ENGINEER	4,609.91
2013-182	CLEARZONING	PLANNING CONSULTANT (MILLER CANFIELD...	971.25
53091	COGITATE INC	MMS STATE TRUNKLINE SUPPORT - JULY	155.00
061713	COMPLETE STRIPING	REPAIR PARKING STRIPES	200.00
95019	CONSUMERS CONCRETE PR	8" 8 FLUTE SPLIT-NATURAL	98.00
94564	CONSUMERS CONCRETE PR	4X8X16 CONC SOLID, JOINTER, PALLET DEP	159.52
IN28918	CORNERSTONE OFFICE SY	CONTRACT FOR MX-500NT	7.00
82700	CRT, INC	SWITCH 5PT GIGABIT UNMGD	60.00
634817003	CRYSTAL FLASH ENERGY	DIESEL FUEL FOR GENERATOR	1,019.27
114529	D & D MAINTENANCE SUP	JANITORIAL SUPPLIES	118.98
429925	DARLING ACE HARDWARE	PULL UTILITY 5-1/2	8.98
430078	DARLING ACE HARDWARE	LIQTITE FITTING	3.99
430326	DARLING ACE HARDWARE	BULB-HALOGEN QTZ	27.96
430374	DARLING ACE HARDWARE	ELEC FITTINGS	11.95
429720	DARLING ACE HARDWARE	NUTS, BOLTS, HINGES, LATCH, ANGLE STL	87.09
429898	DARLING ACE HARDWARE	TIES MOUNT BLK 8"	12.99
552317	DAVID REED	REPAIR TO FASCIA & CORNICE-CAPITOL HILL	650.00
5	DAVIS CONSTRUCTION IN	2012 WASTEWATER SYSTEM IMPROVEMENTS	444,232.05
78371	DEAF COMMUNITY ADVOCA	INTERPRETING	89.46
32467	DOUGLASS SAFETY SYSTE	RUBBER LOWER STRAPS	65.64
32468	DOUGLASS SAFETY SYSTE	VISOR CLAMP KIT	57.41
1314	ED'S DECORATING	APTS 325, 405, 412 & 214	700.00
1319	ED'S DECORATING	EXTERIOR PAINTING	950.00
061713B	EXACTITUDE LLC	FENCE DESIGN CHGS - HONOLULU HOUSE	1,119.91
061713	EXACTITUDE LLC	HONOLULU HOUSE FENCE	2,212.62
061713A	EXACTITUDE LLC	FENCE SECTIONS - HONOLULU HOUSE	3,825.00
MIMA146463	FASTENAL COMPANY	HYDRO REPAIR	7.52
MIMA146329	FASTENAL COMPANY	LADDER	94.05
MIMA146233	FASTENAL COMPANY	JANITORIAL SUPPLIES	276.53
MIMA146162	FASTENAL COMPANY	HARD HAT RETURN	(10.64)
MIMA146143	FASTENAL COMPANY	HARD HAT	53.70
MIMA146044	FASTENAL COMPANY	CLARIFIER REPAIRS	8.64
MIMA146231	FASTENAL COMPANY	BOLTS FOR CEMETERY	21.26
MIMA146583	FASTENAL COMPANY	OIL DRI	38.35
13-2539	FIRST DUE FIRE SUPPLY	RED SHELL	245.00
13-2626	FIRST DUE FIRE SUPPLY	JACKETS, TROUSERS	9,298.10
286695	FISHBECK THOMPSON CAR	DRAINAGE DESIGN	275.90
061713	FRANK MASON	WATER BUILDING	1,800.00
79749	GREAT LAKES ENERGY	APPRENTICE TRAINING	3,815.00
68838	HERMANS MARSHALL HARD	GUN SAFE	1,500.00
68989	HERMANS MARSHALL HARD	WASP SPRAY	4.99
68974	HERMANS MARSHALL HARD	KEYS	9.95
69023	HERMANS MARSHALL HARD	HOSE	6.99
69019	HERMANS MARSHALL HARD	CUTTING WHEEL	5.58
69017	HERMANS MARSHALL HARD	DUST MASKS	27.99
68980	HERMANS MARSHALL HARD	HAND SHOVEL	14.99
68976	HERMANS MARSHALL HARD	DOOR STOPS	12.97
1/B63510	HI-LINE	TOOL BUCKETS	124.06
72385	HOLLAND BUS COMPANY	FRONT AIR SPRING	249.06

User: ctanner

DB: Marshall

EXP CHECK RUN DATES 06/01/2013 - 07/03/2013

UNJOURNALIZED

OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
83399	J & K PLUMBING SUPPLY	ADAP HOSE	4.50
95	JOHN D BRUNDAGE &	ORDINANCE PROSECUTION APR-MAY	7,430.00
4718	JS BUXTON	BULK LIME BLANKET PO FOR FY2013	1,071.09
303114	JUSTICE FENCE	REPAIRED CHAIN LINK FENCE	614.64
25986	LAKELAND ASPHALT CORP	BITUMINOUS AGGREGATES	107.54
25961	LAKELAND ASPHALT CORP	BITUMINOUS AGGREGATES	108.61
200026.10-2130507	LAWSON-FISHER ASSOCIA	LICENSING COORDINATION & NUISANCE PLANT	548.67
1026886	LEGG LUMBER	BROWN DOOR SWEEP	27.98
1026885	LEGG LUMBER	TREATED PLYWOOD	36.99
1026876	LEGG LUMBER	PLYWOOD, BEAD FLR, 1X6 TREATED	66.99
1026845	LEGG LUMBER	2X6 TREATED, BOLTS, NUTS, WASHERS	97.92
8410	LEWEY'S SHOE REPAIR	SCOTT McDONALD - BOOT ALLOWANCE	115.00
761337	LEXISNEXIS SCREENING	KELLEY, COPESS, & COPESS	41.25
061313	LINE DESIGN & LANDSCA	HONOLULU HOUSE FENCE PROJECT	487.08
11	MAGIC MAIDS	JUNE SERVICES	1,250.00
N4030126	MAILFINANCE INC	04/12/13 THRU 07/11/13	608.97
7910	MARSHALL TIRE CITY	ATV REPAIR	23.27
7913	MARSHALL TIRE CITY	LAWN & GARDEN REPAIR	23.27
89245	MICHIGAN METER TECHNO	1" ECODER	888.00
8545	MICHIGAN MUNICIPAL LE	WEBSITE CLASSIFIED ADS - FINANCE DIR	74.80
1208522	MILLER CANFIELD PADDO	HCOD ORDINANCE CHANGE	18,559.70
1209457	MILLER CANFIELD PADDO	GENERAL MATTERS THROUGH MAY	797.50
369529	MISSION CAR WASH	CAR WASHES JAN--MAY	345.00
1976	MPOWER TECHNOLOGIES I	ANNUAL SOFTWARE MAINT	6,000.00
349736	NAPA OF MARSHALL	RAPID FIX	21.55
713894	NELSON TREE SERVICE I	TREE TRIMMING THRU 06/08/13	4,828.64
713673	NELSON TREE SERVICE I	TREE TRIMMING THRU 06/01/13	2,227.68
322427	NORTH CENTRAL LABORAT	LABORATORY SUPPLIES BLANKET FOR FY2013	126.48
13-225	NU-TWIST SCREEN PRINT	T-SHIRTS	2,732.95
424331	NYE UNIFORM COMPANY	SHIRTS	118.79
424547	NYE UNIFORM COMPANY	PANTS, SHIRTS	337.75
53991	O'LEARY WATER CONDITI	RENTAL & WATER	38.00
2600	OERTHERS	FLOWERS	128.57
7	PARRISH EXCAVATING	2012 WATER MAIN IMPROVEMENTS	88,337.89
061313	PARTY TIME TENTS & MO	SHERMAN SCHOOL SITE	410.50
061313	PATINO, JOSEPHINE	HONOLULU HOUSE RESTORATION	7,400.00
5739559	POWER LINE SUPPLY	1 1/2" HUB	34.10
5739561	POWER LINE SUPPLY	INSULATOR SPOOL	54.73
5739563	POWER LINE SUPPLY	3/4 X 14" M BOLTS	60.39
5739564	POWER LINE SUPPLY	#4 BARE COPPER	447.20
5739565	POWER LINE SUPPLY	METER SOCKET	609.75
5739715	POWER LINE SUPPLY	SUPER BEAST TESTER	955.00
5739567	POWER LINE SUPPLY	#6 ALUMINUM DUPLEX	257.41
5741444	POWER LINE SUPPLY	METER SOCKET	219.47
5741443	POWER LINE SUPPLY	METERS	164.50
5741567	POWER LINE SUPPLY	METER SOCKET	392.64
5739560	POWER LINE SUPPLY	5/8" EYE NUTS	121.93
5739562	POWER LINE SUPPLY	WR 419 CONNECTOR	36.30
5720189	POWER LINE SUPPLY	LED COBRA HEAD	2,905.24
390	QUALITY LAWN CARE	GRASS CUTTING AT AIRPORT	1,650.00
396	QUALITY LAWN CARE	GRASS CUTTING & TRIMMING	644.50
8079	R W MERCER COMPANY	GAS LEAK - SERVICE CALL	305.93
12725	RADIO SHACK	STYLUS	59.94
11305039015	REALPAGE INC	ONESITE ANNUAL SUPPORT	2,135.00
249-003411048-13	REPUBLIC SERVICES #24	SPRING CLEAN UP	10,403.10
93188	SHAFFER REDI-MIX INC	LIMESTONE	284.82
2489	SHERMAN + REILLY	STRINGING BLOCK & RUNNING BOARDS	4,335.76
27033	STANDARD PRINTING & O	DELIVERY CHARGE	7.00
27022	STANDARD PRINTING & O	TOWN CRIER	324.97
27229	STANDARD PRINTING & O	DELIVERY CHARGE	7.00
176919	STANLEY LAWN & GARDEN	.095 X 1410 FT	107.98
176920	STANLEY LAWN & GARDEN	CARE KIT	13.74
177072	STANLEY LAWN & GARDEN	TRIMMER	599.97
19638	STATE OF MICHIGAN	906 S MARSHALL AVE	180.00
1201897	STATE OF MICHIGAN	200 E SPRUCE AND 323 W MICHIGAN AVE	565.00
551-394173	STATE OF MICHIGAN	BASIC INVESTIGATOR SCHOOL--LEE FRIEND	300.00
22500	SUMMIT POINTE	CONTRACT MOWING - MAY	1,320.00
20-112940	SYNAGRO CENTRAL, LLC	SLUDGE HAULING	30,247.90
			694,532.68

User: ctanner

DB: Marshall

EXP CHECK RUN DATES 03/01/2013 - 06/14/2013

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OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
269781907006-13	A T & T	269 781-9070 573 1	44.22
269789467106-13	A T & T	269 789-4671 266 9	177.99
269789463006-13	A T & T	269 789-4630 541 5	312.28
269789280606-13	A T & T	269 789-2806 635 7	63.52
269781981506-13	A T & T	269 781-9815 267 0	1,796.25
269789261506-13	A T & T	269 789-2615 963 4	70.07
269781444706-13	A T & T	269 781-4447 749 4	129.95
710844-000-0613	AD-VISOR & CHRONICLE	CRONIN BLDG AD	52.70
1110012-000-0513	AD-VISOR & CHRONICLE	AD FOR CRONIN BLDG	69.65
6100458-000-0613	AD-VISOR & CHRONICLE	MAY ADS	1,355.60
73867	ALL-TRONICS INC	SERVICE CALL	172.00
287238047810X0613	AT&T MOBILITY	ACCT #287238047810	46.92
19-022800-08	BURNETT, LINDSAY	REFUND UTILITY DEPOSIT	14.57
060713-1	CALHOUN COUNTY TREASU	DEL PER PROP TAX 2006 - COUNTY	28.63
060713-2	CALHOUN COUNTY TREASU	DEL PER PROP TAX 2007 - COUNTY	113.88
060713-3	CALHOUN COUNTY TREASU	DEL PER PROP TAX 2008 - COUNTY	7.59
060713-5	CALHOUN COUNTY TREASU	DEL PER PROP TAX 2010 - COUNTY	108.74
060713-6	CALHOUN COUNTY TREASU	DEL PER PROP TAX 2011 - COUNTY	37.67
060713-7	CALHOUN COUNTY TREASU	DEL PER PROP TAX 2012 - COUNTY	146.85
060713-8	CALHOUN COUNTY TREASU	DEL PER PROP TAX 2006 - STATE	10.12
060713-9	CALHOUN COUNTY TREASU	DEL PER PROP TAX 2007 - STATE	107.68
060713-10	CALHOUN COUNTY TREASU	DEL PER PROP TAX 2008 - STATE	7.24
060713-11	CALHOUN COUNTY TREASU	DEL PER PROP TAX 2009 - STATE	72.95
061713-12	CALHOUN COUNTY TREASU	DEL PER PROP TAX 2010 - STATE	102.94
060713-13	CALHOUN COUNTY TREASU	DEL PER PROP TAX 2011 - STATE	21.67
060713-14	CALHOUN COUNTY TREASU	DEL PER PROP TAX 2012 - STATE	40.38
060713-4	CALHOUN COUNTY TREASU	DEL PER PROP TAX 2009 - COUNTY	77.09
060713-1	CALHOUN INTERMEDIATE	DEL PER PROP TAX FOR 2006	30.33
060713-2	CALHOUN INTERMEDIATE	DEL PER PROP TAX FOR 2007	110.11
060713-3	CALHOUN INTERMEDIATE	DEL PER PROP TAX FOR 2008	7.18
060713-4	CALHOUN INTERMEDIATE	DEL PER PROP TAX FOR 2009	74.38
060713-5	CALHOUN INTERMEDIATE	DEL PER PROP TAX FOR 2010	104.80
060713-6	CALHOUN INTERMEDIATE	DEL PER PROP TAX FOR 2011	68.07
060713-7	CALHOUN INTERMEDIATE	DEL PER PROP TAX FOR 2012	339.16
605832	COMMERCIAL OFFICE PRO	OFFICE SUPPLIES	82.23
605439	COMMERCIAL OFFICE PRO	LABELS	20.42
22-030600-05A	CRUSCIEL, CONNIE	REFUND UTILITY OVERPAYMENT	13.38
18-029400-06	CRUSCIEL, CONNIE	REFUND UTILITY OVERPAYMENT	9.19
1155180-0513	CULLIGAN	COOLER RENTAL, WATER	10.50
21847	DL GALLIVAN INC	COPIER LEASE	482.25
13-53-300-175-00	DUNNS DESTINATIONS	REFUND OVERPAYMENT	31.29
7018274-0613	EARTHLINK BUSINESS	ACCT #0007018274	2,225.46
224	HAGERTY, KAREN	TRAVEL EXPENSE REIMBURSEMENT	140.35
19-007500-53	HALLOCK, NICOLE	REFUND UTILITY OVERPAYMENT	35.66
31-010100-20	JACOB HOLLIDAY	REFUND UTILITY OVERPAYMENT	28.97
052713	K-MART	MAY CHARGES	309.95
060713-2	KELLOGG COMMUNITY COL	DEL PER PROP TAX FOR 2007	65.81
060713-1	KELLOGG COMMUNITY COL	DEL PER PROP TAX FOR 2006	18.23
060713-3	KELLOGG COMMUNITY COL	DEL PER PROP TAX FOR 2008	4.29
060713-4	KELLOGG COMMUNITY COL	DEL PER PROP TAX FOR 2009	44.44
060713-5	KELLOGG COMMUNITY COL	DEL PER PROP TAX FOR 2010	62.63
060713-6	KELLOGG COMMUNITY COL	DEL PER PROP TAX FOR 2011	40.90
060713-7	KELLOGG COMMUNITY COL	DEL PER PROP TAX FOR 2012	204.24
13-53-300-276-00	LITTLE CAESARS	REFUND WINTER 2012 DUPLICATE PAYMENT	207.34
82130231059095-061	LOWES BUSINESS ACCOUN	ACCT #821 3023 105909 5	97.07
060613	MARILYN BURKE	REFUND - MACKINAC TRIP	342.00
3960-0613	MARSHALL COMMUNITY CU	3960 - SCHWARTZ	94.15
060713-1	MARSHALL DISTRICT LIB	DEL PER PROP TAX FOR 2006	5.73
060713-2	MARSHALL DISTRICT LIB	DEL PER PROP TAX FOR 2007	36.24
060713-3	MARSHALL DISTRICT LIB	DEL PER PROP TAX FOR 2008	2.45
060713-4	MARSHALL DISTRICT LIB	DEL PER PROP TAX FOR 2009	24.90
060713-5	MARSHALL DISTRICT LIB	DEL PER PROP TAX FOR 2010	35.20
060713-6	MARSHALL DISTRICT LIB	DEL PER PROP TAX FOR 2011	13.34
060713-7	MARSHALL DISTRICT LIB	DEL PER PROP TAX FOR 2012	54.92
060713-1	MARSHALL FIREFIGHTER	DEL PER PROP TAX FOR 2006	4.07
060713-2	MARSHALL FIREFIGHTER	DEL PER PROP TAX FOR 2007	8.77
060713-3	MARSHALL FIREFIGHTER	DEL PER PROP TAX FOR 2008	0.54
060713-4	MARSHALL FIREFIGHTER	DEL PER PROP TAX FOR 2009	5.69
060713-5	MARSHALL FIREFIGHTER	DEL PER PROP TAX FOR 2010	8.01
060713-6	MARSHALL FIREFIGHTER	DEL PER PROP TAX FOR 2011	8.87
060713-7	MARSHALL FIREFIGHTER	DEL PER PROP TAX FOR 2012	48.96
060713-2	MARSHALL PUBLIC SCHOO	DEL PER PROP TAX FOR 2007	394.61
060713-3	MARSHALL PUBLIC SCHOO	DEL PER PROP TAX FOR 2008	6.49
060713-4	MARSHALL PUBLIC SCHOO	DEL PER PROP TAX FOR 2009	130.18
060713-5	MARSHALL PUBLIC SCHOO	DEL PER PROP TAX FOR 2010	230.55
060713-6	MARSHALL PUBLIC SCHOO	DEL PER PROP TAX FOR 2011	156.73
060713-7	MARSHALL PUBLIC SCHOO	DEL PER PROP TAX FOR 2012	536.18

User: gtanner

DB: Marshall

EXP CHECK RUN DATES 03/01/2013 - 06/14/2013

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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
060713-1	MARSHALL PUBLIC SCHOO	DEL PER PROP TAX FOR 2006	92.89
8596	MICHIGAN ECONOMIC DEV	BASIC ECONOMIC DEVELOPMENT COURSE	625.00
13-53-300-330-20	MICHIGAN GRAIN INSPEC	REFUND WINTER 2012 DUPLICATE PAYMENT	28.00
346571	NAPA OF MARSHALL	SPARK PLUG REMOVER CREDIT	(99.99)
7900044055829307-6	NEOFUNDS BY NEOPOST	7900 0440 5582 9307	3,000.00
13-022600-08	OAKLAWN HOSPITAL	REFUND UTILITY OVERPAYMENT	49.34
13-023400-08	OAKLAWN HOSPITAL	REFUND UTILITY OVERPAYMENT	14.48
13-023600-02	OAKLAWN HOSPITAL	REFUND UTILITYOVERPAYMENT	33.03
13-023200-04	OAKLAWN HOSPITAL	REFUND UTILITY OVERPAYMENT	15.21
13-022800-02	OAKLAWN HOSPITAL	REFUND UTILITY OVERPAYMENT	9.59
061113	OFFERSON, NANCY	PERMIT FEE REFUND - BAND SHELL	35.00
053113	PHILPOTT, ANTHONY	BOOT ALLOWANCE	120.05
21-001000-25	PITCHER, FRED	REFUND UTILITY DEPOSIT	22.44
5897	QUALITY ENGRAVING SER	RECOGNITION AWARD - DURHAM	70.00
060413	SCHROEDER DEGRAW PLC	MAEDA SERVICES	922.50
9705846997	VERIZON WIRELESS	ACCT #987146080-00001	76.02
9706005606	VERIZON WIRELESS	ACCT #683169426-00001	88.37
20-007200-06	WHEELER, ALLEN	REFUND UTILITY OVERPAYMENT	0.50
31-073600-07	ZAHARION, RUSS	REFUND UTILITY OVERPAYMENT	90.53
			17,399.32

Prescription reimbursement 72.08

Total Cash Disbursements \$17,471.40

User: ctanner

DB: Marshall

EXP CHECK RUN DATES 06/21/2013 - 06/21/2013

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OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
Z1406436NF	AMERICAN MESSAGING	ACCT #Z1-406436	107.13
15-011600-12	AMY SIDALL & KEVIN D	REFUND UTILITY OVERPAYMENT	245.76
7038823-0000-0713	BLUE CROSS BLUE SHIEL	GROUP 007038823 JULY	744.22
7016312/0009-0713	BLUE CROSS BLUE SHIEL	GROUP #007016312710/0009	16,130.69
7016312/0005-0713	BLUE CROSS BLUE SHIEL	GROUP 007016312710/0005	1,773.75
7016312/0007-0713	BLUE CROSS BLUE SHIEL	GROUP #007016312710-0007	51,140.74
7016312/0008-0713	BLUE CROSS BLUE SHIEL	GROUP #007016312710/0008	57,234.92
061913	BOSSERD FAMILY FARM	FLOWERS, HANGING BASKETS, FERTILIZER	2,447.00
061913	BUTCHER, HUGH	BOTTOM FREEZER REFRIGERATOR	315.00
061413	CALHOUN COUNTY TREASU	MTT#0414578 ADJ (2009-2012) 13530027230	1,653.20
NOTARY	CALHOUN COUNTY TREASU	NOTARY FEE-TERRY TRAVIS	10.00
NOTARY2	CALHOUN COUNTY TREASU	NOTARY FEE-SCOTT MCDONALD	10.00
061513	CLARK, TIM	MEALS	20.00
061713	CLARK, TIM	LUNCH REIMBURSEMENT	13.77
27-050200-04	CRITCHLOW, KALYN & ST	REFUND UTILITY OVERPAYMENT	31.77
100	D KNIGHT DESIGNS	FACADE GRANT REIMBURSEMENT	2,737.50
RIS0000347190	DELTA DENTAL PLAN OF	CLIENT #MIO22820001	4,597.07
061913	DENNIS DIXON	BOOT ALLOWANCE	105.99
061713	DRUMM, CODY	LUNCH REIMBURSEMENT	18.29
060613	FISHER, CHARLIE	SCHOOL LUNCH	15.63
061313	FREDS, TOM	MEAL REIMBURSEMENT	18.00
16-003400-04	GILMAN, JEFFREY	REFUND UTILITY OVERPAYMENT	31.36
1044552	GRIFFIN PEST SOLUTION	900 S MARSHALL	44.00
1044551	GRIFFIN PEST SOLUTION	323 W MICHIGAN AVE	32.00
061713	HERMANS MARSHALL HARD	FACADE IMPROVEMENT GRANT	695.00
29-010300-03	HOSEK, DIEDRA	REFUND UTILITY DEPOSIT	92.45
062113	LAKE MICHIGAN MAILERS	POSTAGE FOR ACCT # M323	500.00
99007320387-0613	LOWE'S	ACCT #9900 732038 7	305.79
9421-0613	MARSHALL COMMUNITY CU	9421 - SEARS	1,269.70
4562-0613	MARSHALL COMMUNITY CU	4562 - HUESTIS	239.24
2998-0613	MARSHALL COMMUNITY CU	2998 - DIXON	100.31
7681-0613	MARSHALL COMMUNITY CU	7681 - TARKIEWICZ	216.21
4570-0613	MARSHALL COMMUNITY CU	4570 - FEDDERS	1,342.05
S3402325.001	MEDLER ELECTRIC COMPA	2" PVC COUPLING	14.71
061513	MEYER, STEVE	MEALS	20.00
061313	MEYER, STEVE	MEAL REIMBURSEMENT	16.10
M 05-13	MICHIGAN SOUTH CENTRA	MAY NATURAL GAS PURCHASES	84.15
88519-SB1	SBAM PLAN	JUNE & JULY COVERAGE	342.98
NOTARY FEE	STATE OF MICHIGAN	NOTARY PUBLIC - TERRY TRAVIS	10.00
NOTARY	STATE OF MICHIGAN	NOTARY PUBLIC---SCOTT MCDONALD	10.00
060613	TICE, LUCAS	SCHOOL LUNCH	11.68
061913	WEBB, STUART	AIR CONDITIONER	150.00
061913	WILLIAM DUNCAN	ENERGY OPTIMIZATION-WASHER & DRIER	50.00
10058364-0613	WOW! BUSINESS	ACCT #010058364	32.97
10040764-0613	WOW! BUSINESS	ACCT #010040764 MAY & JUNE BILLS	2,724.60
			147,705.73

Prescription reimbursements 126.28

Total cash disbursements \$147,832.01



ADMINISTRATIVE REPORT
July 1, 2013 – City Council Meeting

REPORT TO: Honorable Mayor and Council Members

FROM: Tom Tarkiewicz, City Manager
Mike Hindenach, Industrial Manager, MAEDA

SUBJECT: J&L Manufacturing, 1507 George Brown Drive,
Industrial Facilities Tax Exemption

BACKGROUND: The City of Marshall has received a request from J&L Manufacturing for an Industrial Facilities Tax Exemption Certificate. The requested abatement is to consider a \$450,028.00 building addition. J&L Manufacturing is located in the LDFA district.

RECOMMENDATION: After hearing comments at the Public Hearing as required by the Industrial Facilities Tax Exemption Certificate Application, it is recommended that the resolution granting an IFT exemption to J&L Manufacturing be approved.

FISCAL EFFECTS: If the IFT exemption is granted, the LDFA will forego an estimated \$22,800 in taxes over the next 12 years. J&L Manufacturing will receive an estimated \$59,000 in tax savings over the next 12 years.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

A large, stylized handwritten signature in black ink, appearing to read "Michael D. Hindenach".

Michael D. Hindenach
Industrial Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 199 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Krista Nelson</i>	Date received by Local Unit <i>6/3/2013</i>
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) J&L Manufacturing		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3610	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 1507 George Brown Drive		1d. City/Township/Village (Indicate which) Marshall	1e. County Calhoun
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))		3a. School District where facility is located Marshall	3b. School Code 13110
		4. Amount of years requested for exemption (1-12 Years) 12	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

17,000 square foot building addition

6a. Cost of land and building improvements (excluding cost of land).....	▶ \$450,028.00
* Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures.....	▶ \$0.00
* Attach itemized listing with month, day and year of beginning of installation, plus total	Personal Property Costs
6c. Total Project Costs	▶ \$450,028.00
* Round Costs to Nearest Dollar	Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>	
Real Property Improvements ▶	<u>6/1/13</u>	<u>5/31/15</u>	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements ▶			▶ <input type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

9. No. of existing jobs at this facility that will be retained as a result of this project. **0** 10. No. of new jobs at this facility expected to create within 2 years of completion. **9**

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)

b. TV of Personal Property (excluding inventory)

c. Total TV

12a. Check the type of District the facility is located in:
 Industrial Development District Plant Rehabilitation District

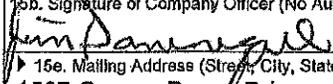
12b. Date district was established by local government unit (contact local unit)
2/3/97

12c. Is this application for a speculative building (Sec. 3(8))?
 Yes No

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name David Stiles	13b. Telephone Number (269) 789-1507	13c. Fax Number (269) 789-1578	13d. E-mail Address david@jmanufacturing.com
14a. Name of Contact Person David Stiles	14b. Telephone Number (269) 789-1507	14c. Fax Number (269) 789-1578	14d. E-mail Address david@jmanufacturing.com
▶ 15a. Name of Company Officer (No Authorized Agents) Jim Dominique			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number (269) 789-1578	15d. Date 5/28/2013
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 1507 George Brown Drive		15f. Telephone Number (269) 789-1507	15g. E-mail Address jim@jmanufacturing.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16a. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (If applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code	16d. School Code
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

RESOLUTION

Minutes of a regular meeting of the City Council of the City of Marshall held on July 1, 2013, in the Council Chambers of Town Hall located at 323 West Michigan Avenue, Marshall, Michigan.

Present:

Absent:

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____.

**RESOLUTION TO APPROVE APPLICATION OF
J&L MANUFACTURING
1507 GEORGE BROWN DRIVE, MARSHALL, MI
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR
REAL PROPERTY – BUILDING ADDITION**

WHEREAS, pursuant to P.A. 198 of 1974, MCL 211.551 et seq., after a duly noticed public hearing held on February 3, 1997, the Council by Resolution established Industrial Development District No. D-26 as requested; and

WHEREAS, J&L Manufacturing has filed an application for an Industrial Facilities Exemption Certificate with respect to real property improvements within Industrial Development District D-26; and

WHEREAS, in accordance with Act 334, P.A. 1993 amending Act 198, P.A. 1974, a written agreement shall be executed between the applicant and the City of Marshall allowing, under specific circumstances, the reduction and/or revocation of the certificate and recapture of the taxes abated; and

WHEREAS, before acting on said application, the City of Marshall held a hearing on July 1, 2013 in the Council Chambers of Town Hall, located at 323 West Michigan Avenue, Marshall, Michigan, at 7:00 p.m. at which hearing the applicant, public, Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, the acquisition and installation of the new equipment, had not begun earlier than six (6) months before June 3, 2013, the date of acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, the construction of the building addition is calculated to and will, at the time of issuance of the certificate, have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Marshall; and

WHEREAS, the granting of said certificate shall not have the effect of substantially impeding the operation of the City of Marshall, or impairing the financial soundness of a taxing unit which levies ad-valorem property taxes in the City of Marshall; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Marshall, after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of the local unit, plus the SEV of personal and real property thus exempted; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marshall that:

1. The City Council find and determine that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974, shall not have the effect of substantially impeding the operation of the City of Marshall, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Marshall.
2. The application of J&L Manufacturing, 1507 George Brown Drive, for an Industrial Facilities Exemption Certificate, with respect to real property improvements and personal property improvements described as new machinery and equipment to be acquired and installed within the Industrial Development District No. D-26 is hereby approved.
3. The Industrial Facilities Exemption Certificate, when issued, shall be and remain in force and effect for a period of (12) twelve years under the rules and regulations of Act 198 of Public Acts of 1974, as amended, for the new machinery and equipment from the date of approval by the State Tax Commission.

AYES:

NAYS:

Trisha Nelson, Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Marshall, County of Calhoun, Michigan, at a regular meeting held July 1, 2013.

Trisha Nelson, Clerk



ADMINISTRATIVE REPORT
July 1, 2013 – City Council Meeting

REPORT TO: Honorable Mayor and Council Members

FROM: Tom Tarkiewicz, City Manager
Mike Hindenach, Industrial Manager, MAEDA

SUBJECT: Progressive Dynamics, Inc., 507 Industrial Road,
Industrial Facilities Tax Exemption

BACKGROUND: The City of Marshall has received a request from Progressive Dynamics, Inc. for an Industrial Facilities Tax Exemption Certificate. The requested abatement is to consider a \$213,500 investment in equipment.

RECOMMENDATION: After hearing comments at the Public Hearing as required by the Industrial Facilities Tax Exemption Certificate Application, it is recommended that the resolution granting an IFT exemption to Progressive Dynamics be approved.

FISCAL EFFECTS: If the IFT exemption is granted, the City will forego an estimated \$5,600 in taxes over the next 12 years. Progressive Dynamics will receive an estimated \$14,430 in tax savings over the next 12 years. This assumes that personal property will remain taxable.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

A handwritten signature in black ink, appearing to read "Michael D. Hindenach".

Michael D. Hindenach
Industrial Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 188 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Kruska Nelson</i>	Date received by Local Unit <i>6/3/2013</i>
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Progressive Dynamics, Inc.		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3679	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 507 Industrial Road, Marshall, MI 49068		1d. City/Township/Village (Indicate which) Marshall	1e. County Calhoun
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))		3a. School District where facility is located Marshall	3b. School Code 13110
		4. Amount of years requested for exemption (1-12 Years) 12	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

Purchase of a sequencer/insertor to replace a similar machine that is 25 years old and becoming increasingly difficult to find parts to maintain. The machine is used to insert electrical components into circuit boards.

6a. Cost of land and building improvements (excluding cost of land).....	▶ <u>\$0.00</u>
* Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	
6b. Cost of machinery, equipment, furniture and fixtures.....	▶ <u>\$213,500.00</u>
* Attach itemized listing with month, day and year of beginning of installation, plus total	
6c. Total Project Costs	▶ <u>\$213,500.00</u>
* Round Costs to Nearest Dollar	
Total of Real & Personal Costs	

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>	
Real Property Improvements	▶ _____	▶ _____	▶ <input type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property improvements	▶ <u>5/1/13</u>	▶ <u>6/30/13</u>	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

9. No. of existing jobs at this facility that will be retained as a result of this project. 1	10. No. of new jobs at this facility expected to create within 2 years of completion. 0
---	---

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)

b. TV of Personal Property (excluding inventory)

c. Total TV

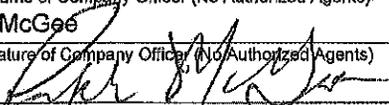
12a. Check the type of District the facility is located in:
 Industrial Development District Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit) 3/19/12	12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Tom Philipot	13b. Telephone Number (269) 781-4241	13c. Fax Number (269) 781-7802	13d. E-mail Address thphilipot@progressivedyn.com
14a. Name of Contact Person Tom Philipot	14b. Telephone Number (269) 781-4241	14c. Fax Number (269) 781-7802	14d. E-mail Address thphilipot@progressivedyn.com
▶ 15a. Name of Company Officer (No Authorized Agents) Ralph McGee			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number (269) 781-7802	15d. Date 6-3-2013
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 507 Industrial Road, Marshall, MI 49068		15f. Telephone Number (269) 781-4241	15g. E-mail Address rmcgee@progressivedyn.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code	16d. School Code 13110
17. Name of Local Government Body City of Marshall	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk Trisha Nelson	19c. E-mail Address tnelson@cityofmarshall.com
19d. Clerk's Mailing Address (Street, City, State, ZIP Code) 323 W Michigan Ave, Marshall, MI 49068		
19e. Telephone Number (269) 781-5183	19f. Fax Number (269) 781-3835	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

RESOLUTION

Minutes of a regular meeting of the City Council of the City of Marshall held on July 1, 2013, in the Council Chambers of Town Hall located at 323 West Michigan Avenue, Marshall, Michigan.

Present:

Absent:

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____.

**RESOLUTION TO APPROVE APPLICATION OF
PROGRESSIVE DYNAMICS, INC.
507 INDUSTRIAL ROAD, MARSHALL, MI
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR
PERSONAL PROPERTY - NEW MACHINERY AND EQUIPMENT**

WHEREAS, pursuant to P.A. 198 of 1974, MCL 211.551 et seq., after a duly noticed public hearing held on March 19, 2012, the Council by Resolution established Industrial Development District No. D-33 as requested; and

WHEREAS, Progressive Dynamics, Inc. has filed an application for an Industrial Facilities Exemption Certificate with respect to personal property improvements and the acquisition and installation of new machinery and equipment within Industrial Development District D-33; and

WHEREAS, in accordance with Act 334, P.A. 1993 amending Act 198, P.A. 1974, a written agreement shall be executed between the applicant and the City of Marshall allowing, under specific circumstances, the reduction and/or revocation of the certificate and recapture of the taxes abated; and

WHEREAS, before acting on said application, the City of Marshall held a hearing on July 1, 2013 in the Council Chambers of Town Hall, located at 323 West Michigan Avenue, Marshall, Michigan, at 7:00 p.m. at which hearing the applicant, public, Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, the acquisition and installation of the new equipment, had not begun earlier than six (6) months before June 3, 2013, the date of acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, the acquisition of the new equipment and machinery is calculated to and will, at the time of issuance of the certificate, have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Marshall; and

WHEREAS, the granting of said certificate shall not have the effect of substantially impeding the operation of the City of Marshall, or impairing the financial soundness of a taxing unit which levies ad-valorem property taxes in the City of Marshall; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Marshall, after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of the local unit, plus the SEV of personal and real property thus exempted; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marshall that:

1. The City Council find and determine that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974, shall not have the effect of substantially impeding the operation of the City of Marshall, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Marshall.
2. The application of Progressive Dynamics, Inc, 507 Industrial Road, Marshall, MI 49068 for an Industrial Facilities Exemption Certificate, with respect to real property improvements and personal property improvements described as new machinery and equipment to be acquired and installed within the Industrial Development District No. D-33 is hereby approved.
3. The Industrial Facilities Exemption Certificate, when issued, shall be and remain in force and effect for a period of (12) twelve years under the rules and regulations of Act 198 of Public Acts of 1974, as amended, for the new machinery and equipment from the date of approval by the State Tax Commission.

AYES:

NAYS:

Trisha Nelson, Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Marshall, County of Calhoun, Michigan, at a regular meeting held July 1, 2013.

Trisha Nelson, Clerk



ADMINISTRATIVE REPORT
July 1, 2013 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council
FROM: Carl Fedders, Director of Public Services
Tom Tarkiewicz, City Manager
SUBJECT: Renewable Energy Plan – Biennial Filing

BACKGROUND: In order to remain compliant with the Clean, Renewable, and Efficient Energy Act the City of Marshall must make our renewable energy plan available for public comment. This plan includes all of the Michigan South Central Power Agency members and includes the following:

- The strategy for meeting the Renewable Portfolio Standard (RPS) of 10%. This strategy includes local hydro projects in Marshall and Union City and hydro projects on the Ohio River and in the Upper Peninsula.
- The RPS requirement will be based on the average of the last three years of megawatt hour sales of electricity.
- The expected incremental cost of compliance which have been determined to be zero.

The plan is attached and can be viewed at www.cityofmarshall.com. Comments can also be filed with the Department of Public Services for 30 days.

RECOMMENDATION: After hearing public comment, it is recommended that the City Council approve the proposed Renewable Energy Plan – Biennial Filing.

FISCAL EFFECTS: None.

ALTERNATIVES: As suggested by the Council.

Respectfully submitted,

Carl Fedders
Director of Public Services

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

Municipal Electric Provider

Joint Submittal by the Michigan South Central Power Agency

**Renewable Energy Plan - Biennial Filing
Under PA 295**

On Behalf of Its Members; the

Village of Clinton – MPSC Case No. U-16603,

City of Coldwater – MPSC Case No. U-16604,

City of Hillsdale – MPSC Case No. U-16616,

City of Marshall – MPSC Case No. U-16622, and the

Village of Union City – MPSC Case No. U-16636

July 1, 2013

This joint filing by the Michigan South Central Power Agency (MSCPA) on behalf of its Members, the Village of Clinton, the City of Coldwater, the City of Hillsdale, the City of Marshall, and the Village of Union City, complies with Public Act 295 of 2008 (the Act), the related December 4, 2008 Michigan Public Service Commission Order (MPSC Case No. U-15800), and the related October 4, 2011 Michigan Public Service Commission Orders (MPSC Case No. U-16603, U-16604, U-16616, U-16622, U-16636).

Part 2, Section 25, of the Act requires municipal utilities to file a twenty year plan to achieve renewable energy credit portfolio standards that are specified in Section 27. The plan must be filed with the MPSC with 120 days of the MPSC's temporary order, issued pursuant to Section 191. Each electric providers plan must do the following:

- a) Describe how the provider will meet the RPS standards;
- b) Specify whether the number of megawatt hours of electricity used in the calculation of the renewable energy credit portfolio will be weather normalized or based on the average number of megawatt hours of electricity sold by the electric provider annually during the previous 3 years to retail customers in this state;
- c) Include the expected incremental cost of compliance with the renewable energy standards;
- d) Describe the manner in which the provider will allocate costs.

This document and its attachments satisfy all of the requirements of Section 25 (2) for the twenty year period running from 2009 through 2028.

Section 25 (2) (a) "Describe how the provider will meet the renewable energy standards"

The MSCPA, on behalf of its Members, will meet the renewable energy standards through the use of:

- a) Existing hydro resources for the City of Marshall and the Village of Union City; *(Section 11, (i), (iv), (B) of the Act)*
- b) New hydro resources under purchase power agreements with N.E.W. Hydro, LLC; *(Section 11, (i), (iv), (B) of the Act)*
- c) New hydro resources currently under development through AMP; *(Section 11, (i), (iv), (B) and Section 29, (2), (f) of the Act)*

The above described resources are further described in Attachment A.

Section 25 (2) (b) “Specify whether the number of megawatt hours of electricity used in the calculation of the renewable energy credit portfolio will be weather normalized or based on the average number of megawatt hours of electricity sold by the electric provider annually during the previous 3 years to retail customers in this state”

The MSCPA, and each of its Members, will be calculating their renewable energy credit portfolio requirements based on the average number of megawatt hours of electricity sold by each member annually during the previous three years to retail customers in this state.

Section 25 (2) (c) “Include the expected incremental cost of compliance with the renewable energy standards”

Following the *Filing Requirements and Instructions for Renewable Energy Plans for Municipally-Owned Electric Utilities* provided in Attachment C of the MPSC Order to implement PA 295, we have provided *Attachment B – Renewable Energy Plan Surcharge Summary* which details the compliance cost for each MSCPA Member. As shown in each Member’s *Attachment B*, MSCPA Members do not anticipate any additional costs of compliance associated with the renewable energy standards. Production costs for both the current and future hydro are not expected to add to MSCPA’s energy supply costs.

Section 25 (2) (d) “Describe the manner in which the provider will allocate costs”

Due to the fact that no additional cost of compliance is anticipated, there will be no charges allocated to MSCPA Member customers.

Attachment A – MSCPA Member Renewable Energy Resources

Existing Hydro Resources

City of Marshall – Owns and operates an existing run-of-the-river hydro facility consisting of two units with a combined capacity of 0.319 MW. During the past three years, this facility generated a total of 4,088 megawatt hours, an annual average of 1,363 megawatt hours, which equates to an average annual capacity factor of 55%.

Village of Union City – Owns and operates an existing run-of-the-river hydro facility consisting of two units with a combined capacity of 0.375 MW. During the past three years, this facility generated a total of 4,439 megawatt hours, an annual average of 1,480 megawatt hours, which equates to an average annual capacity factor of 50%.

New Hydro Resources

The MSCPA Members have committed to purchase 8.56 MW of two hydro units located at Menominee, Michigan and Oconto Falls, Wisconsin under a twenty-year PPA with N.E.W. Hydro, LLC. These units are currently in operation and MSCPA will begin receiving power on July 1, 2013 from these units. The units have an installed capacity of 8.56 MW and an anticipated annual capacity factor of 55%.

The allocation of interest in these projects for the participating MSCPA members is as follows:

Member	Capacity (MW)	Expected Annual Energy (MWh)
Village of Clinton	0.56	2,197
City of Coldwater	3.43	13,523
City of Hillsdale	2.18	8,621
City of Marshall	2.06	8,114
Village of Union City	.34	1,353

Four of the five MSCPA Members have also committed to purchase 13.4 MW of a hydro development project through AMP, an Ohio corporation that provides energy related services to, at present, 130 municipal members located in seven states. The original hydro project consists of the development of three hydro generation stations at existing lock and dam facilities located on the Ohio River. The units were originally scheduled to be online in 2012, but with construction delays the first project is now scheduled to be on line by late-2014 with the final two units to be on line in 2015. Collectively, these units are expected to have an installed capacity of 206 MW, with an anticipated annual capacity factor of 55%.

The allocation of interest in this project for the participating MSCPA members is as follows:

Member	Capacity (MW)	Expected Annual Energy (MWh)
Village of Clinton	0.7	3,373
City of Coldwater	6.5	31,317
City of Hillsdale	3.4	16,381
City of Marshall	2.8	13,490

MUNICIPALLY OWNED ELECTRIC UTILITIES - RENEWABLE ENERGY PLAN SURCHARGE AND COMPLIANCE SUMMARY

Attachment B - Renewable Energy Plan Surcharge Summary

City of Marshall - MPSC Case U-16622

	Units	2009	2010	2011	2012	2013	2014	2015	2016
Annual Retail Sales (Actual/Forecast 2011-2020)	MWH	103,128	107,890	110,018	108,940	109,485	110,032		
Sales Forecast (3-yr running average)	MWH				107,012	108,949	109,481	109,486	
RPS Renewable Energy Credit Compliance Requirement									
RE Portfolio (Sales Forecast Multiplied by 10%)	REC				10,701	10,895	10,948	10,949	10,949
Baseline (REC from existing RE Supply (Pre RPS))	REC				1,318	1,318	1,318	1,318	1,318
Additional REC necessary to meet Compliance (RE Portfolio Less Baseline)	REC				9,383	9,577	9,630	9,631	9,631
RPS Requirements Adder (2012: 20%, 2013: 33%, 2014: 50%, 2015: 100%) (ie: 20% of Additional REC necessary)	REC	0%	0%	0%	20%	33%	50%	100%	100%
REC's Required due to RPS Requirements Adder		-	-	-	1,877	3,161	4,815	9,631	9,631
Compliance Requirement (Sum of RPS Requirements Adder above and Baseline)	REC	-	-	-	3,195	4,479	6,133	10,949	10,949

REC Inventory

REC Obtained:

Generation Based

Banked from Prior Year	REC		1,843	3,508	5,193	8,591	-	-	-
Future Year REC's (up to 120 days)	REC								
Future Year Incentive REC's (up to 120 days)	REC								
Less: REC's Allocated to Prior Year	REC								
Less: Incentive REC's Allocated to Prior Year	REC								
Build/BOT	REC	1,675	1,512	1,531	1,045	1,300	1,300	1,300	1,300
PPA N.E.W. Hydro, LLC	REC	-	-	-	-	3,209	8,114	8,114	8,114
PPA AMP Hydros	REC	-	-	-	-	-	1,691	9,308	13,481
Subtotal (1)	REC	1,675	3,355	5,039	6,238	13,100	11,105	18,722	22,895
Purchase	REC	-	-	-	8,406	-	-	-	-
Incentive (SB 213 Sec 39 (2))	REC	168	153	154	101	407	934	1,644	1,878
Subtotal (2)	REC	1,843	3,508	5,193	12,745	13,507	12,039	20,266	24,773
Less: Sold	REC	-	-	-	(959)	(9,028)	(5,906)	(9,317)	(13,824)
Less: Retired for Compliance	REC	-	-	-	(3,185)	(4,479)	(6,133)	(10,949)	(10,949)
Less: Expired	REC	-	-	-	-	-	-	-	-
Year-End REC Balance	REC	1,843	3,508	5,193	8,591	-	-	-	-

RPS Renewable Energy Credit Compliance Requirement

Compliance Requirement	REC				3,195	4,479	6,133	10,949	10,949
Retired for Compliance	REC				3,185	4,479	6,133	10,949	10,949
REC Compliance Percentage (Retired for Compliance/Sales Forecast)	%				2.99%	4.11%	5.60%	10.00%	10.00%

Revenue Requirement (Renewable only)

Build/BOT	\$'s				-	-	-	-	-
PPA	\$'s				-	157,241	592,051	1,468,006	1,947,901
REC Purchases (Sales) 2012 Actual, Remainder @ \$3 Estimated per REC	\$'s				1,628	(27,084)	(17,718)	(27,981)	(41,472)
Total	\$'s				1,628	130,157	574,333	1,440,025	1,906,429
\$ Per MWH/ (\$ Per REC if no Build/BOT or PPA for that year)	\$/MWH or \$/REC				-	26	48	71	77

Forecasted Transfer Price	\$/MWH				133	133	133	133	133
Amount received through PSCR (transfer price * volume of energy or REC's)	\$'s				990,963	599,697	1,476,965	2,490,026	3,045,036
Incremental Cost of Compliance	\$'s				1,528	-	-	-	-

MUNICIPALLY OWNED ELECTRIC UTILITIES - RENEWABLE ENERGY PLAN SURCHARGE AND COMPLIANCE SUMMARY

Attachment B - Renewable Energy Plan Surcharge Summary

City of Marshall - MPSC Case U-18622

	Units MWH	2017	2018	2019	2020	2021	2022	2023
Annual Retail Sales (Actual/Forecast 2011-2029)								
Sales Forecast (3-yr running average)	MWH							
RPS Renewable Energy Credit Compliance Requirement								
RE Portfolio (Sales Forecast Multiplied by 10%)	REC	10,949	10,949	10,949	10,949	10,949	10,949	10,949
Baseline (REC from existing RE Supply (Pre RPS))	REC	1,318	1,318	1,318	1,318	1,318	1,318	1,318
Additional REC necessary to meet Compliance (RE Portfolio Less Baseline)	REC	9,631	9,631	9,631	9,631	9,631	9,631	9,631
RPS Requirements Adder (2012: 20%, 2013: 33%, 2014: 50%, 2015: 100%) (ie: 20% of Additional REC necessary)	REC	100%	100%	100%	100%	100%	100%	100%
REC's Required due to RPS Requirements Adder	REC	9,631	9,631	9,631	9,631	9,631	9,631	9,631
Compliance Requirement (Sum of RPS Requirements Adder above and Baseline)	REC	10,949	10,949	10,949	10,949	10,949	10,949	10,949
REC Inventory								
REC Obtained:								
<u>Generation Based</u>								
Banked from Prior Year	REC	-	-	-	-	-	-	-
Future Year REC's (up to 120 days)	REC	-	-	-	-	-	-	-
Future Year Incentive REC's (up to 120 days)	REC	-	-	-	-	-	-	-
Less: REC's Allocated to Prior Year	REC	-	-	-	-	-	-	-
Less: Incentive REC's Allocated to Prior Year	REC	-	-	-	-	-	-	-
Build/BOT	REC	1,300	1,300	1,300	1,300	1,300	1,300	1,300
PPA N.E.W. Hydro, LLC	REC	8,114	8,114	8,114	8,114	8,114	8,114	8,114
PPA AMP Hydros	REC	13,481	13,481	13,481	13,481	13,481	13,481	13,481
<i>Subtotal (1)</i>	REC	22,895	22,895	22,895	22,895	22,895	22,895	22,895
Purchase	REC	-	-	-	-	-	-	-
Incentive (SB 213 Sec 39 (2))	REC	1,878	1,878	1,878	1,878	1,878	1,878	1,878
<i>Subtotal (2)</i>	REC	24,773	24,773	24,773	24,773	24,773	24,773	24,773
Less: Sold	REC	(13,824)	(13,824)	(13,824)	(13,824)	(13,824)	(13,824)	(13,824)
Less: Retired for Compliance	REC	(10,949)	(10,949)	(10,949)	(10,949)	(10,949)	(10,949)	(10,949)
Less: Expired	REC	-	-	-	-	-	-	-
Year-End REC Balance	REC	-	-	-	-	-	-	-
RPS Renewable Energy Credit Compliance Requirement								
Compliance Requirement	REC	10,949	10,949	10,949	10,949	10,949	10,949	10,949
Retired for Compliance	REC	10,949	10,949	10,949	10,949	10,949	10,949	10,949
REC Compliance Percentage (Retired for Compliance/Sales Forecast)	%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
Revenue Requirement (Renewable only)								
Build/BOT	\$%	-	-	-	-	-	-	-
PPA	\$%	1,947,901	1,947,901	1,947,901	1,947,901	1,947,901	1,947,901	1,947,901
REC Purchases (Sales) 2012 Actual, Remainder @ \$3 Estimated per REC	\$%	(41,472)	(41,472)	(41,472)	(41,472)	(41,472)	(41,472)	(41,472)
Total	\$%	1,906,429	1,906,429	1,906,429	1,906,429	1,906,429	1,906,429	1,906,429
\$ Per MWH/ (\$ Per REC if no Build/BOT or PPA for that year)	\$MWH or \$REC	77	77	77	77	77	77	77
Forecasted Transfer Price	\$/MWH	133	133	133	133	133	133	133
Amount recovered through PSCR (transfer price * volume of energy or REC's)	\$%	3,045,035	3,045,035	3,045,035	3,045,035	3,045,035	3,045,035	3,045,035
Incremental Cost of Compliance	\$%	-	-	-	-	-	-	-

MUNICIPALLY OWNED ELECTRIC UTILITIES - RENEWABLE ENERGY PLAN SURCHARGE AND COMPLIANCE SUMMARY

Attachment B - Renewable Energy Plan Surcharge Summary

City of Marshall - MPSC Case U-16622

	Units	2024	2025	2026	2027	2028	2029	Total/Plan to Date
Annual Retail Sales (Actual/Forecast 2011-2029)	MWH							
Sales Forecast (3-yr running average)	MWH							
RPS Renewable Energy Credit Compliance Requirement								
RE Portfolio (Sales Forecast Multiplied by 10%)	REC	10,949	10,949	10,949	10,949	10,949	10,949	
Baseline (REC from existing RE Supply (Pre RPS))	REC	1,318	1,318	1,318	1,318	1,318	1,318	
Additional REC necessary to meet Compliance (RE Portfolio Less Baseline)	REC	9,631	9,631	9,631	9,631	9,631	9,631	
RPS Requirements Adder (2012: 20%, 2013: 33%, 2014: 50%, 2015: 100%) (ie: 20% of Additional REC necessary)	REC	100%	100%	100%	100%	100%	100%	
REC's Required due to RPS Requirements Adder	REC	9,631	9,631	9,631	9,631	9,631	9,631	
Compliance Requirement (Sum of RPS Requirements Adder above and Baseline)	REC	10,949	10,949	10,949	10,949	10,949	10,949	178,042
REC Inventory								
REC Obtained:								
<u>Generation Based</u>								
Banked from Prior Year	REC	-	-	-	-	-	-	
Future Year REC's (up to 120 days)	REC	-	-	-	-	-	-	
Future Year Incentive REC's (up to 120 days)	REC	-	-	-	-	-	-	
Less: REC's Allocated to Prior Year	REC	-	-	-	-	-	-	
Less: Incentive REC's Allocated to Prior Year	REC	-	-	-	-	-	-	
Build/BOT	REC	1,300	1,300	1,300	1,300	1,300	1,300	27,963
PPA N.E.W. Hydro, LLC	REC	8,114	8,114	8,114	8,114	8,114	8,114	133,033
PPA AMP Hydros	REC	13,481	13,481	13,481	13,481	13,481	13,481	199,733
Subtotal (1)	REC	22,895	22,895	22,895	22,895	22,895	22,895	390,629
Purchase	REC	-	-	-	-	-	-	6,406
Incentive (SB 213 Sec 39 (2))	REC	1,878	1,878	1,878	1,878	1,878	1,878	29,753
Subtotal (2)	REC	24,773	24,773	24,773	24,773	24,773	24,773	396,788
Less: Sold	REC	(13,824)	(13,824)	(13,824)	(13,824)	(13,824)	(13,824)	(218,746)
Less: Retired for Compliance	REC	(10,949)	(10,949)	(10,949)	(10,949)	(10,949)	(10,949)	(178,042)
Less: Expired	REC	-	-	-	-	-	-	(386,788)
Year-End REC Balance	REC	-	-	-	-	-	-	-
RPS Renewable Energy Credit Compliance Requirement								
Compliance Requirement	REC	10,949	10,949	10,949	10,949	10,949	10,949	
Retired for Compliance	REC	10,949	10,949	10,949	10,949	10,949	10,949	178,042
REC Compliance Percentage (Retired for Compliance/Sales Forecast)	%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	
Revenue Requirement (Renewable only)								
Build/BOT	\$%	-	-	-	-	-	-	-
PPA	\$%	1,947,901	1,947,901	1,947,901	1,947,901	1,947,901	1,947,901	29,487,912
REC Purchases (Sales) 2012 Actual, Remainder @ \$3 Estimated per REC	\$%	(41,472)	(41,472)	(41,472)	(41,472)	(41,472)	(41,472)	(651,833)
Total	\$%	1,906,429	1,906,429	1,906,429	1,906,429	1,906,429	1,906,429	28,836,079
\$ Per MWH/ (\$ Per REC if no Build/BOT or PPA for that year)	\$MWH/ or \$REC	77	77	77	77	77	77	
Forecasted Transfer Price	\$/MWH	133	133	133	133	133	133	
Amount received through PSCR (transfer price * volume of energy or REC's)	\$%	3,045,035	3,045,035	3,045,035	3,045,035	3,045,035	3,045,035	46,188,161
Incremental Cost of Compliance	\$%	-	-	-	-	-	-	1,628